



**Special Board Meeting
Of the Mountain Rides Transportation Authority Board of Directors**

MEETING MINUTES

**Wednesday, January 3, 2018 at 12:00pm
Ketchum City Hall Council Chambers, 480 East Ave N, Ketchum, ID 83340**

PRESENT: Chair Kristin Derrig (Ketchum), Vice-chair Joyce Fabre (Sun Valley), Secretary Tory Canfield (at-large), Jane Conard (Sun Valley), Becki Keefer (Hailey), Dave Patrie (Blaine County) and Tom Blanchard (Bellevue)

NOT PRESENT: Grant Gager (Ketchum)

ALSO PRESENT: Mountain Rides Executive Director Jason Miller
Mountain Rides Business Manager Tucker Van Law
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Operations Manager Mike Knudson
Mountain Rides Support Specialist Kim MacPherson
Mountain Rides Bicycle Pedestrian Program Coordinator Michael David
Adam Baljevich
Michael Pogue, Mountain Rides legal counsel

1. CALL TO ORDER

Chair Kristin Derrig called to order the meeting of Wednesday, January 3, 2018 at 12:00pm and took roll and determined that a quorum was present.

2. Action and Discussion items:

a. Action item

Action to approve pay rate for Interim Executive Director

The board members reviewed the Memorandum of Understanding for the Interim Executive Director. Jane Conard made an amendment to item 2 of the MOU which was suggested after a review from legal counsel: "unless terminated sooner in the sole discretion of the board of directors." Jane Conard and Kristin Derrig met with Ben Varner and discussed the compensation and based it on the rates of pay that have been adopted earlier which were derived from the middle third of the hiring range for the executive director. This is a reasonable increase because Ben will be doing 2 jobs.

Jane Conard made a motion to approve the Memorandum of Understanding and the pay rate for the Interim Executive Director. Joyce Fabre seconded. The motion passes.

b. Action item

Action to approve contract with Shift Community Solutions, LLC for professional consulting services

The board members reviewed the contract for Shift Community Solutions.

Tory Canfield asked about the budget regarding the interim Executive Director and the recruiting process.

Jane Conard said it should be budget neutral.

Jason Miller responded that the budget impacts are will be about \$10,000-20,000 of head room.

Joyce Fabre asked if Jason Miller would be available after 4 months in case the recruiting goes longer.

Jason Miller said he would be available in a minimal capacity and remote support depending on future employment.

Dave Patrie suggested there be a specific reference under “other projects” for “support for the interim executive director.” He also asked about a formal ranking of candidates prior to the initial interview. Jason Miller will be available for the interviews.

Jane Conard stated that the contract may be extended by mutual agreement with all parties.

Jason Miller said he is encouraged by the responses from all the type of candidates that have been applying. Postings are with state associations, online job boards and local advertising.

Jane Conard made a motion to approve the contract with Shift Community Solutions, LLC for professional consulting services. Becki Keefer seconded. The motion passes.

c. Discussion item:

Annual strategic planning workshop to discuss goals, priorities and initiatives for 2018

Jason Miller handed out the agenda for the discussion of the strategic planning session. Jason gave a State of the State of Mountain Rides as a request from Jane Conard.

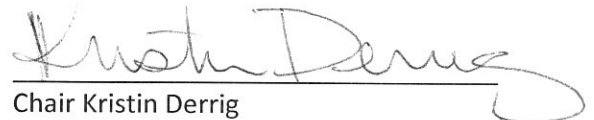
Jason Miller and Tom Blanchard recorded an oral history of Mountain Rides that morning.

Notes were made from the meeting under separate cover.

Jane Conard made a motion to table this item to the next regular meeting in January. Tory Canfield seconded and the motion passed.

3. Adjournment

Jane Conard made a motion to adjourn the meeting at 3:50pm. Tory Canfield seconded and the motion passed.


Chair Kristin Derrig