



RECORDED

**REGULAR MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, October 17, 2018, 12:30 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**PRESENT:** Chair Kristin Derrig (Ketchum), Vice-chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), Dave Patrie (Blaine County), Rick Webking (Sun Valley), Jim Finch (Hailey) and Tom Blanchard (Bellevue)

**NOT PRESENT:** Peter Hendricks (Sun Valley)

**ALSO** Mountain Rides Executive Director Wally Morgus

**PRESENT:** Mountain Rides Operations and Maintenance Manager Ben Varner  
Mountain Rides Community & Customer Relations Supervisor Kim MacPherson  
Mountain Rides Bike-Ped Coordinator Michael David

**1. CALL TO ORDER**

Chair Kristin Derrig called to order the meeting of Wednesday, October 17, 2018 at 12:33pm, Secretary Tory Canfield called roll and determined that a quorum was present.

**2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS**

Wally Morgus stated that we are involved with projects with municipalities in the valley. He also said we were going to use the Valley route to help with getting students to after school programs from Bellevue, but we were told not to start it yet. This was stated in the newspaper, but they did not get a statement from Mountain Rides before deadline.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)**

There were none.

**4. Consent Calendar items**

- a. Approve minutes: Regular board meetings for September 19, 2018
- b. Receive/File: Financial Statements and Bills Paid report for August 2018
- c. Receive/file: August 2018 Performance Dashboard report
- d. Receive/file: Finance & Performance Committee, Oct 4, 2018, Minutes
- e. Receive/file: Staff reports from COO, Business Manager, Community & Customer Relations Supervisor, Bicycle-Pedestrian Coordinator, Executive Director
- f. Approve out-of-state travel: Two (2) Driver Trainers...National Transit Institute, Transit Trainer Workshop...Seattle, WA Nov 11-13, 2018
- g. Approve posting for sale: Surplus van inventory (Van #29, ~203,000 miles)

Dave Patrie moved approve the entire consent calendar for items a-g. Grant Gager seconded. The motion passed. Dave Patrie moved approve the consent calendar for items b-g. Grant Gager seconded.

The group discussed the edits to the minutes to reflect what Tory Canfield stated.

Tory Canfield asked to make an adjustment to the minutes regarding the sidewalks and to allow bicycles to have a safe shoulder.

Dave Patrie moved approve the minutes (item 4a) from the regular board meeting with the additions discussed. Tory Canfield seconded. The motion passed. Tom Blanchard and Jim Finch abstained.

**5. Action item:**

*Approve and adopt Mountain Rides' FY2019 Organization & Payscale*

Wally Morgus stated that we did a reorganization from the top down. Staff would like to change the titles to reflect more of a non-profit organization. Wally described the pay chart and the changes proposed.

Dave Patrie asked about the two managers of transit operations. Ben Varner responded that 7-day coverage is what defines that but that we could condense the chart to make it clearer. Jim Finch asked about defining the staff functions for each role especially in Operations.

Wally stated that there is job description work in progress.

The group continued to discuss the job titles, hourly wages, number of job positions and impacts on the budget.

**Jim Finch moved to table action on the FY18 organizational chart and payscale as presented until more information can be provided including the job descriptions and titles. Tory Canfield seconded.**

**Jim Finch amended the motion to approve the hourly pay scale only. The board asks that staff come back with more information on the organizational chart and job descriptions for approval at the next meeting. Tory Canfield seconded. The motion passed.**

**6. Action item:**

*Approve and adopt Mountain Rides' Board of Directors' Resolution 2018.10.17-01, Approving Signatories to the Mountain West Bank Accounts*

Wally Morgus stated that this is the resolution for signatories on the checking account.

Grant Gager said they added the finance director to the list which may be up for discussion.

The check policy is that we have two signatures on every check.

The auditors have suggested for best practices that the finance director NOT be a signer.

**Dave Patrie moved that the Mountain Rides Board of Directors approves and adopts Mountain Rides' Board of Directors' Resolution 2018.10.17-01, Approving Signatories to the Mountain West Bank Accounts subject to the following changes: removing the Director of Finance title and include current titles and future job titles. Tory Canfield seconded.**

**The motion passed.**

**7. Action item:**

*Approve/reject Purchase of Under-insured/Uninsured Motorist Insurance*

Wally Morgus discussed this in the committee. Last year this coverage was offered to us with a premium of \$30,000 which the board rejected. This year they are offering this at \$5000 for reduced coverage (\$50,000 per person/\$100,000 per accident) for the year. Mountain Rides recommends declining this coverage.

Rick Webking asked about the industry practice. Tucker Van Law will contact other agencies and other local municipalities. Grant Gager stated that the City of Ketchum has declined this coverage as well.

**Grant Gager moved to remand this item to the next Finance & Performance committee meeting. Rick Webking seconded, and the motion passed.**

**8. Discussion item:**

*Ketchum Circulator Performance, Summer 2018*

Wally Morgus said the city viewed the Ketchum Circulator as a success for a new small route.

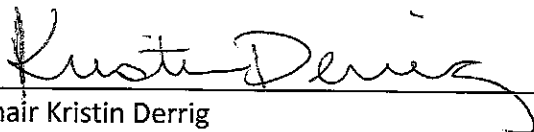
Kim MacPherson said the data in RouteMatch showed people getting on the buses mainly at the hotels: Pennay's, the Tyrolean and the West Ridge.

The board would like to have this service offered in the winter if possible.

Wally Morgus said he will make a presentation to the City of Ketchum for possible future service.

**9. Adjournment**

**Tory Canfield moved to adjourn the meeting at 2:28pm. Rick Webking seconded, and the motion carried unanimously.**

  
Chair Kristin Derrig