Mountain Rides Transportation Authority

PUBLIC NOTICE of Agenda for Regular Meeting of the Board of Directors

Wednesday, July 18, 2018, 12:30pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board: Chair Kristin Derrig (Ketchum), Vice-Chair Grant Gager (Ketchum), Secretary Tory Canfield (at-large), David Patrie (Blaine County), Tom Blanchard (Bellevue), Jim Finch (Hailey), Rick Webking (Sun Valley), Peter Hendricks (Sun Valley)

1. Call Meeting to Order
2. Comments from the Chair and Board Members
3. Public comment period for items not on the Agenda (including questions from the press)
4. Consent Calendar Item(s)
   a. Approve minutes: May 16th Regular Board Meeting (p.2)
   b. Receive/file: Financial Statements and Bills Paid Reports for May 2018 (p.3-15)
   c. Approve Executive Director’s Expense Report dated 6/12/18 (p.16-22)
   d. Approve Executive Director’s Out-of-State Travel to Transit Service Planning Training Session (produced by the National Transit Institute), Salt Lake City, UT, August 7-9, 2018 (p.23-27)
5. Committee Reports
   a. Planning & Marketing Committee, July 2018, Report from Chair (p.28)
      i. Committee members approve July 2018 Committee Meeting minutes
   b. Finance & Performance Committee, June 2018, Report from Chair (p.29)
      i. Committee members approve July 2018 Committee Meeting minutes
6. Staff Reports
   a. Performance Dashboard for May 2018 (p.30-33)
   b. Bicycle/Pedestrian (p.34)
   c. Marketing & Outreach (p.35-45)
   d. Operations & Maintenance (p.46)
   e. Business Manager (p.47)
   f. Executive Director (p.48)
7. Action and Discussion Items
   a. Discuss: FY19 Mountain Rides Transportation Service Plan Development, Process & Timeline (p.49)
   b. Discuss: FY19 Mountain Rides Marketing & Communications Plan Development, Process & Timeline (p.50)
8. Executive Session re: Idaho Code 74-206 (c) (p.51)
9. Motion(s), if any, arising from Executive Session (p.52)
10. Adjourn

NOTE: Public information on agenda items is available from the Mountain Rides office at 800 1st Ave. North, Ketchum, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides two days prior to the meeting at 208-788-7433.
Action Item: 4.a Approve Minutes

Committee Review: Yes

Previously discussed at board level: Yes

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background: Minutes for the June meeting will be provided at the August meeting
<table>
<thead>
<tr>
<th>Date:</th>
<th>7/18/2018</th>
<th>From:</th>
<th>Wally Morgus</th>
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<tbody>
<tr>
<td>Action Item:</td>
<td>4.b Approve Financials</td>
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<tr>
<td>Committee Review:</td>
<td>Yes</td>
<td>No</td>
<td>Finance &amp; Performance</td>
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<tr>
<td>Purview:</td>
<td></td>
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<tr>
<td>Previously discussed at board level:</td>
<td>Yes</td>
<td>No</td>
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<td>Recommended Motion:</td>
<td>I move to receive and file the financial statements and bills paid for May 2018</td>
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<td>Fiscal Impact:</td>
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<tr>
<td>Related Policy or Procedural Impact:</td>
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<td>Background:</td>
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<td>Income/Expense</td>
<td>Income</td>
<td>Oct '17 - May 18</td>
<td>% of Budget</td>
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<td>21,745.83</td>
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<td><strong>Revenue</strong></td>
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<td>45000 · Revenue</td>
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<td>45600 · Rev - Bike Share - Bike Swap</td>
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<td>2,825.00</td>
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<td><strong>Private Donations</strong></td>
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<td>Expense</td>
<td>May 18</td>
<td>Budget</td>
<td>% of Budget</td>
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<tr>
<td>-------------------------------</td>
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<td>51000 · Payroll Expenses</td>
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<td>51100 · Salaries and Wages</td>
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<td>51300 · FICA Expense</td>
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<td>51400 · Medicare Tax Expense</td>
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<td>51500 · Workers Comp Expense</td>
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<td>51600 · SUI Expense</td>
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<td>51700 · Medical Ins. Expense</td>
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<td>52100 · Ins. - Vehicles</td>
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<td>52150 · Ins- Deductibles/claims</td>
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<td>53000 · Professional Fees</td>
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<td>53100 · Accounting &amp; Audit</td>
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<td>53200 · IT Systems</td>
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<td>54000 · Equipment/ Tool Expense</td>
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<td>54100 · Shop Equipment/ Tools</td>
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<td>54300 · Office Equipment</td>
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<td>54400 · Uniforms</td>
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<td>54500 · Postage and Delivery</td>
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<tr>
<td>55000 · Rent and Utilities</td>
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<td>56000 · Supplies</td>
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<td>56400 · Uniforms</td>
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<td>1,126.19</td>
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<td>86.6%</td>
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<td>57000 · Repairs and Maintenance</td>
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<td>57100 · Equipment Repairs/Maintenance</td>
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<td>57250 · Bus Stop Repairs/Maint</td>
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### May 2018

**Revenue & Expenditures Budget Performance**

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<th>Category</th>
<th>May 18</th>
<th>Budget</th>
<th>% of Budget</th>
<th>Oct '17 - May 18</th>
<th>YTD Budget</th>
<th>% of Budget</th>
<th>Annual Budget</th>
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<tr>
<td>58100 - Office Phone Expense</td>
<td>342.44</td>
<td>375.00</td>
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<td>2,761.71</td>
<td>3,000.00</td>
<td>92.1%</td>
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<td>58200 - Cell &amp; Two-Way Mobile</td>
<td>1,402.75</td>
<td>875.00</td>
<td>160.3%</td>
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<td>7,000.00</td>
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<td>58300 - Internet/Website</td>
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<td>59100 - Vehicle/Airfare</td>
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<td>200.00</td>
<td>702.2%</td>
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<td>59300 - Food/Meals/Entertainment</td>
<td>272.70</td>
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<td>1,050.00</td>
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<td>1,700.00</td>
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<td>14,400.00</td>
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<tr>
<td>60100 - Vehicle Registration Fees</td>
<td>0.00</td>
<td>60.00</td>
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<td>460.00</td>
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<td>700.00</td>
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<tr>
<td>60400 - Membership, Dues &amp; Subscriptions</td>
<td>137.43</td>
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<tr>
<td>60500 - Bank Fees</td>
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<td>40.00</td>
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<td>210.00</td>
<td>340.00</td>
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<td><strong>Total 60000 - Business Expenses</strong></td>
<td>181.44</td>
<td>200.00</td>
<td>90.7%</td>
<td>3,332.56</td>
<td>3,800.00</td>
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<td><strong>Advertising</strong></td>
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<td>61100 - Print Advertising</td>
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<td>61200 - Radio Advertising</td>
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**Total 65000 - Vehicle Maintenance**

|                    | 21,152.31 | 15,300.00 | 138.3%   | 122,607.99 | 116,500.00 | 106.2% | 170,500.00 |

**Total Expense**

|                    | 286,883.45 | 266,842.17 | 107.5% | 1,928,149.75 | 1,975,884.36 | 97.6% | 2,798,827.00 |

**Net Ordinary Income**

|                    | 13,310.96  | -31,826.50 | -41.8%  | 355,062.81  | 76,210.00   | 465.9% | -15,000.00  |

