



Mountain Rides Transportation Authority
PUBLIC NOTICE of Regular Board Meeting Amended Agenda

12:30pm, Wednesday, February 15, 2017

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Jane Conard (Sun Valley), vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Grant Gager (Ketchum), Dave Patrie (Blaine County), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Presentation - Training on Transit 101 and Building More Effective Transit Boards
5. Action and discussion items
 - a. Action item: Approve declaration of 1 sprinter bus as surplus property (p.2-5)
 - b. Action item: Approve adoption of 2017 Strategic Priorities and Initiatives (p.6-8)
 - c. Discussion item: Discussion of bus stop improvement plan (p.9-13)
6. Committee reports
 - a. Planning and Marketing Committee report for February from Chair (p.14)
 - i. Committee members approve February minutes
 - b. Finance and Performance Committee report for February from Chair (p.15)
 - i. Committee members approve February minutes
7. Staff reports
 - a. Dashboard performance report for December 2016 (p.16-19)
 - b. Operations report (p.20)
 - c. Marketing Outreach report (p.21)
 - d. Maintenance report (p.22)
 - e. Business Manager report (p.23)
 - f. Executive Director report (p.24)
8. Consent Calendar items
 - a. Approve minutes –January 18 regular meeting (p.25-29)
 - b. Receive and file December 2016 financials and bills paid (p.30-37)
9. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="02/15/2017"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input type="text" value="Item 5a. Declare Bus 13 as Surplus Property"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve (or reject) surplussing MRTA Bus 13."/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY 2017 Budget, Revenue"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="MRTA Policy 106"/>		
<u>Background:</u>	<input type="text" value="We have a medium duty bus set to arrive in mid-March. This bus is the first of several in line to replace the Sprinter part of our fleet.

Sprinter 13 has served us well, but it is time to make room for the new bus.

Sprinter 13 has 185,000 miles on it and the minimum bid will be \$20,000."/>		



Declaration of Surplus Property

The following Mountain Rides Transportation Authority property:

2008 Sprinter 3500 (Bus # 13)

Vin: WD0PF445485314086

Mileage: 185,055

Min. Bid: \$20,000

Has been deemed surplus property, and is recommended to be sold by Public Notice for a two week period to solicit sealed bids at the above minimum prices.

In the event sealed bids are not received, the vehicle may be sold in any other appropriate manner, per Mountain Rides Transportation Authority policy.

By: _____ Date: _____

Ben Varner, Maintenance and Facilities Manager

By: _____ Date: _____

Jason Miller, Executive Director

By: _____ Date: _____

Jane Conard, Board Chair

Policy 106: DISPOSAL OF SURPLUS PERSONAL PROPERTY (including Lost & Found)

Issued: April 27, 2011

Revised:

Purpose: This policy describes the procedures for disposing of surplus or unnecessary personal property as well as unclaimed (lost and found) items.

Personnel Affected: Executive Director, Maintenance & Facilities Manager, Business Manager, Operations Manager

Policy:

A Department Head may declare as surplus any property that is no longer necessary or useful to MRTA's operations or activities. Such declaration of the Department head must be approved in writing by the Executive Director, who may, in his or her discretion, request a resolution of the Board of Directors approving the declaration. Before disposition occurs, the Department Head must ensure that there are no limitations, restrictions or conditions to the sale of the item or the use of the proceeds of the sale of the item. The Department Head may dispose of his department's surplus property to the highest bidder by sale at a public auction, by sealed bids, or by incidental sale, in his discretion. Notice of public auction or sealed bid submittal must be given by publication in a newspaper of general circulation for at least 2 weeks prior to such auction or bid submittal date, under Idaho Code 67-5732A .

Said notice shall specify the time, place and purpose of such auction or bid submittal and shall specify the following, where appropriate:

- A. The percentage of the bid price that the successful bidder must deposit at the time of the auction or bid submittal, if any;
- B. The method and time by which the remainder of the bid price must be paid;
- C. The time by which the successful bidder must remove the purchased item(s) from MRTA premises;
- D. The minimum bid price;
- E. Reservation of MRTA's right to reject any and all bids received for any item or to withdraw any or all items offered for sale prior to bid opening, or if minimum bid is not achieved.

If the Department Head rejects any and all bids received, he/she shall not thereafter sell the property at a price less than the highest bid previously received. If the highest bidder refuses to complete the purchase of the item, the Department Head may sell such property at a lesser price to the next highest bidder. No surplus property shall be purchased by or on behalf of any elected MRTA official.

Incidental Sale of Certain Items

When it is determined by the Department Head that any item of surplus property is scrap or salvage material, is perishable, or has been offered for public sale by auction or sealed bids and no offer to purchase has been received, or the property has no market value as determined in good faith by the Department Head, the Department Head may sell the item by incidental sale. Prior to such sale, the Department Head shall obtain written approval of the Executive Director. For the purposes of this Section, the term "incidental sale" shall mean the sale of any item at a price, time and place to be determined by the Department Head, to any buyer who is willing to pay the price requested, without first advertising such sale or calling for the receipt of bids.

Disposal of Unclaimed Property or Property of No Value

If, as determined by the Department Head, property has no (or very limited) value, disposal may occur at the Department Head's discretion. MRTA maintains a policy of recycling all property wherever possible. Disposal of unclaimed or property of no value may include donation, gift, recycle or outright disposal.

Employee Purchases of Property

MRTA employees may only purchase items that have been advertised for sale by MRTA, and may not receive any property that is disposed of as an incidental sale, gift or donation.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="02/15/2017"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="5b. Approve adoption of 2017 Strategic Priorities and Initiatives"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve [or reject] the 2017 Strategic Priorities and Initiatives, as presented [or with edits, as stated]"/>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="5-year Strategic Plan"/>		
<u>Background:</u>	<input type="text" value="Attached is the updated version of the strategic priorities that resulted from the board and staff strategic workshop on January 4th, 2017. The priorities have been updated, based on board input on the first draft."/>		



2017 STRATEGIC PRIORITIES and INITIATIVES

In 2016, Mountain Rides completed, adopted, and implemented a 5-year Strategic Business Plan for 2016-2020. This plan plots the course for Mountain Rides and has been an effective tool in organizing and planning out work; 2016 implementation was right on track with almost all the goals and objectives successfully completed.

To continue to execute this 5-year plan, Mountain Rides must follow the year-by-year goals of the plan and put these goals into action by creating priorities and initiatives for each year. The following list of strategic priorities and initiatives was created at Mountain Rides' strategic workshop for 2017, held on January 4th, 2017.

STRATEGIC PRIORITY #1 – Build internal capacity for improved administration and support

- Initiative 1A – establish 1-2 internship positions for marketing and IT functions
- Initiative 1B – continue to cross-train more employees internally
- Initiative 1C – add average of 1.5 FTE for better maintenance, administration, and operations support

STRATEGIC PRIORITY #2 – Market and educate to build awareness and ridership

- Initiative 2A – educate public officials on impact of Mountain Rides services; use rider/user experiences to tell the story
- Initiative 2B – continue marketing initiatives of 5-year plan; grow marketing budget to support increased marketing and customer information tools
- Initiative 2C – develop ambassador and volunteer program to help with community awareness, especially for new and improved services

STRATEGIC PRIORITY #3 – Work towards development of a centrally located downtown transportation center, likely in Ketchum

- Initiative 3A – educate community on need and importance of this project and how it helps the regional economy and quality of life
- Initiative 3B – engage in City of Ketchum dialogue on public parking and how to manage
- Initiative 3C – look at private-public development funding models for this project

STRATEGIC PRIORITY #4 – Follow the vision of the 5-year plan for service and program development

- Initiative 4A – continue to improve core routes and services
- Initiative 4B – evaluate new services like Galena and Airport and determine ways to expand and improve

- Initiative 4C – look at possibility of starting limited Twin Falls service with support from new funding partners

STRATEGIC PRIORITY #5 – Improve and support development of enhanced on-street and downtown infrastructure

- Initiative 5A – carry out bus stop improvement project for signage, lighting, benches, and shelters
- Initiative 5B – support city efforts to improve bike and pedestrian infrastructure and increase use of biking and walking
- Initiative 5C – develop better entitlements for bus stops through easements and use agreements

STRATEGIC PRIORITY #6 – Develop new financial and planning partnerships with outside agencies

- Initiative 6A – evaluate opportunity to include Ride ‘n Fly airport bus into 1% for air local option tax
- Initiative 6B – work closely with city and county planning staff on transportation issues
- Initiative 6C – engage in regional discussions on land use, housing, and economic development

STRATEGIC PRIORITY #7 – Consider long-range organizational needs and start planning

- Initiative 7A – evaluate options for dealing with physical space constraints of Mountain Rides’ maintenance and administration facilities
- Initiative 7B – develop 1-3 year staffing plan that supports service growth
- Initiative 7C – continue development of better transit technology like electronic fareboxes
- Initiative 7D – develop plan for transition to electric buses with goal of first electric buses in operation by 2019

This list is not comprehensive. There are ongoing services, programs, and planning that will continue and are inherent in the day-to-day work of Mountain Rides. This list identifies specific initiatives and projects above and beyond the “baseline” work of Mountain Rides.

Mountain Rides Agenda Discussion Item Summary

Date:

02/15/2017

From:

Jason Miller

Discussion Item:

5c. Discussion of bus stop improvement plan

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Fiscal Impact:

\$80,000 - \$110,000, included in FY17 capital facilities budget

Related Policy or
Procedural Impact:

5 year Capital Improvement Plan, FY17 Adopted Budget

Background:

Attached are the project outline, project budget, and summary of high usage stops.

Based on the conversation of this item, staff will develop a more detailed bus stop improvement plan with more in-depth tasks, budgeting, and prioritization.

To help move this process forward, I need 2-3 board members to serve on a special committee to help with concept review and design refinement, ahead of moving it to the board for approval. Most of this work will occur in the coming month.



2017 Bus Stop Improvements - Overview

Scope

Mountain Rides operates transit services over a significant geographic area that includes over 180 bus stops in total. Through the past 8 years, Mountain Rides has made progress improving these bus stops, going from just 4 bus shelters in 2008 to 26 shelters today; however, many stops still lack adequate signage, lighting, and seating. Improving a larger number of bus stops is a stated priority for Mountain Rides for 2017, and this project will be an ambitious and time consuming effort that requires planning, coordination, and execution.

Mountain Rides has secured a base amount of federal funding and local match to start a large-scale bus stop improvement plan to significantly increase the quality of bus stops in terms of visibility, attractiveness, passenger amenities, and safety. Improvements will include:

- Better bus stop signage throughout Mountain Rides system with dedicated, branded bus stop posts (as opposed to shared posts for current bus stop posts)
- Stop lighting incorporated into bus stop sign posts or existing bus shelters
- Seating incorporated into bus stop sign posts or standalone benches
- Additional bus shelters, where possible and appropriate
- Better easement agreements for bus stop improvements
- Clearer bus stop maintenance agreements

Team

To complete this project, it will take involvement and coordination of many people including Mountain Rides' staff, Mountain Rides' board members, a landscape architect (BYLA), a sign company for production and install (Hawley Graphics), and city staff and leadership to support and approve improvements.

