



**PUBLIC NOTICE of a Special Board Meeting
Of the Mountain Rides Transportation Authority Board of Directors**

Amended MEETING NOTICE and AGENDA

**Wednesday, April 4, 2018 at 1:00pm
Ketchum City Hall Council Chambers, 480 East Ave N, Ketchum, ID 83340**

Board Members: Chair Kristin Derrig (Ketchum), Vice-chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), Mark Gilbert (Sun Valley), Jim Finch (Hailey), Michelle Griffith (Sun Valley), Dave Patrie (Blaine County) and Tom Blanchard (Bellevue)

1. 1:00pm: Call meeting to order.
2. Consent Agenda
 - a. Approve scheduled staff travel for 2018 (p.2-3)
 - b. Approve Interim Executive Director's expense report (p.4-6)
3. Action and Discussion items:
 - a. Action item: Approve amendments to 2018 MRTA Service Plan (p.7-11)
 - b. Discussion item: Update on Electric bus and associated infrastructure (p.12)
 - c. Discussion item: Update on Ketchum Transportation Center (p.13)
4. Executive Session per Idaho Code §74-206(1)(a), to discuss personnel (Hiring)
5. Action item: Personnel matter arising as a result of Executive Session
6. Adjournment.

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

Date:

4/4/2018

From:

Ben Varner

Action Item:

2a. Approve MRTA Staff travel for 2018

Committee Review:

☐ Yes ☒ No

Committee
Purview:

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to approve staff travel as presented for 2018.

Fiscal Impact:

FY 2018 Budget

Related Policy or
Procedural Impact:

Employee Reimbursement Policy

Background:

Due to policy adjustments in March, the Board now needs to approve out of state staff travel.



Planned Staff Travel 2018

In accordance with updated policies, Mountain Rides staff wants to update the Board on planned out-of-state travel and trainings for 2018.

Ben Varner

- CTAA Expo 2018, Pittsburg, PA – June 11-15, 2018 (RTAP reimbursed first \$2,500, MRTA share \$800)
- Park City, UT – To visit their agency and see their electric fleet and associated infrastructure (unknown date)
- New Flyer Vehicle Innovation Center, Anniston, Alabama October 10-13, 2018 or another time (RTAP reimbursement probable)

Tucker Van Law

- Park City, UT – To visit their agency and see their electric fleet and discuss battery leasing with their business manager (unknown date)

Kim MacPherson

- CTAA Expo 2018, Pittsburg, PA – June 11-12, 2018 (RTAP reimbursed)

Mike Knudson

- RouteMatch, Atlanta, GA – March 26-30, 2018 (RTAP reimbursed)

Michael David

- Places for Bikes Conference, Indianapolis, IN – May 1-4 (RTAP reimbursed)
- Park City, UT – To visit their agency and see their electric bike fleet and associated infrastructure (unknown date)

Murray Walsh

- New Flyer – Bus 202 inspection, Anniston, AL – July 2018

Mountain Rides Agenda Action Item Summary

Date:

4/4/2018

From:

Ben Varner

Action Item:

2b. Approve Interim Executive Director's expense report

Committee Review:

☐ Yes ☒ No

Committee
Purview:

Finance and Performance

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to approve the Interim ED's expense report for March 2018.

Fiscal Impact:

Budgeted FY 2018 expenses

Related Policy or
Procedural Impact:

Employee Reimbursement Policy, updated March 2018

Background:

In March, the Board moved to have F&P approve the ED's reimbursement requests each month. In lieu of the F&P Committee meeting this month, the request is being presented to the full board today.



BEN VARNER
520 CALUMET WAY
HAILEY, ID 83333-5507

Bill date January 20, 2018
Account number 572354558-00001
Invoice number 1664538484

Total Amount Due by February 12, 2018

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$169.86

\$.

PO BOX 660108
DALLAS, TX 75266-0108



16645384840105723545580000100000016986000000169860

NOTICE: Bank account and routing numbers will be retained to enable future payments by phone or online. To opt out, call 1.866.544.0401.