**Net Income**

<p>|                    | 13,310.96  | -31,826.50 | -41.8%  | 355,062.81  | 76,210.00   | 465.9% | -15,000.00  |</p>
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Accrual Basis

MRTA - Operations Main

Checks Issued

As of May 31, 2018

Page 3

Motor Oil

4:04 PM
06/21/18
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**MRTA - Operations Main**

**Checks Issued**

**As of May 31, 2018**

**Accrual Basis**

**Checks Issued**

**As of May 31, 2018**

**Accrual Basis**

**Page 4**
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| Liability Check | 05/31/2018 |      | Trans... III-A Trust | 0.00                      | 183,472.19  

**Total 11100** - Mountain West Checking  

**TOTAL**  

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Mountain West Check 4855200370127790

Discount 6,071.16
Check Amount 6,071.16
### Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

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**Transaction Summary For KIMBERLY MACPHERSON**

**Sub Account Number Ending In 7328**

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**TOTAL $6,071.16**

**KIMBERLY MACPHERSON** / Sub Acct Ending in 7328

### Wells Fargo News

Beginning with your June statement, your Payment Due Date will be assigned to the same calendar day each month. This upcoming change means that the Next Statement Date shown on your May statement may be slightly earlier than the actual next statement date. Your June statement will contain more information on this change.

Thank you for being a valued Wells Fargo Business Card customer. We want to ensure you receive important information from Wells Fargo about products and services that may affect your banking activity. So please verify that the contact information in your account profile is accurate. To do this, please follow these simple steps:

- Go to wells Fargo.com/biz and enter your username and password. Select the Security & Support menu option and under Protect Your Accounts go to Update Contact Information.
- Not enrolled in Online Banking? Visit https://www.wellsfargo.com/biz/online-banking

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**5596 0083 VGC 1 7 1 10650 0 0 5 0**

**PAGE 3 of 4**

**10 5921 0300 B10 0105596 10885**

**14**
After review, to the best of my knowledge each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

[Signature]
Signed

[Title]
Business Manager

[Date]
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<td>Committee Review:</td>
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<td>Previously discussed at board level:</td>
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<td>Background:</td>
<td>Expenses, net of refund, for aborted travel to and attendance at CTAA Conference, Pittsburgh, PA, June 10-14, 2018. Said travel and attendance were preempted by concurrent FTA site visit to MRTA's Ketchum location; notice of said site visit delivered subsequent to booking and paying for travel to and attendance at CTAA event. As a result of canceling the trip, ED has a $991 credit for use within one year on Delta Airlines. Anticipate using that credit for MRTA-related travel and MRTA's collecting RTAP Scholarship funds for said travel when it occurs. Conference fee was $1,000; CTAA refunded $925 of said fee.</td>
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# MOUNTAIN RIDES TRANSPORTATION EXPENSE REPORT

**PURPOSE:** CTA Convention, Pittsburgh, PA

**EMPLOYEE INFORMATION:**
- **Name:** Wolly Morgus
- **Department:** Administration
- **Position:** Executive Director
- **Manager:**
- **SSN:** XXXX-XX-2154

**PAY PERIOD:**
- **From:**
- **To:**

## Account Summary

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<td></td>
<td>(925.00)</td>
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<tr>
<td>06/10/2018</td>
<td>Airfare: SUN-PIT-SUN (Delta Air)</td>
<td></td>
<td>$991.09</td>
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<td>$991.09</td>
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<td>06/05/2018</td>
<td>Delta Cancellation: credit on account, to be used for MRTA travel at a later date, TBD</td>
<td>$ -</td>
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<td></td>
<td></td>
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<td></td>
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**Total:** $1,066.09

**Subtotal:** $1,066.09

**Advances:** $ -

**Employee:**

**Approved:**

**Date:** 7/11/18

**Employee:**

**Date:** 6/12/2018

> as approved @ F+P cmte 7/11/18
Transaction Receipt from Community Transportation Association of America for $1000.00 (USD)

Auto-Receipt <noreply@mail.authorize.net>
to me

<table>
<thead>
<tr>
<th>Card Information</th>
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<tbody>
<tr>
<td>Description</td>
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<tr>
<td>Customer ID</td>
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<table>
<thead>
<tr>
<th>Billing Information</th>
<th>Shipping Information</th>
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</thead>
<tbody>
<tr>
<td>Wallace E Morgus</td>
<td>Hailey, ID 83333-5117</td>
</tr>
<tr>
<td>Mountain Rides</td>
<td>USA</td>
</tr>
<tr>
<td>Transportation Authority</td>
<td><a href="mailto:wally@mountainrides.org">wally@mountainrides.org</a></td>
</tr>
<tr>
<td>201 Sweetbrier Rd</td>
<td>2087887433</td>
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Total: $1000.00 (USD)

<table>
<thead>
<tr>
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<tr>
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<td>Transaction ID</td>
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<tr>
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</table>
**Transaction Refund from Community Transportation Association of America for $925.00 (USD)**

**Auto-Receipt** <noreply@mail.authorize.net>

**Reply-To:** Charlotte Robinson <robinson@ctaa.org>

**To:** Wallace E Morgus <wally@mountainrides.org>

---

### REFUND CONFIRMATION

<table>
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<tr>
<th>Description</th>
<th>Goods or Services</th>
<th>PO Number</th>
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<tr>
<td>Invoice Number</td>
<td>DCPNX7K3QLD</td>
<td>PO Number</td>
<td>GJNYK37XP6R</td>
<td>2018 Community Transporta</td>
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</table>

**Billing Information**

Wallace E Morgus  
Mountain Rides Transportation Authority  
201 Sweetbriar Rd  
Hailey, ID 83333-5117  
USA  
[Email](mailto:wally@mountainrides.org)  
2087887433

**Shipping Information**

**Total:** $925.00 (USD)

**Detail Information**

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**Community Transportation Association of America**  
Washington, DC 20005  
US  
[Email](mailto:robinson@ctaa.org)

---

https://mail.google.com/mail/u/0?ui=2&ik=455c3c46966&jsver=k8XTOJ1kuE&g.&cbl=gmail_fe_180606.07&p4&view=pt&cat=33%20Orgs%20%26%20Assns%20%33%
CONFIRMATION #HM98EC

THANK YOU FOR TRAVELING WITH DELTA, WALLACE!

Your booking is complete. We’ll send you an email shortly to wmergot@gmail.com with your receipt and itinerary details.

Sun Valley, ID to Pittsburgh, PA
Flight confirmation #HM98EC - Sun, 10 Jun 2018

ROUND TRIP | 1 PASSENGER

WHAT'S NEXT

- Visit My Trips to access your itinerary, see receipts, and manage your flights.
- Go to My Trips to request wheelchair assistance, peanut allergy help, or other services.
- Also in My Trips, purchase insurance, hotel stays, car rentals, or Trip Extras like Wi-Fi and Priority Boarding.
- On international tickets, you may be entitled to a refund of some government taxes or fees. If you believe you qualify for a refund, please submit a request online or see our Refunds FAQ’s for other ways to do so.

| FLIGHTS |
|------------------|------------------|------------------|
| **SUN** | **PIT** | **Main Cabin (I) | **Main Cabin (I) | **Changeable / Nonrefundable |
| 07:00 AM | 4:20 PM | DL 4860¹ | DL 2499, DL 2105 | 7h 23m | MULTISTOP |

