



Mountain Rides Transportation Authority

PUBLIC NOTICE of Regular Board Meeting Agenda

12:30pm, Wednesday, May 17, 2017

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Jane Conard (Sun Valley), vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Grant Gager (Ketchum), Dave Patrie (Blaine County), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Presentation: New bus stop sign prototypes developed by BYLA
5. Action and discussion items
 - a. Action item: Approve Record Retention Policy 131 (p.2-6)
 - b. Action item: Approve summer service plan adjustments (p.7-9)
 - c. Action item: Approve Ketchum bus stop maintenance agreement (p.10-13)
 - d. Discussion item: Update on FY2018 Budget process and upcoming budget hearing (p.14)
6. Committee reports
 - a. Planning and Marketing Committee report for May from Chair (p.15)
 - i. Committee members approve May minutes
 - b. Finance and Performance Committee report for May from Chair (p.16)
 - i. Committee members approve May minutes
7. Staff reports
 - a. Dashboard performance report for March 2017 (p.17-20)
 - b. Operations report (p.21)
 - c. Marketing Outreach report (p.22-23)
 - d. Maintenance report (p.24)
 - e. Business Manager report (p.25)
 - f. Executive Director report (p.26)
8. Consent Calendar items
 - a. Approve minutes –April 19 regular meeting (p.27-32)
 - b. Receive and file March 2017 financials and bills paid (p.33-39)
9. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/17/2017"/>	<u>From:</u>	<input type="text" value="Admin"/>
<u>Action Item:</u>	<input type="text" value="5a. Approve Record Retention Policy 131"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve [or reject or approve with changes as stated] the Record Retention Policy 131"/>		
<u>Fiscal Impact:</u>	<input type="text" value="None"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text"/>		
<u>Background:</u>	<div><p>Mountain Rides currently has no Record Retention Policy. Due to this, unneeded documents are being retained and taking up valuable space.</p><p>It was also recommended during our last IDT audit that we develop a record retention policy. We were not in violation but it was noted we were retaining documents longer than needed.</p><p>Lastly, this policy has been reviewed and modified by Michael Pogue, MRTA's attorney.</p></div>		

131: Document Retention and Destruction

Issued: 5/17/2017

Revised:

Purpose:

This describes MRTA's policy regarding Document Retention and Destruction.

Personnel Affected:

Board of Directors, Executive Director, Managers.

Policy:

MRTA shall retain records for the period of their immediate or current use, and for such periods as set forth below, unless longer retention is necessary as determined by MRTA.

Records include all financial and programmatic information, supporting documents, statistical records, other records of MRTA, information required to be maintained according to the Federal Transportation Authority ("FTA") (including Grant or Cooperative Agreements), State Law, and other governmental and administrative bodies. Records retention and access requirements also apply to MRTA's third-party contractors, third-party subcontractors, and subrecipients. MRTA shall include this requirement in third-party contracts, direct each sub-recipient to include these requirements in their subagreements, and also direct its third-party contractors to include these requirements in its third-party subcontracts. These records are:

Records include paper, electronic files (including but not limited to e-mails and texts), voicemail records, and other information regardless of where it is stored, including network servers, MRTA owned desktop or laptop computers and handheld computers and other MRTA owned wireless devices with text messaging capabilities. Copies made by microfilming, photocopying, or similar methods may be substituted for the original records, and files must be accessible for possible review, audit, or downloading to paper copy when required.

In accordance with 18 U.S.C. Section 1519 and the Sarbanes Oxley Act, MRTA shall not knowingly destroy a document with the intent to obstruct or influence an "investigation or proper administration of any matter within the jurisdiction of any department agency of the United States . . . or in relation to or contemplation of such matter or case." If an official investigation is underway or even suspected, document purging must stop in order to avoid criminal obstruction.

MRTA will use the following schedule for retention of documents:

Starting Date of the Retention Period.

- a) In most circumstances, the starting date for retention of records is the date when such records are generated, or with respect to records generated in

connection with an FTA matter, the date on which the FTA accepts the close out request, the final FFR, and the final MPR.

- b) The three-year retention period for equipment records starts from the date of the equipment's disposition, replacement, or transfer.
- c) Third-party Contract Records. The retention period for all third-party contract records required to be retained commences after MRTA makes final payment(s), and all other pending contract matters are closed.
- d) With respect to any FTA matter, if any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, the records must be retained for three years after completion of the action and resolution of all issues that arise from it.
- e) Records for Income Transactions after Closeout of an FTA Award. In some cases, MRTA may report income after an FTA Award is closed. When there is such a requirement, the retention period for the records pertaining to the earning of the income starts from the end of the MRTA's fiscal year in which the income is earned, even if it falls after the date of the closeout of the Award.

Except as otherwise specified, records must be retained for three years from the specific start dates noted below.

Type of Document	Retention Period
Accounts receivable and payable ledgers and schedules	5 years
Annual audited financial statements, audit reports, general ledgers, internal audit reports, trial balance journals	Permanently
Articles of Incorporation, Charter, Bylaws, minutes and other incorporation records	Permanently
Bank Reconciliation	5 years
Bank Statements, deposit records, electronic fund transfer documents, and cancelled checks	5 years
Contracts, mortgages, notes and leases	5 years after expired
Operations Grant records	3 years after close out
Capital Grant records	Keep until removed from service
E-mail, voice mail, memo, and general reports	5 years
Recruitment & selection records	5 years after position is filled

Personnel files (employee demographic information, compensation records, and garnishments)	5 years
Personnel files (terminated employees)	5 years after termination
Drug & alcohol testing – Negative drug test results & alcohol test results less than 0.02	1 year
Drug & alcohol testing – Education and training records. Records related to the alcohol and drug collection process.	2 years
Drug & alcohol testing – Annual MIS reports, employee evaluation and referrals to SAPs, follow-up tests and follow-up schedules, refusals to test, alcohol test results 0.02 or greater, previous employer records	5 years
Accident/Incidents reports – If no claim	3 years
Liability claims records	10 years after case closed
Insurance policies	Permanent
Inventory records	5 years
Motor vehicle maintenance/insp reports	Keep until removed from service
Maintenance & repair records	Keep until removed from service
Formal bids	5 years
Procurement Contracts & Agreements	5 years after end of contract
Policies and procedures	Permanent
Driver reports, pre-trip	5 years
Farebox reports	5 years
Studies & plans	10 years
Federal & state tax records	5 years

This section applies to the following types of documents, and their supporting records generated in connection with the FTA: indirect cost rate computations or proposals (including de minimus rates), CAPs, and any similar accounting computations or the rate at which a particular group of costs is chargeable (such as computer usage charge back rates or composite fringe benefit rates).

(a) If submitted for negotiation. If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the recipient) to form the basis for negotiation of the rate, then the three-year retention period for its supporting records starts from the date of such submission.

(b) If not submitted for negotiation. If the proposal, plan, or other computation is not required to be submitted to the Federal Government for negotiation

purposes, then the three-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the FY (or other accounting period) covered by the proposal, plan, or other computation.

To the extent that there is any request or dispute regarding the production, inspection, or review of information, or such information is subject to the normal course of judicial or administrative adjudicatory proceedings and discovery, the records retention period shall be extended until the conclusion of the same.

Subsequent to the retention period employees will gather the documents and information to be destroyed and present the documents and information and/or a list thereof to the board for approval. Once the board gives approval such documents will be destroyed.

In the event it is determined necessary to retain documents longer than the stated retention period, with the Executive Director's approval, documents will be retained until determined no longer needed. No documents however will be destroyed prior to the end of the retention period.

This policy will apply to MRTA and its successors in interest.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/17/2017"/>	<u>From:</u>	<input type="text" value="Kim MacPherson"/>
<u>Action Item:</u>	<input type="text" value="5b. Approve summer service plan adjustments"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee</u> <u>Purview:</u>	<input type="text" value="Planning & Marketing"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve [or reject or with changes noted] the Mountain Rides spring/summer FY2017 transportation service plan, as presented."/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY2016 operations budget, within existing budget"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Budget, service plan"/>		
<u>Background:</u>	<input type="text" value="Following up from last month's discussion of updating the service plan for summer, the Planning & Marketing committee discussed adjustments to the plan and they are presented in this updated version.
For Valley Route, staff recommends discontinuing 2 weekend deadhead trips to improve efficiency and to combine with summer Red Route service.
For Red Route, staff recommends adjusting summer service hours to 9:00a-4:00p, change Twin Creeks area to a 2 hour advance call in for pick up and change routing of the Red Route to access the new parking lot on Washington Ave and move to Main & 4th bus stop as the end point.

We will begin summer service on Saturday, June 17th.
Sun Valley Co will commence Gondola service on June 24th.

This service plan for FY2017 continues the goals and objectives of the adopted Mountain Rides' 5 year plan."/>		



FY2017 Transportation Service Plan For spring and summer 2017

GOAL: Continue to invest in high return routes with improved service and frequency, according to our 5 year plan.

SEASONS

Season defined as:	FY2016	FY2017
Fall	Sept 6 – Nov 23	Oct 1, 2016 – Nov 23, 2016 and Sept 5, 2017 – Nov 22, 2017 (started new schedule Oct 1 st for Blue improvements)
Spring	Day after mtn close – June 17	April 17 – June 16
Peak Summer	June 18 – Sept 5	June 17 – Sept 4 (thru Labor Day)

ROUTE by ROUTE PLAN

Blue Route (Warm Springs, Ketchum, Sun Valley, Elkhorn)

- Year-round Blue Route improvements will continue in the spring and fall with an increase to 30 minute frequency throughout the entire day (7a-6:30p), hourly until 9:20p, 7 days per week year-round
- Summer service will run every 30 minutes throughout the entire day (7a-10:30p) with hourly late night service until 1:30am

Valley Route (Bellevue, Hailey, Ketchum, Sun Valley)

Continue FY2016 – 17 existing service levels which include:

- Added 2 additional trips: 1 during weekdays to fill midday service gap (12p-1p) and 1 new evening trip
- Discontinue 2 weekend deadhead trips to improve efficiency (9:00a SB and 3:00p NB) and to combine with summer Red Route service

Hailey Route (Woodside, Community Campus, Senior Connection, St Luke's clinic, downtown Hailey)

Hailey Route will remain the same route, route timing and fare, which was improved with an additional hour of service:

- Monday – Friday service which operates from 8:00a until 6:00p

Red (Elkhorn, River Run, W. Ketchum)

