



Mountain Rides Transportation Authority

PUBLIC NOTICE of Regular Board Meeting Agenda

12:30pm, Wednesday, June 21, 2017

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Jane Conard (Sun Valley), vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Grant Gager (Ketchum), Dave Patrie (Blaine County), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action and discussion items
 - a. Action item: Approve resolution of support for electric power assist bicycles (e-bikes) (p.2-4)
 - b. Action item: Approve submission of FY2017 Low or No Emission Bus grant for 2 electric buses and charging infrastructure (p.5-29)
 - c. Action item: Approve final bus stop signage design and summer 2017 project plan and budget (p.30-33)
 - d. Discussion item: bus service for eclipse event on August 21st and other summer charter requests (p.34-35)
 - e. Discussion item: FY2018 Budget development including goals, priorities, approach to payscale/benefits (p.36-50)
 - f. Discussion item: future of Ride 'n Fly potential airport transportation summit (p.51)
 - g. Discussion item: FY2018 service planning process (p.52)
5. Committee reports
 - a. Planning and Marketing Committee report for June from Chair (p.53)
 - i. Committee members approve June minutes
 - b. Finance and Performance Committee report for June from Chair (p.54)
 - i. Committee members approve June minutes
6. Staff reports
 - a. Dashboard performance report for April 2017 (p.55-58)
 - b. Operations report (p.59)
 - c. Marketing Outreach report (p.60)
 - d. Bike-Ped report (p.61)
 - e. Maintenance report (p.62)
 - f. Business Manager report (p.63)
 - g. Executive Director report (p.64)
7. Consent Calendar items
 - a. Approve minutes –May regular meeting (p.65-68)
 - b. Receive and file April 2017 financials and bills paid (p.69-80)
8. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

| | | | |
|---|--|---------------------------|---|
| <u>Date:</u> | <input type="text" value="06/21/2017"/> | <u>From:</u> | <input type="text" value="Jason Miller"/> |
| <u>Action Item:</u> | <input type="text" value="4a. Approve resolution of support for electric power assist bicycles (e-bikes)"/> | | |
| <u>Committee Review:</u> | <input checked="" type="radio"/> yes <input type="radio"/> no | <u>Committee Purview:</u> | <input type="text" value="Planning & Marketing"/> |
| <u>Previously discussed at board level:</u> | <input checked="" type="radio"/> yes <input type="radio"/> no | | |
| <u>Recommended Motion:</u> | <input type="text" value="I move to approve the RESOLUTION 06-2017 of Mountain Rides Transportation Authority regarding support of the use of “e-bikes” (bicycles with electric motor assist) on the Wood River Trail multi-use path"/> | | |
| <u>Fiscal Impact:</u> | <input type="text" value="N/A"/> | | |
| <u>Related Policy or Procedural Impact:</u> | <input type="text" value="N/A"/> | | |
| <u>Background:</u> | <input type="text" value="Mountain Rides has previously discussed e-bikes and generally the discussion was positive. As Mountain Rides continues to support and coordinate a broader community dialogue about e-bikes, it is important to have a policy stance around e-bikes. BCRD has recently adopted a resolution of support of e-bikes and this resolution is largely based on that resolution. Since e-bikes have the potential to get more people out of their cars and onto a cleaner, more efficient form of transportation, staff and the Planning and Marketing Committee believe that they should be supported through this attached resolution."/> | | |

**RESOLUTION 06-2017 OF MOUNTAIN RIDES TRANSPORTATION
AUTHORITY REGARDING THE USE OF “E-BIKES” (BICYCLES WITH
ELECTRIC MOTOR ASSIST) ON THE WOOD RIVER TRAIL MULTI
USE PATH**

WHEREAS, Mountain Rides provides and supports a full range of transportation alternatives for Blaine County and adjacent communities that are safe, user oriented, environmentally friendly, economically sustainable and supportive of a strong local economy.

WHEREAS, the above mentioned alternatives include, but are not limited to, walking, biking, rideshare, vanpool, carshare, bikeshare, fixed route bus, paratransit demand response, custom bus, commuter bus, transportation planning and transportation counseling.

WHEREAS, a stated goal of Mountain Rides is to provide and advocate for a well-funded transportation system that reduces the number of single occupancy vehicle trips and meets the needs of our communities.

WHEREAS, a working group of representatives from the sub-committee of the Blaine County regional Transportation Committee has assessed the technology and trends associated with “e-bikes” in both national and international markets.

WHEREAS, “e-bike” sales show exponential growth in both international and national marketplaces and “pedal assist” technology inherent in some “e-bikes” enables healthy, active recreation for more members of the community.

WHEREAS, “e-bikes” have the potential to replace a significant number of single occupancy vehicle trips, which would reduce traffic, air pollution, and parking demands.

WHEREAS, an inventory and analysis was conducted by the Blaine County Recreation District on the public pathways system in Blaine County, which found multiple jurisdictions and statutes governing non-motorized usage on the same public pathways.

WHEREAS, the completed inventory and analysis indicated inconsistent statutory language between the different jurisdictions within Blaine County regarding the potential use and governance of “e-bikes” on the public pathway system – most statutory language seems to disallow “e-bike” usage on public pathways.

WHEREAS, it is the goal of the Board of Mountain Rides to promote regional cooperation on transportation issues and promote knowledge and increase awareness of the social, financial, environmental and community benefits of transportation alternatives.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MOUNTAIN RIDES TRANSPORTATION AUTHORITY, KETCHUM, IDAHO THAT: Mountain Rides supports the use on the paved public pathways of human propelled “e-bikes” with electrical assist(s) totaling less than 750 watts and enabling speeds less than 20 miles per hour, defined in the bicycle industry as Class 1 or Class 2 electric bicycles, and is resolved to work with all of the Blaine County jurisdictions to facilitate a consistent set of statutes and policies regarding “e-bikes” and their usage on the paved public pathways in Blaine County.