**Details**

- **DEPARTS** Sun, 10 Jun | 07:00 AM from Sun Valley (SUN)
- **ARRIVES** Sun, 10 Jun | 07:51 AM at Salt Lake City Intl (SLC)
- **FLIGHT** DL 4860 | 0h 51m | Operated by SkyWest DBA Delta Connection
- **AIRCRAFT** Embraer 175 (Enhanced Weightless) | Meal Services

3hr Layover in Salt Lake City, UT | You change planes in SLC

- **DEPARTS** Sun, 10 Jun | 08:30 AM from Salt Lake City Intl (SLC)
- **ARRIVES** Sun, 10 Jun | 12:09 PM at Minneapolis-St Paul Intl (MSP)
- **FLIGHT** DL 2499 | 2h 36m
- **AIRCRAFT** MD-90 | Meal Services

1hr Layover in Minneapolis/St Paul, MN | You change planes in MSP

- **DEPARTS** Sun, 10 Jun | 1:15 PM from Minneapolis-St Paul Intl (MSP)
- **ARRIVES** Sun, 10 Jun | 4:20 PM at Pittsburgh Intl (PIT)
- **FLIGHT** DL 2385 | 2h 5m
- **AIRCRAFT** MD-90 | Meal Services

**PIT** | **SUN** | **Main Cabin (U) | **Main Cabin (U) | **Changeable / Nonrefundable |
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<tr>
<td>09:25 AM</td>
<td>2:57 PM</td>
<td>DL 4095²</td>
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**Price per Passenger** $493.25

**Taxes, Fees and Charges** $107.96
**Delta Air Lines Baggage Information**

**DEPARTS**  Thu, 14 Jun | 08:25 AM from Pittsburgh Intl (PIT)  
**ARRIVES**  Thu, 14 Jun | 10:45 AM at Minneapolis-St Paul Intl (MSP)  
**FLIGHT**  DL 4095 | 2h 20m | Operated by Endeavor Air DBA Delta Connection  
**AIRCRAFT**  CRJ 900 | Meal Services  
3h Layover in Minneapolis/St Paul, MN | You change planes in MSP

**DEPARTS**  Thu, 14 Jun | 11:15 AM from Minneapolis/St Paul Intl (MSP)  
**ARRIVES**  Thu, 14 Jun | 03:01 PM at Salt Lake City Intl (SLC)  
**FLIGHT**  DL 2525 | 3h 46m  
**AIRCRAFT**  MD-90 | Meal Services  
4h Layover in Salt Lake City, UT | You change planes in SLC

**DEPARTS**  Thu, 14 Jun | 09:45 PM from Salt Lake City Intl (SLC)  
**ARRIVES**  Thu, 14 Jun | 05:57 PM at Sun Valley (SUN)  
**FLIGHT**  DL 4667 | 9h 12m | Operated by SkyWest DBA Delta Connection  
**AIRCRAFT**  CRJ 700 | Meal Services

0 Miles earned

---

Thank you for being a valued customer, the fees below are based on general passenger information. If you qualify for free or discounted checked baggage, this will be taken into account when you check in.

**PASSENGER, SEATS & EXTRAS**

<table>
<thead>
<tr>
<th>WALLACE E MORGUS</th>
<th>SEATS</th>
<th>EXTRAS</th>
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<tr>
<td>SUN &gt; SLC</td>
<td>1DC</td>
<td>$25</td>
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<tr>
<td>SLC &gt; MSP</td>
<td>39C</td>
<td>$35</td>
<td>SECOND</td>
<td>30</td>
</tr>
<tr>
<td>MSP &gt; PIT</td>
<td>31B</td>
<td>1HB</td>
<td></td>
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<tr>
<td>MSP &gt; SLC</td>
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<td>$35</td>
<td>FIRST</td>
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<td>SLC &gt; SUN</td>
<td>16C</td>
<td>$25</td>
<td>SECOND</td>
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1. On Delta operated flights, you may carry on one bag and a small personal item at no charge. Carry-on allowances may differ and fees may apply for flights operated by carriers other than Delta. Contact the operating carrier for detailed carry-on limitations and charges.

**TRIP INSURANCE**

Your request for trip insurance has been processed.

**PAYMENT**

<table>
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<tr>
<th>CARD TYPE</th>
<th>CARD HOLDER</th>
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<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td>VISA</td>
<td>Wallace Morgus</td>
<td>************369</td>
<td>$991</td>
</tr>
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</table>

Total Price (USD)  $923

All Seated & Extras Subtotal  $40.00

**IMPORT/I/T**: Visit delta.com for details on baggage allowances that may apply to your itinerary.
Hello, WALLACE E MORGUS

CANCEL ITINERARY CONFIRMATION

We've successfully canceled your trip.

Please retain the ticket/document number(s) below. The remaining value of the ticket(s), after any applicable change fees, may be applied to a future booking within one year of the original ticket purchase, subject to the rules and ticket policy. Please note that not all tickets will have value remaining after change fees are applied. If you have remaining value that you would like to redeem just enter the ticket or document number as an eCredit before booking your next flight with us.

Basic Economy ticket(s) are non-refundable, non-changeable, and have no remaining value toward the purchase of future travel.

Learn more about using eCredits.

<table>
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<tbody>
<tr>
<td>WALLACE EMORGUS</td>
<td>0062321204018</td>
<td>04/17/2019</td>
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REDEEM AN ECREDIT >

ARE THE STARS REALLY BRIGHTER IN THE DESERT?
GO SEE WITH SKYMILES.

BOOK A FLIGHT >
<table>
<thead>
<tr>
<th>Date:</th>
<th>7/18/2018</th>
<th>From:</th>
<th>Wally Morgus</th>
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</thead>
<tbody>
<tr>
<td>Action Item:</td>
<td>4.d. Approve Executive Director's Out-of-State Travel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Committee Review:</td>
<td>Yes</td>
<td>Committee Purview:</td>
<td>Finance &amp; Performance</td>
</tr>
<tr>
<td>Previously discussed at board level:</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Recommended Motion:</td>
<td>I move to approve the Executive Director's travel to and associated expenditures for the Transit Service Planning Training Session on August 7-9, 2018, in Salt Lake City, UT, such approval contingent upon indication by RTAP that it will fund at least 75% of the associated expenditures.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Impact:</td>
<td>$0, with full funding provided by RTAP scholarship; total estimated expense to be reimbursed by RTAP = $1,341.05</td>
<td></td>
<td></td>
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<tr>
<td>Related Policy or Procedural Impact:</td>
<td>Board Approval of All Out-of-State Travel</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Background:</td>
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<td></td>
<td></td>
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</table>

Introduction to Transit Service Planning

National Transit Institute

Description:
This course seeks to have participants understand public transit service planning. By the end of the course, participants will be able to undertake conceptual service planning/design and redesign, including routing and scheduling, transit budgeting, and calculating levels of service and capacity.

Note: Participants are encouraged to bring a calculator (or a cell phone with calculator capabilities) to this course.

Audience:
This course is targeted to meet the needs of entry to mid level transit planners looking to gain or refresh their knowledge. It is most appropriate for participants from transit providers and MPOs, but it is also appropriate for federal, state, and local agencies that interact with transit providers.

