



## Mountain Rides Transportation Authority

### PUBLIC NOTICE

#### Agenda for Regular Meeting of the Board of Directors

Wednesday, May 20, 2020, 10:00am

Via teleconference: United States: [+1 \(571\) 317-3122](tel:+15713173122), Access Code: 673-092-813

Or join from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/673092813>

***Members:** Chair Tom Blanchard (Bellevue), Vice-Chair Kathleen Kristenson (Blaine County), Secretary Grant Gager (Ketchum), Kristin Derrig (Ketchum), Juan Martinez (Hailey), Rick Webking (Sun Valley), Peter Hendricks (Sun Valley) and Melody Mattson (at-large)*

1. **Call to Order**
2. **Comments from the Chair, Members and Staff**
3. **Public comment re: items not on the Agenda (and questions from the press)**
4. **Action item:** Consent Agenda (p.2)
  - a. Approve: Minutes of Special Board meeting, March 16 and Regular Board Meeting, April 15, 2020 (p.3-7)
  - b. Receive/file: Performance Dashboard Report for April 2020 (p.8-11)
  - c. Receive/file: Financial Statements and Bills Paid Reports for Mar 2020 (p.12-30)
  - d. Receive/file: Planning & Marketing Committee, May 6, 2020, Minutes (p.31-32)
  - e. Receive/file: Finance & Performance Committee, May 6, 2020, Minutes (p.33-34)
  - f. Receive/file: Reports from Director, Community Development; Director, Transit Operations; Director, Finance & Administration; Safe Routes Coordinator; Executive Director (p.35-39)
  - g. Approve: Release of RFP for ITS (p.40-59)
5. **Discussion item:** PPE for Staff & Riders (p.60)
6. **Action item:** Authorize/approve COVID-19 Hazardous Duty/Special Efforts Pay (p.61)
7. **Action item:** Authorize/approve Routes & Schedules, Jun 15, 2020 - Aug 16, 2020 (p.62)
8. **Action item:** Authorize/approve Joint Powers FY21 Funding Requests (p.63)
9. **Action item:** Authorize/approve Purchase Orders for Battery Electric Buses and Charging Stations (p.64-66)
10. **Adjourn**

*NOTE: Public information regarding agenda items is available from the Mountain Rides' office at 800 1<sup>st</sup> Ave. North, Ketchum, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides two days prior to the meeting at 208-788-7433.*

# Mountain Rides Consent Agenda Item Summary

Date:

May 20, 2020

From:

MRTA Staff

Action Item:

4. Consent Agenda

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance & Performance; Planning & Marketing

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move to approve, receive, file, and adopt the Consent Agenda.

Fiscal Impact:

NA

Related Policy or  
Procedural Impact:

NA

Background:

- a. Approve: Minutes: Special BoD meeting on March 16 and Board of Directors Meeting, April 15, 2020
- b. Receive/file: Performance Dashboard Report for April 2020
- c. Receive/file: Financial Statements and Bills Paid Reports for Mar 2020
- d. Receive/file: Minutes, P&M Committee Meeting, May 6, 2020
- e. Receive/file: Minutes, F&P Committee Meeting, May 6, 2020
- f. Receive/file: Report per:
  - 1) Director, Community Development (Kim MacPherson)
  - 2) Director, Transit Operations (Ben Varner)
  - 3) Director, Finance & Administration (Tucker Van Law)
  - 4) Safe Routes Coordinator (Cece Osborne)
  - 5) Executive Director (Wally Morgus)
- g. Approve: Release of RFP for ITS



**Mountain Rides Transportation Authority  
MINUTES**

**Special Meeting of the Board of Directors  
Monday, March 16, 2020  
Conference Call**

**PRESENT:** *Chair Tom Blanchard (Bellevue), Vice-chair Kathleen Kristenson (Blaine County), Secretary Grant Gager (Ketchum), Kristin Derrig (Ketchum), Melody Mattson (at-large), Rick Webking (Sun Valley), and Peter Hendricks (Sun Valley)*

**NOT PRESENT:** *Juan Martinez (Hailey)*

**ALSO** Mountain Rides Executive Director Wally Morgus

**PRESENT:** Mountain Rides Director, Transit Operations Ben Varner  
Mountain Rides Director, Finance and Administration Tucker Van Law  
Mountain Rides Director, Community Development Kim MacPherson

**1. CALL TO ORDER**

Chair Tom Blanchard called the special meeting to order at 2:00pm, called roll and determined a quorum was present.

**2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS**

Tom Blanchard said thank you to Ben Varner for the work done this weekend.

**3. Discussion item:**

*Discussion of the Covid 19 situation in regard to Mountain Rides*

A discussion of the Mountain Rides board and staff followed in regard to proceeding forward.

Tom Blanchard said connectivity is important.

Kathy Kristensen said thanks for keeping things going.

Kristin Derrig said connection is important. We are in the unknown regarding restaurants and going day by day.

Melody Mattson said it is vital to keep buses going when everything closes.

Rick Webking stated that there should be coordination with St. Luke's and airport.

Peter Hendricks said it is important for the valley to keep Mountain Rides up and operating as best they can. It would be easy to take the route of shutting down. He said it is absolutely necessary for the economy to keep Mountain Rides going and to show others in the community how this is done.

Tom Blanchard stated that the core values of Mountain Rides are people, safety, and connectivity. This is the philosophical foundation of Mountain Rides.

Melody Mattson said we should definitely maintain the Valley route.

Kristin Derrig said shutting down is not the complete answer and to keep the bus running for those who need it.

Wally Morgus said staff is 100% bought in. Sun Valley shut down yesterday, so we stopped running Bronze and Gold routes. The Silver route is still running and is moving workers to River Run. Mountain Rides is being flexible. He agrees with Peter Hendricks about being leaders but also being flexible and aware and tuned in with what is going on in the valley. The Valley route will be fare free going forward

and we will execute on the idea of social distancing. What is the economic impact on Mountain Rides? This is considered a state of emergency and there will be relief funds available in the future with the potential for reimbursement.

Ben Varner said the Silver route is carrying 60-80 riders or guests, Red route had 2 passengers. The Blue route drivers said ridership was down and at 10% of normal. Valley route is running normal for commuters and we will run an extra bus at 7am as needed.

Wally Morgus said service will continue as it is today unless something happens. He would like to have a discussion as to what the triggers are for the future. Red and Silver will wind down, Valley will continue to be fare free. He also spoke about the seasonal employees; close down work like retrieving bus stop signs, removing ski racks from buses, and we have added heightened protocols around cleaning the buses.

Kristin Derrig asked about the cuts in service. As restaurants close there may not be a need for the later night service on Blue route.

Peter Hendricks commended Wally Morgus regarding the seasonal drivers getting laid off early. Sun Valley city will press forward with projects.

Grant Gager said they were shutting the doors to city hall tomorrow and will work behind locked doors. Ketchum will pick up their pay from employees who are quarantining. We will listen to Governor Little and wait and see what happens. We will have staggering shifts and limit personnel interactions. We are sensitive to the financial needs of employees.

Wally Morgus said thank you for reinforcing what we are doing.

Tom Blanchard asked about budgetary implications and Wally Morgus said that we are paying attention.

Melody Mattson asked about the electric bus coming on Friday.

Wally Morgus said they communicated with New Flyer yesterday and recommended that they not bring their crew into the valley. It is yet to be determined regarding the ordering of new electric buses. Wally also said he was wondering about the funding from cities as it comes from the LOT and tourism. Grant Gager said regarding LOT and the last time the numbers went down in 2006 to 2009 – “it could get ugly.” The city of Ketchum recognizes the importance of Mountain Rides and will keep everyone posted.

Melody Mattson moved to end discussion. Kristin Derrig seconded and all approved.

Wally Morgus asked about personnel. He is looking for affirmation to come up with a plan to work through the steps. If we have to cut back further and drivers call in sick, staff will come up with a plan together.

Tom Blanchard said we should have a plan to address drivers who have contacted COVID-19.

Wally Morgus said he would still like to have the board meeting on Weds and all agreed.

#### **4. Adjournment**

**Melody Mattson moved to adjourn the meeting at 2:47pm. Kristin Derrig seconded, and the motion carried unanimously.**

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**Chair Tom Blanchard**



RECORDED

**REGULAR MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, April 15, 2020, 10:00 a.m.  
Conference Call**

The Mountain Rides Transportation Authority's Board of Directors met in a Regular Meeting on a conference call.

**PRESENT:** Chair Tom Blanchard (Bellevue), Vice-chair Kathleen Kristenson (Blaine County), Secretary Grant Gager (Ketchum), Melody Mattson (at-large), Kristin Derrig (Ketchum), Juan Martinez (Hailey) and Rick Webking (Sun Valley)

**ABSENT:** Peter Hendricks (Sun Valley)

**ALSO PRESENT:** Mountain Rides Executive Director, Wally Morgus  
Mountain Rides Director, Finance & Administration, Tucker Van Law  
Mountain Rides Director, Transit Operations, Ben Varner  
Mountain Rides Director, Community Development, Kim MacPherson  
Safe Routes Coordinator, Cece Osborn  
Mountain Rides Operations Manager, Stuart Gray

**1. CALL TO ORDER**

Chair Tom Blanchard called to order the meeting of Wednesday, April 15, 2020 at 10:00am via conference call. Grant Gager called roll and determined that a quorum was present.

**2. COMMENTS FROM THE CHAIR, BOARD MEMBERS and STAFF**

Tom Blanchard said he hopes everyone is doing well.

Wally Morgus told the board that Mountain Rides is up and running and ticking along. All drivers for the most part are healthy. Maintenance is doing well and redoubled efforts to clean the buses. Management team is working remotely and checking in with each other daily.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (incl. questions from Press)**

There was none.

**4. ACTION ITEM:** Approve Consent Calendar items

- a. Approve: Minutes of Regular board meeting, March 18, 2020
- b. Receive/file: Performance Dashboard report for Mar 2020
- c. Receive/file: Financial Statements and Bills Paid Reports for Feb 2020
- d. Receive/file: Planning & Marketing Committee, Apr 1, 2020, Minutes
- g. Receive/file: Finance & Performance Committee, Apr 1, 2020, Minutes

- h. Receive/file: Reports from Director, Community Development; Director, Transit Operations; Director, Finance & Administration; Safe Routes Coordinator; Executive Director

**Kathleen Kristenson moved to approve, receive, file and adopt the Consent Agenda. Kristin Derrig seconded. The motion passed.**

**5. ACTION ITEM:**

*Approval to Execute Real Estate Purchase and Sale Agreement (117 Clover Street, Bellevue, ID)*  
Wally Morgus negotiated a purchase price with the owners for \$232,000 which will be a capital expenditure. Eighty percent of that will be underwritten by a one-time grant from the FTA/ITD received for the purchase, \$185,600 and \$46,400 will be underwritten by our local match. Wally Morgus and Tucker Van Law have been in talks with the grant officer at ITD regarding the CARES Act funding and there may be an opportunity for this money to be used for the local match. It is not confirmed yet but ITD is aware of how much the virus has affected Blaine County. At this point, we are waiting for the Concurrence from the FTA.

Melody Mattson asked when it was due to close. There is a 60-day period waiting for the concurrence, but it could happen sooner.

Rick Webking asked about the due diligence, surveys, title search, environmental study etc. Wally Morgus stated it will all be done as part of the closing and is written into the Purchase and Sale agreement. A categorical exception for an environmental study has been filed with the FTA.

Melody Mattson used to work as a title officer and said that a survey of record will be available after you open escrow. A property profile is available for free from any title company prior to opening escrow. Wally Morgus will follow up with this.

Our legal counsel drafted the purchase and sale agreement and will guide us through the process.

Juan Martinez said good job preparing all of this. He asked about the market value appraisal. He asked about the appraisal price vs. the sale price. Wally Morgus said we started at the market value 18 months ago which was rejected by the owners and have settled on this amount.

**Kristin Derrig moved to authorize the Executive Director to execute the Real Estate Purchase and Sale agreement, including the Purchase Price of \$232,000 and Contingencies as drafted therein, for real property located at 117 Clover Street, Bellevue, Idaho, County of Blaine, State of Idaho, and legally described as Southern Belle Business park Lot 5 Block 1. Juan Martinez seconded. Roll call: Tom Blanchard, aye, Kathleen Kristenson, aye, Grant Gager, aye, Kristin Derrig, aye, Juan Martinez, aye, Rick Webking, aye, and Melody Mattson, aye. The motion passed.**

**6. ACTION ITEM:**

*Approval to Negotiate and Execute Contract for Services (Electrical Engineer)*

Wally Morgus said the electrical engineering services is part of pre-project planning for the installation and getting ready for the charging infrastructure for the battery electric buses. This is part of the budget approved by the board which is phase 1 of electrification in March 2020. We sent out an RFQ and received two replies, one from Power Engineers in Hailey and one from Musgrove Engineering in Boise. Staff reviewed the qualifications and concluded that Power Engineers in Hailey would be the best choice as electrical engineer. It was largely based

on their proposal of managing the process as opposed to being more of a consultant to our managing the process.

Ben Varner said that was a great summary. With the Musgrove RFP, there was a lot of assisting but with Power Engineers they would look at the project for the long term. Mountain Rides is good at public transportation, but we are not good at construction. We need a firm to take this project and run with it.

Juan Martinez said this is really exciting stuff. Great partnership and great work.

Kristin Derrig agreed with Juan and it will be good to work with Power.

**Kathleen Kristenson moved to approve Mountain Rides' engagement with POWER Engineers for Electrical Engineering and Owner's Representative Services pertaining to MRTA's fleet electrification and attendant facilities and infrastructure build-out; and authorize the Executive Director to negotiate terms, within the approved budget for the project, and execute an agreement for said Services on behalf of MRTA. Juan Martinez seconded.**

Juan Martinez wanted to say thanks to the employees and extend his gratitude to staff. Tom Blanchard agreed.

#### **11. ADJOURNMENT**

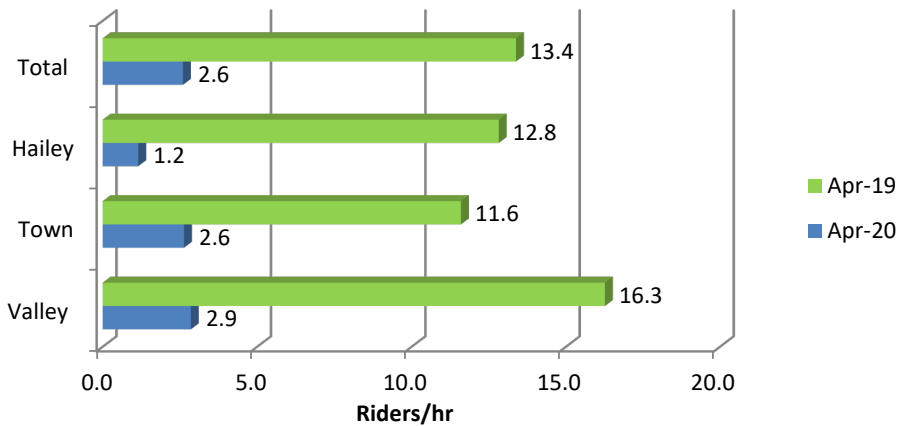
**Juan Martinez moved to adjourn the meeting at 10:26am. Kristin Derrig seconded. The motion carried unanimously.**

