



## Mountain Rides Transportation Authority

### PUBLIC NOTICE

#### Agenda for Regular Meeting of the Board of Directors

Wednesday, October 17, 2018, 12:30pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

**Board:** Chair Kristin Derrig (Ketchum), Vice-Chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), David Patrie (Blaine County), Tom Blanchard (Bellevue), Jim Finch (Hailey), Rick Webking (Sun Valley), Peter Hendricks (Sun Valley)

1. Call Meeting to Order
2. Comments from the Chair and Members of the Board
3. Public comment re: items not on the Agenda (including questions from the press)
4. Consent Agenda
  - a. Approve minutes: Regular Board Meeting, Sep 19, 2018 (p.2-4)
  - b. Receive/file: Financial Statements and Bills Paid Report for Aug 2018 (p.5-13)
  - c. Receive/file: Performance Dashboard Report for Aug 2018 (p.14-17)
  - d. Receive/file: Finance & Performance Committee, Oct 4, 2018, Report from Chair
  - e. Receive/file: Finance & Performance Committee, Oct 4, 2018, Minutes (p.18-19)
  - f. Receive/file: Staff Reports from COO, Business Manager, Community & Customer Relations Supervisor, Bicycle-Pedestrian Coordinator, Executive Director (p.20-24)
  - g. Approve out-of-state travel: Two (2) Driver Trainers (Jose Victorino, Ashley Kelbert)...National Transit Institute, Transit Trainer Workshop...Seattle, WA, Nov 11-13, 2018. (p.25)
  - h. Approve posting for sale: Surplus van inventory (Van #29, ~203,000 miles) (p.26)
5. Action item: Approve and Adopt Mountain Rides' FY2019 Organization & Payscale (p.27-32)
6. Action item: Approve and adopt Mountain Rides' Board of Directors' Resolution 2018.10.17-01, Approving Signatories to the Mountain West Bank Accounts (p.33-34)
7. Action item: Approve/reject Purchase of Under-insured / Uninsured Motorist Insurance (p.35-38)
8. Discussion item: Ketchum Circulator Performance, Summer 2018 (p.39-42)
9. Adjourn

*NOTE: Public information on agenda items is available from the Mountain Rides office at 800 1<sup>st</sup> Ave. North, Ketchum, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides two days prior to the meeting at 208-788-7433.*



RECORDED

**REGULAR MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, September 19, 2018, 12:30 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**PRESENT:** Chair Kristin Derrig (Ketchum), Vice-chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), Dave Patrie (Blaine County), Peter Hendricks (Sun Valley) and Rick Webking (Sun Valley)

**NOT PRESENT:** Jim Finch (Hailey) and Tom Blanchard (Bellevue)

**ALSO** Mountain Rides Executive Director Wally Morgus

**PRESENT:** Mountain Rides Business Manager Tucker Van Law  
Mountain Rides Operations and Maintenance Manager Ben Varner  
Mountain Rides Community & Customer Relations Supervisor Kim MacPherson  
Mountain Rides Bike-Ped Coordinator Michael David  
Peter Jensen, *Idaho Mountain Express*

**1. CALL TO ORDER**

Chair Kristin Derrig called to order the meeting of Wednesday, September 19, 2018 at 12:33pm, Secretary Tory Canfield called roll and determined that a quorum was present.

**2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS**

Kristin Derrig stated that she, Grant Gager, Wally Morgus and Tucker Van Law attended the FTA and ITD meeting regarding the grant for the hub. This will be discussed in the next committee meetings.

Tory Canfield stated she likes the new sidewalk improvements on Warm Springs road.

Dave Patrie stated that Main St is the least safe road in Ketchum to ride a bike on. He recommends moving bike traffic to 6<sup>th</sup>.

Dave Patrie and Tory Canfield said there is a need to help route people safely through town.

Wally Morgus stated that ITD's attitude towards Main St is changing and they may be willing to work with the local towns.

Michael David said that there is an emphasis to make crossing Main St safer.

Grant Gager said the City of Ketchum is working on the bike lane issue on Warm Springs road.

Ben Varner said ridership is up 5300 riders system wide for August.

Wally Morgus said we received \$1.5 million low-no grant from the FTA for electric buses and infrastructure.

Michael David said we are up 136% for bikeshare rides this season.

Wally Morgus said the City of Ketchum was calling the Ketchum Circulator a success for a first time route.

### 3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

### 4. Consent Calendar items

- a. Approve minutes: Regular board meetings for August 15, 2018
  - b. Receive/File: Financial Statements and Bills Paid report for July 2018
  - c. Receive/file: July 2018 Performance Dashboard report
  - d. Approve out-of-state travel: Executive Director...Breckenridge, CO, Sept 30 – Oct 3, 2018, to attend biennial *Rural & Intercity Bus Transportation Conference*...RTAP funding in place
- Dave Patrie moved approve the consent calendar less the July 2018 Performance Dashboard. Grant Gager seconded. The motion passed.**

Dave Patrie thinks we need to rejigger the dashboard and asked about updating the dashboard.

**Dave Patrie moved approve to receive and file the July 2018 Performance Dashboard. Tory Canfield seconded. The motion passed.**

### 5. Committee Reports

Planning & Marketing committee report for September

**No meeting this month.**

Finance & Performance committee report for September

Grant Gager said they had a great meeting at the Bellevue facility.

**Committee members receive and file the minutes for Finance & Performance for September.**

### 6. Action item:

*Approve and adopt revisions to Mountain Rides' fiscal year 2018 (Oct 1, 2017 – Sept 30, 2018) Operating Budget*

Tucker Van Law said the budget was presented to the Finance & Performance committee and the committee recommends the board approve the revised budget.

Grant Gager commends staff for their management of the budget regarding rising fuel prices.

**Dave Patrie moved to approve and adopt the revised fiscal year 2018 Operating Budget for Mountain Rides Transportation Authority as presented. Tory Canfield seconded. The motion passed.**

### 7. Action item:

*Approve and adopt Mountain Rides' fiscal year 2019 (Oct 1, 2018 – Sept 30, 2019) budget, including Operating and Capital Funds revenue and expenditures*

Tucker Van Law said he presented the budget to the Finance & Performance committee in detail and the committee recommends approving the budget.

**Rick Webking moved to approve and adopt the fiscal year 2019 Operating and Capital Budgets for Mountain Rides Transportation Authority. Peter Hendricks seconded.**

Dave Patrie asked about the revenue for Galena fares. He also suggested sitting down as a group to decide what we want for a transportation center/hub/improved bus stop.

Wally Morgus said we need a committee to take up the task and need to come up with a good plan going forward.

**The motion passed.**

### 8. Action item:

*Approve and adopt Mountain Rides' fiscal year 2019 Transportation Service Plan*

Wally Morgus said there were no changes relative to the discussion at the August meeting.

**Tory Canfield moved to approve and adopt the fiscal year 2019 Transportation Service Plan for Mountain Rides Transportation Authority with the amendment to add all stops on the Gold Route. Dave Patrie seconded. The motion passed.**

**9. Executive Session**

**At 1:15pm, Kristin Derrig made a motion to go into Executive Session per Idaho code 74-206(1)(c) to discuss real estate and per Idaho Code 74-206(1)(b), to discuss personnel.**

**Rick Webking seconded.**

**Roll call: Kristin Derrig, aye, Grant Gager, aye, Rick Webking, aye, Peter Hendricks, aye, Dave Patrie, aye, and Tory Canfield, aye.**

**1:45pm Peter Hendricks and Grant Gager left the meeting**

**At 2:40pm, Tory Canfield made a motion to end Executive Session. Dave Patrie seconded and the motion carried unanimously.**

**10. Re-convene Open/Public Session**

**11. Comments from the Chair and Members of the Board**

There were none.

**12. Adjournment**

**Tory Canfield moved to adjourn the meeting at 2:45pm. Dave Patrie seconded, and the motion carried unanimously.**

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Chair Kristin Derrig

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**August 2018**

	Aug 18	Budget	% of Budget	Oct '17 - Aug 18	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
41000 · Federal Funding							
41200 · Federal - 5311	15,942.00	60,000.00	26.6%	1,178,647.00	1,178,648.00	100.0%	1,178,648.00
41400 · Federal - 5317	0.00			0.00	0.00	0.0%	0.00
41600 · Federal - SRTS	2,555.00	2,500.00	102.2%	15,211.01	16,500.00	92.2%	18,000.00
41800 · Federal - RTAP	1,040.00	17,510.00	5.9%	17,510.06	17,510.00	100.0%	21,910.06
<b>Total 41000 · Federal Funding</b>	<b>19,537.00</b>	<b>80,010.00</b>	<b>24.4%</b>	<b>1,211,368.07</b>	<b>1,212,658.00</b>	<b>99.9%</b>	<b>1,218,558.06</b>
43000 · Local Funding							
43100 · Local - Ketchum	44,908.33	68,108.33	65.9%	517,191.63	517,191.63	100.0%	562,100.00
43200 · Local - Hailey	5,312.50	5,312.50	100.0%	58,437.50	58,437.50	100.0%	63,750.00
43300 · Local - Bellevue	0.00			4,568.74	4,568.74	100.0%	4,568.74
43400 · Local - Blaine County	9,898.96	9,899.00	100.0%	108,888.52	108,889.00	100.0%	118,788.00
43500 · Local - Sun Valley	21,745.84	21,745.83	100.0%	239,204.20	239,204.13	100.0%	260,950.00
43600 · Local - Sun Valley Company	0.00	-4,250.00	0.0%	161,500.00	161,500.00	100.0%	161,500.00
43700 · Local - Other Business	0.00	2,774.41	0.0%	10,774.41	10,774.41	100.0%	10,774.41
<b>Total 43000 · Local Funding</b>	<b>81,865.63</b>	<b>103,590.07</b>	<b>79.0%</b>	<b>1,100,565.00</b>	<b>1,100,565.41</b>	<b>100.0%</b>	<b>1,182,431.15</b>
44000 · Fares							
44100 · Fares - Valley Cash	11,460.85	7,000.00	163.7%	74,419.04	69,000.00	107.9%	75,000.00
44150 · Fares-Airport Service Cash	0.00			0.00	0.00	0.0%	0.00
44200 · Fares - Valley Passes	14,068.50	15,000.00	93.8%	119,898.21	120,000.00	99.9%	132,000.00
44250 · Fares- Hailey Route- Cash	336.48	400.00	84.1%	5,738.18	5,689.70	100.9%	6,401.70
44300 · Fares - Vanpool	17,442.74	17,700.00	98.5%	149,826.56	142,520.00	105.1%	158,767.64
44400 · Fares - ADA	0.00	-1,606.70	0.0%	60.00	60.00	100.0%	60.00
44500 · Fares- Galena Service	0.00	-6,181.41	0.0%	4,190.59	4,190.59	100.0%	4,190.59
<b>Total 44000 · Fares</b>	<b>43,308.57</b>	<b>32,311.89</b>	<b>134.0%</b>	<b>354,132.58</b>	<b>341,460.29</b>	<b>103.7%</b>	<b>376,419.93</b>
45000 · Revenue							
45100 · Rev - Advertising	800.00	3,500.00	22.9%	68,625.00	68,500.00	100.2%	71,525.00
45450 · Rev - Misc.	0.00	-500.00	0.0%	0.00	0.00	0.0%	0.00
45500 · Rev - Charter/Special Event	5,775.00	14,000.00	41.3%	19,873.75	20,000.00	99.4%	21,498.75
45600 · Rev - Bike Share- Bike Swap	521.40	600.10	86.9%	1,410.10	1,258.10	112.1%	1,410.10
<b>Total 45000 · Revenue</b>	<b>7,096.40</b>	<b>17,600.10</b>	<b>40.3%</b>	<b>89,908.85</b>	<b>89,758.10</b>	<b>100.2%</b>	<b>94,433.85</b>
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	925.00	0.0%	1,925.00	1,925.00	100.0%	1,925.00
47300 · Priv. Donation - Other	0.00			0.00	0.00	0.0%	0.00
<b>Total 47000 · Private Donations</b>	<b>0.00</b>	<b>925.00</b>	<b>0.0%</b>	<b>1,925.00</b>	<b>1,925.00</b>	<b>100.0%</b>	<b>1,925.00</b>
48000 · Transfers							
48400 · Transfer - Housing Fund	1,333.34	1,333.34	100.0%	14,666.74	14,666.74	100.0%	16,000.00
<b>Total 48000 · Transfers</b>	<b>1,333.34</b>	<b>1,333.34</b>	<b>100.0%</b>	<b>14,666.74</b>	<b>14,666.74</b>	<b>100.0%</b>	<b>16,000.00</b>
49000 · Interest Income	188.49	1,265.40	14.9%	1,914.31	1,345.40	142.3%	1,445.40
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	15,000.00
49810 · Returned Check Charges	0.00	25.00	0.0%	25.00	25.00	100.0%	25.00
<b>Total Income</b>	<b>153,329.43</b>	<b>237,060.80</b>	<b>64.7%</b>	<b>2,774,505.55</b>	<b>2,762,403.94</b>	<b>100.4%</b>	<b>2,906,238.39</b>
<b>Gross Profit</b>	<b>153,329.43</b>	<b>237,060.80</b>	<b>64.7%</b>	<b>2,774,505.55</b>	<b>2,762,403.94</b>	<b>100.4%</b>	<b>2,906,238.39</b>
<b>Expense</b>							
51000 · Payroll Expenses							
51100 · Salaries and Wages	112,639.56	41,530.63	271.2%	1,348,170.19	1,348,530.63	100.0%	1,461,530.63
51300 · FICA Expense	6,761.66	2,761.27	244.9%	81,162.93	81,181.27	100.0%	87,961.27
51350 · Medicare Tax Expense	1,581.36	768.31	205.8%	18,981.67	19,066.31	99.6%	20,564.31
51400 · Retirement Plan Expenses	27,794.86	6,981.06	398.1%	81,775.92	81,981.06	99.7%	106,981.06
51500 · Workers Comp Expense	15,337.00	0.00	100.0%	53,059.00	53,059.00	100.0%	53,059.00