Mountain Rides Transportation Authority

Jane Reister Conard – Chair, City of Sun Valley

Kristin Derrig – Vice-Chair, City of Ketchum

Joe Miczulski – Secretary, City of Bellevue

David Patrie – Blaine County

Becki Keefer – City of Hailey

Grant Gager – City of Ketchum

Tory Canfield – At-Large Member

Joyce Fabre – City of Sun Valley

Mountain Rides Agenda Action Item Summary

| | | | |
|---|---|---------------------------|--|
| <u>Date:</u> | <input type="text" value="06/21/2017"/> | <u>From:</u> | <input type="text" value="Jason Miller"/> |
| <u>Action Item:</u> | <input type="text" value="4b. Approve submission of FY2017 Low or No Emission Bus grant for 2 electric buses and charging infrastructure"/> | | |
| <u>Committee Review:</u> | <input type="radio"/> yes <input checked="" type="radio"/> no | <u>Committee Purview:</u> | <input type="text" value="Both Committees"/> |
| <u>Previously discussed at board level:</u> | <input checked="" type="radio"/> yes <input type="radio"/> no | | |
| <u>Recommended Motion:</u> | <input type="text" value="I move to approve the submission of a Mountain Rides grant application for 2 electric buses and chargers, along with a letter re: availability of matching funds, as part of the 5339(c) Low or No Emission bus grant program."/> | | |
| <u>Fiscal Impact:</u> | <input type="text" value="\$255,000 in matching funds required"/> | | |
| <u>Related Policy or Procedural Impact:</u> | <input type="text" value="FY2019 budget"/> | | |
| <u>Background:</u> | <div><p>This opportunity was released by the Federal Transit Administration (FTA) last month, and, upon first review, it appeared Mountain Rides was ineligible. Staff researched this program with the Idaho Transportation Department's (ITD) help and determined that Mountain Rides would be eligible. As a result, we are moving on a tight deadline to submit this grant through ITD to FTA.</p><p>This grant would be for:</p><ul style="list-style-type: none">- 2 buses at \$750k each- Charging infrastructure (on-route) of \$200k- Total of \$1.7 million<p>This grant requires a 15% match, or \$255,000. Mountain Rides needs to confirm that it has the match available. Through our capital equipment fund and contingency fund, Mountain Rides will have this funding available for the anticipated delivery and implementation in FY2019 or FY2020.</p></div> | | |



June 13, 2017

Tara Clark
Federal Transit Administration
Office of Program Management
1200 New Jersey Avenue, S.E.
Washington, DC 20590

RE: Low or No Emission (Low-No) Bus Program FY 2017 match availability

Dear Ms. Clark:

I am writing on behalf of the Mountain Rides Transportation Authority (MRTA) Board of Directors regarding Mountain Rides' 5339(c) Low or No Emission Bus Program FY2017 grant application, and MRTA's ability to meet the matching fund requirements.

MRTA acknowledges that a 15% match is required for this Low-No program and is committed to meeting this match requirement, if successful in obtaining the requested grant fund. MRTA receives local funding annually from its local funding partners and allocates a portion of these funds to its capital funds. MRTA carries sufficient fund balances in these fund accounts to carry-out capital projects, like the attached Low-No application for MRTA to purchase two electric buses and charging infrastructure. Additionally, MRTA has a contingency fund with a current balance that would be sufficient to meet the 15% match requirement for this grant application.

MRTA has the transition to electric buses in both its 5-year Capital Improvement Plan and its 5-year Strategic Business Plan, and this Low-No grant is an opportunity for MRTA to make this transition to a cleaner, more sustainable propulsion system for the benefit of MRTA and the communities it serves in Blaine County, Idaho. Without this funding, MRTA would have much difficulty funding electric buses with only local funding.

Thank you for consideration of this MRTA application. This funding opportunity is critical to the long-term success of MRTA.

Respectfully,

Jane Conard
Board Chair
Mountain Rides Transportation Authority



FEDERAL TRANSIT ADMINISTRATION

Low or No Emission Grant Program Webinar



U.S. Department of Transportation
Federal Transit Administration

May 11, 2017

Agenda

- Program Overview
- Evaluation Criteria
- Application Requirements and Forms
- Questions

Program Description

Section 5339(c) of Title 49, United States Code, as amended by the FAST Act, authorizes FTA to award grants for low or no emission buses. The Low-No Program provides funding for the purchase or lease of zero-emission and low-emission transit buses as well as for the acquisition, construction or leasing of supporting facilities and equipment.

Federal Transit Administration
Low or No Emission Bus Program

On April 26, 2017, FTA announced the opportunity to apply for Low and No Emission (Low-No) Bus Program grants.

CONGRESSIONAL AUTHORIZATION
Federal transit law: **\$55M** /year for low & zero-emission buses, FY16-FY20

LOW-NO GRANTS
FY16: grants to **20** transit agencies in **13** states
FY17: Up to **\$55** million available

BUS MILEAGE COMPARISON
Diesel fuel bus: **3.8 mpg**
Electric bus: **21 mpg-e**

COST/MILE COMPARISON
Diesel fuel bus: **\$.84**
Electric bus: **\$.19**

FOOTHILL TRANSIT'S STORY
Year Foothill Transit (CA) deployed its first electric bus: **2010**
Fuel savings since inception: **200,405 gal.**
Cost savings: **160K** /life of each bus

www.transit.dot.gov/funding/grants/low-no

2016 Low-No Competition

Quick Facts

- 101 project proposals from 32 states
- Total of \$446 million requested
- 20 projects funded for a total of \$55 million
- Largest award was \$3.9 million
- List of funded projects on the FTA website
 - <https://www.transit.dot.gov/funding/grants/fiscal-year-2016-low-or-no-emission-low-no-bus-program-projects>

2017 Low-No Competition

- **Notice of Funding Opportunity: April 27, 2017**
- **Applications Due: June 26, 2017**
 - Application Package can be found at www.grants.gov by searching for keyword “Low or No Emissions” or “Low-No.” Applicants must register on www.grants.gov at least 2-4 weeks prior to applying.
- **Project Evaluations: June – July 2017**
- **Award Announcements: Late Summer 2017**

Award Information

Funding Availability

- A total of \$55 million has been made available for low or no emission bus and bus facilities projects that support the evaluation criteria.
- Projects will be selected on a competitive basis, consistent with the criteria outlined in the notice.
- Funding is available for obligation for year of award plus three years.
- Pre-award authority starts on the date of project announcement.

