



## Mountain Rides Transportation Authority

### PUBLIC NOTICE

Regular Meeting of the Board of Directors  
Wednesday, September 20, 2023, 1:00pm  
Hailey City Hall  
115 Main St South, Hailey, ID 83333

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 241 552 391 78

Passcode: Qg4HYz

### Mountain Rides Board of Directors

*Chair Melody Mattson (at-large); Vice-Chair Tom Blanchard (Bellevue); Secretary Grady Burnett (Sun Valley); Kathleen Kristenson (Blaine Co.); Martha Burke (Hailey); Kristin Derrig & Neil Bradshaw (Ketchum); Peter Hendricks (Sun Valley)*

---

### Agenda

1. **Call to Order**
2. **Comments** from the Chair, Members, and Staff
3. **Public Comment** re: Items not on the Agenda (and questions from the press)
4. **Action item:** Consent Agenda (p.2)
  - a. Approve/file: Minutes of Regular Board Meeting, August 16, 2023 (p.3-4)
  - b. Approve/file: Minutes of Planning & Marketing Committee Meeting, September 6, 2023 (p.5)
  - c. Receive/file: Minutes of Finance & Performance Committee Meeting, September 6, 2023 (p.6)
  - d. Receive/file: Performance Dashboard, August 2023 (p.7-26)
  - e. Receive/file: July 2023 Operating Fund Financial Statements and Bills Paid (p.27-32)
  - f. Receive/file: Report from Director, Maintenance, Director, Communications; Director, Transit Operations; Director, Finance & Administration; Manager, Human Resources; Executive Director (p.33-39)
  - g. Approve/file: Owner's Rep Agreement (p.40-41)
5. **Action item:** Approve FY24 Service Plan (p.42-44)
6. **Action item:** Approve Org Chart and Payscale (p.45-47)
7. **Action item:** Approve FY24 Budget (p.48-54)
8. **Discussion item:** Mountain Rides Role in County-wide Transportation Planning (p.55)
9. **Discussion item:** Workforce Housing Option for Mountain Rides' New BEB Facility in Bellevue (p.56)
10. **Discussion item:** Items of Interest to the Members (p.57)
11. **Adjourn**

*Public information regarding agenda items is available from the Mountain Rides' office at 800 1<sup>st</sup> Ave. North, Ketchum, or 208-788-7433. Any person needing special accommodation to attend the above-noticed meeting should contact Mountain Rides two days prior to the meeting at 208-788-7433.*

# Mountain Rides Consent Agenda Item Summary

Date:

From:

Action Item:

Committee Review:  Yes  No Committee Purview:

Previously discussed at board level:  Yes  No

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

- a. Approve/file: Minutes of Regular Board Meeting, August 16, 2023.
- b. Receive/file: Minutes of Planning & Marketing Committee Meeting, September 6, 2023
- c. Receive/file: Minutes of Finance & Performance Committee Meeting, September 6, 2023
- d. Receive/file: Performance Dashboard, August 2023.
- e. Receive/file: July 2023 Operating Fund Financial Statements and Bills Paid
- f. Receive/file: Report from:
  - 1) Director, Fleet, Maintenance and Facilities (Carlos Tellez)
  - 2) Director, Communications (Kim MacPherson)
  - 3) Director, Transit Operations (Jamie Canfield)
  - 4) Director, Finance & Administration (Tucker Van Law)
  - 5) Manager, Human Resources (Jerry Garcia)
  - 6) Executive Director (Wally Morgus)
- g. Approve/file: Owner's Rep Agreement



RECORDED

**REGULAR MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, August 16, 2023, 1:00 p.m.  
Conference Call and in person, Sun Valley City Hall, Sun Valley, ID**

The Mountain Rides Transportation Authority's Board of Directors met in a Regular Meeting in person and on a conference call.

**PRESENT:** Chair Melody Mattson (at-large), Vice-chair Tom Blanchard (Bellevue), Neil Bradshaw (Ketchum), Martha Burke (Hailey), Grady Burnett (Sun Valley), Peter Hendricks (Sun Valley), and Kristin Derrig (Ketchum)

**NOT PRESENT:** Kathleen Kristenson (Blaine County)

**ALSO PRESENT:** Mountain Rides Executive Director, Wally Morgus  
Mountain Rides Director, Finance, Tucker Van Law  
Mountain Rides Director, Communications, Kim MacPherson  
Mountain Rides Director, Operations, Jamie Canfield  
Mountain Rides Manager of Human Resources, Jerry Garcia  
Mountain Rides Director, Maintenance, Carlos Tellez

**1. CALL TO ORDER**

Chair Melody Mattson called to order the meeting of Wednesday, August 16, 2023, at 1:05 pm via conference call and in person at Sun Valley City Hall, Sun Valley, ID. Secretary Grady Burnett took roll and determined that a quorum was present.

**2. COMMENTS FROM THE CHAIR, BOARD MEMBERS, and STAFF**

Melody Mattson said she is astounded with the increase in ridership and thanked staff for their hard work.

Marth Burke said Hailey City Council is supportive of the new facility being built in Bellevue. Neil Bradshaw wanted to thank staff for their support with the charter for the Warm Springs Preserve event. Kristin Derrig said riders were happy to be able to bring their dogs on the charter bus as well.

Kristin Derrig gave kudos to the staff for the technology to count ridership and the TransLoc app which is very accurate.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (incl. questions from Press)**

*No comments.*

**4. ACTION ITEM:** Consent Agenda

a. *Approve: Minutes of Regular Board Meeting, July 19, 2023*

b. *Receive/file: Minutes of Finance & Performance Committee Meeting, August 2, 2023*

- c. *Receive/file: Performance Dashboard report for July 2023*
- d. *Receive/file: June 2023 Operating Fund and quarterly Capital, Facilities, Workforce Housing and Contingency Fund Financial Statements and Bills Paid*
- e. *Receive/file: Reports from Director, Maintenance; Director, Communications; Director, Transit Operations; Director, Finance & Administration; Manager, Human Resources; Executive Director*
- f. *Approve/file: Banking Resolution*
- g. *Approve/file: Employee Expense Reimbursement policy*

**Martha Burke moved to receive, approve, adopt, and file the Consent Agenda. Peter Hendricks seconded. The motion passed.**

**5. DISCUSSION ITEM:**

*BoD Items of Interest*

Wally Morgus said that all is good so far with transitioning maintenance to Carlos Tellez. We will hire an owner’s representative to help with the Bellevue building process. Carlos Tellez new title is Director of Fleet Maintenance and Facilities.

Carlos Tellez said it is going well and following up with the vendors that we work with.

Wally Morgus said we promoted Murray Walsh to Manager of Maintenance Operations. He has stepped up and is doing an excellent job.

Carlos Tellez said we made an offer to a mechanic with 20 years of experience.

Wally Morgus said we would like to start the building project next April 2024 and will put out an RFP after the first of the year.

Wally Morgus said the Ohio Gulch project will get started in September.

Neil Bradshaw said he is an advocate for roundabouts in Ketchum.

Peter Hendricks said Sun Valley is working on an RFP for a roundabout at the blinking light in Sun Valley.

**7. ADJOURNMENT**

**Tom Blanchard moved to adjourn the meeting at 1:32pm. Melody Mattson seconded. The motion carried unanimously.**

---

**Chair Melody Mattson**



## **Planning & Marketing Committee**

### **Regular Monthly Meeting**

**Wednesday, September 6, 2023, 11:30am**

### **MINUTES**

In attendance: Grady Burnett, Kristin Derrig, Martha Burke, Melody Mattson, Wally Morgus, Tucker Van Law, Kim MacPherson, Jamie Canfield, and Jerry Garcia

- 1) Call to Order**
- 2) Comments** from the Chair and Members
  - a) Wally Morgus told the group about all the electric buses on the road and regen we are getting from the batteries.
- 3) Review: FY24 Service Plan**
  - a) The group reviewed the service plan for FY24. Grady Burnett made a motion to send this item to the board meeting agenda as an action item. Melody Mattson seconded.
- 4) Review: Org Chart, Payscale**
  - a) The group reviewed the organizational chart and payscale and agreed to send to the board meeting agenda as an action item.
- 5) Review: FY24 Budget**
  - a) Tucker Van Law pointed out the highlighted changes from the draft budget which was presented to the board in July. The group moved to bring to the board meeting agenda as an action item.
- 6) Review: Owner's Rep Agreement**
  - a) Wally Morgus gave an update regarding the Bellevue construction. They have been interviewing candidates for the owner's rep position and decided on Destry Simpson. The group approved to bring the contract for the owner's rep to the board meeting consent agenda.
- 7) Discuss: Other matters for consideration by the Committee**
  - a) The group gave their congratulations to Ashley Kelbert and Bryan Obland on the birth of their son.
- 8) Adjourn at 12:23pm**



## **Finance & Performance Committee**

### **Regular Monthly Meeting**

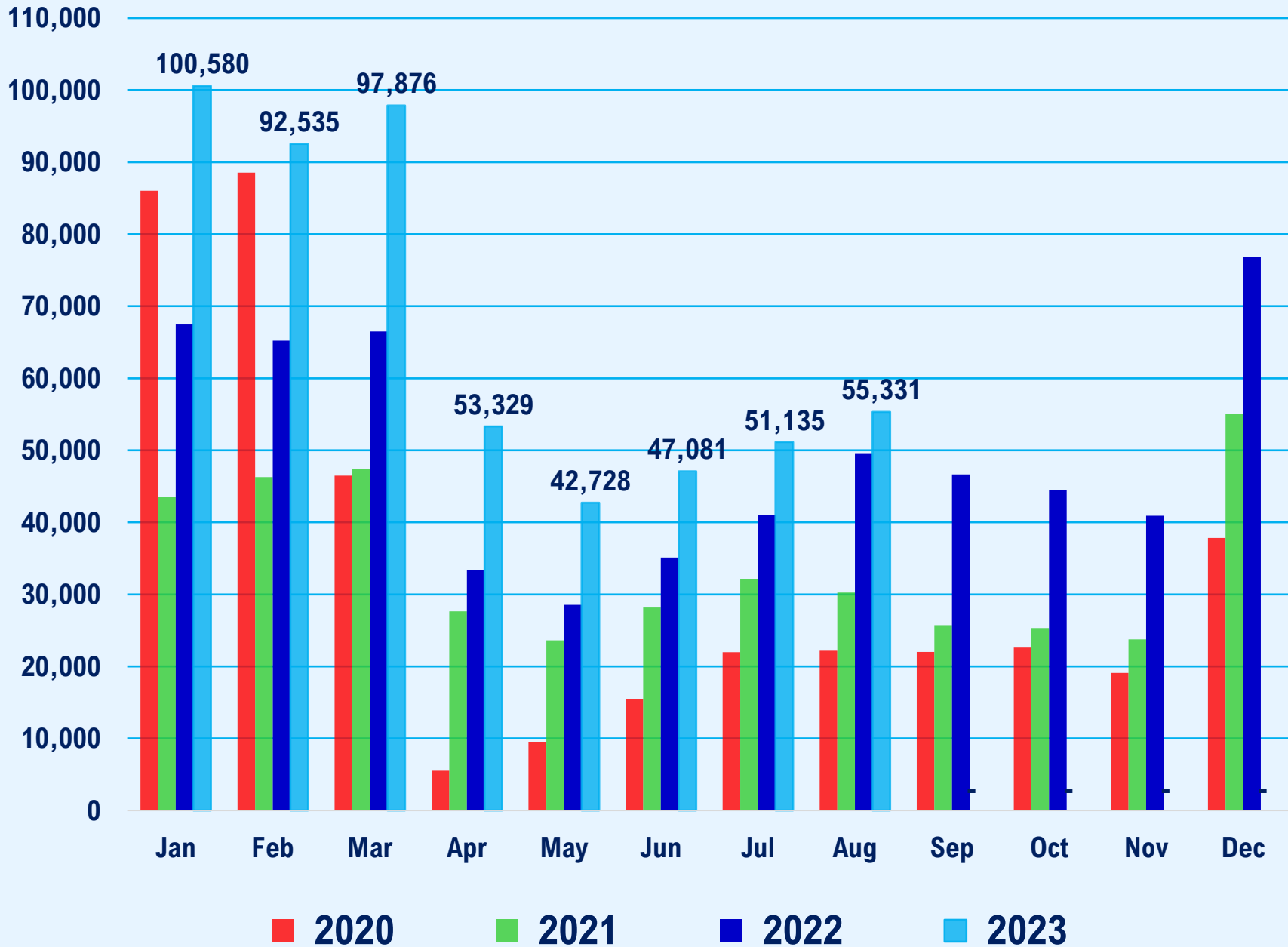
**Wednesday, September 06, 2023, 12:30pm**

### **Minutes**

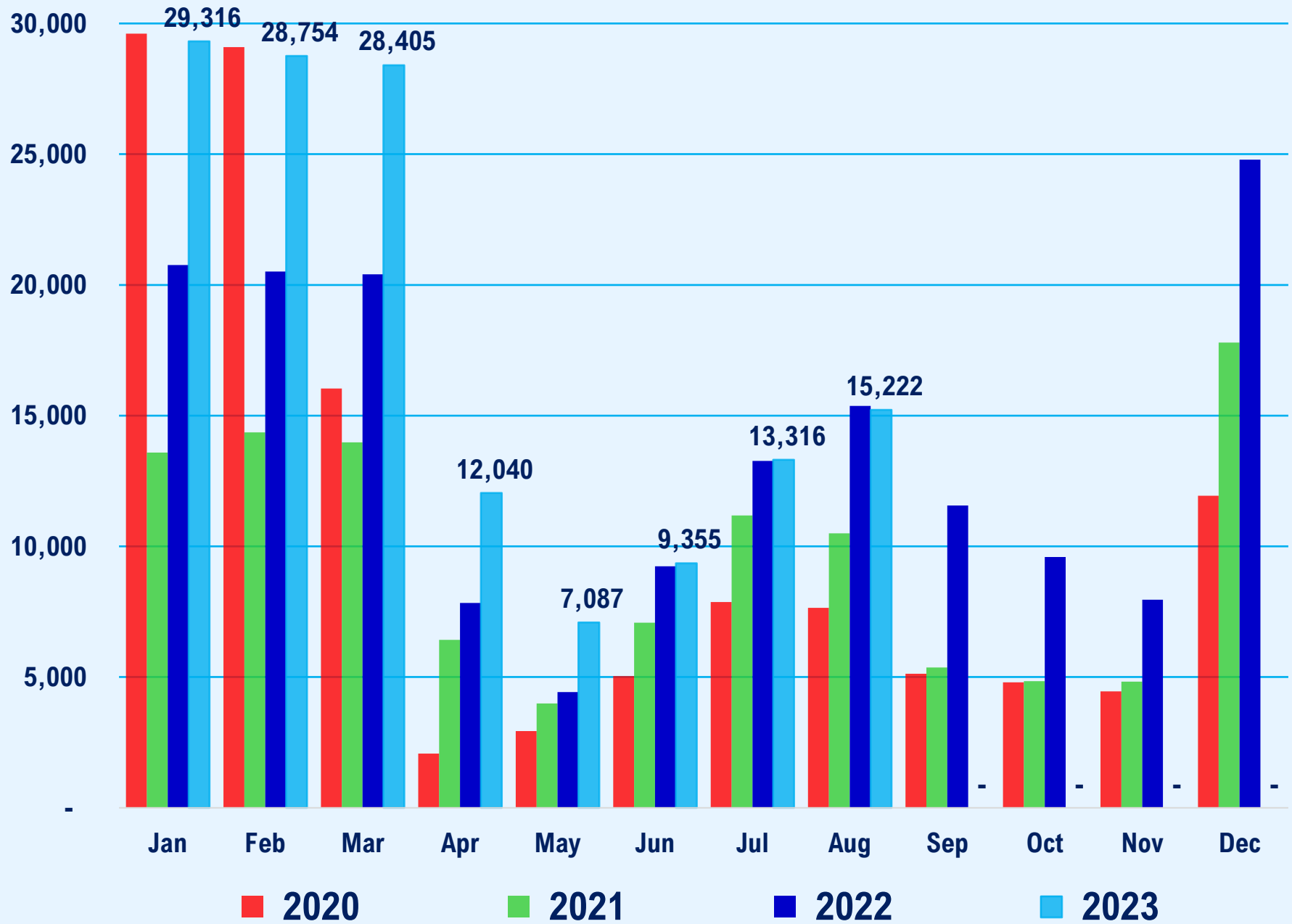
**Present:** Tom Blanchard, Peter Hendricks, Neil Bradshaw, Wally Morgus, Kim MacPherson, Jamie Canfield, Jerry Garcia, and Tucker Van Law

- 1) Call to Order**
- 2) Comments** from the Chair and Members
- 3) Review:** July 2023 Operating Fund Financial Statements and Bills Paid.
  - a) The group went over the financials and bills paid with Tucker Van Law to answer questions. The committee recommended adding this to the consent agenda to be received and filed by the board. All members approved.
- 4) Review:** FY24 Service Plan
  - a) Wally Morgus, Kim MacPherson, and Jamie Canfield reviewed the FY24 service plan with the committee. No concerns were noted. The committee recommended the service plan be brought to the full board at the September board meeting to be adopted.
- 5) Review:** Org Chart, PayScale
  - a) Wally Morgus reviewed the FY24 Org Chart and PayScale with the committee. No concerns were noted. The committee recommended the Org Chart and PayScale be brought to the full board at the September board meeting to be adopted.
- 6) Review:** FY24 Budget
  - a) Tucker Van Law reviewed the FY24 Budget with the committee and explained the changes from the first draft of the budget. The committee recommended the FY24 Budget be brought to the full board at the September board meeting to be adopted.
- 7) Review:** Owner's Rep Agreement
  - a) Wally Morgus presented the Owner's Representative Agreement with Square D Construction. The committee stressed the importance of having an Owner's Representative for a project of this nature and recommended the agreement go to the full board for approval.
- 8) Discuss:** Other Matters for Consideration by the Committee
- 9) Adjourn**