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**August 2018**

	Aug 18	Budget	% of Budget	Oct '17 - Aug 18	YTD Budget	% of Budget	Annual Budget
51600 · SUI Expense	657.90	-10,922.17	-6.0%	8,637.57	8,682.83	99.5%	9,432.83
51650 · FUTA Expense	0.00			0.00	0.00	0.0%	0.00
51700 · Medical Ins. Expense	19,828.36	19,834.20	100.0%	202,992.56	203,164.20	99.9%	224,164.20
51800 · Dental Ins. Expense	0.00			0.00	0.00	0.0%	0.00
51900 · Employee Assistance expense	0.00			0.00	0.00	0.0%	0.00
51950 · Employee Performance Bonus	0.00	2,251.99	0.0%	5,751.99	5,751.99	100.0%	5,751.99
51000 · Payroll Expenses - Other	118.50	23.25	509.7%	1,558.75	1,683.25	92.6%	1,683.25
<b>Total 51000 · Payroll Expenses</b>	<b>184,719.20</b>	<b>63,228.54</b>	<b>292.1%</b>	<b>1,802,090.58</b>	<b>1,803,100.54</b>	<b>99.9%</b>	<b>1,971,128.54</b>
52000 · Insurance Expense							
52100 · Ins. - Vehicles	9,463.17	9,788.17	96.7%	104,419.85	104,419.87	100.0%	113,883.00
52150 · Ins- Deductibles/claims	695.00	4,392.83	15.8%	8,892.83	8,892.83	100.0%	8,892.83
<b>Total 52000 · Insurance Expense</b>	<b>10,158.17</b>	<b>14,181.00</b>	<b>71.6%</b>	<b>113,312.68</b>	<b>113,312.70</b>	<b>100.0%</b>	<b>122,775.83</b>
53000 · Professional Fees							
53100 · Accounting & Audit	855.00	2,567.50	33.3%	19,642.50	19,887.50	98.8%	20,987.50
53200 · IT Systems	543.75	-480.00	-113.3%	4,592.50	4,520.00	101.6%	5,020.00
53400 · Legal Fees	720.00	20.00	3,600.0%	3,340.00	3,020.00	110.6%	3,220.00
53450 · Planning/ Design	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
53475 · Medical	143.00	2,111.00	6.8%	1,754.00	2,111.00	83.1%	2,611.00
53500 · Other Professional Fees	122.13	9,613.85	1.3%	15,235.98	14,613.85	104.3%	15,113.85
<b>Total 53000 · Professional Fees</b>	<b>2,383.88</b>	<b>13,832.35</b>	<b>17.2%</b>	<b>44,564.98</b>	<b>44,152.35</b>	<b>100.9%</b>	<b>46,952.35</b>
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	309.13	319.11	96.9%	5,128.24	5,319.11	96.4%	5,819.11
54300 · Office Equipment	0.00	300.00	0.0%	3,271.13	3,200.00	102.2%	3,500.00
<b>Total 54000 · Equipment/ Tool Expense</b>	<b>309.13</b>	<b>619.11</b>	<b>49.9%</b>	<b>8,399.37</b>	<b>8,519.11</b>	<b>98.6%</b>	<b>9,319.11</b>
55000 · Rent and Utilities							
55200 · Utilities	1,131.80	-691.70	-163.6%	18,540.10	18,708.30	99.1%	20,008.30
<b>Total 55000 · Rent and Utilities</b>	<b>1,131.80</b>	<b>-691.70</b>	<b>-163.6%</b>	<b>18,540.10</b>	<b>18,708.30</b>	<b>99.1%</b>	<b>20,008.30</b>
56000 · Supplies							
56200 · Janitorial & Safety Supplies	424.80	-272.42	-155.9%	6,902.38	7,227.58	95.5%	7,977.58
56300 · Department & Office Supplies	152.89	-544.70	-28.1%	3,763.94	3,955.30	95.2%	4,505.30
56400 · Uniforms	229.76	81.37	282.4%	7,611.13	7,481.37	101.7%	7,781.37
56500 · Postage and Delivery	100.00	-122.43	-81.7%	725.70	627.57	115.6%	702.57
<b>Total 56000 · Supplies</b>	<b>907.45</b>	<b>-858.18</b>	<b>-105.7%</b>	<b>19,003.15</b>	<b>19,291.82</b>	<b>98.5%</b>	<b>20,966.82</b>
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	-932.02	0.0%	617.98	717.98	86.1%	917.98
57200 · Building Repairs/Maintenance	823.96	250.00	329.6%	10,489.42	11,600.00	90.4%	12,000.00
57250 · Bus Stop Repairs/Maint	14.32	-1,860.42	-0.8%	953.90	1,439.58	66.3%	1,539.58
57300 · Grounds Repairs/Maintenance	227.50	-1,255.04	-18.1%	5,372.46	5,344.96	100.5%	5,544.96
57400 · Bike Share Repairs/Maintenance	35.18	0.00	100.0%	35.18	0.00	100.0%	0.00
57500 · Janitorial Services	182.00	-1,039.00	-17.5%	4,543.00	4,561.00	99.6%	4,761.00
<b>Total 57000 · Repairs and Maintenance</b>	<b>1,282.96</b>	<b>-4,836.48</b>	<b>-26.5%</b>	<b>22,011.94</b>	<b>23,663.52</b>	<b>93.0%</b>	<b>24,763.52</b>
58000 · Communications Expense							
58100 · Office Phone Expense	329.37	11.71	2,812.7%	3,762.90	3,761.71	100.0%	4,136.71
58200 · Cell & Two-Way Mobile	958.57	713.66	134.3%	9,597.23	9,463.66	101.4%	10,338.66
58300 · Internet/Website	320.98	1,879.28	17.1%	4,358.46	4,379.28	99.5%	4,629.28
58400 · On-Board Vehicle Computers	0.00	1,200.00	0.0%	19,100.00	18,700.00	102.1%	19,100.00
<b>Total 58000 · Communications Expense</b>	<b>1,608.92</b>	<b>3,804.65</b>	<b>42.3%</b>	<b>36,818.59</b>	<b>36,304.65</b>	<b>101.4%</b>	<b>38,204.65</b>
59000 · Travel and Training							
59100 · Vehicle/Airfare	877.43	7,147.00	12.3%	9,454.43	9,447.00	100.1%	9,547.00
59200 · Lodging	2,421.24	6,458.20	37.5%	8,576.92	8,258.20	103.9%	8,358.20
59300 · Food/Meals/Entertainment	716.45	828.46	86.5%	2,374.91	2,278.46	104.2%	2,378.46

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**August 2018**

	Aug 18	Budget	% of Budget	Oct '17 - Aug 18	YTD Budget	% of Budget	Annual Budget
59400 · Training/Education	375.40	7,753.01	4.8%	12,083.41	11,753.01	102.8%	11,753.01
59500 · Safety Curriculum	0.00	-1,886.97	0.0%	113.03	113.03	100.0%	113.03
<b>Total 59000 · Travel and Training</b>	<b>4,390.52</b>	<b>20,299.70</b>	<b>21.6%</b>	<b>32,602.70</b>	<b>31,849.70</b>	<b>102.4%</b>	<b>32,149.70</b>
<b>60000 · Business Expenses</b>							
60100 · Vehicle Registration Fees	92.00	-405.00	-22.7%	207.00	175.00	118.3%	235.00
60400 · Membership,Dues & Subscriptions	207.81	1,637.51	12.7%	5,381.92	4,837.51	111.3%	5,237.51
60500 · Bank Fees	143.04	-83.99	-170.3%	439.05	336.01	130.7%	376.01
60700 · Bad Debt	0.00	0.01	0.0%	0.01	0.01	100.0%	0.01
<b>Total 60000 · Business Expenses</b>	<b>442.85</b>	<b>1,148.53</b>	<b>38.6%</b>	<b>6,027.98</b>	<b>5,348.53</b>	<b>112.7%</b>	<b>5,848.53</b>
<b>61000 · Advertising</b>							
61100 · Print Advertising	426.09	-2,831.44	-15.0%	9,194.65	8,768.56	104.9%	9,268.56
61200 · Radio Advertising	0.00	-280.00	0.0%	1,120.00	1,120.00	100.0%	1,120.00
61300 · Online Advertising	7.70	-240.25	-3.2%	1,095.80	1,059.75	103.4%	1,159.75
61400 · Vehicle Graphics	1,942.00	-93.50	-2,077.0%	5,848.50	3,906.50	149.7%	6,906.50
61500 · Bus Adv. Contract	0.00			0.00	0.00	0.0%	0.00
<b>Total 61000 · Advertising</b>	<b>2,375.79</b>	<b>-3,445.19</b>	<b>-69.0%</b>	<b>17,258.95</b>	<b>14,854.81</b>	<b>116.2%</b>	<b>18,454.81</b>
<b>62000 · Marketing and Promotion</b>							
62100 · Info. Displays-Stop Signage	76.00	-960.04	-7.9%	4,039.96	4,039.96	100.0%	4,539.96
62200 · Graphic Design	214.50	2,958.00	7.3%	8,658.00	8,958.00	96.7%	9,258.00
62300 · Promotional Items	1,560.00	5,197.09	30.0%	4,757.09	6,197.09	76.8%	6,197.09
62400 · Customer Events and Misc.	0.00	-531.62	0.0%	198.38	288.38	68.8%	378.38
62500 · Staff Appreciation/ Events	284.56	2,744.79	10.4%	6,129.35	6,544.79	93.7%	6,644.79
<b>Total 62000 · Marketing and Promotion</b>	<b>2,135.06</b>	<b>9,408.22</b>	<b>22.7%</b>	<b>23,782.78</b>	<b>26,028.22</b>	<b>91.4%</b>	<b>27,018.22</b>
<b>63000 · Printing and Reproduction</b>							
63100 · Copies, Passes & Flyers	353.66	1,532.47	23.1%	4,407.87	4,472.47	98.6%	4,752.47
63200 · Schedules, Maps & Brochures	0.00	303.35	0.0%	10,303.35	10,303.35	100.0%	10,303.35
63000 · Printing and Reproduction - Other	0.00			0.00	0.00	0.0%	0.00
<b>Total 63000 · Printing and Reproduction</b>	<b>353.66</b>	<b>1,835.82</b>	<b>19.3%</b>	<b>14,711.22</b>	<b>14,775.82</b>	<b>99.6%</b>	<b>15,055.82</b>
<b>64000 · Fuel Expense</b>	<b>28,089.07</b>	<b>63,041.41</b>	<b>44.6%</b>	<b>252,130.48</b>	<b>258,041.41</b>	<b>97.7%</b>	<b>276,041.41</b>
<b>65000 · Vehicle Maintenance</b>							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	332.37	1,321.02	25.2%	4,153.39	3,821.02	108.7%	3,821.02
65100 · Parts Expense - Other	14,858.86	11,746.64	126.5%	97,790.12	90,246.64	108.4%	98,246.64
<b>Total 65100 · Parts Expense</b>	<b>15,191.23</b>	<b>13,067.66</b>	<b>116.3%</b>	<b>101,943.51</b>	<b>94,067.66</b>	<b>108.4%</b>	<b>102,067.66</b>
65200 · Fluids Expense	3,575.89	4,153.30	86.1%	21,329.19	19,253.30	110.8%	20,653.30
65300 · Tires Expense	963.07	3,088.72	31.2%	35,051.79	36,088.72	97.1%	38,088.72
65400 · Purchased Services	0.00	713.73	0.0%	4,313.73	4,813.73	89.6%	5,213.73
65500 · Vehicle Computer/Diagnostic	720.00	1,418.37	50.8%	4,938.37	4,618.37	106.9%	5,018.37
65600 · Vehicle Glass/Windshield Repai	1,170.05	683.60	171.2%	5,853.65	5,183.60	112.9%	5,683.60
65700 · Shop Supplies	452.90	70.13	645.8%	3,323.03	3,270.13	101.6%	3,670.13
<b>Total 65000 · Vehicle Maintenance</b>	<b>22,073.14</b>	<b>23,195.51</b>	<b>95.2%</b>	<b>176,753.27</b>	<b>167,295.51</b>	<b>105.7%</b>	<b>180,395.51</b>
<b>69500 · Contribution to Fund Balance</b>	<b>1,250.00</b>	<b>1,250.00</b>	<b>100.0%</b>	<b>13,750.00</b>	<b>13,750.00</b>	<b>100.0%</b>	<b>97,155.27</b>
<b>69810 · Bank Service Charges</b>	<b>0.00</b>			<b>0.00</b>			
<b>Total Expense</b>	<b>263,611.60</b>	<b>206,013.29</b>	<b>128.0%</b>	<b>2,601,758.77</b>	<b>2,598,996.99</b>	<b>100.1%</b>	<b>2,906,238.39</b>
<b>Net Ordinary Income</b>	<b>-110,282.17</b>	<b>31,047.51</b>	<b>-355.2%</b>	<b>172,746.78</b>	<b>163,406.95</b>	<b>105.7%</b>	<b>0.00</b>
<b>Net Income</b>	<b>-110,282.17</b>	<b>31,047.51</b>	<b>-355.2%</b>	<b>172,746.78</b>	<b>163,406.95</b>	<b>105.7%</b>	<b>0.00</b>

