



Finance & Performance Committee

Regular Monthly Meeting

Wednesday, August 02, 2023, 12:30pm

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AGENDA

- 1) Call to Order**
- 2) Comments** from the Chair and Members
- 3) Review:** June 2023 Operating Fund and quarterly Capital, Facilities, Workforce Housing, and Contingency Fund Financial Statements and Bills Paid.
- 4) Review:** Banking Resolution
- 5) Review:** Employee Expense Reimbursement policy
- 6) Discuss:** Other Matters for Consideration by the Committee
- 7) Adjourn**

Public information supporting agenda items is available at the Mountain Rides office at 800 1st Ave. North, Ketchum, or by requesting a copy by calling Mountain Rides at 208.788.7433.

Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides at least 72 hours in advance of the meeting by calling 208.788.7433.

MRTA - Operations Main Revenue & Expenditures Budget Performance June 2023

	Jun 23	Budget	% of Budget	Oct '22 - Jun 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	194,874.00	200,000.00	97.4%	1,708,960.00	1,825,000.00	93.6%	2,057,012.00
41300 · Federal - CARES	0.00	0.00	0.0%	302,512.00	0.00	100.0%	707,099.33
41600 · Federal - SRTS	0.00	4,980.00	0.0%	15,564.00	44,820.00	34.7%	59,766.00
41800 · Federal - RTAP	5,652.25	1,600.00	353.3%	10,675.22	14,400.00	74.1%	20,000.00
Total 41000 · Federal Funding	200,526.25	206,580.00	97.1%	2,037,711.22	1,884,220.00	108.1%	2,843,877.33
43000 · Local Funding							
43100 · Local - Ketchum	35,250.00	35,250.00	100.0%	318,250.00	317,250.00	100.3%	423,000.00
43200 · Local - Hailey	4,216.67	4,216.67	100.0%	37,950.01	37,950.03	100.0%	50,600.00
43300 · Local - Bellevue	0.00	0.00	0.0%	5,500.00	5,500.00	100.0%	5,500.00
43400 · Local - Blaine County	9,233.34	9,233.34	100.0%	83,100.04	83,100.06	100.0%	110,800.00
43500 · Local - Sun Valley	19,941.67	19,941.67	100.0%	179,475.03	179,475.03	100.0%	239,300.00
43600 · Local - Sun Valley Company	6,600.00	6,600.00	100.0%	138,600.00	138,600.00	100.0%	151,800.00
43700 · Local - Other Business	0.00	0.00	0.0%	26,620.00	26,620.00	100.0%	29,410.00
Total 43000 · Local Funding	75,241.68	75,241.68	100.0%	789,495.08	788,495.12	100.1%	1,010,410.00
44000 · Fares							
44200 · Fares - Valley Passes	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
44300 · Fares - Vanpool	19,938.50	16,000.00	124.6%	154,856.48	114,000.00	135.8%	160,000.00
44400 · Fares - ADA	0.00	0.00	0.0%	22.91	0.00	0.0%	0.00
Total 44000 · Fares	19,938.50	16,000.00	124.6%	154,879.39	114,000.00	135.9%	160,000.00
45000 · Revenue							
45100 · Rev - Advertising	13,266.00	6,600.00	201.0%	82,547.50	64,800.00	127.4%	90,000.00
45450 · Rev - Misc.	0.00	0.00	0.0%	19.79	0.00	0.0%	0.00
45500 · Rev - Charter/Special Event	400.00	0.00	0.0%	1,165.00	0.00	100.0%	0.00
Total 45000 · Revenue	13,666.00	6,600.00	207.1%	83,732.29	64,800.00	129.2%	90,000.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	100.00	900.00	11.1%	10,100.00	8,100.00	124.7%	11,000.00
Total 47000 · Private Donations	100.00	900.00	11.1%	10,100.00	8,100.00	124.7%	11,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	833.34	833.34	100.0%	7,500.06	7,500.06	100.0%	10,000.00
Total 48000 · Transfers	833.34	833.34	100.0%	7,500.06	7,500.06	100.0%	10,000.00
49000 · Interest Income	364.71	250.00	145.9%	5,956.03	2,250.00	264.7%	3,000.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	60,000.00
Total Income	310,670.48	306,405.02	101.4%	3,089,374.07	2,869,365.18	107.7%	4,188,287.33
Gross Profit	310,670.48	306,405.02	101.4%	3,089,374.07	2,869,365.18	107.7%	4,188,287.33
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	162,592.83	168,883.00	96.3%	1,578,540.71	1,554,883.00	101.5%	2,129,883.00
51300 · FICA Expense	9,643.75	10,130.00	95.2%	96,473.59	94,770.00	101.8%	129,270.00
51350 · Medicare Tax Expense	2,255.42	2,360.00	95.6%	22,562.44	22,110.00	102.0%	30,160.00
51400 · Retirement Plan Expenses	125.00	0.00	100.0%	88,032.42	80,000.00	110.0%	160,000.00
51500 · Workers Comp Expense	0.00	0.00	0.0%	32,684.00	45,000.00	72.6%	60,000.00
51600 · SUI Expense	752.79	1,180.00	63.8%	6,247.81	11,060.00	56.5%	15,080.00
51700 · Medical Ins. Expense	32,486.69	33,750.00	96.3%	270,285.40	303,750.00	89.0%	405,000.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	29,304.50	24,620.00	119.0%	24,620.00
Total 51000 · Payroll Expenses	207,856.48	216,303.00	96.1%	2,124,130.87	2,136,193.00	99.4%	2,954,013.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	11,282.66	11,282.67	100.0%	101,543.98	101,544.03	100.0%	135,392.00
52150 · Ins- Deductibles/claims	2,500.00	500.00	500.0%	-1,514.96	4,500.00	-33.7%	6,000.00