# MRTA Total Riders

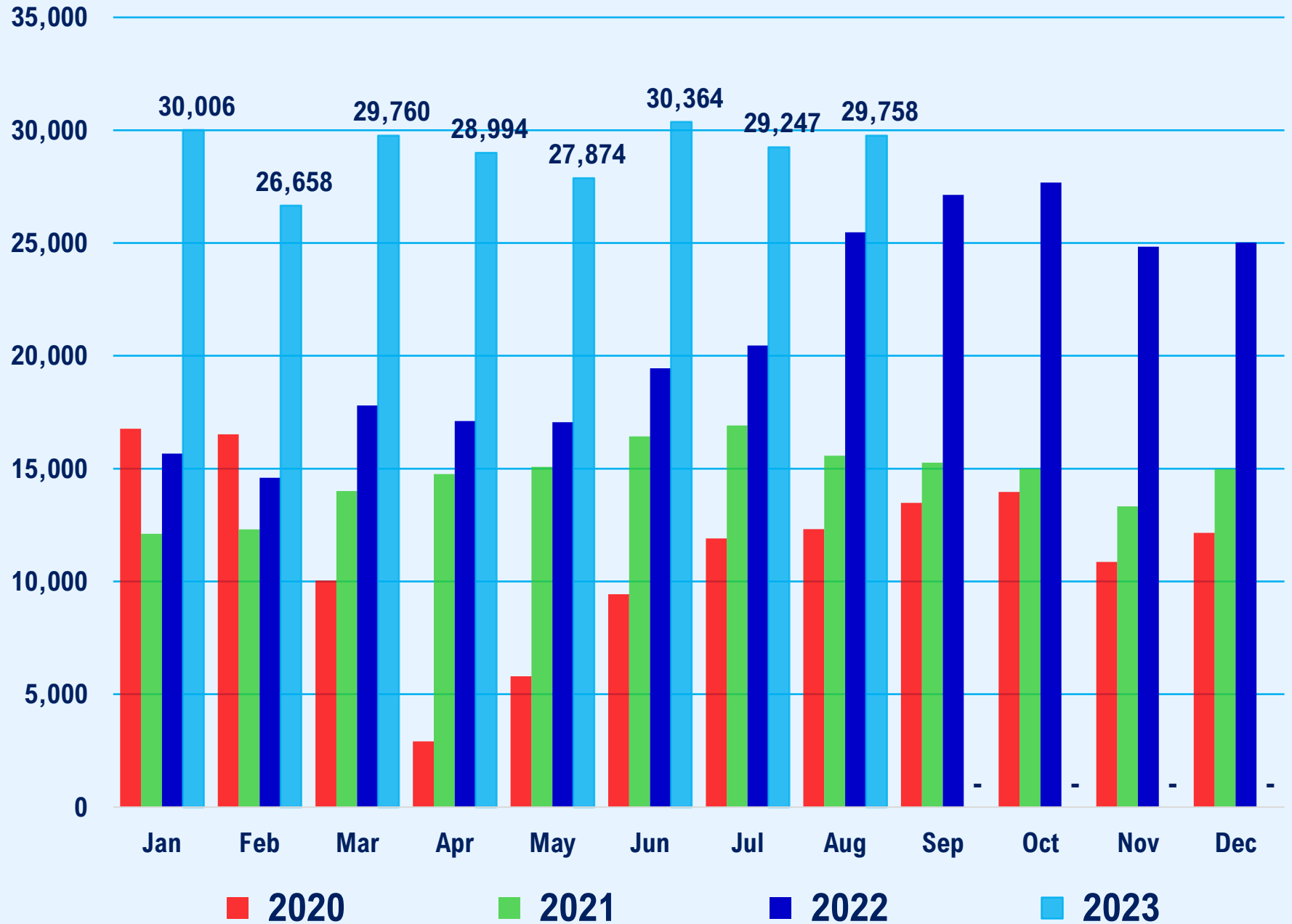


# MRTA Blue Route Riders

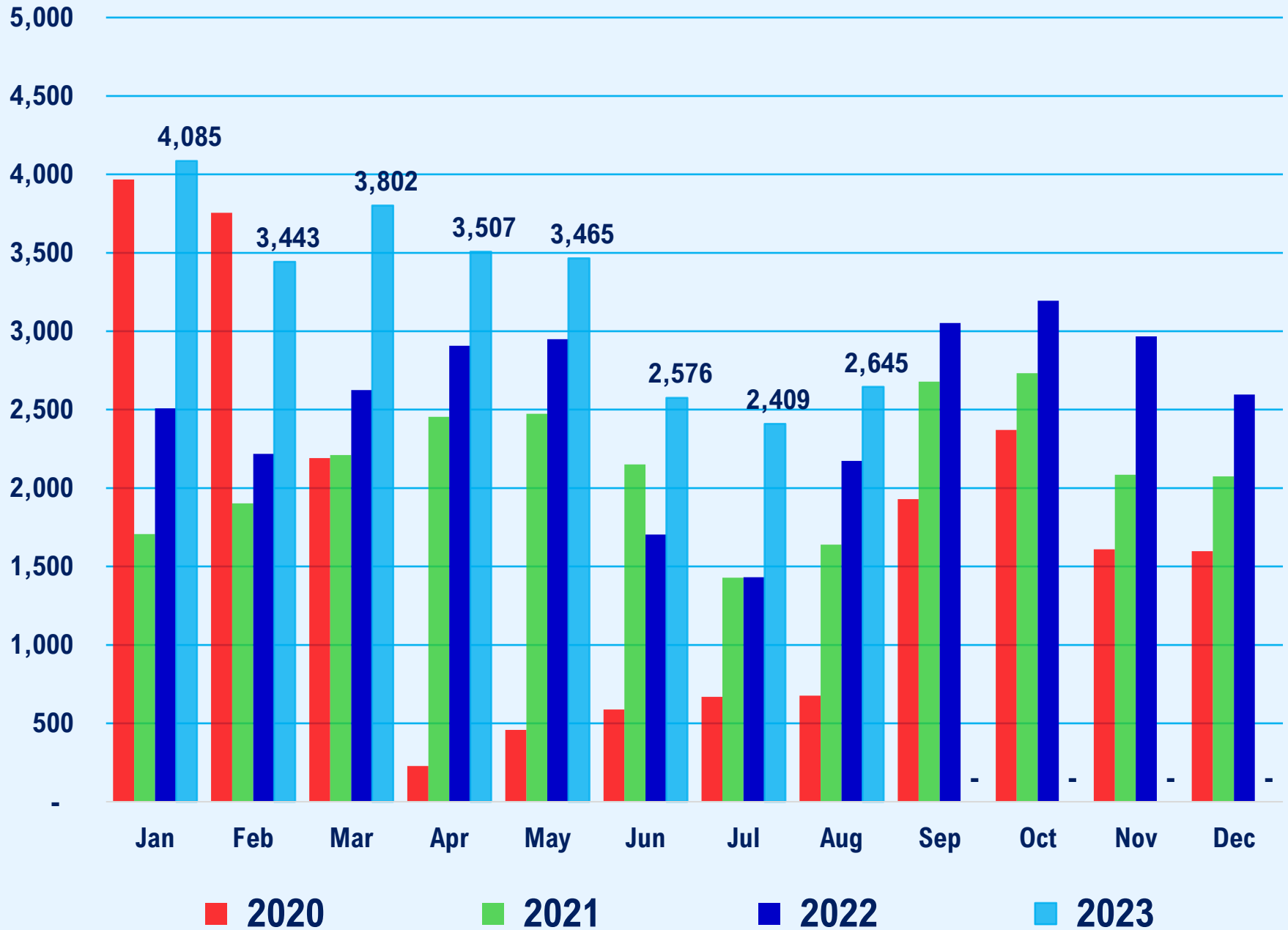




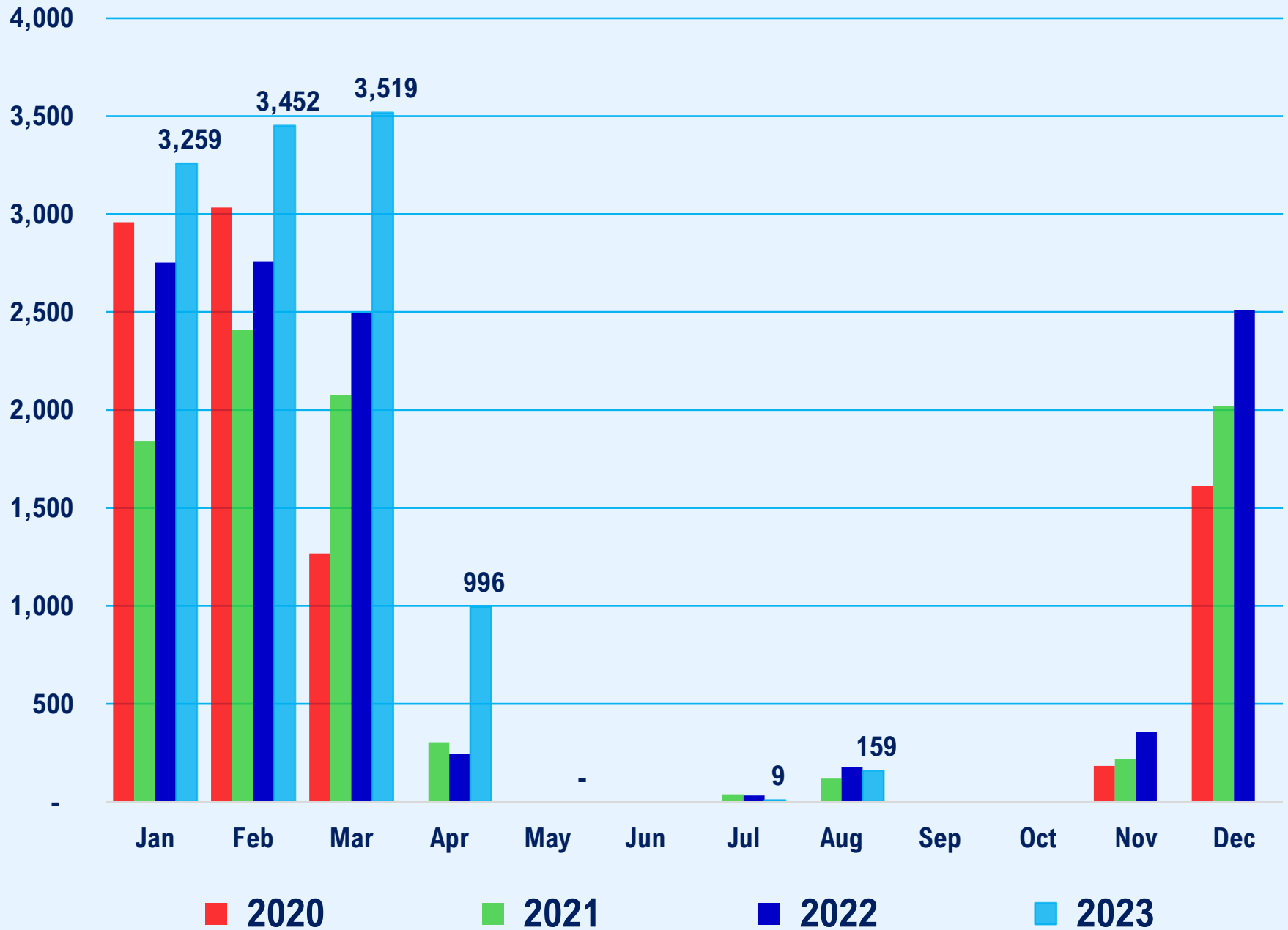
# MRTA Valley Route Riders



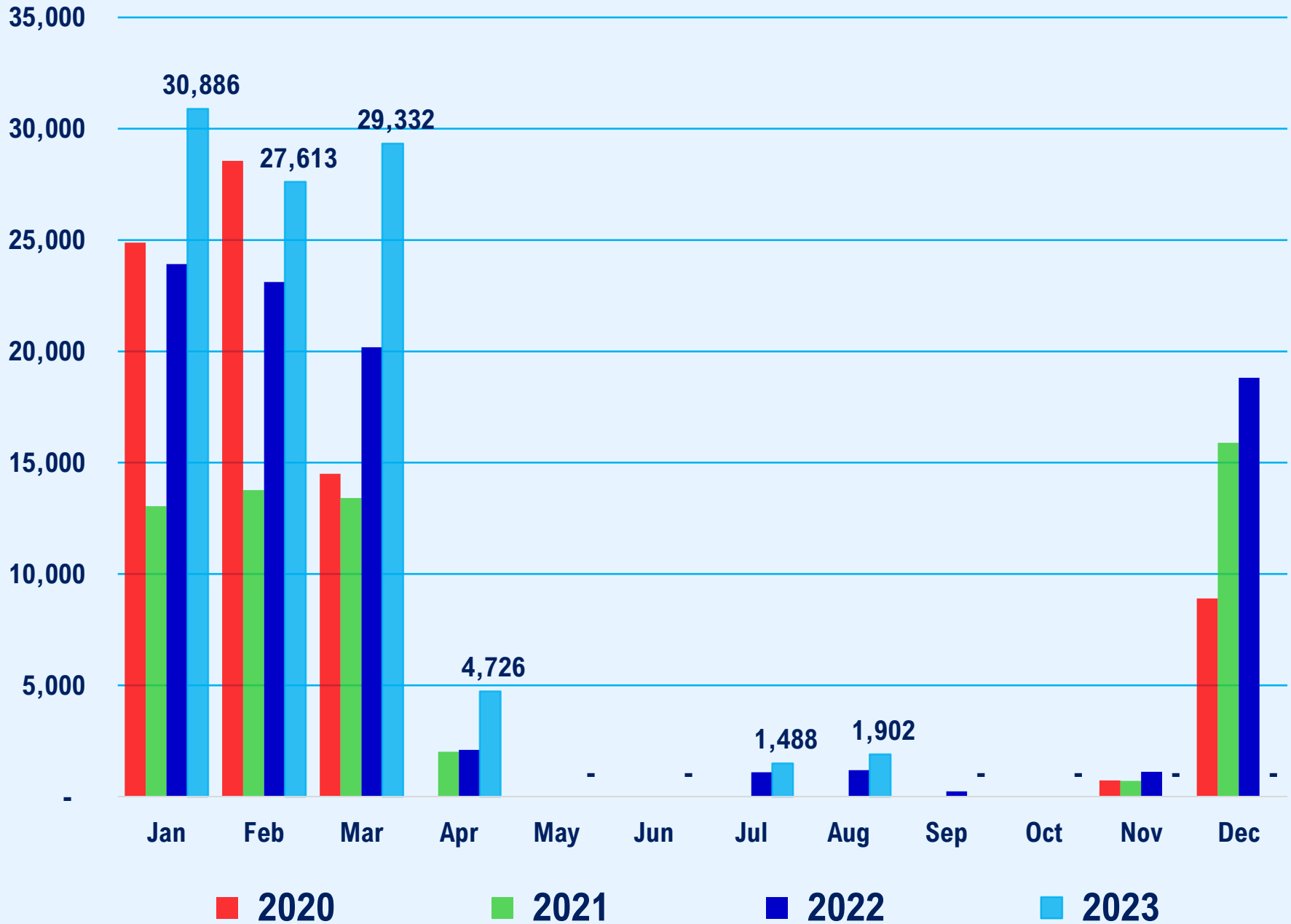
# MRTA Hailey Route Riders



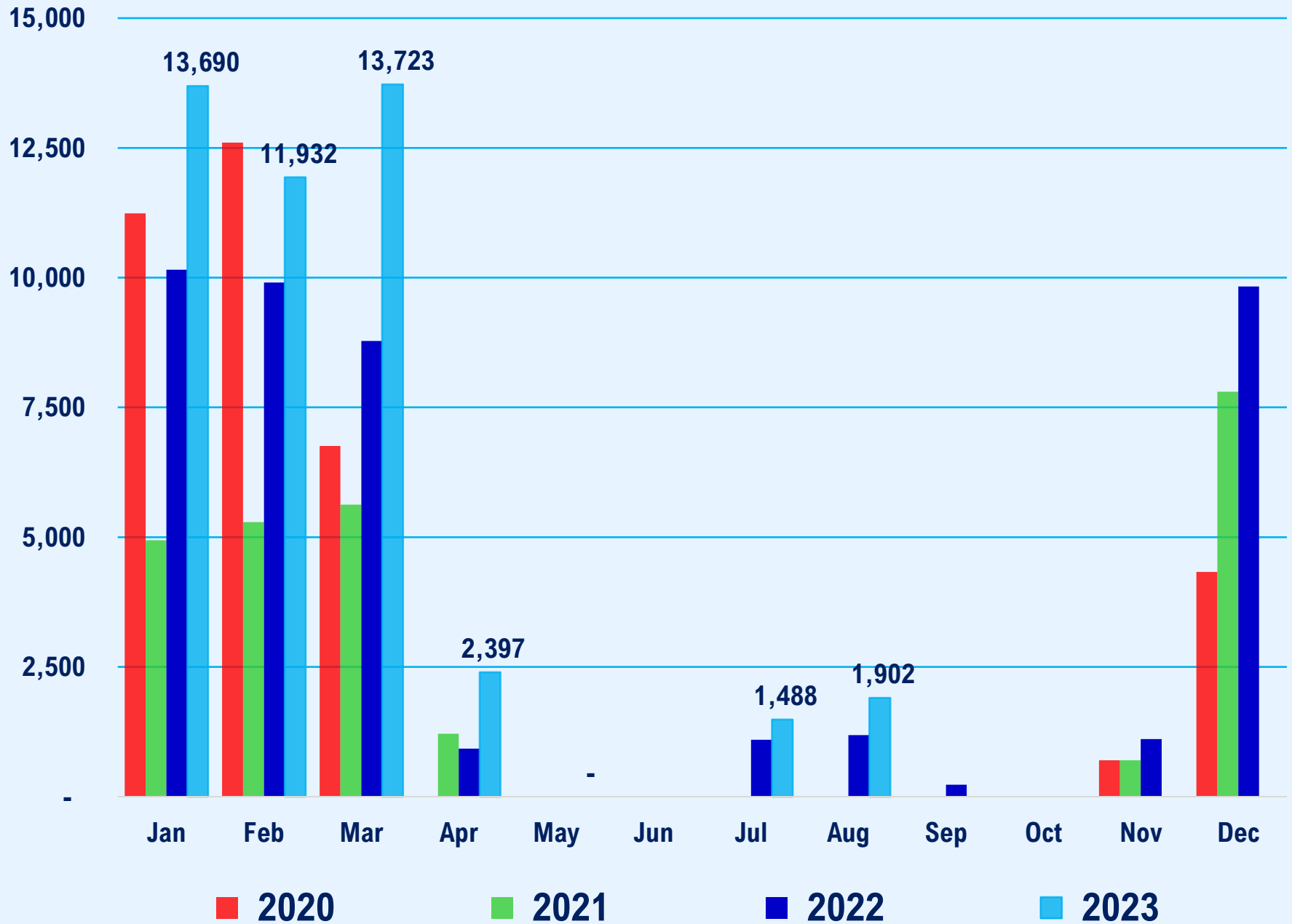
# MRTA Red Route Riders



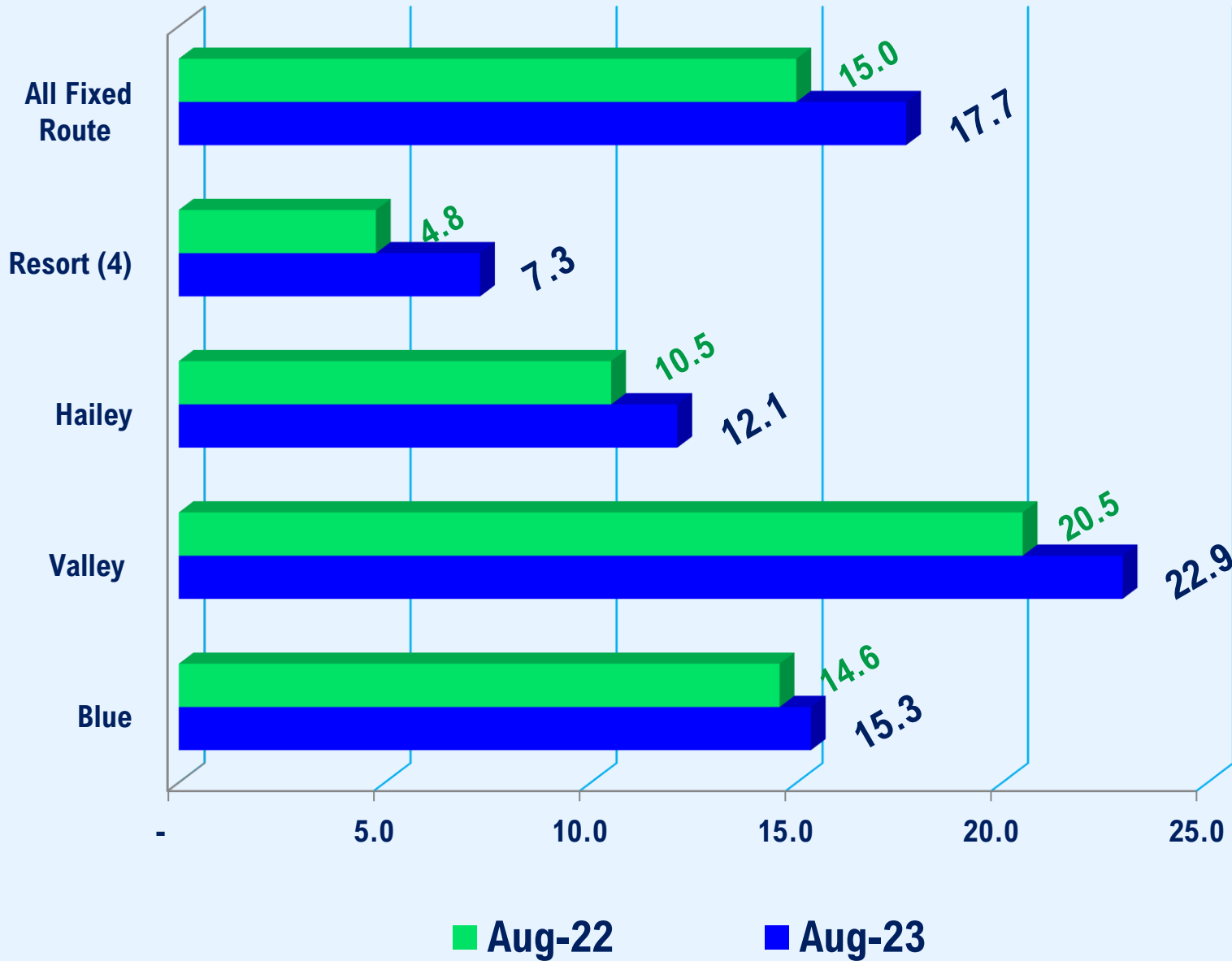
## MRTA Resort Routes (Bronze, Silver, Gold) Riders