Eligibility Information

Eligible Applicants

- Designated Recipients, States, local governmental authorities or federally recognized Indian Tribes are eligible to submit proposals for this initiative.
- Rural areas must submit as part of a consolidated State application.
- An eligible recipient may submit an application in partnership with specific manufacturers, consultants, and other private sector partners that intend to participate in the implementation of the project.
 - The competitive selection process satisfies the requirement for a competitive procurement for the partners named in the application.

Eligibility Information

Cost Sharing or Matching

- Vehicles are eligible for a maximum 85% Federal/15% non-Federal match.
- Low or no emission bus related equipment or facilities are eligible for a 90% Federal/10% non-Federal match.
- Eligible sources of local match are listed in the NOFO.

Eligibility Information

Eligible Projects

- Purchase or lease of low or no emission buses
- Acquiring low or no emission buses with a leased power source
- Constructing or leasing facilities and related equipment for low or no emission buses
- Rehabilitating or improving existing facilities to accommodate low or no emission buses
- Workforce development

Eligibility Information

Eligible Projects

- Projects are not required to be in an air quality non-attainment area.
- Proposed vehicles must make greater reductions in energy consumption and harmful emissions, including direct carbon emissions, than comparable standard buses or other low or no emission buses. (49 USC 5339(c)(5)(A))
- All proposed projects must be part of the intended recipient's long-term integrated fleet management plan. (49 USC 5339(c)(5)(B))
- All new buses purchased with Low-No funds must complete bus testing prior to disbursement of FTA funds.
- All transit vehicles must be purchased from certified transit vehicle manufacturers in accordance with the Disadvantaged Business Enterprise (DBE) regulations.
- All capital procurements must meet FTA's Buy America requirements.

Eligibility Information

Definition of Low or No Emission Bus

A low or no-emission bus is defined as a passenger vehicle used to provide public transportation that significantly reduces energy consumption, air pollution, or direct carbon emissions, when compared to a standard vehicle.

This includes zero-emission transit buses, which are defined as buses that produce no direct carbon emissions and no particulate matter emissions under any and all possible operational modes and conditions.



Eligibility Information

Ineligible Projects

- Operating expenses
- Preventive maintenance
- Development or deployment of prototype vehicles
- Previous project expenses
- Mobility Management

Application and Submission Information

Notice of Funding Opportunity (April 27, 2017):

<https://www.federalregister.gov/documents/2017/04/27/2017-08489/fy-2017-competitive-funding-opportunity-low-or-no-emission-grant-program>

Application Information:

<https://www.transit.dot.gov/funding/applying/notices-funding/low-or-no-emission-low-no-program-fy-2017-notice-funding-0>

Applications must include:

1. SF-424 Application for Federal Assistance (from [Grants.gov](https://www.grants.gov))
2. Low-No Program Supplemental Form (from Grants.gov or [FTA website](#))
3. Supporting Documentation

Applications must be submitted through Grants.gov **by 11:59 PM EDT on June 26, 2017.** Late applications may not be accepted.

Application Review

Evaluation Criteria (The Six Hows)

1. Demonstration of Need

How will the proposed project address an unmet need for capital investment?

2. Demonstration of Benefits

How will the proposed project support the program objectives (reduce energy consumption, reduce harmful emissions and reduce direct carbon emissions)?

3. Planning and Local/Regional Prioritization

How is the proposed project consistent with local and regional long range planning documents and local government priorities?

4. Local Financial Commitment

How will the local funds be secured?


5. Project Implementation Strategy

How will the proposed project be implemented?

6. Technical, Legal & Financial Capacity

Does the applicant have the know-**how** to carry out the proposed project?

Low-No Resources



Federal Transit Administration

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Low or No Emission Vehicle Program - 5339(c)



The Low or No Emission Competitive program provides funding to state and local governmental authorities for the purchase or lease of zero-emission and low-emission transit buses as well as acquisition, construction, and leasing of required supporting facilities. Under the FAST Act, \$55 million per year is available until fiscal year 2020.

Technical Assistance

FTA contracts with the National Renewable Energy Lab to evaluate zero-emission bus research and demonstration projects.

- Electric and Plug-In Hybrid Electric Fleet Vehicle Testing
- Hydrogen Fuel Cell Bus Evaluations

FTA hosted webinars on deploying low- or no-emission buses that feature speakers from agencies that have been successful in introducing zero-emission buses, including recipients of FTA's Low-No grants.

- February 1, 2017 - Center for Transportation and the Environment[®]
 - Low-No Best Practices: From Grant Application to Deployment
 - Low-No Best Practices: From Grant Application to Deployment transcript
 - Webinar recording[®]
- January 24, 2017 - CALSTART[®]
 - Best Practices: Deploying Low or No Emission Buses
 - Best Practices: Deploying Low or No Emission Buses transcript
 - Webinar recording[®]

Related Links

- PV2017 Low or No Emission Vehicle Program Notice of Funding
- Low or No Emission Program Frequently Asked Questions
- PV 2016 Low or No-Emission Vehicle Program Selected Projects
- PV2015 Low and No-Emission Vehicle Deployment Research Program Project Selections
- PV2013-2014 Low and No-Emission Vehicle Deployment Research Program Project Selections
- Race to Zero Emissions
- Transit Asset Management

Related Documents

- Bus and Bus Facilities/Low-No Competitive Grant Programs Presentation, April 19, 2016





Contact Us

Tara Clark
 Federal Transit Administration
 Office of Program Management
 1200 New Jersey Avenue, S.E.
 Washington, DC 20590
 United States
tara.clark@dot.gov

Phone: 202-366-2623

Business Hours:
 8:30 a.m.-5 p.m. ET, M-F

[Printer-friendly version](#)

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Grants.gov Registration

The screenshot shows the Grants.gov website's 'Workspace Overview' page. The browser address bar indicates the URL is <https://www.grants.gov/web/grants/applicants/workspace-overview.html>. The page features a blue header with the Grants.gov logo and navigation links: HOME, LEARN GRANTS, SEARCH GRANTS, APPLICANTS (selected), GRANTORS, SYSTEM TO SYSTEM, FORMS, OUTREACH, and SUPPORT. A search bar is located in the top right corner.