MRTA - Operations Main Revenue & Expenditures Budget Performance

June 2023

	Jun 23	Budget	% of Budget	Oct '22 - Jun 23	YTD Budget	% of Budget	Annual Budget
Total 52000 · Insurance Expense	13,782.66	11,782.67	117.0%	100,029.02	106,044.03	94.3%	141,392.00
53000 · Professional Fees							
53100 · Accounting & Audit	0.00			9,500.00	11,000.00	86.4%	11,000.00
53200 · IT Systems	0.00	500.00	0.0%	4,605.00	4,500.00	102.3%	6,000.00
53400 · Legal Fees	0.00	500.00	0.0%	1,896.03	4,500.00	42.1%	6,000.00
53475 · Medical	0.00	200.00	0.0%	935.00	1,800.00	51.9%	2,400.00
53500 · Other Professional Fees	542.00	500.00	108.4%	15,080.49	8,000.00	188.5%	10,600.00
Total 53000 · Professional Fees	542.00	1,700.00	31.9%	32,016.52	29,800.00	107.4%	36,000.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	639.57	425.00	150.5%	5,839.54	4,500.00	129.8%	6,000.00
54300 · Office Equipment	0.00	550.00	0.0%	7,395.44	4,950.00	149.4%	7,000.00
Total 54000 · Equipment/ Tool Expense	639.57	975.00	65.6%	13,234.98	9,450.00	140.1%	13,000.00
55000 · Rent and Utilities							
55200 · Utilities	1,887.53	1,500.00	125.8%	30,576.15	21,500.00	142.2%	26,000.00
Total 55000 · Rent and Utilities	1,887.53	1,500.00	125.8%	30,576.15	21,500.00	142.2%	26,000.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	892.70	1,650.00	54.1%	7,694.51	14,850.00	51.8%	20,000.00
56300 · Department & Office Supplies	214.38	400.00	53.6%	3,244.55	3,600.00	90.1%	5,000.00
56400 · Uniforms	2,324.07	500.00	464.8%	10,964.58	9,500.00	115.4%	15,000.00
56500 · Postage and Delivery	33.41	80.00	41.8%	530.57	720.00	73.7%	1,000.00
Total 56000 · Supplies	3,464.56	2,630.00	131.7%	22,434.21	28,670.00	78.2%	41,000.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	1,049.12	290.00	361.8%	1,770.03	2,610.00	67.8%	3,500.00
57200 · Building Repairs/Maintenance	3,877.37	1,500.00	258.5%	19,659.90	13,500.00	145.6%	18,000.00
57250 · Bus Stop Repairs/Maint	0.00	830.00	0.0%	7,617.64	7,470.00	102.0%	10,000.00
57300 · Grounds Repairs/Maintenance	395.00	660.00	59.8%	17,672.49	5,940.00	297.5%	8,000.00
57500 · Janitorial Services	372.00	625.00	59.5%	6,186.50	5,625.00	110.0%	7,500.00
Total 57000 · Repairs and Maintenance	5,693.49	3,905.00	145.8%	52,906.56	35,145.00	150.5%	47,000.00
58000 · Communications Expense							
58100 · Office Phone Expense	331.77	380.00	87.3%	3,016.42	3,420.00	88.2%	4,600.00
58200 · Cell & Two-Way Mobile	985.46	1,475.00	66.8%	10,957.23	13,275.00	82.5%	17,700.00
58300 · Internet/Website	493.71	830.00	59.5%	5,103.61	7,470.00	68.3%	10,000.00
58400 · On-Board Vehicle Computers	0.00			8,225.00			
Total 58000 · Communications Expense	1,810.94	2,685.00	67.4%	27,302.26	24,165.00	113.0%	32,300.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	376.10	725.00	51.9%	4,003.06	6,525.00	61.3%	8,700.00
59200 · Lodging	0.00	500.00	0.0%	5,362.39	4,500.00	119.2%	6,080.00
59300 · Food/Meals/Entertainment	0.00	300.00	0.0%	1,366.86	2,700.00	50.6%	3,650.00
59400 · Training/Education	266.40	1,000.00	26.6%	5,533.56	9,000.00	61.5%	41,140.00
59500 · Safety Curriculum	0.00	0.00	0.0%	0.00	520.00	0.0%	520.00
Total 59000 · Travel and Training	642.50	2,525.00	25.4%	16,265.87	23,245.00	70.0%	60,090.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	0.00	55.00	0.0%	71.07	495.00	14.4%	700.00
60400 · Membership,Dues & Subscriptions	576.92	160.00	360.6%	16,909.43	14,000.00	120.8%	21,500.00
60500 · Bank Fees	0.00	40.00	0.0%	133.74	360.00	37.2%	500.00
60700 · Bad Debt	0.00			2,500.00			
Total 60000 · Business Expenses	576.92	255.00	226.2%	19,614.24	14,855.00	132.0%	22,700.00
61000 · Advertising							
61100 · Print Advertising	2,861.44	2,250.00	127.2%	14,988.94	20,250.00	74.0%	27,459.00
61200 · Radio Advertising	0.00	200.00	0.0%	0.00	1,800.00	0.0%	2,550.00
61300 · Online Advertising	100.51	200.00	50.3%	2,938.11	1,800.00	163.2%	2,400.00

MRTA - Operations Main Revenue & Expenditures Budget Performance

June 2023

	Jun 23	Budget	% of Budget	Oct '22 - Jun 23	YTD Budget	% of Budget	Annual Budget
61400 · Vehicle Graphics	0.00	580.00	0.0%	2,782.32	5,220.00	53.3%	7,000.00
Total 61000 · Advertising	2,961.95	3,230.00	91.7%	20,709.37	29,070.00	71.2%	39,409.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	407.62	330.00	123.5%	983.50	2,970.00	33.1%	4,000.00
62200 · Graphic Design	468.00	580.00	80.7%	5,004.00	5,220.00	95.9%	7,000.00
62300 · SRTS Promotional Items	0.00	830.00	0.0%	594.08	7,470.00	8.0%	10,000.00
62400 · Customer Events and Misc.	0.00	80.00	0.0%	0.00	720.00	0.0%	1,000.00
62500 · Staff Appreciation/ Events	90.28	450.00	20.1%	7,193.51	8,600.00	83.6%	10,000.00
Total 62000 · Marketing and Promotion	965.90	2,270.00	42.6%	13,775.09	24,980.00	55.1%	32,000.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	215.48	250.00	86.2%	2,126.10	2,250.00	94.5%	3,000.00
63200 · Schedules, Maps & Brochures	400.00	0.00	100.0%	16,024.83	12,000.00	133.5%	12,000.00
Total 63000 · Printing and Reproduction	615.48	250.00	246.2%	18,150.93	14,250.00	127.4%	15,000.00
64000 · Fuel							
64200 · Petroleum Fuel Expense	20,699.65	37,500.00	55.2%	259,027.04	328,383.33	78.9%	440,883.33
64500 · Electric Fuel Expense	3,036.11	2,500.00	121.4%	32,414.98	22,500.00	144.1%	30,000.00
64000 · Fuel - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 64000 · Fuel	23,735.76	40,000.00	59.3%	291,442.02	350,883.33	83.1%	470,883.33
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	22.13	200.00	11.1%	303.26	1,800.00	16.8%	2,500.00
65100 · Parts Expense - Other	11,402.55	7,000.00	162.9%	55,380.62	63,000.00	87.9%	85,000.00
Total 65100 · Parts Expense	11,424.68	7,200.00	158.7%	55,683.88	64,800.00	85.9%	87,500.00
65200 · Fluids Expense	423.16	2,000.00	21.2%	17,834.44	18,000.00	99.1%	25,000.00
65300 · Tires Expense	0.00	4,000.00	0.0%	21,826.70	47,500.00	46.0%	60,000.00
65400 · Purchased Services	5,958.49	800.00	744.8%	8,030.73	7,200.00	111.5%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	300.00	0.0%	1,639.99	2,700.00	60.7%	4,000.00
65600 · Vehicle Glass/Windshield Repai	0.00	625.00	0.0%	4,394.07	5,625.00	78.1%	7,500.00
65700 · Shop Supplies	283.33	300.00	94.4%	2,234.12	2,700.00	82.7%	3,500.00
Total 65000 · Vehicle Maintenance	18,089.66	15,225.00	118.8%	111,643.93	148,525.00	75.2%	197,500.00
69500 · Contribution to Fund Balance	0.00	0.00	0.0%	0.00	0.00	0.0%	60,000.00
Total Expense	283,265.40	305,235.67	92.8%	2,894,232.02	2,996,775.36	96.6%	4,188,287.33
Net Ordinary Income	27,405.08	1,169.35	2,343.6%	195,142.05	-127,410.18	-153.2%	0.00
Net Income	27,405.08	1,169.35	2,343.6%	195,142.05	-127,410.18	-153.2%	0.00