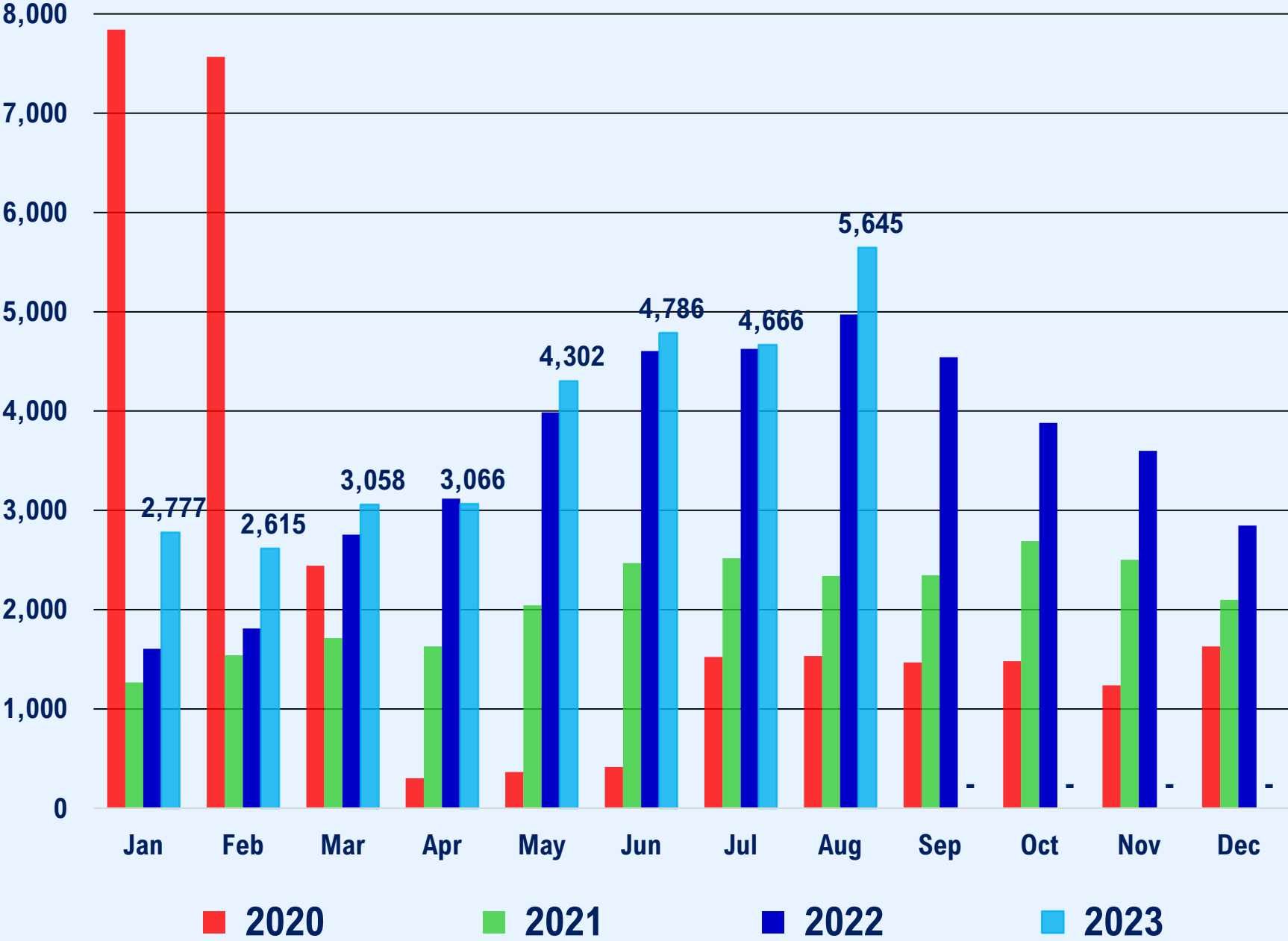
# MRTA Silver Route Riders



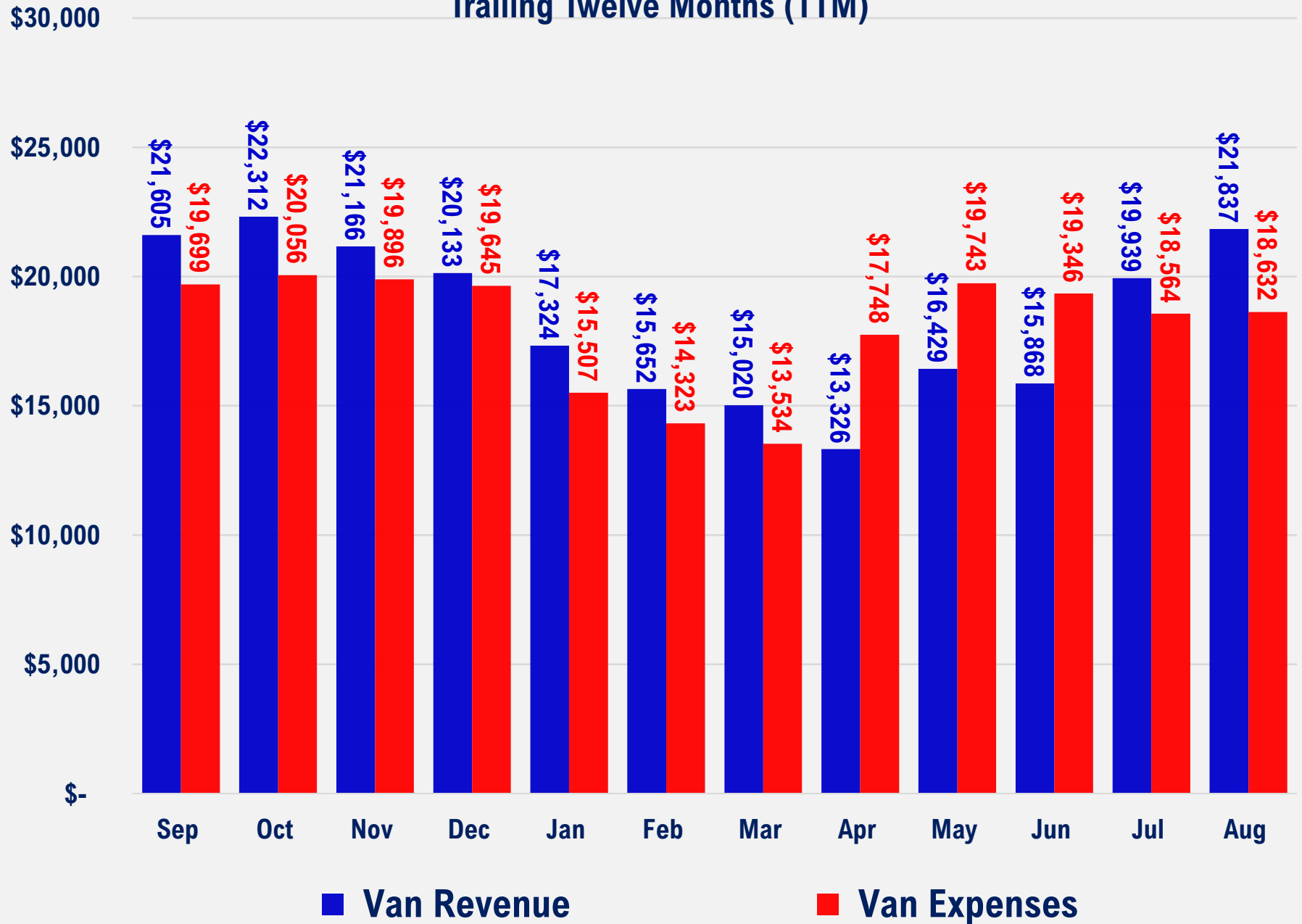
# MRTA Riders per Hour



# MRTA Vanpool Riders

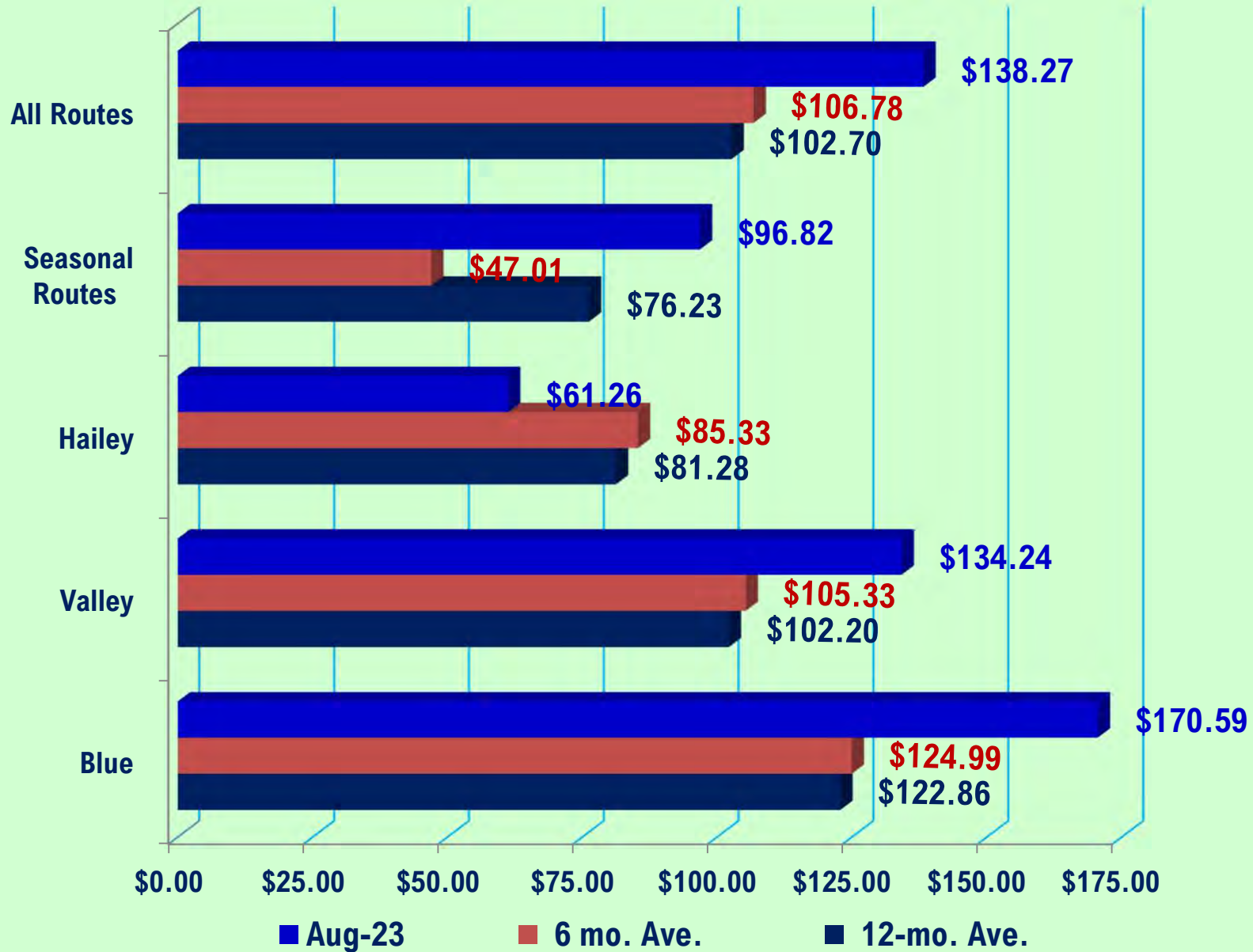


## Vanpool Revenue & Expense Trailing Twelve Months (TTM)

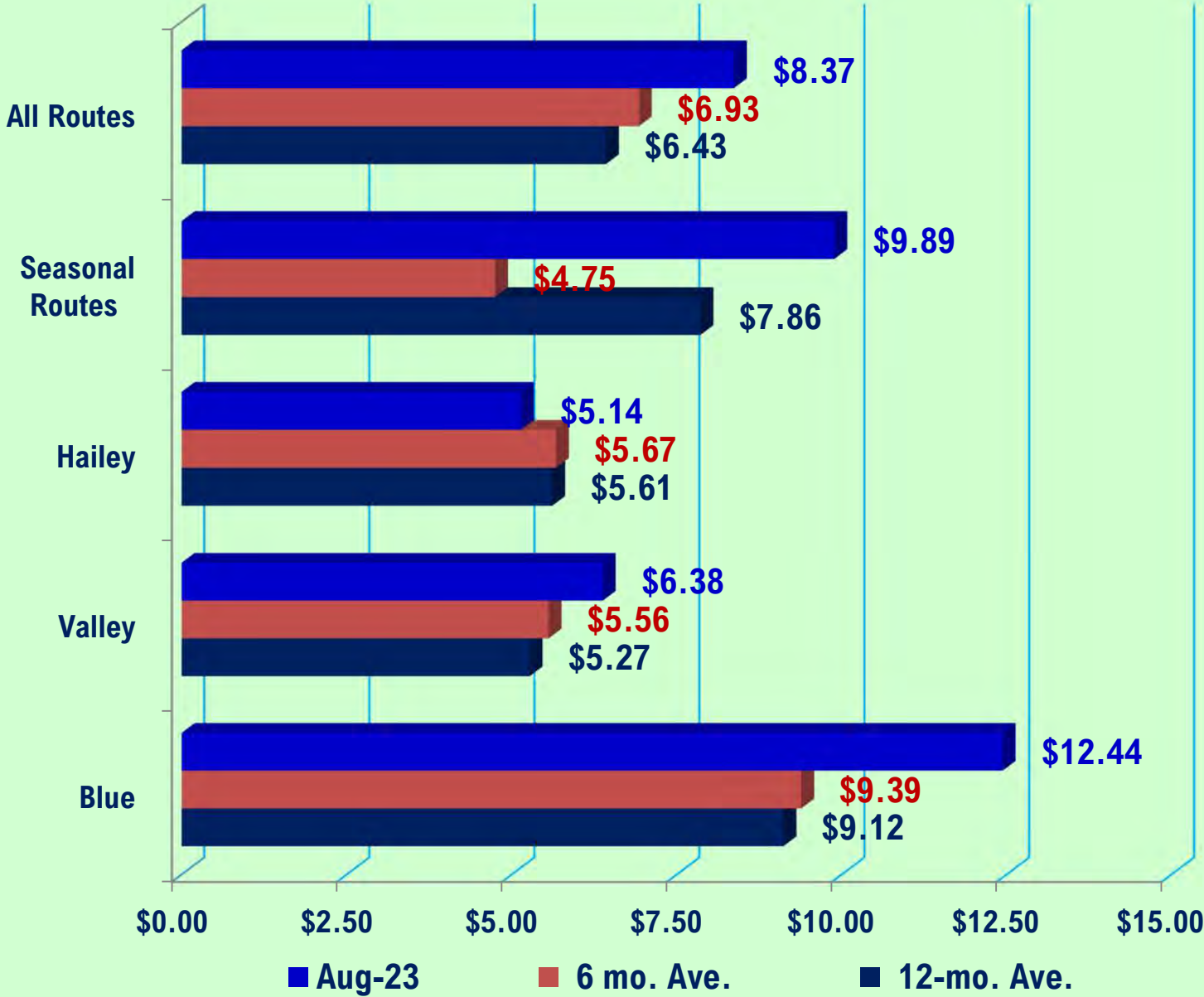




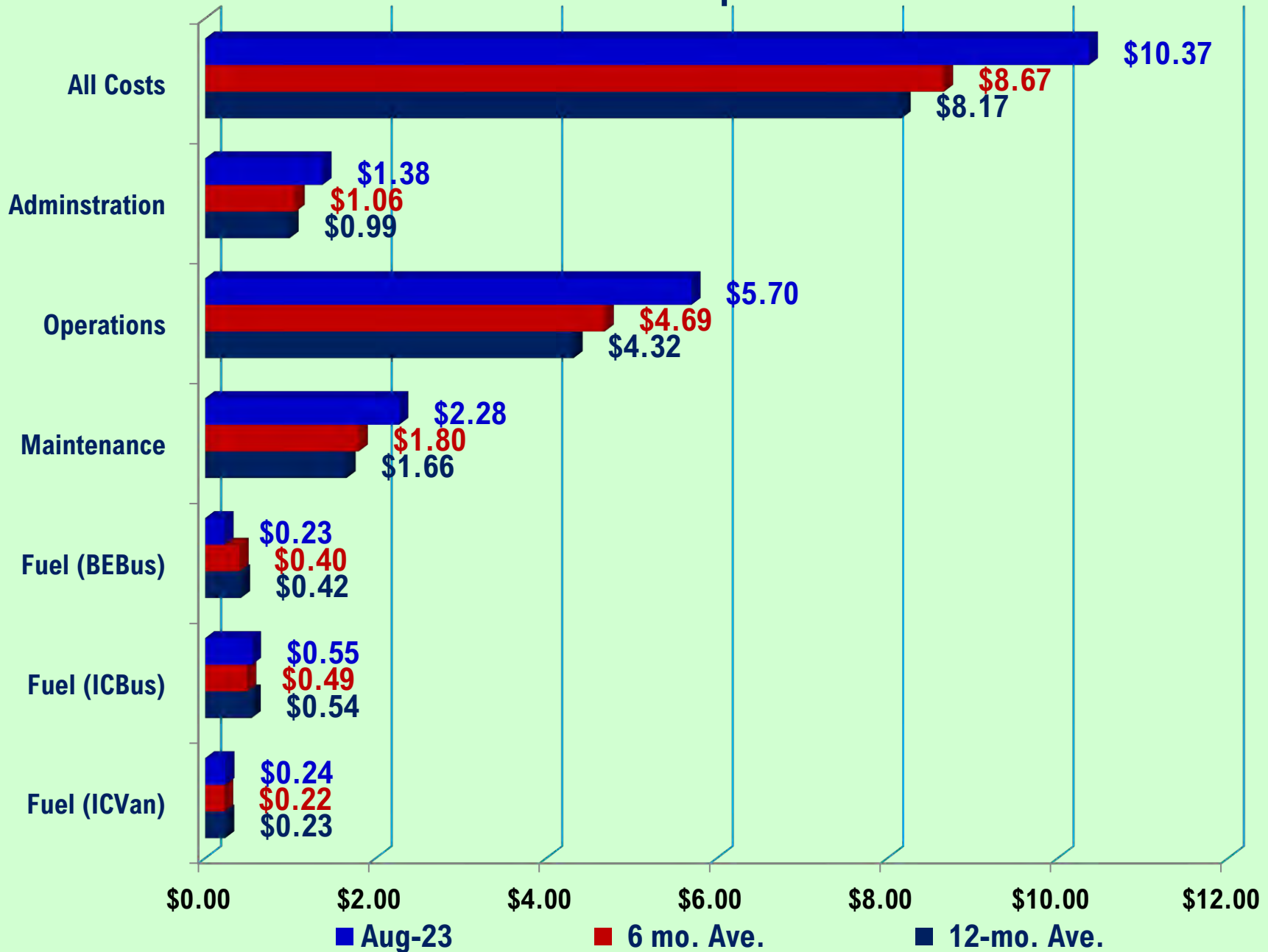
# MRTA Cost per Hour of Service



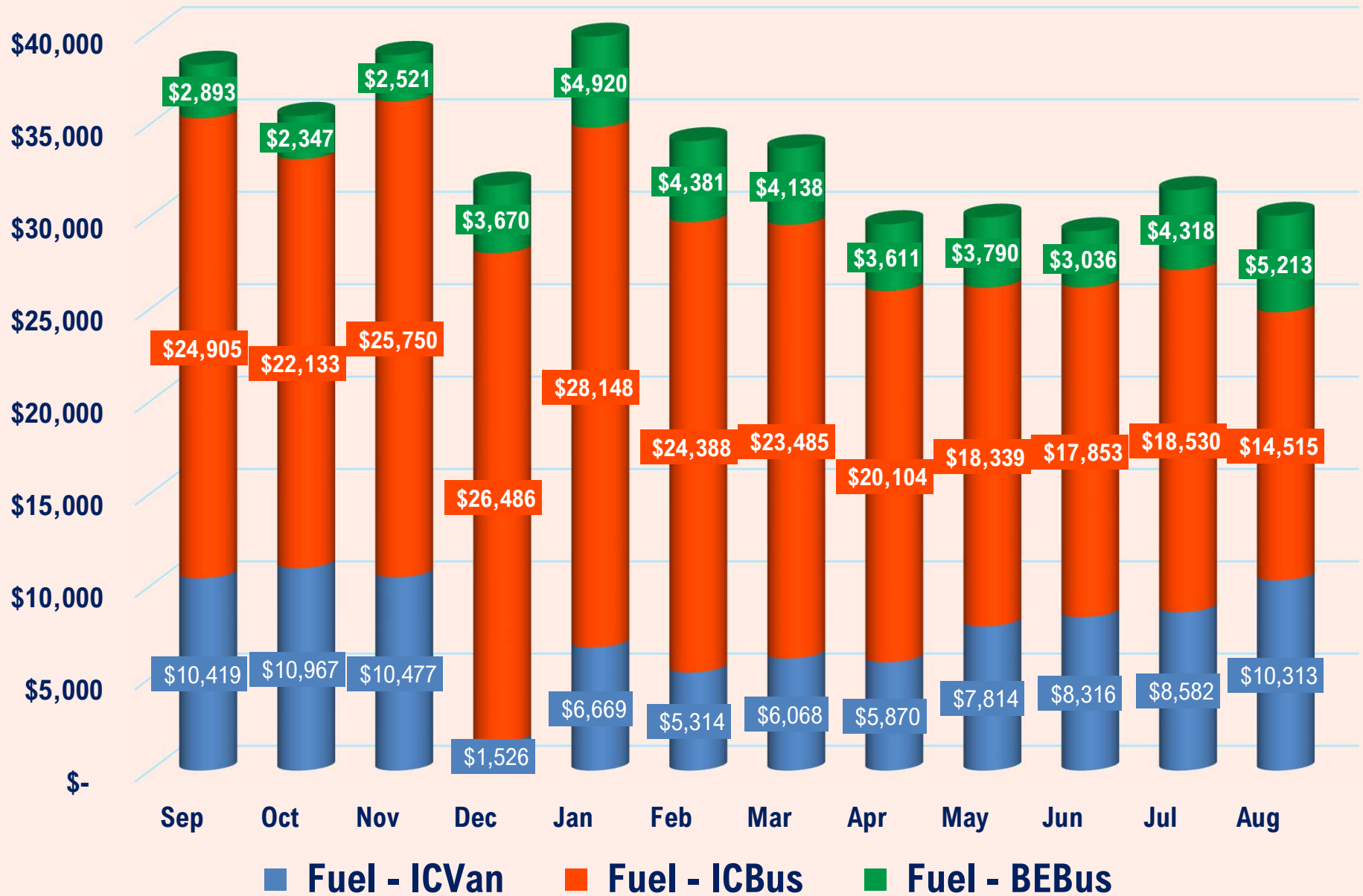
# MRTA Cost per Mile of Service



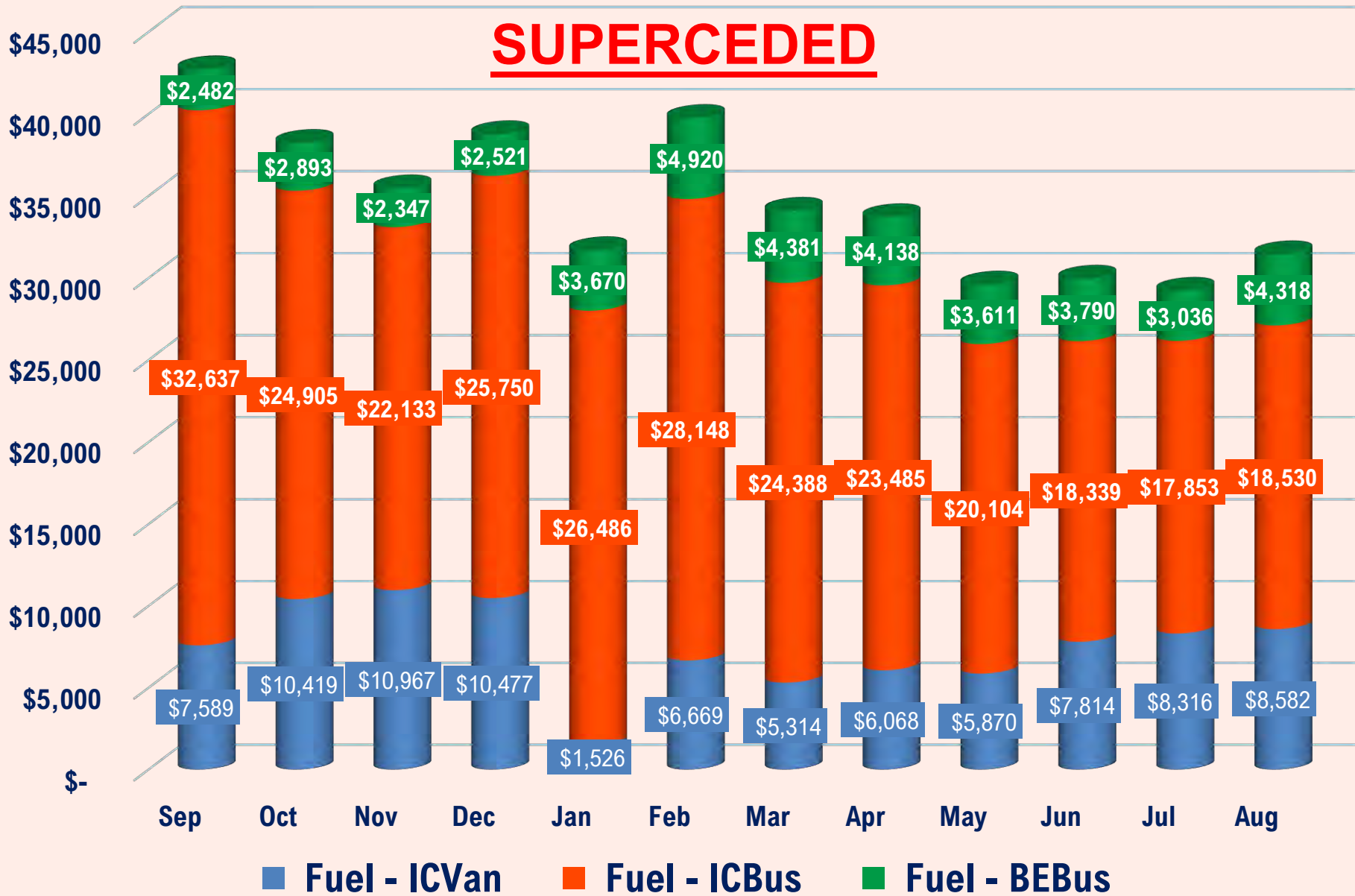