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**Chair Tom Blanchard**

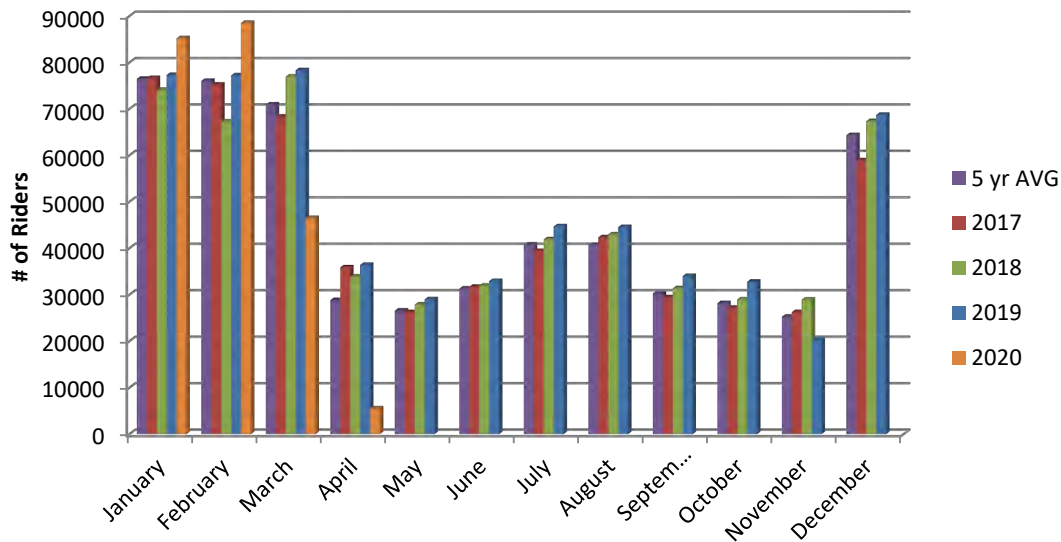
## PERFORMANCE DASHBOARD - RIDERSHIP, APRIL 2020

Ridership per hour



**Definition:** One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

Total Ridership by Month



*First Full Month of COVID-19*

2020 YTD Ridership  
226570

2019 YTD Ridership  
269292

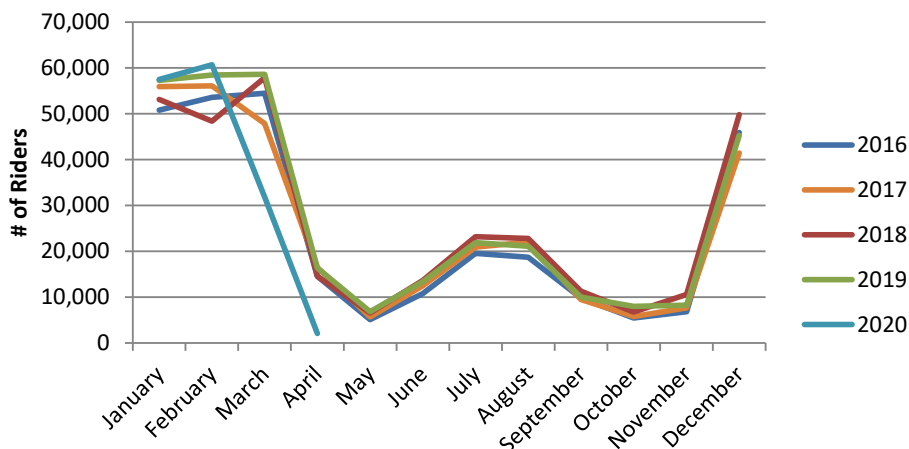
2018 YTD Ridership  
252303

2017 YTD Ridership  
256088

2016 YTD Ridership  
245579

**Definition:** Monthly ridership compared with one year ago, two years ago and the 5 year average.

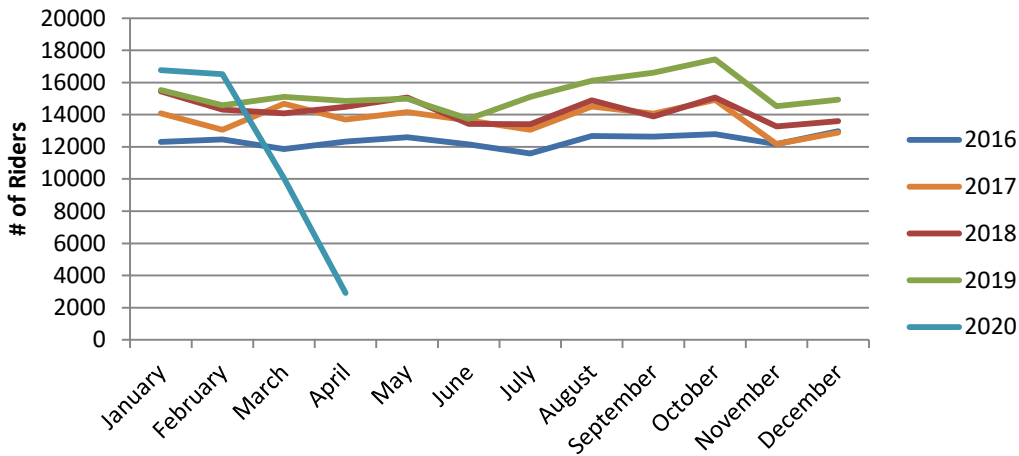
Town Routes



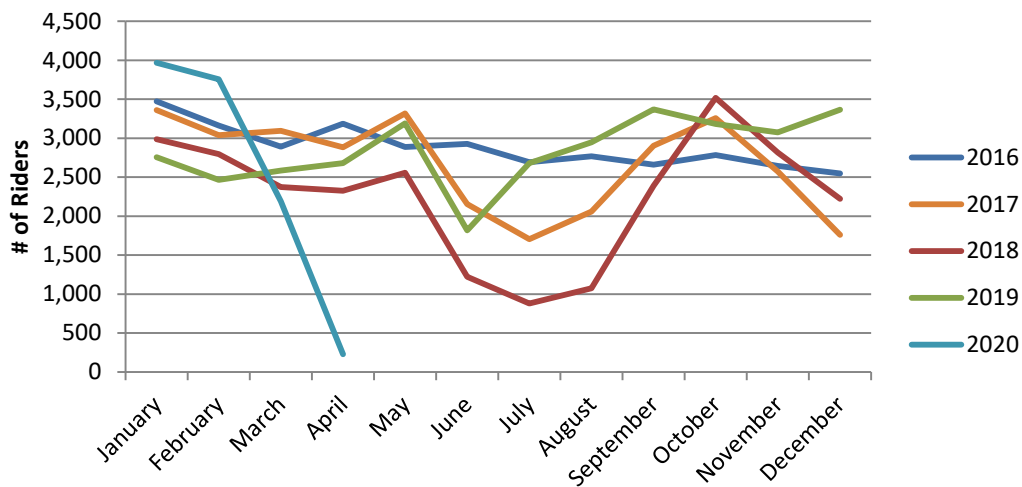


## PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, APRIL 2020

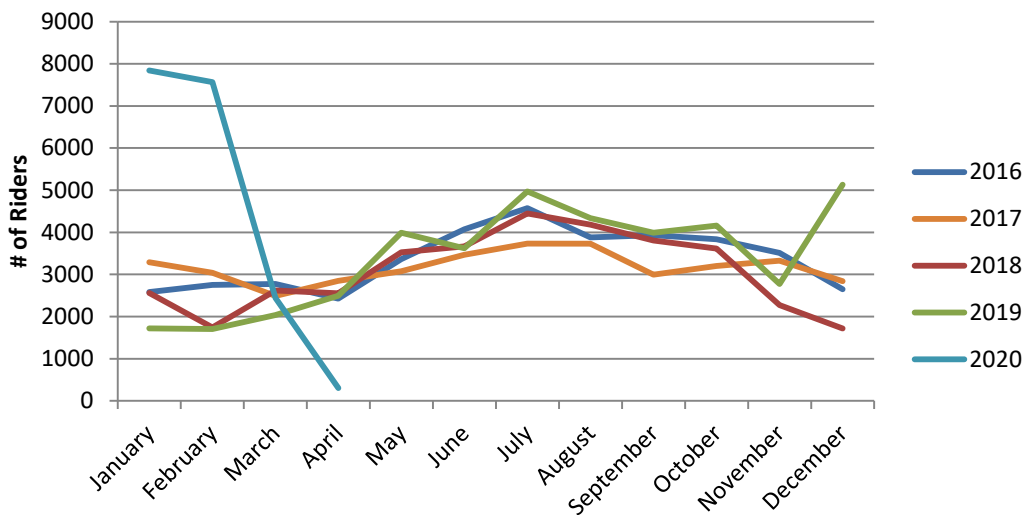
### Valley Route



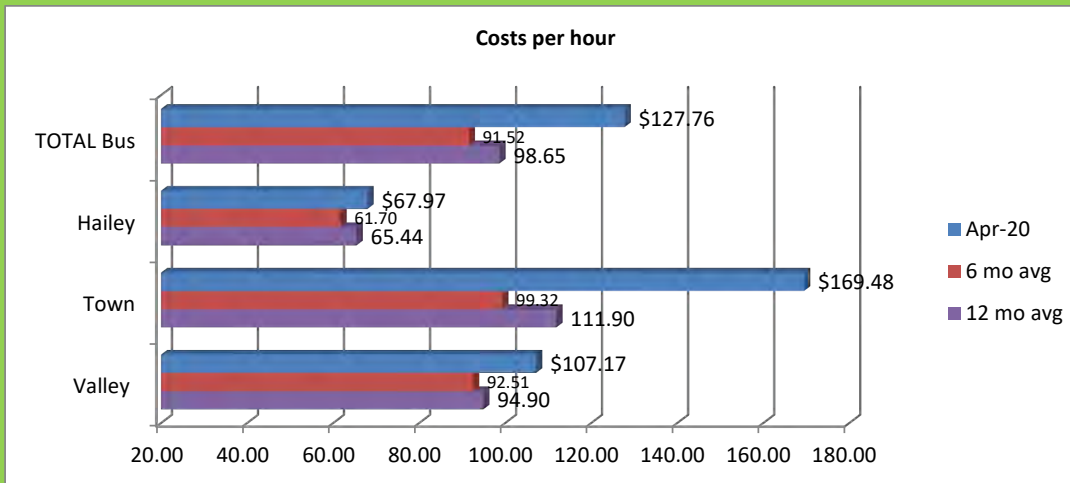
### Hailey Route



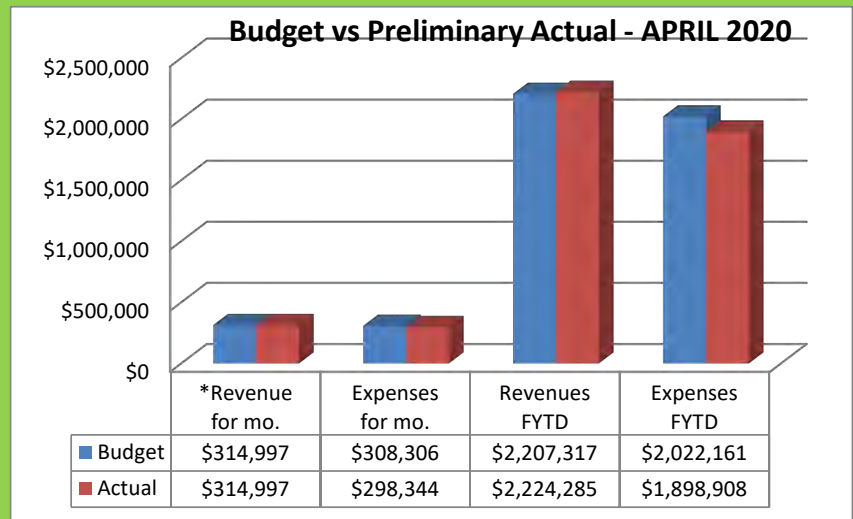
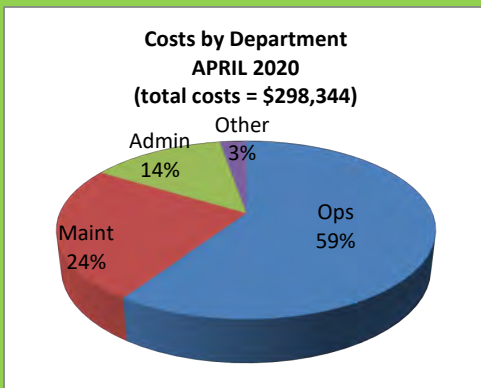
### Vanpool



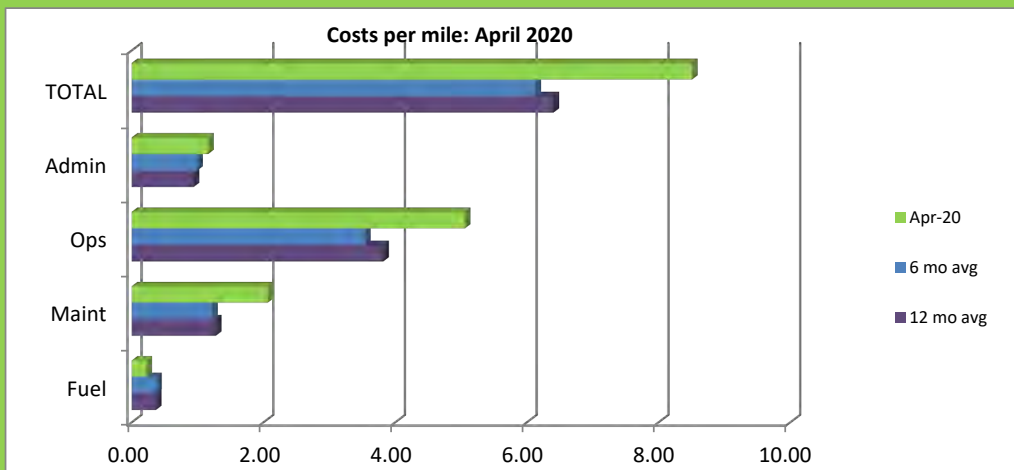
## PERFORMANCE DASHBOARD - FINANCIAL, APRIL 2020



**Definition:** Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).

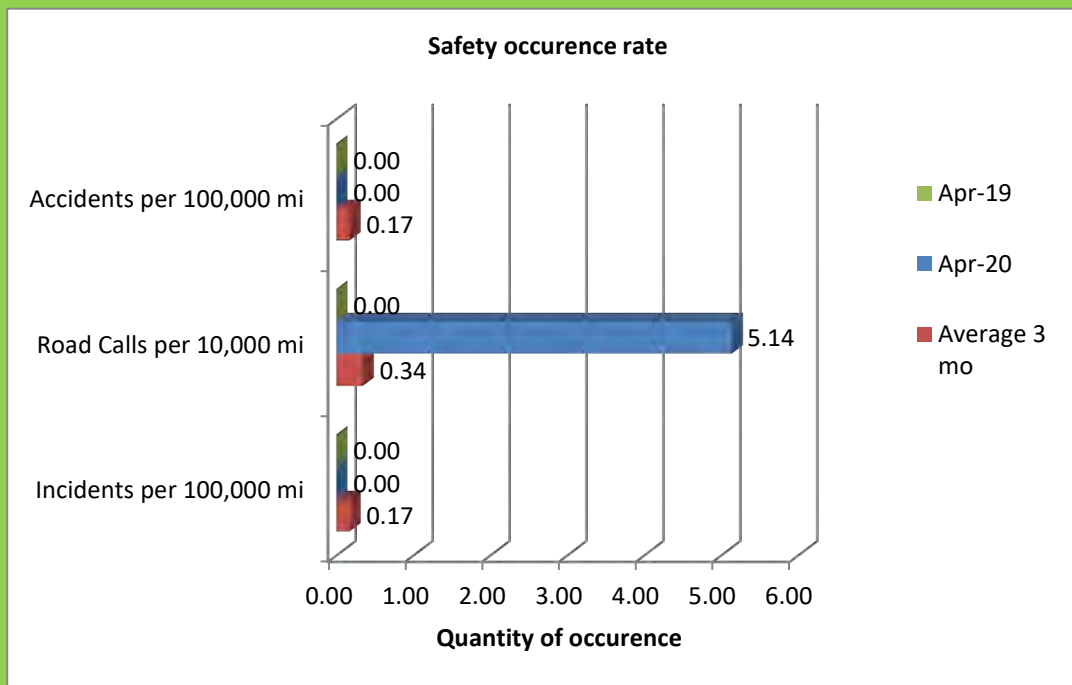


**\*Revenues reflect budgeted amounts**



**Definition:** Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

## PERFORMANCE DASHBOARD - SAFETY, APRIL 2020



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Feb-20	Mar-20	Apr-20
<b>Incidents</b>	1	0	0
<b>Accidents</b>	1	0	0
<b>Road Calls</b>	0	0	2