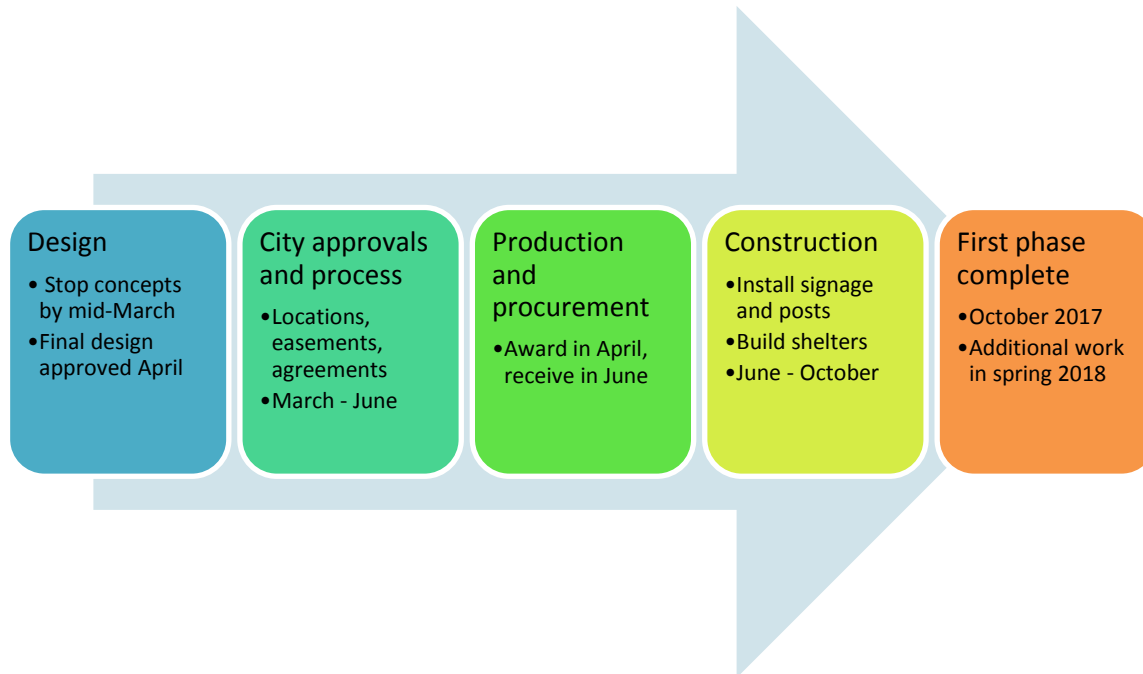
Mountain Rides will form a team of staff and 2-3 board members to help guide this process and finalize design concepts. Both Mountain Rides' board committees will also have significant involvement on final approvals and overall guidance.

Budget

Mountain Rides has a budget of at least \$80,000, and as high as \$106,000, for bus stop improvements this year (see budget attachment), but this project will cost upwards of \$150,000 to complete all the improvements over the next two years.

Timeline and process

The next 6-8 months will be very busy in order to complete this project. This project will follow a simple project schedule:



Bus stop improvements 2017 - BUDGET

REVENUE	\$	Notes
Federal funding with local match	\$ 75,000.00	Budgeted, available
FY2016 budget	\$ 5,000.00	in operations
Bellevue URA	\$ 9,000.00	For Bellevue improvements; verbal commitment
Hailey URA	\$ 5,000.00	For Hailey improvement; unconfirmed
Ketchum URA	\$ 12,000.00	For downtown Ketchum improvements, unconfirmed
TOTAL	\$ 106,000.00	

BUDGET EXPENSES			
Planning and design	\$5,000	To support total project	
Ketchum	Unit price	Goal for # of units	Total cost
Signage	\$ 500.00	30	\$ 15,000.00
Signage with lighting	\$ 1,100.00	12	\$ 13,200.00
Signage with lighting and seating	\$ 1,800.00	10	\$ 18,000.00
Real time signs - Wells, Sturtev, Warm Spgs (install costs)	\$ 1,200.00	3	\$ 3,600.00
Stop improvements at Visitors Center and Perch	\$ 6,000.00	2	\$ 12,000.00
1 additional shelter in Ketchum (location TBD)	\$ 9,000.00	1	\$ 9,000.00
TOTAL			\$ 70,800.00

Hailey	Unit price	Goal for # of units	Total cost
Signage	\$ 500.00	22	\$ 11,000.00
Signage with lighting	\$ 1,100.00	4	\$ 4,400.00
Signage with lighting and seating	\$ 1,800.00	2	\$ 3,600.00
1 additional shelter in Hailey (cobblestone or location TBD)	\$ 9,000.00	1	\$ 9,000.00
Additional shelter lighting	\$ 300.00	4	\$ 1,200.00
TOTAL			\$ 29,200.00

Bellevue	Unit price	Goal for # of units	Total cost
Signage	\$ 500.00	4	\$ 2,000.00
Signage with lighting	\$ 1,100.00	2	\$ 2,200.00
Signage with lighting and seating (Main and Pine (move from Oak) and Main and Spruce)	\$ 1,800.00	2	\$ 3,600.00
1 additional bus shelter in Bellevue (location TBD)	\$ 9,000.00	1	\$ 9,000.00
TOTAL			\$ 16,800.00

Sun Valley	Unit price	Goal for # of units	Total Cost
Signage	\$ 500.00	10	\$ 5,000.00
Signage with lighting	\$ 1,100.00	4	\$ 4,400.00
Signage with lighting and seating	\$ 1,800.00	4	\$ 7,200.00
More shelter lighting	\$ 300.00	4	\$ 1,200.00
TOTAL			\$ 17,800.00

GRAND TOTAL \$ 139,600.00 includes planning and estimates for each jurisdiction
Deficit/surplus \$ (33,600.00) deficit will have to funded in future budget years - FY17 will be top priorities

NOTE - this project list improves approximately 122 stops - we have 186 stops in system, but 40-60 are very low usage

BUS STOP RANKINGS - BY PASSENGER COUNT

WARM SPRINGS ONLY - WINTER		WARM SPRINGS ONLY - SUMMER		SYSTEM WIDE - top 35 bus stops (annual #s 2016)	
LOCATION	COUNT	LOCATION	COUNT		
WS LODGE	17556	Y TO SV (NB)	2227	66,528	Baldy View Circle -SV Lodge Total
Y TO SV/HAILEY (SB)	4581	WARM SPGS LODGE	1227	35,124	River Run Plaza Total
FOUR SEASONS	1327	PARKSIDE	642	31,421	SV Rd & East Ave-Elephants Perch Total
CREEKSIDE	1298	CREEKSIDE	612	31,245	Main & 4th - Wells Fargo W Total
PARKSIDE	1242	BALD MTN	408	22,787	Warm Springs Base Area Total
WANDERERS	1157	WM SPG RANCH	223	12,617	Warm Springs & Saddle Rd - YMCA Total
BALD MTN	1034	SKI WAY	199	12,201	River & Bullion PnR W Total
ASPEN	777	IRENE	184	11,458	Main & 4th - Sturtevant's Total
LEWIS ST.	723	LIMELIGHT	179	10,566	Main & McKercher - Albertsons SW Total
HILLSIDE	692	ASPEN	169	9,984	Elkhorn Springs W Total
SKI WAY TO TOWN	657	LEWIS	136	8,730	Visitor Center Total
Y TO WS LODGE	614	RIVER RUN ST	125	8325	St. Lukes Hospital Total
SAGE	587	JANE LANE	77	7,501	Dollar Circle @ SV Inn pool Total
LIMELIGHT	569	E. CANYON	50	7,417	Woodside & Glenbrook- Power Eng E Total
W.CANYON	553	WANDERERS	38	7,349	S V Rd & Saddle Rd SW Total
BELMONT	474	SKI WAY-TO LODGE	36	7,035	Woodside & Moonlight - Balmoral E Total
SKI WAY TO WS	413	W. CANYON	33	6,456	Main & Oak - N of Guffys NE Total
WM SPG RANCH	400	FOUR SEASONS	22	6,420	Laurelwood N. Total
E CANYON	386	HILLSIDE	19	6,227	Main & Croy W- Chevron Total
IRENE	361	SAGE	10	5,646	Community Campus Total
RIVER RUN DR	263	BELMONT	9	5,406	Main & Cobblestone Total
JANE LN	186			5,386	Main & Myrtle - Mini Mart E Total
				5,181	Main & Spruce - Health Dept SE Total
				5,116	Main St & 2nd St Total
				5,101	Dollar Base Area W Total
				4,681	Stop: Woodside & Winterhaven NB Total
				4,657	Stop: Dollar Base Area E Total
				4,644	Stop: 3rd & Cottonwood-Tyrolean NW Total
				4,562	Stop: Fox Acres & Woodside E Total
				4,519	Stop: Copper Ranch Total
				3,880	Stop: Warm Springs & Parkside S Total
				3,613	Stop: Woodside & Glenbrook - Power Eng N Total
				3,325	Stop: Dollar Rd & Community School Dr Total
				3,080	Stop: Main & Maple - Hitchrack W Total
				2,974	Stop: Woodside & Baldy View E Total



MINUTES

Planning and Marketing Committee

Wednesday, 2/1/17, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In attendance: Joe Miczulski, Joyce Fabre, Jason Miller, Kim MacPherson and Jim Finch

Not present: Tory Canfield and Kristin Derrig

Meeting start: 1:00pm

Adjourn: 2:00pm

1. Update and discussion of progress of new services.
 - a. Staff gave an update and ridership numbers for the Galena route, the Airport route and Demand response.
2. Update and discussion of phone app.
 - a. Kim MacPherson gave an update on the app. The “locate me” feature is not working and RouteMatch will let Mountain Rides know when it is up.
3. Discuss end of winter season service options (what if mountain stays open much later than normal?)
 - a. Staff will reach out to Sun Valley Co as the season goes on to see if the mountain will stay open later.
4. Discuss summer service plan concepts.
 - a. The group discussed the summer season routes; Blue route night service will continue and Red route with one bus will continue. Continuing the airport service will depend on the budget.
5. Other items to come before the committee.

Joe Miczulski will remain as the chair of the committee.



Minutes

Finance and Performance Committee

Wednesday, 2/1/17, 2:30pm

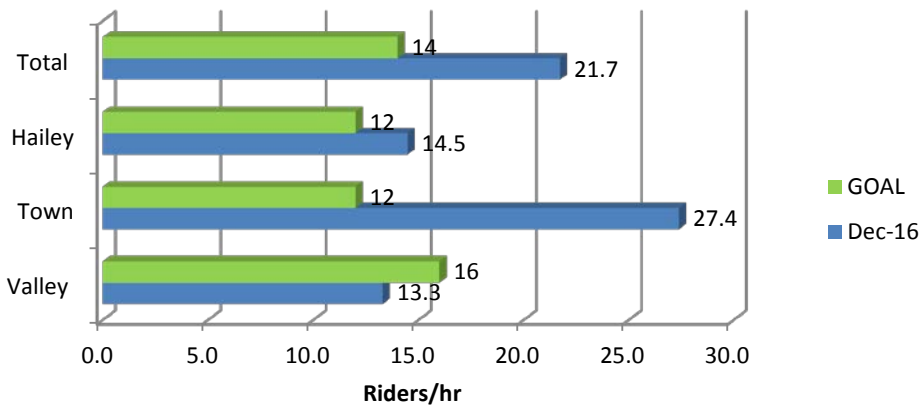
Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

Present: Jane Conard, David Patrie, Grant Gager, Jason Miller, Ben Varner and Tucker Van Law

- 1) Review December 2016 financials and bills paid.
 - a) The group went over the financials with Tucker Van Law to answer questions. David Patrie made a motion to recommend accepting the financials prepared by Tucker Van Law and Grant Gager seconded. All members approved.
- 2) Discuss FY2017 midyear budget amendments and needs.
 - a) Discussed policy to allow employees budget flexibility in overspending and underspending in different GLs without changing the annual budget. Follow up in next F&P committee.
- 3) Discuss FY2018 budget goals and concepts.
 - a) High level discussion of increased local funding for FY18
- 4) Other items to come before the committee.
 - a) Discussed who should be the F&P Chair. Jane to contact Becki Keefer.