BEN VARNER
520 CALUMET WAY
HAILEY, ID 83333-5507

Bill date February 20, 2018
Account number 572354558-00001
Invoice number 1672827054

Total Amount Due by March 12, 2018

Make check payable to Verizon Wireless.
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16728270540105723545580000100000016986000000169860

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Mountain Rides Agenda Action Item Summary

Date:

4/4/2018

From:

Staff

Action Item:

3a. Approve amendments to 2018 MRTA Service Plan

Committee Review:

☒ Yes ☐ No

Committee
Purview:

Planning and Marketing

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to approve the amendments to the MRTA FY2018 service plan.

Fiscal Impact:

All changes included within FY 18 adopted budget

Related Policy or
Procedural Impact:

none

Background:

MRTA Board, staff, funding partners and the general public have all contributed to a change in service for Red Route for Summer 2018.

This is the adoption of a summer Red Route evening service, a Ketchum Circulator (what's in a name?), and some timing fixes to Valley Route.

Amendments to FY2018 Transportation Service Plan

Summer Peak dates: June 23 – September 9, 2018

Ketchum Circulator

MRTA will run a Circulator Bus Friday and Saturday during summer peak. It will run from 5:30 p.m. to 10:30 p.m. Fridays and Saturdays. It will run counter clockwise in the map shown below on 15-minute intervals. An example timetable is shown below as well. MRTA Board authorizes staff to increase days of service on this route if the City of Ketchum approves funding for increased services.



	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM
2nd Ave & 6th St	5:30	5:45	6:00	6:15	6:30	6:45	7:00	7:15	7:30	7:45	8:00	8:15	8:30	8:45	9:00	9:15	9:30	9:45	10:00	10:15
Bird Dr & Rember	5:31	5:46	6:01	6:16	6:31	6:46	7:01	7:16	7:31	7:46	8:01	8:16	8:31	8:46	9:01	9:16	9:31	9:46	10:01	10:16
Bird Dr & Wood River Dr (Pennay's)	5:33	5:48	6:03	6:18	6:33	6:48	7:03	7:18	7:33	7:48	8:03	8:18	8:33	8:48	9:03	9:18	9:33	9:48	10:03	10:18
1st St & 3rd Ave	5:34	5:49	6:04	6:19	6:34	6:49	7:04	7:19	7:34	7:49	8:04	8:19	8:34	8:49	9:04	9:19	9:34	9:49	10:04	10:19
3rd Ave and Cottonwood (across from Tyrolean)	5:35	5:50	6:05	6:20	6:35	6:50	7:05	7:20	7:35	7:50	8:05	8:20	8:35	8:50	9:05	9:20	9:35	9:50	10:05	10:20
2nd Ave @ West Ridge	5:36	5:51	6:06	6:21	6:36	6:51	7:06	7:21	7:36	7:51	8:06	8:21	8:36	8:51	9:06	9:21	9:36	9:51	10:06	10:21
2nd Ave across from Christophe	5:37	5:52	6:07	6:22	6:37	6:52	7:07	7:22	7:37	7:52	8:07	8:22	8:37	8:52	9:07	9:22	9:37	9:52	10:07	10:22
2nd Ave & 1st St	5:38	5:53	6:08	6:23	6:38	6:53	7:08	7:23	7:38	7:53	8:08	8:23	8:38	8:53	9:08	9:23	9:38	9:53	10:08	10:23
Washington & 2nd St (Park & Ride)	5:40	5:55	6:10	6:25	6:40	6:55	7:10	7:25	7:40	7:55	8:10	8:25	8:40	8:55	9:10	9:25	9:40	9:55	10:10	10:25
Min & 4th Sturtevant's	5:42	5:57	6:12	6:27	6:42	6:57	7:12	7:27	7:42	7:57	8:12	8:27	8:42	8:57	9:12	9:27	9:42	9:57	10:12	10:27
2nd Ave & 6th St	5:44	5:59	6:14	6:29	6:44	6:59	7:14	7:29	7:44	7:59	8:14	8:29	8:44	8:59	9:14	9:29	9:44	9:59	10:14	10:29