**Incident** is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

**Accident** is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

**Road Call** is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

**MAINTENANCE DAYS WITHOUT  
A LOSS TIME ACCIDENT OR  
INJURY: Current**

**352**

Includes April  
Previous record 1996 days

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**March 2020**

	Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
41000 · Federal Funding							
41200 · Federal - 5311	135,990.00	150,000.00	90.7%	903,435.00	900,000.00	100.4%	1,268,065.00
41600 · Federal - SRTS	3,996.00	5,000.00	79.9%	21,404.00	25,000.00	85.6%	60,000.00
41800 · Federal - RTAP	0.00	1,500.00	0.0%	7,955.81	9,000.00	88.4%	20,000.00
<b>Total 41000 · Federal Funding</b>	<b>139,986.00</b>	<b>156,500.00</b>	<b>89.4%</b>	<b>932,794.81</b>	<b>934,000.00</b>	<b>99.9%</b>	<b>1,348,065.00</b>
43000 · Local Funding							
43100 · Local - Ketchum	45,808.34	45,808.34	100.0%	274,850.04	274,850.04	100.0%	549,700.00
43200 · Local - Hailey	6,016.68	6,016.67	100.0%	36,100.04	36,100.02	100.0%	72,200.00
43300 · Local - Bellevue	0.00			5,700.00	5,700.00	100.0%	5,700.00
43400 · Local - Blaine County	11,291.68	11,291.67	100.0%	67,750.04	67,750.02	100.0%	135,500.00
43500 · Local - Sun Valley	25,850.00	25,850.00	100.0%	155,100.00	155,100.00	100.0%	310,200.00
43600 · Local - Sun Valley Company	35,418.18	33,600.00	105.4%	150,527.26	142,800.00	105.4%	176,000.00
43700 · Local - Other Business	0.00	0.00	0.0%	18,300.00	19,000.00	96.3%	19,000.00
<b>Total 43000 · Local Funding</b>	<b>124,384.88</b>	<b>122,566.68</b>	<b>101.5%</b>	<b>708,327.38</b>	<b>701,300.08</b>	<b>101.0%</b>	<b>1,268,300.00</b>
44000 · Fares							
44100 · Fares - Valley Cash	3,304.74	5,500.00	60.1%	23,997.75	33,000.00	72.7%	66,000.00
44200 · Fares - Valley Passes	12,401.75	10,000.00	124.0%	72,894.91	72,000.00	101.2%	135,960.00
44250 · Fares- Hailey Route- Cash	0.00	0.00	0.0%	0.00	5,000.00	0.0%	5,000.00
44300 · Fares - Vanpool	15,854.36	10,000.00	158.5%	92,722.54	77,000.00	120.4%	165,000.00
44400 · Fares - ADA	0.00			0.00	0.00	0.0%	0.00
44500 · Fares- Galena Service	264.65	0.00	100.0%	5,134.45	4,000.00	128.4%	4,000.00
<b>Total 44000 · Fares</b>	<b>31,825.50</b>	<b>25,500.00</b>	<b>124.8%</b>	<b>194,749.65</b>	<b>191,000.00</b>	<b>102.0%</b>	<b>375,960.00</b>
45000 · Revenue							
45100 · Rev - Advertising	5,140.00	2,500.00	205.6%	57,665.00	57,000.00	101.2%	72,000.00
45500 · Rev - Charter/Special Event	0.00	0.00	0.0%	2,215.00	0.00	100.0%	15,300.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
<b>Total 45000 · Revenue</b>	<b>5,140.00</b>	<b>2,500.00</b>	<b>205.6%</b>	<b>59,880.00</b>	<b>57,000.00</b>	<b>105.1%</b>	<b>87,300.00</b>
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	2,500.00	1,000.00	250.0%	1,000.00
<b>Total 47000 · Private Donations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>2,500.00</b>	<b>1,000.00</b>	<b>250.0%</b>	<b>1,000.00</b>
48000 · Transfers							
48400 · Transfer - Housing Fund	1,250.00	1,250.00	100.0%	7,500.00	7,500.00	100.0%	15,000.00
<b>Total 48000 · Transfers</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>100.0%</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>100.0%</b>	<b>15,000.00</b>
49000 · Interest Income	656.35	80.00	820.4%	3,511.99	520.00	675.4%	1,000.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	144,572.00
49810 · Returned Check Charges	0.00			25.00	0.00	100.0%	0.00
<b>Total Income</b>	<b>303,242.73</b>	<b>308,396.68</b>	<b>98.3%</b>	<b>1,909,288.83</b>	<b>1,892,320.08</b>	<b>100.9%</b>	<b>3,241,197.00</b>
<b>Gross Profit</b>	<b>303,242.73</b>	<b>308,396.68</b>	<b>98.3%</b>	<b>1,909,288.83</b>	<b>1,892,320.08</b>	<b>100.9%</b>	<b>3,241,197.00</b>
<b>Expense</b>							
51000 · Payroll Expenses							
51100 · Salaries and Wages	138,461.51	143,230.00	96.7%	811,315.18	853,370.00	95.1%	1,631,230.00
51300 · FICA Expense	8,285.00	8,594.00	96.4%	48,334.03	51,203.00	94.4%	97,870.00
51350 · Medicare Tax Expense	1,937.60	2,005.00	96.6%	11,303.90	11,946.00	94.6%	22,840.00
51400 · Retirement Plan Expenses	187.50	0.00	100.0%	35,023.74	38,200.00	91.7%	136,210.00
51500 · Workers Comp Expense	0.00	0.00	0.0%	14,632.00	30,000.00	48.8%	60,000.00
51600 · SUI Expense	907.34	1,003.00	90.5%	4,129.43	5,976.00	69.1%	11,420.00
51700 · Medical Ins. Expense	25,115.32	25,350.00	99.1%	143,096.88	152,100.00	94.1%	304,400.00
51950 · Employee Performance Bonus	250.00	0.00	100.0%	500.00	0.00	100.0%	6,000.00
51000 · Payroll Expenses - Other	0.00			0.00	0.00	0.0%	0.00

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**March 2020**

	Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
<b>Total 51000 · Payroll Expenses</b>	175,144.27	180,182.00	97.2%	1,068,335.16	1,142,795.00	93.5%	2,269,970.00
<b>52000 · Insurance Expense</b>							
52100 · Ins. - Vehicles	10,375.44	10,375.00	100.0%	62,252.67	62,250.00	100.0%	124,505.00
52150 · Ins- Deductibles/claims	-85.22	400.00	-21.3%	5,181.92	2,600.00	199.3%	5,000.00
<b>Total 52000 · Insurance Expense</b>	10,290.22	10,775.00	95.5%	67,434.59	64,850.00	104.0%	129,505.00
<b>53000 · Professional Fees</b>							
53100 · Accounting & Audit	1,525.00	1,120.00	136.2%	16,000.00	15,720.00	101.8%	22,440.00
53200 · IT Systems	116.25	350.00	33.2%	2,943.75	2,900.00	101.5%	5,000.00
53400 · Legal Fees	348.75	350.00	99.6%	1,174.50	1,400.00	83.9%	3,500.00
53475 · Medical	186.00	500.00	37.2%	2,734.05	3,900.00	70.1%	6,900.00
53500 · Other Professional Fees	142.37	250.00	56.9%	3,299.71	1,600.00	206.2%	3,100.00
53000 · Professional Fees - Other	207.00			207.00			
<b>Total 53000 · Professional Fees</b>	2,525.37	2,570.00	98.3%	26,359.01	25,520.00	103.3%	40,940.00
<b>54000 · Equipment/ Tool Expense</b>							
54100 · Shop Equipment/ Tools	168.20	515.00	32.7%	1,019.05	3,090.00	33.0%	6,180.00
54300 · Office Equipment	0.00	70.00	0.0%	3,072.88	2,580.00	119.1%	3,000.00
54000 · Equipment/ Tool Expense - Other	0.00			9.00			
<b>Total 54000 · Equipment/ Tool Expense</b>	168.20	585.00	28.8%	4,100.93	5,670.00	72.3%	9,180.00
<b>55000 · Rent and Utilities</b>							
55200 · Utilities	1,946.21	2,940.00	66.2%	13,417.84	14,940.00	89.8%	22,440.00
<b>Total 55000 · Rent and Utilities</b>	1,946.21	2,940.00	66.2%	13,417.84	14,940.00	89.8%	22,440.00
<b>56000 · Supplies</b>							
56200 · Janitorial & Safety Supplies	1,381.54	680.00	203.2%	7,121.57	4,080.00	174.5%	8,160.00
56300 · Department & Office Supplies	147.84	400.00	37.0%	1,150.09	2,400.00	47.9%	5,000.00
56400 · Uniforms	3,406.36	200.00	1,703.2%	6,288.22	6,000.00	104.8%	8,000.00
56500 · Postage and Delivery	0.00	70.00	0.0%	642.65	420.00	153.0%	850.00
<b>Total 56000 · Supplies</b>	4,935.74	1,350.00	365.6%	15,202.53	12,900.00	117.8%	22,010.00
<b>57000 · Repairs and Maintenance</b>							
57100 · Equipment Repairs/Maintenance	117.19	160.00	73.2%	2,997.73	960.00	312.3%	2,000.00
57200 · Building Repairs/Maintenance	339.85	1,000.00	34.0%	6,433.17	6,000.00	107.2%	12,000.00
57250 · Bus Stop Repairs/Maint	65.00	200.00	32.5%	1,902.44	1,400.00	135.9%	4,500.00
57300 · Grounds Repairs/Maintenance	300.00	1,000.00	30.0%	3,468.75	5,500.00	63.1%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00			0.00	0.00	0.0%	0.00
57500 · Janitorial Services	1,508.00	372.00	405.4%	10,831.88	5,268.00	205.6%	7,500.00
<b>Total 57000 · Repairs and Maintenance</b>	2,330.04	2,732.00	85.3%	25,633.97	19,128.00	134.0%	33,000.00
<b>58000 · Communications Expense</b>							
58100 · Office Phone Expense	319.66	380.00	84.1%	1,927.17	2,280.00	84.5%	4,600.00
58200 · Cell & Two-Way Mobile	958.55	1,250.00	76.7%	5,882.89	7,500.00	78.4%	15,000.00
58300 · Internet/Website	180.94	330.00	54.8%	1,887.64	1,980.00	95.3%	4,000.00
58400 · On-Board Vehicle Computers	0.00	270.00	0.0%	14,968.00	16,350.00	91.5%	18,000.00
<b>Total 58000 · Communications Expense</b>	1,459.15	2,230.00	65.4%	24,665.70	28,110.00	87.7%	41,600.00
<b>59000 · Travel and Training</b>							
59100 · Vehicle/Airfare	46.16	550.00	8.4%	5,728.39	3,300.00	173.6%	6,700.00
59200 · Lodging	-304.17	420.00	-72.4%	1,433.95	2,520.00	56.9%	5,080.00
59300 · Food/Meals/Entertainment	0.00	300.00	0.0%	742.05	1,800.00	41.2%	3,650.00
59400 · Training/Education	0.00	800.00	0.0%	7,925.00	4,800.00	165.1%	9,640.00
59500 · Safety Curriculum	0.00	0.00	0.0%	0.00	0.00	0.0%	520.00
<b>Total 59000 · Travel and Training</b>	-258.01	2,070.00	-12.5%	15,829.39	12,420.00	127.5%	25,590.00
<b>60000 · Business Expenses</b>							
60100 · Vehicle Registration Fees	0.00	55.00	0.0%	46.00	330.00	13.9%	700.00
60400 · Membership, Dues & Subscriptions	267.45	380.00	70.4%	1,590.71	2,280.00	69.8%	7,500.00
60500 · Bank Fees	12.87	40.00	32.2%	71.24	240.00	29.7%	500.00

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**March 2020**

	Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
60700 · Bad Debt	0.00			0.00	0.00	0.0%	0.00
<b>Total 60000 · Business Expenses</b>	<b>280.32</b>	<b>475.00</b>	<b>59.0%</b>	<b>1,707.95</b>	<b>2,850.00</b>	<b>59.9%</b>	<b>8,700.00</b>
<b>61000 · Advertising</b>							
61100 · Print Advertising	1,123.00	900.00	124.8%	3,718.57	5,400.00	68.9%	11,000.00
61200 · Radio Advertising	0.00	80.00	0.0%	975.00	480.00	203.1%	1,000.00
61300 · Online Advertising	310.40	80.00	388.0%	1,277.10	480.00	266.1%	1,000.00
61400 · Vehicle Graphics	0.00	580.00	0.0%	0.00	3,480.00	0.0%	7,000.00
<b>Total 61000 · Advertising</b>	<b>1,433.40</b>	<b>1,640.00</b>	<b>87.4%</b>	<b>5,970.67</b>	<b>9,840.00</b>	<b>60.7%</b>	<b>20,000.00</b>
<b>62000 · Marketing and Promotion</b>							
62100 · Info. Displays-Stop Signage	76.00	330.00	23.0%	1,625.81	1,980.00	82.1%	4,000.00
62200 · Graphic Design	542.50	580.00	93.5%	2,119.05	3,480.00	60.9%	7,000.00
62300 · Promotional Items	0.00	330.00	0.0%	0.00	1,980.00	0.0%	4,000.00
62400 · Customer Events and Misc.	0.00	80.00	0.0%	175.00	480.00	36.5%	1,000.00
62500 · Staff Appreciation/ Events	85.03	200.00	42.5%	3,661.09	3,400.00	107.7%	5,000.00
<b>Total 62000 · Marketing and Promotion</b>	<b>703.53</b>	<b>1,520.00</b>	<b>46.3%</b>	<b>7,580.95</b>	<b>11,320.00</b>	<b>67.0%</b>	<b>21,000.00</b>
<b>63000 · Printing and Reproduction</b>							
63100 · Copies, Passes & Flyers	289.06	250.00	115.6%	1,775.83	1,500.00	118.4%	3,000.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	6,817.48	6,500.00	104.9%	7,500.00
<b>Total 63000 · Printing and Reproduction</b>	<b>289.06</b>	<b>250.00</b>	<b>115.6%</b>	<b>8,593.31</b>	<b>8,000.00</b>	<b>107.4%</b>	<b>10,500.00</b>
<b>64000 · Fuel Expense</b>	<b>19,035.93</b>	<b>27,000.00</b>	<b>70.5%</b>	<b>140,926.12</b>	<b>153,000.00</b>	<b>92.1%</b>	<b>294,190.00</b>
<b>65000 · Vehicle Maintenance</b>							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	564.45	200.00	282.2%	707.45	1,200.00	59.0%	2,500.00
65100 · Parts Expense - Other	7,376.59	9,500.00	77.6%	50,956.98	58,000.00	87.9%	115,000.00
<b>Total 65100 · Parts Expense</b>	<b>7,941.04</b>	<b>9,700.00</b>	<b>81.9%</b>	<b>51,664.43</b>	<b>59,200.00</b>	<b>87.3%</b>	<b>117,500.00</b>
65200 · Fluids Expense	698.20	1,550.00	45.0%	7,987.17	9,300.00	85.9%	19,000.00
65300 · Tires Expense	661.43	3,000.00	22.0%	16,443.55	27,800.00	59.1%	38,000.00
65400 · Purchased Services	150.75	830.00	18.2%	779.04	4,980.00	15.6%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	330.00	0.0%	1,707.94	1,980.00	86.3%	4,000.00
65600 · Vehicle Glass/Windshield Repai	0.00	450.00	0.0%	291.04	2,700.00	10.8%	5,500.00
65700 · Shop Supplies	144.90	330.00	43.9%	1,358.21	1,980.00	68.6%	4,000.00
<b>Total 65000 · Vehicle Maintenance</b>	<b>9,596.32</b>	<b>16,190.00</b>	<b>59.3%</b>	<b>80,231.38</b>	<b>107,940.00</b>	<b>74.3%</b>	<b>198,000.00</b>
69500 · Contribution to Fund Balance	0.00	0.00	0.0%	94,572.00	94,572.00	100.0%	94,572.00
69810 · Bank Service Charges	0.00			2.00			
<b>Total Expense</b>	<b>229,879.75</b>	<b>252,509.00</b>	<b>91.0%</b>	<b>1,600,563.50</b>	<b>1,713,855.00</b>	<b>93.4%</b>	<b>3,241,197.00</b>
<b>Net Ordinary Income</b>	<b>73,362.98</b>	<b>55,887.68</b>	<b>131.3%</b>	<b>308,725.33</b>	<b>178,465.08</b>	<b>173.0%</b>	<b>0.00</b>
<b>Net Income</b>	<b>73,362.98</b>	<b>55,887.68</b>	<b>131.3%</b>	<b>308,725.33</b>	<b>178,465.08</b>	<b>173.0%</b>	<b>0.00</b>