# MRTA Cost per Mile



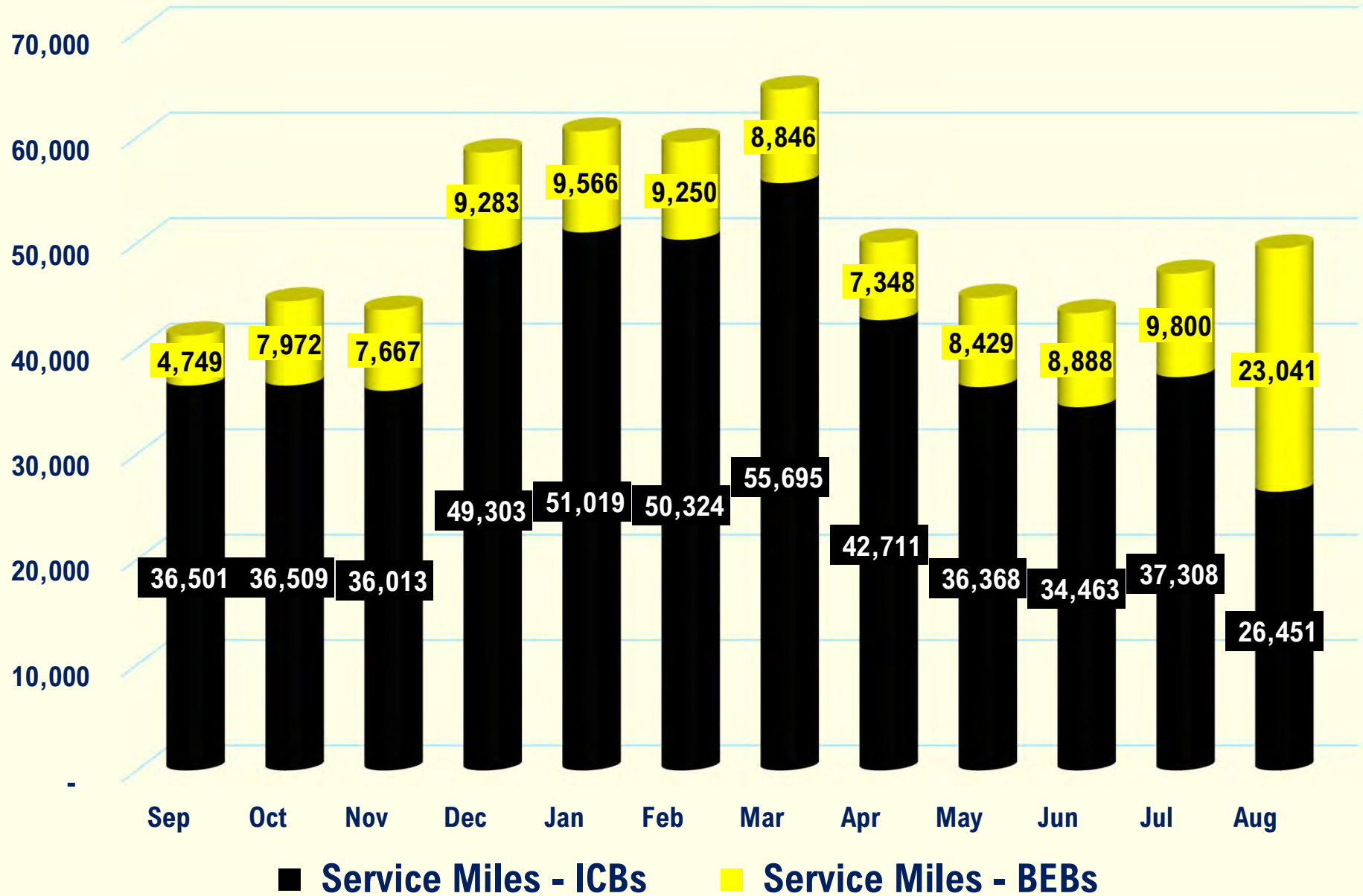
## Fuel Expense Trailing Twelve Months (TTM)



## Fuel Expense Trailing Twelve Months (TTM)

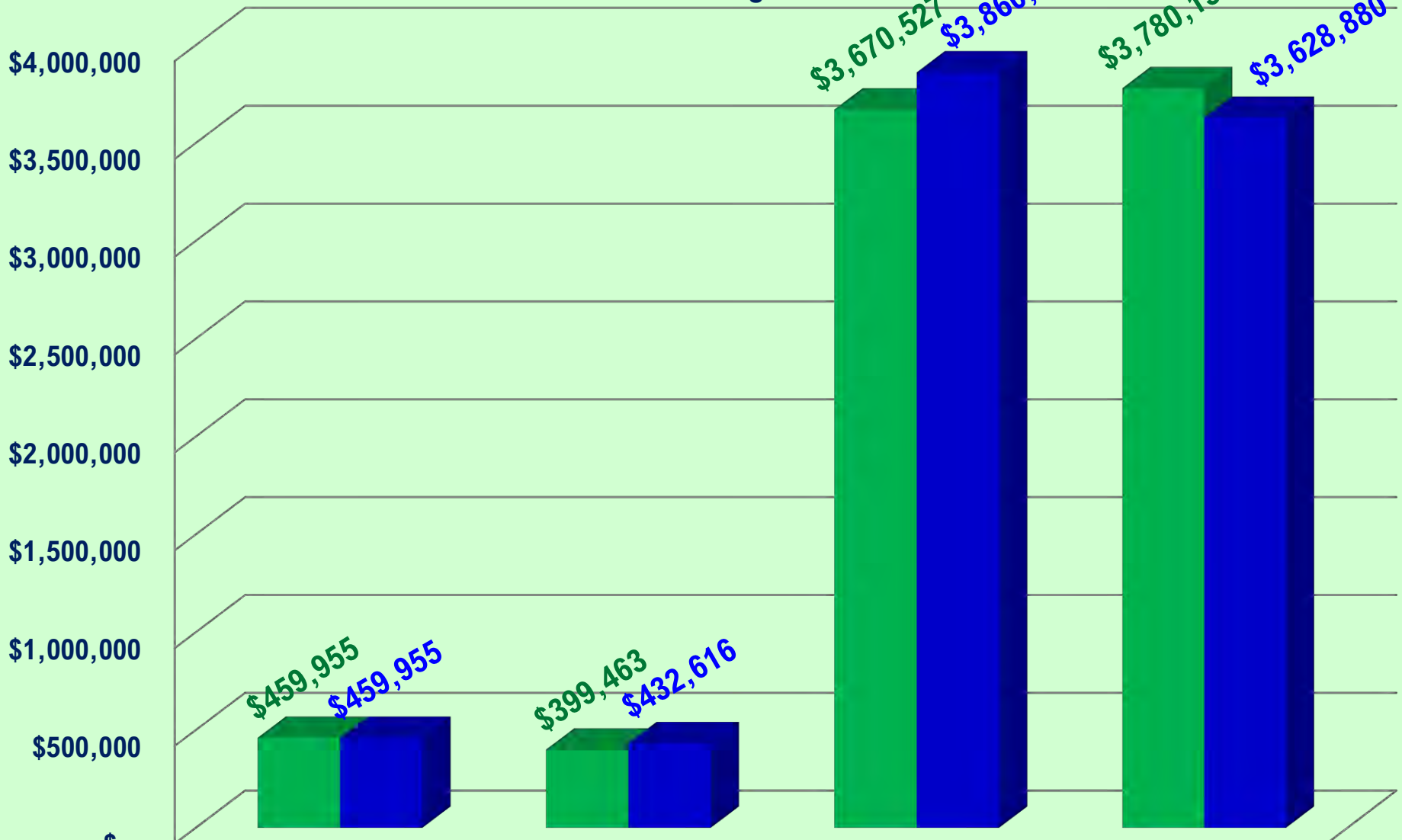


## Service Miles by Vehicle Type Trailing Twelve Months (TTM)



# MRTA Revenue & Expenses, Budget v Prelim Actual

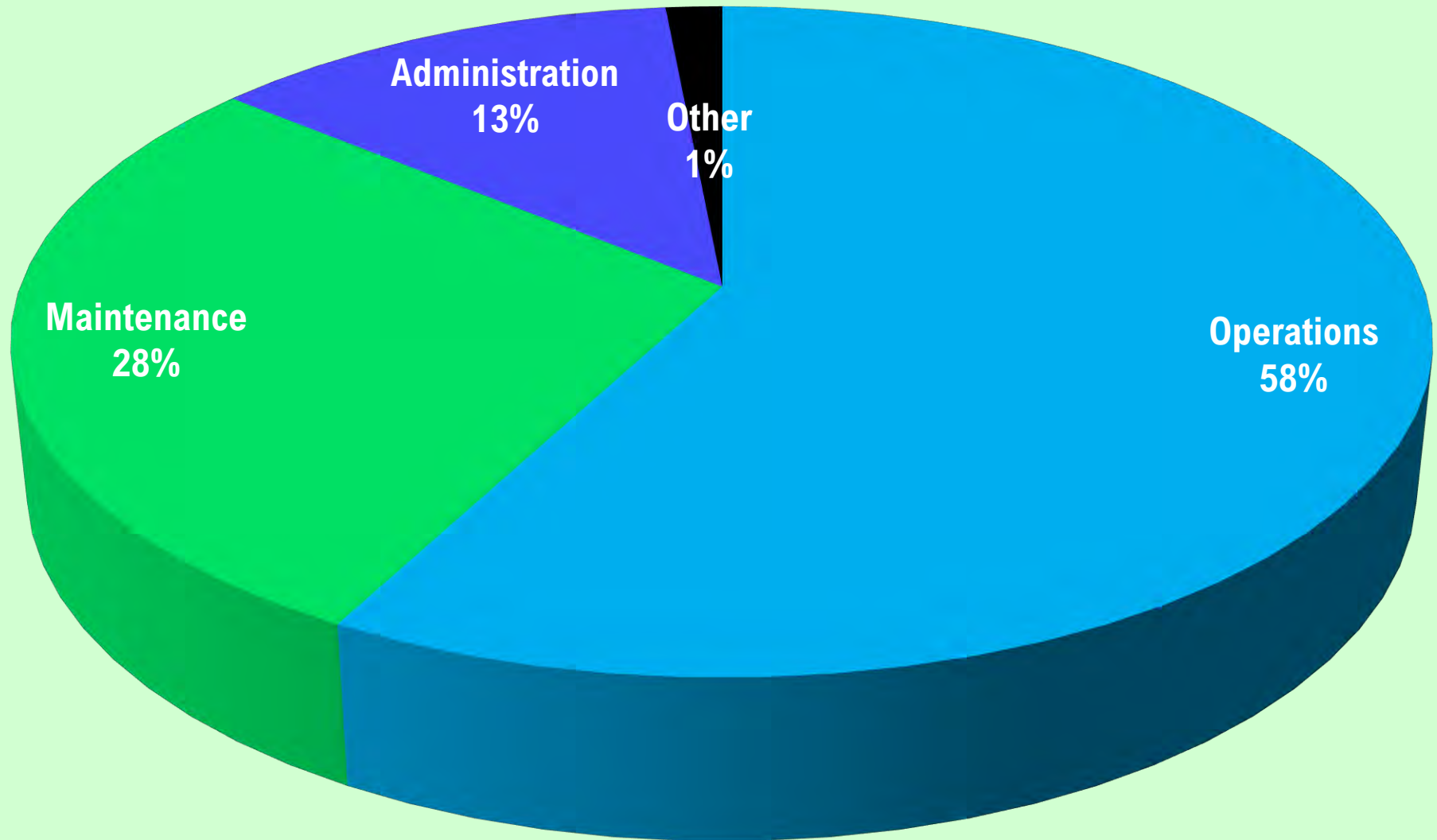
August 2023



	Revenue (Mo.)	Expenses (Mo.)	Revenue (FYTD)	Expenses (FYTD)
■ Budget	\$459,955	\$399,463	\$3,670,527	\$3,780,131
■ Actual	\$459,955	\$432,616	\$3,860,693	\$3,628,880

