



**Mountain Rides Transportation Authority**  
**PUBLIC NOTICE of Regular Board Meeting Agenda – Amended**  
12:30pm, Wednesday, December 20, 2017  
**Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340**

*Board Members: Chair Jane Conard (Sun Valley), vice-chair Kristin Derrig (Ketchum), Becki Keefer (Hailey), Grant Gager (Ketchum), Dave Patrie (Blaine County), Joyce Fabre (Sun Valley), Tory Canfield (at-large) and Tom Blanchard (Bellevue)*

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Presentation: annual financial audit for FY2017, presented by Brady Workman of Dennis Brown CPAS
5. Action and discussion items
  - a. Action item: Approve receipt and filing of Mountain Rides FY2017 audited financial statements, as prepared by Dennis Brown CPAs (p.3-35)
  - b. Action item: Approve award of request for proposal RFP-2017-Tires-002 Van Tires to Les Schwab (p.36-37)
  - c. Action item: Approve award of request for proposal RFP-2017-Tires-001 Bus Tires to Les Schwab (p.38-39)
  - d. Action item: Approve award of fuel purchase Bid-2017-Fuel-001 to United Oil and authorize Executive Director to execute resulting contract (p.40-48)
  - e. Action item: Recommend Executive Director and board chair to sign and complete endorsement for uninsured and underinsured as excluded coverage in ICRMP insurance policy (p.49-52)
  - f. Action item: Approve declaration of Bus 24 as surplus property, pending ITD authorization (p.53-54)
  - g. Action item: Approve destruction of records that are older than applicable retention thresholds, per Mountain Rides policy (p.55-59)
  - h. Action Item: Nominate and elect board officers for 2018 (p.60)
  - i. Discussion item: Discuss rescheduling strategic planning session to January 3<sup>rd</sup> or 4<sup>th</sup> from 9am-1pm (p.61)
  - j. Action item: Adopt 2018 board meeting schedule for regular meetings and committee meetings (p.62-63)
  - k. Action item: Approve addendum to Mountain Rides' Check Signing Policy to add the Community and Customer Relations Supervisor as a check signer (p.64-66)

**10 minute break**

- l. Discussion item: Review and consider letter from City of Sun Valley regarding bus stop signage improvement project (p.67-68)
- m. Action item: Approve updated Executive Director Job Description (p.69-71)
- n. Action item: Approve release of job posting and recruitment plan for the Executive Director search (p.72-75)
- o. Action item: Appoint special committee of the board to review Executive Director candidate applications, carry out interviews, and make recommendation to the board on final candidate (p.76)
- p. Discussion item: Review preliminary scope of work and contract for services with Jason Miller for coordination of Executive Director hiring process and interim project support (p.77-82)

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6. Executive Session per Idaho Code §74-206(1)(a), to discuss hiring personnel to fill a particular vacancy
7. Return from Executive Session
  - a. Action Item as a result of Executive Session: Appointment of Interim Executive Director (p.83-84)
8. Committee reports
  - a. Planning and Marketing Committee was cancelled due to lack of quorum. (p.85)
  - b. Finance and Performance Committee report for December from Chair (p.86)
    - i. Committee members approve December committee meeting minutes
9. Staff reports
  - a. Dashboard performance report for October 2017 (p.87-90)
  - b. Operations report (p.91)
  - c. Marketing Outreach report (p.92)
  - d. Bike-Ped report (p.93)
  - e. Maintenance report (p.94)
  - f. Business Manager report (p.95)
  - g. Executive Director report (p.96)
10. Consent Calendar items
  - a. Approve minutes –November 15 regular board meeting (p.97-100)
  - b. Receive and file October 2017 financials and bills paid (p.101-106)
11. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1<sup>st</sup> Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.