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Accrual Basis

# MRTA - Operations Main Checks Issued

As of March 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						187,623.26
Check	03/01/2020	9384	Ill-A Trust	Billing Period 03/01/2020 - 03/31/2020 <b>Health Ins</b>	-30,381.00	157,242.26
Liability Check	03/02/2020	ACH	Idaho State Tax Commission	000186434	-4,150.00	153,092.26
Bill Pmt -Check	03/02/2020	ACH	CenturyLink	208-726-1690 623B	-42.14	153,050.12
Bill Pmt -Check	03/02/2020	ACH	Cox Communications	Acct #0012401205184001	-236.11	152,814.01
Bill Pmt -Check	03/02/2020	ACH	Idaho Power Acct#2221850114	Acct #2221850114	-930.90	151,883.11
Bill Pmt -Check	03/02/2020	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-139.28	151,743.83
Bill Pmt -Check	03/02/2020	9386	AC Houston Lumber Company	16203-1	-3.82	151,740.01
Bill Pmt -Check	03/02/2020	9387	Allstar Property Services, Inc.		-395.23	151,344.78
Bill Pmt -Check	03/02/2020	9388	AmeriPride Services, Inc	240001334	-354.16	150,990.62
Bill Pmt -Check	03/02/2020	9389	Atkinsons' Grocery		-32.24	150,958.38
Bill Pmt -Check	03/02/2020	9390	Clearwater Landscaping		-793.75	150,164.63
Bill Pmt -Check	03/02/2020	9391	Gillig, LLC	36869601	-1,588.38	148,576.25
Bill Pmt -Check	03/02/2020	9392	Kimberly L Richmond	2/16/20 - 2/29/20	-525.00	148,051.25
Bill Pmt -Check	03/02/2020	9393	Les Schwab	117-00888	-1,368.94	146,682.31
Bill Pmt -Check	03/02/2020	9394	Integrated Technologies		-97.95	146,584.36
Bill Pmt -Check	03/02/2020	9395	Ketchum Computers, Inc.		-72.50	146,511.86
Bill Pmt -Check	03/02/2020	9396	United Oil	38068	-12,203.64	134,308.22
Deposit	03/02/2020			Deposit	128.00	134,436.22
Bill Pmt -Check	03/02/2020	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-587.97	133,848.25
Bill Pmt -Check	03/02/2020	9397	City of Bellevue'	RIDES1- 121 Clover St	-119.56	133,728.69
Bill Pmt -Check	03/02/2020	9398	Clear Creek Disposal	1327	-98.08	133,630.61
Bill Pmt -Check	03/02/2020	9399	Gillig, LLC	36869601	-1,904.27	131,726.34
Bill Pmt -Check	03/02/2020	9400	RouteMatch Software, Inc		-300.00	131,426.34
Bill Pmt -Check	03/02/2020	9401	Sentinel Fire & Security		-119.85	131,306.49
Bill Pmt -Check	03/02/2020	9402	Webb Landscape	Cust #MOU005	-65.00	131,241.49
Liability Check	03/03/2020	E-pay	United States Treasury	82-0382250 QB Tracking # -966997858	-15,822.06	115,419.43
Bill Pmt -Check	03/03/2020	9406	Ben Varner'	expense reimbursement <b>BSU Leadership class</b>	-2,750.98	112,668.45
Bill Pmt -Check	03/03/2020	9407	Napa Auto Parts	3752	-1,948.43	110,720.02
Bill Pmt -Check	03/03/2020	9408	Certified Folder Display Service, Inc	14-0086946	-76.00	110,644.02
Bill Pmt -Check	03/03/2020	9409	GO-FER IT Express		-65.00	110,579.02
Deposit	03/03/2020			Deposit	3,002.50	113,581.52
Deposit	03/03/2020			Deposit	1,040.56	114,622.08
Deposit	03/03/2020			Deposit	214.65	114,836.73
Liability Check	03/04/2020		QuickBooks Payroll Service	Created by Payroll Service on 03/03/2020	-51,380.07	63,456.66
Paycheck	03/05/2020	DD	Aguilar, Hortencia	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Baker, Pamela	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Canfield, James	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Cerron Calderon, Franz	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Conlago, Maira P.	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Glasscock, David T	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Gray, Stuart	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Hoehtl, Gerhard	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Humbach, Eric	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Johnson, Kim	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Juarez, Felimon	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Kelbert, Ashley	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Kelly, David W	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Knudson, Michael W	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Leon, Teofilo O	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	MacPherson, Kim	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Morgus, Wallace	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Nestor, Robert A	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Obland, Bryan	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Osborn, Cecelia	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Parker, Michael J	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Perez, Jose	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Romanchuk, Ryan	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Romero-Campos, Raul	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Russell, Tiffany	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Schultz, Margaret	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Selisch, Kurt	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Sproule, William	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Tellez, Carlos	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Uberuaga, Richard S	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Van Law, Tucker G	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Varner, Benjamin N	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Victorino, Jose L	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Wahlgren, Allan	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Walsh, Murray S.	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Ward, Douglas B	Direct Deposit	0.00	63,456.66
Paycheck	03/05/2020	DD	Woodworth, Scott	Direct Deposit	0.00	63,456.66
Liability Check	03/05/2020	9403	Blaine County Collectors	20716	-75.00	63,381.66
Liability Check	03/05/2020	9404	Idaho Child Support Receipting	326231	-200.76	63,180.90
Liability Check	03/05/2020	9405	Support Payment Clearinghouse	000877532101	-269.98	62,910.92
Bill Pmt -Check	03/09/2020	9410	AC Houston Lumber Company	16203-1	-31.06	62,879.86
Bill Pmt -Check	03/09/2020	9411	Cintas	Cust #16952	-89.55	62,790.31
Bill Pmt -Check	03/09/2020	9412	Cummins Rocky Mountain LLC		-171.43	62,618.88
Bill Pmt -Check	03/09/2020	9413	GEM State Paper & Supply Co.	105020	-1,131.14	61,487.74
Bill Pmt -Check	03/09/2020	9414	Northern Tool & Equipment	Cust Acct #220930	-94.78	61,392.96
Bill Pmt -Check	03/09/2020	9415	Rush Truck Centers	R567941	-176.28	61,216.68
Bill Pmt -Check	03/09/2020	9416	Sun Valley Services LLC		-1,136.00	60,080.68
Bill Pmt -Check	03/09/2020	9417	Boise State Public Radio		-975.00	59,105.68
Bill Pmt -Check	03/09/2020	9418	Business As Usual		-45.00	59,060.68
Bill Pmt -Check	03/09/2020	9419	City of Ketchum		-358.24	58,702.44
Bill Pmt -Check	03/09/2020	9420	Gem State Welders Supply Inc	MOUNTB 0	-115.70	58,586.74
Bill Pmt -Check	03/09/2020	9421	Johnny G's Sub Shack		-81.54	58,505.20
Bill Pmt -Check	03/09/2020	9422	Smith Power Products		-33.06	58,472.14
Bill Pmt -Check	03/09/2020	9423	White Cloud Communications Inc.		-336.00	58,136.14
Bill Pmt -Check	03/09/2020	9424	Michael Pogue Law, PC		-555.75	57,580.39
Deposit	03/09/2020			Deposit	324.00	57,904.39

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Accrual Basis

# MRTA - Operations Main Checks Issued

As of March 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	03/09/2020	9425	Wells Fargo	4856200370127790 See Wells Fargo Statement	-5,109.31	52,795.08
Bill Pmt -Check	03/09/2020	9426	Valley Auto Body	RO #4505	-886.78	51,908.30
Deposit	03/09/2020			Deposit Ford Fusion Repair	1,600.50	53,508.80
Deposit	03/10/2020			Deposit	47,093.25	100,602.05
Deposit	03/11/2020			Deposit	117.50	100,719.55
Deposit	03/11/2020			Deposit	239.63	100,959.18
Deposit	03/11/2020			Deposit	144,442.00	245,401.18
Deposit	03/11/2020			Deposit	1,124.34	246,525.52
Deposit	03/12/2020		STO eBank	Transfer	-100,000.00	146,525.52
Bill Pmt -Check	03/16/2020	ACH	Verizon Wireless	942013229	-59.45	146,466.07
Bill Pmt -Check	03/16/2020	9427	Davis Embroidery	Uniforms	-3,229.78	143,236.29
Bill Pmt -Check	03/16/2020	9428	Clear Mind Graphics, Inc		-67.50	143,168.79
Bill Pmt -Check	03/16/2020	9429	GEM State Paper & Supply Co.	105020	-299.72	142,869.07
Bill Pmt -Check	03/16/2020	9430	Kimberly L Richmond	3/1/20 - 3/15/20	-600.00	142,269.07
Bill Pmt -Check	03/16/2020	9431	L.L. Green's Hardware	422	-51.98	142,217.09
Bill Pmt -Check	03/16/2020	9432	Lost in Translation		-21.25	142,195.84
Bill Pmt -Check	03/16/2020	9433	Copy & Print		-153.75	142,042.09
Bill Pmt -Check	03/16/2020	ACH	Idaho Power Acc#2204788885	Acct #2204788885	-258.05	141,784.04
Bill Pmt -Check	03/16/2020	9434	Buena Vista Publishing, LLC		-360.00	141,424.04
Bill Pmt -Check	03/16/2020	9435	Sun Valley Map Co.	SV Discovery Map Ad	-400.00	141,024.04
Bill Pmt -Check	03/16/2020	9436	United Oil	38068	-12,533.53	128,490.51
Deposit	03/16/2020			Deposit	233.50	128,724.01
Deposit	03/16/2020			Deposit	1,903.20	130,627.21
Liability Check	03/17/2020	E-pay	United States Treasury	82-0382250 QB Tracking # 373208338	-16,265.14	114,362.07
Liability Check	03/18/2020		QuickBooks Payroll Service	Created by Payroll Service on 03/17/2020	-52,994.71	61,367.36
Deposit	03/18/2020			Deposit	1,139.84	62,507.20
Paycheck	03/19/2020	DD	Cerron Calderon, Franz	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Humback, Eric	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	MacPherson, Kim	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Morgus, Wallace	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Osborn, Cecelia	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Perez, Jose	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Tellez, Carlos	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Van Law, Tucker G	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Varner, Benjamin N	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Walsh, Murray S.	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Schultz, Margaret	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Aguilar, Hortencia	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Baker, Pamela	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Canfield, James	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Conlago, Maira P.	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Glasscock, David T	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Gray, Stuart	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Hoechtl, Gerhard	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Juarez, Felimon	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Kelbert, Ashley	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Kelly, David W	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Knudson, Michael W	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Leon, Teofilo O	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Nestor, Robert A	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Obland, Bryan	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Parker, Michael J	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Romanchuk, Ryan	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Romero-Campos, Raul	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Russell, Tiffany	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Selisch, Kurt	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Sproule, William	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Uberuaga, Richard S	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Victorino, Jose L	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Wahlgren, Allan	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Ward, Douglas B	Direct Deposit	0.00	62,507.20
Paycheck	03/19/2020	DD	Woodworth, Scott	Direct Deposit	0.00	62,507.20
Liability Check	03/19/2020	9437	Blaine County Collectors	20716	-75.00	62,432.20
Liability Check	03/19/2020	9438	Idaho Child Support Receipting	326231	-200.76	62,231.44
Bill Pmt -Check	03/23/2020	9439	Cummins Rocky Mountain LLC		-425.14	61,806.30
Bill Pmt -Check	03/23/2020	9440	FallLine	KAR353	-666.60	61,139.70
Bill Pmt -Check	03/23/2020	9441	Gillig, LLC	36869601	-342.34	60,797.36
Bill Pmt -Check	03/23/2020	9442	ICRMP	Policy #37A19030100118	-62,252.66	-1,455.30
Bill Pmt -Check	03/23/2020	9443	Integrated Technologies		-58.38	-1,513.68
Bill Pmt -Check	03/23/2020	9444	L.L. Green's Hardware	422	-86.13	-1,599.81
Bill Pmt -Check	03/23/2020	9445	Lutz Rental	1100000151	-36.48	-1,636.29
Bill Pmt -Check	03/23/2020	9446	Sentinel Fire & Security		-220.00	-1,856.29
Bill Pmt -Check	03/23/2020	9447	Six Roblees' Inc.	64830	-173.30	-2,029.59
Bill Pmt -Check	03/23/2020	9448	St Luke's Clinic - Hailey	940000328	-186.00	-2,215.59
Bill Pmt -Check	03/23/2020	9449	GEM State Paper & Supply Co.	105020	-44.52	-2,260.11
Bill Pmt -Check	03/23/2020	9450	Lost in Translation		-121.12	-2,381.23
Deposit	03/23/2020			Deposit	67,056.00	64,674.77
Deposit	03/23/2020			Deposit	128.00	64,802.77
Deposit	03/27/2020			Deposit	100,000.00	164,802.77
Bill Pmt -Check	03/30/2020	9452	AmeriBen Solutions/IEC Group		-3,000.00	161,802.77
Bill Pmt -Check	03/30/2020	9453	AmeriPride Services, Inc	240001334	-372.70	161,430.07
Bill Pmt -Check	03/30/2020	9454	Business As Usual		-135.33	161,294.74
Bill Pmt -Check	03/30/2020	9455	Clearwater Landscaping		-300.00	160,994.74
Bill Pmt -Check	03/30/2020	9456	GEM State Paper & Supply Co.	105020	-725.61	160,269.13
Bill Pmt -Check	03/30/2020	9457	Gillig, LLC	36869601	-2,491.01	157,778.12
Bill Pmt -Check	03/30/2020	9458	Jackson Group Peterbilt	3551	-85.74	157,692.38
Bill Pmt -Check	03/30/2020	9459	Les Schwab	117-00888	-79.96	157,612.42
Bill Pmt -Check	03/30/2020	9460	Southern Belle Business Park Ow...		-400.00	157,212.42
Bill Pmt -Check	03/30/2020	9461	White Cloud		-99.00	157,113.42
Liability Check	03/30/2020	ACH	Aflac	DQR88	-241.92	156,871.50
Bill Pmt -Check	03/30/2020	ACH	CenturyLink	208-726-1690 623B	-42.14	156,829.36



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Accrual Basis

# MRTA - Operations Main Checks Issued

As of March 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	03/30/2020	ACH	Cox Communications	Acct #0012401205184001	-236.11	156,593.25
Bill Pmt -Check	03/30/2020	ACH	Idaho Power Acct#2221850114	Acct #2221850114	-360.19	156,233.06
Bill Pmt -Check	03/30/2020	ACH	Intermtn Gas #450 916 6521 1	Acct # 45091665211	-354.78	155,878.28
Bill Pmt -Check	03/30/2020	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-338.64	155,539.64
Bill Pmt -Check	03/30/2020	9462	American Funds	plan ID BRK100102	-187.50	155,352.14
Bill Pmt -Check	03/30/2020	9463	City of Bellevue'	RIDES1- 121 Clover St	-119.56	155,232.58
Bill Pmt -Check	03/30/2020	9464	Gillig, LLC	36869601	-107.16	155,125.42
Deposit	03/30/2020			Deposit	39,610.00	194,735.42
Liability Check	03/31/2020	E-pay	United States Treasury	82-0382250 QB Tracking # -268512858	-14,921.42	179,814.00
Bill Pmt -Check	03/31/2020	9467	Integrated Technologies		-76.93	179,737.07
Deposit	03/31/2020			Interest	2.88	179,739.95
Liability Check	03/31/2020	Transfer	III-A Trust		0.00	179,739.95
Total 11100 · Mountain West Checking					-7,883.31	179,739.95
<b>TOTAL</b>					<b>-7,883.31</b>	<b>179,739.95</b>

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2-4

## Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
KIMBERLY MACPHERSON	2287	7,500	\$5,109.31

## Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
02/20	02/20	7485620E40A8HT89L	Branch Payment - Check	1,819.08	
			TOTAL 4856200370127790	\$1,819.08-	

Transaction Summary For **KIMBERLY MACPHERSON**  
Sub Account Number Ending In **2287**

02/02	02/03	2449398DJ0T2HBF5E	8X8 INC 888-898-8733 408-654-0850 CA		277.52
02/04	02/04	2413746DL019ZF9T4	USPS PO 1539500470 HAILEY ID		2.20
02/06	02/06	2413746DN019D4WLS	USPS PO 1507000313 BELLEVUE ID		1.20
02/06	02/06	2469216DM2X8QZWD7	SOI*SNAPON TOOLS CO 877-762-7864 WI	Tooling —	1,058.94
02/08	02/08	2490641DP2J18D0KR	WIX.COM*601892981 800-6000949 NY	SRTS website	33.75
02/08	02/08	2490641DP2J18WDJ7	WIX.COM*601892221 800-6000949 NY		216.00
02/11	02/11	2413746DV0192SM2S	USPS PO 1507000313 BELLEVUE ID		60.55
02/11	02/11	2469216DS2XTGH63F	GOTPRINT.COM 818-252-3000 CA	SRTS bus cards -	27.13
02/13	02/13	2443099DXBM944J11	MSFT * E0200A6NZ8 800-642-7676 WA		49.50
02/18	02/18	2405080E2S66FJ69V	DIGITAL SIGNAGE EXPO 770-8175902 GA	Conference —	795.00
02/18	02/18	2443106E10RR5QN71	ADOBE ACROBAT STD 800-833-6687 CA		14.99
02/18	02/18	2449215E1LSES2DS2	ALLIANZ TRAVEL INS ALLIANZINS.US VA	Conference -	48.45
02/18	02/18	2471705E2TANYLDPP	DELTA AIR 0062419770793 DELTA.COM CA		717.80
		03/31/20	MACPHERSON/KIMB		
		1 DL K	HAILEY SALT LAKE CITY		
		2 DL K	SALT LAKE CITY LAS VEGAS		
		3 DL Q	LAS VEGAS SALT LAKE CITY		
		4 DL Q	SALT LAKE CITY HAILEY		
		150098	DELTA.COM		
02/20	02/20	2401781E40VYZV5FQ	BARGER-MATTSON AUTO 208-733-3743 ID	Hood Ford fusion -	381.60
02/20	02/20	2443099E4BM2XR18E	DRI*ID.MYCOMMERCE.COM ID.MYCOMMERCE MN	Annual fee Maint Pro -	649.00
02/21	02/21	2443106E40RRQEBLS	ADOBE CREATIVE CLOUD 800-443-8158 CA		34.99
02/21	02/21	2443106E40RRQMYSS	ADOBE ACROPRO SUBS 800-443-8158 CA		50.97
02/25	02/25	2424760E85SQ93ADQ	HAILEY CHAMBER OF COMMERC208-788-3484 ID	SRTS expo —	75.00
02/25	02/25	2469216E82XY4FZDR	WWW COSTCO COM 800-955-2292 WA	Coffee/office supplies	791.69
02/27	02/27	2489216EA2XJD6WVP	SQ *WRAPCITY, INC. Ketchum ID	staff lunch —	253.00
02/28	02/28	2420429EB003HZBJL	FACEBK 2WSNCSNJH2 650-5434800 CA	Advertising	20.03
03/01	03/01	2449215EDJHLDYHFK	YELPINC*855 380 9357 WWW.YELP.COM CA		150.00
			TOTAL \$5,109.31		
			KIMBERLY MACPHERSON / Sub Acct Ending In 2287		