MRTA - Operations Main

Checks Issued

As of June 30, 2023

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						79,321.86
Deposit	06/02/2023			Deposit	50,000.00	129,321.86
Deposit	06/02/2023			Deposit	600.00	129,921.86
Bill Pmt -Check	06/06/2023	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-278.00	129,643.86
Bill Pmt -Check	06/06/2023	11950	AC Houston Lumber Company	16203-1	-21.57	129,622.29
Bill Pmt -Check	06/06/2023	11951	Cintas		-162.85	129,459.44
Bill Pmt -Check	06/06/2023	11952	Cintas - Uniforms_		-654.77	128,804.67
Bill Pmt -Check	06/06/2023	11953	City of Bellevue'	RIDES1- 121 Clover St	-119.56	128,685.11
Bill Pmt -Check	06/06/2023	11954	City of Ketchum		-430.79	128,254.32
Bill Pmt -Check	06/06/2023	11955	Clear Creek Disposal	1327	-120.41	128,133.91
Bill Pmt -Check	06/06/2023	11956	Clearwater Landscaping		-162.14	127,971.77
Bill Pmt -Check	06/06/2023	11957	Express Publishing Inc.		-2,494.72	125,477.05
Bill Pmt -Check	06/06/2023	11958	Gem State Welders Supply Inc	MOUNTB 0	-74.61	125,402.44
Bill Pmt -Check	06/06/2023	11959	Gillig, LLC	36869601	-2,647.76	122,754.68
Bill Pmt -Check	06/06/2023	11960	Greyhound Design		-47.50	122,707.18
Bill Pmt -Check	06/06/2023	11961	Ill-A Trust	Health Ins	-39,710.00	82,997.18
Bill Pmt -Check	06/06/2023	11962	Integrated Technologies		-140.65	82,856.53
Bill Pmt -Check	06/06/2023	11963	Karl Malone Ford Hailey		-130.33	82,726.20
Bill Pmt -Check	06/06/2023	11964	Ketchum Computers, Inc.		-600.00	82,126.20
Bill Pmt -Check	06/06/2023	11965	Les Schwab	117-00888	-190.64	81,935.56
Bill Pmt -Check	06/06/2023	11966	Napa Auto Parts	3752	-1,166.65	80,768.91
Bill Pmt -Check	06/06/2023	11967	River Run Auto Parts, Inc.	7025	-95.96	80,672.95
Bill Pmt -Check	06/06/2023	11968	Sentinel Fire & Security		-119.85	80,553.10
Bill Pmt -Check	06/06/2023	11969	The Aftermarket Parts Company, ...		-1,921.85	78,631.25
Bill Pmt -Check	06/06/2023	11970	Transloc, Inc		-8,225.00	70,406.25
Bill Pmt -Check	06/06/2023	11971	United Oil	38068	-13,659.78	56,746.47
Bill Pmt -Check	06/06/2023	11972	White Cloud Communications Inc.		-570.00	56,176.47
Bill Pmt -Check	06/06/2023	11973	L.L. Green's Hardware	422	-7.49	56,168.98
Liability Check	06/07/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/05/2023	-59,315.37	-3,146.39
Deposit	06/07/2023			Deposit	2,563.00	-583.39
Paycheck	06/08/2023	DD	Aguilar, Hortencia	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Arenas Astorga, Guadalupe O	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Ashley, Jacob E	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Barnes, Sharon F	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Bevard, Corey J	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Buell, Joshua	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Canfield, James	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Cardona Hernandez, Margarita	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Chairez Alvarez, Gloria M	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	De Loera Colis, Daniel	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Glasscock, David T	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Hoechtl, Gerhard	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Humbach, Eric	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Kelbert, Ashley	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Kelly, David W	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Knudson, Michael W	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Leon, Teofilo O	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Little, Timothy J	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Loeza, Veronica	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	MacPherson, Kim	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Morgus, Wallace	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Morrissey, Kevin	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Nestor, Robert A	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Obland, Bryan	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Ortiz Ayala, Jose J	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Parker, Michael J	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Patterson, Charles J	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Romero-Campos, Raul	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Russell, Tiffany	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Tellez, Carlos	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Uberuaga, Richard S	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Van Law, Tucker G	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Varner, Benjamin N	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Victorino, Jose L	Direct Deposit	0.00	-583.39
Paycheck	06/08/2023	DD	Vultaggio, Lara	Direct Deposit	0.00	-583.39
Liability Check	06/08/2023	11949	Idaho Child Support Receipting		-245.08	-828.47
Liability Check	06/08/2023	E-pay	United States Treasury	82-0382250 QB Tracking # -1796367806	-18,871.78	-19,700.25
Paycheck	06/08/2023	11974	Walsh, Murray S.		-2,047.90	-21,748.15
Liability Check	06/08/2023	E-pay	United States Treasury	82-0382250 QB Tracking # -1614632806	-487.66	-22,235.81
Deposit	06/08/2023			Deposit	174,433.34	152,197.53
Deposit	06/08/2023			Deposit	1,500.00	153,697.53
Deposit	06/08/2023			Deposit	9,262.50	162,960.03
Deposit	06/12/2023			Deposit	5,595.00	168,555.03
Bill Pmt -Check	06/13/2023	11975	Clear Mind Graphics, Inc		-690.50	167,864.53
Bill Pmt -Check	06/13/2023	11976	GEM State Paper & Supply Co.	105020	-235.62	167,628.91
Bill Pmt -Check	06/13/2023	11977	Gravis Law, PLLC		-55.00	167,573.91
Bill Pmt -Check	06/13/2023	11978	Jackson Group Peterbilt	3551	-685.16	166,888.75
Bill Pmt -Check	06/13/2023	11979	Karl Malone Ford Hailey		-138.17	166,750.58
Bill Pmt -Check	06/13/2023	11980	Names and Numbers	Acct #029498	-815.85	165,934.73
Bill Pmt -Check	06/13/2023	11981	Platt Electric Supply		-183.55	165,751.18
Bill Pmt -Check	06/13/2023	11982	Smith Power Products		-523.86	165,227.32
Bill Pmt -Check	06/13/2023	11983	The Aftermarket Parts Company, ...		-73.04	165,154.28
Bill Pmt -Check	06/13/2023	11984	Wells Fargo	4856200370127790	-1,521.11	163,633.17
Bill Pmt -Check	06/13/2023	11985	Wienhoff Drug Testing		-87.00	163,546.17
Liability Check	06/13/2023	ACH	Idaho State Tax Commission	000186434	-6,029.00	157,517.17
Bill Pmt -Check	06/13/2023	11986	Ben Varner'		-596.34	156,920.83
Bill Pmt -Check	06/13/2023	11987	Wally Morgus		-2,366.18	154,554.65
Deposit	06/14/2023			Deposit	948,082.25	1,102,636.90
Bill Pmt -Check	06/19/2023	11989	AC Houston Lumber Company	16203-1	-67.96	1,102,568.94
Bill Pmt -Check	06/19/2023	11990	Cummins Rocky Mountain LLC		-631.39	1,101,937.55
Bill Pmt -Check	06/19/2023	11991	GEM State Paper & Supply Co.	105020	-99.21	1,101,838.34