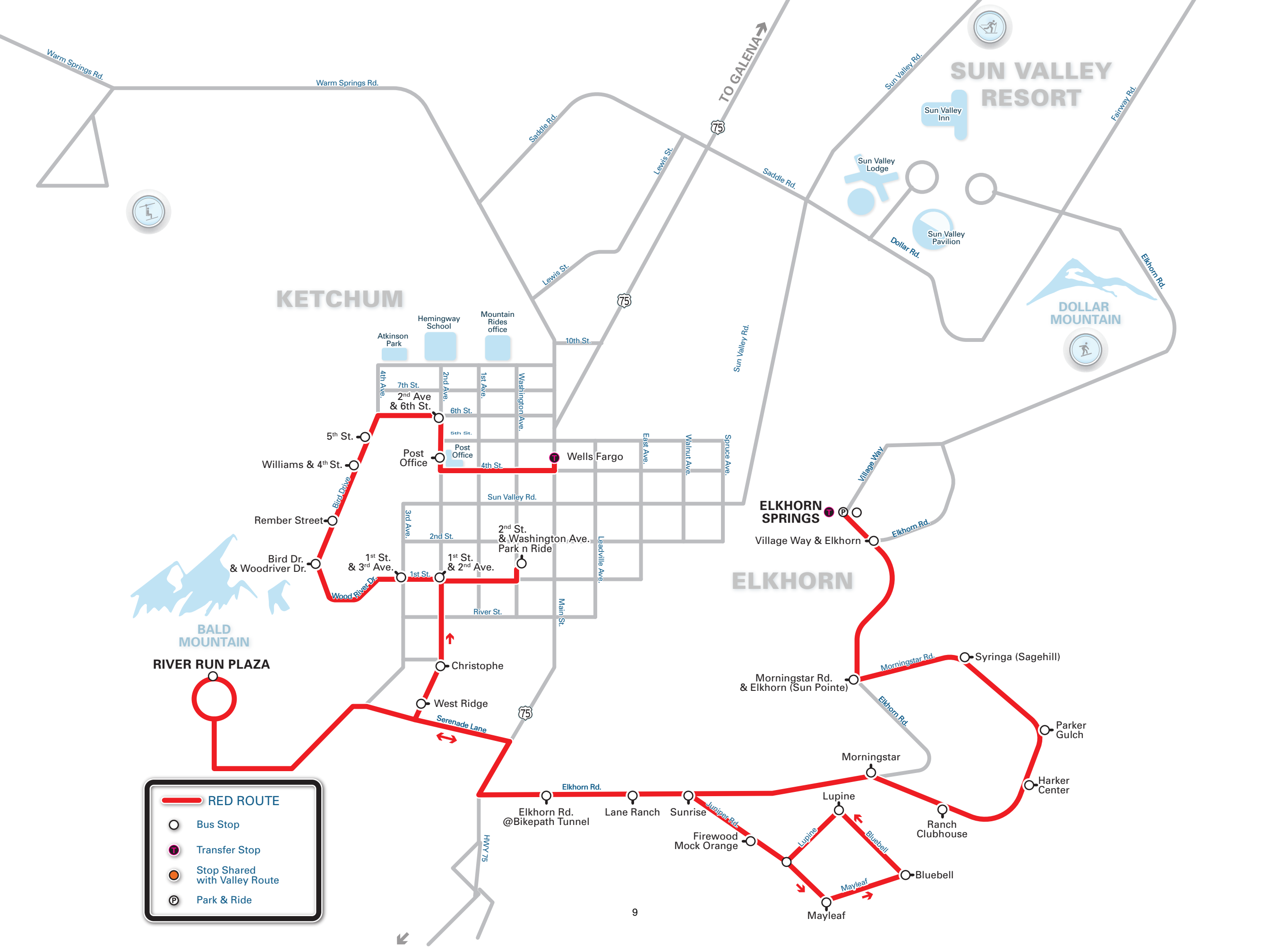
Red Route will maintain a base level of summer service with improvements for spring on-demand service. Red Route routing will change to access the new parking lot on Washington Ave. and will move to Main & 4th bus stop as the end point.

- Adjust summer service hours to 9:00a-4:00p in order to combine work shift, Monday – Saturday with no Sunday service. Summer frequency will remain the same at 60 minutes, and Special Symphony night service extension will continue
- Twin Creeks area – change to 2 hour advance notice for pick up, drop off, on board request
- Spring and fall service will be improved to an on-demand service whereby anyone can request service to/from the Elkhorn neighborhoods to/from Ketchum or to transfer to the Blue Route at Elkhorn Springs 24 hour advance notice, Monday – Friday only with \$1 fare. (Same as current spring schedule)

On-Demand service (formerly Green Route)

The former Green Route will continue to run as an on-demand service from the Meadows to Ketchum.

- 24 hour advance notice, Monday – Friday only with \$1 fare.



Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/17/2017"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="5e. Approve Ketchum bus stop maintenance agreement"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve [or reject or approve with changes as stated] the Memorandum of Agreement (MOA) for Maintenance of City Bus Stops between Mountain Rides and City of Ketchum"/>		
<u>Fiscal Impact:</u>	<input type="text" value="additional \$1000-\$2000 in maintenance costs"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="budget, capital improvement planning"/>		
<u>Background:</u>	<input type="text" value="As a follow-up to last month's meeting, the agreement has been changed to reflect board changes from last month, as well as input from Mountain Rides' attorney Michael Pogue. These changes were then forwarded to City of Ketchum staff for review. The City of Ketchum is fine with all of our changes, except item #1 under City of Ketchum responsibilities. The City would like to strike the language that is highlighted in the attached document (see the comment in the document) regarding access to bus stops not being unreasonably withheld.

Since this would be taking out language that Mountain Rides attorney added, it is coming back to the Mountain Rides board for review. It is my opinion as Executive Director that striking this language would not be a problem. Mountain Rides has never experienced this issue historically, and the City understandably wants to be able to access the right of way without restriction."/>		



City of Ketchum

MEMORANDUM OF AGREEMENT FOR MAINTENANCE OF CITY BUS STOPS

(City of Ketchum/Mt. Rides Transportation Authority)

THIS AGREEMENT is made and entered into this ____ day of _____, 2017, by and between the CITY OF KETCHUM, an Idaho municipal corporation ("City") and Mountain Rides Transportation Authority ("Mt. Rides").

RECITALS

WHEREAS, City is a municipal corporation duly organized and existing under the laws of the State of Idaho; and

WHEREAS, pursuant to Idaho Code §50-301, City is empowered to enter into contracts as may be deemed necessary to promote the welfare of the City and its residents; and

WHEREAS, City has exclusive control of the public rights-of-way; and

WHEREAS, City and Mt. Rides desire to agree upon maintenance standards and practices regarding installation of bus stops within City's rights-of-way; and,

WHEREAS, City and Mt. Rides both agree that locating public transportation bus stops within Ketchum city limits and within city rights-of-way is a mutually beneficial arrangement.

NOW, THEREFORE, on the basis of the foregoing recitals, and upon motion duly passed by the Ketchum City Council, the parties agree as follows:

1. City of Ketchum Shall:

1. Provide mutually agreed upon portions of rights-of-way for use by Mt. Rides as public bus stops, and such agreement shall not be unreasonably withheld.
2. Work with parties desiring to construct bus shelters or other such infrastructure to incorporate public art into the structure and repair any damage to installed public art components.
3. Agree to remove snow from the ground within the City's right-of-way.
4. Repair damaged portions of right-of-way and bus stop structures if said damage is caused by snow removal efforts or the City's activities.
5. Provide trash receptacles where City deems such infrastructure is necessary for public health and safety, provide trash receptacle liners, and remove trash receptacle (internal) trash on a regular basis.
- 5-6. Enforce city ordinance prohibiting smoking at bus stops, including placement of appropriate signage and education of general public about compliance with the ordinance.

Comment [J1]: This language was added by Mountain Rides' legal counsel, but City of Ketchum would like to see it removed and revert back to original language for this item, which did not include this "withheld" language.

2. Mt. Rides Shall:

1. Maintain and repair above ground infrastructure such as bus shelters, benches, and signage.
2. Remove graffiti and repair damage due to vandalism or other reasons from above ground infrastructure such as bus shelters, benches and signage.
3. Keep bus shelter areas free of ground level debris and trash.

3. Term of Agreement. The term of this Agreement shall run from the date of signing for a period of one year. This agreement shall automatically renew for successive one year periods, unless noticed for termination or non-renewal by a party. Either party may terminate this agreement upon thirty days notice to the other party. Upon termination, the parties will agree to a reasonable schedule on the transfer and/or removal of any above ground infrastructure such as bus shelters, benches, and signage, and/or any other personal property or facilities of a party impacting or affecting the public right-of-way.

4. Notice of Maintenance. Should either party become aware of a maintenance need or obligation of the other party pursuant to this agreement, they will provide notice to the contact person of the other party of the item needing attention. The parties will endeavor to address such maintenance obligation in a reasonably prompt manner within thirty days. The City reserves the right to take reasonable actions as it determines necessary in its sole discretion to protect the public right-of-way.

5. Notice. All written communications under this Agreement shall be addressed as follows:

CITY:	MOUNTAIN RIDES TRANSPORTATION AUTHORITY:
CITY OF KETCHUM	MT. RIDES
ATTN: CITY ADMINISTRATOR	ATTN: BOARD CHAIR
POST OFFICE BOX 2315	POST OFFICE BOX 3091
KETCHUM, IDAHO 83340-2315	KETCHUM, IDAHO 83340

5. Miscellaneous.

- a. Amendments. This Agreement may only be changed, modified, or amended in writing executed by all parties.
- b. Remedies. In the event of default by either party hereunder, the non-defaulting party shall be entitled to seek all available legal and equitable remedies including, without limitation, specific performance.
- c. No Third Party Beneficiaries. By entering this Agreement, the parties do not intend to create any right, title or interest in or for the benefit of any person other than City and Mtn. Rides. No person shall claim any right, title or interest under this Agreement or seek to enforce this Agreement as a third party beneficiary of this Agreement.
- d. Governing Law. This Agreement shall be governed by the laws and decisions of the State of Idaho.
- e. Entire Agreement. This Agreement contains the entire Agreement between the parties respecting the matters herein set forth and supersedes all prior Agreements between the parties hereto respecting such matter.

- f. Authority. The parties executing this Agreement warrant, state, acknowledge, and affirm that they have the authority to sign the same and to bind themselves to the terms contained herein.

IN WITNESS WHEREOF, the parties have signed this Agreement the day and year first above written.

CITY OF KETCHUM,
an Idaho municipal corporation

MOUNTAIN RIDES TRANSPORTATION AUTHORITY

By: _____
Suzanne Frick, City Administrator

By: _____
Its: Board Chair

ATTEST:

Reviewed and approved as to
form and content exclusively for the City of Ketchum:

Robin Crotty
Interim City Clerk
Date of Council Meeting _____

By: _____
City Attorney
By: _____
Mountain Rides attorney

Mountain Rides Agenda Discussion Item Summary

Date:

05/17/2017

From:

Business Manager

Discussion Item:

5d. Update on FY2018 Budget process and upcoming budget hearing

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Fiscal Impact:

FY2018 budget

Related Policy or
Procedural Impact:

FY2018 budget

Background:

We have a balanced draft budget and have begun presenting budget requests to local funding partners. A 7.5% increase is being requested from all local funding partners.

To date, Mountain Rides has presented to Blaine County. Upcoming budget presentations include:

June 5th at 2p: City of Sun Valley

June 5th at 5:30p: City of Ketchum

Hailey should be sometime later in June. Bellevue is still to be determined.

[no attachments for this item]



MINUTES

Planning and Marketing Committee

Wednesday, 5/10/17, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In attendance: Joyce Fabre, Joe Miczulski, Kristin Derrig, Grant Gager, Tory Canfield, Jason Miller, Mike Knudson and Kim MacPherson

1. Discuss opportunity for bus stop (and long term transit center) at Washington and 1st, as part of Ketchum parking improvements
 - a. Board member Grant Gager gave an update on the process for the parking lot at Washington and 1st. The goal for the City of Ketchum is to have it ready by July 1st.
2. Discuss spring and summer 2017 service plan including demand response plan for Red Route service area
 - a. The group discussed the summer service plan. Staff recommends adjusting the Red Route hours to 9:00a-4:00p, change the Twin Creeks area to pick up on request 2 hours in advance, change routing of the Red Route to access the new parking lot on Washington Ave and move to Main & 4th bus stop as the end point. Staff also recommends discontinuing two weekend deadhead trips to improve efficiency and to combine with summer Red Route service.
3. Other items to come before the committee.
 - a. There were none.