**MRTA - Operations Main**  
**Balance Sheet**  
As of March 31, 2020

	Mar 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	179,739.95
11500 · Petty Cash	75.72
11600 · General Fund LGIP	540,437.90
Total Checking/Savings	720,253.57
Accounts Receivable	
11800 · Accounts Receivable	296,329.00
Total Accounts Receivable	296,329.00
Other Current Assets	
14500 · Prepaid Assets	62,252.66
Total Other Current Assets	62,252.66
Total Current Assets	1,078,835.23
<b>TOTAL ASSETS</b>	<b>1,078,835.23</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	11,793.41
Total Accounts Payable	11,793.41
Other Current Liabilities	
22200 · Due to Capital Equip. Fund	50,718.15
23000 · Due to WFH Fund	1,600.00
24000 · Payroll Liabilities	
24300 · Federal Tax W/H Payable	-5,328.00
24500 · FICA Payable	-7,775.02
24600 · Medicare Tax Payable	-1,818.40
24700 · State Tax W/H Payable	4,579.00
24800 · State Unemployment Tax Payable	2,673.68
24000 · Payroll Liabilities - Other	273.29
Total 24000 · Payroll Liabilities	-7,395.45
Total Other Current Liabilities	44,922.70
Total Current Liabilities	56,716.11
Total Liabilities	56,716.11
Equity	
30000 · Opening Bal Equity	167,470.40
32000 · Reserve Balance	545,923.39
Net Income	308,725.33
Total Equity	1,022,119.12
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,078,835.23</b>

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04/30/20

Accrual Basis

**MRTA - Capital Equipment Fund**  
**Revenue & Expenditures Budget Performance**  
January through March 2020

	Jan - Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
41000 · Federal Funding							
41100 · Federal-5339							
41101 · Federal -5339- Buses	0.00	0.00	0.0%	0.00	0.00	0.0%	990,400.00
41102 · Federal- 5339-Vans	0.00	0.00	0.0%	0.00	0.00	0.0%	493,600.00
<b>Total 41100 · Federal-5339</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>1,484,000.00</b>
<b>Total 41000 · Federal Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>1,484,000.00</b>
<b>43000 · Local Funding</b>							
43100 · Local - Ketchum	18,750.00	18,750.00	100.0%	37,500.00	37,500.00	100.0%	75,000.00
43200 · Local - Hailey	2,449.98	2,449.98	100.0%	4,899.96	4,899.96	100.0%	9,800.00
43300 · Local - Bellevue	0.00			800.00	800.00	100.0%	800.00
43400 · Local - Blaine County	4,624.98	4,624.98	100.0%	9,249.96	9,249.96	100.0%	18,500.00
43500 · Local - Sun Valley	10,575.00	10,575.00	100.0%	21,150.00	21,150.00	100.0%	42,300.00
43600 · Local -Sun Valley Company	14,318.19	14,318.19	100.0%	19,472.74	19,472.74	100.0%	24,000.00
<b>Total 43000 · Local Funding</b>	<b>50,718.15</b>	<b>50,718.15</b>	<b>100.0%</b>	<b>93,072.66</b>	<b>93,072.66</b>	<b>100.0%</b>	<b>170,400.00</b>
48000 · Transfers/ Use of Reserve Cash	194,572.00	194,572.00	100.0%	194,572.00	194,572.00	100.0%	329,400.00
49000 · Interest Earned	939.11	60.00	1,565.2%	1,675.55	120.00	1,396.3%	200.00
49900 · Misc. Income	9,302.52	10,000.00	93.0%	9,302.52	10,000.00	93.0%	20,000.00
<b>Total Income</b>	<b>255,531.78</b>	<b>255,350.15</b>	<b>100.1%</b>	<b>298,622.73</b>	<b>297,764.66</b>	<b>100.3%</b>	<b>2,004,000.00</b>
<b>Expense</b>							
60000 · Business Expenses							
60500 · Bank Fees	0.00			30.00			
<b>Total 60000 · Business Expenses</b>	<b>0.00</b>			<b>30.00</b>			
68000 · Capital Expenses							
68100 · Expend for Vans/ Light Duty Bus	0.00	0.00	0.0%	0.00	0.00	0.0%	409,000.00
68200 · Exp. for Buses-mid/heavy duty	0.00	0.00	0.0%	0.00	0.00	0.0%	1,575,000.00
68250 · Buses- Refurbish/Used	0.00	0.00	0.0%	0.00	0.00	0.0%	20,000.00
68600 · Planning/Design	2,520.00			3,530.18			
<b>Total 68000 · Capital Expenses</b>	<b>2,520.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>3,530.18</b>	<b>0.00</b>	<b>100.0%</b>	<b>2,004,000.00</b>
<b>Total Expense</b>	<b>2,520.00</b>	<b>0.00</b>	<b>100.0%</b>	<b>3,560.18</b>	<b>0.00</b>	<b>100.0%</b>	<b>2,004,000.00</b>
<b>Net Income</b>	<b>253,011.78</b>	<b>255,350.15</b>	<b>99.1%</b>	<b>295,062.55</b>	<b>297,764.66</b>	<b>99.1%</b>	<b>0.00</b>

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Accrual Basis

**MRTA - Capital Equipment Fund**  
**Account QuickReport - Mountain West Bank**  
**As of March 31, 2020**

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 · Mountain West Checking</b>						2,350.61
Bill Pmt -Check	01/13/2020	240	Fonnesbeck Electric Bus S...		-600.00	1,750.61
Deposit	01/14/2020			Deposit	9,302.52	11,053.13
Deposit	01/16/2020		STO eBank	Transfer to LGIP	-9,000.00	2,053.13
Deposit	01/31/2020			Interest	0.10	2,053.23
Deposit	02/17/2020			Deposit	194,572.00	196,625.23
Deposit	02/19/2020		STO eBank	Transfer to LGIP	-194,000.00	2,625.23
Deposit	02/21/2020			Deposit	42,354.51	44,979.74
Deposit	02/24/2020		STO eBank	Transfer to LGIP	-42,000.00	2,979.74
Deposit	02/29/2020			Interest	0.43	2,980.17
Bill Pmt -Check	03/09/2020	241	Fonnesbeck Electric Bus S...		-1,920.00	1,060.17
Deposit	03/11/2020			Deposit	1,000.00	2,060.17
Deposit	03/31/2020			Interest	0.05	2,060.22
Total 11100 · Mountain West Checking					-290.39	2,060.22
<b>TOTAL</b>					<b>-290.39</b>	<b>2,060.22</b>

**MRTA - Capital Equipment Fund**  
**Balance Sheet**  
 As of March 31, 2020

	<u>Mar 31, 20</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	2,060.22
11600 · LGIP Capital Equipment Acct.	412,842.10
Total Checking/Savings	414,902.32
Other Current Assets	
12000 · Due From Operations Main Fund	50,718.15
Total Other Current Assets	50,718.15
Total Current Assets	465,620.47
<b>TOTAL ASSETS</b>	<b><u>465,620.47</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
32000 · Retained Earnings	170,557.92
Net Income	295,062.55
Total Equity	465,620.47
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>465,620.47</u></b>

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04/30/20

Accrual Basis

**MRTA - Facilities Fund**  
**Revenue & Expenditures Budget Performance**  
 January through March 2020

	Jan - Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
41000 · Federal Funding							
41100 · Federal - 5309							
41106 · Federal- Facility	0.00	232,000.00	0.0%	0.00	232,000.00	0.0%	232,000.00
<b>Total 41100 · Federal - 5309</b>	<b>0.00</b>	<b>232,000.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>232,000.00</b>	<b>0.0%</b>	<b>232,000.00</b>
<b>Total 41000 · Federal Funding</b>	<b>0.00</b>	<b>232,000.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>232,000.00</b>	<b>0.0%</b>	<b>232,000.00</b>
47000 · Use of Cash Reserves	0.00	0.00	0.0%	0.00	0.00	0.0%	194,900.00
49000 · Interest Earned	1,126.55	30.00	3,755.2%	2,488.78	60.00	4,148.0%	100.00
<b>Total Income</b>	<b>1,126.55</b>	<b>232,030.00</b>	<b>0.5%</b>	<b>2,488.78</b>	<b>232,060.00</b>	<b>1.1%</b>	<b>427,000.00</b>
<b>Expense</b>							
66000 · Construction/Acquisition							
66300 · Design/Planning							
66320 · South Valley facility	0.00	65,000.00	0.0%	0.00	65,000.00	0.0%	65,000.00
<b>Total 66300 · Design/Planning</b>	<b>0.00</b>	<b>65,000.00</b>	<b>0.0%</b>	<b>0.00</b>	<b>65,000.00</b>	<b>0.0%</b>	<b>65,000.00</b>
66400 · South Valley Facility							
66410 · South Valley Acquisition	0.00	225,000.00	0.0%	0.00	225,000.00	0.0%	225,000.00
66420 · South Valley Improvements	8,957.96	0.00	100.0%	8,957.96	0.00	100.0%	2,000.00
<b>Total 66400 · South Valley Facility</b>	<b>8,957.96</b>	<b>225,000.00</b>	<b>4.0%</b>	<b>8,957.96</b>	<b>225,000.00</b>	<b>4.0%</b>	<b>227,000.00</b>
66500 · Ketchum Facility upgrades	0.00	0.00	0.0%	0.00	0.00	0.0%	35,000.00
<b>Total 66000 · Construction/Acquisition</b>	<b>8,957.96</b>	<b>290,000.00</b>	<b>3.1%</b>	<b>8,957.96</b>	<b>290,000.00</b>	<b>3.1%</b>	<b>327,000.00</b>
<b>69500 · Contribution to Fund Balance</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100.0%</b>	<b>100,000.00</b>	<b>100,000.00</b>	<b>100.0%</b>	<b>100,000.00</b>
<b>Total Expense</b>	<b>108,957.96</b>	<b>390,000.00</b>	<b>27.9%</b>	<b>108,957.96</b>	<b>390,000.00</b>	<b>27.9%</b>	<b>427,000.00</b>
<b>Net Income</b>	<b>-107,831.41</b>	<b>-157,970.00</b>	<b>68.3%</b>	<b>-106,469.18</b>	<b>-157,940.00</b>	<b>67.4%</b>	<b>0.00</b>

12:47 PM

04/30/20

Accrual Basis

**MRTA - Facilities Fund**  
**Account QuickReport - Mountain West Bank**  
**As of March 31, 2020**

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						2,296.66
Deposit	01/31/2020			Interest	0.08	2,296.74
Deposit	02/19/2020			Deposit	100,000.00	102,296.74
Check	02/21/2020	ACH	Operations Fund	Transfer to Ops then Cap per 2020 Budget	-100,000.00	2,296.74
Deposit	02/29/2020			Interest	0.29	2,297.03
Deposit	03/31/2020			Interest	0.04	2,297.07
Total 11100 - Mountain West Checking					0.41	2,297.07
<b>TOTAL</b>					<b>0.41</b>	<b>2,297.07</b>



**MRTA - Facilities Fund**  
**Balance Sheet**  
 As of March 31, 2020

	Mar 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	2,297.07
11600 · LGIP Facilities Account	148,704.83
Total Checking/Savings	151,001.90
Total Current Assets	151,001.90
<b>TOTAL ASSETS</b>	<b>151,001.90</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	8,957.96
Total Accounts Payable	8,957.96
Total Current Liabilities	8,957.96
Total Liabilities	8,957.96
Equity	
30000 · Opening Bal Equity	135,196.00
32000 · Retained Earnings	113,317.12
Net Income	-106,469.18
Total Equity	142,043.94
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>151,001.90</b>

**MRTA - Work Force Housing Fund**  
**Revenue & Expenditures Budget Performance**  
January through March 2020

	Jan - Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
Income							
45000 · Revenue							
45300 · Rev - Housing Units							
45350 · Apartment Rent	8,100.00	8,100.00	100.0%	16,200.00	16,200.00	100.0%	32,400.00
Total 45300 · Rev - Housing Units	8,100.00	8,100.00	100.0%	16,200.00	16,200.00	100.0%	32,400.00
45400 · Rev - Laundry	0.00	350.00	0.0%	177.00	350.00	50.6%	700.00
Total 45000 · Revenue	8,100.00	8,450.00	95.9%	16,377.00	16,550.00	99.0%	33,100.00
49000 · Interest Earned	60.20	24.00	250.8%	128.60	48.00	267.9%	100.00
Total Income	8,160.20	8,474.00	96.3%	16,505.60	16,598.00	99.4%	33,200.00
Expense							
55000 · Rent and Utilities							
55200 · Utilities	1,852.11	1,800.00	102.9%	3,380.76	3,400.00	99.4%	6,000.00
Total 55000 · Rent and Utilities	1,852.11	1,800.00	102.9%	3,380.76	3,400.00	99.4%	6,000.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	186.00	0.0%	0.00	372.00	0.0%	750.00
57200 · Building Repairs/Maintenance	721.30	2,670.00	27.0%	781.29	5,340.00	14.6%	10,700.00
57400 · Elevator Expense	125.00	186.00	67.2%	725.00	372.00	194.9%	750.00
Total 57000 · Repairs and Maintenance	846.30	3,042.00	27.8%	1,506.29	6,084.00	24.8%	12,200.00
60000 · Business Expenses							
60500 · Bank Fees	0.00			0.00			
Total 60000 · Business Expenses	0.00			0.00			
69000 · Transfer out to Operations Acct	3,750.00	3,750.00	100.0%	7,500.00	7,500.00	100.0%	15,000.00
Total Expense	6,448.41	8,592.00	75.1%	12,387.05	16,984.00	72.9%	33,200.00
Net Ordinary Income	1,711.79	-118.00	-1,450.7%	4,118.55	-386.00	-1,067.0%	0.00
Net Income	1,711.79	-118.00	-1,450.7%	4,118.55	-386.00	-1,067.0%	0.00

1:04 PM

04/30/20

Accrual Basis

# MRTA - Work Force Housing Fund Account QuickReport - Mountain West Bank

As of March 31, 2020

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						10,333.63
Bill Pmt -Check	01/06/2020	457	City of Ketchum	1269	-176.67	10,156.96
Bill Pmt -Check	01/06/2020	458	Clear Creek Disposal	1327	-38.57	10,118.39
Bill Pmt -Check	01/06/2020	ACH	Intermountain Gas Company	14197700-001-9	-226.64	9,891.75
Deposit	01/14/2020			Deposit	550.00	10,441.75
Bill Pmt -Check	01/20/2020	ACH	Idaho Power	Acct #2204788885	-151.43	10,290.32
Check	01/30/2020	ACH	Operations Account	Northwest Elevator paid by Ops in Error	-600.00	9,690.32
Deposit	01/31/2020			Interest	0.38	9,690.70
Bill Pmt -Check	02/03/2020	459	Clear Creek Disposal	1327	-38.57	9,652.13
Bill Pmt -Check	02/03/2020	ACH	Intermountain Gas Company	14197700-001-9	-290.14	9,361.99
Deposit	02/06/2020			Deposit	550.00	9,911.99
Bill Pmt -Check	02/10/2020	460	City of Ketchum	1269	-178.77	9,733.22
Deposit	02/12/2020			Deposit	550.00	10,283.22
Bill Pmt -Check	02/18/2020	ACH	Idaho Power	Acct #2204788885	-139.12	10,144.10
Deposit	02/21/2020			Deposit	3,200.00	13,344.10
Bill Pmt -Check	02/21/2020	ACH	Operations Account		-3,750.00	9,594.10
Bill Pmt -Check	02/24/2020	461	AC Houston Lumber		-66.16	9,527.94
Deposit	02/29/2020			Interest	0.30	9,528.24
Bill Pmt -Check	03/02/2020	ACH	Intermountain Gas Company	14197700-001-9	-259.18	9,269.06
Bill Pmt -Check	03/02/2020	462	Clear Creek Disposal	1327	-38.57	9,230.49
Bill Pmt -Check	03/09/2020	463	City of Ketchum	1269	-179.12	9,051.37
Deposit	03/10/2020			Deposit	550.00	9,601.37
Deposit	03/13/2020			Deposit	550.00	10,151.37
Bill Pmt -Check	03/16/2020	464	Evans Plumbing, Inc.	customer code MOUNRI	-115.39	10,035.98
Bill Pmt -Check	03/16/2020	ACH	Idaho Power	Acct #2204788885	-129.02	9,906.96
Bill Pmt -Check	03/30/2020	ACH	Intermountain Gas Company	14197700-001-9	-228.75	9,678.21
Bill Pmt -Check	03/30/2020	465	Professional Roofing		-425.00	9,253.21
Deposit	03/31/2020			Interest	0.20	9,253.41
Total 11100 - Mountain West Checking					-1,080.22	9,253.41
<b>TOTAL</b>					<b>-1,080.22</b>	<b>9,253.41</b>