MRTA - Operations Main Checks Issued

As of June 30, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	06/19/2023	11992	Gillig, LLC	36869601	-83.97	1,101,754.37
Bill Pmt -Check	06/19/2023	11993	Integrated Technologies		-205.47	1,101,548.90
Bill Pmt -Check	06/19/2023	11994	Katrina Vanden Heuvel	Training	-400.00	1,101,148.90
Bill Pmt -Check	06/19/2023	11995	Platt Electric Supply		-54.87	1,101,094.03
Bill Pmt -Check	06/19/2023	11996	Rush Truck Centers	R567941	-209.10	1,100,884.93
Bill Pmt -Check	06/19/2023	11997	Smith Power Products		-41.24	1,100,843.69
Bill Pmt -Check	06/19/2023	11998	The Aftermarket Parts Company, ...		-403.89	1,100,439.80
Liability Check	06/21/2023		QuickBooks Payroll Service	Created by Payroll Service on 06/19/2023	-59,563.82	1,040,875.98
Paycheck	06/22/2023	DD	Aguilar, Hortencia	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Arenas Astorga, Guadalupe O	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Ashley, Jacob E	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Bevard, Corey J	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Buell, Joshua	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Canfield, James	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Cardona Hernandez, Margarita	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Chairez Alvarez, Gloria M	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	De Loera Colis, Daniel	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Glasscock, David T	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Hoechtl, Gerhard	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Humbach, Eric	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Kelbert, Ashley	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Kelly, David W	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Knudson, Michael W	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Leon, Teofilo O	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Little, Timothy J	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Loeza, Veronica	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	MacPherson, Kim	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Morgus, Wallace	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Morrissey, Kevin	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Nestor, Robert A	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Obland, Bryan	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Ortiz Ayala, Jose J	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Parker, Michael J	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Romero-Campos, Raul	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Russell, Tiffany	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Sproule, William	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Tellez, Carlos	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Uberuaga, Richard S	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Van Law, Tucker G	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Varner, Benjamin N	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Victorino, Jose L	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Vultaggio, Lara	Direct Deposit	0.00	1,040,875.98
Paycheck	06/22/2023	DD	Walsh, Murray S.	Direct Deposit	0.00	1,040,875.98
Liability Check	06/22/2023	11988	Idaho Child Support Receipting	326231	-245.08	1,040,630.90
Liability Check	06/22/2023	E-pay	United States Treasury	82-0382250 QB Tracking # -1161275806	-19,057.90	1,021,573.00
Deposit	06/22/2023			Deposit	17,953.18	1,039,526.18
Deposit	06/26/2023		STO eBank	Transfer	-800,000.00	239,526.18
Bill Pmt -Check	06/26/2023	ACH	CenturyLink	208-726-1690 623B	-53.84	239,472.34
Bill Pmt -Check	06/26/2023	ACH	Cox Communications	Acct #0012401205184001	-287.39	239,184.95
Bill Pmt -Check	06/26/2023	ACH	Idaho Power Acc#2204788885	Acct #2204788885	-325.99	238,858.96
Bill Pmt -Check	06/26/2023	ACH	Idaho Power Acc#2207743978 K...		-1,856.96	237,002.00
Bill Pmt -Check	06/26/2023	ACH	Idaho Power Acc#2207725231 B...		-1,179.15	235,822.85
Bill Pmt -Check	06/26/2023	ACH	Idaho Power Acc#2221850114		-403.31	235,419.54
Bill Pmt -Check	06/26/2023	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-339.59	235,079.95
Bill Pmt -Check	06/26/2023	11999	Business As Usual		-147.30	234,932.65
Bill Pmt -Check	06/26/2023	12001	Certified Folder Display Service, Inc	14-0086946	-142.50	234,790.15
Bill Pmt -Check	06/26/2023	12002	Cintas		-82.46	234,707.69
Bill Pmt -Check	06/26/2023	12003	Cummins Rocky Mountain LLC		-4,297.30	230,410.39
Bill Pmt -Check	06/26/2023	12004	Davis Embroidery		-1,984.81	228,425.58
Bill Pmt -Check	06/26/2023	12005	GEM State Paper & Supply Co.	105020	-185.51	228,240.07
Bill Pmt -Check	06/26/2023	12006	Integrated Technologies		-112.91	228,127.16
Bill Pmt -Check	06/26/2023	12007	Jackson Group Peterbilt	3551	-55.70	228,071.46
Bill Pmt -Check	06/26/2023	12008	Jane's Artifacts		-67.08	228,004.38
Bill Pmt -Check	06/26/2023	12009	Lawson Products, Inc.	Acc# 10140112	-185.89	227,818.49
Bill Pmt -Check	06/26/2023	12010	Names and Numbers	Acct #029498	-815.35	227,003.14
Bill Pmt -Check	06/26/2023	12011	Premier Truck Group - Twin Falls		-5,958.49	221,044.65
Bill Pmt -Check	06/26/2023	12012	River Run Auto Parts, Inc.	7025	-19.99	221,024.66
Bill Pmt -Check	06/26/2023	12013	The Aftermarket Parts Company, ...		-3,128.82	217,895.84
Bill Pmt -Check	06/26/2023	12014	United Oil	38068	-13,383.20	204,512.64
Bill Pmt -Check	06/26/2023	12015	Verizon WiFi #342426517		-180.04	204,332.60
Deposit	06/26/2023			Deposit	210.00	204,542.60
Deposit	06/26/2023			Deposit	100.00	204,642.60
Liability Check	06/28/2023	ACH	Aflac	DQR88	-196.68	204,445.92
Deposit	06/30/2023			Deposit	120.00	204,565.92
Deposit	06/30/2023			Deposit	240.00	204,805.92
Deposit	06/30/2023			Interest	24.17	204,830.09
Liability Check	06/30/2023	Transfer	III-A Trust		0.00	204,830.09
Total 11100 · Mountain West Checking					125,508.23	204,830.09
TOTAL					125,508.23	204,830.09



Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
TUCKER VAN LAW	1303	15,000	\$1,147.87
KIMBERLY MACPHERSON	6405	7,500	\$373.24

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
05/16	05/16	74856204836HHDP0M	BRANCH PAYMENT - CHECK THANK YOU	3,992.66	
			TOTAL 4856200370127790 \$3,992.66-		

Transaction Summary For **TUCKER VAN LAW**
Sub Account Number Ending In **1303**

05/03	05/03	24692163V35663Y79	8X8, INC. 888-898-8733 CA		277.93
05/04	05/04	24492153WMMVWEEGF	ZIPRECRUITER, INC. 855-747-5493 CA		525.00
05/10	05/10	244921542MNPYW6NQ	ZIPRECRUITER, INC. 855-747-5493 CA		210.00
05/17	05/17	244921549LR477JP9	ADOBE *ACROBAT STD 408-536-6000 CA		14.99
05/21	05/21	24492154DMNE48BYN	ADOBE *ACROPRO SUBS 408-536-6000 CA		119.95
			TOTAL \$1,147.87		
TUCKER VAN LAW / Sub Acct Ending In 1303					

Transaction Summary For **KIMBERLY MACPHERSON**
Sub Account Number Ending In **6405**

05/06	05/06	24431063Y5S YFS727	LABOR LAW CENTER 800-754-9970 CA		114.40
05/11	05/11	2473309442M8Z040T	JERSEY MIKES 43003 TWIN FALLS ID <i>staff lunch during ICRMP training</i> →		97.85
05/12	05/12	24137464501M67Y1J	USPS PO 1547750340 KETCHUM ID		2.46
05/17	05/17	2443106492DYVKX17	AMAZON.COM*MN03C3ZR3 AMZN AMZN.COM/BILL WA <i>voice recorder</i> →		38.02
05/20	05/20	24492154QMNQH6RZY	ADOBE *CREATIVE CLOUD 408-536-6000 CA		34.99
05/24	05/24	74431064G2D9L53GG	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA <i>credit for voice recorder 2</i> →		38.02
05/25	05/25	24692164H30Q0BM8Y	SQ *MAUDE'S Ketchum ID <i>Kim met w/ city council member (SV.)</i> →		6.32
06/01	06/01	24492164R0015GXZ0	YELPINC*855 380 9357 WWW.YELP.COM CA		50.47
06/01	06/01	24692164R35EM40FQ	AMZN Mktg US*AC34151S3 Amzn.com/bill WA <i>wheel covers for Support V-5</i> →		66.95
			TOTAL \$373.24		
KIMBERLY MACPHERSON / Sub Acct Ending In 6405					

Wells Fargo News

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MRTA - Operations Main

Balance Sheet

As of June 30, 2023

	Jun 30, 23
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	204,830.09
11500 · Petty Cash	75.72
11600 · General Fund LGIP	805,314.04
Total Checking/Savings	1,010,219.85
Accounts Receivable	
11800 · Accounts Receivable	326,943.06
Total Accounts Receivable	326,943.06
Other Current Assets	
14500 · Prepaid Assets	33,848.02
Total Other Current Assets	33,848.02
Total Current Assets	1,371,010.93
TOTAL ASSETS	1,371,010.93
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	27,990.57
Total Accounts Payable	27,990.57
Other Current Liabilities	
22200 · Due to Capital Equip. Fund	97,550.00
22500 · Due to Facilities Fund	168,450.00
23000 · Due to WFH Fund	4,000.00
24000 · Payroll Liabilities	
24700 · State Tax W/H Payable	5,919.00
24800 · State Unemployment Tax Payable	2,084.53
25500 · Employee Prem W/H & Payable	5,303.56
Total 24000 · Payroll Liabilities	13,307.09
Total Other Current Liabilities	283,307.09
Total Current Liabilities	311,297.66
Total Liabilities	311,297.66
Equity	
30000 · Opening Bal Equity	167,470.40
32000 · Reserve Balance	891,974.82
Net Income	268.05
Total Equity	1,059,713.27
TOTAL LIABILITIES & EQUITY	1,371,010.93

MRTA - Capital Equipment Fund Revenue & Expenditures Budget Performance April through June 2023

	Apr - Jun 23	Budget	% of Budget	Oct '22 - Jun...	YTD Budget	% of Budget	Annual Bud...
Income							
41000 · Federal Funding							
41100 · Federal-5339							
41101 · Federal -5339- Buses	0.00	4,491,000.00	0.0%	0.00	4,491,000.00	0.0%	4,971,000.00
41102 · Federal- 5339-Vans	0.00	144,000.00	0.0%	0.00	144,000.00	0.0%	144,000.00
41103 · Federal- 5339- Technology	21,150.00			21,150.00	0.00	100.0%	0.00
Total 41100 · Federal-5339	21,150.00	4,635,000.00	0.5%	21,150.00	4,635,000.00	0.5%	5,115,000.00
Total 41000 · Federal Funding	21,150.00	4,635,000.00	0.5%	21,150.00	4,635,000.00	0.5%	5,115,000.00
43000 · Local Funding							
43100 · Local - Ketchum	21,625.02	21,624.99	100.0%	64,875.06	64,874.97	100.0%	86,500.00
43200 · Local - Hailey	2,587.50	2,587.50	100.0%	7,762.50	7,762.50	100.0%	10,350.00
43300 · Local - Bellevue	0.00			1,125.00	1,125.00	100.0%	1,125.00
43400 · Local - Blaine County	5,668.74	5,668.74	100.0%	17,006.22	17,006.22	100.0%	22,675.00
43500 · Local - Sun Valley	12,231.24	12,231.24	100.0%	36,693.72	36,693.72	100.0%	48,925.00
43600 · Local -Sun Valley Company	23,400.00	23,400.00	100.0%	113,400.00	113,400.00	100.0%	124,200.00
Total 43000 · Local Funding	65,512.50	65,512.47	100.0%	240,862.50	240,862.41	100.0%	293,775.00
48000 · Transfers/ Use of Reserve Cash	0.00	0.00	0.0%	0.00	0.00	0.0%	60,000.00
49000 · Interest Earned	19,318.82	240.00	8,049.5%	41,104.09	720.00	5,708.9%	1,000.00
49503 · Other Revenue	0.00			0.00	0.00	0.0%	0.00
49900 · Misc. Income	0.00	11,000.00	0.0%	11,500.00	11,000.00	104.5%	11,000.00
Total Income	105,981.32	4,711,752.47	2.2%	314,616.59	4,887,582.41	6.4%	5,480,775.00
Gross Profit	105,981.32	4,711,752.47	2.2%	314,616.59	4,887,582.41	6.4%	5,480,775.00
Expense							
54000 · Equipment/Tool Expense	0.00	17,000.00	0.0%	0.00	17,000.00	0.0%	17,000.00
60000 · Business Expenses							
60500 · Bank Fees	0.00			20.00			
Total 60000 · Business Expenses	0.00			20.00			
68000 · Capital Expenses							
68050 · Support Vehicles	0.00			25,306.80	25,000.00	101.2%	25,000.00
68100 · Expend for Vans/ Light Duty Bus	171,045.00	196,000.00	87.3%	171,045.00	196,000.00	87.3%	796,000.00
68200 · Exp. for Buses-mid/heavy duty	0.00	5,789,000.00	0.0%	5,702.00	5,789,000.00	0.1%	5,789,000.00
68500 · Technology	0.00			40,875.02	0.00	100.0%	0.00
Total 68000 · Capital Expenses	171,045.00	5,985,000.00	2.9%	242,928.82	6,010,000.00	4.0%	6,610,000.00
Total Expense	171,045.00	6,002,000.00	2.8%	242,948.82	6,027,000.00	4.0%	6,627,000.00
Net Income	-65,063.68	-1,290,247.53	5.0%	71,667.77	-1,139,417.59	-6.3%	-1,146,225.00