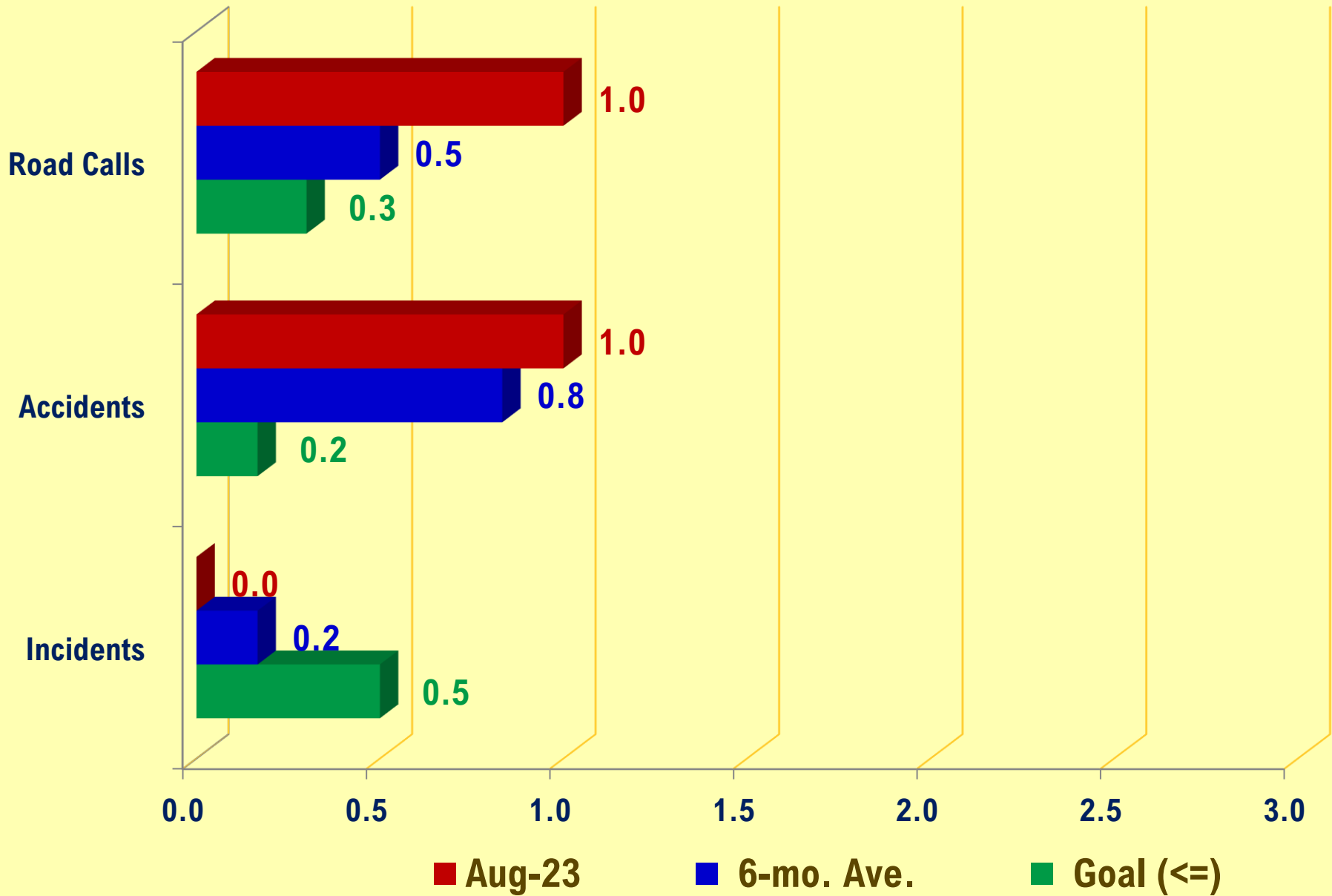
# MRTA Cost by Department

August 2023, Total = \$432,616

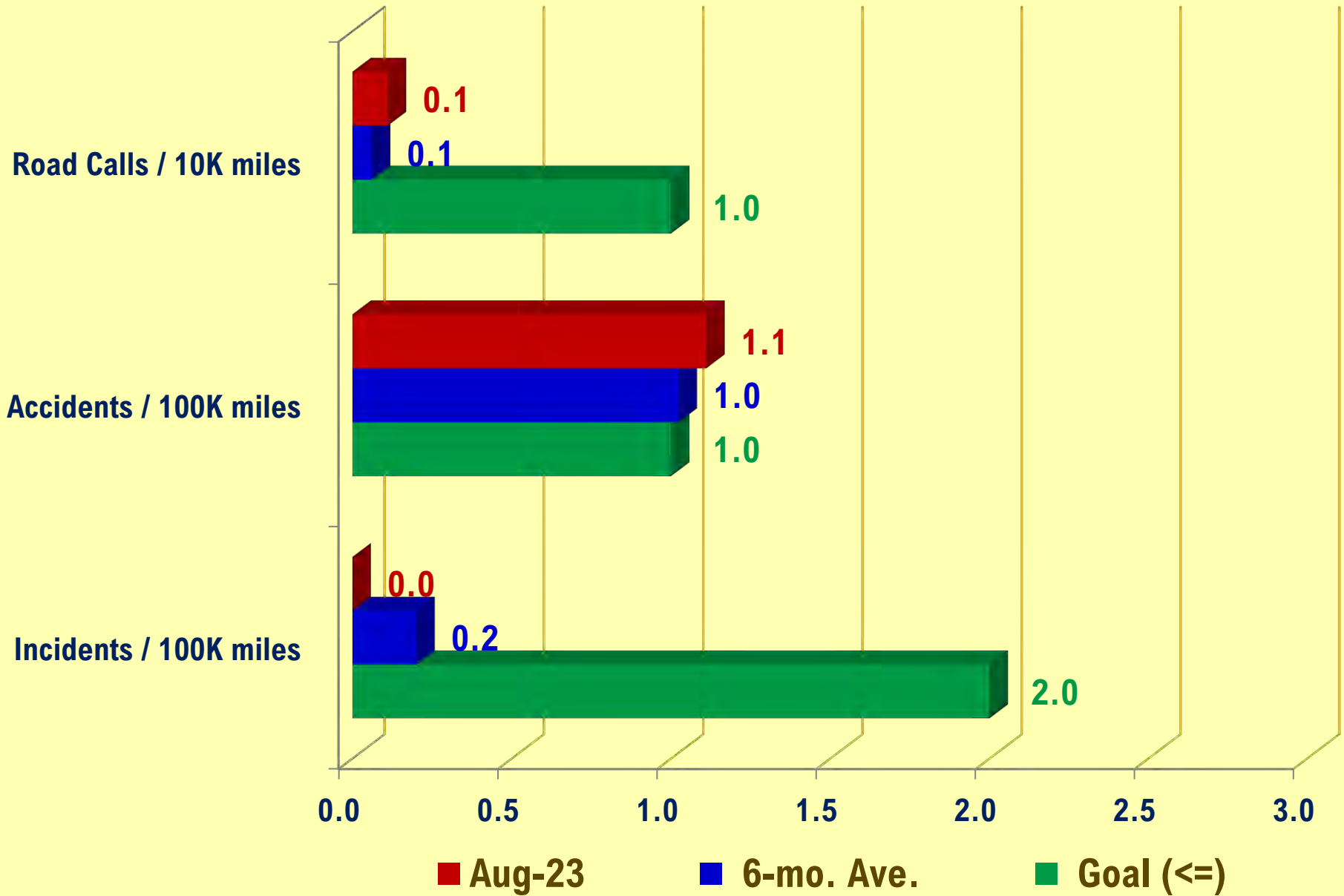




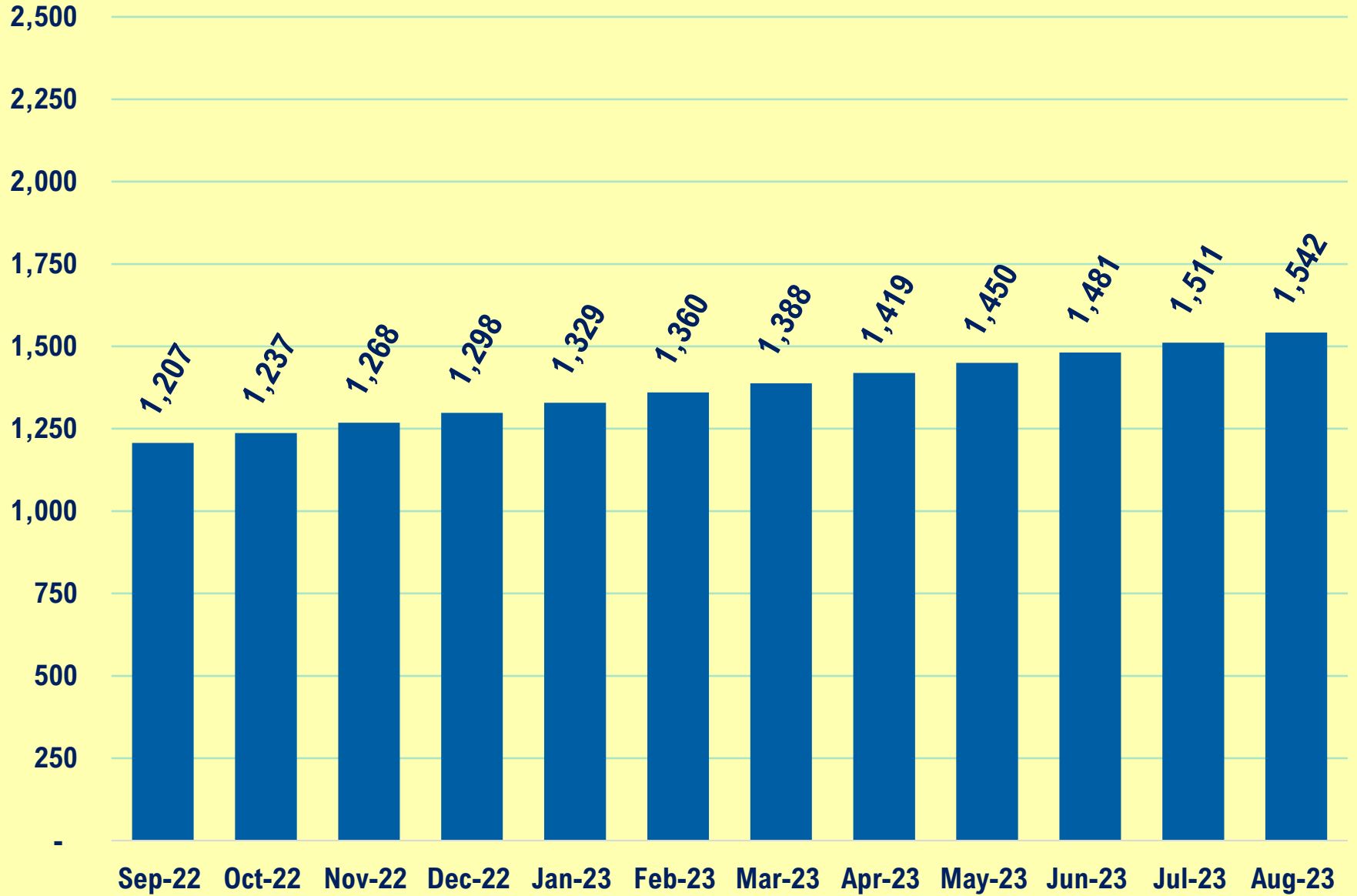
# MRTA Operations Safety (Nominal Data)



# MRTA Operations Safety (Standardized Data)



# MRTA Maintenance Safety



■ Days Since Last-time Accident

## MRTA - Operations Main Revenue & Expenditures Budget Performance July 2023

	Jul 23	Budget	% of Budget	Oct '22 - Jul 23	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
41000 · Federal Funding							
41200 · Federal - 5311	205,081.00	232,012.00	88.4%	1,914,041.00	2,057,012.00	93.0%	2,057,012.00
41300 · Federal - CARES	0.00	0.00	0.0%	302,512.00	0.00	100.0%	707,099.33
41600 · Federal - SRTS	0.00	4,980.00	0.0%	15,564.00	49,800.00	31.3%	59,766.00
41700 · Federal Funding -other programs	5,000.00			5,000.00			
41800 · Federal - RTAP	0.00	1,600.00	0.0%	10,675.22	16,000.00	66.7%	20,000.00
<b>Total 41000 · Federal Funding</b>	<b>210,081.00</b>	<b>238,592.00</b>	<b>88.1%</b>	<b>2,247,792.22</b>	<b>2,122,812.00</b>	<b>105.9%</b>	<b>2,843,877.33</b>
43000 · Local Funding							
43100 · Local - Ketchum	35,250.00	35,250.00	100.0%	353,500.00	352,500.00	100.3%	423,000.00
43200 · Local - Hailey	4,216.67	4,216.67	100.0%	42,166.68	42,166.70	100.0%	50,600.00
43300 · Local - Bellevue	0.00			5,500.00	5,500.00	100.0%	5,500.00
43400 · Local - Blaine County	9,233.34	9,233.34	100.0%	92,333.38	92,333.40	100.0%	110,800.00
43500 · Local - Sun Valley	19,941.67	19,941.67	100.0%	199,416.70	199,416.70	100.0%	239,300.00
43600 · Local - Sun Valley Company	6,600.00	6,600.00	100.0%	145,200.00	145,200.00	100.0%	151,800.00
43700 · Local - Other Business	2,790.00	2,790.00	100.0%	29,410.00	29,410.00	100.0%	29,410.00
<b>Total 43000 · Local Funding</b>	<b>78,031.68</b>	<b>78,031.68</b>	<b>100.0%</b>	<b>867,526.76</b>	<b>866,526.80</b>	<b>100.1%</b>	<b>1,010,410.00</b>
44000 · Fares							
44200 · Fares - Valley Passes	0.00			0.00			
44300 · Fares - Vanpool	21,711.68	16,000.00	135.7%	175,718.16	130,000.00	135.2%	160,000.00
44400 · Fares - ADA	0.00			22.91			
<b>Total 44000 · Fares</b>	<b>21,711.68</b>	<b>16,000.00</b>	<b>135.7%</b>	<b>175,741.07</b>	<b>130,000.00</b>	<b>135.2%</b>	<b>160,000.00</b>
45000 · Revenue							
45100 · Rev - Advertising	266.00	6,600.00	4.0%	82,813.50	71,400.00	116.0%	90,000.00
45450 · Rev - Misc.	0.00			19.79			
45500 · Rev - Charter/Special Event	0.00			1,165.00	0.00	100.0%	0.00
<b>Total 45000 · Revenue</b>	<b>266.00</b>	<b>6,600.00</b>	<b>4.0%</b>	<b>83,998.29</b>	<b>71,400.00</b>	<b>117.6%</b>	<b>90,000.00</b>
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	900.00	0.0%	10,100.00	9,000.00	112.2%	11,000.00
<b>Total 47000 · Private Donations</b>	<b>0.00</b>	<b>900.00</b>	<b>0.0%</b>	<b>10,100.00</b>	<b>9,000.00</b>	<b>112.2%</b>	<b>11,000.00</b>
48000 · Transfers							
48400 · Transfer - Housing Fund	833.34	833.34	100.0%	8,333.40	8,333.40	100.0%	10,000.00
<b>Total 48000 · Transfers</b>	<b>833.34</b>	<b>833.34</b>	<b>100.0%</b>	<b>8,333.40</b>	<b>8,333.40</b>	<b>100.0%</b>	<b>10,000.00</b>
49000 · Interest Income	565.37	250.00	226.1%	6,521.40	2,500.00	260.9%	3,000.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	60,000.00
<b>Total Income</b>	<b>311,489.07</b>	<b>341,207.02</b>	<b>91.3%</b>	<b>3,400,013.14</b>	<b>3,210,572.20</b>	<b>105.9%</b>	<b>4,188,287.33</b>
<b>Gross Profit</b>	<b>311,489.07</b>	<b>341,207.02</b>	<b>91.3%</b>	<b>3,400,013.14</b>	<b>3,210,572.20</b>	<b>105.9%</b>	<b>4,188,287.33</b>
<b>Expense</b>							
51000 · Payroll Expenses							
51100 · Salaries and Wages	165,304.31	170,000.00	97.2%	1,743,845.02	1,724,883.00	101.1%	2,129,883.00
51300 · FICA Expense	9,815.56	10,200.00	96.2%	106,289.15	104,970.00	101.3%	129,270.00
51350 · Medicare Tax Expense	2,295.53	2,380.00	96.5%	24,857.97	24,490.00	101.5%	30,160.00
51400 · Retirement Plan Expenses	0.00	40,000.00	0.0%	88,032.42	120,000.00	73.4%	160,000.00
51500 · Workers Comp Expense	0.00	0.00	0.0%	32,684.00	45,000.00	72.6%	60,000.00
51600 · SUI Expense	627.89	1,190.00	52.8%	6,875.70	12,250.00	56.1%	15,080.00
51700 · Medical Ins. Expense	35,155.50	33,750.00	104.2%	305,440.90	337,500.00	90.5%	405,000.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	29,304.50	24,620.00	119.0%	24,620.00
<b>Total 51000 · Payroll Expenses</b>	<b>213,198.79</b>	<b>257,520.00</b>	<b>82.8%</b>	<b>2,337,329.66</b>	<b>2,393,713.00</b>	<b>97.6%</b>	<b>2,954,013.00</b>
52000 · Insurance Expense							
52100 · Ins. - Vehicles	11,282.66	11,282.67	100.0%	112,826.64	112,826.70	100.0%	135,392.00

## MRTA - Operations Main Revenue & Expenditures Budget Performance July 2023

	Jul 23	Budget	% of Budget	Oct '22 - Jul 23	YTD Budget	% of Budget	Annual Budget
52150 · Ins- Deductibles/claims	0.00	500.00	0.0%	-1,514.96	5,000.00	-30.3%	6,000.00
<b>Total 52000 · Insurance Expense</b>	<b>11,282.66</b>	<b>11,782.67</b>	<b>95.8%</b>	<b>111,311.68</b>	<b>117,826.70</b>	<b>94.5%</b>	<b>141,392.00</b>
<b>53000 · Professional Fees</b>							
53100 · Accounting & Audit	0.00			9,500.00	11,000.00	86.4%	11,000.00
53200 · IT Systems	100.00	500.00	20.0%	4,705.00	5,000.00	94.1%	6,000.00
53400 · Legal Fees	467.50	500.00	93.5%	2,363.53	5,000.00	47.3%	6,000.00
53475 · Medical	492.00	200.00	246.0%	1,427.00	2,000.00	71.4%	2,400.00
53500 · Other Professional Fees	633.92	600.00	105.7%	15,714.41	8,600.00	182.7%	10,600.00
<b>Total 53000 · Professional Fees</b>	<b>1,693.42</b>	<b>1,800.00</b>	<b>94.1%</b>	<b>33,709.94</b>	<b>31,600.00</b>	<b>106.7%</b>	<b>36,000.00</b>
<b>54000 · Equipment/ Tool Expense</b>							
54100 · Shop Equipment/ Tools	412.80	425.00	97.1%	6,252.34	4,925.00	127.0%	6,000.00
54300 · Office Equipment	161.88	550.00	29.4%	7,557.32	5,500.00	137.4%	7,000.00
<b>Total 54000 · Equipment/ Tool Expense</b>	<b>574.68</b>	<b>975.00</b>	<b>58.9%</b>	<b>13,809.66</b>	<b>10,425.00</b>	<b>132.5%</b>	<b>13,000.00</b>
<b>55000 · Rent and Utilities</b>							
55200 · Utilities	1,638.76	1,500.00	109.3%	32,214.91	23,000.00	140.1%	26,000.00
<b>Total 55000 · Rent and Utilities</b>	<b>1,638.76</b>	<b>1,500.00</b>	<b>109.3%</b>	<b>32,214.91</b>	<b>23,000.00</b>	<b>140.1%</b>	<b>26,000.00</b>
<b>56000 · Supplies</b>							
56200 · Janitorial & Safety Supplies	405.87	1,650.00	24.6%	8,100.38	16,500.00	49.1%	20,000.00
56300 · Department & Office Supplies	422.71	400.00	105.7%	3,667.26	4,000.00	91.7%	5,000.00
56400 · Uniforms	314.05	4,500.00	7.0%	11,278.63	14,000.00	80.6%	15,000.00
56500 · Postage and Delivery	243.34	80.00	304.2%	773.91	800.00	96.7%	1,000.00
<b>Total 56000 · Supplies</b>	<b>1,385.97</b>	<b>6,630.00</b>	<b>20.9%</b>	<b>23,820.18</b>	<b>35,300.00</b>	<b>67.5%</b>	<b>41,000.00</b>
<b>57000 · Repairs and Maintenance</b>							
57100 · Equipment Repairs/Maintenance	7.49	290.00	2.6%	1,777.52	2,900.00	61.3%	3,500.00
57200 · Building Repairs/Maintenance	764.77	1,500.00	51.0%	20,424.67	15,000.00	136.2%	18,000.00
57250 · Bus Stop Repairs/Maint	375.00	830.00	45.2%	7,992.64	8,300.00	96.3%	10,000.00
57300 · Grounds Repairs/Maintenance	268.70	660.00	40.7%	17,941.19	6,600.00	271.8%	8,000.00
57500 · Janitorial Services	872.00	625.00	139.5%	7,058.50	6,250.00	112.9%	7,500.00
<b>Total 57000 · Repairs and Maintenance</b>	<b>2,287.96</b>	<b>3,905.00</b>	<b>58.6%</b>	<b>55,194.52</b>	<b>39,050.00</b>	<b>141.3%</b>	<b>47,000.00</b>
<b>58000 · Communications Expense</b>							
58100 · Office Phone Expense	330.09	380.00	86.9%	3,346.51	3,800.00	88.1%	4,600.00
58200 · Cell & Two-Way Mobile	2,029.53	1,475.00	137.6%	12,986.76	14,750.00	88.0%	17,700.00
58300 · Internet/Website	844.21	830.00	101.7%	5,947.82	8,300.00	71.7%	10,000.00
58400 · On-Board Vehicle Computers	0.00			8,225.00			
<b>Total 58000 · Communications Expense</b>	<b>3,203.83</b>	<b>2,685.00</b>	<b>119.3%</b>	<b>30,506.09</b>	<b>26,850.00</b>	<b>113.6%</b>	<b>32,300.00</b>
<b>59000 · Travel and Training</b>							
59100 · Vehicle/Airfare	-627.48	725.00	-86.5%	3,375.58	7,250.00	46.6%	8,700.00
59200 · Lodging	-565.77	500.00	-113.2%	4,796.62	5,000.00	95.9%	6,080.00
59300 · Food/Meals/Entertainment	-260.71	300.00	-86.9%	1,106.15	3,000.00	36.9%	3,650.00
59400 · Training/Education	3,197.00	30,000.00	10.7%	8,730.56	39,000.00	22.4%	41,140.00
59500 · Safety Curriculum	0.00	0.00	0.0%	0.00	520.00	0.0%	520.00
<b>Total 59000 · Travel and Training</b>	<b>1,743.04</b>	<b>31,525.00</b>	<b>5.5%</b>	<b>18,008.91</b>	<b>54,770.00</b>	<b>32.9%</b>	<b>60,090.00</b>
<b>60000 · Business Expenses</b>							
60100 · Vehicle Registration Fees	207.00	55.00	376.4%	278.07	550.00	50.6%	700.00
60400 · Membership,Dues & Subscriptions	5,842.38	4,500.00	129.8%	22,751.81	18,500.00	123.0%	21,500.00
60500 · Bank Fees	0.00	40.00	0.0%	133.74	400.00	33.4%	500.00
60700 · Bad Debt	0.00			2,500.00			
<b>Total 60000 · Business Expenses</b>	<b>6,049.38</b>	<b>4,595.00</b>	<b>131.7%</b>	<b>25,663.62</b>	<b>19,450.00</b>	<b>131.9%</b>	<b>22,700.00</b>
<b>61000 · Advertising</b>							
61100 · Print Advertising	2,802.32	2,250.00	124.5%	16,975.91	22,500.00	75.4%	27,459.00
61200 · Radio Advertising	0.00	200.00	0.0%	0.00	2,000.00	0.0%	2,550.00

## MRTA - Operations Main Revenue & Expenditures Budget Performance July 2023

	Jul 23	Budget	% of Budget	Oct '22 - Jul 23	YTD Budget	% of Budget	Annual Budget
61300 · Online Advertising	129.32	200.00	64.7%	3,067.43	2,000.00	153.4%	2,400.00
61400 · Vehicle Graphics	0.00	580.00	0.0%	2,782.32	5,800.00	48.0%	7,000.00
<b>Total 61000 · Advertising</b>	<b>2,931.64</b>	<b>3,230.00</b>	<b>90.8%</b>	<b>22,825.66</b>	<b>32,300.00</b>	<b>70.7%</b>	<b>39,409.00</b>
<b>62000 · Marketing and Promotion</b>							
62100 · Info. Displays-Stop Signage	512.84	330.00	155.4%	1,496.34	3,300.00	45.3%	4,000.00
62200 · Graphic Design	427.50	580.00	73.7%	5,431.50	5,800.00	93.6%	7,000.00
62300 · SRTS Promotional Items	0.00	830.00	0.0%	594.08	8,300.00	7.2%	10,000.00
62400 · Customer Events and Misc.	0.00	80.00	0.0%	0.00	800.00	0.0%	1,000.00
62500 · Staff Appreciation/ Events	245.32	450.00	54.5%	7,438.83	9,050.00	82.2%	10,000.00
<b>Total 62000 · Marketing and Promotion</b>	<b>1,185.66</b>	<b>2,270.00</b>	<b>52.2%</b>	<b>14,960.75</b>	<b>27,250.00</b>	<b>54.9%</b>	<b>32,000.00</b>
<b>63000 · Printing and Reproduction</b>							
63100 · Copies, Passes & Flyers	76.00	250.00	30.4%	2,202.10	2,500.00	88.1%	3,000.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	16,024.83	12,000.00	133.5%	12,000.00
<b>Total 63000 · Printing and Reproduction</b>	<b>76.00</b>	<b>250.00</b>	<b>30.4%</b>	<b>18,226.93</b>	<b>14,500.00</b>	<b>125.7%</b>	<b>15,000.00</b>
<b>64000 · Fuel</b>							
64200 · Petroleum Fuel Expense	27,111.43	37,500.00	72.3%	286,138.47	365,883.33	78.2%	440,883.33
64500 · Electric Fuel Expense	4,318.23	2,500.00	172.7%	36,733.21	25,000.00	146.9%	30,000.00
64000 · Fuel - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 64000 · Fuel</b>	<b>31,429.66</b>	<b>40,000.00</b>	<b>78.6%</b>	<b>322,871.68</b>	<b>390,883.33</b>	<b>82.6%</b>	<b>470,883.33</b>
<b>65000 · Vehicle Maintenance</b>							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	0.00	200.00	0.0%	303.26	2,000.00	15.2%	2,500.00
65100 · Parts Expense - Other	11,703.15	7,000.00	167.2%	67,186.57	70,000.00	96.0%	85,000.00
<b>Total 65100 · Parts Expense</b>	<b>11,703.15</b>	<b>7,200.00</b>	<b>162.5%</b>	<b>67,489.83</b>	<b>72,000.00</b>	<b>93.7%</b>	<b>87,500.00</b>
65200 · Fluids Expense	6,452.20	2,000.00	322.6%	24,286.64	20,000.00	121.4%	25,000.00
65300 · Tires Expense	3,617.94	4,000.00	90.4%	25,444.64	51,500.00	49.4%	60,000.00
65400 · Purchased Services	1,907.10	800.00	238.4%	9,937.83	8,000.00	124.2%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	300.00	0.0%	1,639.99	3,000.00	54.7%	4,000.00
65600 · Vehicle Glass/Windshield Repair	0.00	625.00	0.0%	4,394.07	6,250.00	70.3%	7,500.00
65700 · Shop Supplies	383.15	300.00	127.7%	2,617.27	3,000.00	87.2%	3,500.00
<b>Total 65000 · Vehicle Maintenance</b>	<b>24,063.54</b>	<b>15,225.00</b>	<b>158.1%</b>	<b>135,810.27</b>	<b>163,750.00</b>	<b>82.9%</b>	<b>197,500.00</b>
69500 · Contribution to Fund Balance	0.00	0.00	0.0%	0.00	0.00	0.0%	60,000.00
<b>Total Expense</b>	<b>302,744.99</b>	<b>383,892.67</b>	<b>78.9%</b>	<b>3,196,264.46</b>	<b>3,380,668.03</b>	<b>94.5%</b>	<b>4,188,287.33</b>
<b>Net Ordinary Income</b>	<b>8,744.08</b>	<b>-42,685.65</b>	<b>-20.5%</b>	<b>203,748.68</b>	<b>-170,095.83</b>	<b>-119.8%</b>	<b>0.00</b>
<b>Net Income</b>	<b>8,744.08</b>	<b>-42,685.65</b>	<b>-20.5%</b>	<b>203,748.68</b>	<b>-170,095.83</b>	<b>-119.8%</b>	<b>0.00</b>