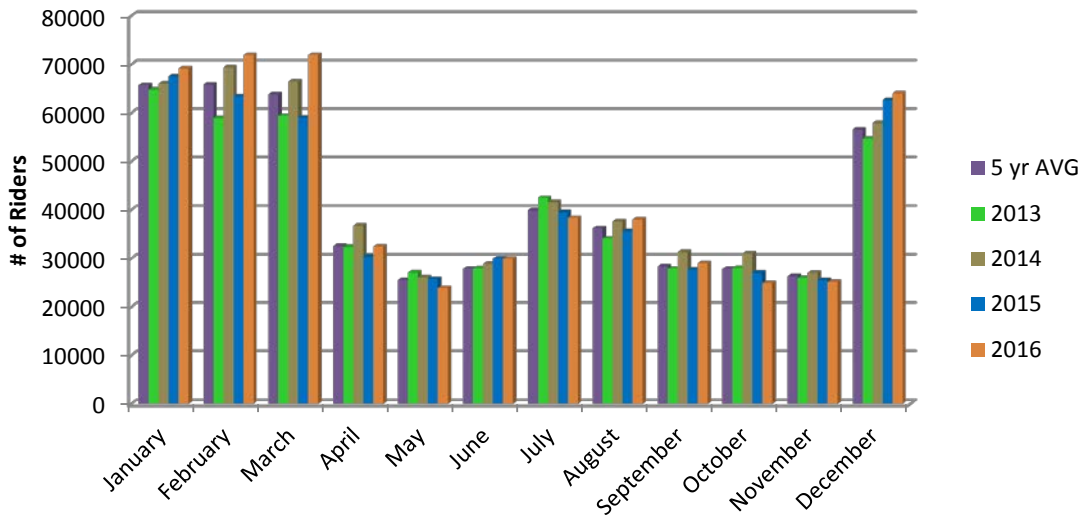
PERFORMANCE DASHBOARD - RIDERSHIP, DECEMBER 2016

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

Total Ridership by Month



2016 YTD Ridership
519022

2015 YTD Ridership
494424

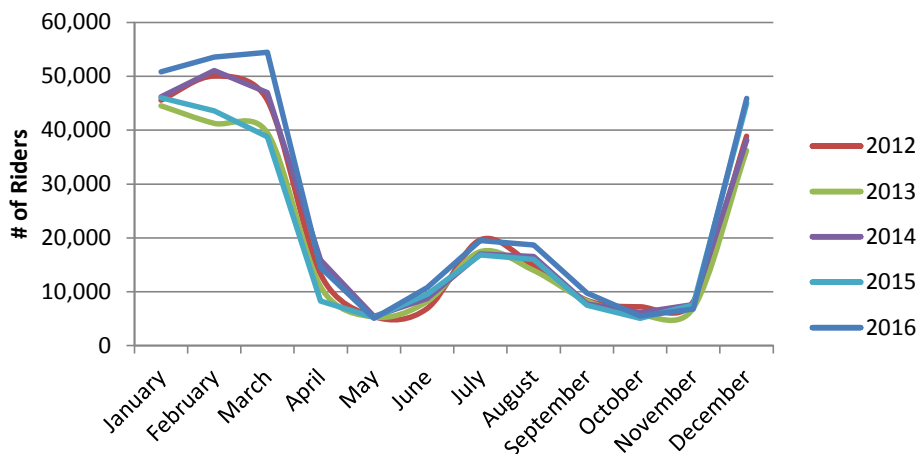
2014 YTD Ridership
520479

2013 YTD Ridership
480,488

2012 YTD Ridership
479,971

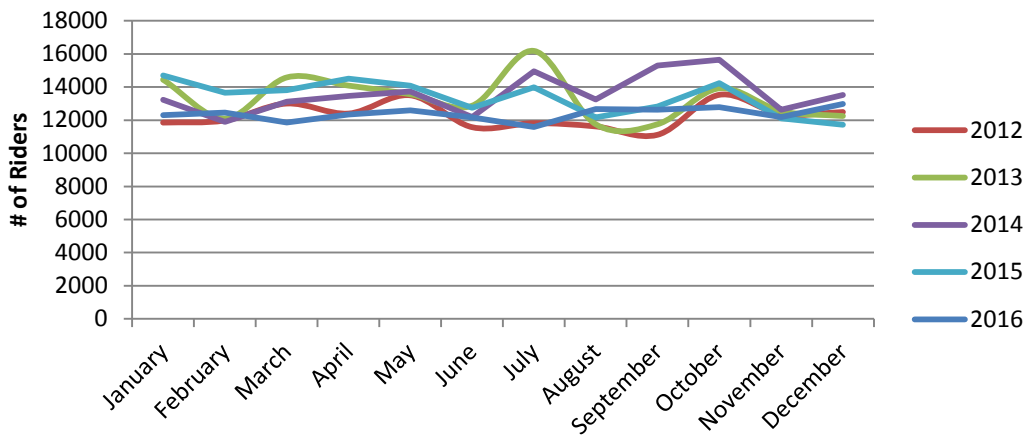
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