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07/27/23

Accrual Basis

MRTA - Capital Equipment Fund
Account QuickReport - Mountain West Bank
As of June 30, 2023

Type	Date	Num	Name	Memo	Amount	Balance
11100 · Mountain West Checking						2,349.29
Bill Pmt -Check	04/03/2023	1058	Transloc Inc.		-9,400.02	-7,050.73
Deposit	04/05/2023			Deposit	10,000.00	2,949.27
Deposit	04/19/2023			Deposit	21,150.00	24,099.27
Deposit	04/20/2023		STO eBank	Transfer to LGIP	-20,000.00	4,099.27
Deposit	04/30/2023			Interest	0.33	4,099.60
Deposit	05/31/2023			Interest	0.57	4,100.17
Deposit	06/30/2023			Interest	0.59	4,100.76
Total 11100 · Mountain West Checking					1,751.47	4,100.76
TOTAL					1,751.47	4,100.76

MRTA - Capital Equipment Fund

Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	4,100.76
11600 · LGIP Capital Equipment Acct.	1,724,901.65
Total Checking/Savings	<u>1,729,002.41</u>
Other Current Assets	
12000 · Due From Operations Main Fund	97,550.00
Total Other Current Assets	<u>97,550.00</u>
Total Current Assets	<u>1,826,552.41</u>
TOTAL ASSETS	<u>1,826,552.41</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	171,045.00
Total Accounts Payable	<u>171,045.00</u>
Total Current Liabilities	<u>171,045.00</u>
Total Liabilities	171,045.00
Equity	
32000 · Retained Earnings	1,583,839.64
Net Income	71,667.77
Total Equity	<u>1,655,507.41</u>
TOTAL LIABILITIES & EQUITY	<u>1,826,552.41</u>

MRTA - Facilities Fund Revenue & Expenditures Budget Performance April through June 2023

	Apr - Jun 23	Budget	% of Budget	Oct '22 - Jun 23	YTD Budget	% of Budget	Annual Budget
Income							
41000 · Federal Funding							
41100 · Federal - 5309							
41106 · Federal- Facility	0.00	0.00	0.0%	0.00	0.00	0.0%	2,371,500.00
Total 41100 · Federal - 5309	0.00	0.00	0.0%	0.00	0.00	0.0%	2,371,500.00
Total 41000 · Federal Funding	0.00	0.00	0.0%	0.00	0.00	0.0%	2,371,500.00
43000 · Local Funding							
43100 · Local - Ketchum	64,875.00	64,875.00	100.0%	194,625.00	194,625.00	100.0%	259,500.00
43200 · Local - Hailey	7,762.50	7,762.50	100.0%	23,287.50	23,287.50	100.0%	31,050.00
43300 · Local - Bellevue	0.00			3,375.00	3,375.00	100.0%	3,375.00
43400 · Local - Blaine County	17,006.25	17,006.25	100.0%	51,018.75	51,018.75	100.0%	68,025.00
43500 · Local - Sun Valley	36,693.75	36,693.75	100.0%	110,081.25	110,081.25	100.0%	146,775.00
Total 43000 · Local Funding	126,337.50	126,337.50	100.0%	382,387.50	382,387.50	100.0%	508,725.00
49000 · Interest Earned	1,337.63	24.00	5,573.5%	2,839.88	72.00	3,944.3%	100.00
Total Income	127,675.13	126,361.50	101.0%	385,227.38	382,459.50	100.7%	2,880,325.00
Expense							
60000 · Business Expenses							
60500 · Bank Fees	12.00			12.00			
Total 60000 · Business Expenses	12.00			12.00			
66000 · Construction/Acquisition							
66300 · Design/Planning							
66310 · Electrification Infrastructure	2,142.76	0.00	100.0%	254,429.00	616,470.00	41.3%	1,191,470.00
Total 66300 · Design/Planning	2,142.76	0.00	100.0%	254,429.00	616,470.00	41.3%	1,191,470.00
66400 · South Valley Facility							
66410 · South Valley Acquisition	0.00	15,000.00	0.0%	35,052.25	55,000.00	63.7%	1,675,000.00
66420 · South Valley Improvements	596.00	6,000.00	9.9%	2,049.10	41,000.00	5.0%	41,000.00
Total 66400 · South Valley Facility	596.00	21,000.00	2.8%	37,101.35	96,000.00	38.6%	1,716,000.00
66500 · Ketchum Facility upgrades	0.00	5,000.00	0.0%	11,816.00	17,000.00	69.5%	92,000.00
Total 66000 · Construction/Acquisition	2,738.76	26,000.00	10.5%	303,346.35	729,470.00	41.6%	2,999,470.00
Total Expense	2,750.76	26,000.00	10.6%	303,358.35	729,470.00	41.6%	2,999,470.00
Net Income	124,924.37	100,361.50	124.5%	81,869.03	-347,010.50	-23.6%	-119,145.00

MRTA - Facilities Fund
Account QuickReport - Mountain West Bank

Accrual Basis

As of June 30, 2023

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						2,055.16
Deposit	04/30/2023			Interest	0.06	2,055.22
Bill Pmt -Check	05/15/2023	457	Power Engineers	Contract#: 165594	-662.56	1,392.66
Bill Pmt -Check	05/22/2023	458	Thornton Heating & Sh...		-596.00	796.66
Check	05/31/2023			Service Charge	-6.00	790.66
Deposit	05/31/2023			Interest	0.08	790.74
Check	06/30/2023			Service Charge	-6.00	784.74
Deposit	06/30/2023			Interest	0.04	784.78
Total 11100 - Mountain West Checking					-1,270.38	784.78
TOTAL					-1,270.38	784.78