Course Topics:
1. Public Transit in the US
2. Transit's Operating Environment
3. Fundamentals of Transit Service and Networks
4. Route Level Planning and Design Concepts
5. Developing Service: Measuring Quality of Service
6. Developing Service: Calculating Capacity
7. Skills for Planning a Route Level Service Schedule

Length: 3 days

Fee:

$0 for Transit Agencies, Federal Government, MPOs and State DOTs

$450 for Consultants, Contractors, Non-profits – USA Only

$450 for Non-USA Transportation or Government Agency

CEUs: 1.90

Ginny Stern
gstern@nti.rutgers.edu

<table>
<thead>
<tr>
<th>Status</th>
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<tr>
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<td>Session</td>
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<td>Category</td>
<td>NTI Standard Course</td>
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<tr>
<td>Days</td>
<td>Tu W Th</td>
</tr>
<tr>
<td>Dates</td>
<td>8/07/18 - 8/09/18</td>
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<tr>
<td>Format</td>
<td>Instructor led - classroom</td>
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<tr>
<td>Available Slots</td>
<td>12</td>
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<tr>
<td>Instructors</td>
<td>Larrousse, Paul</td>
</tr>
<tr>
<td></td>
<td>Hafner, Susan</td>
</tr>
<tr>
<td>Location</td>
<td>Salt Lake City, UT, Utah Transit Authority, --, --</td>
</tr>
<tr>
<td></td>
<td>669 West 200 South</td>
</tr>
<tr>
<td></td>
<td>Salt Lake City, UT 84101</td>
</tr>
</tbody>
</table>

Course Prerequisites
None

Abstract
Course Hours:
August 7, 2018 8:30am - 4:30pm (registration 8:00am - 8:30am)
August 8, 2018 8:30am - 4:30pm
August 9, 2018 8:30am - 3:45pm

Nearby Hotels:
Idaho Rural Transit Assistance Program (RTAP)
Scholarship Application

The Idaho Transportation Department’s Public Transportation Office is committed to advancing the Department’s strategic mission of “Your Safety, Your Mobility, and Your Economic Opportunity.”

The Idaho Transportation Department Public Transportation Office (ITD-PT) is responsible for administering Idaho’s Rural Transportation Assistance Program (RTAP) with funding provided by the Federal Transit Administration (FTA). ITD-PT is committed to fostering a safe, mobility focused public transportation program throughout Idaho that promotes economic opportunity and growth for all of Idaho.

ITD-PT budgets the 5311(b)(3) RTAP funds on an annual basis and will offer scholarship opportunities until such funds are exhausted.

Travel & Reimbursement Guidelines: ITD-PT may only reimburse the least expensive, most economical mode of travel consistent with State of Idaho’s travel policy.

Per Diem requests are not permitted when:
• A meeting is in the same ITD district as your organization.
• Meals are provided at a meeting/seminar/conference.

Link to the GSA website www.gsa.gov for meal/hotel/per diem rates for travel outside of Idaho (beyond 60 miles from the Idaho border):
• For cities not listed, use city closest to your destination, print off rate, and submit with Application.
• When a hotel is unavailable at GSA or conference rate, select a hotel that is priced closest to the GSA rate.

Rental Cars are allowed if necessary. ITD-PT promotes the use of public transportation where available.

Instructions
• Be sure to accurately estimate your expenses below, as scholarships will be awarded based on this form. Reimbursements will only be made up to the Scholarship Award.
• You will be required to submit a Summary Report after the training, on the workshop/training for which you have requested funding. The summary should state: (1) how the training/workshop information has been used, (2) who has/how many have been trained or assisted, and (3) what savings have been generated as a result of the training.
• You will also be required to submit an Individual Expense Form after the training. Be sure to include back up documentation for actual expenditures. This includes but not limited to airline and lodging receipts, conference registrations, map indicated mileage, and any other eligible expense receipt.
# Scholarship Application

## Application Information

<table>
<thead>
<tr>
<th>Agency Name</th>
<th>Mountain Rides Transportation Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>RTAP Applicant Name</td>
<td>Wally Morgus</td>
</tr>
<tr>
<td>Job Title</td>
<td>Executive Director</td>
</tr>
<tr>
<td>District</td>
<td>4</td>
</tr>
<tr>
<td>Address</td>
<td>PO Box 3091, Ketchum, ID 83340</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:wally@mountainrides.org">wally@mountainrides.org</a></td>
</tr>
<tr>
<td>Phone</td>
<td>208.788.7433, x. 101</td>
</tr>
</tbody>
</table>

## Scholarship Application Questions

### Eligibility Questions: Please check the boxes that apply

I receive the following funding sources: [ ] 5310   [x] 5311   [x] 5339   [ ] VIP

### Questions

**Conference/Training Name:** Introduction to Transit Service Planning (National Transit Institute)

**Location of Training (City, State):** Salt Lake City, UT

**Estimated Date and Time of Arrival and Return:** Arr: 8/6/18, PM; Dep: 8/9/18, PM

**Is this a:** [x] Training   [ ] Workshop   [ ] Conference and/or   [ ] Request for Materials (if materials only please skip to page 3)

This training will cover the following topics:


- [ ] Other   If other; please explain how this topic serves the purpose of the RTAP Program and enhances the goals of ITD.

Select the ITD goal being met by your attendance to this event.

- [x] Mobility   - [x] Safety   - [x] Economic Opportunity
Use this to support your scholarship application request. You must be preapproved prior to registering for, or attending a training, workshop, or conference.

<table>
<thead>
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<th>Per Days/Miles</th>
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<td>4</td>
<td>8.0%</td>
<td>$ 255.00</td>
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<td>Lodging (GSA or Conference) [<a href="http://www.gsa.gov">www.gsa.gov</a>]</td>
<td>$ 183.33</td>
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<td>$ 71.06</td>
<td>$ 621.05</td>
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<td>Airline/Baggage</td>
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<tr>
<td>Mileage/Car Rental/Parking if applicable</td>
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<td>$ 465.00 est.</td>
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<tr>
<td><strong>Rental Car + Fuel</strong></td>
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<tr>
<td>Registration/Conference Fee</td>
<td>$ 0.00</td>
<td></td>
<td></td>
<td>$ 0.00</td>
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<tr>
<td><strong>TOTAL ESTIMATE FOR SCHOLARSHIP</strong></td>
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<td></td>
<td></td>
<td><strong>$ 1,341.05</strong></td>
</tr>
</tbody>
</table>

Submit application for approval **no later than 30** calendar days prior to the training to [juanita.risch@itd.idaho.gov](mailto:juanita.risch@itd.idaho.gov) or Fax to 208-334-4424. Be sure to include back up for estimates provided. You should receive written notification within two weeks.

**Acceptance of Terms**

We agree to accept Idaho Rural Transportation Assistance Program (RTAP) Scholarship Reimbursement in conformance with applicable state and federal laws and guidelines and be responsible for potential tax liability.

Applicant Signature: [Signature]
Date: Jul 13, 2018

Authorized Employer Signature: [Signature]
Date: Jul 13, 2018
Minutes
Planning and Marketing Committee
Wednesday, July 11, 2018, 1:00pm
Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

Attending: Tom Blanchard, Jim Finch, Tory Canfield, Wally Morgus, Michael David, Ben Varner
Not Attending: Peter Hendricks

1) Call to Order
   a) Meeting was called to order at 1:03pm.

2) Appoint Committee Chair
   a) Tory Canfield moved to appoint Tom Blanchard as Chair of the Committee; Jim Finch seconded the motion; vote ensued: Motion passed 2-0, with 1 abstention.