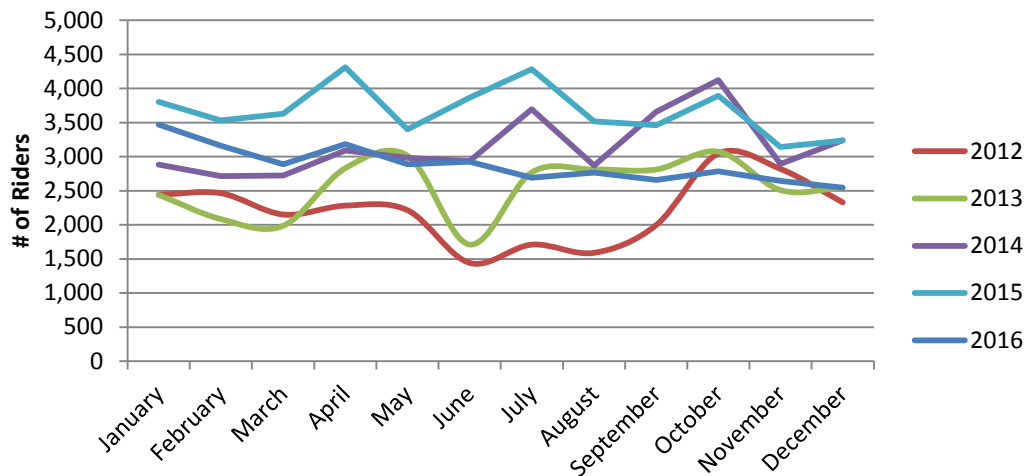


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, DECEMBER 2016

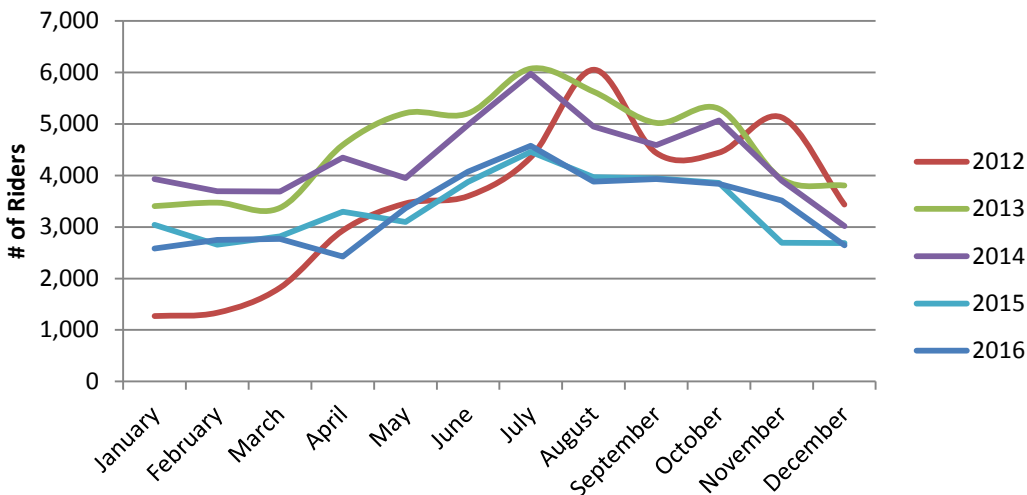
Valley Route



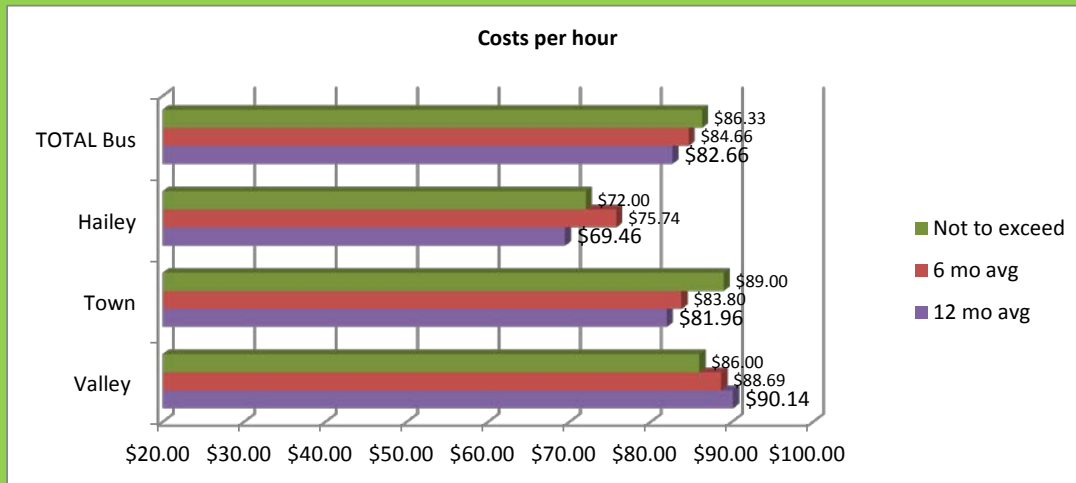
Hailey Route



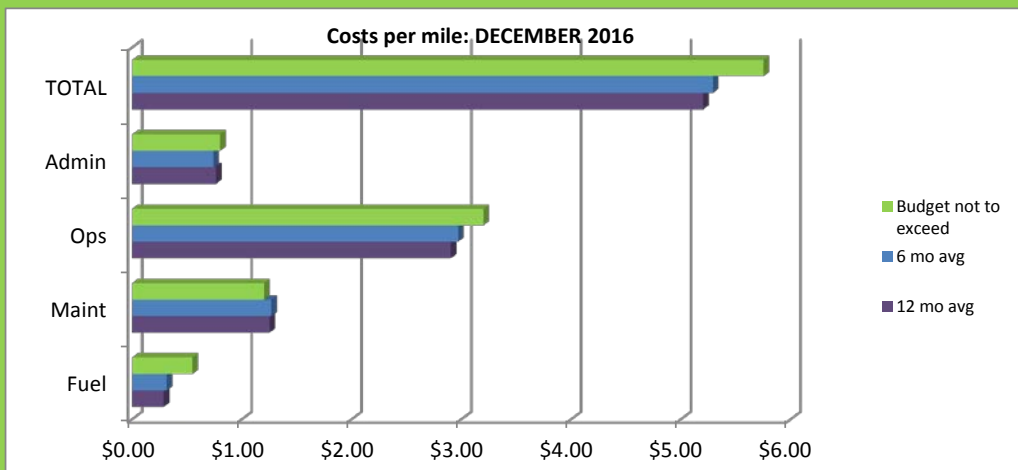
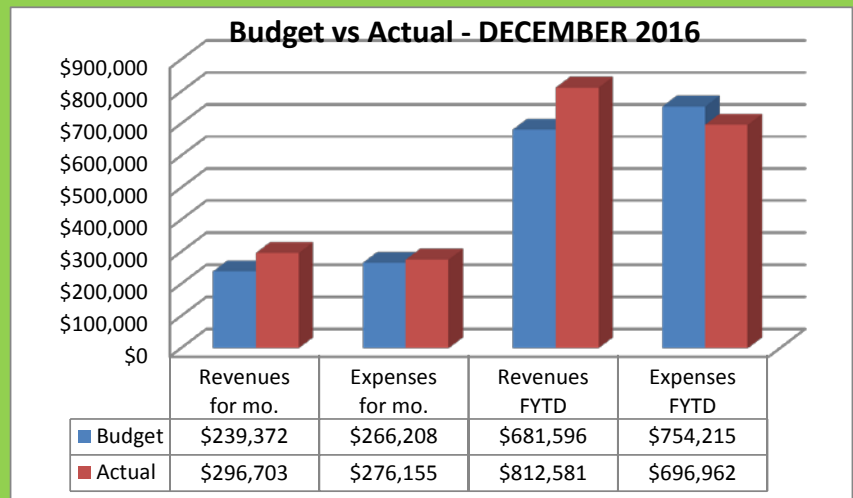
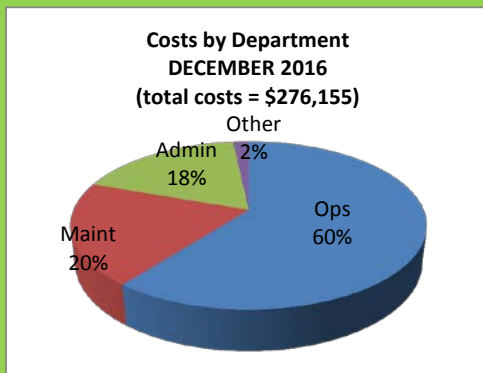
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, DECEMBER 2016

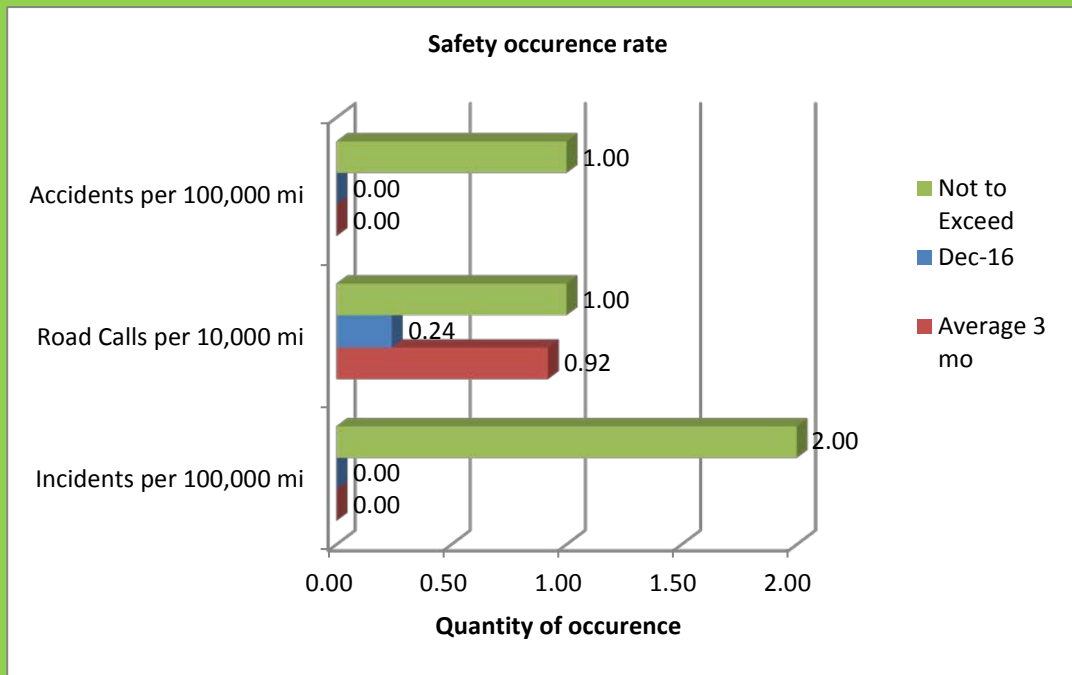


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, DECEMBER 2016



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Oct-16	Nov-16	Dec-16
Incidents	0	0	0
Accidents	0	0	0
Road Calls	0	0	2

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current 1103**

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

02/15/2017

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

January 2017 total ridership was HUGE! 76,122 passenger trips compare to 68,608 in '16 and 64,935 in '15. UP 11% COMPARED TO 2016.

TOWN ROUTES:

BLUE 27,521 trips +13%

SILVER 23,116 trips +10%

RED 3,416 trips + 4%

BRONZE 1,236 trips -18%

VALLEY ROUTE 13,906 trips +13%

HAILEY ROUTE 3,360 trips - 3%

VANPOOL 3,292 trips +28% (Construction shuttle added)

Progress on
projects/initiatives:

One Incident at Ketchum Garage

Challenges/
Opportunities:

Operations Dept. overtime due to continued manpower has increased. Hiring of 3 "emergency drivers" (people with previous MRTA experience) has helped with weekend shifts and unscheduled absences.

Mountain Rides Staff Report

Date:

02/15/2017

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

Progress on
projects/initiatives:

RouteShout app: The "Locate Me" feature is still not working system wide. It looks like it won't be until next week that it gets fixed.
We have been doing a "soft" marketing program to get the word out there until we are fully up and running.
We are looking now to RouteMatch to see if they available marketing materials that we can use to promote the app.

We are still working on the website updates with Clear Mind Graphics.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

02/15/2017

Staff Member:

Ben Varner

Department:

Maintenance

Department
Highlights from the
Previous Month:

Maintenance Employees continue to support operations 100% with a great attitude and work ethic.

The fleet has generally been in great shape, with only minor issues. The staff is keeping up with all preventative maintenance.

Progress on
projects/initiatives:

Ben has been working at putting together an annual week-by-week calendar for the Maintenance Staff so that we can get everything done and continue to improve as a department.

Depending on where the parts budget falls after the Winter Peak, we are planning on doing several small refurbishment projects on several buses.

Challenges/
Opportunities:

Parking, snow storage, and working patiently with our neighbors at the Ketchum Facility has been incredibly challenging. The amount of buses we are running and storing overnight, combined with a shrinking lot due to snow storage has tested everyone this season. Safe movement of buses on our grounds continues to be a laser focus of the Maintenance crew.

Mountain Rides Staff Report

Date:

02/15/2017

Staff Member:

Business Manager

Department:

Business-Finance

Department
Highlights from the
Previous Month:

The FY2016 audited financial statements as approved by the board have been submitted to the Federal Audit Clearinghouse. This is the last step in completing the audit.

All W-2s and year-end reporting have been complete.

4th Quarter retirement census and contribution has been complete.

Progress on
projects/initiatives:

We have begun working on aligning timing of our health insurance deductible, HRA, and flexible spending accounts. Currently our deductible is on a calendar year but our HRA and flexible spending accounts are not. This causes confusion for our employees.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

02/15/2017

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Recovery (sort of) - we are somewhat recovered from Snowpocalypse, but we are still stretched thin in terms of staffing. Operations is doing a tremendous job keeping us moving with continued day to day challenges. A few employees catching the crud going around hasn't helped.

Employee banquet - we had a great event on January 21st where we recognized many employees for safety and service including:

3-5 years of safety: Kim MacPherson, Maico Johnson, Dave Glasscock, Felimon Juarez, Mike Knudson, Teo Leon, Isabelle McCarty, Bill Sproule, Rick Uberuaga.

6-9 years of safety: Carlos Tellez, Maira Conlago, Stuart Gray, Mike Parker, Jose Victorino.

10 or more years of safety: Colleen Williams, Raul Romero-Campos.

Employee of the year: Hortencia Aguilar (by vote of fellow employees)

10 or more years of service: Colleen Williams (36 years!), Bill Sproule (17), Raul Romero Campos (10).

Progress on
projects/initiatives:

Bus stop improvement plan - I have had initial meetings with our sign installer who can do the production and installation, and a landscape architect who will do the design. Once we've had our discussion today, I look forward to moving this project forward quickly!

Updates/education to funding partners - I have been making presentations to funding partners to update them on our recent activities and successes. City of Sun Valley was last week and City of Ketchum is next week. Blaine County, Bellevue and Hailey will be upcoming as well.

Galena service - overall I think this service was a success, given the weather challenges this year. We will be debriefing with BCRD and Galena Lodge in the coming weeks and presenting results to the board, once finalized.

Challenges/
Opportunities:

Bike-ped coordinator - Kaz will no longer be our bike-ped coordinator but will stay in a consulting capacity for bike-ped policy work. Kaz is interested in other opportunities, so we will be recruiting and hiring a new bike-ped coordinator in the coming month.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, January 18, 2017, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Jane Conard (Sun Valley), Vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), David Patrie (Blaine County), Becki Keefer (Hailey), Grant Gager (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

ALSO

PRESENT: Mountain Rides Executive Director Jason Miller
Mountain Rides Business Manager Tucker Van Law
Mountain Rides Support Specialist Kim MacPherson
Dennis Brown of Dennis Brown CPAs

1. CALL TO ORDER

Chair Jane Conard called to order the meeting of Wednesday, January 18, 2017 at 12:31pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Tory Canfield had an observation about the Red Route and the last run of the day through West Ketchum.

Jane Conard is very pleased to have the honor of serving as chair for 2017. Jane Conard mentioned that the whole board was invited to the Mountain Rides employee party on Saturday and encouraged everyone to come. She also mentioned that the Red Route bus buddies were having a party on Weds, Feb 1st.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. Presentation: annual financial audit for FY2016, presented by Dennis Brown of Dennis Brown CPAs

Jane Conard introduced Dennis Brown from Dennis Brown CPAs. Dennis Brown stated that the audit has been completed and they produce 3 reports. Finance and Performance committee have reviewed the audit. There is a narrative, financial statements of net position and activities. Dennis briefly went over the audit with the board. These statements are approved by the board and they will be electronically filed with the FTA. Jason Miller stated that the excess from the operating fund of \$127,549 will be the amount that the board will decide to allocate those funds to the capital funds.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve receipt and filing of Mountain Rides FY2016 audited financial statements, as prepared by Dennis Brown CPAs

Becki Keefer made a motion to approve the receipt and filing of the FY2016 audited financial statements, as presented and prepared by Dennis Brown CPAs. Kristin Derrig seconded. The motion passed unanimously.