The main content area is titled 'WORKSPACE OVERVIEW'. On the left, there is a sidebar with two sections: 'APPLICANT ACTIONS' (Apply for Grants, Track My Application) and 'APPLICANT RESOURCES' (Workspace Overview, Workspace Roles, STEP 1: Create a Workspace Package, STEP 2: Complete a Workspace Package, STEP 3: Submit a Workspace Package, STEP 4: Track a Workspace Package, Applicant Eligibility, Individual Registration, Organization Applicant Registration, Applicant Training, Applicant FAQs, Adobe Software Compatibility, Submitting UTF-8 Special Characters, Encountering Error Messages).

The main content area includes a large image of people walking, followed by the heading 'Apply for Grants using Workspace'. Below this, a diagram titled 'Workspace Process' shows a sequence of four steps: 1. Create a Workspace Package, 2. Complete a Workspace Package, 3. Submit a Workspace Package, and 4. Track a Workspace Package. To the right of the diagram, a section titled 'Workspace Roles' displays five circular icons: EBIZ, AOR + MPIN, AOR EXPANDED, AOR, and MW.

Below the diagram, the 'Workspace Instructions' section states: 'After reviewing the Workspace Process and Workspace Roles pages, you are ready for more detailed instructions.' It lists the same four steps as the diagram. The 'Workspace Training and Tutorial Videos' section mentions: 'If you prefer to learn about Workspace with videos, check out the Grants.gov YouTube channel.' A video player is partially visible at the bottom.

On the right side of the page, there are three help sections: 'Help: Online User Guide' (Find registration, search, and application instructions for all users in the Grants.gov Online User Guide), 'Help: Contact Center' (Contact the Grants.gov Support Center to get help from a Contact Center Representative), and 'Get Application Package' (If you know the specific CFDA Number, Funding Opportunity Number, or Funding Opportunity Competition ID, quickly search for the package). A red button labeled 'Get Application Package' is located below the last section.

Grants.gov Registration

**GRANTS.GOV**
FIND. APPLY. SUCCEED.

HELP | MANAGE SUBSCRIPTIONS | REGISTER | LOGIN

SEARCH: Grant Opportunities ▾ Enter Keyword... **GO**

HOME | LEARN GRANTS ▾ | SEARCH GRANTS | **APPLICANTS ▾** | GRANTORS ▾ | SYSTEM-TO-SYSTEM ▾ | FORMS ▾ | OUTREACH ▾ | SUPPORT

GRANTS.GOV ▾ > Applicants ▾ > Organization Applicant Registration

ORGANIZATION APPLICANT REGISTRATION

APPLICANT ACTIONS

- » Apply for Grants
- » Track My Application

APPLICANT RESOURCES

- » Applicant Eligibility
- » Individual Registration
- » **Organization Applicant Registration**
 - » STEP 1: Obtain a DUNS Number
 - » STEP 2: Register with SAM
 - » STEP 3: Create a Username and Password
 - » STEP 4: EBiz POC Authorizes Roles
 - » STEP 5: Track Role Status
- » Workspace Overview
- » Applicant Tools & Tips
- » Applicant FAQs
- » Adobe Software Compatibility
- » Submitting UTF-8 Special Characters
- » Encountering Error Messages



Registering as an Organization Applicant

Before applying for a funding opportunity, you need to register as an applicant associated with an organization. Registering with Grants.gov allows you to create an account and connect it with the organization you either work for or otherwise contribute to their grant applications.

Registering as an organization applicant submits a request to your organization's EBiz POC for Grants.gov roles. One of these roles is the Authorized Organization Representative (AOR) role, which, if authorized to you, allows you to submit applications on behalf of your organization. An organization is an entity that submits grant applications on behalf of the group, such as a state government, nonprofit organization, or a private business. Registering as an organization applicant has five main steps. Below is an overview of the registration process. Click one of the steps to view more detailed instructions.

Please make sure to begin registration early, as the process takes between three business days and three weeks. If you do not complete your registration by the submission deadline, then you are unlikely to be allowed to submit an application. You should contact the agency point of contact listed on the grant opportunity to discuss that agency's policy.

Grants.gov Online User Guide

Find registration, login, and search instructions for all users in the [Grants.gov Online User Guide](#).

For detailed applicant information, review the Applicants section of the online user guide.

Reach Out and Get Help

Contact the Grants.gov Support Center to get help from a Contact Center Representative.

Email us at support@grants.gov or visit our [Support page](#).

Grants.gov Search

Search Grants | GRANTS.GOV

Secure | https://www.grants.gov/web/grants/search-grants.html?keywords=low%20or%20no

HELP | MANAGE SUBSCRIPTIONS | REGISTER | LOGIN

SEARCH: Grant Opportunities ▾ Enter Keyword... **GO**

HOME | LEARN GRANTS | **SEARCH GRANTS** | APPLICANTS | GRANTORS | SYSTEM-TO-SYSTEM | FORMS | OUTREACH | SUPPORT

GRANTS.GOV > Search Grants

SEARCH GRANTS

BASIC SEARCH CRITERIA:

Keyword(s): low or no

Opportunity Number:

CFDA:

SEARCH

OPPORTUNITY STATUS:

☒ Forecasted (5)

☒ Posted (630)

☐ Closed (1,151)

☐ Archived (20,503)

FUNDING INSTRUMENT TYPE:

☒ All Funding Instruments

☐ Cooperative Agreement (380)

☐ Grant (348)

☐ Other (50)

☐ Procurement Contract (47)

ELIGIBILITY:

☒ All Eligibilities

☐ City or township governments (73)

☐ County governments (80)

☐ For profit organizations other than small businesses (61)

SORT BY: Posted Date (Descending) **Update Sort**

DATE RANGE: All Available **Update Date Range**

1 - 25 OF 635 MATCHING RESULTS:

« Previous 1 2 3 4 5 6 ... 26 Next »

| Opportunity Number | Opportunity Title | Agency | Opportunity Status | Posted Date | Close Date |
|--|--|------------|--------------------|-------------|------------|
| FTA-2017-003-TPM-LOWNO | FY 2017 Competitive Funding Opportunity: Low or No Emission Grant | DOT-FTA | Posted | 04/27/2017 | 06/26/2017 |
| PAR-16-292 | Mobile Health: Technology and Outcomes in Low and Middle Income Countries (R21) | HHS-NIH11 | Posted | 05/26/2016 | 08/31/2018 |
| PAR-17-086 | Tobacco Use and HIV in Low and Middle Income Countries (R21) | HHS-NIH11 | Posted | 12/15/2016 | 01/07/2020 |
| PAR-17-087 | Tobacco Use and HIV in Low and Middle Income Countries (R01) | HHS-NIH11 | Posted | 12/15/2016 | 01/07/2020 |
| PAR-17-097 | Planning for Non-Communicable Diseases and Disorders Research Training Programs in Low and Middle Income Countries (D71) | HHS-NIH11 | Posted | 12/22/2016 | 03/14/2019 |
| N00014-17-S-B008 | Electronic Warfare Technology | DOD-ONR | Posted | 12/19/2016 | 06/05/2017 |
| FWS-R8-YFWO-2010-FISHERIES-FP-05 | Blue Creek Chinook & Coho Life Cycle Monitoring Project | DOI-FWS | Posted | 07/14/2010 | |
| CDC-RFA-MN17-1701 | CDC Undergraduate Public Health Scholars Program (CUPS): A Public Health Experience to Expose Undergraduate and Graduate Students to Minority Health, Public Health and Health Professions | HHS-CDC-OD | Posted | 04/18/2017 | 06/19/2017 |
| CDC-RFA-IP17-1703 | National Organization to Strengthen and Support a Network of Immunization Program Managers | HHS-CDC- | Posted | 04/11/2017 | 06/12/2017 |

SF-424 Form

oppFTA-2013-006-TPM-cfda20.527.pdf - Adobe Acrobat Pro

File Edit View Window Help

Create

1 / 7 100%

Tools Comment

Please fill out the following form. If you are a form author, choose Distribute from the Forms panel in the Tools Pane on the right to send it to your recipients. Highlight Existing Fields

GRANTS.GOV **Grant Application Package**

Opportunity Title: Notice of Funding Availability for Resilience Projects

Offering Agency: DOT/Federal Transit Administration

CFDA Number: 20.527

CFDA Description: Public Transportation Emergency Relief Program

Opportunity Number: FTA-2013-006-TPM

Competition ID:

Opportunity Open Date: 12/24/2013

Opportunity Close Date: 03/29/2014

Agency Contact: Adam Schildge
Program Manager
E-mail: adam.schildge@dot.gov
Phone: 202-366-0778

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name:

Select Forms to Complete

Mandatory

[SF424 Mandatory Form](#)

[Attachments](#)

Optional

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.
If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

SF-424 Form

oppFTA-2013-006-TPM-cfda20.527.pdf - Adobe Acrobat Pro

File Edit View Window Help

Create

4 / 7 130%

Tools Comment

Please fill out the following form. If you are a form author, choose Distribute from the Forms panel in the Tools Pane on the right to send it to your recipients. Highlight Existing Fields

* Last Name:

Suffix:

* Title:

Organizational Affiliation:

* Telephone Number:

* Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Attach supporting documents as specified

Form Attachments:

Add Attachment

Delete Attachment

View Attachment

Done

Supplemental Form

Reset Form

Low or No Emission Bus Program (5339(c))

Validate Form

v1.0

Applicant and Proposal Profile

Is this a resubmission due to an invalid/error message from FTA? ☐ Yes ☒ No

Section I. Applicant Information

Organization Legal Name:

FTA Recipient number ID Number:

Applicant Eligibility: ☐ Direct or designated recipient
☐ State
☐ Local Governmental Authority
☐ A Federally-recognized Native American Tribe

Population Served: ☐ Urbanized Area
☐ Rural

Description of services provided and areas served.

Section II. Project Information/Evaluation Criteria (This section repeats per project)

Add Project

About the Project

Project Title:
(Descriptive title of this project)

Project Executive Summary:

Key Takeaways

- 🔑 Use the NOFO.
- 🔑 Documentation is crucial.
- 🔑 Tell your story.



Questions

tara.clark@dot.gov

Mountain Rides Agenda Action Item Summary

| | | | |
|---|---|---------------------------|--|
| <u>Date:</u> | <input type="text" value="06/21/2017"/> | <u>From:</u> | <input type="text" value="Jason Miller"/> |
| <u>Action Item:</u> | <input type="text" value="4c. Approve final bus stop signage design and summer 2017 project plan and budget"/> | | |
| <u>Committee Review:</u> | <input checked="" type="radio"/> yes <input type="radio"/> no | <u>Committee Purview:</u> | <input type="text" value="Both Committees"/> |
| <u>Previously discussed at board level:</u> | <input checked="" type="radio"/> yes <input type="radio"/> no | | |
| <u>Recommended Motion:</u> | <input type="text" value="I approve the final bus stop signage design, as discussed and presented at the May board meeting [or with any changes noted]."/> | | |
| <u>Fiscal Impact:</u> | <input type="text" value="FY2017 facilities capital budget for \$75,000 in bus stop improvements"/> | | |
| <u>Related Policy or Procedural Impact:</u> | <input type="text" value="5 year Capital Improvement Plan"/> | | |
| <u>Background:</u> | <div><p>The final design of the bus stop was presented and discussed at the May board meeting, but the final design was not formally approved. Attached is a picture of the final design that will be procured and installed over the coming months, as well as the budget and bus stop locations for this Phase 1.</p><p>The adjustments to the sign presented last month will be:</p><ul style="list-style-type: none">- Having the entire upper circle be the Mountain Rides blue color- Reducing the entire sign size to bring height down about 6" and reduce weight- Have a version that can be internally lighted with hard-wired electric power (for downtown locations)- Look at options for the solar light<p>Remaining questions are: should a bus stop symbol be included on the sign? Should bus route colors be indicated on the sign post or solar light box?</p><p>Mountain Rides will budget and install more bus stop signage in FY2018.</p></div> | | |