Summer Red Route connection to Blue Route

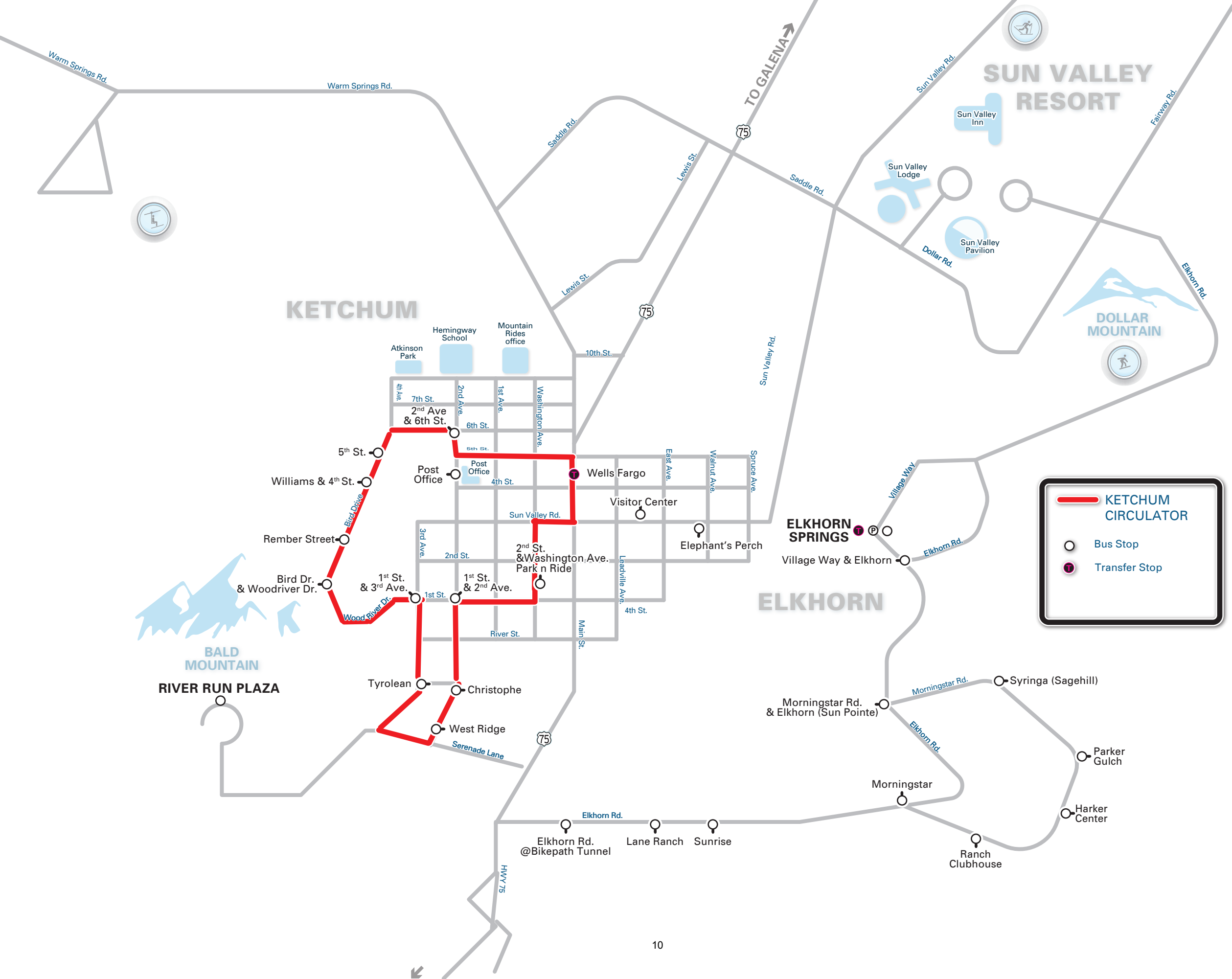
MRTA will run Red Route Friday and Saturday evenings during summer peak. It will run from 5:15 p.m. to 10:15 p.m. It will run from the Twin Creeks Neighborhood to Elkhorn Springs to make a timed connection with the Blue Route in order for residents and visitors to get into Ketchum. An example timetable and route map are shown below.