Minutes

Finance and Performance Committee

Wednesday, 5/3/17, 2:30pm

Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

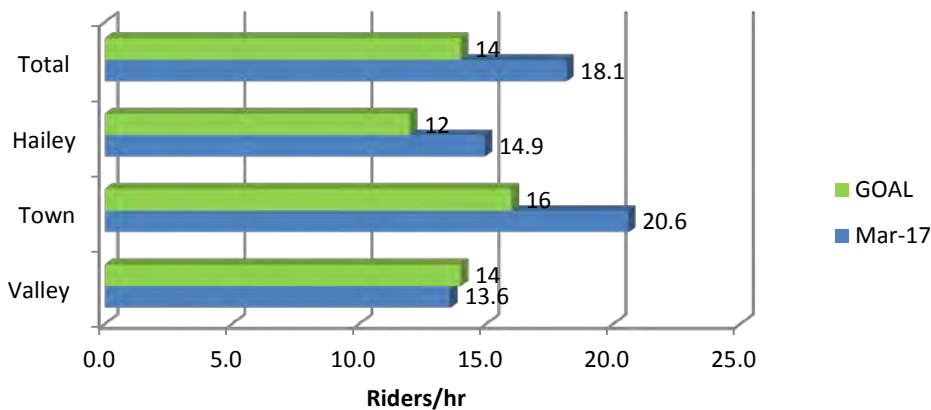
Present: Becki Keefer, Jane Conard, David Patrie, Jason Miller, Mike Knudson, Ben Varner, and Tucker Van Law

- 1) Review March 2017 financials and bills paid
 - a) The group went over the financials with Tucker Van Law to answer question. David Patrie made a motion to recommend accepting the financials and Jane Conard seconded. All members approved.
- 2) Continuing discussion of FY2018 budget development
 - a) Jason presented an increase in local funding of 7.5%, 40k in private funding, and the addition of 15k in airport fares in order to maintain the airport route and balance the budget.
- 3) Discuss FY2017 budget vs. actuals and projections for remainder of FY2017
 - a) Reviewed actuals compared to budget. Fare revenues are low compared to budget but overall actuals are in line with the budget. No major concerns were noted.
- 4) Review draft Record Retention policy
 - a) David Patrie asked if the policy had been reviewed by Michael Pogue, MRTA's attorney, and Jason stated that was the next step in the process. David also recommended adding voice mail to the policy and requiring board approval each year before any document is destroyed.
- 5) Other items to come before the committee.
 - a) There were none.

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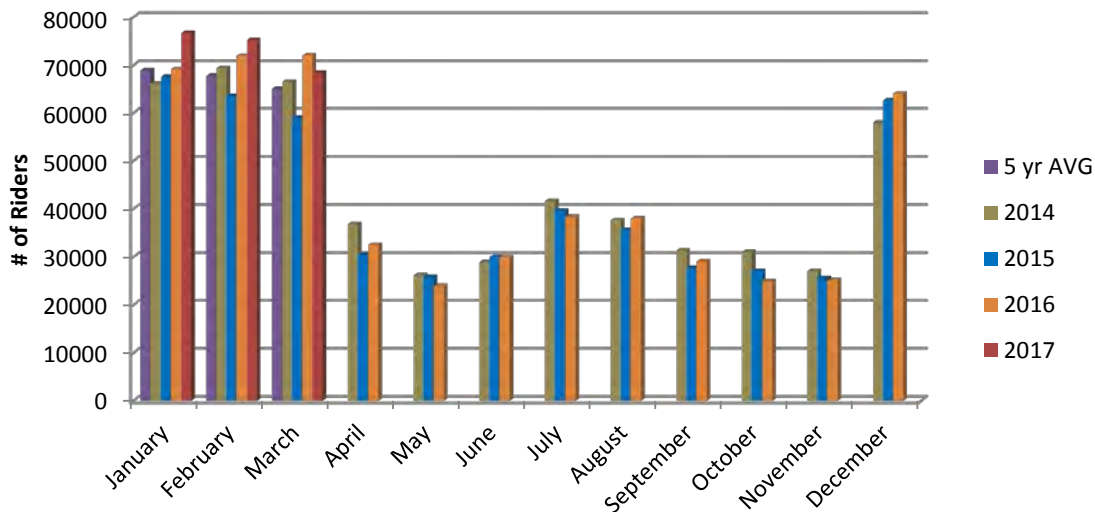
PERFORMANCE DASHBOARD - RIDERSHIP, MARCH 2017

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

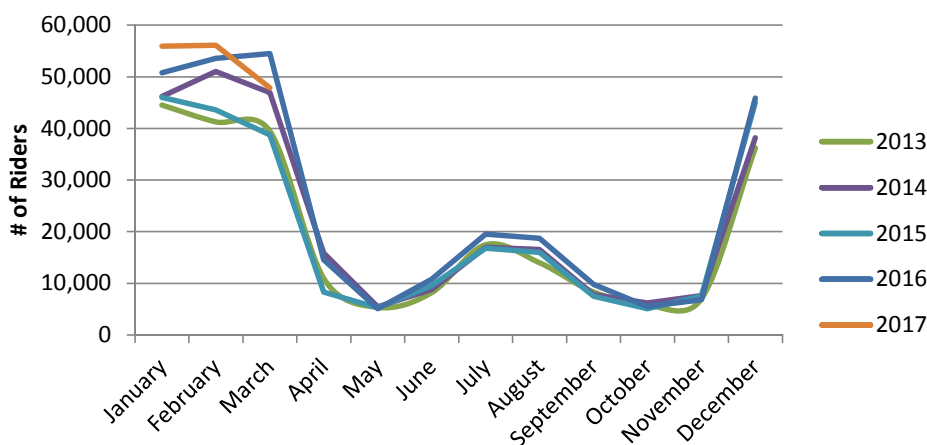
Total Ridership by Month



2017 YTD Ridership 151882
 2016 YTD Ridership 141096
 2015 YTD Ridership 131003
 2014 YTD Ridership 135608
 2013 YTD Ridership 123,708

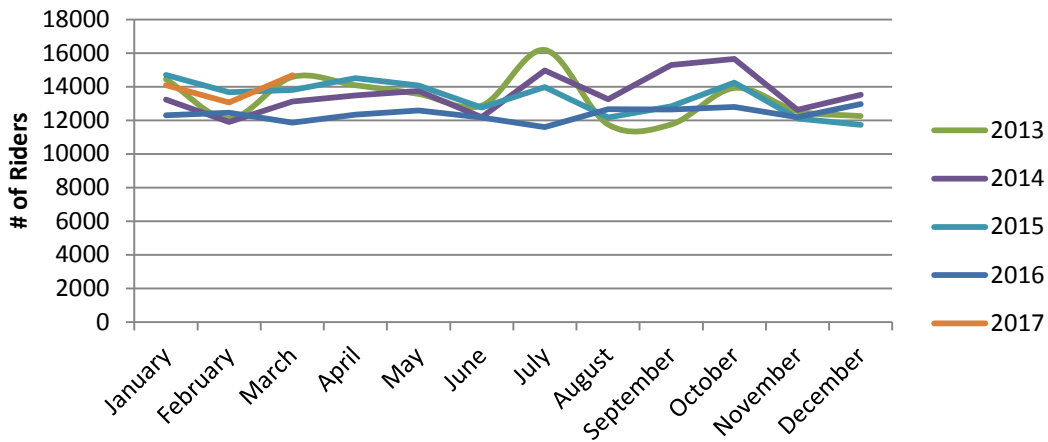
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