Dennis Brown left the meeting at 12:50pm

b. Action item:

Action to approve surplus of 1 vanpool van

Jason Miller stated that we received a new van in August or September and this van we will surplus as normal activity in the vanpool fleet. This van has \$168,000 which has a lot of useful life left for someone out there but not for our vanpool going from Twin Falls to Ketchum. The revenue from this sale in excess of \$5000 is required to be reinvested into public transportation, per FTA policy. This revenue will be put towards the purchase of our next commuter van.

Joyce Fabre made a motion to approve the sale of MRTA Van #28 per MRTA property disposal policy. Joe Miczulski seconded. The motion passed unanimously.

c. Action item:

Action to approve purchase of 1 vanpool van as an option on Mountain Rides RFP 07202016 in an amount not to exceed \$41,500

Jason Miller said this is the newer style Ford Transit van. It has a taller roof with 3-4" headroom.

Joyce Fabre made a motion to approve exercising an option to purchase a commuter van from Corwin Ford. The Board authorizes the Executive Director to execute this purchase in an amount not to exceed \$41,500. Becki Keefer seconded. The motion passed unanimously.

d. Action item:

Action to approve submission of Federal Transit Administration's 2017 Certifications and Assurances (C&As)

Jane Conard stated that she read this document. There was a lot of government language but nothing unusual. Jane Conard is confident that we are in compliance with these. Jason Miller said there are not a lot of changes from the last 2-3 years. ITD audits Mountain Rides every year and they are auditing in all of these areas in more detail on how these areas are implemented.

Joe Miczulski made a motion to approve the submission of the annual certifications and assurances for 2017, as required by the Federal Transit Administration. Tory Canfield seconded. The motion passed unanimously.

e. Action item:

Action to approve a resolution of the Mountain Rides Board of Directors recognizing the outstanding efforts of the Mountain Rides staff during our recent "snowpocalypse"

Jane Conard had heard from a number of people how amazed they were that through the storm the buses were on the road, drivers apologized for being late and that people were happy that the buses were running. Jane wanted to recognize the heroic efforts by presenting a plaque to

the staff. Becki Keefer felt like it was a wonderful idea and the efforts need to be recognized in unusual ways.

The staff is “heroes of snowpocalypse”.

Kristin Derrig wanted to know what the best route is to get the word out there. Kristin texted Kim and asked if the buses were running because she had other bartenders calling her. We will try to put information on phone, website and Facebook. Jason Miller said we had buses getting stuck; we were operating in “real time.” Jane Conard said our top priority is safety and that includes our employees.

Joyce Fabre made a motion to approve Mountain Rides’ board resolution 2017-1 in recognition of extraordinary heroic staff efforts to keep buses running safely and on-time during our recent “snowpocalypse” heavy snow storms. Tory Canfield seconded. The motion passed unanimously.

f. Discussion item:

Discuss draft strategic priorities for 2017, as discussed at Mountain Rides’ annual strategic workshop

Jane Conard thanked all of the board members for their participation in the workshop. Jane asked the board to discuss the priorities and strategies in the attached document.

Joyce Fabre asked if these priorities and strategies are doable. Jason Miller said if we build capacity as stated in Priority #1 then it’s easier to accomplish more on this list. These priorities match what is in the strategic planning document.

Priority #1 (Internal Capacity): Jason said getting increased staffing is critical to accomplish these goals. Tory stated that we want to avoid burnout. Jason said this year we have reached out to former employees to help out. We are in a growth year of service but we don’t have margin for the unforeseen.

Priority #2 (Marketing): Marketing is ongoing but we need more resources for marketing.

Priority #3 (Downtown Transportation Center): Downtown Ketchum Transportation Center is somewhat out of our hands and is doable with support from City of Ketchum and where the parking management discussion goes. Becki Keefer stated that we talk about marketing and educating our funding partners about the importance of what we do and thinks it is very short-sighted of us to call that transportation center helpful for Ketchum economy and quality of life. If we are going to sell that center it has to benefit the entire community beyond Ketchum. Our entire system has to focus on the entire community not just visitors because Mountain Rides is a big asset for everyone who lives and works here. It will be a hit for the City of Ketchum because they have to come up with the land but if we are going to ask for money to help build this we’ve got to be able to sell it as a community asset. A suggestion was made to reword Initiative 3A which staff will do.

Priority #4 (Vision for 5-year plan): Service development is tracking well. Twin Falls is the big question mark.

Priority #5 (Improved Infrastructure): This is one of biggest from a staffing point. This is significant to get bus stops improved. It takes a lot of time to get just one shelter built. Tory Canfield would like Mountain Rides to take the lead and have more staffing to help accomplish this. Grant Gager stated that the City of Ketchum is a very willing and enthusiastic partner for bus stop improvements. Bus stops aren’t just the place where they get off a bus but they are the first interaction with the system. Having well placed and more enhanced bus stops is really its own marketing and outreach tool for using the bus. It will pay dividends for current ridership and for growing ridership in the future. Grant said city leadership is enthusiastic.

Jason Miller said we have done some work in Hailey and Sun Valley, Bellevue has some needs but Ketchum is a top priority from a jurisdiction standpoint and would like to get that process started with a workshop in February with all of the different players and see what the challenges and opportunities are and get them into an action plan for the City of Ketchum. It is the most opportunity and more complex.

Priority #6 (Develop New financial partnerships): This one will not be completely done in 2017 and will carry over in future years.

Priority #7 (Long-range organizational needs): This one will not be completely done in 2017 and will carry over in future years. Jane said that 7B probably needs to be addressed this year. We will need to identify a specific area and have discrete set of responsibilities and objections.

Jane Conard stated that this aspirational list of goals or items to get done.

Tory asked if we need more staffing to get some of these done.

Kristin Derrig asked about Airport and Galena routes. Jason Miller stated that the routes continue to grow and we are encouraged and because they are new routes they are not hitting typical marks for production yet. With Galena we know where we can go to the rider population but with airport we need to identify that ridership. We need to look at marketing to the guest who is coming to the valley. Jason Miller said weather has killed these services on a number of days. It has been a tough winter and has led to uncertainty. Jason Miller said that moving forward we may want to have a dedicated bus lane at the stops along the Galena route as it has been challenging getting in and out of the parking areas. Long term it would be nice to have dedicated turn around space up north and at Galena lodge. Fares for Galena seem to be right on but with airport service we are still learning what works.

Tory Canfield would like to see locals and families are able to use the airport service. There may be a few logistical things to make that work.

Tory Canfield left the meeting.

g. Discussion item:

Discuss budget priorities for midyear budget amendment for FY2017 and for next budget year FY2018

Jason Miller said this is a time to make mid-year adjustments to the budget. Tucker Van Law said on an overall basis we are looking good. As we look at the budget on a weekly basis we are finding some places where we can adjust. We are trending well and only need to make minor adjustments.

Ben Varner will be attending some Maintenance workshops including some for electric buses. Tucker Van Law said that the overall budget has remained unchanged and we are just reallocating the funds.

Jason Miller spoke about the FY18 budget development. Federal funding will be down slightly. The increases that we need will fall on the local funding partners. We are still having trouble hiring staff and may need to increase the starting pay rate in order to be able to hire enough staff going forward.

6. Staff reports

a. Dashboard performance reports for November 2016 – Jane Conard asked about the ridership per hour. We added a lot of new service but we haven't seen the ridership respond

yet. Jane also asked about the high costs per hour. Jason Miller stated that it had to do with slack and major maintenance work as well as a full engine replacement.

b. Operations report – Jim is working on adding a few more drivers to help finish the season.

c. Marketing and Outreach report – Kim MacPherson mentioned that we have new posters at the airport with rack cards for distribution. We are using touchpads in the buses that are not working and looking at replacements. We will reassess after the 30 day trial.

d. Maintenance report – Jason Miller said maintenance has been feeling pretty good now and have been keeping up with the day-to-day issues.

e. Business Manager report – Tucker Van Law said that we are trending well. Jane Conard appreciated the highlighted items in the financials.

f. Executive Director report – Jason Miller has been inspired by everyone on the staff and pulled through and doing it with a great attitude.

7. Consent Calendar items

a. Approve minutes for December 21st regular board meeting and January 4th special meeting

Becki Keefer moved to the minutes for the December 21st regular board meeting and January 4th special meeting. Kristin Derrig seconded. The motion passed.

b. Receive & File November 2016 financials and bills paid

Becki Keefer moved to receive and file November 2016 financials and bills paid. Joe Miczulski seconded. The motion passed.

8. Executive Session: pursuant to Idaho Statute 74-206(1)(a) for the purpose of personnel matters

Becki Keefer made a motion to move into Executive Session pursuant to Idaho Statute 74-206(1)(a) for the purpose of personnel matters. Dave Patrie seconded. The motion carried.

2:25pm Roll Call: Kristin Derrig, Joe Miczulski, Becki Keefer, Dave Patrie, Joyce Fabre and Jane Conard.

3:07pm return from Executive session.

9. Adjournment

Joyce Fabre moved to adjourn the meeting at 3:08pm. Dave Patrie seconded and the motion carried unanimously.