# MRTA - Operations Main Checks Issued

As of July 31, 2023

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						205,645.44
Bill Pmt -Check	07/04/2023	12017	American Funds	plan ID BRK100102	-125.00	205,520.44
Bill Pmt -Check	07/04/2023	12018	BengalWorks, LLC		-265.12	205,255.32
Bill Pmt -Check	07/04/2023	12019	Bigwood Body & Paint		-2,500.00	202,755.32
Bill Pmt -Check	07/04/2023	12020	Cintas - Uniforms_	Van 543 repair	-536.54	202,218.78
Bill Pmt -Check	07/04/2023	12021	City of Bellevue'	RIDES1- 121 Clover St	-119.56	202,099.22
Bill Pmt -Check	07/04/2023	12022	Clear Creek Disposal	1327	-128.44	201,970.78
Bill Pmt -Check	07/04/2023	12023	Clear Mind Graphics, Inc		-582.50	201,388.28
Bill Pmt -Check	07/04/2023	12024	Clearwater Landscaping		-395.00	200,993.28
Bill Pmt -Check	07/04/2023	12025	Cummins Rocky Mountain LLC		-245.22	200,748.06
Bill Pmt -Check	07/04/2023	12026	Ill-A Trust	Health Ins	-42,341.00	158,407.06
Bill Pmt -Check	07/04/2023	12027	Integrated Technologies		-52.57	158,354.49
Bill Pmt -Check	07/04/2023	12028	Lutz Rental	1100000151	-30.99	158,323.50
Bill Pmt -Check	07/04/2023	12029	Matco Tools		-221.39	158,102.11
Bill Pmt -Check	07/04/2023	12030	Napa Auto Parts	3752	-2,349.45	155,752.66
Bill Pmt -Check	07/04/2023	12031	Rush Truck Centers	R567941	-28.47	155,724.19
Bill Pmt -Check	07/04/2023	12032	Steri-Clean Idaho		-500.00	155,224.19
Bill Pmt -Check	07/04/2023	12033	The Sherwin-Williams Co		-82.59	155,141.60
Liability Check	07/05/2023		QuickBooks Payroll Service	Created by Payroll Service on 07/03/2023	-57,908.57	97,233.03
Bill Pmt -Check	07/05/2023	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-68.47	97,164.56
Paycheck	07/06/2023	DD	Aguilar, Hortencia	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Arenas Astorga, Guadalupe O	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Ashley, Jacob E	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Barnes, Sharon F	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Bevard, Corey J	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Canfield, James	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Cardona Hernandez, Margarita	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Chairez Alvarez, Gloria M	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	De Loera Colis, Daniel	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Glasscock, David T	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Hoechtl, Gerhard	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Humbach, Eric	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Kelbert, Ashley	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Kelly, David W	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Knudson, Michael W	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Leon, Teofilo O	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Little, Timothy J	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Loeza, Veronica	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	MacPherson, Kim	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Morgus, Wallace	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Morrissey, Kevin	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Nestor, Robert A	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Obland, Bryan	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Ortiz Ayala, Jose J	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Parker, Michael J	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Romero-Campos, Raul	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Russell, Tiffany	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Simmons, Cheryl	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Sproule, William	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Tellez, Carlos	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Uberuaga, Richard S	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Van Law, Tucker G	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Varner, Benjamin N	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Victorino, Jose L	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Vultaggio, Lara	Direct Deposit	0.00	97,164.56
Paycheck	07/06/2023	DD	Walsh, Murray S.	Direct Deposit	0.00	97,164.56
Liability Check	07/06/2023	E-pay	United States Treasury	82-0382250 QB Tracking # 197068590	-18,427.84	78,736.72
Liability Check	07/06/2023	12016	Idaho Child Support Receipting	326231	-245.08	78,491.64
Deposit	07/06/2023			Deposit	16,120.00	94,611.64
Bill Pmt -Check	07/10/2023	12034	Big Horn Service	Facility Locks	-3,332.60	91,279.04
Bill Pmt -Check	07/10/2023	12035	Business As Usual		-400.00	90,879.04
Bill Pmt -Check	07/10/2023	12036	Certified Folder Display Service, Inc	14-0086946	-71.25	90,807.79
Bill Pmt -Check	07/10/2023	12037	City of Ketchum		-438.49	90,369.30
Bill Pmt -Check	07/10/2023	12038	Express Publishing Inc.		-1,230.24	89,139.06
Bill Pmt -Check	07/10/2023	12039	Gem State Welders Supply Inc	MOUNTB 0	-74.30	89,064.76
Bill Pmt -Check	07/10/2023	12040	Integrated Technologies		-50.00	89,014.76
Bill Pmt -Check	07/10/2023	12041	ITD - Special Plates		-69.00	88,945.76
Bill Pmt -Check	07/10/2023	12042	Priority One Home Cleaning Servi...		-744.00	88,201.76
Bill Pmt -Check	07/10/2023	12043	United Oil	38068	-13,175.85	75,025.91
Bill Pmt -Check	07/10/2023	12044	Verizon Connect Nwf, Inc. #1000...		-1,023.30	74,002.61
Check	07/11/2023	12000	Void	VOID:	0.00	74,002.61
Liability Check	07/11/2023	ACH	Idaho State Tax Commission	000186434	-5,919.00	68,083.61
Liability Check	07/11/2023	ACH	Idaho Department of Labor	0001211374	-2,412.89	65,670.72
Deposit	07/13/2023			Deposit	65,083.34	130,754.06
Deposit	07/14/2023			Deposit	500.00	131,254.06
Deposit	07/17/2023			Deposit	4,069.36	135,323.42
Deposit	07/18/2023			Deposit	100,000.00	235,323.42
Bill Pmt -Check	07/18/2023	12046	Carlos Tellez'		-171.29	235,152.13
Bill Pmt -Check	07/18/2023	12047	Daniel De Loera Colis (Vendor)	Forklift Training	-99.00	235,053.13
Bill Pmt -Check	07/18/2023	12048	Davis Embroidery	Forklift Training	-15.00	235,038.13
Bill Pmt -Check	07/18/2023	12049	Eric Humbach - Vendor	Forklift Training	-99.00	234,939.13
Bill Pmt -Check	07/18/2023	12050	Integrated Technologies		-111.00	234,828.13
Bill Pmt -Check	07/18/2023	12051	ITD - Special Plates		-138.00	234,690.13
Bill Pmt -Check	07/18/2023	12052	Jackson Group Peterbilt	3551	-715.99	233,974.14
Bill Pmt -Check	07/18/2023	12053	Karl Malone Ford Hailey		-39.10	233,935.04
Bill Pmt -Check	07/18/2023	12054	Murray Walsh'	Forklift Training	-193.77	233,741.27
Bill Pmt -Check	07/18/2023	12055	The Aftermarket Parts Company, ...		-2,456.43	231,284.84
Bill Pmt -Check	07/18/2023	12056	TimeClock Plus	Annual Dues Time Clock	-2,269.44	229,015.40
Bill Pmt -Check	07/18/2023	12057	Verizon WiFi #342426517		-180.04	228,835.36
Bill Pmt -Check	07/18/2023	12058	Wells Fargo	4856200370127790	-2,324.34	226,511.02
Bill Pmt -Check	07/18/2023	12059	White Cloud Communications Inc.	See Wells Fargo Statement	-570.00	225,941.02

# MRTA - Operations Main Checks Issued

As of July 31, 2023

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	07/18/2023	12060	Wienhoff Drug Testing		-633.92	225,307.10
Bill Pmt -Check	07/18/2023	12061	West Concrete Cutting LLC		-375.00	224,932.10
Liability Check	07/19/2023		QuickBooks Payroll Service	Created by Payroll Service on 07/17/2023	-64,015.66	160,916.44
Deposit	07/19/2023			Deposit <b>BEB Reimbursement</b>	<b>3,997,422.00</b>	4,158,338.44
Check	07/19/2023	ACH	Capital Equipment Fund	Transfer to Capital	-3,981,859.00	176,479.44
Bill Pmt -Check	07/19/2023	12062	Bigwood Body & Paint		-1,907.10	174,572.34
Deposit	07/19/2023			Deposit	19,056.54	193,628.88
Paycheck	07/20/2023	DD	Aguilar, Hortencia	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Arenas Astorga, Guadalupe O	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Ashley, Jacob E	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Barnes, Sharon F	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Bevard, Corey J	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Canfield, James	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Cangiamilla, Monte	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Cardona Hernandez, Margarita	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Chairez Alvarez, Gloria M	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	De Loera Colis, Daniel	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Glasscock, David T	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Hoechtl, Gerhard	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Humbach, Eric	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Kelbert, Ashley	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Kelly, David W	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Knudson, Michael W	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Leon, Teofilo O	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Little, Timothy J	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Loeza, Veronica	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	MacPherson, Kim	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Morgus, Wallace	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Morrissey, Kevin	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Nestor, Robert A	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Obland, Bryan	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Ortiz Ayala, Jose J	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Parker, Michael J	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Romero-Campos, Raul	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Russell, Tiffany	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Simmons, Cheryl	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Sproule, William	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Tellez, Carlos	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Uberuaga, Richard S	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Van Law, Tucker G	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Varner, Benjamin N	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Victorino, Jose L	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Vultaggio, Lara	Direct Deposit	0.00	193,628.88
Paycheck	07/20/2023	DD	Walsh, Murray S.	Direct Deposit	0.00	193,628.88
Liability Check	07/20/2023	12045	Idaho Child Support Receipting	326231	-245.08	193,383.80
Liability Check	07/20/2023	E-pay	United States Treasury	82-0382250 QB Tracking # 2021960590	-21,288.34	172,095.46
Deposit	07/21/2023			Deposit	1,043.42	173,138.88
Check	07/21/2023	ACH	Intuit		-2,668.00	170,470.88
Bill Pmt -Check	07/24/2023		Cummins Rocky Mountain LLC	QuickBooks generated zero amount transaction	0.00	170,470.88
Bill Pmt -Check	07/24/2023	12063	Gillig, LLC	for... 36869601	-976.85	169,494.03
Bill Pmt -Check	07/24/2023	12064	Integrated Technologies		-35.00	169,459.03
Bill Pmt -Check	07/24/2023	12065	Jackson Group Peterbilt	3551	-234.66	169,224.37
Bill Pmt -Check	07/24/2023	12066	Les Schwab	117-00888	-1,429.62	167,794.75
Bill Pmt -Check	07/24/2023	12067	Mason's Trophies & Gifts		-441.59	167,353.16
Bill Pmt -Check	07/24/2023	12068	Mountain Fire Sprinklers		-275.00	167,078.16
Bill Pmt -Check	07/24/2023	12069	River Run Auto Parts, Inc.	7025	-77.94	167,000.22
Bill Pmt -Check	07/24/2023	12070	St Luke's Clinic - Hailey	940000328	-216.00	166,784.22
Bill Pmt -Check	07/24/2023	12071	United Oil	38068	-13,626.92	153,157.30
Deposit	07/25/2023			Deposit	100.00	153,257.30
Deposit	07/26/2023			Deposit	2,366.18	155,623.48
Bill Pmt -Check	07/27/2023	ACH	CenturyLink	208-726-1690 623B	-52.06	155,571.42
Bill Pmt -Check	07/27/2023	ACH	Cox Communications	Acct #0012401205184001	-288.38	155,283.04
Bill Pmt -Check	07/27/2023	ACH	Idaho Power Acct#2204788885	Acct #2204788885	-347.39	154,935.65
Bill Pmt -Check	07/27/2023	ACH	Idaho Power Acct#2207743978 K...		-2,993.10	151,942.55
Bill Pmt -Check	07/27/2023	ACH	Idaho Power Acct#2207725231 B...		-1,325.13	150,617.42
Bill Pmt -Check	07/27/2023	ACH	Idaho Power Acct#2221850114		-422.22	150,195.20
Deposit	07/28/2023			Deposit	800.00	150,995.20
Liability Check	07/31/2023	ACH	Aflac	DQR88	-196.68	150,798.52
Bill Pmt -Check	07/31/2023	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-98.30	150,700.22
Bill Pmt -Check	07/31/2023	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-35.26	150,664.96
Check	07/31/2023	12010	Void	VOID:	0.00	150,664.96
Bill Pmt -Check	07/31/2023	12073	Carlos Tellez'		-3,500.00	147,164.96
Bill Pmt -Check	07/31/2023	12074	City of Bellevue'	RIDES1- 121 Clover St	-119.56	147,045.40
Bill Pmt -Check	07/31/2023	12075	Clear Creek Disposal	1327	-124.43	146,920.97
Bill Pmt -Check	07/31/2023	12076	Clear Mind Graphics, Inc		-465.50	146,455.47
Bill Pmt -Check	07/31/2023	12077	Gravis Law, PLLC		-467.50	145,987.97
Bill Pmt -Check	07/31/2023	12078	Integrated Technologies		-41.00	145,946.97
Bill Pmt -Check	07/31/2023	12079	Schaeffer Mfg Co	1140316	-5,212.45	140,734.52
Bill Pmt -Check	07/31/2023	12080	Sun Vally Economic Development		-750.00	139,984.52
Bill Pmt -Check	07/31/2023	12081	Ill-A Trust	Health Ins	-38,999.00	100,985.52
Bill Pmt -Check	07/31/2023	12082	Sterling Urgent Care		-276.00	100,709.52
Deposit	07/31/2023			Deposit	14,790.00	115,499.52
Deposit	07/31/2023			Interest	7.37	115,506.89
Liability Check	07/31/2023	Transfer	Ill-A Trust		0.00	115,506.89
Total 11100 · Mountain West Checking					-90,138.55	115,506.89
<b>TOTAL</b>					<b>-90,138.55</b>	<b>115,506.89</b>





**Summary of Sub Account Usage**

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
TUCKER VAN LAW	1303	15,000	\$834.66
KIMBERLY MACPHERSON	6405	7,500	\$1,489.88

**Transaction Details**

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

1-2

Trans	Post	Reference Number	Description	Credits	Charges
06/21	06/21	74856205Q36HHRNK6	BRANCH PAYMENT - CHECK THANK YOU TOTAL 4856200370127790 \$1,521.11-	1,521.11	

Transaction Summary For **TUCKER VAN LAW**  
Sub Account Number Ending In **1303**

06/03	06/03	24692164S2XBWK0H7	8X8, INC. 888-898-8733 CA		277.93 ✓
06/13	06/13	243889454JASG7BXK	2COCOM*BITDEFENDER.COM 888-2471614 GA		Computer Security - 406.99 ✓
06/17	06/17	244921558MLTNXP10	ADOBE *ACROBAT STD 408-536-6000 CA		14.99 ✓
06/20	06/20	24427335BM83LDT3A	HAILEY GROCERY OUTL HAILEY ID		Food for Job Fair - 14.80 ✓
06/20	06/20	24492155BLRB62Q39	ADOBE *ACROPRO SUBS 408-536-6000 CA		119.95 ✓
			<b>TOTAL \$834.66</b>		
<b>TUCKER VAN LAW / Sub Acct Ending In 1303</b>					

Transaction Summary For **KIMBERLY MACPHERSON**  
Sub Account Number Ending In **6405**

06/02	06/03	24000974TSE3F01QH	THE UPS STORE 2444 208-7266896 ID		22.13 ✓
06/05	06/05	24431064W2DKF5DY2	AMZN MKTP US*2430E3JL3 AM AMZN.COM/BILL WA	uniform for bus washer	33.99 ✓
06/06	06/06	24492154XLR7A0VRN	CABLE TIES AND MORE 877-284-7780 WY		259.28 ✓
06/07	06/07	24011344Y001Q1YTF	FILTERBUY.COM HTTPSFILTERBU AL		96.42 ✓
06/12	06/12	24013395301A3K6W7	SMOKY MOUNTAIN PIZZA & PA KETCHUM ID	staff meals	75.48 ✓
06/20	06/20	24435655BHS2F7YQR	ARI PHOENIX INC 513-229-3750 OH	Hydraulic Dolly	789.84 ✓
06/20	06/20	24492155BLW2918GA	ADOBE *CREATIVE CLOUD 408-536-6000 CA		34.99 ✓
06/28	06/28	24000975KONX64L1A	THE UPS STORE 2444 208-7266896 ID		33.41 ✓
06/30	06/30	24943005NS4AFJRHV	COSTCO WHSE #0145 TWIN FALLS ID	Paper plates, plasticware for staff meals	43.63 *
07/01	07/01	24492165N001P9RQX	YELPINC*855 380 9357 WWW.YELP.COM CA		100.51 *
			<b>TOTAL \$1,489.88</b>		
<b>KIMBERLY MACPHERSON / Sub Acct Ending In 6405</b>					

**Wells Fargo News**

**Take advantage of the features that come with Online Banking:**  
**Messages and alerts:** Stay informed about your account with updates sent to your email or mobile phone.  
**Automatic Payments:** Never miss a payment, avoid late charges, and protect your credit rating.

# Mountain Rides Staff Report

Date: 9/20/2023

Staff Member: Carlos Tellez

Department: Maintenance, Fleet and Facilities

Department Highlights from the Previous Month:  
Maintenance is fully staffed again. We hired a new team member as a mechanic.  
Working with the Mountain Rides team on the design for the new building in Bellevue.

Progress on projects/initiatives:  
Our four and last van for this year is ready to go in van pool service.  
Maintenance staff completed the Thermo King training.

Challenges/ Opportunities:  
We are still working with new Flyer on the NF connect 360 reporting.  
We also still waiting to here for the status on bus 2208 and bus 205 repairs.

# Mountain Rides Staff Report

Date: 9/20/2023

Staff Member: Kim MacPherson

Department: Outreach and Communications

Department Highlights from the Previous Month:  
The advertising wraps are being installed by Bengalworks.

Progress on projects/initiatives:  
I am working on updating the year round schedule with the additions for the Valley route.  
Then I will start work on the ski edition of the bus schedule.  
  
I am working with the NADTC for a pilot program to complete activities related to marketing/promotion of the Mountain Rides ADA/NEMT service.

Challenges/ Opportunities:  
It's not often that we have so much space to sell for advertising. I am working with all the interested parties who want to advertise on the new electric buses.  
  
Going to the ITD Summit next week in Boise.

# Mountain Rides Staff Report

Date: 09/20/2023

Staff Member: Jamie Canfield

Department: Operations

Department Highlights from the Previous Month: We made it through another Summer season. Now we have two months to prep for the next high season.

Progress on projects/initiatives: We are still advertising for a few more drivers just to build up the stable for the winter season. No nibbles yet but we are working on alternative advertising modes.

Challenges/ Opportunities: We ended up losing a driver to medical reasons. We have another driver who will be training for his CDL in the upcoming weeks. I have another driver who I will be talking to next week who has been driving for us part-time and has expressed interest in a full-time position. I have hope.

# Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

Progress on projects/initiatives:

Challenges/ Opportunities:

# Mountain Rides Staff Report

Date:

Staff Member:

Department:

Department Highlights from the Previous Month:

Continued helping employees with affordable housing applications.

Progress on projects/initiatives:

Supporting operations and maintenance during the hiring process and continue working with operations on hiring more part-time drivers and one more full-time driver.

We are preparing for the new fiscal year, updating the new health insurance deductions and PANs for all employees' pay increases.

Challenges/ Opportunities:

# Mountain Rides Staff Report

Date: Sep 20, 2023

Staff Member: Wally Morgus, Executive Director

Department: Executive Director / Administration

Department Highlights from the Previous Month:

- 1) Weekly meetings re: design and details of new Bellevue BEB facility; collaboration includes Carlos Tellez, Tucker Van Law, Eric Humbach, Jolyon Sawrey (architect), and Destry Simpson (owner's rep). Goal is to submit drawings for design review in October.
- 2) Application submitted to SLHS for CHIF (Community Health Improvement Fund) Grant (\$40,000) to fund our TWF-NEMT service (first 5+ months of FY24, until anticipated CARES funding is released by ITD-PT).
- 3) JPA Extension, through 9/30/27, Agreement executed and recorded

Progress on projects/initiatives:

FY24 Funding Requests status:

- Funding for ongoing FY24 ops/capital from JPs + other local partner: \$1,783,500 requested; \$1,783,500 granted.
- Funding for BEB Facility construction (capital project) from JPs + other local partner: \$1,350,000 requested; \$995,000 granted to date, with \$155,000 still pending decision.