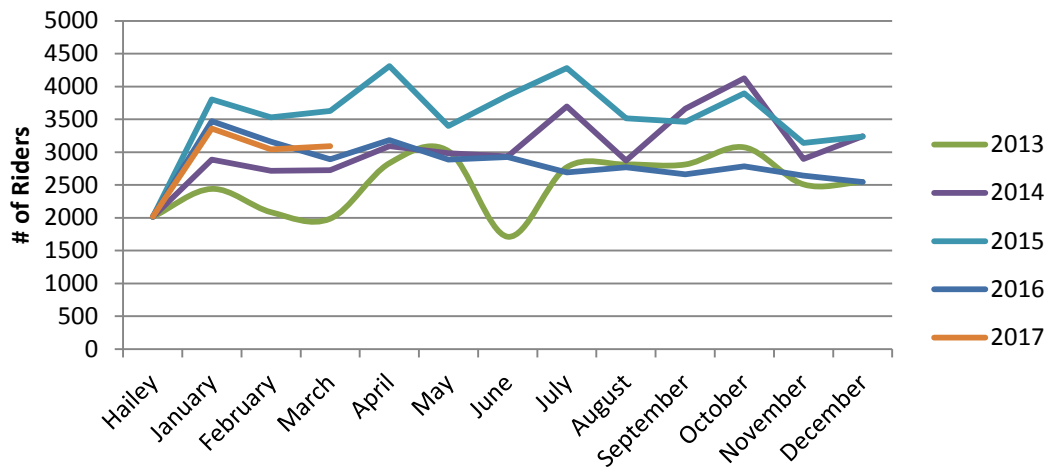


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, MARCH 2017

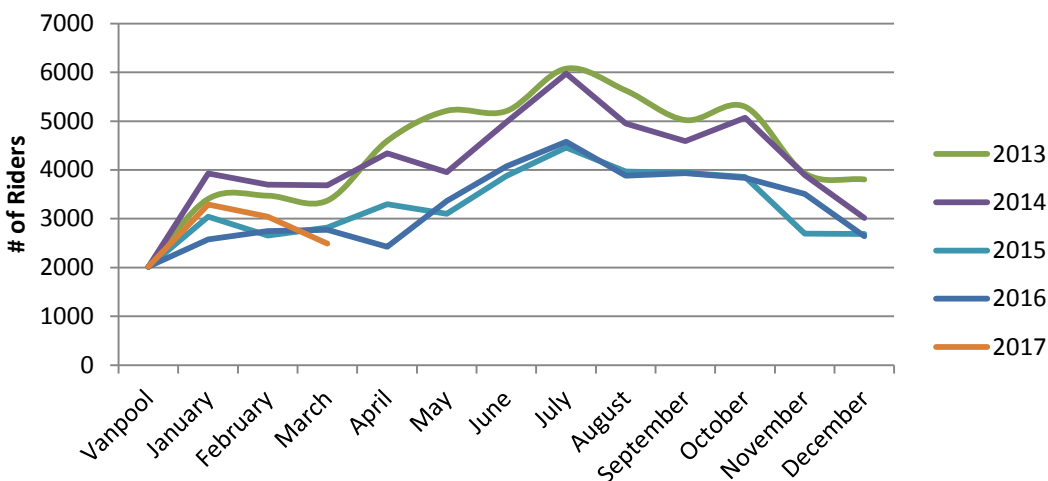
Valley Route



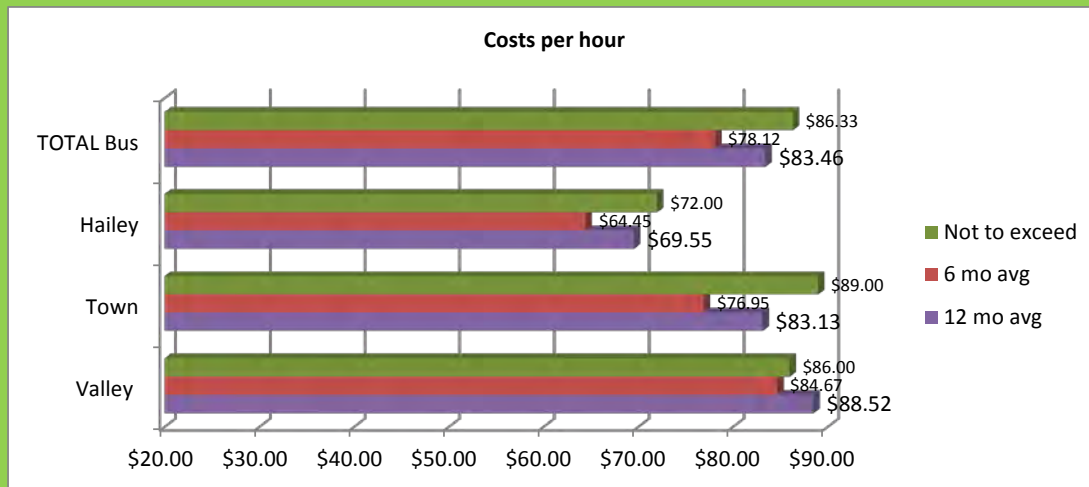
Hailey Route



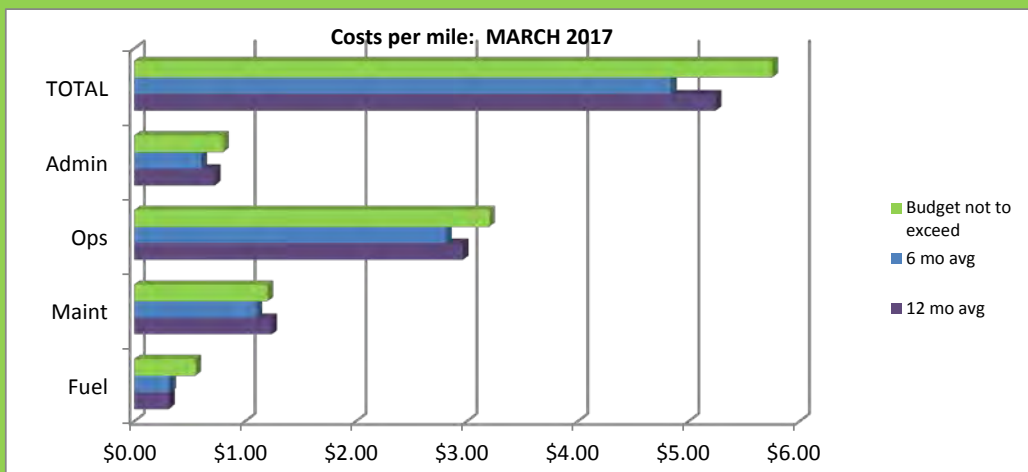
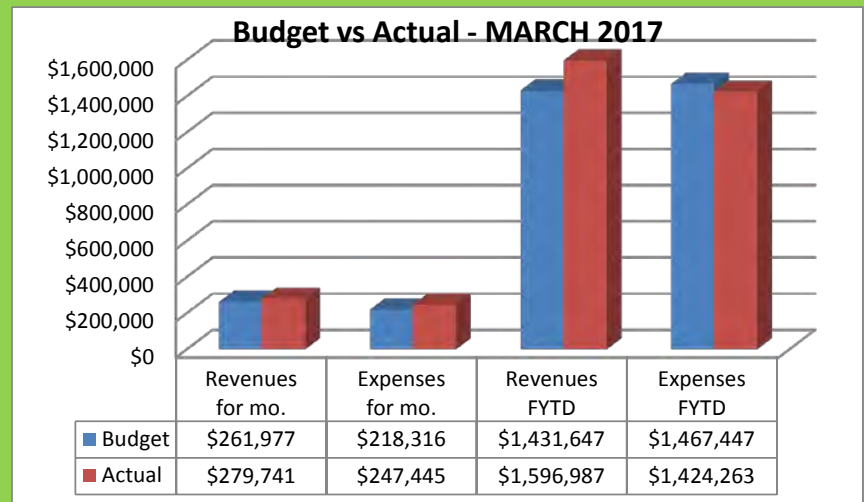
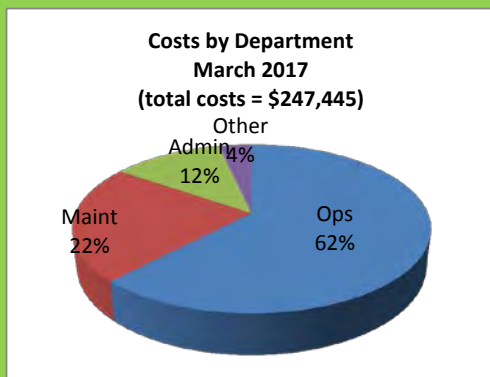
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, MARCH 2017



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, MARCH 2017



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jan-17	Feb-17	Mar-17
Incidents	1	2	0
Accidents	0	0	0
Road Calls	3	4	0

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current 1223**

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

05/17/2017

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

Total ridership for the month of April 35,928 passengers. This is up 7% from last year.

Town routes 16,446 passengers up 7%.

Blue 13,137 up 24%, Red 538 52%

The Corn Shuttle was a big hit this season with 1,225 passengers up 75%

Hailey Route 2,884 -9%

Valley Route 13,695 +11%

Vanpool 2,849 +17%

Progress on
projects/initiatives:

Safety. No collisions or incidents reported.

Challenges/
Opportunities:

Man power is still a challenge. We do have two applicants that are in the process for coming on board. Training with new Ops Manager is on going.

Mountain Rides Staff Report

Date:

05/17/2017

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

Gearing up for the end of school and will start getting the word out about our summer bus pass for students.

Progress on
projects/initiatives:

Bike to Work/School day is coming up on Wednesday, May 24th from 6:30-9:00am. See attached map of the sponsors on the Wood River Trail. Hope to see you out there!

Work continues on the upcoming summer/fall bus schedule. Working to have it to the printer by May 29th.

Also working on the bus pass program for fall which looks like it will stay the same; \$40 for a BCSD student for the whole school year.

Challenges/
Opportunities:



BIKE

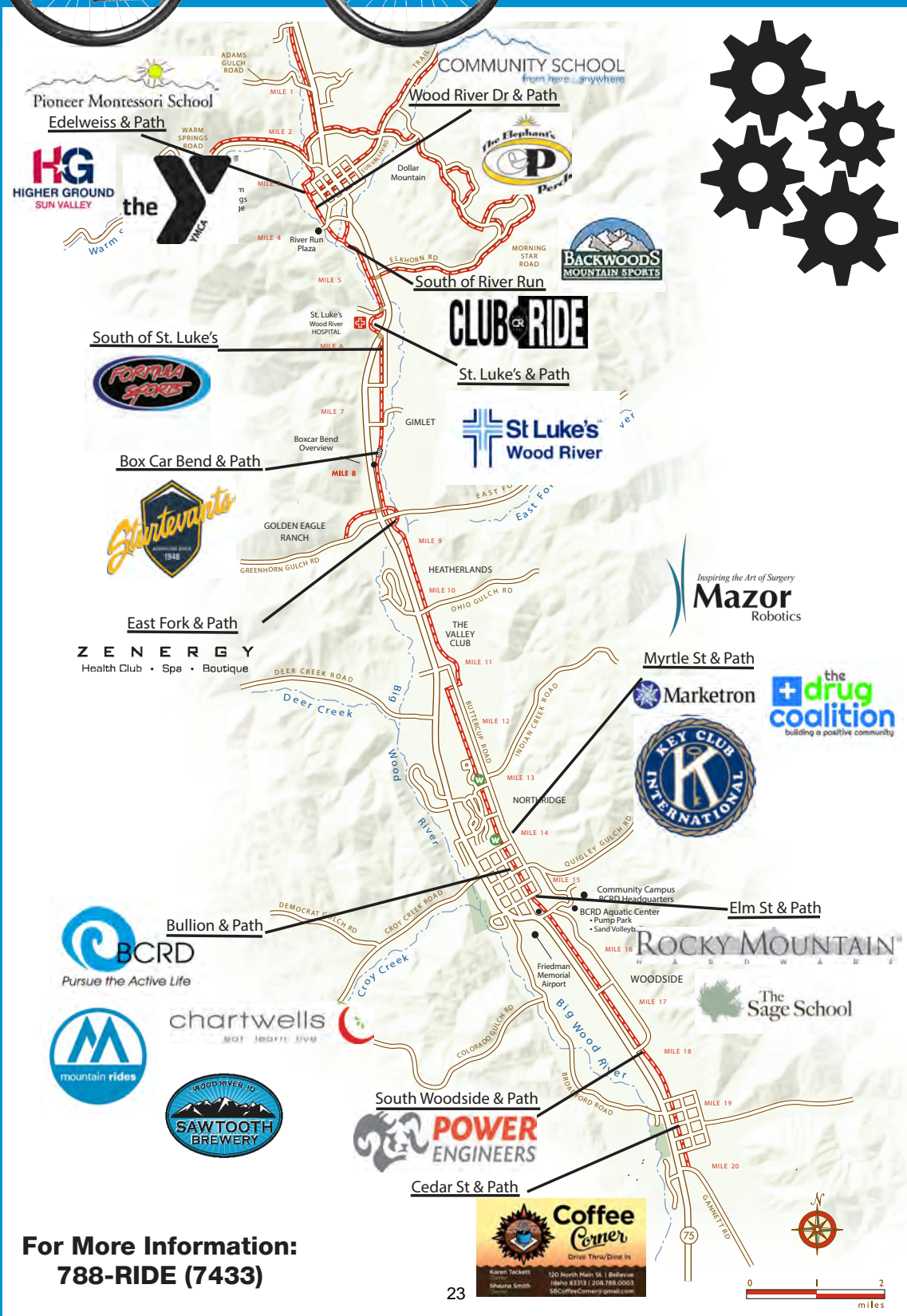
TO WORK & SCHOOL DAY!

WEDNESDAY, MAY 24

6:30-9:00 AM



Check out
LOCAL SPONSORS
on the
Wood River Trail!



For More Information:
788-RIDE (7433)

Mountain Rides Staff Report

Date:

05/17/2017

Staff Member:

Ben Varner

Department:

Maintenance

Department
Highlights from the
Previous Month:

Jason and Ben attended an All-Hazards training put on by the National Transit Institute and ITD.

Ben spent a day with Valley Rides in Boise touring several of their facilities and meeting with their Maintenance Team.

Carlos and Murray have completed several large projects this spring and have a few more to do.

Progress on
projects/initiatives:

Pardon our mess! The Ketchum remodel continues and we are really excited that things are coming together.

The mechanics will be visiting Pocatello Regional Transit next week to work with their Maintenance team for the day. This will be a good idea exchange opportunity and our staff always comes back with great ideas from other agencies. We hope that some of the Pocatello crew will visit us later in the summer.

We continue to meet with New Flyer each week as our new 35 foot bus goes through the pre-production process.

Challenges/
Opportunities:

We are starting to have parts supplier issues with the Optima buses. Some parts are readily available, and some of the manufacturer-specific items are very tough to come by. Our vendors are doing a great job helping find the right pieces.

Mountain Rides Staff Report

Date:

05/17/2017

Staff Member:

Business Manager

Department:

Business-Finance

Department
Highlights from the
Previous Month:

- 1) Preparing for IDT audit on May 22, 2017.
- 2) Pulling together invoices for semi-annual full back-up support for 5311 and 5317 grant reimbursement.
- 3) Requesting 5339 grant reimbursement for new vanpool van.
- 4) Attended PRIMA(Public Risk Management Association) training in Pocatello on May 9.
- 5) Upcoming CTAA(Community Transportation Association of America) expo in Detroit June11 - 15.
- 4) Usual monthly bank reconciliations, invoicing, recording deposits, payables, financial statement preparation, and addressing HR questions as they arise.

Progress on
projects/initiatives:

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

05/17/2017

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Remodel and move - we are making good progress on improving the Ketchum facility with reception, break room, and office improvements including better heating system. And we are looking to early June to move admin staff to the Bellevue facility.

Bike-ped coordinator hiring - I should have a new bike-ped coordinator hired within 1-2 weeks.

Trainings - we have a lot of staff heading to various trainings in the coming months and recently. We are using state training funding to pay for most of the travel costs and training costs. In April, we all attended a training on building better organizational culture and how to hire, recruit and retain the best employees.