Bus stop improvements 2017 - BUDGET, updated June 2017

| REVENUE | \$ | Notes |
|----------------------------------|----------------------|--|
| Federal funding with local match | \$ 75,000.00 | Budgeted, available |
| Operations funding | \$ 5,000.00 | from general operations |
| Bellevue URA | \$ 9,000.00 | For Bellevue improvements; verbal commitment |
| Hailey URA | \$ 3,000.00 | For Hailey improvement; unconfirmed |
| Ketchum URA | \$ 8,000.00 | For downtown Ketchum improvements, unconfirmed |
| TOTAL | \$ 100,000.00 | |

| BUDGET EXPENSES | | | |
|---|--------------|---------------------------|---------------------|
| Planning and design | \$7,500 | For design and prototypes | |
| | | | |
| Ketchum | Unit price | Goal for # of units | Total cost |
| Signage with lighting | \$ 900.00 | 20 | \$ 18,000.00 |
| Signage with lighting and seating | \$ 2,200.00 | 4 | \$ 8,800.00 |
| 1 additional shelter in Ketchum (location TBD) | \$ 12,000.00 | 1 | \$ 12,000.00 |
| TOTAL | | | \$ 38,800.00 |

| Hailey | Unit price | Goal for # of units | Total cost |
|-----------------------------------|-------------|---------------------|---------------------|
| Signage with lighting | \$ 900.00 | 16 | \$ 14,400.00 |
| Signage with lighting and seating | \$ 2,200.00 | 3 | \$ 6,600.00 |
| Additional shelter lighting | \$ 300.00 | 4 | \$ 1,200.00 |
| TOTAL | | | \$ 22,200.00 |

| Bellevue | Unit price | Goal for # of units | Total cost |
|---|-------------|---------------------|---------------------|
| Signage with lighting | \$ 900.00 | 3 | \$ 2,700.00 |
| Signage with lighting and seating (Main and Pine (move from Oak) and Main and Spruce) | \$ 2,200.00 | 2 | \$ 4,400.00 |
| 1 additional bus shelter in Bellevue (location TBD, funding from BURA) | \$ 9,000.00 | 1 | \$ 9,000.00 |
| | | | |
| TOTAL | | | \$ 16,100.00 |

| Sun Valley | Unit price | Goal for # of units | Total Cost |
|-----------------------------------|-------------|---------------------|---------------------|
| Signage with lighting | \$ 900.00 | 8 | \$ 7,200.00 |
| Signage with lighting and seating | \$ 2,200.00 | 3 | \$ 6,600.00 |
| More shelter lighting | \$ 300.00 | 4 | \$ 1,200.00 |
| TOTAL | | | \$ 15,000.00 |

GRAND TOTAL **\$ 99,600.00**
Deficit/surplus \$ 400.00

Fy2017 stops to be improved 55-65
FY2018 stops to be improved 30-40
Fy2019 stops to be improved 30-40

BUS STOP RANKINGS - BY PASSENGER COUNT

| WARM SPRINGS ONLY - WINTER | | WARM SPRINGS ONLY - SUMMER | | SYSTEM WIDE - top 35 bus stops (annual #s 2016) | |
|----------------------------|-------|----------------------------|-------|---|--|
| LOCATION | COUNT | LOCATION | COUNT | | |
| WS LODGE | 17556 | Y TO SV (NB) | 2227 | 66,528 | Baldy View Circle -SV Lodge Total |
| Y TO SV/HAILEY (SB) | 4581 | WARM SPGS LODGE | 1227 | 35,124 | River Run Plaza Total |
| FOUR SEASONS | 1327 | PARKSIDE | 642 | 31,421 | SV Rd & East Ave-Elephants Perch Total |
| CREEKSIDE | 1298 | CREEKSIDE | 612 | 31,245 | Main & 4th - Wells Fargo W Total |
| PARKSIDE | 1242 | BALD MTN | 408 | 22,787 | Warm Springs Base Area Total |
| WANDERERS | 1157 | WM SPG RANCH | 223 | 12,617 | Warm Springs & Saddle Rd - YMCA Total |
| BALD MTN | 1034 | SKI WAY | 199 | 12,201 | River & Bullion PnR W Total |
| ASPEN | 777 | IRENE | 184 | 11,458 | Main & 4th - Sturtevant's Total |
| LEWIS ST. | 723 | LIMELIGHT | 179 | 10,566 | Main & McKercher - Albertsons SW Total |
| HILLSIDE | 692 | ASPEN | 169 | 9,984 | Elkhorn Springs W Total |
| SKI WAY TO TOWN | 657 | LEWIS | 136 | 8,730 | Visitor Center Total |
| Y TO WS LODGE | 614 | RIVER RUN ST | 125 | 8325 | St. Lukes Hospital Total |
| SAGE | 587 | JANE LANE | 77 | 7,501 | Dollar Circle @ SV Inn pool Total |
| LIMELIGHT | 569 | E. CANYON | 50 | 7,417 | Woodside & Glenbrook- Power Eng E Total |
| W.CANYON | 553 | WANDERERS | 38 | 7,349 | S V Rd & Saddle Rd SW Total |
| BELMONT | 474 | SKI WAY-TO LODGE | 36 | 7,035 | Woodside & Moonlight - Balmoral E Total |
| SKI WAY TO WS | 413 | W. CANYON | 33 | 6,456 | Main & Oak - N of Guffys NE Total |
| WM SPG RANCH | 400 | FOUR SEASONS | 22 | 6,420 | Laurelwood N. Total |
| E CANYON | 386 | HILLSIDE | 19 | 6,227 | Main & Croy W- Chevron Total |
| IRENE | 361 | SAGE | 10 | 5,646 | Community Campus Total |
| RIVER RUN DR | 263 | BELMONT | 9 | 5,406 | Main & Cobblestone Total |
| JANE LN | 186 | | | 5,386 | Main & Myrtle - Mini Mart E Total |
| | | | | 5,181 | Main & Spruce - Health Dept SE Total |
| | | | | 5,116 | Main St & 2nd St Total |
| | | | | 5,101 | Dollar Base Area W Total |
| | | | | 4,681 | Stop: Woodside & Winterhaven NB Total |
| | | | | 4,657 | Stop: Dollar Base Area E Total |
| | | | | 4,644 | Stop: 3rd & Cottonwood-Tyrolean NW Total |
| | | | | 4,562 | Stop: Fox Acres & Woodside E Total |
| | | | | 4,519 | Stop: Copper Ranch Total |
| | | | | 3,880 | Stop: Warm Springs & Parkside S Total |
| | | | | 3,613 | Stop: Woodside & Glenbrook - Power Eng N Total |
| | | | | 3,325 | Stop: Dollar Rd & Community School Dr Total |
| | | | | 3,080 | Stop: Main & Maple - Hitchrack W Total |
| | | | | 2,974 | Stop: Woodside & Baldy View E Total |