**MRTA - Work Force Housing Fund****Balance Sheet**

As of March 31, 2020

	<u>Mar 31, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11100 · Mountain West Checking	9,253.41
11600 · LGIP Work Force Housing Acct.	12,498.88
<b>Total Checking/Savings</b>	21,752.29
<b>Accounts Receivable</b>	
11800 · Accounts Receivable	1,600.00
<b>Total Accounts Receivable</b>	1,600.00
<b>Total Current Assets</b>	23,352.29
<b>TOTAL ASSETS</b>	<b><u>23,352.29</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20500 · Accounts Payable	4,209.19
<b>Total Accounts Payable</b>	4,209.19
<b>Other Current Liabilities</b>	
28500 · Deferred Revenue-Pre-Paid Rent	5,800.00
<b>Total Other Current Liabilities</b>	5,800.00
<b>Total Current Liabilities</b>	10,009.19
<b>Total Liabilities</b>	10,009.19
<b>Equity</b>	
30000 · Opening Bal Equity	15,000.00
32000 · Retained Earnings	-5,775.45
Net Income	4,118.55
<b>Total Equity</b>	13,343.10
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>23,352.29</u></b>

1:12 PM

04/30/20

Accrual Basis

**MRTA - Contingency Fund**  
**Revenue & Expenditures Budget Performance**  
 January through March 2020

	Jan - Mar 20	Budget	% of Budget	Oct '19 - Mar 20	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
<b>49000 · Interest Earned</b>	1,460.46	1,500.00	97.4%	3,129.61	3,000.00	104.3%	6,000.00
<b>Total Income</b>	1,460.46	1,500.00	97.4%	3,129.61	3,000.00	104.3%	6,000.00
<b>Expense</b>	0.00			0.00			
<b>Net Income</b>	<b>1,460.46</b>	<b>1,500.00</b>	<b>97.4%</b>	<b>3,129.61</b>	<b>3,000.00</b>	<b>104.3%</b>	<b>6,000.00</b>

**MRTA - Contingency Fund**  
**Balance Sheet**  
 As of March 31, 2020

	Mar 31, 20
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11600 · LGIP Contingency Fund Acct.	307,785.32
Total Checking/Savings	307,785.32
Total Current Assets	307,785.32
<b>TOTAL ASSETS</b>	<b>307,785.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
30000 · Opening Bal Equity	20,000.00
32000 · Retained Earnings	284,655.71
Net Income	3,129.61
Total Equity	307,785.32
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>307,785.32</b>



## **Planning & Marketing Committee**

### **Regular Monthly Meeting**

**Wednesday, May 6, 2020, 11:00am**

**Teleconference: Dial: (872) 240-3412 Access Code: 516-618-749**

### **MINUTES**

In attendance: Kristin Derrig, Melody Mattson, Peter Hendricks, Juan Martinez, Tucker Van Law, Kim MacPherson, Ben Varner, Stuart Gray, Wally Morgus and Cece Osborn

- 1) Call to Order
- 2) Comments from the Chair and Members
- 3) Discuss: Bus Schedule Adjustments commencing June 15, 2020
  - a. Staff proposed changes to Blue route for the summer by only running until midnight. Kristin Derrig asked if there was room to be flexible if the summer is busier than we think it will be. Wally Morgus said we will remain flexible until there is a demand for more service. He said the prudent thing to do right now is run half hour service to midnight.
  - b. For the Valley route, as demand picks up, we will add back commuter runs. Ben Varner stated that there will be a 10-12 person threshold for riders on the buses for physical distancing.
- 4) Discuss: Request for Proposal(s) (RFP) for Intelligent Transit Systems (ITS)
  - a. Ben Varner gave an update on reasons to move away from RouteMatch as our ITS software. RouteMatch is getting out of the fixed-route business. When we changed the tablets on the buses last year, we thought that was going to help but there have been many problems with them, and the customer service has not been there for us. Staff feels it is time to move on to a new solution. We will bring an RFP to the board for approval at the May meeting. Kristin Derrig and Peter Hendricks agreed with us.
- 5) Discuss: Purchase Orders for: i) Battery Electric Buses (BEB) and ii) BEB Charging Stations

- a. Wally Morgus stated that the purchase orders have been drafted and are ready for approval for the purchase of New Flyer 35ft Battery Electric buses. This will include charging stations as well for Bellevue and Ketchum. Staff will be bringing this to the board for approval on May 20<sup>th</sup>. Delivery of the buses will be the 2<sup>nd</sup> quarter of 2021; by May 31, 2021. The charging stations should be installed by November 30, 2020.
- 6) Discuss: Hazardous Duty/Special Efforts Bonus re: COVID-19
  - a. Wally Morgus said we are proposing to have money from the CARES act for a possible hazard pay for the staff that has worked during the COVID-19 crisis from Jan 20 to April 30, 2020. Juan Martinez, Peter Hendricks, and Kristin Derrig are in favor of this bonus.
- 7) Discuss: Other items that may come before the Committee
  - a. Wally Morgus said he is getting ready for the funding request season and will be asking for a 10% reduction of our request. The FY21 service plan could look a little different this year.
- 8) Adjourn at 12:15pm





## **Finance & Performance Committee**

**Regular Monthly Meeting**

**Wednesday, May 6, 2020, 12:30pm**

### **Minutes**

**Present: Kathleen Kristenson, Tom Blanchard, Rick Webking, Wally Morgus, Kim MacPherson, Ben Varner, and Tucker Van Law**

- 1) Call to Order
- 2) Comments from the Chair and Members
  - a) Rick Webking commended staff for managing expenses under budget through the 2<sup>nd</sup> quarter of the fiscal year
- 3) Review: March 2020 Operating, Capital, Facilities, Workforce Housing, and Contingency Fund Financial Statements and Bills Paid
  - a) The group went over the financials and bills paid with Tucker Van Law to answer questions. Rick Webking made a motion to add this to the consent agenda to be received and filed by the board and Tom Blanchard seconded. All members approved.
- 4) Discuss: Bus Schedule Adjustments commencing June 15, 2020
  - a) Kim MacPherson presented scheduling changes due to Covid 19.
- 5) Discuss: Request for Proposal(s) (RFP) for Intelligent Transit Systems (ITS)
  - a) Ben Varner informed the committee the current ITS system, Route Match, is not meeting the needs of MRTA. This RFP is to replace Route Match. Kathleen Kristenson made a motion to add this to the consent agenda to be received and filed by the board and Rick Webking seconded. All members approved.
- 6) Discuss: Purchase Orders for: i) Battery Electric Buses (BEB) and ii) BEB Charging Stations
  - a) Wally Morgus presented the PO for four 35-foot Heavy-Duty Battery Electric Transit Buses at \$784,139.22 per bus and four Charging Stations at \$155,944.54 per charging station. The PO

was well received by the committee. Tom Blanchard made a motion to add this as an action item for the board. Rick Webking seconded and all members approved.

- 7) Discuss: Hazardous Duty/Special Efforts Bonus re: COVID-19
  - a) Wally Morgus proposed giving all employees Hazardous Duty/Special Efforts pay if funded through the CARES ACT. It was well received by the committee.
- 8) Discuss: FY2021 local funding request
  - a) Wally Morgus informed the committee of his intent to offer the local funding partners a 10% reduction under the FY2020 funding for FY2021 due to CARES ACT money to help stabilize and stimulate the economy. Rick Webking voiced some concerns of the reduction without financial analysis. All members were in favor of the reduction with additional financial analysis.
- 9) Discuss: Other items that may come before the Committee
  - a) There were none.
- 10) Adjourn

*Public information supporting agenda items is available at the Mountain Rides office at 800 1<sup>st</sup> Ave. North, Ketchum, or by requesting a copy by calling Mountain Rides at 208.788.7433.*

*Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides at least 72 hours in advance of the meeting by calling 208.788.7433.*

# Mountain Rides Staff Report

Date:

5/20/20

Staff Member:

Kim MacPherson

Department:

Community Development

Department Highlights  
from  
the Previous Month:

Looking at ridership on a daily basis and I am encouraged with increasing numbers!

Progress  
on projects/initiatives:

I have been working with Ben on the ITS solution to replace RouteMatch. I have had many great conversations with agencies all over the country.

I am starting to work with Summer Hirschfield from ITD regarding marketing to increase ridership as a mission from the FTA.

Have been working on the summer bus schedule.

Challenges/  
Opportunities:

Looking at implementing the "Evening Special" that I had worked on pre-COVID-19. There may be an opportunity to work with the restaurants for a summer program. Will keep you posted.

# Mountain Rides Staff Report

Date: 5/20/2020

Staff Member: Ben Varner

Department: Operations, Maintenance, and Facilities

Department Highlights from the Previous Month:

The Operations and Maintenance staffs continue to do great work through the health crisis. Communication among managers, supervisors, drivers, and maintenance staff has been excellent. Most are very comfortable with the way we are operating. The team spirit is great.

Progress on projects/initiatives:

Final contract negotiations and scope of work for the electrical engineering contractor for the electric bus project should be completed this week and will include a legal review by our counsel.

Challenges/ Opportunities:

It is important to note that our ridership decreases ARE NOT in line with industry trends. A lot of transit trade groups and publications are reporting "90% declines in ridership" during the health crisis. While MRTA has seen dips, same day comparisons last week showed only 40-60% declines year over year. Big numbers, but it isn't as bad here as it is elsewhere.

# Mountain Rides Staff Report

Date:

05/20/2020

Staff Member:

Tucker Van Law

Department:

Finance & Administration

Department Highlights  
from  
the Previous Month:

Fuel expenses continue to be under budget. This can be attributed to lower fuel costs and reduced service in both fixed route and vanpool.

Progress  
on projects/initiatives:

We remain in contact with ITD regarding CARES funding and have a good understanding of how it will work. We have not however received an official award letter and instruction on how the money will flow to MRTA.

Challenges/  
Opportunities:

Payroll expenses for the first time this fiscal year are over budget in April but still under budget YTD. This is due to the COVID relief we offered employees to maintain their salary and compensate those that needed time off due to COVID.

# Mountain Rides Staff Report

Date: 05/20/20

Staff Member: Cece Osborn

Department: Safe Routes to School

Department Highlights from the Previous Month:

- Submitted an application to the AARP Community Challenge to enhance Bellevue's safe routes with sidewalk/pavement markings and signage
- Growing social media presence and reach through partnerships in the community
- Distributing helmets to the community

Progress on projects/initiatives:

- Picking up with the Community School where we left off (before COVID-19), working on an initiative to develop a bike commuting culture next school year
- Working with ITD and local schools to reallocate SRTS funding to purchase a pop-up "traffic garden" for future bike programs
- Starting on a curriculum project, writing 10-week courses for K-8 (K-3 safe bicycling and walking skills, 4-8 placemaking projects)
- Working with Michael David and others to compile an "Open Streets Summer" proposal to present to Ketchum City Council on June 1. The proposal will offer several options for shutting down streets including and adjacent to 4th street for different periods of time this summer; and for the purpose of creating space for people to social distance and businesses to operate at maximum capacity, i.e. in the street or in parking spots.

Challenges/ Opportunities:

- Opportunity: TBD whether the BCRD and SRTS will go ahead and offer bike trains this summer or not. The original plan was for me to lead a bike train of kids from Bellevue and Woodside to the BCRD around their aquatic center hours, 2x/week with volunteers. Since their aquatic center will not be open, I may lead bike trains around their day camp in July and August. TBD.

# Mountain Rides Staff Report

Date: May 20, 2020

Staff Member: Wally Morgus

Department: Executive Director

Department Highlights from the Previous Month:

- 1) Commitment from ITD-PT for CARES Act funds secured.
- 2) Commitment from ITD-PT for ~\$150K to underwrite intelligent transit systems technology upgrade secured.
- 3) Revised Request for Concurrence to Purchase Real Estate (Bellevue, ID) submitted to FTA-Seattle.
- 4) FY21 Funding Request submitted to Blaine County Commission.
- 5) Excellent productivity, collaboration, communication, camaraderie by/among stay-at-home, teleworking management staff.

Progress on projects/initiatives:

CARES Act funding commitment from ITD-PT secured (via verbal & follow-up email); ITD-PT paperwork, granting official award, in process.

At FTA's request, submitted revised Request for Concurrence ("RfC") to Purchase Real Estate (117 Clover Street, Bellevue, ID) to FTA-Seattle (via ITD-PT Office), Apr 7, 2020.

Engaged MRTA legal counsel to carry on the RfC process with FTA, Apr 21, 2020. RfC remains a work-in-process, May 14, 2020.

Executed PSA, with contingencies, for purchase of real estate (117 Clover Street, Bellevue, ID), Apr 25, 2020; escrow, with no deposit required, opened at Blaine County Title, Apr 29, 2020.

P.O. for BEBs & charging stations ready to go, pending BoD authorization, expected May 20, 2020.

Challenges/ Opportunities:

COVID-19 reaction, response & navigation.

FY21 funding.

Bellevue land acquisition.

Fleet electrification.

Technology upgrades (CAD/AVL/ITS).

FY21/FY22 grant(s) award(s).

Sustainable, consistent long-term funding.

# Mountain Rides Consent Agenda Item Summary

Date:

5/20/2020

From:

Ben Varner

Consent Item:

Approve Release of RFP for ITS for Fixed Route.

Committee Review:

☒ yes  
☐ no

Committee  
Purview:

Both

Fiscal Impact:

FY2020, FY 2021 Capital and Operating Budgets

Related Policy or  
Procedural Impact:

MRTA Procurement Policy

Background:

Mountain Rides' current service and support contract with ITS vendor expires Sept. 30, 2020. This has been an annual contract.

Staff is not receiving the support needed to continue using the current vendor. The current system is outdated, clunky, and difficult to use. Hardware drops configurations on a weekly basis, taking up valuable and limited staff time. Vendor support is sporadic at best. It is time for a change.

Staff has been researching companies and processes for the past six months.

ITD-PT has agreed to fund the project.

Both committees agreed in May meetings to proceed with this RFP.

Staff will receive proposals, check references, score, and make a recommendation of award to both committees in July, anticipating a full Board award/authorization at the July Board meeting. A launch date of Oct. 1, 2020 is anticipated.





Mountain Rides Transportation Authority  
PO Box 3091  
Ketchum, ID 83340  
Phone: 208-788-7433

# **REQUEST FOR PROPOSALS**

FOR

INTELLIGENT TRANSPORTATION SYSTEM

FOR FIXED ROUTE

RFP 2020-05-001

May 20, 2020

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## SECTION 1: SOLICITATION NOTICE

### 1.1 Notice

Notice is hereby given that Mountain Rides Transportation Authority (MRTA) has released Request for Proposals **RFP 2020-05-001** for a fully-featured, turn-key intelligent transportation system (ITS) that includes Computer Aided Dispatching/Automatic Vehicle Location (CAD/AVL), Digital Voice Annunciation System (DVAS), Mobile Data Terminals (MDT), Automatic Passenger Counting (APC), and real-time passenger information via wayside signage and web and mobile applications. Proposals are due at **noon MDT on June 19, 2020.**

### 1.2 Communications with MRTA

Upon release of this solicitation document, all communications concerning this procurement must be directed to:

Ben Varner  
Director, Transit Operations  
Mountain Rides Transportation Authority  
PO Box 3091, Ketchum, ID 83340  
[rfp@mountainrides.org](mailto:rfp@mountainrides.org)  
208-788-7433, ext. 105

### 1.3 Submission of Proposals

Proposals shall be prepared as described in Section 3 of this RFP.