Progress on
projects/initiatives:

ITD audit - we have completed all the pre-audit document requests and are looking forward to a good site review on May 22nd.

Bus stop design - I'm really excited about the bus stop signage designs you will see at the meeting. I'm sorry to miss this. Of all the designs, I like the solution from Lytle signs the best due to weight, manufacturability, and the fact this company is in the sign business with a local service presence.

Challenges/
Opportunities:

Summer driver recruiting and hiring is challenging, like it was this past winter.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, April 19, 2017, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Jane Reister Conard (Sun Valley), Vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Grant Gager (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

NOT PRESENT: David Patrie (Blaine County)

ALSO

PRESENT: Mountain Rides Executive Director Jason Miller
Mountain Rides Business Manager Tucker Van Law
Mountain Rides Operations Manager Mike Knudson
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson
Peter Jensen *Idaho Mountain Express*

1. CALL TO ORDER

Chair Jane Conard called to order the meeting of Wednesday, April 19, 2017 at 12:30pm and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Jason Miller introduced Mike Knudson as the new operations manager. He thanked Stuart Gray and Kim MacPherson for interviewing for the position as well. Mike Knudson remarked that he has big shoes to fill in Jim's case and is looking forward to his new job. Jane Conard welcomed Mike to his new position.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

Jane Conard welcomed Peter Jensen as the new *Idaho Mountain Express* reporter covering Mountain Rides.

4. Presentation: Art in Motion bus shelter art project by Kaz Thea

Since Kaz Thea could not be at the meeting, Jason Miller gave a presentation about the WOW students Art in Motion bus shelter art project.

Joyce Fabre made a motion to endorse the WOW students Art in Motion bus shelter art project. Joe Miczulski seconded. The motion passed unanimously.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve surplus disposal of Sun Valley sprinter buses

Ben Varner stated that this is the revisit from February of the surplussing of bus 13, one of 2 buses originally purchased by the City of Sun Valley in 2008. Mountain Rides has invested \$14,455.18 in heavier duty maintenance. City of Sun Valley has requested a reconciliation of any amount over that. The bid will go out with a minimum of \$10,000.

Jane Conard stated this is the only transaction of this type that Mountain Rides has with the City of Sun Valley.

Ben Varner stated that we put it out for a sealed bid, advertise in the newspaper, and put it on Craig's list in Idaho Falls, Missoula and Boise. We will have three more of these buses in the next couple years so we will learn a lot from this process.

Grant Gager suggested using publics surplus.com (national website for government agencies) to surplus vehicles.

Ben Varner stated that this agreement covers two sprinters but only one will be surplussed right now. The second vehicle will be surplussed next year.

Joyce Fabre made a motion to approve the sale of MRTA Bus 13 and to perform any necessary reconciliation with the City of Sun Valley upon final sale. Joe Miczulski seconded. The motion passed unanimously.

b. Action item:

Action to approve FY2016 excess funding calculation, allocation, and resulting FY2017 budget revisions

Tucker Van Law stated that the first part is the excess operations revenue from 2016 with a total of \$127,549. Of this amount \$89,441 is committed per the budget leaving \$38,108 to be allocated. Staff is proposing to put \$28,108 to the facilities fund (for future use) and \$10,000 to work force housing fund.

Jane Conard is pleased that we are addressing the work force housing fund and that we are thinking about the future of our facilities.

Jason Miller said we are looking at future facility needs for Bellevue (land for Park & Ride, staff parking, and overflow parking of buses) and Ketchum.

Kristin Derrig made a motion to approve the FY2016 excess funding calculation and allocation and resulting FY2017 budget revisions. Becki Keefer seconded. The motion passed unanimously.

c. Action item:

Action to approve notification to ITD regarding Twin Falls route funding

Jason Miller stated that the planning we did 3-5 years ago is different than it is today in terms of demand and political will. The Planning started years ago and we received the entire funding request for 5311(f) for intercity service. The plan was to feed into an intercity service to go between here and Twin Falls. As a public agency we are not allowed to use fare revenue as match. There is not a District Coordinating Council anymore and the momentum has changed in Twin Falls and they are not interested in expanding. Staff is recommending that we forfeit this funding and do not pursue the start of regular bus connection between here and Twin Falls.

Becki Keefer made a motion to approve the letter, as edited, notifying the Idaho Transportation Department of Mountain Rides' for feature of funding for the Twin Falls intercity funding through the 5311(f) grant program. Tory Canfield seconded. The motion

passed unanimously.

d. Action item:

Action to approve spring/summer transit service plan

Jason Miller said this is the timing to make any tweaks to the schedule which was approved last fall. The two main pieces is to consider moving the adopted date from June 17th to June 24th because expenses are higher than we expected. Sun Valley Company will be opening the gondola on June 24th. Changing the date could be a savings of about \$7-8000.

Kristin Derrig noted that the area seems to be busier from the beginning of June to the end of September. Joyce Fabre noted that anytime we change the service it gets confusing to the riders and would like to see our partners come forward with more funding.

Jason Miller stated that the expenses are not a dire situation. This is more of a desire to be conservative regarding fuel and maintenance and running with a tighter budget.

Grant Gager would like to see incorporation of the Washington and 1st parking lot in Ketchum. He said they would have a better idea of the process for the new paid parking lot next month. Joyce said that when you put paid parking in it should help increase ridership.

Becki Keefer made a motion to table this item until the May 17th board meeting. Joe Miczulski seconded. The motion passed unanimously.

e. Action item:

Action to approve Ketchum bus stop maintenance agreement

Jason Miller said there have been assumptions in place about who is doing what in the city right of ways at the bus stops. Jen Smith with the City of Ketchum Parks department has taking the lead on this. Jane Conard said it has not been reviewed by Mountain Rides attorney and there are issues to be discussed to bring into balance. Ben Varner said one of issues we deal with is the cigarette butts littering our bus stops. There is a City of Ketchum smoking ordinance which is not being enforced.

Jane Conard said there are responsibilities on both sides.

Jason Miller stated the big issues are snow and trash. Art at bus stops such as at the Saddle and Northwood stop is not something Mountain Rides can maintain.

Grant Gager said that the spirit of the agreement is that where there is a receptacle, the City will take care of it but Mountain Rides can help take care of smaller stops.

Tory Canfield made a motion to approve, with changes made today including adding enforcement of no smoking and signage at bus stops and subject to legal review, the Memorandum of Agreement (MOA) for Maintenance of City Bus stops between Mountain Rides and City of Ketchum. Joe Miczulski seconded. Jane Conard is concerned about the language in section 4. The motion passed unanimously.

f. Action item:

Action to approve 2017 Marketing Plan

Kim MacPherson stated this is the Marketing Plan that comes forward each year with updates and the budget total has gone down this year.

Joyce Fabre made a motion to approve adoption of the 2017 Marketing and Communications Plan. Becki Keefer seconded. The motion passed unanimously.

g. Discussion item:

Update on Ketchum parking lot at Washington and 1st Ave

Grant Gager stated that the City of Ketchum and KURA are moving forward on combining their adjoining lots on Washington to create a paid parking lot. The Limelight contractor should be out of there by the end of May. The goal is to have the lot ready by early summer and will provide a lot of opportunities for Mountain Rides.

Planning & Marketing meeting for May will be rescheduled.

h. Discussion item:

Review Mountain Rides' FY2018 draft budget

Tucker Van Law noted on the Operations revenue side that there will be a \$35,000 decrease in Federal funding due to the elimination of the 5317 grant and we are proposing a 6% increase in local funding and one of the biggest discussions we need to have will be whether we are continuing airport service next year. On the Operations expense side we are increasing payroll 10% for better starting wages, raises, improved service, additional support functions, and 10% increase in medical insurance. On the Capital Equipment fund there is not as much activity except for a few vehicles: 1 heavy duty bus, 2 vans and 1 maintenance truck.

For Facilities fund we 30k for Ketchum office improvements, 30k for bus stop improvements, a building fund for future property in Bellevue and a transit center in Ketchum.

Joe Miczulski asked if we thought we would be able to get 6% from our funding partners. Jason Miller said that the economy is doing well and it is reflected in the LOT which helps. We have been making important investments. We have grown service in the last year but have not grown support functions. We always have a good story to tell when it comes to the benefits of supporting Mountain Rides and potential increase.

Jason said we are planning on holding a summit with hotels, ground transportation, airport and Fly Sun Valley Alliance to talk about supporting ground transportation. We had the conversation with the City of Ketchum about the 1% for air that could help fund the airport service but needs time to discuss. The service could be \$60-80,000 for a winter service and for a year round service it could be \$100,000-120,000.

The board took a risk to make the airport service happen but we didn't have the supplemental revenue sources that we thought we would. The goal would be affordable per seat pricing.

Joyce asked about whether we can get back to pre-recession numbers. Jason Miller said the share of LOT for Ketchum and Sun Valley was pushing 30% and now it is in the low 20's. The LOT share has not kept pace.

Grant Gager said on record as a representative of the City of Ketchum that we are big fans of the airport service and having that opportunity to have the "first touch" with visitors coming here and getting acquainted with the system. He would like to find a way to save that service to incorporate in the budget. He is optimistic about a summit with hotels and condo property managers. There were lots of families who could come here and not have to rent a car. We have such walkable community with using Mountain Rides and the airport service.

The Galena service is in the budget with BCRD writing a check for the balance that fares do not cover but it is a smaller number and we think that fare revenue could increase. We can build a budget scenario to keep the airport service in the budget and go optimistic as we can.

Jason Miller wants to know what the request would be because Blaine County is up first for budget requests. That will be discussed at the next Finance & Performance committee.

Jane Conard summarized that the board members are in support of airport service with the

caveat that it not grow to have a negative effect on other service that we provide and we need to look for additional funding.

Outreach for additional funding partners for the airport service will come after May 16th when the LOT comes up for a vote.

Tucker Van Law asked the board if 10% of the operating budget is sufficient for the contingency budget. The board agreed.

6. Committee Reports

Planning & Marketing committee reports for March and April

Committee members approved the minutes for Planning & Marketing for March and April.

Tory Canfield abstained for April.

Finance & Performance committee reports for March and April

Committee members approved the minutes for Finance & Performance for March and April.

Becki Keefer abstained for March.

7. Staff reports

a. Dashboard performance reports for February 2017 – Grant Gager asked about the Valley route cost per hour. Jason Miller said we need to look at that target and decide what the appropriate number should be. It may have to do with maintenance costs with a new engine for an IC bus.

b. Operations report – Mike Knudson stated that total ridership was 1% down in March compared to a year ago due to the Alpine Championships in town spring of 2016 yet the Hailey and Valley routes were up.

c. Marketing and Outreach report

d. Maintenance report – Ben Varner said he and Jason have been working with New Flyer and it's been a great process. Sportworks will continue to look at bike racks for fat tires and will get back to Ben Varner.

e. Business Manager report – Tucker Van Law said that he is working on quarterly reporting and working on to change the plan year for the health insurance.

f. Executive Director report – Jason Miller said he is recruiting for the Bike –Ped coordinator position currently. The job could be Bike-Ped in summer and more admin support work the rest of the year. Kaz Thea will stay involved for Ebikes and policy work. June 20th is the target end date for move in to Bellevue and Ketchum.

8. Consent Calendar items

a. Approve minutes for February 15th regular board meeting

Joyce Fabre moved to approve the minutes for the February 15th regular board meeting. Tory Canfield seconded. The motion passed.

b. Receive & File January and February 2017 financials and bills paid

Joe Miczulski asked about the garage door charge and gas spill (in Bellevue and driver did not stay with bus) and the charges were explained.

Becki Keefer moved to receive and file January and February 2017 financials and bills paid. Joyce Fabre seconded. The motion passed.