3) Discuss: Service Plan and Marketing for Sun Valley Summer Symphony (Jul 29 - Aug 23, 2018)
   a) MRTA’s current overall marketing plan and execution were discussed.
   b) Discussion re: social media as efficient, cost-effective marketing medium.
   c) Committee recommended hiring a (paid via stipend) marketing intern for Summer 2018.
   d) Discussion re: Mountain Rides’ kiosk(s) at community event(s). Committee urged Staff to deploy kiosks at upcoming summer events, e.g., Ketch ‘Em Alive concert series

4) Discuss: FY19 Preliminary Transportation Service Plan (Committee input/comments re: service opportunities to add, delete, modify, enhance, etc.)
   a) Discussion regarding overall service planning, history, needs, studies.
   b) Jim Finch contributed historical perspective and actions for arriving at FY2018’s Service Plan.
   c) Committee recommends MRTA’s identifying sources and location of ridership demand, including that emanating from traditionally underserved neighborhoods throughout the Valley.

5) Address: Other items that may come before the Committee
   a) None.

6) Adjourn
   a) Meeting adjourned at approximately 2:25pm.
Minutes

Finance and Performance Committee

Wednesday, 7/11/18, 2:30pm
Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

Present: Grant Gager, David Patrie, Rick Webking, Kristin Derrig, Wally Morgus and Ben Varner

1) Call to order
   a) Grant Gager called the meeting to order

2) Discuss: MRTA’s May 2018 Operating Revenue and Expenditures Statement, Checks Issued and Credit Card bill
   a) Review and discussion of May 2018 financial documents: Question and answer discussion focusing on specific line item details.
   b) Discussion re: preparing for, scheduling, noticing MRTA’s August 2018 Public Budget Hearing.

3) Discuss: MRTA real estate needs
   a) Delineation/discussion of MRTA’s short- and long-term real estate needs and preliminary action plan for meeting same. Committee recommends Executive Session at upcoming Board meeting.

4) Update: ITD/FTA Grant Opportunities
   a) Discussion of FY2018 Grant cycle and grant applications in-progress.
   b) Staff will prepare a 20-year rolling stock plan for review by the Committee at the August 2018 F&P Committee meeting.

5) Update: FY19 local funding requests
   a) Wally Morgus updated the Committee on FY2019 local funding requests. The outlook is good, with outwardly favorable reception of the funding request by each local funding partner. Each funding partner’s budget, including MRTA’s funding “ask,” is currently a work-in-process. Anticipate resolution re: funding requests by late-August to mid-September.

6) Review: Executive Director Expense Report
   a) Committee reviewed ED’s Expense Report. Recommendation to approve will be presented at upcoming Board meeting.

7) Discuss: Financial Review Ideas & Priorities for F&P Committee Members
   a) Committee discussed plan to look at per-route costs. Group agreed to wait until Tucker Van Law, Business Manager, returns to move this initiative forward.
   b) Committee discussed long-term capital plan.

8) Other Items that may come before the committee
   a) Committee discussed re-working/re-vamping the monthly Performance Dashboard. Item was tabled until next month’s F&P Committee meeting. Committee requested that Staff draft a revised Dashboard for review at next month’s Committee meeting.

9) Adjourn
   a) Meeting adjourned at approximately 4:50pm.
PERFORMANCE DASHBOARD - RIDERSHIP, MAY 2018

**Definition:** One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

<table>
<thead>
<tr>
<th>Year</th>
<th>Ridership</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018 YTD</td>
<td>280022</td>
</tr>
<tr>
<td>2017 YTD</td>
<td>282326</td>
</tr>
<tr>
<td>2016 YTD</td>
<td>269521</td>
</tr>
<tr>
<td>2015 YTD</td>
<td>246276</td>
</tr>
<tr>
<td>2014 YTD</td>
<td>265,021</td>
</tr>
</tbody>
</table>

**Definition:** Monthly ridership compared with one year ago, two years ago and the 5 year average.

---

**Ridership per hour**

<table>
<thead>
<tr>
<th>Route</th>
<th>May-18</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>14</td>
<td>13.6</td>
</tr>
<tr>
<td>Hailey</td>
<td>12</td>
<td>11.9</td>
</tr>
<tr>
<td>Town</td>
<td>16</td>
<td>11.9</td>
</tr>
<tr>
<td>Valley</td>
<td>14</td>
<td>13.6</td>
</tr>
</tbody>
</table>

**Total Ridership by Month**

**Town Routes**
**PERFORMANCE DASHBOARD - FINANCIAL, MAY 2018**

**Definition:** Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).

**Costs per hour**

- **TOTAL Bus:** $86.33
- **Hailey:** $72.89
- **Town:** $62.00
- **Valley:** $82.14

- **Not to exceed**
- **6 mo avg**
- **12 mo avg**

**Costs by Department**

- **MAY 2018 (total costs = $)**
  - **Ops:** 60%
  - **Maint:** 24%
  - **Admin:** 13%
  - **Other:** 3%

**Budget vs Actual - MAY 2018**

- **Revenues for mo.:**
  - **Budget:** $235,016
  - **Actual:** $300,194
- **Expenses for mo.:**
  - **Budget:** $266,842
  - **Actual:** $286,883
- **Revenues FYTD:**
  - **Budget:** $2,052,094
  - **Actual:** $2,283,212
- **Expenses FYTD:**
  - **Budget:** $1,975,884
  - **Actual:** $1,928,149

**Costs per mile: MAY 2018**

- **TOTAL:**
  - **Budget not to exceed**
  - **6 mo avg**
  - **12 mo avg**

- **Admin**
- **Ops**
- **Maint**
- **Fuel**

**Definition:** Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.
PERFORMANCE DASHBOARD - SAFETY, MAY 2018

**Definition:** This is the rate at which these safety related items are happening at a rate that is consistent with industry.

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than $200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of $200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

### Maintenance Days without a Loss Time Accident or Injury: Current

<table>
<thead>
<tr>
<th></th>
<th>Mar-18</th>
<th>Apr-18</th>
<th>May-18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Incidents</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Accidents</strong></td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Road Calls</strong></td>
<td>4</td>
<td>0</td>
<td>2</td>
</tr>
</tbody>
</table>
24 bike Share bikes are in the rental pool. Bike rentals through July 13 were up by 19% over last June. 43 rentals in 2018 compared to 36 in 2017. There are currently 2 bikes in Bellevue, 6 bikes in Hailey, 4 bikes in Meadows/Hospital, 2 bikes in Sun Valley, and 10 bikes in Ketchum. We entered into a sponsorship partnership with St. Luke's to run a promotion for the remainder of the 2018 season. We will offer the BikeShare bikes yearly pass at no cost to anyone who creates an account. This promotion will be advertised via stickers placed on the bikes and hub location signs, as well as a social media effort of Facebook, Instagram and Eye on Sun Valley.

Ebike legislation efforts continue. City of SV staff and politicos are working on draft language for legislation to allow ebikes on their pathway system. BCRD Board is revisiting the issue at their August meeting to discuss the issue further. Ketchum, Hailey and Blaine County are researching the issue in anticipation of drafting language for legislation in August.

On ebike front, a relatively new issue has arisen that the localities are considering. Due to the popularity (and presence of) of electric skateboards and scooters, along with other personal mobility vehicles, the issue over whether to include them in the ordinances and allow or disallow on the paved pathways has come in front of the city staffs (and officials in SV). No decisions have been made as of today. BCRD Board will discuss on August 6.
Date: 7/18/18

Staff Member: Kim MacPherson

Department: Marketing Outreach

Department Highlights from the Previous Month:
The new schedule has been on the street since June 15th. Marketing pieces for the Ketchum Circulator, Evening Red Route, Blue Night Owl route, airport connections and the SV Story Tour have all been created and delivered.