Submissions shall be sent via email in PDF format to Ben Varner, Director, Transit Operations, at [rfp@mountainrides.org](mailto:rfp@mountainrides.org).

### 1.4 Schedule

RFP Issued: May 21, 2020

Pre-Bid Meeting (Virtual): May 28, 2020 noon MDT

Clarifications/Questions Due via email: June 5, 2020 5pm MDT

MRTA Responses to Clarifications/Questions: June 8, 2020 by 5pm MDT

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Proposals Due: June 19, 2020 noon MDT

Interviews/References (if necessary): June 22-26, 2020

Board of Directors Award: July 22, 2020

Notice to Proceed: July 23, 2020

### **1.5 Nonresponsive Submittals**

MRTA reserves the right to reject as non-responsive any submittal which is incomplete, obscure, or irregular, or from Offerors who have previously failed to perform properly, or to complete on time, contracts of any nature. MRTA reserves the right to reject any or all submittals, based on its discretion alone.

### **1.6 Late Submittals, Modifications of Submittals, and Withdrawals of Submittals**

A modification of a submittal already received will be considered only if the proposed modification is received prior to the established deadline. Any submittal or modification received after the exact time specified for receipt will be considered non-responsive.

The time of receipt at MRTA is the time-date stamped on the email, or other documentary evidence of receipt maintained by MRTA.

Submittals may be officially withdrawn from consideration only by a written request to MRTA's point of contact as identified in Section 1.3 prior to the response deadline.

No Offeror may withdraw its submittal after the time announced for submitting or before the award and execution of the contract, unless the award is delayed for a period exceeding ninety (90) days.

### **1.7 Pre-contractual Expenses**

MRTA will not be responsible for any expenses incurred in preparing, submitting, or negotiating this proposal, and such costs should not be included in the proposal.

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## 1.8 Pre-Bid Meeting

MRTA staff will be available to answer questions from offerors during a pre-bid meeting on **Friday, May 28 from 12:00 PM to 1:00 PM MDT**. The meeting will be conducted only by video and telephone conference; a physical meeting location will not be provided. Questions, comments, and concerns can be submitted verbally by telephone or through the written chat feature of the conferencing software.

Participation in this meeting is optional.

The meeting can be accessed in the following ways:

1. **Computer or Mobile App (Video and/or Audio):**

**GO TO MEETING LINK HERE**

2. **Phone Only:**

Dial: (XXX)XXX-XXXX

Meeting ID: XXX XXX XXXX

## 1.9 Requests for Clarification or Approved Equals

All requests for clarifications, explanations, changes, substitutions, or approval of items equal to items with specified brand names must be submitted via email to the officer listed in Section 1.2 using the form in Exhibit A, and no later than the date listed in Section 1.4.

MRTA will provide a single written response to all properly submitted requests for clarification or approved equals as addendum on or before June 8, 2020. All addenda will be posted on the MRTA website at [mountainrides.org](https://mountainrides.org)

## 1.10 Acknowledgement of Addenda

Please send an email to [rfp@mountainrides.org](mailto:rfp@mountainrides.org) to state your interest in submitting a proposal and to receiving any issued Addenda.

While MRTA will make efforts to provide addenda to all interested parties, it is the Offeror's responsibility to ensure that they have received and understand all addenda issued.

A completed 'Addendum Acknowledgement' form (Exhibit A) shall be included with all proposals.

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### **1.11 Protest Procedures (per MRTA Procurement Policy)**

1. Who May Protest or Appeal: Any document holder showing a substantial economic interest in the award of a contract under a procurement who claims to be aggrieved in connection with the solicitation or proposed award of a contract under this procurement may protest in accordance with the procedures set forth herein.
  2. Timing of Protest: Protests based on the contents of a procurement must be received by MRTA no later than 7 business days prior to the date and time designated for submittal of Bids, Proposals, or Statements of Qualification. Protests based on other circumstances must be received within 5 business days after the allegedly aggrieved person or party is notified of contract award or intent thereof, whichever is earlier.
  3. Contents of Protest: A protest shall be in writing and shall include: (1) the procurement title and/or number under which the protest is made; (2) the name and address of the allegedly aggrieved party; (3) a detailed description of the specific grounds for the protest and all supporting documentation; and (4) the specific ruling or relief requested. The written protest shall be addressed to: MRTA, PO Box 3091, Ketchum ID 83340 and mailed postage pre-paid by US Mail, certified with return receipt.
  4. Protest Procedure: Upon receipt of a timely written protest, the MRTA procurement officer will consider the protest in accordance with established procedures and promptly issue a written decision stating the reasons for the action taken and informing the allegedly aggrieved person of his/her right to appeal the decision to the Executive Director.
  5. Appeal Procedure: The decision made by the MRTA procurement officer shall be final and conclusive unless a written appeal to the Executive Director is received within five (5) business days of written, email or facsimile transmittal to the protester. The written appeal must be mailed to MRTA postage pre-paid by US Mail, certified with return receipt. The Executive Director will consider the appeal and promptly issue a written decision, which shall be final and conclusive. A copy of the decision shall be (a) mailed by U.S. mail and (b) emailed or faxed to the allegedly aggrieved protester, and the FTA.
  6. Secondary Appeal Procedure: The decision made by the MRTA Executive Director shall be final and conclusive unless a written secondary appeal to the MRTA Board of Directors is received within five (5) business days of written, email or facsimile transmittal to the protester by the Executive Director. The written secondary appeal must be mailed to MRTA postage pre-paid by US Mail, certified with return receipt. Within ten (10) business days from receipt of the written secondary appeal, the MRTA Board of Directors shall notice a review hearing, such hearing to take place within twenty (20) days of said notice. Notice shall be furnished in writing to the protester, the MRTA Executive Director, and the MRTA procurement officer. The review hearing shall be held before at least a quorum of the MRTA Board of Directors. The MRTA Board of Directors will consider the secondary appeal, and information provided during the hearing and issue a written decision within thirty (30) days from the date of the hearing, which decision shall be final and conclusive. A copy of the decision shall be (a) mailed by U.S. mail and (b) emailed or faxed to the protester, and the FTA.
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7. Failure to Comply with Requirements: Failure of the protester to strictly comply with these protest and appeal requirements will render a protest or an appeal untimely or inadequate and may result in rejection by MRTA.

8. Deadlines for all purchases below \$100,000: A written protest in a purchase action valued below \$100,000 (whether based on the content of the procurement or otherwise) must be received by MRTA within the earlier of (a) 2 business days of the opening of bids or (b) the time the Contract is executed or performed.

9. Exhaustion of Administrative Remedies: A protester may not commence litigation prior to exhausting all administrative remedies. Failure to exhaust all administrative remedies shall constitute an absolute waiver of the Protester's right, if any, to commence litigation.

10. Commencement of Litigation: After the exhaustion of all administrative remedies, the Protester shall have ten business days in which to commence litigation. Failure to commence litigation within this limitation shall constitute an absolute waiver of the Protester's right, if any, to do so. MRTA may award and execute a Contract during this ten-day period in accordance with state law.

11. Protests at the FTA Level (For Federally-Funded Projects only): Protests made to the FTA will be limited to MRTA's failure to have or follow its protest procedures, MRTA's failure to review a complaint or protest, or violations of Federal law or regulation. Any protest to the FTA must be made in accordance with the following guidelines:

a. A protest must be filed with the FTA no later than 5 working days after the protester learns or should have learned of an adverse decision by MRTA or other basis of appeal to FTA.

b. A protest to FTA must be filed in accordance with FTA Circular 4220.1F, as amended.

#### **1.12 Disadvantaged Business Enterprise Participation**

The Disadvantaged Business Enterprise (DBE) requirements of 49 CFR Part 26 applies to this contract. The requirements of this contract are to encourage DBE participation and to report race neutral accomplishments semi-annually. No preference will be included in the submission evaluation, no minimum level of DBE participation shall be required as condition for receiving an award and submissions will not be rejected or considered non-responsive on that basis.

#### **1.13 Public Disclosure of Information**

All the information contained in the submittal is subject to the State of Idaho public disclosure laws. If an Offeror feels that any information is confidential or proprietary in nature, the Offeror must submit all such information in a separate sealed envelope prominently marked with the Offeror's name and "Exempt from Public Disclosure." MRTA shall not release or divulge such information to third parties without the consent of the Offeror unless required to do so by applicable law or order of a court of competent jurisdiction.

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MRTA assumes no responsibility or liability for any losses or damages which may result from the information contained in the submittal. Furthermore, it will be the responsibility of the Offeror to protect the confidentiality of any information submitted in the submittal, and the Offeror will assume all liability and responsibility for any information declared confidential and shall defend and hold MRTA harmless for any cost, penalties, and/or fees (including attorney fees) incurred in any action regarding the disclosure of said information.

#### **1.14 Federal Clauses and Requirements**

MRTA receives funding from the Federal Transit Administration to assist with transit operations and capital expenses. As such, third party contracts involving the use of federal funds are subject to applicable federal requirements. A full listing of these requirements can be found at [www.mountainrides.org/federalclauses](http://www.mountainrides.org/federalclauses)



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## SECTION 2: SCOPE OF WORK

### 2.1 Overview

MRTA is seeking proposals from qualified vendors to provide a comprehensive, turn-key intelligent transportation system (ITS) for a fixed-route fleet of 19 buses. The system must be reliable, expandable, and able to meet MRTA's current and future ITS requirements.

The ITS should include the following features:

- Fixed Route Scheduling (CAD) and Automatic Vehicle Location (AVL)
- Option to add Digital Voice Annunciation System (DVAS)
- Option to add Automatic Passenger Counting (APC)
- Mobile Data Terminals (MDTs)
- Reporting and analytics
- Real-time passenger information via wayside signage and mobile and web applications.

### 2.2 Agency Information and Current ITS Environment

MRTA currently operates a fleet of 19 fixed-route vehicles that includes 9 Gillig Low Floor, 2 New Flyer Excelsiors, 4 Cutaway-style buses of various manufacturers, 3 Optima Low Floors and 1 Sprinter. MRTA's current ITS environment consists of:

- Route Match CAD-AVL software
- Luminator and TwinVision headsigs (destination signs)
- Outside (contracted, call when needed) IT services performing under 200 hours per year.

### 2.3 System Requirements and Vendor Responsibilities

The ITS vendor will be expected to provide the following products and services:

- Administrative reporting tools including:
  - Customizable reports for specific time periods (annually, weekly, daily, hourly) and the ability to filter data by weekday service, Saturday or Sunday service, or all service days.
  - Ridership reports that can be aggregated by stop, route, or trip.
  - Ability to export reports in Excel, PDF, and GIS data formats.
- Computer Aided Dispatching/Automatic Vehicle Location (CAD/AVL) system that includes:
  - A cloud-hosted platform with an intuitive, web-based user interface that displays, at a minimum, the following information:
    - Driver ID and vehicle ID
    - Work information (run, block, route, etc.)
    - Route and bus stop overlays on an easy-to-read map. Users should be able to view routes and stops individually or as an entire system or fleet
    - Vehicle location, direction of travel, speed, and status (on-time, late, early)
    - Vehicle health monitoring status and electric bus battery level indicator (preferable)

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- Real-time passenger load (preferable)
  - Display and management of vehicle events such as:
    - Service alerts and equipment failures
    - Operator log-on and log-off
    - Schedule deviations and off-route notifications (preferable)
  - A reporting module that includes the following reports and features:
    - Schedule adherence by route
    - Historic vehicle playback
    - On-time performance
    - Logged driver time
    - Arrival and departure times for any vehicle
    - CAD/AVL data should be available for at least 2 years
    - Reports should be exportable in standard formats, i.e. Excel, PDF, and/or GIS
  - Backend administrative tools that can be accessed from any location and at any time
  - The ability for MRTA staff to easily modify bus routes, stops, vehicle data, and schedules without having to contact the vendor
  - Easy and quick account creation and deletion. Unlimited accounts should be assigned different access levels i.e. administrator, dispatcher, and viewer at no extra cost.
  - The ability to set boundaries around fixed routes for off route notifications (geo-fencing) (preferable)
  - The ability for drivers to log in to any route in any vehicle at any time
  - Live bus tracking that updates no more than every three seconds while the vehicle is in operation
  - On-board hardware that is reliable, low-maintenance, and easy to update. Hardware that can be updated remotely is preferred. Hardware that can withstand very hot and very cold operating environments required.
  - Replacement or integration with digital wayside signage depending on the cost, and the ability to add additional wayside signs in the future
  - Accurate, real-time arrival predictions
  - The capability of offering a real-time transit data API and associated developer documentation
  - GTFS-RT data feed and static GTFS export capability
  - Two-way text communication through operator MDTs that include common, pre-defined phrases, quick yes/no driver responses, and priority level options (critical or standard). Text message function should be disabled while the bus is in motion (preferred option)
  - Option for voice over IP (VoIP) communication (preferable)
  - Mobile Data Terminals (MDTs) that include the following features:
    - Seamless functionality with CAD/AVL software and hardware
    - Unique driver login and route/block selection
    - An intuitive display that includes a route ladder of upcoming stops, next stop arrival times, turn-by-turn route navigation (preferred), and on-time performance
    - Covert emergency alerting with the ability to turn on a live audio stream with dispatch (preferred)
    - Durable design that is shock-proof, waterproof, and resists extreme temperatures, sunlight, vibration, and impact
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- Vendor-supplied docks that mount easily to the bus
    - Pre-trip inspection module (preferred)
  - Digital Voice Annunciation System (DVAS) that features (option to add in future preferred):
    - Automatic internal and external announcements that are triggered by bus location and user-defined GPS geofences
    - Web-based DVAS management platform that allows MRTA staff to configure when and where stop announcements occur and to program voice announcements phonetically using text-to-speech technology
    - Seamless integration with CAD/AVL system and interior bus LED signs
    - Americans With Disabilities Act (ADA) compliance
    - Ability to change announcement voices is preferred
  - Automatic Passenger Counting (APC) System that includes (option to add in future preferred):
    - Tracking of passenger boardings and alightings through sensors installed at the front and rear doors. Data should be recorded as a function of stops, routes, and runs
    - Highly accurate data collection that meets or exceeds FTA requirements, demonstrates the ability to discriminate between passengers and non-passengers, and detect double-backs, re-crossings, and sensor obstructions
    - Configurable to push real-time passenger load data to the CAD/AVL system and bus tracking applications
    - Assignment of data based on driver login and route selection
    - Error/failure log and the ability to adapt and manage outlying data due to routing changes, vehicle tradeouts, detours, etc.
    - Web-based APC reporting module that includes the following features:
      - Easy to use, straightforward user interface
      - Accurate reports that have been cleaned of all errant data
      - Ability to track and report on all current NTD data requirements including vehicle revenue miles (VRM), vehicle revenue hours (VRH), deadhead miles, deadhead hours, deadhead miles, unlinked passenger trips (UPT), and passenger miles travelled (PMT)
      - 1-click NTD reporting is preferred
      - Wheelchair lift and bicycle rack use reports is preferred
  - Web and Mobile Apps that feature:
    - Ability to use on Apple iOS, Android, and Windows operating systems with iPhone, Android, and mobile website apps offered free to the customer
    - Compatibility with standard browsers, i.e. Firefox, Chrome, Internet Explorer, Safari, and Android's native browser
    - Apps should display real-time bus locations, ETAs, bus stops, and routes on a familiar web map i.e. Google Maps, Mapbox, Apple Maps, etc. Routes should be able to be viewed individually or as the entire system
    - Input and display of route schedules
    - Embedded rider alerts and notifications
    - Integration with APCs to show passenger load and bike rack load information is preferred
    - Geolocation functionality – allow users to view their current location on a map
    - User-designated favorite routes and stops that can be easily accessed for fast display
    - Full ADA accessibility
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- Ability to upload and display custom bus icons
  - A flashing beacon display that riders can use to alert bus operators at night is preferred
  - Quick and easy data management and updates. Apps should be directly linked to CAD/AVL system so that only one set of data needs to be updated when changes are made to routes, stops, schedules, etc.
  - Option for SMS bus location messaging service (preferred)

The vendor's responsibilities during the initialization of ITS shall include, but are not limited to, the following:

- System engineering, design, installation, and when possible, integration with current MRTA components
- Initialization of the ITS using existing vehicle information, route schedules, bus stop locations, ridership data, etc. Initialization using existing data shall be done in a way that does not compromise the integrity of the data. MRTA reserves the right to not import historic data and being anew with this ITS install.
- The vendor shall supply all equipment needed to successfully implement a functioning ITS and documentation for all vendor-supplied hardware and software.
- With future vehicle procurements, the vendor will work with vehicle manufacturers to ensure OEM integration of ITS equipment.