Chair Jane Conard

MRTA - Operations Main
Revenue & Expenditures Budget Performance

December 2016

	Dec 16	Budget	% of Budget	Oct - Dec 16	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	138,742.00	95,000.00	146.0%	364,446.00	265,000.00	137.5%	1,118,648.00
41400 · Federal - 5317	4,201.00	3,000.00	140.0%	12,641.00	9,000.00	140.5%	35,000.00
41600 · Federal - SRTS	0.00	0.00	0.0%	0.00	4,000.00	0.0%	12,000.00
Total 41000 · Federal Funding	142,943.00	98,000.00	145.9%	377,087.00	278,000.00	135.6%	1,165,648.00
43000 · Local Funding							
43100 · Local - Ketchum	41,791.67	41,791.67	100.0%	125,375.01	125,375.01	100.0%	501,500.00
43200 · Local - Hailey	4,760.42	5,135.42	92.7%	14,281.25	15,406.26	92.7%	61,625.00
43300 · Local - Bellevue	-750.00	354.17	-211.8%	2,750.00	1,062.51	258.8%	4,250.00
43400 · Local - Blaine County	9,208.34	9,208.34	100.0%	27,625.00	27,625.02	100.0%	110,500.00
43500 · Local - Sun Valley	20,895.84	20,895.83	100.0%	62,687.50	62,687.49	100.0%	250,750.00
43600 · Local - Sun Valley Company	29,750.00	13,033.33	228.3%	67,150.00	39,099.99	171.7%	156,400.00
43700 · Local - Other Business	0.00	4,000.00	0.0%	0.00	4,000.00	0.0%	12,000.00
Total 43000 · Local Funding	105,656.27	94,418.76	111.9%	299,868.76	275,256.28	108.9%	1,097,025.00
44000 · Fares							
44100 · Fares - Valley Cash	7,319.05	8,500.00	86.1%	17,705.10	23,500.00	75.3%	95,000.00
44150 · Fares-Airport Service Cash	1,115.00	3,000.00	37.2%	1,115.00	3,000.00	37.2%	10,000.00
44200 · Fares - Valley Passes	4,848.94	13,000.00	37.3%	31,778.06	40,000.00	79.4%	155,000.00
44250 · Fares- Hailey Route- Cash	691.96	400.00	173.0%	1,927.71	1,100.00	175.2%	4,000.00
44300 · Fares - Vanpool	11,467.16	10,833.33	105.9%	43,040.62	32,499.99	132.4%	130,000.00
44400 · Fares - ADA	67.00	95.00	70.5%	103.00	265.00	38.9%	1,000.00
44500 · Fares- Galena Service	1,135.00	500.00	227.0%	3,135.00	500.00	627.0%	5,000.00
Total 44000 · Fares	26,644.11	36,328.33	73.3%	98,804.49	100,864.99	98.0%	400,000.00
45000 · Revenue							
45100 · Rev - Advertising	19,600.00	6,250.00	313.6%	30,550.00	18,750.00	162.9%	75,000.00
45450 · Rev - Misc.	109.45	200.00	54.7%	109.45	200.00	54.7%	500.00
45500 · Rev - Charter/Special Event	0.00	2,500.00	0.0%	737.00	3,500.00	21.1%	18,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	119.59	0.00	100.0%	3,000.00
Total 45000 · Revenue	19,709.45	8,950.00	220.2%	31,516.04	22,450.00	140.4%	96,500.00
47000 · Private Donations							
47300 · Priv. Donation - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
Total 47000 · Private Donations	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,666.67	1,666.67	100.0%	5,000.01	5,000.01	100.0%	20,000.00
Total 48000 · Transfers	1,666.67	1,666.67	100.0%	5,000.01	5,000.01	100.0%	20,000.00
49000 · Interest Income	83.34	8.33	1,000.5%	304.52	24.99	1,218.6%	100.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	23,625.00
Total Income	296,702.84	239,372.09	124.0%	812,580.82	681,596.27	119.2%	2,803,898.00
Gross Profit	296,702.84	239,372.09	124.0%	812,580.82	681,596.27	119.2%	2,803,898.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	171,535.69	155,000.00	110.7%	357,655.31	385,000.00	92.9%	1,469,300.00
51300 · FICA Expense	10,268.57	9,500.00	108.1%	21,281.38	23,500.00	90.6%	88,158.00
51350 · Medicare Tax Expense	2,401.50	2,200.00	109.2%	4,977.04	5,450.00	91.3%	20,570.20
51400 · Retirement Plan Expenses	12,200.75	0.00	100.0%	23,961.32	25,000.00	95.8%	99,973.30
51500 · Workers Comp Expense	-791.00	0.00	100.0%	14,739.00	14,000.00	105.3%	63,000.00
51600 · SUI Expense	1,098.52	2,500.00	43.9%	2,385.97	5,900.00	40.4%	22,039.50
51650 · FUTA Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
51700 · Medical Ins. Expense	14,822.00	13,500.00	109.8%	42,554.46	40,500.00	105.1%	160,000.00
51800 · Dental Ins. Expense	0.00	1,700.00	0.0%	2,315.12	5,100.00	45.4%	20,000.00
51900 · Employee Assistance expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	0.00	0.00	0.0%	7,500.00
51000 · Payroll Expenses - Other	153.00	175.00	87.4%	446.25	515.00	86.7%	2,000.00
Total 51000 · Payroll Expenses	211,689.03	184,575.00	114.7%	470,315.85	504,965.00	93.1%	1,955,041.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	0.00	9,000.00	0.0%	17,980.00	27,000.00	66.6%	108,000.00
52150 · Ins- Deductibles/claims	0.00	1,000.00	0.0%	483.87	1,000.00	48.4%	5,000.00
Total 52000 · Insurance Expense	0.00	10,000.00	0.0%	18,463.87	28,000.00	65.9%	113,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	9,777.50	600.00	1,629.6%	11,667.50	1,800.00	648.2%	15,500.00
53200 · IT Systems	168.75	833.33	20.3%	490.85	2,499.99	19.6%	10,000.00
53400 · Legal Fees	0.00	291.67	0.0%	383.50	875.01	43.8%	3,500.00
53450 · Planning/ Design	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
53500 · Other Professional Fees	640.00	1,000.00	64.0%	2,045.75	3,000.00	68.2%	12,000.00
Total 53000 · Professional Fees	10,586.25	2,725.00	388.5%	14,587.60	8,175.00	178.4%	46,000.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	486.56	0.00	100.0%	2,007.84	2,000.00	100.4%	7,000.00
54300 · Office Equipment	40.74	1,000.00	4.1%	40.74	1,000.00	4.1%	7,500.00
Total 54000 · Equipment/ Tool Expense	527.30	1,000.00	52.7%	2,048.58	3,000.00	68.3%	14,500.00
55000 · Rent and Utilities							
55200 · Utilities	2,693.27	3,500.00	77.0%	5,054.83	9,000.00	56.2%	25,000.00
Total 55000 · Rent and Utilities	2,693.27	3,500.00	77.0%	5,054.83	9,000.00	56.2%	25,000.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	1,711.51	1,100.00	155.6%	3,654.17	1,500.00	243.6%	6,500.00
56300 · Department & Office Supplies	519.42	750.00	69.3%	1,812.52	1,750.00	103.6%	7,000.00
56400 · Uniforms	200.12	3,500.00	5.7%	4,044.60	6,000.00	67.4%	8,000.00
56500 · Postage and Delivery	10.11	75.00	13.5%	203.42	225.00	90.4%	900.00
Total 56000 · Supplies	2,441.16	5,425.00	45.0%	9,714.71	9,475.00	102.5%	22,400.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	750.00	0.0%	1,030.78	1,500.00	68.7%	2,500.00
57200 · Building Repairs/Maintenance	0.00	0.00	0.0%	1,571.99	2,500.00	62.9%	15,000.00
57250 · Bus Stop Repairs/Maint	820.85	0.00	100.0%	978.82	0.00	100.0%	3,500.00
57300 · Grounds Repairs/Maintenance	510.00	1,000.00	51.0%	510.00	1,000.00	51.0%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance

Accrual Basis

December 2016

	Dec 16	Budget	% of Budget	Oct - Dec 16	YTD Budget	% of Budget	Annual Budget
57500 · Janitorial Services	182.00	1,000.00	18.2%	546.00	1,400.00	39.0%	6,000.00
Total 57000 · Repairs and Maintenance	1,512.85	2,750.00	55.0%	4,637.59	6,400.00	72.5%	35,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	373.74	375.00	99.7%	1,272.43	1,125.00	113.1%	4,500.00
58200 · Cell & Two-Way Mobile	438.00	1,100.00	39.8%	1,832.73	3,100.00	59.1%	13,000.00
58300 · Internet/Website	235.01	250.00	94.0%	1,659.47	750.00	221.3%	3,000.00
58400 · On-Board Vehicle Computers	0.00	0.00	0.0%	13,250.00	0.00	100.0%	13,500.00
Total 58000 · Communications Expense	1,046.75	1,725.00	60.7%	18,014.63	4,975.00	362.1%	34,000.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	0.00	0.00	0.0%	342.96	0.00	100.0%	1,500.00
59200 · Lodging	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
59300 · Food/Meals/Entertainment	102.81	250.00	41.1%	365.62	250.00	146.2%	1,500.00
59400 · Training/Education	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
59500 · Safety Curriculum	113.81	1,000.00	11.4%	113.81	1,500.00	7.6%	3,500.00
Total 59000 · Travel and Training	216.62	1,250.00	17.3%	822.39	1,750.00	47.0%	8,000.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	46.92	0.00	100.0%	186.30	100.00	186.3%	1,000.00
60400 · Membership,Dues & Subscriptions	109.40	0.00	100.0%	1,501.96	1,500.00	100.1%	3,500.00
60500 · Bank Fees	-65.56	41.67	-157.3%	35.09	125.01	28.1%	500.00
Total 60000 · Business Expenses	90.76	41.67	217.8%	1,723.35	1,725.01	99.9%	5,000.00
61000 · Advertising							
61100 · Print Advertising	2,277.84	1,000.00	227.8%	3,327.17	3,000.00	110.9%	12,000.00
61200 · Radio Advertising	0.00	500.00	0.0%	0.00	500.00	0.0%	1,500.00
61300 · Online Advertising	0.00	250.00	0.0%	0.00	750.00	0.0%	3,000.00
61400 · Vehicle Graphics	0.00	0.00	0.0%	8,978.75	4,000.00	224.5%	10,000.00
61500 · Bus Adv. Contract	796.88	1,333.33	59.8%	4,423.17	3,999.99	110.6%	16,000.00
Total 61000 · Advertising	3,074.72	3,083.33	99.7%	16,729.09	12,249.99	136.6%	42,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	1,202.77	1,000.00	120.3%	1,687.79	3,500.00	48.2%	6,000.00
62200 · Graphic Design	330.00	1,000.00	33.0%	10,510.00	10,000.00	105.1%	14,000.00
62300 · Promotional Items	122.89	0.00	100.0%	122.89	0.00	100.0%	1,000.00
62400 · Customer Events and Misc.	16.04	0.00	100.0%	80.04	0.00	100.0%	2,000.00
62500 · Staff Appreciation/ Events	1,856.05	2,300.00	80.7%	2,222.71	2,800.00	79.4%	4,000.00
Total 62000 · Marketing and Promotion	3,527.75	4,300.00	82.0%	14,623.43	16,300.00	89.7%	27,000.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	195.88	200.00	97.9%	1,199.57	1,000.00	120.0%	2,500.00
63200 · Schedules, Maps & Brochures	465.75	500.00	93.2%	7,231.75	5,500.00	131.5%	10,000.00
63000 · Printing and Reproduction - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 63000 · Printing and Reproduction	661.63	700.00	94.5%	8,431.32	6,500.00	129.7%	12,500.00
64000 · Fuel Expense	22,266.29	20,000.00	111.3%	46,362.09	54,000.00	85.9%	222,957.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	126.44	250.00	50.6%	560.37	750.00	74.7%	3,000.00
65100 · Parts Expense - Other	6,472.33	10,000.00	64.7%	27,229.80	28,000.00	97.2%	100,000.00
Total 65100 · Parts Expense	6,598.77	10,250.00	64.4%	27,790.17	28,750.00	96.7%	103,000.00
65200 · Fluids Expense	2,079.34	5,000.00	41.6%	5,004.47	8,000.00	62.6%	19,000.00
65300 · Tires Expense	1,330.98	2,000.00	66.5%	13,137.31	32,000.00	41.1%	39,000.00
65400 · Purchased Services	78.13	2,000.00	3.9%	1,657.13	2,000.00	82.9%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	333.33	0.0%	1,367.19	999.99	136.7%	4,000.00
65600 · Vehicle Glass/Windshield Repai	733.02	550.00	133.3%	1,476.08	950.00	155.4%	5,500.00
Total 65000 · Vehicle Maintenance	10,820.24	20,133.33	53.7%	50,432.35	72,699.99	69.4%	180,500.00
69500 · Contingency Expense	5,000.00	5,000.00	100.0%	15,000.00	15,000.00	100.0%	60,000.00
Total Expense	276,154.62	266,208.33	103.7%	696,961.68	754,214.99	92.4%	2,803,898.00
Net Ordinary Income	20,548.22	-26,836.24	-76.6%	115,619.14	-72,618.72	-159.2%	0.00
Net Income	20,548.22	-26,836.24	-76.6%	115,619.14	-72,618.72	-159.2%	0.00

CONSOLIDATED BILLING CONTROL ACCOUNT STATEMENT

Prepared For	MOUNTAIN RIDES CONTROL ACCOUNT
Account Number	4856 2002 2244 5010
Statement Closing Date	12/01/16
Days in Billing Cycle	30
Next Statement Date	01/02/17

Credit Line	\$15,000
Available Credit	\$12,174

For 24-Hour Customer Service Call:
866-453-7614

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

New Balance	\$1,498.69
Current Payment Due (Minimum Payment)	\$29.00
Current Payment Due Date	12/22/16

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance		\$4,612.21
Credits	-	\$0.00
Payments	-	\$4,612.21
Purchases & Other Charges	+	\$1,498.69
Cash Advances	+	\$0.00
Finance Charges	+	\$0.00
New Balance	=	\$1,498.69

Wells Fargo Business Card Rewards - Legacy

Membership No:	05387331
Previous Balance	17,340
Points Earned this Month	1,499
Points From Other Company Cards	0
Bonus Points Earned	0
Adjustments	0
Earn More Mall® Bonus Points	0
Redeemed	- 0
Total Available	= 18,839

Rewards Notice

Point balance and rewards program information available online 24 hours a day, 7 days a week at wellsfargorewards.com

See reverse side for important information.