Mountain Rides Agenda Discussion Item Summary

Date:

06/21/2017

From:

Jason Miller

Discussion Item:

4d. Bus service for eclipse event on August 21st and other summer charter requests

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Fiscal Impact:

?

Related Policy or
Procedural Impact:

Charter policy, FY2017 service plan

Background:

Mountain Rides has been asked if extra service will be provided as part of the eclipse event. Staff has been looking at this and determined that 1 extra bus shuttling from a potential satellite parking lot outside of downtown Ketchum could be possible. Apart from that, regular buses should suffice for most needs. We are also looking at adding temporary stops at festival meadows area to accommodate the eclipse event.

More information about the eclipse can be found at:
<https://www.ketchumsunvalleyeclipse2017.com>

For charters (special, dedicated service for a particular group) in general, Mountain Rides has been getting more requests this summer due to reduced school district service. We have limited capacity for these charters due to ongoing staffing challenges for drivers. Staff recommends refusing charters outside of our normal, reoccurring charter commitments during our peak summer season.

And we are getting requests for service outside of our normal charter area, which has been points within Blaine County, on paved roads only, and nothing north of Galena Lodge.

Staff requests board input on charter service and these requests/challenges.

Our current charter rates are attached.



Mountain Rides Transportation Authority FY2017 Charter Rates

Small Bus/Van (20 passengers or less)

| | |
|-----------------------------|------|
| Not For Profit Hourly Rate: | \$65 |
| Regular Hourly Rate: | \$80 |
| Wait time: | \$40 |

Transit Bus (21 passengers or more)

| | |
|-----------------------------|-------|
| Not For Profit Hourly Rate: | \$90 |
| Regular Hourly Rate: | \$110 |
| Wait time: | \$55 |

REQUIREMENTS:

- Minimum charter is 3 hours.
- Time starts when bus pulls out of shop and time stops when bus is back to the shop.
- One Hour Minimum required on all services (each time bus goes out), with time billed in 1 hour increments, rounded up, after the first hour of active service.
- Wait time is billed in 1 hour increments, rounded up.
- Only Mountain Rides drivers are allowed to drive Mountain Rides vehicles.
- All charters must comply with FTA rules regarding charter operations, including notification of private charter companies – if a registered, private charter company is willing to provide the service, Mountain Rides will not provide service.

Mountain Rides Agenda Discussion Item Summary

| | | | |
|---|---|-----------|--------------------------------------|
| Date: | <div>06/21/2017</div> | From: | <div>Jason Miller</div> |
| Discussion Item: | <div>4e. FY2018 Budget development including goals, priorities, approach to payscale/benefits</div> | | |
| Committee Review: | <div><input checked="" type="radio"/> yes</div> | Committee | <div>Finance & Performance</div> |
| | <div><input type="radio"/> no</div> | Purview: | |
| Fiscal Impact: | <div>FY2018 budget</div> | | |
| Related Policy or Procedural Impact: | <div>FY2018 budget</div> | | |
| Background: | <div><p>As Mountain Rides moves forward in the budgeting process, priorities, goals, andayscale/benefits must be discussed. Attached is a presentation of the budget context, wage issue, and service goals. Also attached is the currentayscale and the wage survey from 2015.</p><p>A full board discussion of the budget priorities is needed in order to reconcile the final appropriations to Mountain Rides from local funding partners that will occur over coming months.</p></div> | | |

FY2018 request

7.5% increase
requested from
local partners for
FY18

**\$1.372
million**

How is it allocated?

**85%
operations**

15% capital

How's it being spent?