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## **2.4 System Installation and Deployment**

Proposals shall include a deployment schedule that outlines the number of weeks from Notice to Proceed to project completion and meets the following deployment requirements:

### Pilot Program

The project plan shall include a pilot installation on 2 buses within 30 days of Notice to Proceed as a precondition for full system deployment. MRTA will give the approval to move forward with full system installation only after a successful deployment of the pilot program.

The pilot installation shall observe the following schedule:

- Installation of ITS hardware and software within 30 days of Notice to Proceed
- A two-week test period to ensure full functionality of the system
- Two weeks to correct any issues with the system

### Full-System Implementation

- Removal of current ITS components and a fleet-wide installation of ITS hardware and software will occur no later than Sept. 30, 2020
- Following fleet-wide installation, the vendor will be given 30 days to test and troubleshoot the ITS and 45 days to fix any issues with the system

## **2.5 Training**

The vendor shall provide comprehensive, on-site training programs that prepares MRTA staff for the operation, administration, and troubleshooting of the ITS. Vendor trainings should include, at a minimum:

- CAD/AVL/APC system training
- Operator training
- Road supervisor training
- Reporting and analytics training
- Maintenance training

## **2.6 Warranty and Support**

The initial contract shall include a warranty of a minimum of one (1) year for all hardware and software beginning at final acceptance and pricing for the first five (5) years of maintenance and support. Additionally, the vendor shall provide service contract requirements and anticipated costs beyond the initial three (3) year contract.

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MRTA expects a high level of customer service and product support from the vendor and requires that any issues with the ITS be resolved in a timely fashion with minimal system downtime. The vendor's customer support should be available between the hours of 7AM to 7PM (MST), Monday through Friday, with access available on weekends. If hardware failures occur, replacement parts should be readily available and able to be obtained quickly.

The selected Vendor shall make parts and components available for repairs and replacements through the useful life benchmark of each bus the system is installed into.

## **2.6 Service Levels**

MRTA requires that the system and services provided by the vendor shall be available 99.9% of the time, excluding scheduled maintenance, and downtime resulting from outages of third-party connections or utilities. For each period of downtime lasting longer than 30 minutes, MRTA will request a credit or refund of 5% of the annual service fee, but not more than once per day. Downtime shall begin to accrue as soon as MRTA recognizes that downtime is taking place and will continue until the availability of the Services is restored. MRTA will notify the vendor within 24 hours from the time of downtime, and failure to provide such notice will forfeit the right to receive downtime credit.

# **SECTION 3: SUBMITTAL REQUIREMENTS**

## **3.1 Submittal Requirements**

To be considered for this project, vendors must have a proven track record of implementing comprehensive Intelligent Transportation Systems for small to medium-sized transit agencies. Vendors shall submit a proposal that includes the following information:

- A brief overview of the company including history and number of years in business
- Qualifications and experience in implementing similar projects
- A detailed work plan that outlines how the company plans to fulfill the scope of work and meet MRTA's ITS requirements
- Description of all ITS hardware and software needed to fulfill the scope of work including anticipated integration capabilities
- Anticipated timeline for the completion of all required work
- List of exceptions to the requirements listed in the scope of work that cannot be met by the company
- Key personnel who will be involved with the project
- Three client references, including point of contact, agency name, address, and phone number
- Documentation of any history of litigation associated with project performance and/or professional liability
- Documentation of the firm's financial standing and insurance coverage

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### 3.2 Pricing

Pricing options should include:

- Hardware and software needed to fulfill the Scope of Work
- Installation and deployment of all equipment
- Subscription costs (annual service fees, maintenance fees, data management fees, or any other recurring costs) for the first five (5) years
- Recommended schedule for long-term hardware replacement
- Training and customer support
- Per-vehicle installation price for new vehicles added to the fleet within the next 5 years.

## SECTION 4: EVALUATION PROCESS AND AWARD

### 4.1 Evaluation Committee

Evaluations will be performed by a committee comprised of MRTA staff. The evaluation committee will evaluate and select the proposal that best addresses the requirements of the project, in accordance with the criteria stated herein. MRTA reserves the right to reject any or all submittals.

### 4.2 Evaluation Criteria

Each proposal will be evaluated based on the following factors:

Factor	Relative Weight
Responsiveness to technical specifications outlined in the Scope of Work, and vendor qualifications, experience, and references	Most important
Price	Very Important

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### **4.3 Selection Process**

The responses to this solicitation will be evaluated based on their ability to meet MRTA's needs. The responses will be evaluated according to the criteria above by the selection committee, and the selection committee will make a recommendation to the MRTA Board of Directors to authorize the Executive Director to execute a contract with the selected firm.

If agreement cannot be reached with the selected firm, MRTA will terminate negotiations with that firm and open negotiations with the next ranked firm. The compensation discussed with one firm will not be disclosed or discussed with another firm.



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## **Exhibit A:**

### **Required Forms and Certifications**

*For a proposal to be considered responsive, the following forms, certifications, and/or statements are to be executed and enclosed with each proposal. Proposals received without these forms/certifications completed will not be considered. Compliance with these requirements is mandatory for a contract award.*

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**Mountain Rides Transportation Authority**

## **ADDENDUM ACKNOWLEDGEMENT**

Proposer/Bidder acknowledges receipt of the following addenda which are attached to the proposal/bid:

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Addendum No. \_\_\_\_\_ Date \_\_\_\_\_

Failure to acknowledge receipt of all addenda may cause the proposal to be considered non-responsive and omitted from consideration.

### Request for Clarifications or Approved Equals

**This form must be used to request clarifications, explanations, changes, substitutions, or approval of items equal to items with specified brand names and must be submitted to Ben Varner, [rfp@mountainrides.org](mailto:rfp@mountainrides.org) by June 5, 2020.**

<b>Request #:</b>	<b>Proposer:</b>		
<b>Solicitation: RFP 2020-05-001</b>		<b>Page:</b>	<b>Section:</b>
<b>Requested Change or Approved Equal:</b>			
<b>Agency Response:</b>  <input type="checkbox"/> Accepted <input type="checkbox"/> Rejected  <u>Comments:</u>			

# Mountain Rides Agenda Discussion Item Summary

Date:

5/20/2020

From:

Ben Varner

Discussion Item:

5. Discussion re: PPE (Face coverings) for staff and customers

Committee Review:

☐ yes  
☒ no

Committee  
Purview:

Fiscal Impact:

CARES funding/reimbursement

Related Policy or  
Procedural Impact:

FY2020 & FY2021 Budgets

Background:

Currently, MRTA is not mandating facial coverings or masks for drivers, riders, or staff inside facilities. Physical distancing is being adhered to within facilities by staff. When Maintenance Staff must break physical distancing guidelines (lifting something heavy or other "two-person" tasks), facial coverings are required. Driver areas (six-ten feet at the front of each bus) are blocked off, so drivers are physically distanced. Some drivers are using facial coverings depending on their comfort level. Riders are practicing distancing guidelines. Driver barriers will be installed within two weeks -- they are on order.

MRTA currently has roughly 450 "surgical-style" masks on-hand. 2,000 more are on order. Our "burn-rate" for disposable masks is estimated at 1,300/month. Facial coverings have been promised via FEMA through FTA. There is no ETA for that delivery. ITD has requested N95 masks on behalf of all of the transit agencies in the state, but supply issues and the need for those to be reserved for medical personnel persists.

Staff is looking for Board guidance re: driver/staff mask requirements and customer/rider requirements.

# Mountain Rides Agenda Action Item Summary

Date:

May 20, 2020

From:

Director, Finance & Administration

Action Item:

6. Authorize & approve COVID-19 Hazardous Duty/Special Efforts Pay.

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance and Performance & Marketing and Planning

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move to approve the COVID-19 Hazardous Duty/Special Efforts Pay as presented [or with changes noted].

Fiscal Impact:

~\$33,000 in FY20 operating expense.

Related Policy or  
Procedural Impact:

FY20 Budget

Background:

Staff proposed this Hazardous Duty/Special Efforts Pay (the "Program") to the Finance and Performance Committee and the Planning and Marketing Committee at each committee's respective May 6, 2020 meeting. Each committee was enthusiastic about and voiced support for the Program.

Staff now seeks Board approval for executing the Program, contingent upon its being underwritten by CARES Act funding administered by the ITD-PT.

Details:

Each MRTA front line employee participates in this Program.

Program Period: January 20, 2020 (the government designated start date of the COVID-19 emergency) through April 30, 2020 (the date the Governor of Idaho lifted the most restrictive stay-at-home orders).

Hourly special pay rate is \$1.75; this rate is in addition to each employee's regular pay rate.

Special pay rate is applied only to actual hours worked during the Program Period, i.e., it is not applied to any paid time off (PTO) hours taken by any employee during the Program Period or otherwise.

# Mountain Rides Agenda Action Item Summary

Date:

5/20/20

From:

Staff

Action Item:

7. Authorize/approve Routes & Schedules, Jun 15, 2020 - Aug 16, 2020

Committee Review:

☐ Yes ☒ No

Committee  
Purview:

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move to approve and authorize MRTA staff's implementing the Summer 2020 Bus Schedule for the period from June 15 through August 16, 2020.

Fiscal Impact:

Related Policy or  
Procedural Impact:

Background:

The proposed bus schedule for this summer to start on June 15th and run until August 16th is designed to meet the demand we are seeing on the Valley route currently seven days/week. This schedule is also in keeping with the mission that ITD set forth to bring ridership back.

This will include:

Blue Route - to run on a 30 minute schedule throughout the day from 7:00am and ending at 12:00am.

Hailey Route - to run on it's current schedule hourly throughout the day from 8:00am and ending at 5:00pm.

Valley Route - to run consistently throughout the day from 6:00am and ending at 11:30pm, seven days a week. And to run half hour service during commute times Monday through Friday.

# Mountain Rides Agenda Action Item Summary

Date:

May 20, 2020

From:

Executive Director

Action Item:

8. Authorize & approve Joint Powers FY21 Funding Requests.

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

## Finance and Performance

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended Motion:

I move to approve the FY21 Funding Requests to the Joint Powers as presented and authorize the Executive Director to submit said Funding Requests to the Joint Powers during their impending FY21 Budget Cycles.

Fiscal Impact:

~\$1,073,000 in FY21 operating funding (revenue).

Related Policy or Procedural Impact:

FY21 Budget

Background:

FY20 JP+ Funding	\$ .1,429,200		
CARES Act Funding	( \$   356,200)		
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FY21 JP+ Request	\$ 1,073,000 (-25% year-over-year) =====		
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FY21 NORMAL Request	\$ 1,472,100 (+\$42,900, +3% year-over-year)		
FY21 JP+ Request	\$ 1,073,000 (73% of NORMAL request) =====		
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JP Funding	FY20 Actual	FY21 Request	Year-over-year \$ / %
Sun Valley	\$ 352,500	\$ 265,000	- \$ 87,500 / -25%
Ketchum	\$ 624,700	\$ 469,000	- \$ 155,700 / -25%
Hailey	\$ 82,000	\$ 61,500	- \$ 20,500 / -25%
Bellevue	\$ 6,500	\$ 4,900	- \$ 1,600 / -25%
Blaine County	\$ 154,000	\$ 115,500	- \$ 38,500 / -25%
Sun Valley Co	\$ 209,500	\$ 157,100	- \$ 52,400 / -25%
Total	\$ 1,429,200	\$ 1,073,000	- \$ 356,200 / -25%

# Mountain Rides Agenda Action Item Summary

Date:

May 20, 2020

From:

Executive Director

Action Item:

9. Authorize & approve Purchase Orders for Battery Electric Buses and Charging Stations.

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance & Performance; Marketing & Planning

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move to approve the Purchase Order for four battery electric buses and the Purchase Order for four charging stations, and authorize the Executive Director to execute said Purchase Orders and submit them to the vendors.

Fiscal Impact:

\$3,760,345.04 FY21 capital expenditures; ~95% underwritten by grants (FTA 5339 & ID-DEQ VW VRP).

Related Policy or  
Procedural Impact:

FY21 Budget; MRTA Procurement Policy

Background:

The issuance of these Purchase Orders is the next key step in Mountain Rides' process, which has been ongoing for the past three-years-plus, for funding, selecting, purchasing, receiving and putting in-service battery electric buses (BEBs) and related charging infrastructure.

The BEBs contemplated herein are 35' Xcelsior XEs, manufactured by New Flyer of America (Buy-America-certified OEM), and will be put in-service on Mountain Rides' Valley Route, which traverses Blaine County multiple times daily with round trips between Bellevue in the south and Sun Valley in the north. The charging stations, manufactured by Buy-America-certified OEM ABB, will be installed in Mountain Rides' Bellevue and Ketchum facilities.

Each BEB put in-service will replace a diesel-powered bus running approximately 70,000 miles per year, resulting in the elimination of approximately 140 TONS of CO2 emissions from our local environment annually per bus (560 TONS of CO2 emissions for the four BEBs contemplated herein replacing four diesel-powered buses).

Mountain Rides intends to convert its entire fleet to BEBs; when that conversion is complete, it will effect the elimination of approximately 1,100 TONS of CO2 emissions from the local environment annually.

EXCELLENT STUFF!!!





# Purchase Order

Date: May 20, 2020

No.: MRTA-XE35BEB-200520-01

**Mountain Rides Transportation Authority**

800 1<sup>st</sup> Avenue North  
PO Box 3091  
Ketchum, Idaho 83340-3091  
208.788.7433 (tel)  
866.554.1103 (fax)

**Vendor: New Flyer of America**

711 Kernaghan Avenue  
Winnipeg, Manitoba, Canada  
R2C 3T4

Shipping	Ship To	Delivery Date
Vendor will ship.	Mountain Rides 120 Clover Street Bellevue, Idaho 83313	On or before May 31, 2021.

Quantity (Units)	Item	Description	Unit Price	Total Price
4	35-foot Heavy-Duty Battery Electric Transit Bus (NFA: XE35 Heavy-Duty Battery Electric Transit Bus	Per New Flyer of America Proposal OPT_19_108, dated April 24, 2020, and attached hereto for reference, and New Flyer's Contract with the Commonwealth of Virginia, No. E194-81688-MA6463.	\$ 784,139.22	\$ 3,136,566.88
			<b>Sub-total</b>	<b>\$ 3,136,566.88</b>
			<b>Sales Tax</b>	<b>--</b>
			<b>Total</b>	<b>\$ 3,136,566.88</b>

- (a) Please send two (2) copies of all invoices.
- (b) Purchase order relies on New Flyer of America's Proposal OPT\_19\_108, dated April 24, 2020.
- (c) Please confirm order details upon receipt.
- (d) Please send all correspondence to:  
Ben Varner  
ben@mountainrides.org  
208.788.7433 x.105

**Authorized by:**

May 20, 2020

Wallace E. Morgus (date)  
Executive Director  
Mountain Rides Transportation Authority  
wally@mountainrides.org  
208.410.4618



# Purchase Order

Date: May 20, 2020

No.: MRTA-ABB150-200520-02

**Mountain Rides Transportation Authority**

800 1<sup>st</sup> Avenue North  
PO Box 3091  
Ketchum, Idaho 83340-3091  
208.788.7433 (tel)  
866.554.1103 (fax)

**Vendor: New Flyer of America**

711 Kernaghan Avenue  
Winnipeg, Manitoba, Canada  
R2C 3T4

Shipping	Ship To	Delivery Date
Vendor will ship.	Mountain Rides 120 Clover Street Bellevue, Idaho 83313	On or before November 30, 2020.

Quantity (Units)	Item	Description	Unit Price	Total Price
4	ABB 150 kW plug-in charger, including two dispensers per charger	Per New Flyer of America Proposal OPT_19_108, dated April 24, 2020, and attached hereto for reference, and New Flyer's Contract with the Commonwealth of Virginia, No. E194-81688-MA6463.	\$ 155,944.54	\$ 623,778.16
			<b>Sub-total</b>	<b>\$ 623,778.16</b>
			<b>Sales Tax</b>	<b>--</b>
			<b>Total</b>	<b>\$ 623,778.16</b>

- (a) Please send two (2) copies of all invoices.
- (b) Purchase order relies on New Flyer of America's Proposal OPT\_19\_108, dated April 24, 2020.
- (c) Please confirm order details upon receipt.
- (d) Please send all correspondence to:  
Ben Varner  
ben@mountainrides.org  
208.788.7433 x.105

**Authorized by:**

May 20, 2020

Wallace E. Morgus (date)  
Executive Director  
Mountain Rides Transportation Authority  
wally@mountainrides.org  
208.410.4618