FYTD23 @ 8/31/23 bus ridership totals ~662,000 riders; this is ~+204,000 (+45%) riders year-over-year; on pace to achieve ~700,000 riders for the fiscal year (FY23, ending 9/30/23) -- this would be record ridership for Mountain Rides.

Challenges/ Opportunities:

Sustainable funding for the NEMT service to Twin Falls.

RAISE Grant-funded transit infrastructure along SH-75, mid-valley.

Transit infrastructure build-out, including funding for same.

Fleet electrification.

Mobility options for underserved neighborhoods (in the cities and county).

Long-term capital investment plan, including underwriting thereof.

Continuation (or not) of MRTA's zero-fare policy.

Workforce recruiting, hiring, development, compensation, housing.

Optimizing routes, routing, and bus schedules.







## Owner's Representative Agreement

### Mountain Rides - South Valley Office Expansion Project

Square D Construction, LLC (Consultant), proposes to serve as Owner's representative and Collaborator to Mountain Rides Transportation Authority, a political subdivision created by Joint Powers Agreement pursuant to Idaho Code Section 67-2328 (Owner), for the expansion of their South Valley Office. Consultant shall represent the Owner and their best interest as he works as part of the team to help research, specify, and build the product that best fits the needs of the Owner. This will include regular email communications, phone calls, research, and any in-person meetings required by the project.

### Scope of Work:

1. Pre-construction (Estimated from September 2023 to January 2024)
  - a. Design Charrettes and Meetings
    - i. Help prepare and research topics for discussion.
    - ii. Track notes and action items as needed for owner.
  - b. Research
    - i. Between Charrettes, research any items needed to help define project specifications and plan set (e.g., Generator, Bus Wash).
  - c. Specification Book
    - i. Help identify specifications, research, and present findings to the team for ultimate selections on equipment or materials.
2. Construction (Estimated from April 2024 to April 2025)
  - a. Weekly OAC Meetings (1 per week)
  - b. Project Inspection / Walk Through (2 per week)
    - i. Assuming one of these walks will occur just before the weekly OAC to be efficient with time/billing.
  - c. Quality Control – regularly inspect the work to help ensure it both meets the designated specifications and is functional/practical for the owner and maintenance team after the project is completed.

### Fee:

The Sum for each Phase is listed below. Time is to be billed on an hourly basis.

1. Pre-Construction: \$25,800 (10 hrs per week at \$150/hr for 4 months)
2. Construction \$54,180 (7 hrs per week at \$150/hr for 12 months)

If Consultant's weekly fees exceed the amounts listed below (Pre-Construction, 10/hrs; Construction, 7/hrs), Consultant will obtain Owner's advance written approval before incurring charges in excess of the listed weekly amounts. Owner will not be responsible for fees over-and-above the amounts listed above unless such charges are approved in advance by Owner.



**Miscellaneous:**

- Both parties understand that actual hours could vary based on timing and the needs of the project. If additional hours are required to perform the duties listed above or if other duties are added, the Owner shall provide Consultant (in writing) advance written approval as set forth above to proceed with such work. Consultant to bill for any additional work at the agreed upon hourly rate.
- Time
  - Hourly rate shall be \$150/hr.
  - Hourly rate to cover all Consultant’s expenses except for any Owner approved travel or project expenses paid for by the consultant.
  - Consultant’s time shall be billed to and from his office in Carey, ID.
- Billing
  - Consultant’s invoice to be turned in once/month by the 5<sup>th</sup> of the month and shall be paid within 25 calendar days of receipt of invoice.
- Expenses
  - Expenses over \$100.00 shall be approved by the Owner in advance. Any items purchased for the project (e.g. plans, equipment, materials) shall be reimbursed to the consultant plus 10%.
- Travel
  - Written pre-approval of the travel shall be granted from owner to consultant if any travel is requested.
  - Reasonable travel expenses like meals and hotel to be reimbursed to consultant by owner.
  - Mileage for any agreed upon travel shall be charged at the current IRS \$/mile rate (e.g. 65.5 cents/mile). This is only for any requested travel. No mileage will be charged for traveling to or from the jobsite.
- Owner agrees to indemnify Consultant from any and all liability caused or resulting from Owner’s or its agents wrongful or negligent acts or omissions.
- Consultant agrees to indemnify Owner from any and all liability resulting from Consultant’s wrongful or negligent acts or omissions performing its work.

<p>Dated: _____, 2023</p> <p>SQUARE D CONSTRUCTION, LLC</p> <p>_____</p> <p>By: Destry Simpson Its: Member and Governor</p>	<p>Dated: _____, 2023</p> <p>MOUNTAIN RIDES TRANSPORTATION AUTHORITY</p> <p>_____</p> <p>By: Wallace E. Morgus Its: Executive Director</p>
---	--

# Mountain Rides Agenda Action Item Summary

Date:

Sep 20, 2023

From:

Executive Director

Action Item:

05. FY2024 Transit Service Plan

Committee Review:

Yes  No

Committee  
Purview:

P&M Comm.; F&P Comm.

Previously  
discussed at board  
level:

Yes  No

Recommended  
Motion:

I move to approve and adopt Mountain Rides' fiscal year 2024 Transit Service Plan.

Fiscal Impact:

FY2024 Operating Budget & Actuals

Related Policy or  
Procedural Impact:

Background:

Finance & Performance Committee and Planning & Marketing Committee, in their September 6 meetings, reviewed and vetted the FY24 Transit Service Plan and concluded that it is accurate, sufficient, and funded; and recommended approval and adoption by the Board of Directors.



Mountain Rides **Aug 29, 2023**

Service Plan for FY24:

Oct 01, 2023 - Sep 30, 2024

Service	Service Hours	Cost/Value	Notes
<b>Blue</b>	<b>11,895.0 hours</b>	<b>\$ 1,358,410</b>	<b>Mon - Sun: 7:00am - 12:30am</b>
Blue 1	5,673.0 hours	647,860	Mon - Sun: 7:00am - 10:30pm
Blue 2	6,222.0 hours	710,550	Mon - Sun: 7:30am - 12:30am
<b>Valley</b>	<b>15,852.0 hours</b>	<b>\$ 1,810,300</b>	<b>Sun - Fri: 6:00am - 12:30am; Sat: 6:00am - 1:00am</b>
Valley 1	6,243.0 hours	712,950	Mon - Fri: 6:00am - 12:30am; Sat - Sun: 6:00am - 11:00pm
Valley 2	4,620.0 hours	527,600	Mon - Fri: 6:30am - 6:30pm; Sat - Sun: 7:00am - 12:30am
Valley 3	774.0 hours	88,390	Mon - Fri: 7:00am - 10:00am
Valley 4	516.0 hours	58,930	Mon - Fri: 7:30am - 9:30am
Valley X	0.0 hours	-	Mon - Fri: 4:00pm - 5:30pm
Valley 7	774.0 hours	88,390	Mon - Fri: 2:30pm - 6:00pm
Valley 8	2,193.0 hours	250,440	Mon - Fri: 2:30pm - 11:00pm
Valley 9	732.0 hours	83,590	Mon - Sun: 11:00am - 1:00pm
<b>Hailey</b>	<b>2,322.0 hours</b>	<b>\$ 265,170</b>	<b>Mon - Fri: 8:00am - 5:00pm</b>
<b>Red</b>	<b>1,687.0 hours</b>	<b>\$ 192,660</b>	<b>Nov 23, 2023 - Apr 14, 2024: 8:30am - 5:00pm; Jul - Aug 2024 Music Festival (15 days): 4:00pm - 7:30pm</b>
Red 1	1,259.0 hours	143,780	Nov 23, 2023 - Apr 14, 2024: 8:30am - 5:00pm; Jul - Aug 2024 Music Festival (15 days): 4:00pm - 7:30pm
Red 2	428.0 hours	48,880	Dec 9, 2023 - Mar 24, 2024: 8:30am - 12:30pm
<b>Bronze</b>	<b>1,024.0 hours</b>	<b>\$ 116,940</b>	<b>Dec 9, 2023 - Apr 14, 2024: 8:30am - 4:30pm</b>
<b>Silver</b>	<b>2,323.0 hours</b>	<b>\$ 265,290</b>	<b>Nov 23, 2023 - Apr 14, 2024: 8:00am - 6:30pm; June 29, 2024 - Sep 8, 2024: 9:00am - 5:30pm (plus 5 Weds la</b>
<b>Gold</b>	<b>963.0 hours</b>	<b>\$ 109,970</b>	<b>Dec 9, 2023 - Mar 24, 2024: 8:00am - 5:00pm</b>
<b>Resort</b>	<b>4,310.0 hours</b>	<b>\$ 492,200</b>	<b>Bronze, Silver, Gold: Nov 23, 2023 - Apr 14, 2024; Silver: Jul 1, 2024 - Sep 9, 2024</b>
<b>Total</b>	<b>36,066.0 hours</b>	<b>\$ 4,118,740</b>	



**Mountain Rides Aug 29, 2023**  
**Service Plan for FY24:**  
**Oct 01, 2023 - Sep 30, 2024**

Service	Service Hours	Cost/Value
<b>Blue</b>	<b>11,895.0 hours</b>	<b>\$ 1,358,410</b>
Blue 1	5,673.0 hours	647,860
Blue 2	6,222.0 hours	710,550
<b>Valley</b>	<b>15,852.0 hours</b>	<b>\$ 1,810,300</b>
Valley 1	6,243.0 hours	712,950
Valley 2	4,620.0 hours	527,600
Valley 3	774.0 hours	88,390
Valley 4	516.0 hours	58,930
Valley X	0.0 hours	-
Valley 7	774.0 hours	88,390
Valley 8	2,193.0 hours	250,440
Valley 9	732.0 hours	83,590
<b>Hailey</b>	<b>2,322.0 hours</b>	<b>\$ 265,170</b>
<b>Magic</b>	<b>0.0 hours</b>	<b>\$ -</b>
<b>Red</b>	<b>1,687.0 hours</b>	<b>\$ 192,660</b>
Red 1	1,259.0 hours	143,780
Red 2	428.0 hours	48,880
<b>Bronze</b>	<b>1,024.0 hours</b>	<b>\$ 116,940</b>
<b>Silver</b>	<b>2,323.0 hours</b>	<b>\$ 265,290</b>
<b>Gold</b>	<b>963.0 hours</b>	<b>\$ 109,970</b>
<b>Resort</b>	<b>4,310.0 hours</b>	<b>\$ 492,200</b>
<b>Total</b>	<b>36,066.0 hours</b>	<b>\$ 4,118,740</b>



**Mountain Rides**  
**Service Plan for FY23:**  
**Oct 01, 2022 - Sep 30, 2023**

Service	Service Hours	Cost/Value
<b>Blue</b>	<b>11,710.0 hours</b>	<b>\$ 1,291,613</b>
Blue 1	5,525.0 hours	609,408
Blue 2	6,207.0 hours	684,632
<b>Valley</b>	<b>14,743.0 hours</b>	<b>\$ 1,626,153</b>
Valley 1	6,152.0 hours	678,566
Valley 2	4,545.0 hours	501,314
Valley 3	777.0 hours	85,703
Valley 4	259.0 hours	28,568
Valley X	0.0 hours	-
Valley 7	777.0 hours	85,703
Valley 8	1,503.0 hours	165,781
Valley 9	730.0 hours	80,519
<b>Hailey</b>	<b>2,304.0 hours</b>	<b>\$ 254,131</b>
<b>Magic</b>	<b>1,689.0 hours</b>	<b>\$ 186,297</b>
<b>Red</b>	<b>1,630.0 hours</b>	<b>\$ 179,789</b>
Red 1	1,202.0 hours	132,581
Red 2	428.0 hours	47,208
<b>Bronze</b>	<b>968.0 hours</b>	<b>\$ 106,770</b>
<b>Silver</b>	<b>2,018.5 hours</b>	<b>\$ 222,641</b>
<b>Gold</b>	<b>963.0 hours</b>	<b>\$ 106,219</b>
<b>Resort</b>	<b>3,949.5 hours</b>	<b>\$ 435,630</b>
<b>Total</b>	<b>36,025.5 hours</b>	<b>\$ 3,973,613</b>



**Mountain Rides**  
**Service Plans Comparison:**  
**Change: FY24 vs. FY23**

Service	Service Hours	Cost/Value
<b>Blue</b>	<b>+ 185.0 hours</b>	<b>\$ 66,797</b>
Blue 1	+ 148.0 hours	38,453
Blue 2	+ 15.0 hours	25,918
<b>Valley</b>	<b>+ 1,109.0 hours</b>	<b>\$ 184,147</b>
Valley 1	+ 91.0 hours	34,384
Valley 2	+ 75.0 hours	26,287
Valley 3	- 3.0 hours	2,687
Valley 4	+ 257.0 hours	30,362
Valley X	+ 0.0 hours	-
Valley 7	- 3.0 hours	2,687
Valley 8	+ 690.0 hours	84,659
Valley 9	+ 2.0 hours	3,071
<b>Hailey</b>	<b>+ 18.0 hours</b>	<b>\$ 11,039</b>
<b>Magic</b>	<b>- 1,689.0 hours</b>	<b>\$ (186,297)</b>
<b>Red</b>	<b>+ 57.0 hours</b>	<b>\$ 12,871</b>
Red 1	+ 57.0 hours	11,199
Red 2	+ 0.0 hours	1,672
<b>Bronze</b>	<b>+ 56.0 hours</b>	<b>\$ 10,170</b>
<b>Silver</b>	<b>+ 304.5 hours</b>	<b>\$ 42,649</b>
<b>Gold</b>	<b>+ 0.0 hours</b>	<b>\$ 3,751</b>
<b>Resort</b>	<b>+ 360.5 hours</b>	<b>\$ 56,570</b>
<b>Total</b>	<b>40.5 hours</b>	<b>\$ 145,127</b>

# Mountain Rides Agenda Action Item Summary

Date:

From:

Action Item:

Committee Review:  Yes  No

Committee Purview:

Previously discussed at board level:  Yes  No

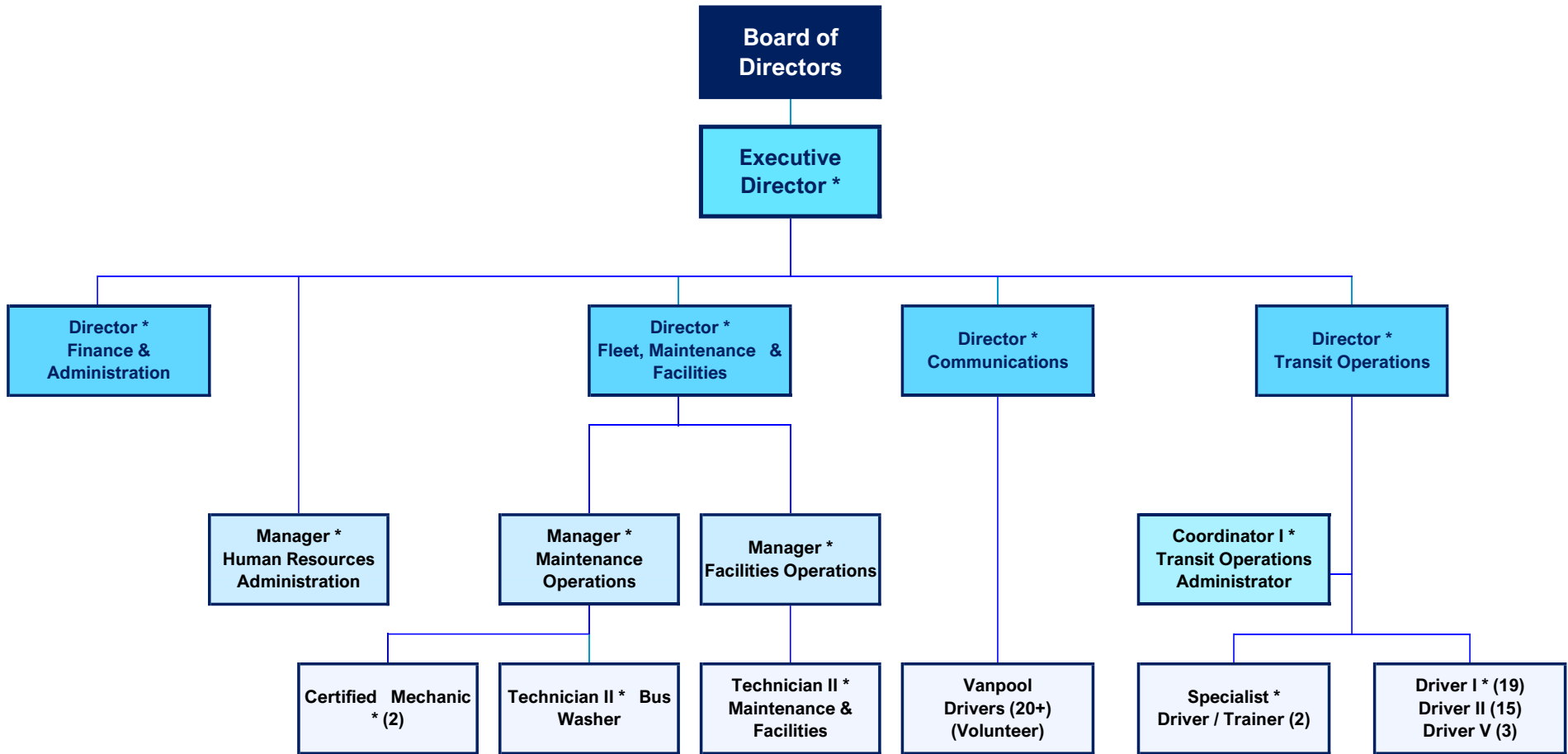
Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

**Mountain Rides Transportation Authority**  
**Organization Chart**    **52 Staff Members (FT + PT)**  
 August 29, 2023



\* position receives benefits

Position	Code	No.	Min (Hire)	Max (Perf)	Preferred Credentials, Experience, Skills
<b>Salaried</b>					
+1.50% YoY					
Executive Director	00 EDR	1	\$ 88,000	\$ 147,000	Advanced degree or equivalent; 10+ years of leadership/management experience; excellent strategic planning, organizational development, financial, communications, presentation, and interpersonal skills.
Director	02 DIR	4	\$ 66,000	\$ 110,000	BS/BA or equivalent; 7+ years of leadership/management experience; excellent field-specific, communications, presentation, technological, and interpersonal skills and experience. Team player / team builder.
Manager	05 MGR	3	\$ 56,000	\$ 94,000	BS/BA or equivalent; 4+ years of leadership/management experience; excellent field-specific, communications, presentation, technological, and interpersonal skills and experience. Team player / team builder.
Coordinator I	07 CD1	1	\$ 44,000	\$ 73,000	AD or equivalent; 2+ years of leadership/management experience; excellent field-specific, communications, presentation, technological, and interpersonal skills and experience. Team player / team builder.
<b>Hourly</b>					
+1.50% YoY					
Specialist	09 SPC	2	\$ 24.80	\$ 41.40	AD or equivalent; 2+ years directly related experience; excellent field-specific, communications, technological, and interpersonal skills and experience. Team player.
Coordinator II	10 CD2	0	\$ 21.30	\$ 35.60	High School Diploma or equivalent; safe driving record; excellent customer service, communications, technological, and interpersonal skills and experience; Class B CDL. Team player / team builder.
Driver I (FT Year-round)	11 D01	19	\$ 21.30	\$ 35.60	High School Diploma or equivalent; 3+ years of bus driving experience; safe driving record; excellent customer service, attention-to-detail and interpersonal skills; Class B CDL. Team player.
Driver II (FT/PT Seasonal)	12 D02	15	\$ 21.30	\$ 35.60	High School Diploma or equivalent; 1+ years of bus driving experience; safe driving record; excellent customer service, attention-to-detail and interpersonal skills; Class B CDL. Team player.
Driver V (FT/PT Seasonal, no CDL)	15 D05	3	\$ 21.30	\$ 35.60	High School Diploma or equivalent; 1+ years of bus driving experience; safe driving record; excellent customer service, attention-to-detail and interpersonal skills; Class B CDL. Team player.
Certified Mechanic	22 CMC	2	\$ 23.00	\$ 38.40	High School Diploma or equivalent; 3+ years direct experience as a diesel fleet mechanic; Class B CDL; Certification (ASE). Team player.
Technician I	31 TC1	0	\$ 21.30	\$ 35.60	High School Diploma or equivalent; 1+ years direct experience as a vehicle mechanic; ability to take direction in English. Team player.
Technician II	32 TC2	2	\$ 21.30	\$ 35.60	High School Diploma or equivalent; 1+ years direct experience as a vehicle mechanic; ability to take direction in English. Team player.

52 Tot.

**Payscale Guidelines**

New hires are to be paid within the bottom 1/3 of the Range for the Position, with the Range for each Position bracketed by "Min \$ (Hire)" on the low end and "Max \$ (Perf)" on the high end. Paying new hires outside of the "bottom 1/3 range" requires the new hire's significantly exceeding qualifications and the ED's approval.

Salary and wage increases are determined by Total Performance Evaluation Points; however, an employee's salary or wage is limited to the Max \$ for his/her respective position.

Salary or wage increases generally occur in conjunction with an employee's annual performance evaluation. Salary or wage increases generally do not accompany an employee's initial 90-day performance evaluation.

The Executive Director, exclusively, may approve a one-time salary or wage adjustment for an employee whose performance merits same, subject to the salary or wage conforming to the range specified for the position and the adjustment being <=5%.