9. Adjournment

Tory Canfield moved to adjourn the meeting at 3:00pm. Joyce Fabre seconded and the motion carried unanimously.

Chair Jane Reister Conard

MRTA - Operations Main **Revenue & Expenditures Budget Performance**

Accrual Basis

March 2017

	Mar 17	Budget	% of Budget	Oct '16 - Mar 17	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	116,673.00	100,000.00	116.7%	707,488.00	565,000.00	125.2%	1,118,648.00
41400 · Federal - 5317	3,147.00	3,000.00	104.9%	22,126.00	18,000.00	122.9%	35,000.00
41600 · Federal - SRTS	0.00	1,000.00	0.0%	0.00	5,000.00	0.0%	12,000.00
Total 41000 · Federal Funding	119,820.00	104,000.00	115.2%	729,614.00	588,000.00	124.1%	1,165,648.00
43000 · Local Funding							
43100 · Local - Ketchum	41,791.67	41,791.67	100.0%	250,750.02	250,750.02	100.0%	501,500.00
43200 · Local - Hailey	4,010.41	5,135.42	78.1%	28,562.50	30,812.52	92.7%	61,625.00
43300 · Local - Bellevue	0.00	354.17	0.0%	4,250.00	2,125.02	200.0%	4,250.00
43400 · Local - Blaine County	9,158.34	9,208.34	99.5%	55,250.00	55,250.04	100.0%	110,500.00
43500 · Local - Sun Valley	20,895.84	20,895.83	100.0%	125,375.00	125,374.98	100.0%	250,750.00
43600 · Local - Sun Valley Company	29,750.00	13,033.33	228.3%	156,400.00	78,199.98	200.0%	156,400.00
43700 · Local - Other Business	8,638.00	0.00	100.0%	8,638.00	12,000.00	72.0%	12,000.00
Total 43000 · Local Funding	114,244.26	90,418.76	126.4%	629,225.52	554,512.56	113.5%	1,097,025.00
44000 · Fares							
44100 · Fares - Valley Cash	5,439.03	8,500.00	64.0%	35,472.93	49,000.00	72.4%	95,000.00
44150 · Fares-Airport Service Cash	1,895.15	1,500.00	126.3%	6,521.50	10,000.00	65.2%	10,000.00
44200 · Fares - Valley Passes	18,982.94	13,000.00	146.0%	59,542.75	79,000.00	75.4%	155,000.00
44250 · Fares- Hailey Route- Cash	708.54	400.00	177.1%	4,049.91	2,300.00	176.1%	4,000.00
44300 · Fares - Vanpool	11,788.52	10,833.33	108.8%	66,601.12	64,999.98	102.5%	130,000.00
44400 · Fares - ADA	53.00	75.00	70.7%	232.00	510.00	45.5%	1,000.00
44500 · Fares- Galena Service	0.00	1,500.00	0.0%	4,327.00	5,000.00	86.5%	5,000.00
Total 44000 · Fares	38,867.18	35,808.33	108.5%	176,747.21	210,809.98	83.8%	400,000.00
45000 · Revenue							
45100 · Rev - Advertising	6,650.00	6,250.00	106.4%	52,018.75	38,750.00	134.2%	75,000.00
45450 · Rev - Misc.	99.45	200.00	49.7%	237.90	400.00	59.5%	500.00
45500 · Rev - Charter/Special Event	0.00	0.00	0.0%	737.00	4,500.00	16.4%	18,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	119.59	0.00	100.0%	3,000.00
Total 45000 · Revenue	6,749.45	6,450.00	104.6%	53,113.24	43,650.00	121.7%	96,500.00
47000 · Private Donations							
47300 · Priv. Donation - Other	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
Total 47000 · Private Donations	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	0.00	1,666.67	0.0%	5,000.01	10,000.02	50.0%	20,000.00
Total 48000 · Transfers	0.00	1,666.67	0.0%	5,000.01	10,000.02	50.0%	20,000.00
49000 · Interest Income	60.51	8.33	726.4%	497.46	49.98	995.3%	100.00
49800 · Excess Operating Funds	0.00	23,625.00	0.0%	0.00	23,625.00	0.0%	23,625.00
Total Income	279,741.40	261,977.09	106.8%	1,594,197.44	1,431,647.54	111.4%	2,803,898.00
Gross Profit	279,741.40	261,977.09	106.8%	1,594,197.44	1,431,647.54	111.4%	2,803,898.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	124,892.49	120,000.00	104.1%	733,108.72	745,000.00	98.4%	1,469,300.00
51300 · FICA Expense	7,501.11	7,500.00	100.0%	44,184.04	46,000.00	96.1%	88,158.00
51350 · Medicare Tax Expense	1,754.26	1,750.00	100.2%	10,333.31	10,700.00	96.6%	20,570.20
51400 · Retirement Plan Expenses	250.00	0.00	100.0%	36,721.13	50,000.00	73.4%	99,973.30
51500 · Workers Comp Expense	17,411.00	0.00	100.0%	32,150.00	31,000.00	103.7%	63,000.00
51600 · SUI Expense	1,252.41	1,800.00	69.6%	6,805.65	11,300.00	60.2%	22,039.50
51650 · FUTA Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
51700 · Medical Ins. Expense	14,633.06	13,500.00	108.4%	87,720.74	81,000.00	108.3%	160,000.00
51800 · Dental Ins. Expense	1,106.61	1,650.00	67.1%	8,615.20	10,100.00	85.3%	20,000.00
51900 · Employee Assistance expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	5,700.00	4,000.00	142.5%	7,500.00
51000 · Payroll Expenses - Other	149.50	175.00	85.4%	887.75	1,040.00	85.4%	2,000.00
Total 51000 · Payroll Expenses	168,950.44	146,375.00	115.4%	966,226.54	990,140.00	97.6%	1,955,041.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	8,990.00	9,000.00	99.9%	53,940.00	54,000.00	99.9%	108,000.00
52150 · Ins- Deductibles/claims	525.00	1,000.00	52.5%	5,580.83	4,000.00	139.5%	5,000.00
Total 52000 · Insurance Expense	9,515.00	10,000.00	95.2%	59,520.83	58,000.00	102.6%	113,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	697.50	500.00	139.5%	14,240.00	12,500.00	113.9%	15,500.00
53200 · IT Systems	67.50	833.33	8.1%	1,300.85	4,999.98	26.0%	10,000.00
53400 · Legal Fees	156.00	291.67	53.5%	1,144.00	1,750.02	65.4%	3,500.00
53450 · Planning/ Design	0.00	2,500.00	0.0%	0.00	5,000.00	0.0%	5,000.00
53500 · Other Professional Fees	92.00	1,000.00	9.2%	3,005.94	6,000.00	50.1%	12,000.00
Total 53000 · Professional Fees	1,013.00	5,125.00	19.8%	19,690.79	30,250.00	65.1%	46,000.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	179.28	0.00	100.0%	2,749.94	2,000.00	137.5%	7,000.00
54300 · Office Equipment	0.00	1,000.00	0.0%	40.74	4,000.00	1.0%	7,500.00
Total 54000 · Equipment/ Tool Expense	179.28	1,000.00	17.9%	2,790.68	6,000.00	46.5%	14,500.00
55000 · Rent and Utilities							
55200 · Utilities	2,323.84	3,000.00	77.5%	14,437.67	20,000.00	72.2%	25,000.00
Total 55000 · Rent and Utilities	2,323.84	3,000.00	77.5%	14,437.67	20,000.00	72.2%	25,000.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	274.80	1,200.00	22.9%	5,179.10	5,100.00	101.6%	6,500.00
56300 · Department & Office Supplies	210.82	750.00	28.1%	2,662.85	4,000.00	66.6%	7,000.00
56400 · Uniforms	200.12	0.00	100.0%	5,037.22	6,000.00	84.0%	8,000.00
56500 · Postage and Delivery	49.00	75.00	65.3%	506.43	450.00	112.5%	900.00
Total 56000 · Supplies	734.74	2,025.00	36.3%	13,385.60	15,550.00	86.1%	22,400.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	188.75	0.00	100.0%	1,219.53	1,750.00	69.7%	2,500.00
57200 · Building Repairs/Maintenance	69.86	2,500.00	2.8%	3,035.96	5,000.00	60.7%	15,000.00
57250 · Bus Stop Repairs/Maint	118.35	0.00	100.0%	2,807.64	0.00	100.0%	3,500.00
57300 · Grounds Repairs/Maintenance	1,980.00	1,000.00	198.0%	7,147.50	4,000.00	178.7%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance

Accrual Basis

March 2017

	Mar 17	Budget	% of Budget	Oct '16 - Mar 17	YTD Budget	% of Budget	Annual Budget
57500 · Janitorial Services	659.75	1,000.00	66.0%	3,456.34	4,800.00	72.0%	6,000.00
Total 57000 · Repairs and Maintenance	3,016.71	4,500.00	67.0%	17,666.97	15,550.00	113.6%	35,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	336.05	375.00	89.6%	2,285.73	2,250.00	101.6%	4,500.00
58200 · Cell & Two-Way Mobile	434.02	1,100.00	39.5%	4,141.00	6,400.00	64.7%	13,000.00
58300 · Internet/Website	235.01	250.00	94.0%	2,407.00	1,500.00	160.5%	3,000.00
58400 · On-Board Vehicle Computers	0.00	0.00	0.0%	14,620.00	0.00	100.0%	13,500.00
Total 58000 · Communications Expense	1,005.08	1,725.00	58.3%	23,453.73	10,150.00	231.1%	34,000.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	601.22	0.00	100.0%	1,641.31	0.00	100.0%	1,500.00
59200 · Lodging	293.28	0.00	100.0%	293.28	0.00	100.0%	1,000.00
59300 · Food/Meals/Entertainment	64.22	250.00	25.7%	429.84	500.00	86.0%	1,500.00
59400 · Training/Education	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
59500 · Safety Curriculum	0.00	0.00	0.0%	613.81	3,500.00	17.5%	3,500.00
Total 59000 · Travel and Training	958.72	250.00	383.5%	2,978.24	4,000.00	74.5%	8,000.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	0.00	500.00	0.0%	186.30	600.00	31.1%	1,000.00
60400 · Membership,Dues & Subscriptions	502.00	300.00	167.3%	2,304.82	1,800.00	128.0%	3,500.00
60500 · Bank Fees	12.49	41.67	30.0%	78.23	250.02	31.3%	500.00
Total 60000 · Business Expenses	514.49	841.67	61.1%	2,569.35	2,650.02	97.0%	5,000.00
61000 · Advertising							
61100 · Print Advertising	1,337.20	1,000.00	133.7%	6,993.62	6,000.00	116.6%	12,000.00
61200 · Radio Advertising	0.00	0.00	0.0%	0.00	500.00	0.0%	1,500.00
61300 · Online Advertising	0.00	250.00	0.0%	0.00	1,500.00	0.0%	3,000.00
61400 · Vehicle Graphics	0.00	0.00	0.0%	8,978.75	4,000.00	224.5%	10,000.00
61500 · Bus Adv. Contract	930.00	1,333.33	69.8%	11,096.92	7,999.98	138.7%	16,000.00
Total 61000 · Advertising	2,267.20	2,583.33	87.8%	27,069.29	19,999.98	135.3%	42,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	6,534.12	0.00	100.0%	9,913.52	3,500.00	283.2%	6,000.00
62200 · Graphic Design	0.00	0.00	0.0%	13,950.00	11,500.00	121.3%	14,000.00
62300 · Promotional Items	0.00	0.00	0.0%	122.89	0.00	100.0%	1,000.00
62400 · Customer Events and Misc.	5.00	0.00	100.0%	138.24	0.00	100.0%	2,000.00
62500 · Staff Appreciation/ Events	128.63	400.00	32.2%	3,213.31	3,400.00	94.5%	4,000.00
Total 62000 · Marketing and Promotion	6,667.75	400.00	1,666.9%	27,337.96	18,400.00	148.6%	27,000.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	157.54	200.00	78.8%	2,443.80	1,600.00	152.7%	2,500.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	7,231.75	6,000.00	120.5%	10,000.00
63000 · Printing and Reproduction - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 63000 · Printing and Reproduction	157.54	200.00	78.8%	9,675.55	7,600.00	127.3%	12,500.00
64000 · Fuel Expense	24,344.88	20,957.00	116.2%	118,878.38	118,957.00	99.9%	222,957.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	184.32	250.00	73.7%	953.90	1,500.00	63.6%	3,000.00
65100 · Parts Expense - Other	15,138.52	10,000.00	151.4%	54,162.86	58,000.00	93.4%	100,000.00
Total 65100 · Parts Expense	15,322.84	10,250.00	149.5%	55,116.76	59,500.00	92.6%	103,000.00
65200 · Fluids Expense	2,403.92	1,000.00	240.4%	10,107.58	15,500.00	65.2%	19,000.00
65300 · Tires Expense	2,193.08	0.00	100.0%	15,586.61	32,000.00	48.7%	39,000.00
65400 · Purchased Services	281.87	2,000.00	14.1%	2,669.00	8,000.00	33.4%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	333.33	0.0%	1,936.19	1,999.98	96.8%	4,000.00
65600 · Vehicle Glass/Windshield Repai	294.48	750.00	39.3%	2,865.21	3,200.00	89.5%	5,500.00
Total 65000 · Vehicle Maintenance	20,496.19	14,333.33	143.0%	88,281.35	120,199.98	73.4%	180,500.00
69500 · Contingency Expense	5,000.00	5,000.00	100.0%	30,000.00	30,000.00	100.0%	60,000.00
Total Expense	247,144.86	218,315.33	113.2%	1,423,962.93	1,467,446.98	97.0%	2,803,898.00
Net Ordinary Income	32,596.54	43,661.76	74.7%	170,234.51	-35,799.44	-475.5%	0.00
Net Income	32,596.54	43,661.76	74.7%	170,234.51	-35,799.44	-475.5%	0.00