Progress on projects/initiatives:
Outreach will continue throughout the summer.

Challenges/Opportunities:
LIVING OR STAYING IN WEST KETCHUM?
Take the bus “uptown” for a night on the town!

7 NIGHTS A WEEK
JUNE 23-SEPT 9, 2018

(208) 788-ride (7433) • mountainrides.org
## JUNE 23 - SEPTEMBER 9 • 7 NIGHTS A WEEK


<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
<tr>
<td>5:31 &amp; :31</td>
<td>5:31 &amp; :46</td>
<td>:01 &amp; :16</td>
</tr>
<tr>
<td>5:33 &amp; :33</td>
<td>5:33 &amp; :48</td>
<td>:03 &amp; :18</td>
</tr>
<tr>
<td>5:34 &amp; :34 &amp; :49</td>
<td>:04 &amp; :19</td>
<td>10:19</td>
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<tr>
<td>5:35 &amp; :35 &amp; :50</td>
<td>:05 &amp; :20</td>
<td>10:20</td>
</tr>
<tr>
<td>5:36 &amp; :36 &amp; :51</td>
<td>:06 &amp; :21</td>
<td>10:21</td>
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<tr>
<td>5:37 &amp; :37 &amp; :52</td>
<td>:07 &amp; :22</td>
<td>10:22</td>
</tr>
<tr>
<td>5:38 &amp; :38 &amp; :53</td>
<td>:08 &amp; :23</td>
<td>23</td>
</tr>
<tr>
<td>5:39 &amp; :39 &amp; :54</td>
<td>:09 &amp; :24</td>
<td>24</td>
</tr>
<tr>
<td>5:40 &amp; :40 &amp; :55</td>
<td>:10 &amp; :25</td>
<td>25</td>
</tr>
<tr>
<td>5:42 &amp; :42 &amp; :57</td>
<td>:12 &amp; :27</td>
<td>27</td>
</tr>
</tbody>
</table>

### Bird Dr & Rember

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### Bird Dr & Wood River Dr (Pennay’s)

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### 1st St & 3rd Ave

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### 3rd Ave and Cottonwood (across from Tyrolean)

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### 2nd Ave & 6th St

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### 2nd Ave across from Christophe

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### 2nd Ave & 1st St

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### Washington & 2nd St (Magic Lantern Cinema, Globus, Sushi on Second, Smoky Mtn. Pizza, Rico’s)

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

### Main & 4th Sturtevants Downtown Restaurants (same as above)

<table>
<thead>
<tr>
<th>First Bus</th>
<th>15 minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30 &amp; :30</td>
<td>5:30 &amp; :45</td>
<td>:00 &amp; :15</td>
</tr>
</tbody>
</table>

---

**KETCHUM CIRCULATOR**

**Bus Appétit!**

**7 NIGHTS A WEEK**

**JUNE 23-SEPTEMBER 9**

**JUNE 23-SEPTEMBER 9 • 7 NIGHTS A WEEK**

**First**

**Bus**

**15 minute service**

**Last**

**Bus**
SUMMER 2018
(208) 788-ride (7433)
mountainrides.org

DON'T DRINK & DRIVE!
Take The Night Owl!

The Night Owl
DOWNTOWN KETCHUM
LATE NIGHT BUS SERVICE
June 23 - September 9, 2018

To WARM SPRINGS
from THE VISITOR CENTER Bus Stop
BLUE ROUTE
• Runs Every 30 minutes
 (:48, :18 after the hour) until 10:18pm
 with late night trips at 11:18pm,
 12:18am, 1:18am and 1:58am
LAST BUS • 1:58am

From STURTEVANT’S Bus Stop
BLUE ROUTE
• Runs every 30 minutes
 (:50, :20 after the hour) until 10:20pm
 with late night trips at 11:20pm,
 12:20am, 1:20am and 2:00am
LAST BUS • 2:00am

To WARM SPRINGS
from STURTEVANT’S Bus Stop
BLUE ROUTE
• Runs Every 30 minutes
 (:48, :18 after the hour) until 10:18pm
 with late night trips at 11:18pm,
 12:18am, 1:18am and 1:58am
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LAST BUS • 2:00am
The Night Owl

DOWNTOWN KETCHUM

LATE NIGHT BUS SERVICE

June 23 - September 9, 2018

(208) 788-ride (7433)
mountainrides.org

To SUN VALLEY and ELKHORN SPRINGS

from WELLS FARGO BANK Bus Stop
• runs every 30 minutes
(:10, :40 after the hour) until 10:40pm
with late night trips at 11:40pm, 12:40am
and 1:40am
LAST BUS: 1:40am

To HAILEY and BELLEVUE • (fare required)

from WELLS FARGO BANK STOP
Monday—Saturday Evening trips: 7:11pm, 9:30pm and 10:45pm
Friday & Saturday only Evening trip: 8:30pm
Sunday Evening last trip: 7:11pm

from ELEPHANT’S PERCH Bus Stop
• runs every 30 minutes
(:15, :45 after the hour) until 10:45pm
with late night trips at 11:45pm, 12:45am and 1:45am
LAST BUS: 1:45am

To HAILEY and BELLEVUE • (fare required)

from ELEPHANT’S PERCH Bus Stop
• runs every 30 minutes
(:10, :40 after the hour) until 10:40pm
with late night trips at 11:40pm, 12:40am
and 1:40am
LAST BUS: 1:40am

To HAILEY and BELLEVUE • (fare required)

from ELEPHANT’S PERCH STOP
Monday—Saturday Evening trips: 7:11pm, 9:30pm and 10:45pm
Friday & Saturday only Evening trip: 8:30pm
Sunday Evening last trip: 7:11pm

From SUN VALLEY and ELKHORN SPRINGS

from WELLS FARGO BANK STOP
Monday—Saturday Evening trips: 7:11pm, 9:30pm and 10:45pm
Friday & Saturday only Evening trip: 8:30pm
Sunday Evening last trip: 7:11pm

To HAILEY and BELLEVUE • (fare required)

From HAILEY and BELLEVUE

from WELLS FARGO BANK STOP
Monday—Saturday Evening trips: 7:11pm, 9:30pm and 10:45pm
Friday & Saturday only Evening trip: 8:30pm
Sunday Evening last trip: 7:11pm
Ride the Red Route to the Blue Route to Sun Valley and Ketchum

Fri & Sat Eves ONLY • June 23-Sept 8, 2018

On Symphony Nights (July 29, 31, August 2, 3, 5, 6, 7, 8, 9, 11, 12, 15, 16, 19, 23)

The Red Route service will run on all symphony nights in July and August. Blue Route bus pick up is from Baldy View Circle at :20 and :50 after the hour to Elkhorn Springs to meet the Red Route which will take you to Elkhorn neighborhoods.