## MRTA - Operations Main

## Checks Issued

As of August 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						278,964.38
Check	08/01/2018	7889	III-A Trust	Billing Period 08/01/2018 - 08/31/2018 <b>Health Ins</b>	-23,555.00	255,409.38
Liability Check	08/01/2018	ACH	Aflac	DQR88	-323.76	255,085.62
Check	08/01/2018	7910	Jon Pace	Purchase Truck <b>Maintenance Truck</b>	-7,500.00	247,585.62
Deposit	08/01/2018			Deposit	106.27	247,691.89
Deposit	08/02/2018			Deposit	70.00	247,761.89
Deposit	08/02/2018			Deposit	657.07	248,418.96
Deposit	08/03/2018			Deposit	1,040.00	249,458.96
Deposit	08/03/2018			Deposit	1,585.55	251,044.51
Liability Check	08/06/2018	ACH	Idaho State Tax Commission	000186434	-3,038.00	248,006.51
Bill Pmt -Check	08/06/2018	7911	Napa Auto Parts	3752	-819.51	247,187.00
Bill Pmt -Check	08/06/2018	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-19.99	247,167.01
Bill Pmt -Check	08/06/2018	7912	AC Houston Lumber Company	16203-1	-17.98	247,149.03
Bill Pmt -Check	08/06/2018	7913	Access Idaho		-54.74	247,094.29
Bill Pmt -Check	08/06/2018	7914	Alsco	005517	-456.95	246,637.34
Bill Pmt -Check	08/06/2018	7915	Atkinsons' Grocery	Acct #5805	-72.08	246,565.26
Bill Pmt -Check	08/06/2018	7916	Certified Folder Display Service, I...	14-0086946	-76.00	246,489.26
Bill Pmt -Check	08/06/2018	7917	City of Bellevue'	RIDES1- 121 Clover St	-114.61	246,374.65
Bill Pmt -Check	08/06/2018	7918	City of Ketchum		-270.36	246,104.29
Bill Pmt -Check	08/06/2018	7919	Clear Creek Disposal	1327	-98.08	246,006.21
Bill Pmt -Check	08/06/2018	7920	Clear Mind Graphics, Inc		-227.50	245,778.71
Bill Pmt -Check	08/06/2018	7921	Clearwater Landscaping		-177.50	245,601.21
Bill Pmt -Check	08/06/2018		Cummins Rocky Mountain LLC	QuickBooks generated zero amount transaction fo...	0.00	245,601.21
Bill Pmt -Check	08/06/2018	7922	Express Publishing Inc.		-48.30	245,552.91
Bill Pmt -Check	08/06/2018	7923	GEM State Paper & Supply Co.	105020	-57.73	245,495.18
Bill Pmt -Check	08/06/2018	7924	Gem State Welders Supply Inc.		-8.06	245,487.12
Bill Pmt -Check	08/06/2018	7925	Gillig, LLC	36869601	-582.69	244,904.43
Bill Pmt -Check	08/06/2018	7926	Greyhound Design		-42.50	244,861.93
Bill Pmt -Check	08/06/2018	7927	Hawley Graphics, Inc.		-1,664.25	243,197.68
Bill Pmt -Check	08/06/2018	7928	Integrated Technologies		-44.76	243,152.92
Bill Pmt -Check	08/06/2018	7929	ITD - Special Plates		-23.00	243,129.92
Bill Pmt -Check	08/06/2018	7930	Ketchum Computers, Inc.		-471.25	242,658.67
Bill Pmt -Check	08/06/2018	7931	Kimberly L Richmond	7/16/18 - 7/31/18	-517.50	242,141.17
Bill Pmt -Check	08/06/2018	7932	Les Schwab	117-00888	-11.37	242,129.80
Bill Pmt -Check	08/06/2018	7933	Lost in Translation		-27.63	242,102.17
Bill Pmt -Check	08/06/2018	7934	Minert & Associates		-98.00	242,004.17
Bill Pmt -Check	08/06/2018	7935	Northern Tool & Equipment	Cust Acct #220930	-349.99	241,654.18
Bill Pmt -Check	08/06/2018	7936	River Run Auto Parts, Inc.	7025	-27.12	241,627.06
Bill Pmt -Check	08/06/2018	7937	Roberts Electric		-1,544.27	240,082.79
Bill Pmt -Check	08/06/2018	7938	United Oil	38068	-15,278.62	224,804.17
Bill Pmt -Check	08/06/2018	7939	Webb Landscape	Cust #MOU005	-1,202.96	223,601.21
Bill Pmt -Check	08/06/2018	7940	White Cloud Communications Inc.		-336.00	223,265.21
Liability Check	08/07/2018	E-pay	United States Treasury	82-0382250 QB Tracking # 1695963918	-12,514.42	210,750.79
Deposit	08/07/2018			Deposit	1,847.50	212,598.29
Liability Check	08/08/2018		QuickBooks Payroll Service	Created by Payroll Service on 08/07/2018	-43,197.07	169,401.22
Deposit	08/08/2018			Deposit	521.40	169,922.62
Deposit	08/08/2018			Deposit	1,243.38	171,166.00
Paycheck	08/09/2018	DD	Aguilar, Hortencia	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Andazola, Jesus	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Conlago, Maira P.	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	David, Michael	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Gray, Stuart	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Harter, Hilary	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Hoechtl, Gerhard	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Johnson, Mark F	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Kelbert, Ashley	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Kelly, David W	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Knudson, Michael W	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Leon, Teofilo O	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	MacPherson, Kim	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Morgus, Wallace	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Nestor, Robert A	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Obland, Bryan	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Parker, Michael J	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Romero-Campos, Raul	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Russell, Tiffany	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Schultz, Margaret	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Selisch, Kurt	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Spalding, Richard L	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Sproule, William	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Tellez, Carlos	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Uberuaga, Richard S	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Van Law, Tucker G	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Varner, Benjamin N	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Victorino, Jose L	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Wahlgren, Allan	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Walsh, Murray S.	Direct Deposit	0.00	171,166.00
Paycheck	08/09/2018	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	171,166.00
Liability Check	08/09/2018	7941	Idaho Child Support Receipting	326231	-200.76	170,965.24
Deposit	08/09/2018			Deposit	3,795.04	174,760.28
Deposit	08/09/2018			Deposit	83.70	174,843.98
Deposit	08/09/2018			Deposit	425.46	175,269.44
Bill Pmt -Check	08/10/2018	7942	State Insurance Fund	Policy # 495600 <b>Workers Comp</b>	-15,337.00	159,932.44
Deposit	08/10/2018			Deposit	7,423.40	167,355.84
Deposit	08/10/2018			Deposit	294.73	167,650.57
Bill Pmt -Check	08/13/2018	7943	Cummins Rocky Mountain LLC		-246.17	167,404.40
Bill Pmt -Check	08/13/2018	7944	Business As Usual		-207.49	167,196.91
Bill Pmt -Check	08/13/2018	7945	Cintas	Cust #16952	-75.75	167,121.16



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Accrual Basis

## MRTA - Operations Main

## Checks Issued

As of August 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance	
Bill Pmt -Check	08/13/2018	7946	Copy & Print		-163.23	166,957.93	
Bill Pmt -Check	08/13/2018	7947	Jackson Group Peterbilt	3551	-281.86	166,676.07	
Bill Pmt -Check	08/13/2018	7948	Johnny G's Sub Shack		-68.04	166,608.03	
Bill Pmt -Check	08/13/2018	7949	L.L. Green's Hardware	422	-14.32	166,593.71	
Bill Pmt -Check	08/13/2018	7950	Lost in Translation		-38.25	166,555.46	
Bill Pmt -Check	08/13/2018	7951	Quality Tool Connection Inc.	48	-82.95	166,472.51	
Bill Pmt -Check	08/13/2018	7952	Rush Truck Centers	R567941	-680.00	165,792.51	
Bill Pmt -Check	08/13/2018	7953	Wells Fargo	4856200370127790	See Wells Fargo Statement	-1,859.84	163,932.67
Bill Pmt -Check	08/13/2018	7954	UPS Store - 2444 (Ketchum)		-66.43	163,866.24	
Bill Pmt -Check	08/13/2018	ACH	American Funds	plan ID BRK100102	Retirement	-27,624.86	136,241.38
Deposit	08/14/2018			Deposit	1,623.78	137,865.16	
Deposit	08/15/2018			Deposit	216,817.00	354,682.16	
Deposit	08/15/2018			Deposit	80,948.50	435,630.66	
Deposit	08/17/2018			Deposit	50.00	435,680.66	
Bill Pmt -Check	08/17/2018	7955	ITD - Special Plates		-69.00	435,611.66	
Deposit	08/17/2018			Deposit	2,910.00	438,521.66	
Deposit	08/17/2018			Deposit	1,472.09	439,993.75	
Bill Pmt -Check	08/20/2018	ACH	Idaho Power Acct#2204788885	Acct #2204788885	-269.89	439,723.86	
Bill Pmt -Check	08/20/2018	ACH	Verizon Wireless	942013229	-59.47	439,664.39	
Bill Pmt -Check	08/20/2018	7956	GEM State Paper & Supply Co.	105020	-135.54	439,528.85	
Bill Pmt -Check	08/20/2018	7957	Ben Varner'	expense reimbursement	Run Cutters Course	-1,210.51	438,318.34
Bill Pmt -Check	08/20/2018	7958	Diamond Manufacturing Inc	Cust ID #1IDSVKART	Fare Box Vault	-870.00	437,448.34
Bill Pmt -Check	08/20/2018	7959	Gillig, LLC	36869601		-3,309.56	434,138.78
Bill Pmt -Check	08/20/2018	7960	Hawley Graphics, Inc.		-330.00	433,808.78	
Bill Pmt -Check	08/20/2018	7961	Ketchum Computers, Inc.		-72.50	433,736.28	
Bill Pmt -Check	08/20/2018	7962	Kimberly L Richmond	8/1/18 - 8/15/18	-450.00	433,286.28	
Bill Pmt -Check	08/20/2018	7963	Luminator Mass Transit, LLC		-1,494.20	431,792.08	
Bill Pmt -Check	08/20/2018	7964	Superior Door Co.		-382.00	431,410.08	
Bill Pmt -Check	08/20/2018	7965	Tiffany Russell (Vendor)		-43.00	431,367.08	
Bill Pmt -Check	08/20/2018	7966	United Oil	38068	-13,864.77	417,502.31	
Bill Pmt -Check	08/20/2018	7967	Window Welder Inc.		-264.01	417,238.30	
Liability Check	08/21/2018	E-pay	United States Treasury	82-0382250 QB Tracking # -779835182	-12,963.62	404,274.68	
Liability Check	08/22/2018		QuickBooks Payroll Service	Created by Payroll Service on 08/21/2018	-44,501.31	359,773.37	
Deposit	08/22/2018			Deposit	3,933.00	363,706.37	
Deposit	08/22/2018			Deposit	770.00	364,476.37	
Deposit	08/22/2018			Deposit	597.00	365,073.37	
Deposit	08/22/2018			Deposit	540.00	365,613.37	
Paycheck	08/23/2018	DD	Aguilar, Hortencia	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Andazola, Jesus	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Conlago, Maira P.	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	David, Michael	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Finch, James F	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Gray, Stuart	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Harter, Hilary	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Johnson, Mark F	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Hoechtl, Gerhard	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Knudson, Michael W	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Kelbert, Ashley	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Kelly, David W	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Leon, Teofilo O	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	MacPherson, Kim	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Morgus, Wallace	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Nestor, Robert A	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Obland, Bryan	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Romero-Campos, Raul	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Russell, Tiffany	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Schultz, Margaret	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Selisch, Kurt	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Spalding, Richard L	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Sproule, William	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Tellez, Carlos	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Uberuaga, Richard S	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Van Law, Tucker G	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Varner, Benjamin N	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Victorino, Jose L	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Wahlgren, Allan	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Walsh, Murray S.	Direct Deposit	0.00	365,613.37	
Paycheck	08/23/2018	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	365,613.37	
Liability Check	08/23/2018	7968	Idaho Child Support Receipting	326231	-200.76	365,412.61	
Deposit	08/24/2018			Deposit	3,204.52	368,617.13	
Deposit	08/24/2018			Deposit	280.00	368,897.13	
Deposit	08/24/2018			Deposit	252.78	369,149.91	
Deposit	08/24/2018			Deposit	717.85	369,867.76	
Bill Pmt -Check	08/27/2018	ACH	CenturyLink	208-726-1690 623B	-36.04	369,831.72	
Bill Pmt -Check	08/27/2018	ACH	Cox Communications	Acct #0012401205184001	-230.12	369,601.60	
Bill Pmt -Check	08/27/2018	7970	Allstar Property Services, Inc.		-182.00	369,419.60	
Bill Pmt -Check	08/27/2018	7971	AmeriBen Solutions/IEC Group		-170.00	369,249.60	
Bill Pmt -Check	08/27/2018	7972	Ben Varner'	expense reimbursement	ITD Summit	-737.10	368,512.50
Bill Pmt -Check	08/27/2018	7973	Cummins Rocky Mountain LLC		-4,414.06	364,098.44	
Bill Pmt -Check	08/27/2018	7974	Gillig, LLC	36869601	-417.30	363,681.14	
Bill Pmt -Check	08/27/2018	7975	Lost in Translation		-38.25	363,642.89	
Bill Pmt -Check	08/27/2018	7976	Rush Truck Centers	R567941	-185.96	363,456.93	
Bill Pmt -Check	08/27/2018	7977	Schaeffer MFG. CO.	1140316	-1,749.76	361,707.17	
Bill Pmt -Check	08/27/2018	7978	Tucker Van Law	expense reimbursement	ITD Summit	-538.41	361,168.76
Bill Pmt -Check	08/27/2018	7979	Wally Morgus	expense reimbursement	ITD Summit	-707.91	360,460.85
Bill Pmt -Check	08/27/2018	7980	Mike Knudson	expense reimbursement	Run Cutter Course	-775.03	359,685.82
Bill Pmt -Check	08/27/2018	7981	Gillig, LLC	36869601		-2,423.38	357,262.44
Bill Pmt -Check	08/27/2018	7982	Lawson Products, Inc.	Acc# 10140112		-397.30	356,865.14