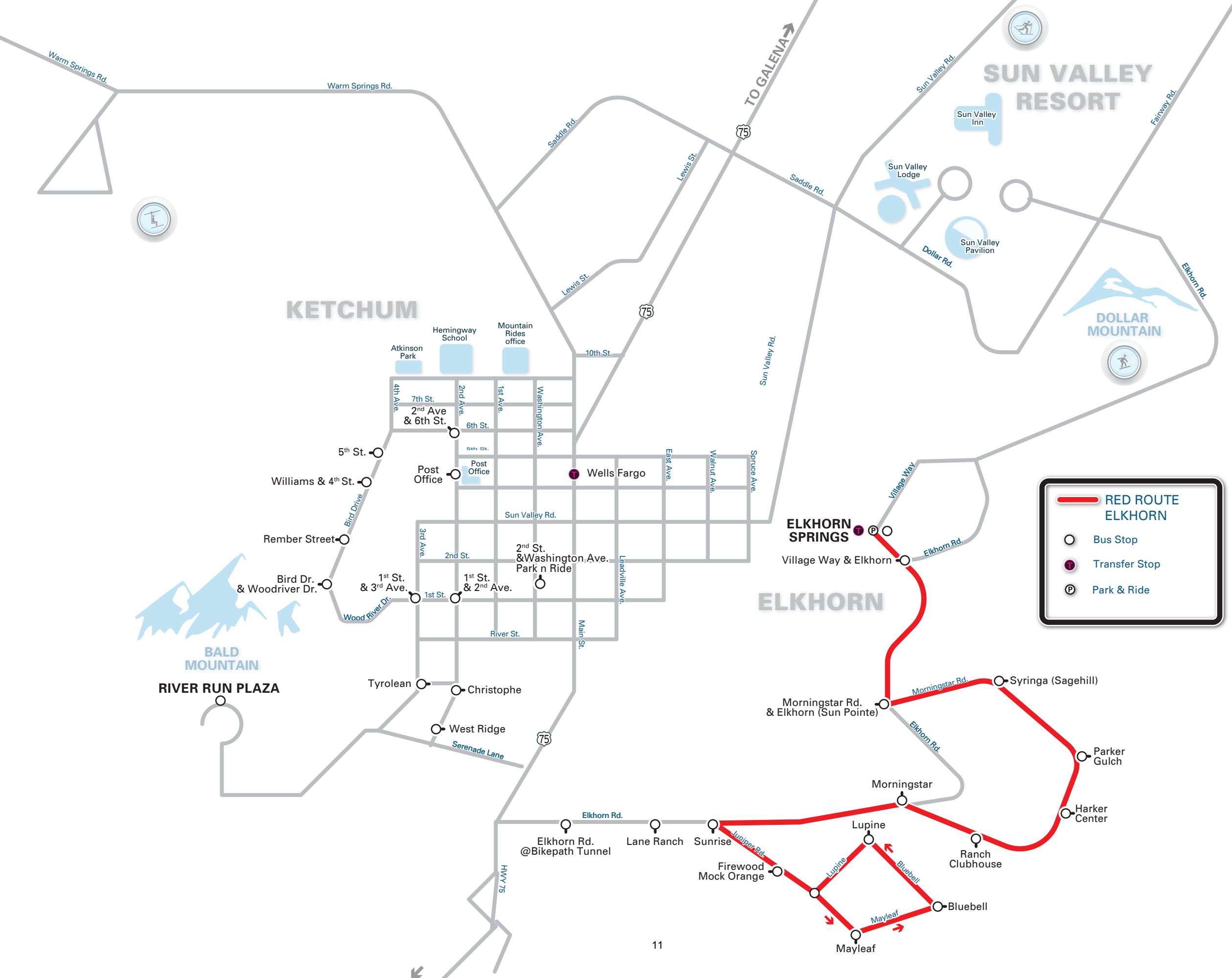


	PM	PM	PM	PM	PM	PM	PM	PM	PM	PM
Depart Juniper & Mayleaf (Twin Creeks) to Elkhorn Springs	5:15	5:40	6:10	6:40	7:10	7:40	8:10	8:40	9:10	9:40
Mayleaf & Bluebell	5:15	5:41	6:11	6:41	7:11	7:41	8:11	8:41	9:11	9:41
Bluebell & Lupine	5:16	5:42	6:12	6:42	7:12	7:42	8:12	8:42	9:12	9:42
Morning Star & Lower Ranch (@Elkhorn Rd)	5:17	5:47	6:17	6:47	7:17	7:47	8:17	8:47	9:17	9:47
Morning Star & Independence (Ranch Clubhouse)	5:18	5:48	6:18	6:48	7:18	7:48	8:18	8:48	9:18	9:48
Morning Star @ Harker Center	5:20	5:50	6:20	6:50	7:20	7:50	8:20	8:50	9:20	9:50
Morning Star & Parker Gulch	5:22	5:52	6:22	6:52	7:22	7:52	8:22	8:52	9:22	9:52
Morning Star & Syringa (Sagehill)	5:24	5:54	6:24	6:54	7:24	7:54	8:24	8:54	9:24	9:54
Morning Star & Elkhorn Rd (Sun Pointe)	5:24	5:54	6:24	6:54	7:24	7:54	8:24	8:54	9:24	9:54
Village Way & Elkhorn Rd	5:26	5:56	6:26	6:56	7:26	7:56	8:26	8:56	9:26	9:56
Arrive Elkhorn Springs	5:29	5:59	6:29	6:59	7:29	7:59	8:29	8:59	9:29	9:59
Depart Elkhorn Springs to Twin Creeks	5:30	6:00	6:30	7:00	7:30	8:00	8:30	9:00	9:30	10:00
Village Way & Elkhorn Rd	5:32	6:02	6:32	7:02	7:32	8:02	8:32	9:02	9:32	10:02
Morning Star & Elkhorn Rd (Sun Pointe)	5:33	6:03	6:33	7:03	7:33	8:03	8:33	9:03	9:33	10:03
Morning Star & Syringa (Sagehill)	5:33	6:03	6:33	7:03	7:33	8:03	8:33	9:03	9:33	10:03
Morning Star & Parker Gulch	5:34	6:04	6:34	7:04	7:34	8:04	8:34	9:04	9:34	10:04
Morning Star @ Harker Center	5:36	6:06	6:36	7:06	7:36	8:06	8:36	9:06	9:36	10:06
Morning Star & Independence (Ranch Clubhouse)	5:36	6:06	6:36	7:06	7:36	8:06	8:36	9:06	9:36	10:06
Morning Star & Elkhorn Rd (Lower Ranch)	5:37	6:07	6:37	7:07	7:37	8:07	8:37	9:07	9:37	10:07
Arrive Juniper & Mayleaf (Twin Creeks)	5:40	6:10	6:40	7:10	7:40	8:10	8:40	9:10	9:40	10:10

Valley Route