### Red Route Elkhorn

**FRIDAY & SATURDAY EVENINGS ONLY**

<table>
<thead>
<tr>
<th></th>
<th>First Bus</th>
<th>30 Minute service</th>
<th>Last Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please tell your driver you want to transfer</td>
<td>PM</td>
<td>PM</td>
<td></td>
</tr>
<tr>
<td>Depart Juniper &amp; Mayleaf (Twin Creeks) to Elkhorn Springs</td>
<td>5:15</td>
<td>5:45</td>
<td></td>
</tr>
<tr>
<td>Mayleaf &amp; Bluebell</td>
<td>5:15</td>
<td>5:45</td>
<td></td>
</tr>
<tr>
<td>Bluebell &amp; Lupine</td>
<td>5:16</td>
<td>5:46</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Lower Ranch (@Elkhorn Rd)</td>
<td>5:20</td>
<td>5:50</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Independence (Ranch Clubhouse)</td>
<td>5:21</td>
<td>5:51</td>
<td></td>
</tr>
<tr>
<td>Morning Star @ Harker Center</td>
<td>5:21</td>
<td>5:51</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Parker Gulch</td>
<td>5:23</td>
<td>5:53</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Syringa (Sagehill)</td>
<td>5:24</td>
<td>5:54</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Elkhorn Rd (Sun Pointe)</td>
<td>5:25</td>
<td>5:55</td>
<td></td>
</tr>
<tr>
<td>Village Way &amp; Elkhorn Rd</td>
<td>5:36</td>
<td>6:06</td>
<td></td>
</tr>
<tr>
<td>Arrive Elkhorn Springs (Transfer to Blue Route to go to Ketchum)</td>
<td>5:29</td>
<td>6:08</td>
<td></td>
</tr>
<tr>
<td>(Arrive from Blue Route) Depart Elkhorn Springs to Twin Creeks</td>
<td>5:32</td>
<td>6:02</td>
<td></td>
</tr>
<tr>
<td>Village Way &amp; Elkhorn Rd</td>
<td>5:33</td>
<td>6:03</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Elkhorn Rd (Sun Pointe)</td>
<td>5:34</td>
<td>6:04</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Syringa (Sagehill)</td>
<td>5:35</td>
<td>6:05</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Parker Gulch</td>
<td>5:36</td>
<td>6:06</td>
<td></td>
</tr>
<tr>
<td>Morning Star @ Harker Center</td>
<td>5:37</td>
<td>6:07</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Independence (Ranch Clubhouse)</td>
<td>5:38</td>
<td>6:08</td>
<td></td>
</tr>
<tr>
<td>Morning Star &amp; Elkhorn Rd (Lower Ranch)</td>
<td>5:39</td>
<td>6:09</td>
<td></td>
</tr>
<tr>
<td>Arrive Juniper &amp; Mayleaf (Twin Creeks)</td>
<td>5:45</td>
<td>6:15</td>
<td></td>
</tr>
</tbody>
</table>
**Airport Connection Using Valley and Hailey Routes Combined with Transfer**

### Northbound

- **Valley Route Southbound with Transfer to Hailey Route at Park and Ride**
  - **For Departures from Sun:**
    - Dollar Circle-Sun Valley Village
      - AM: 800a
      - AM: 900a
      - AM: 1000a
      - PM: 1100a
      - PM: 1200p
      - PM: 1300p
      - PM: 1400p
      - PM: 1500p
    - Main & 4th Wells Fargo
      - AM: 811
      - AM: 911
      - AM: 1011
      - PM: 1111
      - PM: 1211
      - PM: 1311
      - PM: 1411
      - PM: 1511
    - Main & 1st (Limelight Hotel)
      - AM: 812
      - AM: 912
      - AM: 1012
      - PM: 1112
      - PM: 1212
      - PM: 1312
      - PM: 1412
      - PM: 1512
    - Arrive River & Bullion (Park and Ride)
      - 1-4 min wait
    - **Transfer to Hailey Route**
      - AM: 830
      - AM: 930
      - AM: 1030
      - PM: 1130
      - PM: 1230
      - PM: 1330
      - PM: 1430
      - PM: 1530
    - Arrive at Friedman Airport
      - AM: 842
      - AM: 942
      - PM: 1042
      - PM: 1142
      - PM: 1242
      - PM: 1342
      - PM: 1442
      - PM: 1542

- **For Arrivals from Sun:**
  - **Bus from the Airport**
    - AM: 813
    - AM: 913
    - AM: 1013
    - AM: 1113
    - AM: 1213
    - AM: 1313
    - AM: 1413
    - AM: 1513
    - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 820
      - AM: 920
      - AM: 1020
      - AM: 1120
      - AM: 1220
      - AM: 1320
      - AM: 1420
      - AM: 1520
    - Main @ Kentwood
      - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 841
      - AM: 941
      - AM: 1041
      - AM: 1141
      - AM: 1241
      - AM: 1341
      - AM: 1441
      - AM: 1541
    - Main & 4th Sturtevants
      - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 843
      - AM: 943
      - AM: 1043
      - AM: 1143
      - AM: 1243
      - AM: 1343
      - AM: 1443
      - AM: 1543
    - Warm Springs & Saddle **Y**
      - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 845
      - AM: 945
      - AM: 1045
      - AM: 1145
      - AM: 1245
      - AM: 1345
      - AM: 1445
      - AM: 1545
    - Dollar Circle-Sun Valley Village
      - 2 min wait

### Southbound

- **Valley Route Southbound with Transfer to Hailey Route at Park and Ride**
  - **For Departures from Sun:**
    - Dollar Circle-Sun Valley Village
      - AM: 800a
      - AM: 900a
      - AM: 1000a
      - PM: 1100a
      - PM: 1200p
      - PM: 1300p
      - PM: 1400p
      - PM: 1500p
    - Main & 4th Wells Fargo
      - AM: 811
      - AM: 911
      - AM: 1011
      - PM: 1111
      - PM: 1211
      - PM: 1311
      - PM: 1411
      - PM: 1511
    - Main & 1st (Limelight Hotel)
      - AM: 812
      - AM: 912
      - AM: 1012
      - PM: 1112
      - PM: 1212
      - PM: 1312
      - PM: 1412
      - PM: 1512
    - Arrive River & Bullion (Park and Ride)
      - 1-4 min wait
    - **Transfer to Hailey Route**
      - AM: 830
      - AM: 930
      - AM: 1030
      - PM: 1130
      - PM: 1230
      - PM: 1330
      - PM: 1430
      - PM: 1530
    - Arrive at Friedman Airport
      - AM: 842
      - AM: 942
      - PM: 1042
      - PM: 1142
      - PM: 1242
      - PM: 1342
      - PM: 1442
      - PM: 1542

- **For Arrivals from Sun:**
  - **Bus from the Airport**
    - AM: 813
    - AM: 913
    - AM: 1013
    - AM: 1113
    - AM: 1213
    - AM: 1313
    - AM: 1413
    - AM: 1513
    - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 820
      - AM: 920
      - AM: 1020
      - AM: 1120
      - AM: 1220
      - AM: 1320
      - AM: 1420
      - AM: 1520
    - Main @ Kentwood
      - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 841
      - AM: 941
      - AM: 1041
      - AM: 1141
      - AM: 1241
      - AM: 1341
      - AM: 1441
      - AM: 1541
    - Main & 4th Sturtevants
      - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 843
      - AM: 943
      - AM: 1043
      - AM: 1143
      - AM: 1243
      - AM: 1343
      - AM: 1443
      - AM: 1543
    - Warm Springs & Saddle **Y**
      - 2 min wait
    - **Transfer to Hailey Route**
      - AM: 845
      - AM: 945
      - AM: 1045
      - AM: 1145
      - AM: 1245
      - AM: 1345
      - AM: 1445
      - AM: 1545
    - Dollar Circle-Sun Valley Village
      - 2 min wait