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Accrual Basis

## MRTA - Operations Main

## Checks Issued

As of August 31, 2018

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	08/28/2018	Transfer	III-A Trust		0.00	356,865.14
Deposit	08/28/2018			Deposit	55,143.33	412,008.47
Deposit	08/28/2018			Deposit	1,636.00	413,644.47
Deposit	08/29/2018			Deposit	1,168.75	414,813.22
Deposit	08/29/2018			Deposit	2,811.65	417,624.87
Deposit	08/29/2018			Deposit	13,748.00	431,372.87
Liability Check	08/29/2018	ACH	Aflac	DQR88	-323.76	431,049.11
Deposit	08/29/2018			Deposit	11,362.32	442,411.43
Check	08/30/2018	ACH	Mountain West Bank	Returned check - Sara Meeks	-75.00	442,336.43
Check	08/30/2018	ACH	Mountain West Bank	Chargeback fee - Sara Meeks	-2.00	442,334.43
Deposit	08/30/2018			Deposit	1,067.22	443,401.65
Deposit	08/31/2018			Deposit	7,500.00	450,901.65
Check	08/31/2018	ACH	Capital Equipment Fund	local fund April - Sept	-43,340.61	407,561.04
Deposit	08/31/2018			Deposit	1,340.00	408,901.04
Deposit	08/31/2018			Interest	13.14	408,914.18
Total 11100 · Mountain West Checking					129,949.80	408,914.18
<b>TOTAL</b>					<b>129,949.80</b>	<b>408,914.18</b>

After review, to the best of my knowledge each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

 Signed

Business Manager Title

\_\_\_\_\_ Date

## Wells Fargo

Date	Type	Reference	Original Amt.	Balance Due	8/13/2018 Discount	Payment
7/31/2018	Bill	Jul	2,220.65	2,220.65		2,220.65
6/30/2018	Credit	Jun	-360.81	-360.81		-360.81
					Check Amount	1,859.84

## Mountain Rides Transportation Authority - Facilities Fund

0374

## Wells Fargo

Date	Type	Reference	Original Amt.	Balance Due	8/13/2018 Discount	Payment
7/31/2018	Bill	Jul	624.73	624.73		624.73
					Check Amount	624.73

- Bus stop improvements

## Mountain West Check

624.73

PRODUCT DLT103

USE WITH 91683 ENVELOPE

Deluxe Corporation 1-800-328-0304 or www.deluxe.com/shop

0080

E844DF SLXRX1 04/18/2017 19:52



## Rate Information

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	15.990%	.04380%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	25.740%	.07052%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

## Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
KIMBERLY MACPHERSON	7328	7,500	\$2,845.38

## Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans Post Reference Number Description Credits Charges

### Transaction Summary For KIMBERLY MACPHERSON Sub Account Number Ending In 7328

07/02	07/03	2444500J800YHTYBG	USPS PO 1507000313 BELLEVUE ID		6.70
07/12	07/12	2469216JH2Y1R21YK	VBS*VONAGE BUSINESS 866-901-0242 GA		293.32
07/13	07/13	2443099JJB9AYM28	MSFT * E020065CU6 800-642-7676 WA		41.25
07/18	07/18	2443106JP0RMSVNS3	ADOBE *ACROBAT STD 800-833-6687 CA		14.99
07/18	07/18	2469216JP2X7D0VVV	COURTYARD BY MARRIOTT OXFORD AL		297.48
07/19	07/19	2469216JR2XV5FGF1	DROPBOX*TT7HHQ3RHBFN DROPBOX.COM CA		980.00
07/21	07/21	2420429JS003ATRYW	FACEBK 9FEB8JEKH2 650-5434800 CA		2.13
07/21	07/21	2443106JS0RTGETPB	ADOBE SYSTEMS INC 800-443-8158 CA		34.99
07/21	07/21	2443106JS0RTG5LH9	ADOBE SYSTEMS INC 800-443-8158 CA		29.98
07/24	07/24	2443105JX0RK72KWM	HOSTGATOR.COM 866-964-2867 TX		358.20
07/28	07/28	2420429K0005J5KWH	FACEBK GCTANG6KH2 650-5434800 CA		15.97
07/28	07/28	2420429K000583MSY	FACEBK HCTANG6KH2 650-5434800 CA		9.03
07/28	07/28	2420429K1003FBLV5	FACEBK 6CX4ZGEJH2 650-5434800 CA		1.22
07/30	07/30	2490641K31NBQTQM3	Dropbox*9LLK48X8BM22 888-4468396 CA		135.39
07/31	07/31	2443106K52DL86ZX5	AMZN MKTP US AMZN.COM/BIL AMZN.COM/BILL WA		229.90
08/01	08/01	2443106K52DJTMLH5	AMZN MKTP US AMZN.COM/BIL AMZN.COM/BILL WA		49.98
08/01	08/01	2443106K52DJTMZQP	AMZN MKTP US AMZN.COM/BIL AMZN.COM/BILL WA		229.90
08/01	08/01	2443106K52DYENELX	AMZN MKTP US AMZN.COM/BIL AMZN.COM/BILL WA		114.95
			TOTAL 4856200379067328 \$2,845.38		
			KIMBERLY MACPHERSON / Sub Acct Ending In 7328		

Murray - Newflyer File sharing -

Website -

File sharing -

Bus stop Improvements

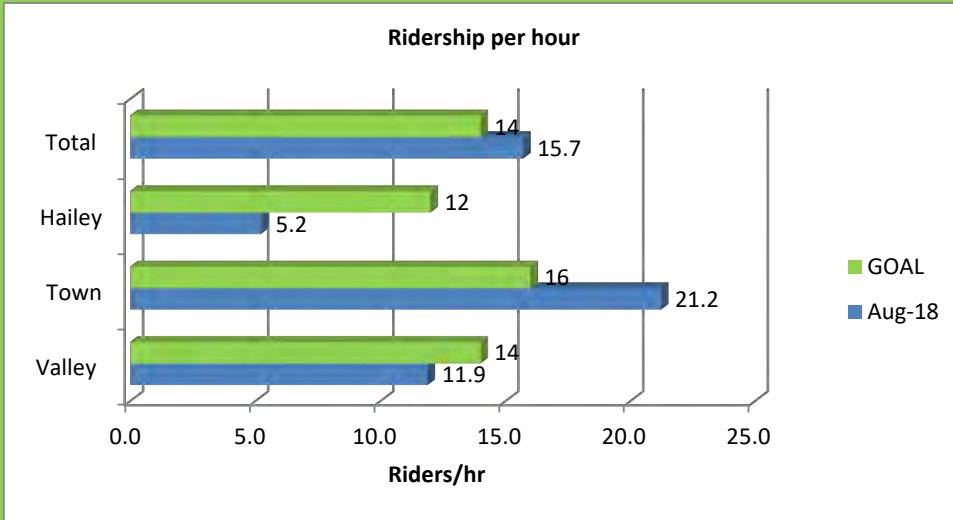
624.73 FF

## Wells Fargo News

Going forward your Payment Due Date will be the same calendar day each month. You may pay your account on or before the Payment Due Date at an open branch, but if the branch is closed on the due date, you must make that in-branch payment before the due date or it will be considered late. You may also make payments at any time, any day of the week, by telephone or by using online banking. Any payment received by 5pm will be credited as of that day. Thank you for choosing Wells Fargo for your business banking needs.

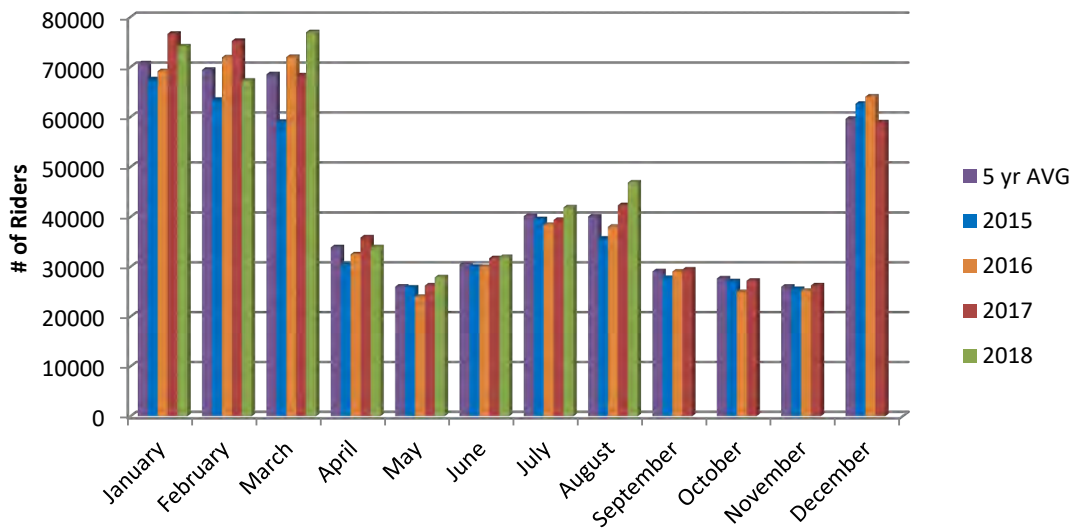
Thank you for being a valued Wells Fargo Business Card customer. We want to ensure you receive important

## PERFORMANCE DASHBOARD - RIDERSHIP, AUGUST 2018



**Definition:** One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

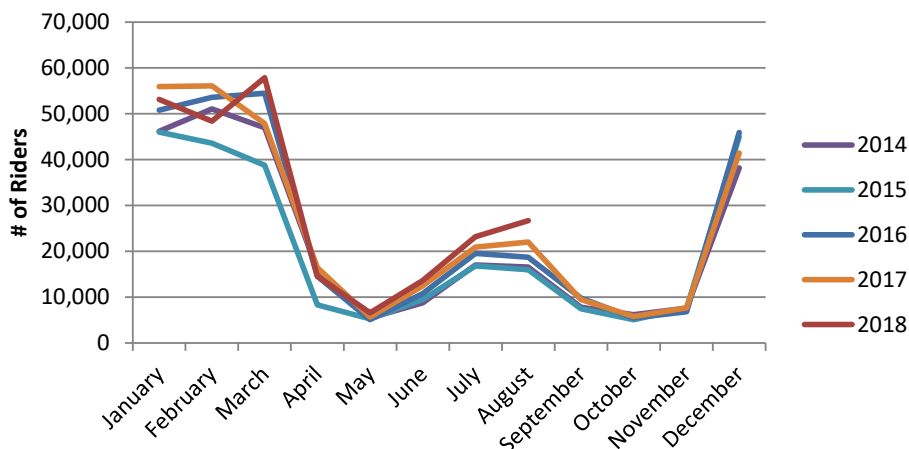
### Total Ridership by Month



2018 YTD Ridership 400886  
 2017 YTD Ridership 395803  
 2016 YTD Ridership 375876  
 2015 YTD Ridership 351450  
 2014 YTD Ridership 373,177

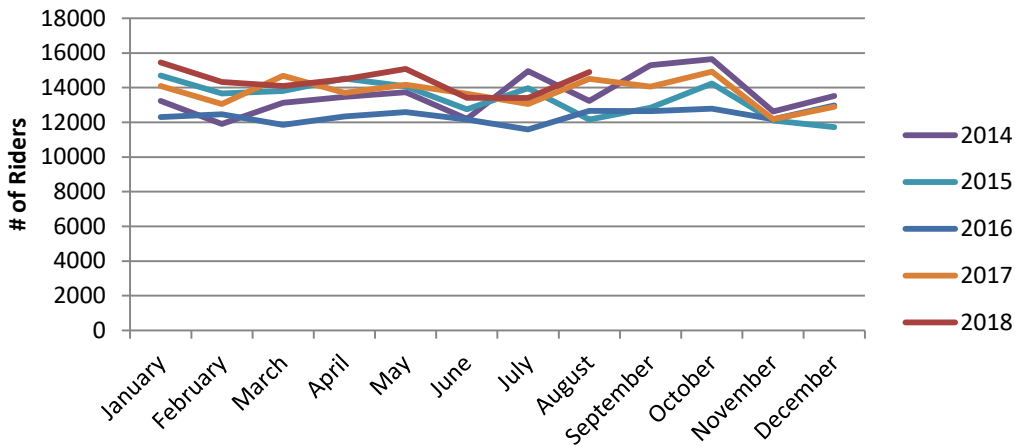
**Definition:** Monthly ridership compared with one year ago, two years ago and the 5 year average.