CONSOLIDATED BILLING CONTROL ACCOUNT STATEMENT

Prepared For	MOUNTAIN RIDES CONTROL ACCOUNT
Account Number	4856 2002 2244 5010
Statement Closing Date	03/01/17
Days in Billing Cycle	28
Next Statement Date	04/03/17

Credit Line	\$15,000
Available Credit	\$14,442

For 24-Hour Customer Service Call:
866-453-7614

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

New Balance	\$465.12
Current Payment Due (Minimum Payment)	\$25.00
Current Payment Due Date	03/22/17

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

Previous Balance	\$1,779.65
Credits	\$0.00
Payments	\$1,779.65
Purchases & Other Charges	\$465.12
Cash Advances	\$0.00
Finance Charges	\$0.00
New Balance	\$465.12

Wells Fargo Business Card Rewards - Legacy

Membership No:	05387331
Previous Balance	22,836
Points Earned this Month	465
Points From Other Company Cards	0
Bonus Points Earned	0
Adjustments	0
Earn More Mall® Bonus Points	0
Redeemed	0
Total Available	23,301

Rewards Notice

Check your point balance and redeem your points at wellsfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

See reverse side for important information.

Now you have more choices when it comes to paying. DETACH HERE. Mobile wallets make it easy to use your Wells Fargo Business Card at over 1 million merchants displaying the "contactless" symbol. Mobile wallets allow you to:

- Tap and pay without physically taking out a card
- Save time when making online purchases

PURCHASES	14.740%	.04033%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	24.490%	.06708%	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL				\$0.00	\$0.00	\$0.00

Important Information

TOTAL *FINANCE CHARGE* BILLED IN 2016 \$0.00

TOTAL *FINANCE CHARGE* PAID IN 2016 \$0.00

Summary of Sub Account Usage

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
KIMBERLY MACPHERSON	7363	7,500	\$144.11
JAMES FINCH	3456	9,000	\$321.01

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans	Post	Reference Number	Description	Credits	Charges
02/17	02/17	74856201J0A9N676B	Branch Payment - Check	1,779.65	
			TOTAL 485620022445010 \$1,779.65-		

Transaction Summary For KIMBERLY MACPHERSON Sub Account Number Ending In 7363

02/13	02/13	24399001D7Z64A68B	ALBERTSONS STO00001305 HAILEY ID		25.44
02/20	02/20	24610431L03R1EWVT	ADOBE *CREATIVE CLOUD 800-833-6687 CA		34.99
02/22	02/22	24445001N00R77MG2	USPS PO 1547750340 KETCHUM ID		49.00
02/23	02/23	24399001P7Z649XEP	ALBERTSONS STO00001305 HAILEY ID		4.76
02/24	02/24	24692161P00V90Y7W	GOTPRINT.COM 818-252-3000 CA		29.92
			TOTAL \$144.11		
			KIMBERLY MACPHERSON / Sub Acct Ending In 7363		

Transaction Summary For JAMES FINCH Sub Account Number Ending In 3456

02/12	02/12	24692161B004B2TLV	VBS*VONAGE BUSINESS 866-901-0242 GA		301.02
02/16	02/16	24906411F11ERNFFG	GTC*CONSTANTCONTACT.COM 855-2295506 MA		5.00
02/20	02/20	24610431L03R1FA1T	ADOBE *ACROPRO SUBS 800-833-6687 CA		14.99
			TOTAL \$321.01		
			JAMES FINCH / Sub Acct Ending In 3456		

Wells Fargo News

Now you have more choices when it comes to paying with your card. Mobile wallets make it easy to use your Wells Fargo Business Card at over 1 million merchants displaying the "contactless" symbol. Mobile wallets allow you to:

- Tap and pay without physically taking out a card
- Save time when making online purchases
- Control the security of your PIN and account number at point of purchase

Explore Mobile Wallet features and how to use them by going to
<https://www.wellsfargo.com/mobile-payments/mobile-wallet-basics>

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04/28/17

Accrual Basis

MRTA - Operations Main Checks Issued

As of March 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						11,080.70
Bill Pmt -Check	03/01/2017	ACH	Cox Communications	205184001	-267.01	10,813.69
Bill Pmt -Check	03/01/2017	ACH	Idaho Power Acct#2221850114	Acct #2221850114	-720.21	10,093.48
Bill Pmt -Check	03/01/2017	ACH	Intermtn Gas #450 916 6521 1	acct # 45091665211	-333.95	9,759.53
Bill Pmt -Check	03/01/2017	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-1,139.08	8,620.45
Bill Pmt -Check	03/01/2017	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-6.98	8,613.47
Deposit	03/01/2017			Deposit	121,834.00	130,447.47
Deposit	03/01/2017			Deposit	84,961.67	215,409.14
Deposit	03/02/2017		STO eBank	Transfer	-100,000.00	115,409.14
Deposit	03/02/2017			Deposit	120.61	115,529.75
Deposit	03/03/2017			Deposit	92.92	115,622.67
Deposit	03/06/2017			Deposit	892.19	116,514.86
Bill Pmt -Check	03/07/2017	6528	Clear Creek Disposal	1327	-16.54	116,498.32
Bill Pmt -Check	03/07/2017	6529	AC Houston Lumber Company	16203-1	-131.51	116,366.81
Bill Pmt -Check	03/07/2017	6530	AlSCO		-309.63	116,057.18
Bill Pmt -Check	03/07/2017	6531	Atkinsons' Grocery	Acct #5805	-38.60	116,018.58
Bill Pmt -Check	03/07/2017	6532	GEM State Paper & Supply Co.		-177.39	115,841.19
Bill Pmt -Check	03/07/2017	6533	Cummins Rocky Mountain LLC		-239.19	115,602.00
Bill Pmt -Check	03/07/2017	6534	Business As Usual		-152.30	115,449.70
Bill Pmt -Check	03/07/2017	6535	Certified Folder Display Service, L...	14-0086946	-76.00	115,373.70
Bill Pmt -Check	03/07/2017	6536	City of Bellevue'	RIDES1- 121 Clover St	-112.19	115,261.51
Bill Pmt -Check	03/07/2017	6537	City of Ketchum		-256.04	115,005.47
Bill Pmt -Check	03/07/2017	6538	Dick York's Auto Service	Tow Bus	-375.00	114,630.47
Bill Pmt -Check	03/07/2017	6539	Express Publishing Inc.		-840.82	113,789.65
Bill Pmt -Check	03/07/2017	6540	Gem State Welders Supply Inc.		-115.44	113,674.21
Bill Pmt -Check	03/07/2017	6541	Gillig, LLC	36869600	-2,543.34	111,130.87
Bill Pmt -Check	03/07/2017	6542	GO-FER IT Express Inc.		-46.00	111,084.87
Bill Pmt -Check	03/07/2017	6543	Greyhound Design		-42.50	111,042.37
Bill Pmt -Check	03/07/2017	6544	Johnny G's Sub Shack		-96.44	110,945.93
Bill Pmt -Check	03/07/2017	6545	Kimberly L Richmond	2/16/17 - 2/28/17	-292.50	110,653.43
Bill Pmt -Check	03/07/2017	6546	Minert & Associates, Inc.		-445.00	110,208.43
Bill Pmt -Check	03/07/2017	6547	National Benefit Services, LLC		-135.00	110,073.43
Bill Pmt -Check	03/07/2017	6548	Nicole Brown		-3,183.75	106,889.68
Bill Pmt -Check	03/07/2017	6549	Oil Price Information Service		-114.00	106,775.68
Bill Pmt -Check	03/07/2017	6550	Roberts Electric		-272.27	106,503.41
Bill Pmt -Check	03/07/2017	6551	Rush Truck Centers	567941	-583.97	105,919.44
Bill Pmt -Check	03/07/2017	6552	Smith Power Products		-159.24	105,760.20
Bill Pmt -Check	03/07/2017	6553	Webb Landscape	Cust #MOU005	-2,957.50	102,802.70
Bill Pmt -Check	03/07/2017	6554	White Cloud Communications Inc.		-288.00	102,514.70
Bill Pmt -Check	03/07/2017	6555	United Oil		-10,855.28	91,659.42
Bill Pmt -Check	03/07/2017	6556	L.L. Green's Hardware	422	-17.58	91,641.84
Bill Pmt -Check	03/07/2017	6557	UPS Store - 2444 (Ketchum)		-10.80	91,631.04
Bill Pmt -Check	03/07/2017	6558	Window Welder Inc.		-266.83	91,364.21
Bill Pmt -Check	03/07/2017	6559	NAPA Auto Parts		-1,276.14	90,088.07
Bill Pmt -Check	03/07/2017	6560	Window Welder Inc.		-294.48	89,793.59
Bill Pmt -Check	03/07/2017	6561	Wells Fargo		-465.12	89,328.47
Liability Check	03/07/2017	ACH	Idaho State Tax Commission	000186434	-5,276.00	84,052.47
Liability Check	03/08/2017		QuickBooks Payroll Service	Created by Payroll Service on 03/07/2017	-46,939.86	37,112.61
Deposit	03/08/2017			Deposit	544.78	37,657.39
Paycheck	03/09/2017	DD	Aguilar, Hortencia	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Anderson, Charles	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Baumann, Nate	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Conlago, Maira P.	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Domke, Rodney F	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Espinoza-Mercado, Franck	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Finch, James F	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Gillison, Linda	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Glasscock, David T	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Gray, Stuart	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Grubbs, Torrey E	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Hoechtl, Gerhard	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Johnson, Mark F	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Juarez, Felimon	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Kelly, David W	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Knudson, Michael W	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Leamon, Connor	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Leon, Teofilo O	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	MacPherson, Kim	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	McCarty, Isabelle	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Miller, Jason M	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Nestor, Robert A	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Obland, Bryan	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Parker, Michael J	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Romero-Campos, Raul	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Sanchez, Jose J	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Selisch, Kurt	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Smith, Scott A	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Sproule, William	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Tellez, Carlos	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Uberuaga, Richard S	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Van Law, Tucker G	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Varner, Benjamin N	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Vega, Roberto	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Victorino, Jose L	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Wahlgren, Allan	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Walsh, Murray S.	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	37,657.39
Paycheck	03/09/2017	DD	Williams, Gordon K	Direct Deposit	0.00	37,657.39