**Normal Fares Apply**

- **Valley Route**
  - Bus Stop
  - Transfer Stop
  - Park & Ride

**Hailey Route**

- Bus Stop
- Transfer Stop
- Park & Ride

**Monday-Friday Only**

**Please tell your driver you are going to the airport.**

**Normal Fares Apply**

**Valley Route Stops**

- No service on Holidays:
  - 4th of July and Labor Day (Sept 3)
  - *NO SERVICE TO THE AIRPORT OR CLINIC ON THE 313P NB AND 342P SB TRIPS FROM AUG 28-NOV 21, 2018*
  - "NO SERVICE TO THE AIRPORT*

**Hailey Route Stops**

- *see note above*

**Intermediate Stops Served But Are Not Shown (See Full Schedule for Details)**

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Mountain Rides, The Sun Valley Museum of History, The Community Library & Sun Valley Magazine present

Sun Valley Story Tour

a free bus tour highlighting the area’s rich heritage

Fridays at 10:15 AM
July 6 - August 31

Sign up at the Visitor Center / 491 Sun Valley Rd prior to departure

photos courtesy of The Sun Valley Story and Sun Valley Company
Visit the area’s most historic locales. Jump on the Sun Valley Story Tour bus for a one-hour guided tour past:

Old Union Pacific Railroad Terminal
Cemetery where Ernest Hemingway is buried
The last place Hemingway dined with his wife
Comstock-Clark Mercantile Building
Horace Lewis home and the mining history
Site of the original Sun Valley rodeo
Historic Brass Ranch Barn and the Union Pacific Railroad ranch purchase
and more!

Guided by local volunteers and brought to you by a partnership between Mountain Rides and Sun Valley Magazine, publishers of The Sun Valley Story coffee table book by Van Gordon Sauter.
Most staff members attended safety meetings before the Peak Summer Season kickoff on June 23rd. It was productive to have everyone together to discuss system safety and customer service.

The bus stop improvement project continues in the South Valley. The Bellevue encroachment permit has been approved and the City of Hailey will be presented a site plan this week. Once approved, digging and replacement of some current inventory will begin.

The Fare Technology RFP is due in late July. It has been a great process, with a lot of potential respondents asking for questions and clarifications. This is a good sign that we should see a variety of responses.

New Fleet arrivals over the next few weeks include Bus 202, a new Valley Route bus and two new Vanpool vans.

Staffing during Allen and Company is always a challenge and this year was no different. The Operations and Maintenance staffs did an incredible job coming together to get a lot of charter buses on the road. Service went off without a hitch!

June ridership shows overall ridership numbers up 3% across the system. YTD ridership is flat, mainly due to a down winter.

Blue Route is up 11% for June.

Red is down 91%, mainly due to no River Run connectivity. Sun Valley Co. employees were the heaviest Red users last year, using Blue into town then a Wells Fargo Red connection to get to work at River Run.

Hailey is down 43%, but the airport delays have have been taken care of as of last week by moving the MRTA stop to the Lower Parking Lot.

Valley Route is down 2% compared to last June.

Charter service has increased heavily this year, and we’ve been able to handle staffing with some winter part-time drivers. The revenue for June was over $5,000, a nice boost!
Vacation! I would just like to thank the staff for making it possible for me to spend this time with my family.
### Discussion Item Summary

**Mountain Rides Agenda Discussion Item Summary**

**Date:** 7/18/2018  
**From:** Wally Morgus

**Discussion Item:**

6.f. Executive Director Report

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**Committee Review:**

- [ ] yes  
- [x] no

**Committee Purview:**

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**Fiscal Impact:**

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**Related Policy or Procedural Impact:**

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**Background:**

FTA/ITD Site Review, 6/14/18, MRTA Ketchum facility:

Feedback from the on-site audit team suggested a fairly clean review/audit of MRTA; minor concerns with MRTA's micro-purchasing (<$2500) methodology, which is typical for smaller agencies in rural locations; seemingly clean audit of major procurement(s) (bus); follow-on feedback from ITD that MRTA's Title VI Policies & Procedures are "not in compliance"...MRTA forwarded an updated draft Title VI Policy to ITD for review, edit, approval...will present ITD-approved draft to MRTA BoD for approval/adoption at a future date uncertain. FTA audit report to ITD likely to be 90 - 180 days out; ITD will convey items of concern specific to MRTA to MRTA once ITD receives FTA's report.

Joint Powers' Funding Request Update:

All funding requests submitted and presented..."quiet period," awaiting public budget hearings to be held in August & September...all presentations and "asks" went smoothly...anticipating full grant of MRTA's funding request from each Joint Power.

2018 Grant Cycle:

- 2018 5339(c) Low-No Grant App submitted to ITD, then to FTA, 6/21/18  
  - 5339(c) funds requested: $1,530,000  
  - Local match required: $270,000  
  - 2 heavy-duty electric buses + in-route charging infrastructure
- 2018 5339(b) Bus/Bus Facilities Grant App submitted to ITD, 7/16/18  
  - 5339(b) funds requested: $1,955,000  
  - Local match required: $345,000  
  - 2 heavy-duty electric buses + depot-based charging infrastructure
- ID DEQ VW Mitigation grant funds  
  - Anticipate grant application to be made in August 2018  
  - ~$18M available to Idaho  
  - Very competitive within the State; variety of projects  
  - MRTA to seek "local match dollars" for the 5339(b)(c) grants = leverage the VW $$$$
7.a. FY19 Mountain Rides Transportation Service Plan Development

Desired outcome of this discussion is the delineation of the process (including action items, milestones, deliverables, date-certain deadlines) for developing and adopting the FY2019 Transportation Service Plan for Mountain Rides.

To accommodate the follow-on work that needs to be done to assure the Plan is operable by the start of the fiscal year (10/1/18), the Plan should be final and adopted by the Board not later than Wednesday, September 19, 2018.
7.b. FY19 Mountain Rides Marketing & Communications Plan Development

Desired outcome of this discussion is the delineation of the process (including action items, milestones, deliverables, date-certain deadlines) for developing and adopting the FY2019 Marketing & Communications Plan for Mountain Rides.

To accommodate the follow-on work that needs to be done to assure the Plan is operable by the start of the fiscal year (10/1/18), the Plan should be final and adopted by the Board not later than Wednesday, September 19, 2018.
8. Executive Session re: Idaho Code 74-206 (c)

I move that the Mountain Rides' Board of Directors enter Executive Session as authorized by Idaho Code 74-206 (c).

74-206. EXECUTIVE SESSIONS — WHEN AUTHORIZED. [EFFECTIVE UNTIL JULY 1, 2020] (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held:
(a) ... ;
(b) ... ;
(c) To acquire an interest in real property which is not owned by a public agency;
<table>
<thead>
<tr>
<th>Date:</th>
<th>7/18/2018</th>
<th>From:</th>
<th>Grant Gager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action Item:</td>
<td>8. Motion(s), if any, arising from Executive Session.</td>
<td></td>
<td></td>
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<tr>
<td>Committee Review:</td>
<td>Yes ☐ No ☐</td>
<td>Committee Purview:</td>
<td></td>
</tr>
<tr>
<td>Previously discussed at board level:</td>
<td>Yes ☐ No ☐</td>
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<td>Recommended Motion:</td>
<td>I move that the Mountain Rides' Board of Directors...</td>
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<tr>
<td>Fiscal Impact:</td>
<td>NA</td>
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<tr>
<td>Related Policy or Procedural Impact:</td>
<td>NA</td>
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<tr>
<td>Background:</td>
<td>Agenda item is available to conduct any follow-up business (motion(s)) emanating from Executive Session.</td>
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