0-12
2-12

Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
KIMBERLY MACPHERSON	7363	7,500	\$787.95
JAMES FINCH	3456	9,000	\$710.74

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
11/15	11/15	7485620NH0A97NVSZ	Branch Payment - Check	1,000.00	
11/15	11/15	7485620NH0A97NVV7	Branch Payment - Check	3,612.21	
			TOTAL 4856200222445010	\$4,612.21-	

Transaction Summary For KIMBERLY MACPHERSON Sub Account Number Ending In 7363

11/04	11/04	2439900N67Z64A0TA	ALBERTSONS STO00001305 HAILEY ID		44.49
11/07	11/07	2416407N8Q5FD14Z2	USPS 15477503435503259 KETCHUM ID		6.45
11/08	11/08	2439900NA7Z649ZL2	ALBERTSONS STO00001305 HAILEY ID		15.89
11/11	11/11	2449398ND0RK79WDW	ZAZZLE USD 888-892-9953 CA		122.89
11/14	11/14	2449398NG605H8B6F	HQ DMV 208-334-8762 ID		46.00
11/14	11/14	2449398NG613E8R04	ITD SERVICE FEE 208-334-8762 ID		0.92
11/17	11/17	2401339NK02QN8M5R	WISEGUY PIZZA PIE HAILEY ID		113.81
11/20	11/20	2461043NN03PPRASQ	ADOBE *CREATIVE CLOUD 800-833-6687 CA	60400/800/25	34.99
11/30	11/30	2405522P0603J47EM	SMARTSIGN 718-797-1900 NY		402.51
			TOTAL	\$787.95	
			KIMBERLY MACPHERSON / Sub Acct Ending In 7363		

Transaction Summary For JAMES FINCH Sub Account Number Ending In 3456

11/01	11/02	2432743N2KEMY9Y0R	EASY PACK INCORPORATED KETCHUM ID		21.50
11/10	11/10	2405523NB5S8EVL0S	NATIONAL TOOL GRINDING 814-455-9400 PA		266.50
11/12	11/12	2469216ND00JQQTBA	VBS*VONAGE BUSINESS 866-901-0242 GA		299.94
11/16	11/16	2490641NH0Y5RZ9WJ	CTC*CONSTANTCONTACT.COM 855-2295506 MA	62400/610/20	5.00
11/18	11/18	2401339NM02MP6Q0G	WISEGUY PIZZA PIE HAILEY ID		102.81
11/20	11/20	2461043NN03PPRDSS	ADOBE *ACROPRO SUBS 800-833-6687 CA	60400/800/10	14.99
			TOTAL	\$710.74	
			JAMES FINCH / Sub Acct Ending In 3456		

Wells Fargo News

Now there are no foreign transaction fees when you make international purchases or travel outside of the U.S. With your Wells Fargo Business Card, you can take your business anywhere around the world and have the confidence you'll get:

- No foreign transaction fees on your purchases
- Enhanced security with chip card technology

"No foreign transaction fees" applies to business credit cards issued by Wells Fargo, and this account in particular. For information on other Wells Fargo credit and debit cards, please see your account agreement or visit wells Fargo.com.

4:00 PM

01/31/17

Accrual Basis

MRTA - Operations Main Checks Issued

As of December 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						50,880.85
Paycheck	12/01/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Espinoza-Mercado, Franck	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Finch, James F	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Glasscock, David T	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Gray, Stuart	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Heuett, Kelly M	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Johnson, Mark F	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Juarez, Felimon	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Kelly, David W	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Knudson, Michael W	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Leamon, Connor	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	MacPherson, Kim	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	McCarty, Isabelle	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Miller, Jason M	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Nestor, Robert A	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Obland, Bryan	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Parker, Michael J	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Selisch, Kurt	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Smith, Scott A	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Sproule, William	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Tellez, Carlos	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Thea, Karen J	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Torres, April L	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Victorino, Jose L	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Wahlgren, Allan	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Hoechtl, Gerhard	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Van Law, Tucker G	Direct Deposit	0.00	50,880.85
Paycheck	12/01/2016	DD	Williams, Gordon K	Direct Deposit	0.00	50,880.85
Liability Check	12/01/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 306828002	-12,353.36	38,527.49
Liability Check	12/01/2016	6268	Idaho Child Support Receipting	326231	-200.76	38,326.73
Bill Pmt -Check	12/01/2016	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-73.80	38,252.93
Bill Pmt -Check	12/01/2016	ACH	Cox Communications	205184001	-267.01	37,985.92
Bill Pmt -Check	12/01/2016	ACH	Idaho Power Acct#2221850114	Acct # 2221850114	-239.05	37,746.87
Bill Pmt -Check	12/01/2016	ACH	Intermtn Gas #450 916 6521 1	acct # 45091665211	-78.23	37,668.64
Deposit	12/01/2016			Deposit	457.60	38,126.24
Bill Pmt -Check	12/05/2016	6271	Hawley Graphics, Inc.		-3,008.75	35,117.49
Bill Pmt -Check	12/05/2016	6272	AC Houston Lumber Company	16203-1	-22.74	35,094.75
Bill Pmt -Check	12/05/2016	6273	River Run Auto Parts, Inc.		-64.99	35,029.76
Bill Pmt -Check	12/05/2016	6274	Gillig LLC	36869600	-1,568.12	33,461.64
Bill Pmt -Check	12/05/2016	6275	Les Schwab	117-00888	-4,144.96	29,316.68
Bill Pmt -Check	12/05/2016	6276	Six Roblees' Inc.	64830	-600.19	28,716.49
Bill Pmt -Check	12/05/2016	6277	AlSCO		-558.80	28,157.69
Bill Pmt -Check	12/05/2016	6278	L.L. Green's Hardware		-85.10	28,072.59
Bill Pmt -Check	12/05/2016	6279	Allstar Property Services, Inc.		-190.49	27,882.10
Bill Pmt -Check	12/05/2016	6280	Ben Varner'	expense reimbursement	-63.93	27,818.17
Bill Pmt -Check	12/05/2016	6281	Blue Printing Inc.		-31.50	27,786.67
Bill Pmt -Check	12/05/2016	6282	Brooks Welding, Inc.		-119.77	27,666.90
Bill Pmt -Check	12/05/2016	6283	Business As Usual		-655.13	27,011.77
Bill Pmt -Check	12/05/2016	6284	Cintas Corp. No. 2 formerZee Me...		-90.22	26,921.55
Bill Pmt -Check	12/05/2016	6285	City of Bellevue'	RIDES1- 121 Clover St	-112.19	26,809.36
Bill Pmt -Check	12/05/2016	6286	City of Ketchum		-248.30	26,561.06
Bill Pmt -Check	12/05/2016	6287	Clear Creek Disposal	1327	-98.08	26,462.98
Bill Pmt -Check	12/05/2016	6288	Davis Embroidery		-378.28	26,084.70
Bill Pmt -Check	12/05/2016	6289	FallLine	KAR353	-515.00	25,569.70
Bill Pmt -Check	12/05/2016	6290	Greyhound Design		-402.50	25,167.20
Bill Pmt -Check	12/05/2016	6291	Kimberly L Richmond	11/16/16 - 11/30/16	-348.75	24,818.45
Bill Pmt -Check	12/05/2016	6292	Lawson Laski Clark & Pogue, PLLC		-130.00	24,688.45
Bill Pmt -Check	12/05/2016	6293	Nicole Brown		-796.88	23,891.57
Bill Pmt -Check	12/05/2016	6294	St Luke's Clinic - Hailey	940000328	-148.00	23,743.57
Bill Pmt -Check	12/05/2016	6295	Wilro Plumbers LLC		-155.74	23,587.83
Bill Pmt -Check	12/05/2016	6296	United Oil		-7,114.55	16,473.28
Bill Pmt -Check	12/05/2016	6297	NAPA Auto Parts		-1,490.30	14,982.98
Bill Pmt -Check	12/05/2016	6298	Jack's Tire & Oil	Cust #MOUR0B	-155.00	14,827.98
Bill Pmt -Check	12/05/2016	6299	National Benefit Services, LLC		-132.00	14,695.98
Bill Pmt -Check	12/05/2016	6300	Certified Folder Display Service, I...	14-0086946	-76.00	14,619.98
Bill Pmt -Check	12/05/2016	6301	Barnette's Reman Engines		-1,500.00	13,119.98
Bill Pmt -Check	12/05/2016	6302	ULINE		-275.79	12,844.19
Bill Pmt -Check	12/05/2016	6303	Ketchum Computers, Inc.		-168.75	12,675.44
Bill Pmt -Check	12/05/2016	6304	Oil Price Information Service		-114.00	12,561.44
Bill Pmt -Check	12/05/2016	6305	RouteMatch Software		-300.00	12,261.44
Bill Pmt -Check	12/05/2016	6306	Schaeffer MFG. CO.	1140316	-1,368.00	10,893.44
Bill Pmt -Check	12/05/2016	6307	Brody Chemical Inc.		-129.99	10,763.45
Bill Pmt -Check	12/05/2016	6308	Webb Landscape	Cust #MOU005	-55.45	10,708.00
Bill Pmt -Check	12/05/2016	6309	White Cloud Communications Inc.		-288.00	10,420.00
Bill Pmt -Check	12/05/2016	6310	Gem State Welders Supply Inc.		-7.80	10,412.20
Bill Pmt -Check	12/05/2016	6311	GEM State Paper & Supply Co.		-505.46	9,906.74
Bill Pmt -Check	12/05/2016	6312	Integrated Technologies		-268.55	9,638.19
Bill Pmt -Check	12/05/2016	6313	Minert & Associates, Inc.	Acct #161645	-215.00	9,423.19