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04/28/17

Accrual Basis

MRTA - Operations Main Checks Issued

As of March 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	03/09/2017	6562	Idaho Child Support Receipting	326231 & 082541	-503.06	37,154.33
Liability Check	03/09/2017	6563	United States Treasury	2006 1040A LEVY PROC	-337.10	36,817.23
Liability Check	03/09/2017	ACH	Aflac	DQR88	-402.84	36,414.39
Deposit	03/09/2017			Deposit	1,000.00	37,414.39
Deposit	03/09/2017			Deposit	40.00	37,454.39
Liability Check	03/09/2017	ACH	Mountain Rides Transportation	WFH Apt Rent Transfer employee's rent deducted from paycheck	-1,500.00	35,954.39
Deposit	03/09/2017			Deposit	174.99	36,129.38
Liability Check	03/10/2017	E-pay	United States Treasury	82-0382250 QB Tracking # 345355352 Payroll tax	-15,323.16	20,806.22
Deposit	03/10/2017			Deposit	75,110.00	95,916.22
Deposit	03/10/2017			Deposit	472.46	96,388.68
Deposit	03/13/2017			Deposit	27,544.50	123,933.18
Bill Pmt -Check	03/14/2017	6565	Access Idaho		-54.32	123,878.86
Bill Pmt -Check	03/14/2017	6566	Chateau Drug & True Value Hard...	111	-1.99	123,876.87
Bill Pmt -Check	03/14/2017	6567	Idaho Sunshine Media		-175.00	123,701.87
Bill Pmt -Check	03/14/2017	6568	Jim Finch	expense reimbursement	-45.00	123,656.87
Bill Pmt -Check	03/14/2017	6569	Lawson Laski Clark & Pogue, PLLC		-117.00	123,539.87
Bill Pmt -Check	03/14/2017	6570	Les Schwab	117-00888	-399.73	123,140.14
Bill Pmt -Check	03/14/2017	6571	RouteMatch Software		-300.00	122,840.14
Bill Pmt -Check	03/14/2017	6572	UPS Store - 2444 (Ketchum)		-11.27	122,828.87
Bill Pmt -Check	03/14/2017	6573	White Cloud Communications Inc.		-188.75	122,640.12
Bill Pmt -Check	03/14/2017	6574	AC Houston Lumber Company	16203-1	-86.76	122,553.36
Bill Pmt -Check	03/14/2017	6575	GEM State Paper & Supply Co.		-76.76	122,476.60
Bill Pmt -Check	03/14/2017	6576	River Run Auto Parts, Inc.		-110.88	122,365.72
Bill Pmt -Check	03/14/2017	6577	Rush Truck Centers	567941	-10.30	122,355.42
Bill Pmt -Check	03/14/2017	ACH	Verizon Wireless	942013229	-41.02	122,314.40
Liability Check	03/14/2017	ACH	National Benefit Services, LLC	Mountain Rides FSA	-350.76	121,963.64
Deposit	03/15/2017			Deposit	652.56	122,616.20
Bill Pmt -Check	03/15/2017	6578	State Insurance Fund	Policy # 495600 Worker's Comp	-17,411.00	105,205.20
Deposit	03/15/2017			Deposit	99.45	105,304.65
Deposit	03/16/2017			Deposit	491.59	105,796.24
Deposit	03/16/2017			Deposit	1,097.15	106,893.39
Deposit	03/17/2017			Deposit	2,077.25	108,970.64
Deposit	03/17/2017			Deposit	80.00	109,050.64
Deposit	03/17/2017			Deposit	30.79	109,081.43
Deposit	03/20/2017			Deposit	713.24	109,794.67
Liability Check	03/21/2017	E-pay	United States Treasury	82-0382250 QB Tracking # 437537317 Payroll Tax	-14,864.58	94,930.09
Bill Pmt -Check	03/21/2017	ACH	Idaho Power Acc#2204788885	Acct #2204788885	-436.59	94,493.50
Bill Pmt -Check	03/21/2017	6581	Cummins Rocky Mountain LLC		-3,726.85	90,766.65
Bill Pmt -Check	03/21/2017	6582	AC Houston Lumber Company	16203-1	-144.14	90,622.51
Bill Pmt -Check	03/21/2017	6583	Ben Varner	expense reimbursement New Flyer Bus Trip	-1,003.72	89,618.79
Bill Pmt -Check	03/21/2017	6584	Freightliner of Idaho		-444.76	89,174.03
Bill Pmt -Check	03/21/2017	6585	Ketchum Computers, Inc.		-67.50	89,106.53
Bill Pmt -Check	03/21/2017	6586	Kimberly L Richmond	3/1/17 -3/15/17	-360.00	88,746.53
Bill Pmt -Check	03/21/2017	6587	Les Schwab	117-00888	-76.75	88,669.78
Bill Pmt -Check	03/21/2017	6588	National Benefit Services, LLC		-150.00	88,519.78
Bill Pmt -Check	03/21/2017	6589	Schaeffer MFG. CO.	1140316	-1,946.96	86,572.82
Bill Pmt -Check	03/21/2017	6590	United Oil		-13,252.29	73,320.53
Bill Pmt -Check	03/21/2017	6591	UPS Store - 2444 (Ketchum)		-24.07	73,296.46
Bill Pmt -Check	03/21/2017	6592	Six Roblees' Inc.	64830	-1,555.85	71,740.61
Deposit	03/21/2017			Deposit	500.00	72,240.61
Deposit	03/21/2017			Deposit	44,130.90	116,371.51
Liability Check	03/21/2017	6593	Regence Blue Shield of Idaho	10030031 Medical Insurance	-16,588.00	99,783.51
Liability Check	03/21/2017	6594	Blue Cross of Idaho	10034150-R001 Dental Insurance	-1,313.89	98,469.62
Liability Check	03/21/2017	ACH	National Benefit Services, LLC	Mountain Rides FSA	-852.53	97,617.09
Liability Check	03/22/2017		QuickBooks Payroll Service	Created by Payroll Service on 03/21/2017	-45,688.57	51,928.52
Deposit	03/22/2017			Deposit	231.74	52,160.26
Check	03/22/2017	ACH	Intuit		-415.00	51,745.26
Paycheck	03/23/2017	DD	Aguilar, Hortencia	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Anderson, Charles	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Baumann, Nate	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Conlago, Maira P.	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Domke, Rodney F	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Espinoza-Mercado, Franck	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Finch, James F	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Gillison, Linda	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Glasscock, David T	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Gray, Stuart	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Grubbs, Torrey E	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Hoehltl, Gerhard	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Johnson, Mark F	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Juarez, Felimon	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Kelly, David W	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Knudson, Michael W	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Leamon, Connor	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Leon, Teofilo O	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	MacPherson, Kim	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	McCarty, Isabelle	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Miller, Jason M	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Nestor, Robert A	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Obland, Bryan	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Parker, Michael J	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Romero-Campos, Raul	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Sanchez, Jose J	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Selisch, Kurt	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Smith, Scott A	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Sproule, William	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Tellez, Carlos	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Uberuaga, Richard S	Direct Deposit	0.00	51,745.26

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04/28/17

Accrual Basis

MRTA - Operations Main Checks Issued

As of March 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	03/23/2017	DD	Van Law, Tucker G	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Varner, Benjamin N	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Vega, Roberto	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Victorino, Jose L	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Wahlgren, Allan	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Walsh, Murray S.	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	51,745.26
Paycheck	03/23/2017	DD	Williams, Gordon K	Direct Deposit	0.00	51,745.26
Liability Check	03/23/2017	6579	Idaho Child Support Receipting	326231	-503.06	51,242.20
Liability Check	03/23/2017	6580	United States Treasury	2006 1040A LEVY PROC	-208.59	51,033.61
Deposit	03/23/2017			Deposit	680.46	51,714.07
Deposit	03/23/2017			Deposit	604.00	52,318.07
Deposit	03/24/2017			Deposit	49,509.67	101,827.74
Deposit	03/27/2017			Deposit	55.00	101,882.74
Deposit	03/27/2017			Deposit	55.00	101,937.74
Deposit	03/27/2017			Deposit	35.42	101,973.16
Deposit	03/27/2017			Deposit	607.20	102,580.36
Deposit	03/27/2017			Deposit	194.00	102,774.36
Bill Pmt -Check	03/28/2017	ACH	Idaho Power Acct#2221850114	Acct #2221850114	-462.38	102,311.98
Bill Pmt -Check	03/28/2017	ACH	Intermtn Gas #450 916 6521 1	acct # 45091665211	-272.74	102,039.24
Bill Pmt -Check	03/28/2017	ACH	Cox Communications	205184001	-267.01	101,772.23
Bill Pmt -Check	03/28/2017	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-35.03	101,737.20
Bill Pmt -Check	03/28/2017	6595	Allstar Property Services, Inc.		-668.24	101,068.96
Bill Pmt -Check	03/28/2017	6596	American Funds	plan ID BRK100102	-250.00	100,818.96
Bill Pmt -Check	03/28/2017	6597	Blue Printing Inc.		-37.80	100,781.16
Bill Pmt -Check	03/28/2017	6598	Chateau Drug & True Value Hard...	111	-4.99	100,776.17
Bill Pmt -Check	03/28/2017	6599	Cintas Corp. No. 2 formerZee Me...		-75.36	100,700.81
Bill Pmt -Check	03/28/2017	6600	ICRMP	Policy #36A19030100116	-53,940.00	46,760.81
Bill Pmt -Check	03/28/2017	6601	Integrated Technologies		-157.54	46,603.27
Bill Pmt -Check	03/28/2017	6602	Lawson Products, Inc.	Acc# 10140112	-177.38	46,425.89
Bill Pmt -Check	03/28/2017	6603	Les Schwab	117-00888	-1,436.60	44,989.29
Bill Pmt -Check	03/28/2017	6604	Southern Belle Buisness Park Ow...		-270.60	44,718.69
Bill Pmt -Check	03/28/2017	6605	St Luke's Clinic - Hailey	940000328	-74.00	44,644.69
Bill Pmt -Check	03/28/2017	6606	Cummins Rocky Mountain LLC		-4,342.45	40,302.24
Liability Check	03/28/2017	ACH	MRTA	Mountain Rides FSA	-14.00	40,288.24
Deposit	03/29/2017			Deposit	156.88	40,445.12
Deposit	03/29/2017			Deposit	110,873.00	151,318.12
Deposit	03/29/2017			Deposit	2,526.00	153,844.12
Bill Pmt -Check	03/29/2017	6607	Peter Ahrens	Damaged Skis	-525.00	153,319.12
Deposit	03/29/2017			Deposit	703.13	154,022.25
Deposit	03/31/2017			Deposit	181.20	154,203.45
Deposit	03/31/2017			Deposit	53.00	154,256.45
Deposit	03/31/2017			Deposit	573.61	154,830.06
Deposit	03/31/2017			Interest	5.15	154,835.21
Total 11100 · Mountain West Checking					143,754.51	154,835.21
TOTAL					143,754.51	154,835.21

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

Signed

Business Mgr. Title

5/17/2017

Date