### Town Routes

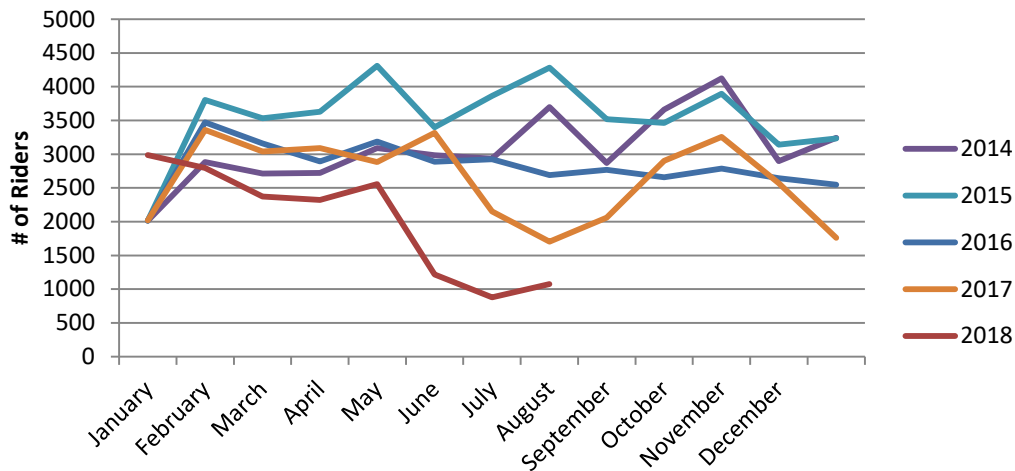


## PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, AUGUST 2018

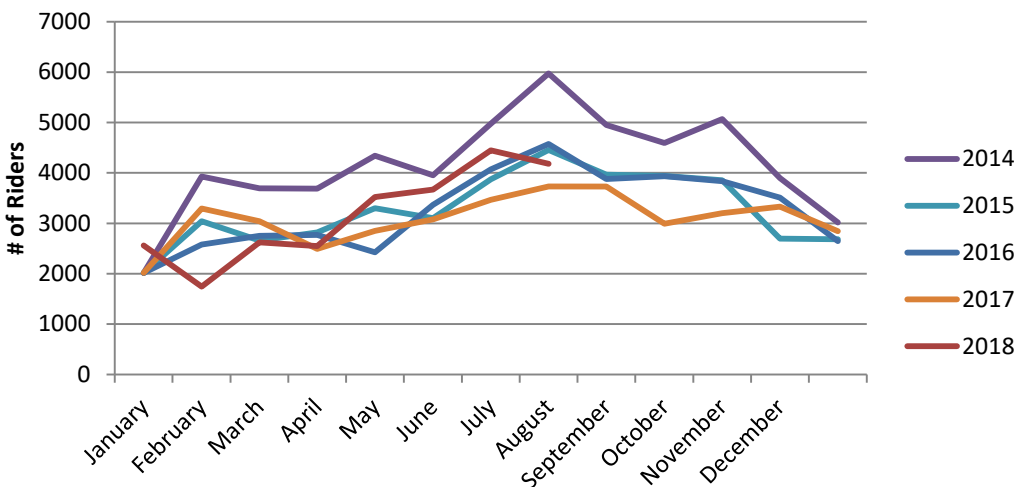
### Valley Route



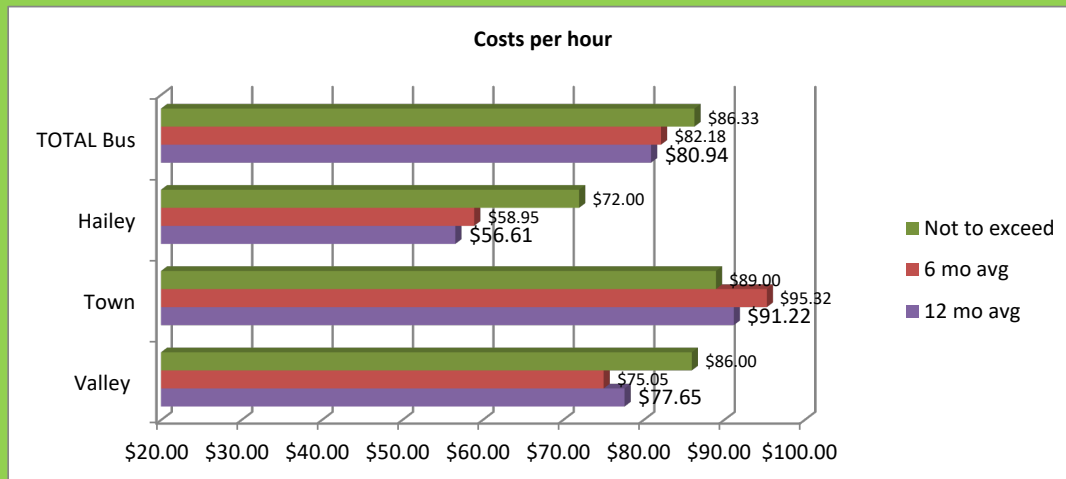
### Hailey Route



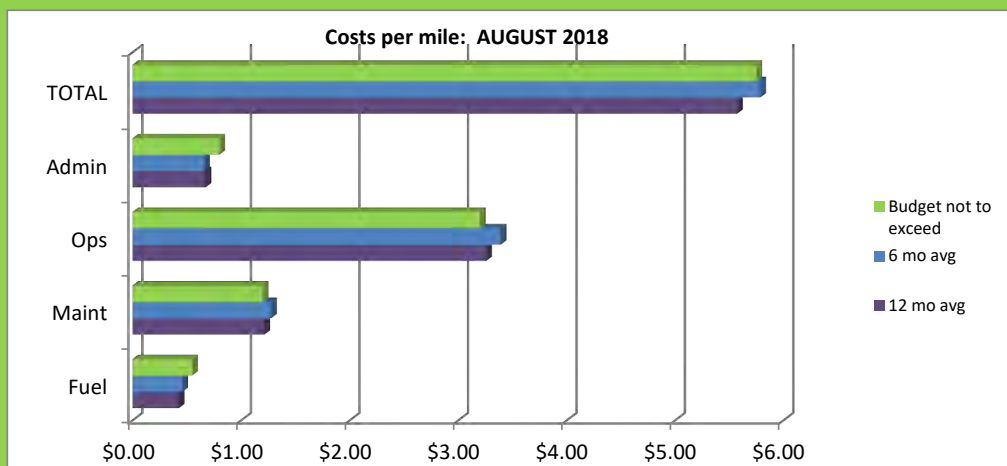
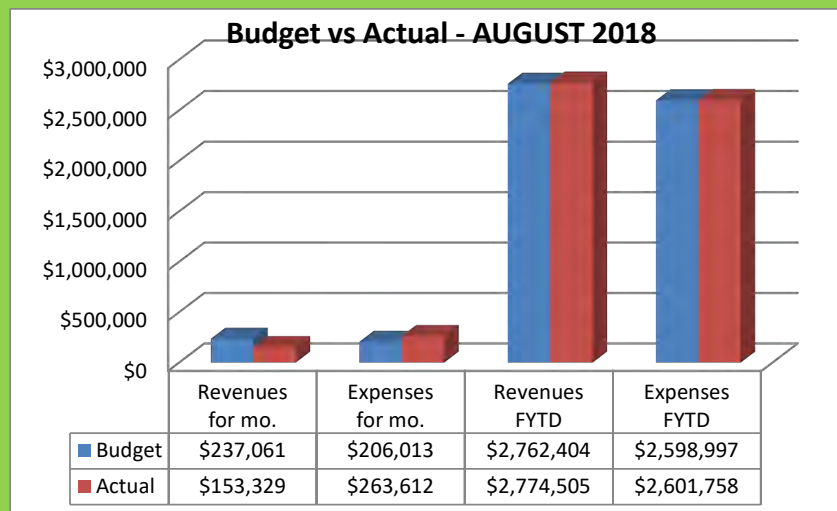
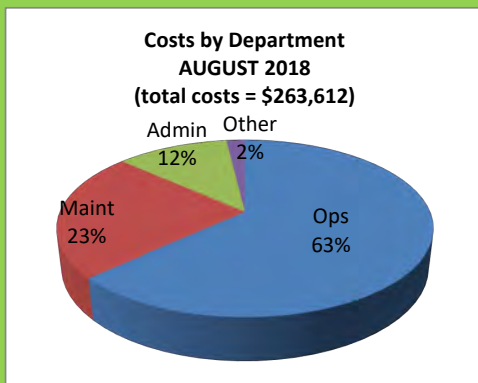
### Vanpool



## PERFORMANCE DASHBOARD - FINANCIAL, AUGUST 2018



**Definition:** Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



**Definition:** Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.



## PERFORMANCE DASHBOARD - SAFETY, AUGUST 2018



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jun-18	Jul-18	Aug-18
<b>Incidents</b>	0	0	0
<b>Accidents</b>	0	0	0
<b>Road Calls</b>	4	2	2

**Incident** is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

**Accident** is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

**Road Call** is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

**MAINTENANCE DAYS WITHOUT  
A LOSS TIME ACCIDENT OR  
INJURY: Current**

**1741**

includes August



## **Finance and Performance Committee**

### **Minutes**

**Thursday, October 4, 2018, 1:30pm**

**Ketchum City Hall, Council Chambers  
480 East Avenue  
Ketchum, ID 83340**

**Present: Grant Gager, Kirstin Derrig, Wally Morgus, and Tucker Van Law**

**Absent: David Patrie and Rick Webking**

### **AGENDA**

- 1) Call to Order.
- 2) Comments from the Chair and Members.
  - a) There were none
- 3) Review: MRTA's August 2018 Operating Revenue & Expenditures and bills paid reports.
  - a) With only two members present quorum was not met but the group went over the financials and bills paid and recommends the board receive and file the financial statements
- 4) Discuss: Auto Liability Insurance – Uninsured/Underinsured Motorists.
  - a) The committee asked Tucker Van Law to see if ICRMP would offer this coverage for a lower cost of \$5,000. If not the committee recommends declining coverage.
- 5) Discuss: Disposition of Surplus Van(s).
  - a) Wally Morgus explained Mountain Rides may have use for the vans so disposition is tabled for now.
- 6) Discuss: Transit Center Plan: Real Estate; Grant Funding & Agreement Extension; Options.
  - a) Preliminary discussion regarding options for locating a transit center within the Mountain Rides' system (from Bellevue to Sun Valley). Mountain Rides needs to re-initiate the transit center concept with a thorough, strategic, executable plan...i.e. we are in the planning phase currently.
  - b) Discussion of the existing grants for funding a transit center that Mountain Rides has in place. Said grants are expiring and need to be extended or forfeited back to the ITD and/or FTA.
  - c) Transit Center will remain a standing item on the F&P Committee agenda for continued discussion, analysis, etc.

- 7) Discuss: 10-year Fleet Plan (Rolling Stock).
  - a) Committee reviewed the draft 10-year rolling stock and infrastructure plan, as depicted in a “waterfall chart” showing capital purchase needs year-by-year as project over the next ten years.
  - b) Consensus among the Committee is that the 10-year plan should include electrification of the fleet as the standard...i.e., future acquisitions of rolling stock (buses), beyond those for which grant funding is already in place, should be battery electric buses and the infrastructure to support same.
  - c) Committee recommended that staff conduct research over the next several months to ascertain the details (electric bus options, infrastructure, costs, lead times for delivery, etc.) regarding funding, acquiring, building out infrastructure to accommodate electrification of the Mountain Rides’ fleet.
  - d) Committee recommends looking at the Blue Route for the initial application and roll out of the electric fleet and infrastructure.
- 8) Discuss: 10-year Fleet Electrification Plan (Rolling Stock & Infrastructure).
  - a) See above
- 9) Discuss: FY2019 PayScale, Staff Positions & Organization Chart.
  - a) Wally presented the proposed pay scale, staff positions, and organization chart. The committee took no issue and recommends the board approve the FY2019 pay scale, staff positions, and organization chart.
- 10) Discuss: BoD Resolution 2018.10.17-01: Approving Signatories – Mountain West Bank.
  - a) The committee recommended adding the Director of Finance and Administration (currently Business Manager) as a check signer. Staff will make this change and bring it to the board.
- 11) Discuss: Performance Dashboard: Format & Content Revisions.
  - a) Tabled
- 12) Discuss: Other items that may come before the Committee.
  - a) There were none.
- 13) Adjourn.

***Public information supporting agenda items is available at the Mountain Rides office at 800 1<sup>st</sup> Ave. North, Ketchum, or by requesting a copy by calling Mountain Rides at 208.788.7433.***  
***Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides at least 72 hours in advance of the meeting by calling 208.788.7433.***

# Mountain Rides Staff Report

Date: 10/17/2018

Staff Member: Ben Varner

Department: Operations and Maintenance

Department Highlights from the Previous Month:

Hiring new part-time drivers for winter has gone well so far. We are still in the process of interviewing several candidates. Training for new drivers begins at the end of October.

Jose Perez was hired as a new full-time employee in the Maintenance and Facilities Department. We are very excited to have Jose on board.