MRTA - Facilities Fund

Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	784.78
11600 · LGIP Facilities Account	123,133.11
Total Checking/Savings	<u>123,917.89</u>
Other Current Assets	
12000 · Due From Operations Main Fund	168,450.00
Total Other Current Assets	<u>168,450.00</u>
Total Current Assets	<u>292,367.89</u>
TOTAL ASSETS	<u>292,367.89</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	1,480.20
Total Accounts Payable	<u>1,480.20</u>
Total Current Liabilities	<u>1,480.20</u>
Total Liabilities	1,480.20
Equity	
30000 · Opening Bal Equity	135,196.00
32000 · Retained Earnings	73,822.66
Net Income	81,869.03
Total Equity	<u>290,887.69</u>
TOTAL LIABILITIES & EQUITY	<u>292,367.89</u>

MRTA - Work Force Housing Fund
Revenue & Expenditures Budget Performance
 April through June 2023

	Apr - Jun 23	Budget	% of Budget	Oct '22 - Jun 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
45000 · Revenue							
45300 · Rev - Housing Units							
45350 · Apartment Rent	8,100.00	8,100.00	100.0%	24,300.00	24,300.00	100.0%	32,400.00
Total 45300 · Rev - Housing Units	8,100.00	8,100.00	100.0%	24,300.00	24,300.00	100.0%	32,400.00
45400 · Rev - Laundry	268.00	0.00	100.0%	554.25	300.00	184.8%	700.00
Total 45000 · Revenue	8,368.00	8,100.00	103.3%	24,854.25	24,600.00	101.0%	33,100.00
49000 · Interest Earned	208.26	24.00	867.8%	480.67	72.00	667.6%	100.00
Total Income	8,576.26	8,124.00	105.6%	25,334.92	24,672.00	102.7%	33,200.00
Expense							
55000 · Rent and Utilities							
55200 · Utilities	1,766.06	1,600.00	110.4%	6,220.10	5,500.00	113.1%	6,700.00
Total 55000 · Rent and Utilities	1,766.06	1,600.00	110.4%	6,220.10	5,500.00	113.1%	6,700.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	186.00	0.0%	0.00	558.00	0.0%	750.00
57200 · Building Repairs/Maintenance	25.98	3,750.00	0.7%	25.98	11,250.00	0.2%	15,000.00
57400 · Elevator Expense	0.00	186.00	0.0%	125.00	558.00	22.4%	750.00
Total 57000 · Repairs and Maintenance	25.98	4,122.00	0.6%	150.98	12,366.00	1.2%	16,500.00
69000 · Transfer out to Operations Acct	2,500.02	2,500.02	100.0%	7,500.06	7,500.06	100.0%	10,000.00
Total Expense	4,292.06	8,222.02	52.2%	13,871.14	25,366.06	54.7%	33,200.00
Net Ordinary Income	4,284.20	-98.02	-4,370.7%	11,463.78	-694.06	-1,651.7%	0.00
Net Income	4,284.20	-98.02	-4,370.7%	11,463.78	-694.06	-1,651.7%	0.00

MRTA - Work Force Housing Fund Account QuickReport - Mountain West Bank

As of June 30, 2023

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						19,179.94
Bill Pmt -Check	04/03/2023	1067	Clear Creek Disposal	1327	-48.57	19,131.37
Bill Pmt -Check	04/03/2023	ACH	Intermountain Gas Company 3000 7	14197700-001-9	-401.67	18,729.70
Bill Pmt -Check	04/03/2023	1068	Idaho Division of Building Safety	State ID #H000919	-125.00	18,604.70
Deposit	04/03/2023			Deposit	550.00	19,154.70
Deposit	04/04/2023			Deposit	268.00	19,422.70
Bill Pmt -Check	04/10/2023	1069	City of Ketchum	1269	-225.61	19,197.09
Bill Pmt -Check	04/20/2023	ACH	Idaho Power	Acct #2204788885	-174.32	19,022.77
Deposit	04/24/2023			Deposit	550.00	19,572.77
Deposit	04/30/2023			Interest	0.45	19,573.22
Bill Pmt -Check	05/01/2023	ACH	Intermountain Gas Company 3000 7	14197700-001-9	-259.22	19,314.00
Deposit	05/01/2023			Deposit	6,400.00	25,714.00
Deposit	05/08/2023			Deposit	550.00	26,264.00
Bill Pmt -Check	05/09/2023	1070	City of Ketchum	1269	-216.36	26,047.64
Bill Pmt -Check	05/09/2023	1071	Clear Creek Disposal	1327	-48.57	25,999.07
Bill Pmt -Check	05/17/2023	ACH	Idaho Power	Acct #2204788885	-166.16	25,832.91
Deposit	05/31/2023			Interest	1.10	25,834.01
Deposit	06/02/2023			Deposit	550.00	26,384.01
Bill Pmt -Check	06/06/2023	ACH	Intermountain Gas Company 3000 7	14197700-001-9	-113.19	26,270.82
Bill Pmt -Check	06/06/2023	1072	City of Ketchum	1269	-215.39	26,055.43
Bill Pmt -Check	06/06/2023	1073	Clear Creek Disposal	1327	-47.00	26,008.43
Deposit	06/08/2023			Deposit	550.00	26,558.43
Bill Pmt -Check	06/26/2023	ACH	Idaho Power	Acct #2204788885	-163.00	26,395.43
Bill Pmt -Check	06/26/2023	1074	AC Houston Lumber		-25.98	26,369.45
Deposit	06/28/2023			Deposit	550.00	26,919.45
Deposit	06/30/2023			Interest	1.17	26,920.62
Total 11100 - Mountain West Checking					7,740.68	26,920.62
TOTAL					7,740.68	26,920.62

MRTA - Work Force Housing Fund

Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	26,920.62
11600 · LGIP Work Force Housing Acct.	18,183.13
Total Checking/Savings	<u>45,103.75</u>
Accounts Receivable	
11800 · Accounts Receivable	2,650.00
Total Accounts Receivable	<u>2,650.00</u>
Total Current Assets	<u>47,753.75</u>
TOTAL ASSETS	<u>47,753.75</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	7,862.91
Total Accounts Payable	<u>7,862.91</u>
Other Current Liabilities	
28500 · Deferred Revenue-Pre-Paid Rent	5,600.00
Total Other Current Liabilities	<u>5,600.00</u>
Total Current Liabilities	<u>13,462.91</u>
Total Liabilities	13,462.91
Equity	
30000 · Opening Bal Equity	15,000.00
32000 · Retained Earnings	7,827.06
Net Income	11,463.78
Total Equity	<u>34,290.84</u>
TOTAL LIABILITIES & EQUITY	<u>47,753.75</u>

MRTA - Contingency Fund
Revenue & Expenditures Budget Performance
 April through June 2023