Any employee whose pay is above the range for his/her position and whose responsibilities remain the same, remains at his/her pay rate as an exception to the range for his/her position.

If/when an employee's responsibilities and position change, he/she becomes eligible immediately for the pay rates for the new position.



# Mountain Rides Agenda Action Item Summary

Date:

Sep 20, 2023

From:

Dir. Finance & Admin; Executive Director

Action Item:

07. FY2024 Budgets

Committee Review:

Yes  No

Committee  
Purview:

F&P Comm.; P&M Comm.

Previously  
discussed at board  
level:

Yes  No

Recommended  
Motion:

I move to approve and adopt Mountain Rides' fiscal year 2024 Operating, Capital, Facilities, Workforce Housing, and Contingency Budgets.

Fiscal Impact:

FY2024 Budgets & Actuals

Related Policy or  
Procedural Impact:

Per Idaho Code

Background:

Finance & Performance Committee and Planning & Marketing Committee, in their September 6 meetings, vetted the budget(s) and concluded that they are fair and accurate; and recommended approval and adoption by the Board of Directors.

Budget approval/adoption action item duly noticed in the Mountain Express.

Mountain Rides Transportation Authority  
Consolidated Budget

	FY23 Budget	FY24 Budget Draft	\$ Change	% Change	
<b>Income</b>					
Operations Fund	4,188,287	4,481,664	293,377	+ 7.0 %	
Capital Equipment Fund	5,480,775	683,000	(4,797,775)	- 87.5 %	NO HD BEB in FY24
Capital Equipment Reserve Carryover	1,600,000	453,775	(1,146,225)	- 71.6 %	7 HD BEB in FY23
Capital Equipment use of funds	-	-	-	+ 0.0 %	
Work Force Housing Fund	33,200	33,600	400	+ 1.2 %	
Work Force Housing Reserve Carryover	30,000	30,000	-	+ 0.0 %	
Work Force Housing use of funds	-	-	-	+ 0.0 %	
Facilities Fund	2,880,325	6,267,100	3,386,775	+ 117.6 %	New Facility
Facilities Reserve Carryover	275,000	155,855	(119,145)	- 43.3 %	
Facilities Fund use of funds	-	-	-	+ 0.0 %	
Contingency Fund	1,000	15,000	14,000	+ 1400.0 %	Interest Income
Contingency Reserve Carryover	501,578	515,000	13,422	+ 2.7 %	
Contingency Fund use of funds	-	-	-	+ 0.0 %	
<b>Total Income</b>	<b>14,990,165</b>	<b>12,634,994</b>	<b>(2,355,171)</b>	<b>- 15.7 %</b>	
<b>Expenses</b>					
Operations Fund	4,188,287	4,481,664	293,377	+ 7.0 %	
Capital Equipment Fund	6,627,000	872,000	(5,755,000)	- 86.8 %	7 HD BEB in FY23
Work Force Housing Fund	33,200	33,600	400	+ 1.2 %	
Facilities Fund	2,999,470	6,366,250	3,366,780	+ 112.2 %	New Facility
Contingency Fund	-	-	-	+ 0.0 %	
<b>Total Expense</b>	<b>13,847,957</b>	<b>11,753,514</b>	<b>(2,094,443)</b>	<b>- 15.1 %</b>	
<b>Gross Surplus (Deficit)</b>	<b>1,142,208</b>	<b>881,480</b>	<b>(260,728)</b>	<b>- 22.8 %</b>	
<b>Less: Fund Balances held in Reserve</b>					
Capital Equipment Fund Reserve	453,775	264,775	(189,000)	- 41.7 %	
Work Force Housing Fund Reserve	30,000	30,000	-	+ 0.0 %	
Facilities Fund Reserve	155,855	56,705	(99,150)	- 63.6 %	
Contingency Fund Reserve	502,578	530,000	27,422	+ 5.5 %	
<b>Total Fund Balances in Reserve</b>	<b>1,142,208</b>	<b>881,480</b>	<b>(260,728)</b>	<b>- 22.8 %</b>	
<b>Net Surplus (Deficit)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>		

Local Funding	Operating	Capital	Total
<b>FY2023</b>			
Ketchum	423,000	346,000	769,000
Sun Valley	239,300	195,700	435,000
Hailey	50,600	41,400	92,000
Bellevue	5,500	4,500	10,000
Blaine County	110,800	90,700	201,500
Sun Valley Co.	151,800	124,200	276,000
<b>Total</b>	<b>981,000</b>	<b>802,500</b>	<b>1,783,500</b>
<b>FY2024</b>			
Ketchum	796,000	-	796,000
Sun Valley	450,000	-	450,000
Hailey	96,000	-	96,000
Bellevue	12,000	-	12,000
Blaine County	208,500	-	208,500
Sun Valley Co.	286,200	-	286,200
<b>Total</b>	<b>1,848,700</b>	<b>-</b>	<b>1,848,700</b>

Mountain Rides Transportation Authority

Operating Budget

	FY23 Budget	FY24 Budget Draft	\$ Change	% Change	Comments
<b>Income</b>					
<b>41000 · Federal Funding</b>					
41200 · Federal - 5311	2,057,012	2,057,012	-	+ 0.0 %	Grant award for FY23 & FY24
41300 · Federal - CARES	707,099	80,000	(627,099)	- 88.7 %	\$80k Cares funding for NEMT(not awarded)
41600 · Federal - SRTS	59,766	-	(59,766)	- 100.0 %	SRTS moving to ERC
41800 · Federal - RTAP	20,000	20,000	-	+ 0.0 %	Training/Travel Reimbursement
<b>Total 41000 · Federal Funding</b>	<b>2,843,877</b>	<b>2,157,012</b>	<b>(686,865)</b>	<b>- 24.2 %</b>	
<b>43000 · Local Funding</b>					
43100 · Local - Ketchum	423,000	796,000	373,000	+ 88.2 %	3.5% increase in JPA funding; 0% to capital
43200 · Local - Hailey	50,600	96,000	45,400	+ 89.7 %	
43300 · Local - Bellevue	5,500	12,000	6,500	+ 118.2 %	
43400 · Local - Blaine County	110,800	208,500	97,700	+ 88.2 %	
43500 · Local - Sun Valley	239,300	450,000	210,700	+ 88.0 %	
43600 · Local - Sun Valley Co	151,800	286,200	134,400	+ 88.5 %	
43700 · Local - Other Funding Partners	29,410	58,250	28,840	+ 98.1 %	BCSD, St Lukes, Syringa, Sage, Community School
<b>Total 43000 · Local Funding</b>	<b>1,010,410</b>	<b>1,906,950</b>	<b>896,540</b>	<b>+ 88.7 %</b>	
<b>44000 · Fares</b>					
44100 · Down Valley Cash	-	-	-	+ 0.0 %	Fixed route fare free
44200 · Down Valley Passes	-	-	-	+ 0.0 %	
44250 · Hailey Route	-	-	-	+ 0.0 %	
44300 · Vanpool	160,000	200,000	40,000	+ 25.0 %	Increasing demand
44400 · ADA/demand	-	-	-	+ 0.0 %	
44400 · Galena	-	-	-	+ 0.0 %	
<b>Total 44000 · Fares</b>	<b>160,000</b>	<b>200,000</b>	<b>40,000</b>	<b>+ 25.0 %</b>	
<b>45000 · Other Revenue</b>					
45100 · Advertising	90,000	90,000	-	+ 0.0 %	
45450 · Miscellaneous	-	-	-	+ 0.0 %	
45500 · Charter/Special Event	-	-	-	+ 0.0 %	
45600 · Bike Share	-	-	-	+ 0.0 %	
<b>Total 45000 · Other Revenue</b>	<b>90,000</b>	<b>90,000</b>	<b>-</b>	<b>+ 0.0 %</b>	
<b>Total 47000 · Private Donations</b>	<b>11,000</b>	<b>1,000</b>	<b>(10,000)</b>	<b>- 90.9 %</b>	Removed SRTS Funding
<b>48000 · Transfer from Housing Fund</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>+ 0.0 %</b>	
<b>49000 · Interest Income</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>	<b>+ 0.0 %</b>	
<b>50000 · Excess Operating Funds</b>	<b>60,000</b>	<b>113,702</b>	<b>53,702</b>	<b>+ 89.5 %</b>	FY22 Excess Operating Funds
<b>Total Income</b>	<b>4,188,287</b>	<b>4,481,664</b>	<b>293,377</b>	<b>+ 7.0 %</b>	
<b>Expenses</b>					
<b>Total 51000 · Payroll Expenses</b>	<b>2,954,013</b>	<b>3,180,061</b>	<b>226,048</b>	<b>+ 7.7 %</b>	3.5% Wage/Bonus, Service Increase
<b>Total 52000 · Insurance Expense</b>	<b>141,392</b>	<b>194,244</b>	<b>52,852</b>	<b>+ 37.4 %</b>	ICRMP Premium Increase
<b>Total 53000 · Professional Fees</b>	<b>36,000</b>	<b>39,000</b>	<b>3,000</b>	<b>+ 8.3 %</b>	Facilitator/Consultant
<b>Total 54000 · Equipment/Tools</b>	<b>13,000</b>	<b>13,000</b>	<b>-</b>	<b>+ 0.0 %</b>	2 laptop, 1 desktop
<b>Total 55000 · Rent and Utilities</b>	<b>26,000</b>	<b>35,000</b>	<b>9,000</b>	<b>+ 34.6 %</b>	Based on Actuals; Power rate increase
<b>Total 56000 · Supplies</b>	<b>41,000</b>	<b>34,000</b>	<b>(7,000)</b>	<b>- 17.1 %</b>	No Covid Supplies
<b>Total 57000 · Repairs and Maint.</b>	<b>47,000</b>	<b>53,000</b>	<b>6,000</b>	<b>+ 12.8 %</b>	Building Maintenance; Snow removal
<b>Total 58000 · Communications Exp.</b>	<b>32,300</b>	<b>45,300</b>	<b>13,000</b>	<b>+ 40.2 %</b>	Employee Cell; Bus Radio;Vanpool GPS; Bus Wifi
<b>Total 59000 · Travel and Training</b>	<b>60,090</b>	<b>33,950</b>	<b>(26,140)</b>	<b>- 43.5 %</b>	Reduced BEB Training
<b>Total 60000 · Business Expenses</b>	<b>22,700</b>	<b>16,200</b>	<b>(6,500)</b>	<b>- 28.6 %</b>	
<b>Total 61000 · Advertising</b>	<b>39,409</b>	<b>39,409</b>	<b>-</b>	<b>+ 0.0 %</b>	
<b>Total 62000 · Mktg and Promotion</b>	<b>32,000</b>	<b>22,000</b>	<b>(10,000)</b>	<b>- 31.3 %</b>	Removed SRTS
<b>Total 63000 · Printing and Repr.</b>	<b>15,000</b>	<b>19,000</b>	<b>4,000</b>	<b>+ 26.7 %</b>	Spanish/English Schedules
<b>64000 · Fuel Expense</b>	<b>470,883</b>	<b>500,000</b>	<b>29,117</b>	<b>+ 6.2 %</b>	Price Increase; Increased Service
<b>Total 65000 · Vehicle Maintenance</b>	<b>197,500</b>	<b>187,500</b>	<b>(10,000)</b>	<b>- 5.1 %</b>	
<b>69500 · Contribution to Fund Balance</b>	<b>60,000</b>	<b>70,000</b>	<b>10,000</b>	<b>+ 16.7 %</b>	Transfer to Facilities
<b>Total Expense</b>	<b>4,188,287</b>	<b>4,481,664</b>	<b>293,377</b>	<b>+ 7.0 %</b>	
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>+ 0.0 %</b>	

Mountain Rides Transportation Authority  
Capital Budget

	FY23 Budget	FY24 Budget Draft	\$ Change	% Change	Comments
<b>Income</b>					
41102 · Federal - 5339(b) Bus/Van/Refurb	3,024,000	672,000	(2,352,000)	-78%	2 LD Ebus \$480k; 4 Vans \$192k
41102 · Federal - 5339(c) Low-No	2,091,000		(2,091,000)	-100%	
41103 · CARES			-	0%	
41103 · Federal - 5339(b) BusTech (Radios)	-	-	-	0%	
42XXX · ID-DEQ VW Mitigation			-	0%	
42301 · Fares - Vanpool	-	-	-	0%	
43000 · Local Funding	293,775	-	(293,775)	-100%	Local Funding
48000 · Use of Reserve Cash			-	0%	
49000 · Interest Earned	1,000	1,000	-	0%	
49800 · Excess Op. Reserves/Transfers	60,000		(60,000)	-100%	
49900 · Misc Income - Asset Disposal	11,000	10,000	(1,000)	-9%	2 Vans to be sold
<b>Total Income</b>	<b>5,480,775</b>	<b>683,000</b>	<b>(4,797,775)</b>	<b>-88%</b>	
<b>Expenses</b>					
68050 · Support Vehicles	25,000	15,000	(10,000)	-40%	1 used support vehicles
68100 · Vans and Light Duty Buses	796,000	840,000	44,000	6%	2 LD Ebus \$600k; 4 Vans 240K
68200 · Buses: Mid- and Heavy-duty	5,789,000		(5,789,000)	-100%	
68300 · Buses: Refurbished/Used			-	0%	
68500 · Technology			-	0%	
68Q00 · BEB Charging Infrastructure			-	0%	
54000 · Shop Equipment	17,000	17,000	-	0%	17k BEB Tooling
<b>Total Expense</b>	<b>6,627,000</b>	<b>872,000</b>	<b>(5,755,000)</b>	<b>-87%</b>	
<b>Net Surplus (Deficit)</b>	<b>(1,146,225)</b>	<b>(189,000)</b>	<b>957,225</b>	<b>-84%</b>	
<b>Capital Fund</b>					
Beginning Balance	1,600,000	453,775	(1,146,225)	-72%	
Transfer to Income (Use of Funds)	-	-	-	0%	
Net Surplus (Deficit)	(1,146,225)	(189,000)	957,225	-84%	
<b>Ending Balance</b>	<b>453,775</b>	<b>264,775</b>	<b>(189,000)</b>	<b>-42%</b>	150k of ending balance BEB Battery Func

Local Funding (Capital)	FY2023	FY2024	\$ Change	% Change
Ketchum	86,500	-	(86,500)	-100%
Sun Valley	48,925	-	(48,925)	-100%
Hailey	10,350	-	(10,350)	-100%
Bellevue	1,125	-	(1,125)	-100%
Blaine County	22,675	-	(22,675)	-100%
Sun Valley Company	124,200	-	(124,200)	-100%
<b>Total</b>	<b>293,775</b>	<b>-</b>	<b>(293,775)</b>	<b>-100%</b>

Mountain Rides Transportation Authority  
Facilities Budget

	FY23 Budget	FY24 Budget Draft	\$ Change	% Change	Comments
<b>Income</b>					
41106 · Federal Funding - Facility	1,854,000	4,997,000	3,143,000	170%	4.837 million new facility;160k LD Bus infanstrucure
41600 · Federal Funding - Low No	517,500	-	(517,500)	-100%	
41601 · Federal Funding - Bus Stops	-	-	-	0%	
43000 · Local Funding	508,725	1,200,000	691,275	136%	One Time Funding Request
47000 · Use of Reserve Cash	-	-	-	0%	
48000 · Transfers	-	-	-	0%	
49000 · Interest Earned	100	100	-	0%	
50000 · Excess Operating Reserves	-	70,000	70,000	0%	FY22 Excess Operating Funds
<b>Total Income</b>	<b>2,880,325</b>	<b>6,267,100</b>	<b>3,386,775</b>	<b>118%</b>	
<b>Expenses</b>					
66xxx · BEB Infanstrucure Construction	1,191,470	200,000	(991,470)	-83%	200k LD BEB Infrastructure
66200 · South Facility: Construct/Land Acq.	1,675,000	6,046,250	4,371,250	261%	New Facility
66300 · South Facility: Design/Plan	-	-	-	0%	
66400 · South Facility: Upgrades	41,000	10,000	(31,000)	-76%	
66000 · Ketchum Transportation Center	-	-	-	0%	
66500 · Ketchum Facility: Upgrades	92,000	110,000	18,000	20%	75k Stucco repair; 25k BEB Crane System
Transfer	-	-	-	0%	
<b>Total Expenses</b>	<b>2,999,470</b>	<b>6,366,250</b>	<b>3,366,780</b>	<b>112%</b>	
<b>Net Surplus (Deficit)</b>	<b>(119,145.00)</b>	<b>(99,150)</b>	<b>19,995</b>	<b>-17%</b>	
<b>Facilities Fund</b>					
Beginning Balance	275,000	155,855	(119,145)	-43%	
Excess Operating Funds	-	-	-	0%	
Transfer to Income (Use of Funds)	-	-	-	0%	
Net Surplus (Deficit)	(119,145)	(99,150)	19,995	-17%	
Ending Balance	<b>155,855</b>	<b>56,705</b>	<b>(99,150)</b>	<b>-64%</b>	

Local Funding (Facilities)	FY23	FY24
Ketchum	\$ 259,500	\$ -
Sun Valley	\$ 146,775	\$ -
Hailey	\$ 31,050	\$ -
Bellevue	\$ 3,375	\$ -
Blaine County	\$ 68,025	\$ -
Sun Valley Company		
<b>Total</b>	<b>\$ 508,725</b>	<b>\$ -</b>

Mountain Rides Transportation Authority  
 Workforce Housing Budget

	FY23 Budget	FY24 Budget Draft	\$ Change	% Change	Comments
<b>Income</b>					
45350 · Apartment Rent	32,400	32,400	-	+ 0.0 %	Assumes 100% occupancy
45400 · Laundry Revenue	700	700	-	+ 0.0 %	
47000 · Use of Reserve cash/Excess operating funds	-	-	-	+ 0.0 %	
49000 · Interest Earned	100	500	400	+ 400.0 %	
<b>Total Income</b>	<b>33,200</b>	<b>33,600</b>	<b>400</b>	<b>+ 1.2 %</b>	
<b>Expenses</b>					
55200 · Utilities	6,700	7,800	1,100	+ 16.4 %	Based on Actuals
57100 · Equipment Repairs & Maintenance	750	750	-	+ 0.0 %	
57200 · Building Repair & Maintenance	15,000	14,300	(700)	- 4.7 %	
57400 · Elevator Expenses	750	750	-	+ 0.0 %	
60500 · Bank Fees	-	-	-	+ 0.0 %	
48000 · Transfer to Operations (Admin)	10,000	10,000	-	+ 0.0 %	
<b>Total Expenses</b>	<b>33,200</b>	<b>33,600</b>	<b>400</b>	<b>+ 1.2 %</b>	
<b>Net Surplus (Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>+ 0.0 %</b>	
<b>Workforce Housing Fund</b>					
Beginning Balance	30,000	30,000	-	+ 0.0 %	
Transfer from Contingency	-	-	-	+ 0.0 %	
Transfer to Facilities	-	-	-	+ 0.0 %	
Transfer to Income (Use of Funds)	-	-	-	+ 0.0 %	
Net Surplus (Deficit)	-	-	-	+ 0.0 %	
<b>Ending Balance</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>+ 0.0 %</b>	

Local Funding (Workforce Housing)	FY2022	FY2023
Ketchum		
Sun Valley		
Hailey		
Bellevue		
Blaine County		
Sun Valley Company		
<b>Total</b>		

Mountain Rides Transportation Authority  
Contingency Budget

	FY23 Budget	FY24 Budget Draft	\$ Change	% Change	Comments
<b>Income</b>					
47000 · Use of Reserve cash			-	+ 0.0 %	
48000 · Transfer from Facilities Fund			-	+ 0.0 %	
49000 · Interest Earned	1,000	15,000	14,000	+ 1400.0 %	
<b>Total Income</b>	<b>1,000</b>	<b>15,000</b>	<b>14,000</b>	<b>+ 1400.0 %</b>	
<b>Expenses</b>					
Transfer to Facilities Fund			-	+ 0.0 %	
<b>Total Expenses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>+ 0.0 %</b>	
<b>Net Surplus (Deficit)</b>	<b>1,000</b>	<b>15,000</b>	<b>14,000</b>	<b>+ 1400.0 %</b>	

<b>Contingency Fund</b>					
Beginning Balance	501,578	515,000	13,422	+ 2.7 %	
Transfer to Workforce Housing	-	-	-	+ 0.0 %	
Transfer to FF	-	-	-		
Transfer to Income (Use of Funds)	-	-	-	+ 0.0 %	
Net Surplus (Deficit)	1,000	15,000	14,000	+ 1400.0 %	
Ending Balance	<b>502,578</b>	<b>530,000</b>	<b>27,422</b>	<b>+ 5.5 %</b>	
<b>% of Operating Budget</b>	<b>12.2%</b>	<b>12.0%</b>			

Local Funding (Contingency)	FY2022	FY2023
Ketchum		
Sun Valley		
Hailey		
Bellevue		
Blaine County		
Sun Valley Company		
<b>Total</b>		

# Mountain Rides Agenda Discussion Item Summary

Date:

From:

Discussion Item:

Committee Review:  yes  
 no

Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



# Mountain Rides Agenda Discussion Item Summary

Date:

From:

Discussion Item:

Committee Review:  yes  
 no

Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

# Mountain Rides Agenda Discussion Item Summary

Date:

Sep 20, 2023

From:

MRTA Board of Directors

Discussion Item:

10. Items of Interest to the Board

Committee Review:

- yes
- no

Committee  
Purview:

Fiscal Impact:

Related Policy or  
Procedural Impact:

Background:

The Board may discuss items of interest, if any.