Ashley Kelbert has been promoted to Driver-Trainer. Ashley's promotion gives MRTA two driver trainers and will greatly enhance our ability to train new drivers.

Progress on projects/initiatives:

Ridership for Sept. 2018:

Blue Route up 19%, up 1,822 riders compared to September '17

Hailey Route down 18% compared to Sept. '17, which is down 516 riders

Valley Route down 1% compared to Sept. '17, which is 162 riders

System-wide ridership is up 2%, 6,507 riders compared to 2017.

Charters brought in an additional \$2,500 in September with 432 riders over 4 events.

Challenges/ Opportunities:

There is no longer a State-Certified CDL tester in our area, so we will incur some extra costs this year sending our trainees out of the area to test or bringing a tester into town.

# Mountain Rides Staff Report

Date: 10/17/2018

Staff Member: Tucker Van Law

Department: Business Manager

Department Highlights from the Previous Month:

Fiscal year 2018 has ended and barring something unexpected we will easily come under total budgeted expenses with total revenues exceeding budget.

Progress on projects/initiatives:

Beginning prep work for our fiscal year 2018 audit. No problems expected.

Challenges/ Opportunities:

# Mountain Rides Staff Report

<u>Date:</u>	<div>10/17/2018</div>
<u>Staff Member:</u>	<div>Kim MacPherson</div>
<u>Department:</u>	<div>Community Development</div>
<u>Department Highlights from the Previous Month:</u>	<div></div>
<u>Progress on projects/initiatives:</u>	<div>Work has started on the upcoming bus schedule due out in November. Wally and I have been working on getting sponsors for the Galena route with great success.</div>
<u>Challenges/ Opportunities:</u>	<div></div>

# Mountain Rides Staff Report

Date:

10/17/18

Staff Member:

Michael

Department:

Bicycle Pedestrian

Department Highlights  
from  
the Previous Month:

Bike Share ridership up by 150% ytd compared to 2017

Provided Sage School with crossing guard supplies (reflective vest & hand held stop sign) to assist Middle School kids crossing Airport Way to access the Mt Rides bus stop at St. Luke's clinic.

Progress  
on projects/initiatives:

Will collect and store bike share bikes by the end of October

Participate in working group to improve pedestrian safety for school children at Bellevue Elementary

Working with cities of Ketchum, Hailey, and Bellevue, as well as Blaine County to assist in applications for Child Safety Pedestrian grants to improve crossings and/or sidewalks that are used primarily by elementary school students. Grants are for shovel-ready projects that can be completed prior to December of 2019. Maximum award is \$250k and there is no match. Applications are due December 6.

Challenges/  
Opportunities:

# Mountain Rides Staff Report

Date: 10/17/18

Staff Member: Wally Morgus

Department: Executive Director

Department Highlights  
from  
the Previous Month:

Attended/participated in 23rd National Conference on Rural Public and Intercity Bus Transportation, Breckenridge, CO, Sep 30 - Oct 3.

Hosted visit by Kristy McGuill (Grants Officer, FTA, Seattle Regional Office), Marc Assam (FTA, Seattle Regional Office), Kim McGourty (ITD-PT), and Drew McGuire (ITD-PT) to review and discuss options for the disposition of MRTA grant funds re: the transit center.

Reached agreement (to be affirmed in writing) with Sun Valley Company re: Winter 2018-2019 routes and service plan and funding (\$205,000).

Participated in working collaborative seeking a viable solution for transporting students to/from after-school activities. W-I-P at current time.

Progress  
on projects/initiatives:

Received/filed executed FY2019 Contract for Services with City of Ketchum.

Received/filed executed FY2019 Contract for Services with City of Sun Valley.

Distributed FY2019 Contract for Services to City of Hailey, awaiting/anticipate execution of same by the City.

Distributed FY2019 Contract for Services to City of Bellevue, awaiting/anticipate execution of same by the City.

Distributed FY2019 Service Plan & Funding Agreement to Sun Valley Company (SVCo), awaiting/anticipate execution of same by SVCo.

Drafted for adoption/approval by Board the FY2019 Mountain Rides pay scale and organization chart.

Completed preliminary 10-year Fleet & Infrastructure Plan; submitted same to F&P Committee for review, comment, adjustment, etc.

Challenges/  
Opportunities:

Grass roots collaborative organized to devise a holistic solution to the challenge of distributing BCSD students, mostly elementary school aged and middle school aged, to after-school programs throughout the Valley.



# Mountain Rides Agenda Consent Item Summary

Date:	<div>10/17/2018</div>	From:	<div>Wally Morgus</div>
Consent Item:	<div>4.g. Approve out-of-state travel for two (2) Driver Trainers to attend the National Transportation Institutes' Driver Trainer Workshop, Seattle, WA, November 11-13, 2018. RTAP scholarship funding in place.</div>		
Committee Review:	<div><input type="radio"/> yes</div> <div><input checked="" type="radio"/> no</div>	Committee Purview:	<div></div>
Fiscal Impact:	<div>None</div>		
Related Policy or Procedural Impact:	<div>Board Approval of Ou-of-State Travel</div>		
Background:	<div>RTAP scholarship funding will be secured. Attendance at the workshop is contingent upon receiving the RTAP funding.</div>		

# Mountain Rides Agenda Action Item Summary

Date:

10/17/2018

From:

Ben Varner

Consent Item:

4.h. Approve posting for sale: surplus van inventory (Van #29)

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance and Performance

Previously  
discussed at board  
level:

☒ Yes ☐ No

Recommended  
Motion:

Fiscal Impact:

FY19 Budget - Capital Revenue

Related Policy or  
Procedural Impact:

MRTA Policy 106 - Disposal of Surplus Property

Background:

In FY18, MRTA purchased two new vanpool vans. Van 29 is being surplusd as a part of that purchase/grant. Van 29 has over 203,000 miles and is the highest mileage vehicle in MRTA's vanpool.

The vehicle will be advertised and sold via publicsurplus.com in accordance with MRTA policy and Idaho Code.

# Mountain Rides Agenda Action Item Summary

Date:

10/17/2018

From:

Executive Director

Action Item:

6. Approve and Adopt Mountain Rides' FY2019 Organization & Payscale

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance & Performance

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move that the Mountain Rides Board of Directors approves and adopts the FY2019 Organization and Payscale as presented.

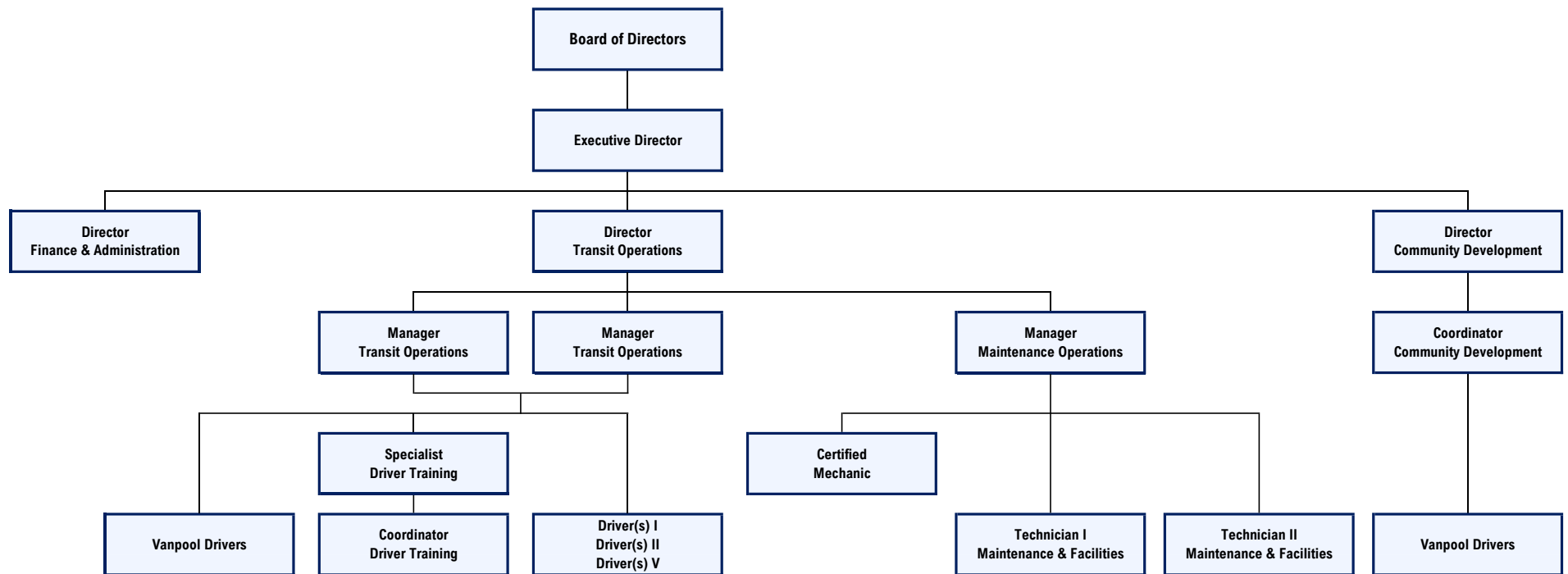
Fiscal Impact:

FY2019 financial performance, Salaries & Wages line items.

Related Policy or  
Procedural Impact:

Background:

Staff drafted the organization chart, position titles, and payscale. The Finance & Performance Committee vetted and endorsed same.



Position	Code	No.	Min \$ (Hire)	Max \$ (Perf)	Preferred Credentials, Experience, Skills
<b>Salaried</b>					
Executive Director	00 EDR	1	\$ 80,000	\$ 116,000	Advanced degree or equivalent; 10+ years of leadership/management experience; excellent strategic planning, organizational development, financial, communications, presentation, and interpersonal skills.
Director	02 DIR	3	\$ 62,000	\$ 90,000	BS/BA or equivalent; 7+ years of leadership/management experience; excellent field-specific, communications, presentation, technological, and interpersonal skills and experience. Team player / team builder.
Manager	05 MGR	3	\$ 52,000	\$ 75,000	BS/BA or equivalent; 4+ years of leadership/management experience; excellent field-specific, communications, presentation, technological, and interpersonal skills and experience. Team player / team builder.
Coordinator I	07 CD1	1	\$ 45,000	\$ 65,000	AD or equivalent; 2+ years of leadership/management experience; excellent field-specific, communications, presentation, technological, and interpersonal skills and experience. Team player / team builder.
<b>Hourly</b>					
Specialist	09 SPC	1	\$ 22.50	\$ 33.80	Assoc. Degree or equivalent; 2+ years directly related experience; excellent field-specific, communications, technological, and interpersonal skills and experience. Team player.
Coordinator II	10 CD2	1	\$ 18.20	\$ 27.30	High School Diploma or equivalent; safe driving record; excellent customer service, communications, technological, and interpersonal skills and experience; Class B CDL. Team player / team builder.
Driver I (FT Year-round)	11 D01	18	\$ 16.25	\$ 26.80	High School Diploma or equivalent; 3+ years of bus driving experience; safe driving record; excellent customer service, attention-to-detail and interpersonal skills; Class B CDL. Team player.
Driver II (FT/PT Seasonal)	12 D02	18	\$ 16.25	\$ 24.40	High School Diploma or equivalent; 1+ years of bus driving experience; safe driving record; excellent customer service, attention-to-detail and interpersonal skills; Class B CDL. Team player.
Driver V (FT/PT Seasonal, no CDL)	15 D05	8	\$ 15.50	\$ 16.25	High School Diploma or equivalent; 1+ years of bus driving experience; safe driving record; excellent customer service, attention-to-detail and interpersonal skills; Class B CDL. Team player.
Certified Mechanic	22 CMC	1	\$ 21.00	\$ 31.50	High School Diploma or equivalent; 3+ years direct experience as a diesel fleet mechanic; Class B CDL; Certification (ASE). Team player.
Technician I	31 TC1	1	\$ 16.25	\$ 24.40	High School Diploma or equivalent; 1+ years direct experience as a vehicle mechanic; ability to take direction in English. Team player.
Technician II	32 TC2	2	\$ 15.00	\$ 22.50	High School Diploma or equivalent; 1+ years direct experience as a vehicle mechanic; ability to take direction in English. Team player.

#### Payscale Guidelines

New hires are to be paid within the bottom 1/3 of the Range for the Position, with the Range for each Position bracketed by "Min \$ (Hire)" on the low end and "Max \$ (Perf)" on the high end. Paying new hires outside of the "bottom 1/3 range" requires the new hire's significantly exceeding qualifications and the ED's approval.

Salary and wage increases are determined by Total Performance Evaluation Points; however, an employee's salary or wage is limited to the Max \$ for his/her respective position.

Salary or wage increases generally occur in conjunction with an employee's annual performance evaluation. Salary or wage increases generally do not accompany an employee's initial 90-day performance evaluation.