4:00 PM

01/31/17

Accrual Basis

MRTA - Operations Main Checks Issued

As of December 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	12/05/2016	6314	Window Welder Inc.		-476.23	8,946.96
Bill Pmt -Check	12/05/2016	6315	Copy & Print		-418.35	8,528.61
Bill Pmt -Check	12/05/2016	6316	Jackson Group Peterbilt, Inc.	3551	-228.11	8,300.50
Deposit	12/05/2016			Deposit	576.09	8,876.59
Deposit	12/06/2016			Deposit	140.73	9,017.32
Deposit	12/06/2016			Deposit	1,052.50	10,069.82
Deposit	12/07/2016			Deposit	50,000.00	60,069.82
Deposit	12/08/2016			Deposit	786.40	60,856.22
Deposit	12/08/2016			Deposit	988.07	61,844.29
Deposit	12/08/2016			Deposit	119.13	61,963.42
General Journal	12/09/2016	093102	500 Facilities (Including WFH)	Refrigerator Tax Refund	-74.00	61,889.42
Deposit	12/09/2016			Deposit	1,040.00	62,929.42
Deposit	12/09/2016			Deposit	415.85	63,345.27
Bill Pmt -Check	12/13/2016	6317	Rush Truck Centers		-3,748.18	59,597.09
Bill Pmt -Check	12/13/2016	6318	Chateau Drug & True Value Hard...		-3.98	59,593.11
Bill Pmt -Check	12/13/2016	6319	Cummins Rocky Mountain LLC		-48.66	59,544.45
Bill Pmt -Check	12/13/2016	6320	RouteMatch Software		-12,500.00	47,044.45
Bill Pmt -Check	12/13/2016	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-116.67	46,927.78
Bill Pmt -Check	12/13/2016	ACH	Idaho Power Acc#2204788885		-345.34	46,582.44
Bill Pmt -Check	12/13/2016	6321	Access Idaho		-34.50	46,547.94
Bill Pmt -Check	12/13/2016	6322	Atkinsons' Grocery		-257.05	46,290.89
Bill Pmt -Check	12/13/2016	6323	Dave Glasscock		-42.90	46,247.99
Bill Pmt -Check	12/13/2016	6324	Express Publishing Inc.		-198.95	46,049.04
Bill Pmt -Check	12/13/2016	6325	Johnny G's Sub Shack		-95.90	45,953.14
Bill Pmt -Check	12/13/2016	6326	Lost in Translation		-63.75	45,889.39
Bill Pmt -Check	12/13/2016	6327	Northern Tool & Equipment	Cust Acct #220930	-132.98	45,756.41
Bill Pmt -Check	12/13/2016	6328	Sun Valley Auto Club LLC		-487.75	45,268.66
Bill Pmt -Check	12/13/2016	6329	Wells Fargo		-1,498.69	43,769.97
Bill Pmt -Check	12/13/2016	6331	Transit Information Products		-602.00	43,167.97
Check	12/13/2016	6330	Void	VOID:	0.00	43,167.97
Check	12/13/2016	6332	Void	VOID:	0.00	43,167.97
General Journal	12/13/2016	093102	500 Facilities (Including WFH)	Rev: Fridge Refund	74.00	43,241.97
Deposit	12/13/2016			Deposit	160.76	43,402.73
Deposit	12/13/2016			Deposit	6,762.25	50,164.98
Deposit	12/13/2016			Deposit	490.00	50,654.98
Liability Check	12/14/2016		QuickBooks Payroll Service	Created by Payroll Service on 12/13/2016	-44,622.96	6,032.02
Check	12/14/2016	6333	Jeri McAllister	Fuel Reimbursement	-24.40	6,007.62
Deposit	12/14/2016			Deposit	835.25	6,842.87
Deposit	12/14/2016			Deposit	32.00	6,874.87
Deposit	12/14/2016			Deposit	100,000.00	106,874.87
Deposit	12/14/2016			Deposit	152,178.00	259,052.87
Check	12/14/2016	ACH	Capital Equipment Fund'	Van Reimbursement	-31,000.00	228,052.87
Paycheck	12/15/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Baumann, Nate	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Espinoza-Mercado, Franck	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Finch, James F	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Glasscock, David T	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Gray, Stuart	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Heuett, Kelly M	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Hoechtl, Gerhard	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Johnson, Mark F	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Juarez, Felimon	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Kelly, David W	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Knudson, Michael W	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Leamon, Connor	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	MacPherson, Kim	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	McCarty, Isabelle	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Miller, Jason M	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Nestor, Robert A	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Obland, Bryan	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Parker, Michael J	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Sanchez, Jose J	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Selisch, Kurt	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Smith, Scott A	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Sproule, William	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Tellez, Carlos	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Torres, April L	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Van Law, Tucker G	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Vega, Roberto	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Victorino, Jose L	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Wahlgren, Allan	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Walsh, Murray S	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Williams, Gordon K	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Wilson, Jodie L	Direct Deposit	0.00	228,052.87
Paycheck	12/15/2016	DD	Thea, Karen J	Direct Deposit	0.00	228,052.87
Deposit	12/15/2016			Deposit	3,450.00	231,502.87
Liability Check	12/16/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 398946567	-13,906.80	217,596.07
Liability Check	12/16/2016	6335	Idaho Child Support Receipting	326231	-200.76	217,395.31
Liability Check	12/16/2016	6334	Idaho State Tax Commission - Tw...	L1585092928	-378.17	217,017.14
Deposit	12/16/2016			Deposit	120.00	217,137.14

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01/31/17

Accrual Basis

MRTA - Operations Main Checks Issued

As of December 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	12/16/2016			Deposit	183.72	217,320.86
Deposit	12/16/2016			Deposit	690.35	218,011.21
Deposit	12/19/2016			Deposit	18,361.15	236,372.36
Liability Check	12/19/2016	ACH	Mountain Rides Transportation	WFH Apt Rent	-250.00	236,122.36
Deposit	12/19/2016			Deposit	1,666.67	237,789.03
Liability Check	12/20/2016	TAP	Idaho State Tax Commission	000186434	-3,806.00	233,983.03
Bill Pmt -Check	12/20/2016	6336	American Funds	plan ID BRK100102	-250.00	233,733.03
Bill Pmt -Check	12/20/2016	6337	Associated Petroleum Products, I...	AR Acct #01-0101434	-87.46	233,645.57
Bill Pmt -Check	12/20/2016	6338	Boulder Mountain Tour Ltd.		-125.00	233,520.57
Bill Pmt -Check	12/20/2016	6339	Jim Finch	expense reimbursement	-45.00	233,475.57
Bill Pmt -Check	12/20/2016	6340	Kimberly L Richmond	12/1/16 - 12/15/16	-528.75	232,946.82
Bill Pmt -Check	12/20/2016	6341	Lutz Rental	Cust #1520	-26.34	232,920.48
Bill Pmt -Check	12/20/2016	6342	United Oil		-9,582.74	223,337.74
Bill Pmt -Check	12/20/2016	6343	Lawson Products, Inc.	Acc# 10140112	-381.46	222,956.28
Check	12/20/2016		Intuit		-276.97	222,679.31
Liability Check	12/20/2016	6344	Regence Blue Shield of Idaho	10030031	-17,608.80	205,070.51
Deposit	12/20/2016			Deposit	849.95	205,920.46
Deposit	12/21/2016		STO eBank	Transfer	-100,000.00	105,920.46
Deposit	12/23/2016			Deposit	2,060.00	107,980.46
Deposit	12/23/2016			Deposit	844.30	108,824.76
Deposit	12/23/2016			Deposit	643.00	109,467.76
Deposit	12/27/2016			Deposit	220.88	109,688.64
Deposit	12/27/2016			Deposit	67.67	109,756.31
Bill Pmt -Check	12/27/2016	ACH	Cox Communications	205184001	-267.01	109,489.30
Bill Pmt -Check	12/27/2016	ACH	Idaho Power Acct#2221850114	Acct #2221850114	-534.74	108,954.56
Bill Pmt -Check	12/27/2016	ACH	Intermtn Gas #450 916 6521 1	acct # 45091665211	-420.15	108,534.41
Bill Pmt -Check	12/27/2016	6345	AmeriBen Solutions/IEC Group		-125.00	108,409.41
Bill Pmt -Check	12/27/2016	6347	Integrated Technologies		-57.75	108,351.66
Bill Pmt -Check	12/27/2016	6348	Jane's Artifacts		-11.04	108,340.62
Bill Pmt -Check	12/27/2016	6349	Kim MacPherson	expense reimbursement	-71.36	108,269.26
Bill Pmt -Check	12/27/2016	6351	Mason's Trophies & Gifts		-34.10	108,235.16
Bill Pmt -Check	12/27/2016	6352	Allstar Property Services, Inc.		-206.11	108,029.05
Bill Pmt -Check	12/27/2016	6353	National Benefit Services, LLC		-138.00	107,891.05
Check	12/27/2016	6346	Void	VOID:	0.00	107,891.05
Bill Pmt -Check	12/27/2016		Freightliner of Idaho	QuickBooks generated zero amount transaction fo...	0.00	107,891.05
Deposit	12/27/2016			Deposit	109.45	108,000.50
Deposit	12/27/2016			Deposit	128.10	108,128.60
Check	12/27/2016	6350	Void	VOID:	0.00	108,128.60
Liability Check	12/28/2016		QuickBooks Payroll Service	Created by Payroll Service on 12/27/2016	-45,971.36	62,157.24
Deposit	12/28/2016			Deposit	979.81	63,137.05
Bill Pmt -Check	12/28/2016	ACH	National Benefit Services, LLC		-776.25	62,360.80
Paycheck	12/29/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Baumann, Nate	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Espinoza-Mercado, Franck	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Finch, James F	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Glasscock, David T	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Gray, Stuart	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Heuett, Kelly M	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Hoechtl, Gerhard	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Johnson, Mark F	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Juarez, Felimon	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Kelly, David W	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Knudson, Michael W	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Leamon, Connor	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	McCarty, Isabelle	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Miller, Jason M	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Nestor, Robert A	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Obland, Bryan	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Selisch, Kurt	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Smith, Scott A	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Sproule, William	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Tellez, Carlos	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Torres, April L	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Van Law, Tucker G	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Vega, Roberto	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Victorino, Jose L	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Wahlgren, Allan	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Williams, Gordon K	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Wilson, Jodie L	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	MacPherson, Kim	Direct Deposit	0.00	62,360.80
Paycheck	12/29/2016	DD	Thea, Karen J	Direct Deposit	0.00	62,360.80
Deposit	12/29/2016			Deposit	131.58	62,492.38
Liability Check	12/29/2016	6354	United States Treasury	2006 1040A LEVY PROC	-131.61	62,360.77
Liability Check	12/29/2016	6355	Idaho Child Support Receipting	\$200.76:326231 \$302.30:082541	-503.06	61,857.71
Deposit	12/29/2016			Deposit	112,966.00	174,823.71
Liability Check	12/29/2016	ACH	Aflac	DQR88	-717.30	174,106.41
Deposit	12/29/2016			Deposit	1,960.00	176,066.41
Check	12/29/2016	ACH	Facilities Fund	monthly transfer- Nov 2016	-7,171.87	168,894.54
Check	12/29/2016	ACH	Capital Equipment Fund	monthly transfer Nov 2016	-7,171.88	161,722.66

MRTA - Operations Main Checks Issued

As of December 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	12/30/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 310842792	-14,361.98	147,360.68
Deposit	12/30/2016			Deposit	35.00	147,395.68
Deposit	12/30/2016			Deposit	115.00	147,510.68
Deposit	12/30/2016			Deposit	135.00	147,645.68
Deposit	12/30/2016			Deposit	883.45	148,529.13
Deposit	12/30/2016			Deposit	78.65	148,607.78
Deposit	12/31/2016			Interest	4.82	148,612.60
Total 11100 · Mountain West Checking					97,731.75	148,612.60
TOTAL					97,731.75	148,612.60

After review, to the best of my knowledge each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

 Signed

Business Manager Title

2/15/2017 Date