The MRTA board authorizes staff to make timing changes on Valley Route legs. Most of these changes affect language on page 4 of the adopted service plan. No legs will be eliminated. These are simple timing issues that need to be worked out in order for the system to work more efficiently.





Mountain Rides Agenda Discussion Item Summary

Date:

4/4/2018

From:

Ben Varner

Discussion Item:

3b. Update on Electric bus and associated infrastructure

Committee Review:

☒ yes
☐ no

Committee
Purview:

Planning, Finance

Fiscal Impact:

Long term Capital Plans, one awarded grant

Related Policy or
Procedural Impact:

Procurement

Background:

MRTA continues to move toward electrification of our fleet. ITD is starting to program the dates for our \$500,000 "Low-No" grant that was awarded last year.

Staff is recommending the following time line for ITD:

Issue bid for electric buses and associated infrastructure: June 1, 2019

Finalize rate structure and power agreement with Idaho Power: July 1, 2019

Award bus bid: August 1, 2019

Pre-build meeting and notice to proceed: August, 2019

Bus Production start and construction of charging infrastructure: Oct. 1, 2019

Receive buses, infrastructure complete: February 15, 2021

Testing and Final Acceptance: March 15, 2021

Mountain Rides Agenda Discussion Item Summary

Date:	<div>4/4/2018</div>	From:	<div>Ben Varner</div>
Discussion Item:	<div>3c. Update on Ketchum Transportation Center</div>		
Committee Review:	<div><div><input checked="" type="radio"/> yes</div><div><input type="radio"/> no</div></div>	Committee Purview:	<div>Both Committees</div>
Fiscal Impact:	<div>Future Capital Budget</div>		
Related Policy or Procedural Impact:	<div></div>		
Background:	<div>General Board and staff discussion/update of Ketchum Multi-Modal center.</div>		