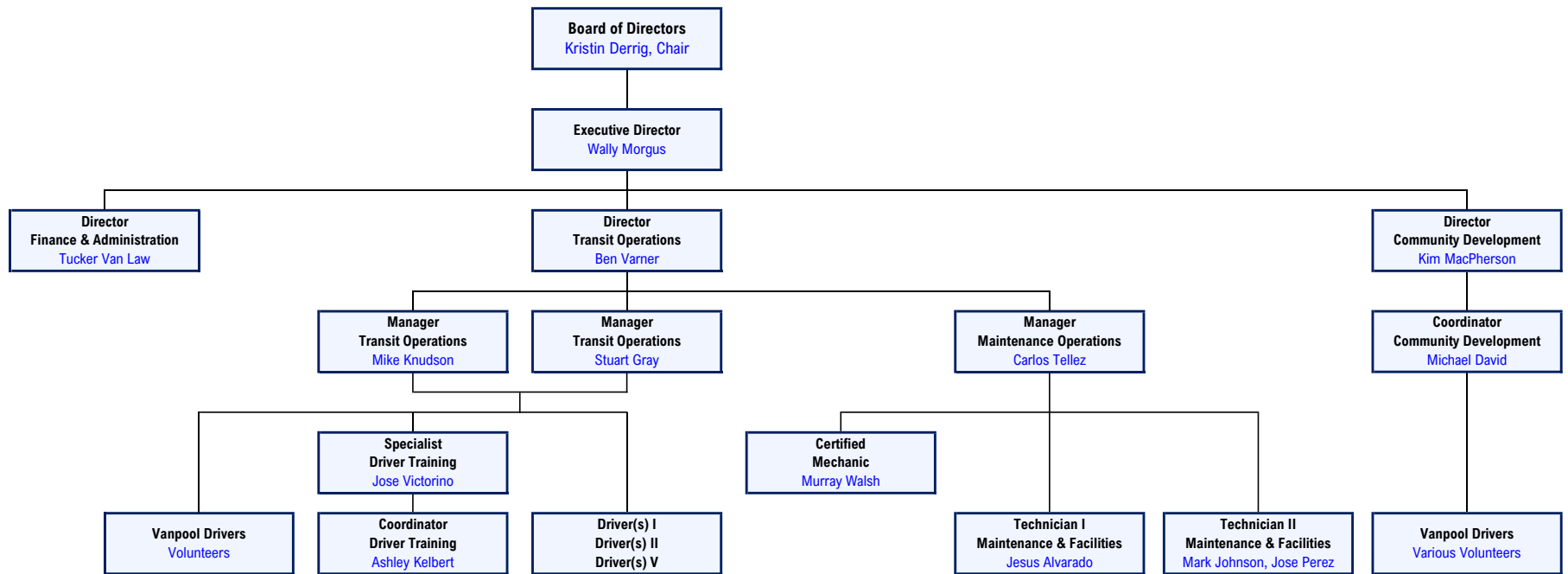
The Executive Director, exclusively, may approve a one-time salary or wage adjustment for an employee whose performance merits same, subject to the salary or wage conforming to the range specified for the position and the adjustment being <=5%.

Any employee whose pay is above the range for his/her position and whose responsibilities remain the same, remains at his/her pay rate as an exception to the range for his/her position.

If/when an employee's responsibilities and position change, he/she becomes eligible immediately for the pay rates for the new position.

\* Coordinator covers Ops Coordinator, Bike-Ped Coordinator and Driver-Trainers

FY2019 Proposed					FY2018 Approved			
Position	Code	No.	Min \$ (Hire)	Max \$ (Perf)	Position	No.	Min \$ (Hire)	Max \$ (Perf)
<b>Salaried</b>								
Executive Director	00 EDR	1	\$ 80,000	\$ 116,000	Executive Director	1	\$ 79,000	\$ 112,000
					Assistant Director	0	\$ 69,000	\$ 97,400
Director	02 DIR	3	\$ 62,000	\$ 90,000	Manager	3	\$ 61,000	\$ 86,400
Manager	05 MGR	3	\$ 52,000	\$ 75,000	Supervisor	3	\$ 52,000	\$ 74,632
Coordinator I	07 CD1	1	\$ 45,000	\$ 65,000				
<b>Hourly</b>								
Specialist	09 SPC	1	\$ 22.50	\$ 33.80	Coordinator - Driver Trainer	2	\$ 18.20	\$ 25.70
Coordinator II	10 CD2	1	\$ 18.20	\$ 27.30	Specialist	2	\$ 22.85	\$ 32.23
Driver I (FT Year-round)	11 D01	18	\$ 16.25	\$ 26.80	Full-time Driver	15	\$ 17.00	\$ 23.80
Driver II (FT/PT Seasonal)	12 D02	18	\$ 16.25	\$ 24.40	Seasonal Driver	2	\$ 16.10	\$ 22.20
Driver V (FT/PT Seasonal, no CDL)	15 D05	8	\$ 15.50	\$ 16.25	Seasonal PT Driver w/o CDL		\$ 15.00	\$ 16.25
Certified Mechanic	22 CMC	1	\$ 21.00	\$ 31.50	Certified Mechanic	3	\$ 20.40	\$ 28.75
Technician I	31 TC1	1	\$ 16.25	\$ 24.40	Lube Tech/Mechanic Apprentice	2	\$ 14.90	\$ 20.60
Technician II	32 TC2	2	\$ 15.00	\$ 22.50	Bus Washer	2	\$ 13.80	\$ 19.45



Mountain Rides Transportation Authority

Positions & People

October 12, 2018

Employee	Code	Position
Morgus, Wallace E.	00 EDR	Executive Director
Varner, Benjamin N.	02 DIR	Director, Transit Operations
Van Law, Tucker G.	02 DIR	Director, Finance & Administration
MacPherson, Kim	02 DIR	Director, Community Development
Tellez, Carlos	05 MGR	Manager, Maintenance & Facilities
Knudson, Michael W.	05 MGR	Manager, Transit Operations
Gray, Stuart	05 MGR	Manager, Transit Operations
David, Michael	07 CD1	Coordinator, Community Development
Victorino, Jose L.	09 SPC	Specialist, Driver Training
Kelbert, Ashley	10 CD2	Coordinator, Driver Training
Romero-Campos, Raul	11 D01	Driver I
Aguilar, Hortencia	11 D01	Driver I
Conlago, Maira P.	11 D01	Driver I
Selisch, Kurt	11 D01	Driver I
Kelly, David W.	11 D01	Driver I
Garcia-Izarraras, Gerardo	11 D01	Driver I
Leon, Teofilo O.	11 D01	Driver I
Nestor, Robert A.	11 D01	Driver I
Cosio-Tamayo, Jeronimo	11 D01	Driver I
Russell, Tiffany	11 D01	Driver I
Schultz, Margaret (Reann)	11 D01	Driver I
Sproule, William	12 D02	Driver I
Uberuaga, Richard S.	12 D02	Driver I
Hoechtl, Gerhard	12 D02	Driver II
Obland, Bryan	12 D02	Driver II
Romanchuk, Ryan	12 D02	Driver II
Spalding, Richard L.	12 D02	Driver II
Harter, Hilary	12 D02	Driver II
Walsh, Murray S.	22 CMC	Certified Mechanic
Andazola, Jesus	31 TC1	Technician I, Maintenance & Facilities
Johnson, Mark F.	32 TC2	Technician II, Maintenance & Facilities
Perez, Jose	32 TC2	Technician II, Maintenance & Facilities
Total (32 employees)		



# Mountain Rides Agenda Action Item Summary

Date:

10/17/2018

From:

Executive Director

Action Item:

7. Approve and Adopt Mountain Rides' Board of Directors' Resolution 2018.10.17-01

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance & Performance

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move that the Mountain Rides Board of Directors approves and adopts Mountain Rides' Board of Directors' Resolution 2018.10.17-01, Approving Signatories to the Mountain West Bank Accounts.

Fiscal Impact:

N/A

Related Policy or  
Procedural Impact:

Background:

The Finance & Performance Committee vetted and endorsed the Signatories to the Mountain West Bank Accounts and recommends approval and adoption of Resolution 2018.10.17-01.

If approved and adopted, signatories to the Mountain West accounts will be:

- > Chair of the Board, Kristin Derrig
- > Chair of the F&P Committee, Grant Gager
- > Executive Director, Wallace E. Morgus
- > Director, Finance & Administration, Tucker Van Law
- > Director, Transit Operations, Ben Varner
- > Director, Community Development, Kim MacPherson



## **Resolution 2018.10.17-01**

### **Approving Signatories to the Mountain West Bank Accounts**

WHEREAS, Mountain Rides Transportation Authority (“MRTA”) retains Mountain West Bank (“MWB”) as provider of banking services:

NOW THEREFORE, The Board of Directors of MRTA finds and resolves that:

1. Persons holding the following positions at MRTA shall be Signatories on bank accounts with MWB:
  - Chair of the Board of Directors
  - Chair of the Finance & Performance Committee
  - Executive Director
  - Director, Finance & Administration
  - Director, Transit Operations
  - Director, Community Development
2. The following individuals, who currently hold, and for as long as they hold, the respective positions designated as Signatories, shall be Signatories on bank accounts with Mountain West Bank:
  - Kristin Derrig, as Chair of the Board of Directors
  - Grant Gager, as Chair of the Finance & Performance Committee
  - Wallace E. Morgus, as Executive Director
  - Tucker Van Law, as Director, Finance & Administration
  - Ben Varner, as Director, Transit Operations
  - Kim MacPherson, as Director, Community Development
3. Persons holding positions designated as Signatories may change from time-to-time. MRTA authorizes MWB from time-to-time to rely on then-current information on MRTA’s website, [www.mountainrides.org](http://www.mountainrides.org), to verify the names of persons holding positions designated as Signatories.
4. Separately, all Members of the Board of Directors of MRTA have authority to access MRTA’s banking information but, unless designated above, have no signing authority on MRTA’s bank accounts.

RESOLUTION APPROVED AND ADOPTED THIS 17<sup>th</sup> DAY OF OCTOBER 2018.

#### **MOUNTAIN RIDES TRANSPORTATION AUTHORITY**

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Kristin Derrig  
Chair, Board of Directors

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Grant Gager  
Vice Chair, Board of Directors

# Mountain Rides Agenda Action Item Summary

Date:

10/17/2018

From:

Tucker Van Law

Action Item:

7. Approve or reject the purchase of optional underinsured and uninsured motorist insurance coverage.

Committee Review:

☒ Yes ☐ No

Committee  
Purview:

Finance and Performance

Previously  
discussed at board  
level:

☐ Yes ☒ No

Recommended  
Motion:

I move that Mountain Rides decline ICRMP's optional uninsured/underinsured motorist coverage and that the Executive Director and Chair of the Board sign and execute documentation to effect same.

Fiscal Impact:

\$8,500 saving in FY19 insurance expense (vs. purchasing the optional coverage)

Related Policy or  
Procedural Impact:

Background:

ICRMP offers optional insurance coverage for protection in the case of accident(s) involving uninsured and underinsured motorists. For FY19, ICRMP has offered Mountain Rides coverage with limits of \$100,000 per person / \$300,000 per accident.

In the past, due to its high cost, Mountain Rides has elected to decline uninsured and underinsured coverage. This coverage is not required by the State of Idaho.

If Mountain Rides wishes to decline this coverage again this year, then our Executive Director and Chair of the Board must sign the "Automobile Medical Payments Endorsement" and the "Idaho Uninsured Motorist and Underinsured Motorist Disclosure Statement" and submit them to ICRMP.

The F&P committee asked staff to inquire of ICRMP whether we could get the same level of coverage (\$100,000/\$300,000) for a \$5,000 premium, as opposed to the \$8,500 quoted by ICRMP. ICRMP responded with a "no" regarding same-level coverage for \$5,000, but did offer substantially reduced coverage (\$50,000 per person / \$100,000 per accident) for a \$5,000 premium.

Having done thorough due diligence, it is recommended that Mountain Rides decline uninsured/underinsured motorist insurance coverage for FY19 and execute and submit to ICRMP the documentation effecting same..

## **Automobile Medical Payments Endorsement**

Idaho Counties Risk Management Program – Policy #38A19030100118

Effective October 1, 2018

Effective October 1, 2018 and in consideration of the premium paid and subject to the terms, exclusions, limits and conditions of Mountain Rides Transportation Authority's Public Entity Multi-Lines Insurance Policy, herein referred to as the "policy", issued by Idaho Counties Risk Management Program (ICRMP) to which this exclusion is attached and to the provisions contained within this exclusion, that

Section VIII Auto Liability Insurance is amended to exclude Coverage (2) Automobile Medical Payments for any and all vehicle activities engaged in by Mountain Rides Transportation Authority or any of its subsidiaries.

Further, Section VIII Auto Liability Insurance is amended to exclude Coverage (3) Uninsured/Underinsured Motorists for any and all vehicle activities engaged in by Mountain Rides Transportation Authority or any of its subscribers. Additionally this is evidenced by not only this form, but also by the attached Idaho Uninsured Motorist and Underinsured Motorist Disclosure Waiver.

Terms of the endorsement are agreed to by the Executive Director and Board of Directors of Mountain Rides Transportation Authority.

Executive Director \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_  
Chairman of the Board

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, conditions, or limitations of the policy to which this endorsement is attached other than as above states.

ICRMP-MtRidesMedPayexcl1819

## Idaho Uninsured Motorist and Underinsured Motorist Disclosure Statement

Idaho law requires that every auto liability insurance policy include Uninsured Motorist (UM) coverage and Underinsured Motorist (UIM) bodily injury coverage, unless a named insured has rejected these coverages in writing. If the insured is not provided a copy of the written rejection at the time it is made, the insured may receive a copy from the insurer upon request.

UM coverage may pay damages for bodily injury to an insured person who is legally entitled to collect damages from the owner or operator of a vehicle that has no insurance, or from a hit-and-run vehicle where the owner or operator is unknown.

