



Planning & Marketing Committee

Regular Monthly Meeting

Wednesday, May 6, 2020, 11:00am

Teleconference: Dial: (872) 240-3412 Access Code: 516-618-749

MINUTES

In attendance: Kristin Derrig, Melody Mattson, Peter Hendricks, Juan Martinez, Tucker Van Law, Kim MacPherson, Ben Varner, Stuart Gray, Wally Morgus and Cece Osborn

- 1) Call to Order
- 2) Comments from the Chair and Members
- 3) Discuss: Bus Schedule Adjustments commencing June 15, 2020
 - a. Staff proposed changes to Blue route for the summer by only running until midnight. Kristin Derrig asked if there was room to be flexible if the summer is busier than we think it will be. Wally Morgus said we will remain flexible until there is a demand for more service. He said the prudent thing to do right now is run half hour service to midnight.
 - b. For the Valley route, as demand picks up, we will add back commuter runs. Ben Varner stated that there will be a 10-12 person threshold for riders on the buses for physical distancing.
- 4) Discuss: Request for Proposal(s) (RFP) for Intelligent Transit Systems (ITS)
 - a. Ben Varner gave an update on reasons to move away from RouteMatch as our ITS software. RouteMatch is getting out of the fixed-route business. When we changed the tablets on the buses last year, we thought that was going to help but there have been many problems with them, and the customer service has not been there for us. Staff feels it is time to move on to a new solution. We will bring an RFP to the board for approval at the May meeting. Kristin Derrig and Peter Hendricks agreed with us.
- 5) Discuss: Purchase Orders for: i) Battery Electric Buses (BEB) and ii) BEB Charging Stations

- a. Wally Morgus stated that the purchase orders have been drafted and are ready for approval for the purchase of New Flyer 35ft Battery Electric buses. This will include charging stations as well for Bellevue and Ketchum. Staff will be bringing this to the board for approval on May 20th. Delivery of the buses will be the 2nd quarter of 2021; by May 31, 2021. The charging stations should be installed by November 30, 2020.
- 6) Discuss: Hazardous Duty/Special Efforts Bonus re: COVID-19
 - a. Wally Morgus said we are proposing to have money from the CARES act for a possible hazard pay for the staff that has worked during the COVID-19 crisis from Jan 20 to April 30, 2020. Juan Martinez, Peter Hendricks, and Kristin Derrig are in favor of this bonus.
- 7) Discuss: Other items that may come before the Committee
 - a. Wally Morgus said he is getting ready for the funding request season and will be asking for a 10% reduction of our request. The FY21 service plan could look a little different this year.
- 8) Adjourn at 12:15pm