	<u>Apr - Jun 23</u>	<u>Budget</u>	<u>% of Budget</u>	<u>Oct '22 - Jun 23</u>	<u>YTD Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Income							
49000 · Interest Earned	5,822.78	249.00	2,338.5%	13,515.82	747.00	1,809.3%	1,000.00
Total Income	5,822.78	249.00	2,338.5%	13,515.82	747.00	1,809.3%	1,000.00
Expense	0.00			0.00			
Net Income	<u>5,822.78</u>	<u>249.00</u>	<u>2,338.5%</u>	<u>13,515.82</u>	<u>747.00</u>	<u>1,809.3%</u>	<u>1,000.00</u>

MRTA - Contingency Fund
Balance Sheet
As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
11600 · LGIP Contingency Fund Acct.	515,093.75
Total Checking/Savings	<u>515,093.75</u>
Total Current Assets	<u>515,093.75</u>
TOTAL ASSETS	<u>515,093.75</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Bal Equity	20,000.00
32000 · Retained Earnings	481,577.93
Net Income	13,515.82
Total Equity	<u>515,093.75</u>
TOTAL LIABILITIES & EQUITY	<u>515,093.75</u>



Resolution 2023.16.08

Approving Signatories to the Mountain West Bank Accounts

WHEREAS, Mountain Rides Transportation Authority (“MRTA”) retains Mountain West Bank (“MWB”) as provider of banking services:

NOW THEREFORE, The Board of Directors of MRTA finds and resolves that:

1. Persons holding the following positions at MRTA shall be Signatories on bank accounts with MWB:

- Chair of the Board of Directors
- Chair of the Finance & Performance Committee
- Executive Director
- Director, Communications
- Director, Fleet, Maintenance, & Facilities

2. Separately, all Members of the Board of Directors of MRTA and MRTA’s Director of Finance & Administration have authority to access MRTA’s banking information but, unless designated above, have no signing authority on MRTA’s bank accounts.

RESOLUTION APPROVED AND ADOPTED THIS 16th DAY OF August 2023.

MOUNTAIN RIDES TRANSPORTATION AUTHORITY

(print name)
Chair, Board of Directors

(print name)
Vice Chair, Board of Directors

110: Employee Expense Reimbursement

Issued: June 20, 2012

Revised: November 21, 2012

Revised: March 21, 2018

Revised: February 20, 2019

Revised: August 16th, 2023

Purpose: This describes MRTA policy regarding reimbursement of expenses incurred personally by employees for MRTA business.

Departments Affected: all Departments, Board members

Policy:

It is MRTA policy to ensure that pre-approved, reasonable, proper and necessary MRTA business expenses incurred personally by MRTA employees are reimbursed in a timely and consistent manner. All expenses must be submitted on an Expense Report form within 90 days of the incurred expense. Receipts for every expense on the report must be attached to the Report. The Report must be signed by the employee and submitted to the Executive Director for approval and signature, then passed to the Director Finance & Administration for reimbursement. Chair of the F&P committee will review and approve or disapprove expense reports submitted by the Executive Director. All reimbursements will be in the form of a check payable to the employee or by direct deposit included on the employee's paycheck. Expenses not submitted within 90 days of occurrence will not be reimbursed unless an exception is approved in writing by the Executive Director for a legitimate reason.

Approvals Required

Prior approval by the Executive Director is required for all travel by employees. The Board must pre-approve all travel for Board members and employees if it is international travel.

Following outlines reimbursable expenses:

Travel

Any travel on MRTA business to meetings, conferences, events, etc. Where an employee uses his or her own vehicle will be reimbursed at the Standard State Mileage rate as issued by the Internal Revenue Service. Travel within the Wood River Valley (i.e. within the MRTA operating area where there is regularly scheduled bus service) using a personal vehicle is not subject to reimbursement.

When an MRTA vehicle is used for travel, mileage expenses are not reimbursable. Parking and actual fuel expenses incurred when an MRTA vehicle is used may be reimbursed if an employee personally pays for these costs. Air travel (in coach or economy class only) and other forms of travel (public transit) are reimbursable at the rate incurred. Appropriate accommodation, with consideration given to location, accessibility, cost, amenities (e.g. free WiFi, free breakfast, airport shuttles, etc.) are reimbursable at the rate incurred. With all travel, every effort must be given to achieve the best value for the dollar.

Compensation for time spent travelling

Salaried, exempt employees are not compensated for any travel time. Hourly, non-exempt employees are paid for travel hours when the travel is required as part of the principal work activity (e.g. when an employee must travel to Fairfield to pick up a van, instead of coming into the primary workplace).

Travel away from home for hourly, non-exempt employees is considered work time and therefore paid time, and is paid up to a maximum of 8 hours per day. Travel away from home outside of normal work hours is NOT considered work time unless an employee is required to perform work during that time. (e.g. an hourly employee travelling to Atlanta (12 hour trip including layovers) on a Sunday for a week-long conference would be paid for THAT Sunday travel time up to a maximum of 8 hours. During the conference which runs from 9-5 he or she would be paid for those 8 hours per day but no additional "off-duty" hours.)

MRTA generally follows the State of Idaho Travel Policies and Procedures.

Meals/Entertainment

Costs for meals while an employee is away from home overnight on MRTA business are reimbursable by Per Diem rates listed on the US General Service Administration website (GSA) for the geographical area at which the travel occurred.

Per Diem requests are not permitted when meals are provided by the meeting/seminar/conference. In some cases the discretion of the Executive Director will be required to determine the rate of reimbursement. Employees are expected to use reasonable discretion and choose appropriate venues when dining out on MRTA business. **NO expenses for alcohol or entertainment are reimbursable.**

Cell Phones

Reimbursement for business use of an employee's personal cell phone will occur at the following rates and will be added to employee's paycheck.

AMOUNT	POSITIONS COVERED
\$45 per month (\$20.77 ppp)	<ul style="list-style-type: none">• Executive Director• Director, Transit Operations• Director, Fleet, Maintenance, and Facilities• Director, Communications• Director, Finance and Administration• Manager, Human Resources• Administrator, Operations• Manager, Maintenance• Manager, Facilities

Non-reimbursable Expenses

Non-reimbursable expenses are identified throughout this policy. The following items are examples of typically non-reimbursable expenses, but this list is not all-inclusive:

- Travel that has not been pre-approved by the Executive Director
- First class, spouse and international travel (international travel may be allowed with Board approval)
- Upgrades to air travel, car rentals, or hotel rooms
- Purchase of clothing, luggage, toiletries and other miscellaneous personal items
- Supplemental travel or car rental insurance
- Fines, penalties, or legal fees (including traffic and parking tickets)
- Personal entertainment or recreational expenses including all alcoholic beverages

This list is not exhaustive or exclusive. Any employee who has a question as to whether an expense is reimbursable should consult with the Executive Director before incurring the expense.

From time to time there may be extenuating circumstances that warrant reimbursement of expenses that would otherwise not be reimbursable. In this event, it is at the discretion of the Executive Director to determine whether they will be reimbursed.