UIM coverage may pay damages for bodily injury to an insured person who is legally entitled to collect damages from the owner or operator of a vehicle with inadequate limits or liability insurance coverage.

UIM coverage is offered in different forms by different insurers, and insurers are not required to offer more than one type of UIM coverage. The two most commonly available forms of UIM coverage – “Difference in Limits” (or “Offset”) Coverage and “Excess” Coverage – are briefly explained as follows:

“Difference in Limits” (or “Offset”) Coverage – The policy’s UIM coverage limits are reduced or eliminated by the amount of any damages recovered by any insured, from or on behalf of any underinsured owner(s) or operators(s).

“Excess” Coverages – The policy’s UIM coverage limits are not reduced by the amount of damages recovered from any underinsured owner(s) or operators(s). UIM coverage limits are available to pay damages when the insured’s damages exceed what can be recovered from the owner(s) or operator(s) of an underinsured vehicle.

This general explanation is NOT an Insurance Agreement. All auto liability insurance policies that include UM and/or UIM coverage have other terms and conditions that may affect or limit the availability of either coverage. For a more detailed explanation of these coverages, refer to your policy. The Idaho Department of Insurance can also provide assistance with insurance related questions. Call 800-721-3272 or visit the Department’s website at [www.doi.idaho.gov](http://www.doi.idaho.gov).

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### Uninsured and Underinsured Motorist Coverage Waiver

I have read the above explanation of uninsured motorist and underinsured motorist coverages. I understand that I have the right to reject either or both coverages. I also understand that by signing the rejection below I am informing my insurer that I do not want the rejected coverage(s) to be included under my automobile liability policy, or under any renewal or replacement of my policy. I choose to reject the coverages(s) identified below:

Insurer: ICRMP

Policy Number: 38A19030100118

- ☐ I hereby reject Uninsured Motorist Bodily Injury Coverage
- ☐ I hereby reject Underinsured Motorist Bodily Injury Coverage

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Mountain Rides Transportation-

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Date

ICRMP-UMUIMWaiver2018

Jennifer,

If the member is liable for the accident, then yes, their Auto Liability limit would be applicable to the passengers on the bus. If the member was not liable, but another uninsured or underinsured driver caused the accident, then we do not provide UM/UIM coverage to the district and therefore the passengers would have to rely on their own health insurance and/or file a claim against the responsible driver. If we offered UIM/UM, the district/ICRMP would step in for the responsible driver and pay for the injuries to the passengers that were not the fault of the district. ICRMP believes this risk with such an operation of transporting multiple passengers is too high for our pool to underwrite. As such, we issued the renewal policy without offering UM/UIM by sending the agent the rejection forms. This has been the practice with this member for several years now since they came back to the pool in 2013. They left in 2011 because our pricing was too high and no offer of um/uim. The price to underwrite UM/UIM was offered, but an additional \$30,000 for a limit of \$100K per person/\$300K per accident was too high for them at the time. Our price would most likely be the same \$30K, but I'd need to reevaluate our costs to be sure it still covers the exposure.

Sandy

This is a letter from ICRMP regarding  
Uninsured and Underinsured insurance

# Mountain Rides Agenda Discussion Item Summary

Date:

10/17/2018

From:

Kim MacPherson

Discussion Item:

8. Ketchum Circulator Performance, Summer 2018

Committee Review:

☒ yes  
☐ no

Committee  
Purview:

Finance & Performance; Marketing & Planning

Fiscal Impact:

N/A

Related Policy or  
Procedural Impact:

N/A

Background:

The Ketchum Circulator (KC) is a new route, commencing in the Summer of 2018, underwritten by the City of Ketchum.

Initially, the concept was to operate the KC on Friday and Saturday evenings throughout the summer (during MRTA's 2018 Summer Peak Service period).

With the baseline concept as a foundation, the City of Ketchum considered funding expanded service for the KC, including: i) Tuesday (serving Ketch'em Alive), Friday and Saturday evenings service and ii) every-evening service, both to be offered throughout MRTA's 2018 Summer Peak Service period.

In the end, the KC operated every evening from 5:00pm through 10:00pm throughout the Summer Peak Service period (June 23-September 9), logging 79 evenings of service. Over those 79 evenings, the KC carried 275 riders (on average, ~3.5 riders per evening).

As underscored by our RouteMatch data, a great portion of the KC's riders headed into downtown Ketchum boarded the bus at stops near hotels/condos: Pennay's, Tyrolean, West Ridge and Christophe.

The most enthusiastic and appreciative riders seemed to be out-of-town visitors who rode the KC from their lodging quarters into town for dinner. Other riders, specifically on nights when live concerts happened at the River Run Base Area, included those boarding the bus in or near downtown Ketchum and disembarking at the stop near the River Run parking lot.

Take-aways:

It takes time for a new route or service to gather momentum and take hold; the KC was no exception.

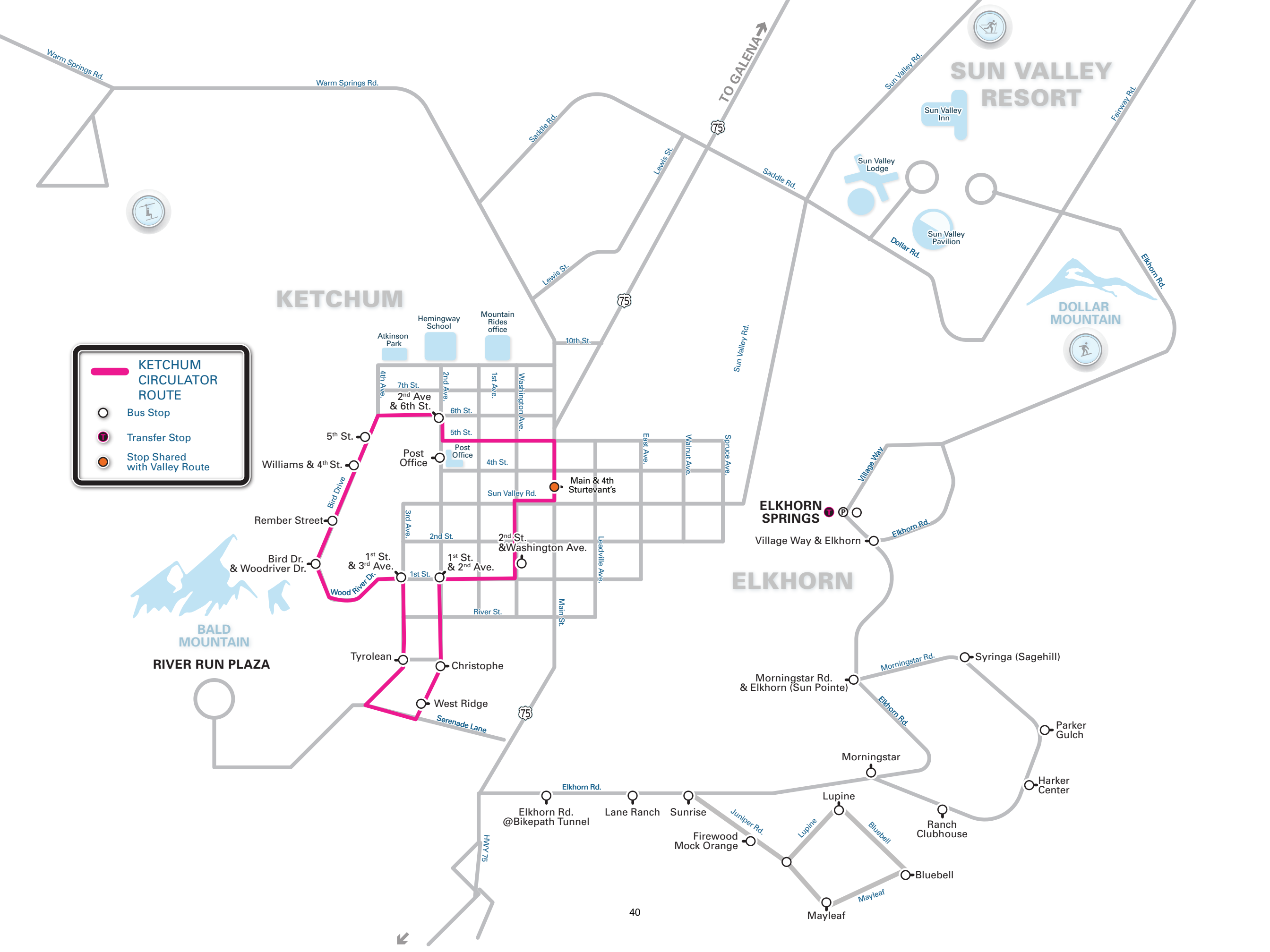
The KC likely did not change the habits of West Ketchum walkers and bikers by converting them to bus riders.

The KC proved a viable and welcome option for getting to and from downtown Ketchum for out-of-town visitors staying in West Ketchum.

The KC or similar service may prove to be a viable winter season bus service, welcomed and used by both year-round residents and visitors staying in West Ketchum who wish to ride the bus to and from downtown Ketchum and thereby avoid the hassle and danger of traveling snow-and-ice covered pedestrian routes in the dark of night.

Higher winter occupancy (higher than in the Summer) is generally the rule in West Ketchum. This higher occupancy should present greater demand for the KC.

Local businesses, specifically downtown restaurants, enthusiastically supported the KC, including contributing dollars to the marketing effort for the KC.





# KETCHUM CIRCULATOR

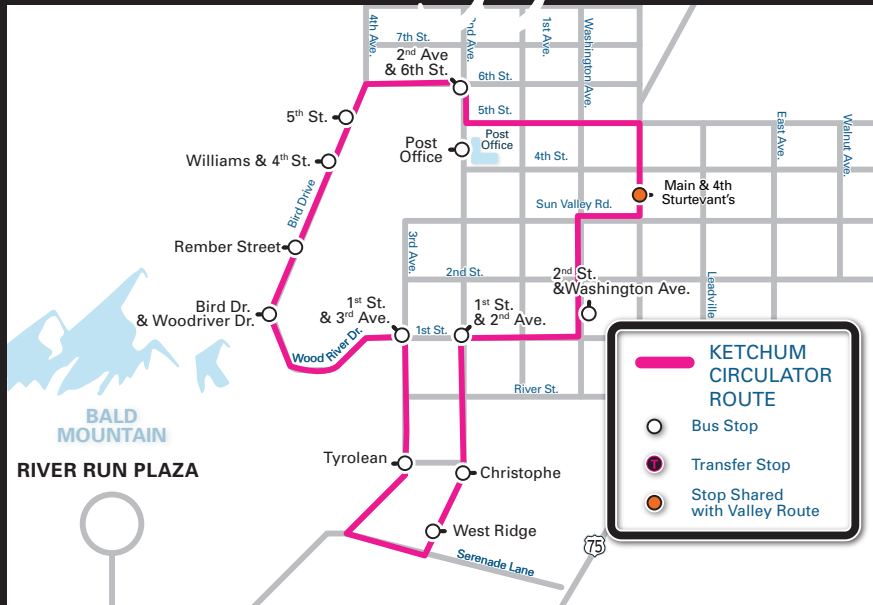
## Bus Appétit!



## LIVING OR STAYING IN WEST KETCHUM?

Take the bus "uptown"  
for a night on the town!

## 7 NIGHTS A WEEK JUNE 23-SEPT 9, 2018



**(208) 788-ride (7433) • [mountainrides.org](http://mountainrides.org)**



TOWN SQUARE TAVERN



# KETCHUM CIRCULATOR

*Bus Appétit!*



**7 NIGHTS  
A WEEK**  
**JUNE 23-  
SEPT 9, 2018**

<b>JUNE 23 - SEPTEMBER 9 • 7 NIGHTS A WEEK</b>	<b>First Bus</b>	<b>15 minute service 5:30 -10:30pm</b>				<b>Last Bus</b>
<b>Main &amp; 4th Sturtevant's Downtown Restaurants</b> (Ketchum Grill, The Cellar Pub, Enoteca, Warfield, The Pioneer Saloon, Sun Valley Wine Company, Town Square Tavern, Lefty's)	<b>5:30</b>	<b>:30</b>	<b>:45</b>	<b>:00</b>	<b>:15</b>	<b>10:15</b>
2nd Ave & 6th St	5:31	:31	:46	:01	:16	10:16
Bird Dr & Rember	5:33	:33	:48	:03	:18	10:18
Bird Dr & Wood River Dr (Pennay's)	5:34	:34	:49	:04	:19	10:19
1st St & 3rd Ave	5:35	:35	:50	:05	:20	10:20
<b>3rd Ave and Cottonwood (across from Tyrolean)</b>	<b>5:36</b>	<b>:36</b>	<b>:51</b>	<b>:06</b>	<b>:21</b>	<b>10:21</b>
2nd Ave @ West Ridge	5:37	:37	:52	:07	:22	REQ
2nd Ave across from Christophe	5:38	:38	:53	:08	:23	REQ
2nd Ave & 1st St	5:39	:39	:54	:09	:24	REQ
Washington & 2nd St (Magic Lantern Cinema, Globus, Sushi on Second, Smoky Mtn. Pizza, Rico's)	5:40	:40	:55	:10	:25	REQ
<b>Main &amp; 4th Sturtevant's Downtown Restaurants (same as above)</b>	<b>5:42</b>	<b>:42</b>	<b>:57</b>	<b>:12</b>	<b>:27</b>	<b>REQ</b>

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