Improved
service

Improved
support

Higher
starting
wages

Bus stops

2 new
buses,
vans

MOUNTAIN RIDES PAYSCALE FOR FY2017

Mountain Rides Transportation Authority
PAY SCALE FOR ALL POSITIONS -
FY2017

| Positions - Year-round (Full time and seasonal classifications) | Max # of positions (ExecDir manages actual #, up to max, based on budget & service needs) | Position Hiring Range | Position Performance Range | Knowledge, Skills and Abilities Required |
|---|---|------------------------------|-----------------------------------|---|
| Executive Director (salaried) | 1 | 79,000 - \$90,850 per year | \$82,500 - \$112,000 per year | Bachelors degree in related field, min 7 years management & oversight experience in transit or related field; ability to develop strategic plans, organizational resources and budgets |
| Assistant Director (salaried - new position - unfilled until needed) | 0 | \$69,000 - \$79,350 per year | \$71,500 - \$97,400 per year | This position is a placeholder, based on input from Bonnie Brazier. This position may be needed in the future if Mountain Rides grows significantly and needs more support for Director functions. 3-4 yrs out. |
| Manager (salaried) | 3 | \$60,000 - \$69,000 per year | \$62,000 - \$84,700 per year | Bachelors Degree or equivalent in related field, superior computer skills, specialized knowledge in field, min 5 yrs leadership/management experience, excellent communication skills, team player |
| Supervisor | 2 | \$25.00 - \$28.75 per hour | \$26.00 - \$35.40 per hour | Associates Degree or equivalent in related field, competent computer skills, specialized knowledge in field, min 2 yrs leadership/management experience, excellent communication skills, team player |
| Specialist | 3 | \$22.40 - \$25.75 per hour | \$23.30 - \$31.60 per hour | Associates degree or equivalent, excellent computer skills, min 2 yrs experience in related field, excellent communication skills, team player |
| Certified Mechanic | 3 | \$20.00 - \$23.00 per hour | \$20.80 - \$28.30 per hour | High school diploma, min 3 years experience in diesel fleet mechanics; class B CDL; certified (ASE); team player |
| Coordinator - Driver Trainer* | 3 | \$17.85 - \$20.50 per hour | \$18.50 - \$25.20 per hour | High School diploma, good communication skills, solid computer skills, team oriented person; Trainer position must have Class B CDL |
| Full-time Driver | 10 | \$16.50 - \$19.00 per hour | \$17.10 - \$23.35 per hour | Class B CDL , safe driving record, good customer service skills, ability to adhere to schedule, min 3 yrs bus exp |
| Seasonal Driver | 8 | \$15.30 - \$17.60 per hour | \$15.90 - \$21.60 per hour | Class B CDL, safe driving record, good customer service skills, ability to adhere to schedule, min 1 year bus exp |
| Returning Part-Time Driver (winter only w/CDL) | 8 | N/A- see below | \$15.90 - \$21.60 per hour | Class B CDL, safe driving record, good customer service skills, ability to adhere to schedule, min 1 year bus exp |
| Lube Tech/Mechanic Apprentice | 2 | \$14.20 - \$16.30 per hour | \$14.80 - \$20.00 per hour | Ability to take direction in English, min 1 year experience with vehicle mechanics; team player |
| Bus Washer | 2 | \$13.15 - \$15.10 per hour | \$13.65 - \$18.50 per hour | Ability to work independently, ability to take direction in English |

Proposed Hiring Range starts at min from salary survey and goes up to min x 1.15 (15% range)

Proposed Performance Range starts at min x 1.04 (4% higher) up to position max from survey



Review of Wage Survey and Salary Scale for Mountain Rides Transportation Authority

An ideal compensation plan links *internal equity* (the value of positions determined via criteria established through the Equal Pay Act) and *external competitiveness* (the average of what other competing employers are actually paying for reasonably similar positions).

Internal equity involves a thorough review of the hierarchy of jobs across occupational categories and levels of responsibility. This enables BDPA and Mountain Rides to provide justification on how employees are paid and validation for the Equal Pay Act. The Equal Pay Act requires that jobs of equal value should be paid equitably and that at least four factors be used in determining a job's value: scope of responsibility, level of effort, skill and working conditions. During this step, we do not look at pay and we do not consider the employees working in jobs (their longevity, performance, personal qualifications); each job is reviewed as though it is vacant. We do, however, compare the primary functions of matching jobs (not just job titles), required skill sets and minimum qualifications necessary to complete those functions) to determine whether there is a reasonable match.

Job valuation essentially has little relationship with compensation, except that the process of valuing a job ultimately results in that job being assigned to a pay grade.

External competitiveness involves collecting current data from employers with whom Mountain Rides competes for qualified applicants and employees. **The purpose of a salary survey is to develop a realistic picture of market rates for the organization as a whole.** We accomplish this by analyzing current wage information on reasonably matching jobs, determining the general wage trends of other agencies, and then comparing that data with an average of a client's wages.

Survey results are analyzed to determine the “overall average” competitiveness of salaries. The average identifies a market ratio used to design a salary structure tied to the market. BDPA defines the *market rate as the actual average salary paid to employees performing similar work in other organizations*; this is the salary that an employee could reasonably expect to make if working for another market employer, based on whatever criteria or pay philosophy that employer utilizes.

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The next step is to define an organization's pay philosophy (how should employees be recognized and rewarded for their contributions while still having a competitive salary structure to attract and retain staff). Then, using a regression analysis, a control point is identified to build a salary structure vertically and horizontally with a market point near or at mid-range. We use a scatter grams to help determine grade progression (the percentage difference between the market point of one pay grade to the next). That's a quick version of the steps typically used in developing a salary structure that's defensible as well as linking internal equity and external competitiveness to attract and retain qualified employees.

Findings:

For this project, I was asked to review collected salary data (compiled by Kim MacPherson) from mostly public and a couple of private employers identified as those with whom Mountain Rides competes for applicants and employees. She collected current salary information as well as pay range data (the minimum, or least an employer will pay for a job, and the maximum, or the most an employer will pay for a job).

I also reviewed the Internal Equity of positions and believe the jobs are aligned appropriately per the Equal Pay Act. I didn't do a thorough analysis but from the descriptions provided as well as knowledge of other Mountain Rides jobs, the internal hierarchy is reasonable.

Using the results of Kim's survey for the Exec Director, Manager, Supervisor, Specialist and Coordinator/Driver Trainer, my analysis shows that, overall on the average, **Mountain Rides' salaries are approximately 9.4% below market** (the average of what other employers are paying for similar work). We believe an organization's salaries are competitive if they are +/-5% of the market rate. And, it's important to remember that the market ratio is used to develop a salary structure vs. adjusting individual salaries or salary ranges.

I think Kim did well in her data collection, looking at jobs that were similar to those of Mountain States, and comparing primary functions as well as skills sets. Although she sent me copies of Mountain States' job descriptions, I didn't have access to job descriptions of the other market employers but though extensive experience with public sector organizations, I believe reasonable job matches were made.

Apparently, Mountain Rides has an open salary range with increases based on performance, and a flexible hiring range. Personally, I like this type of salary plan. It also appears that the company's performance evaluation matrix is reasonable and hopefully, it works well.

It appears the salary ranges are currently about 30-32% wide (from minimum to maximum, using the average of those amounts as the mid-point), whether intentionally set up that way or not. A more typical salary plan would have ranges 35-40% wide with

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consistent grade progressions (the difference between one mid-point to the next with appropriate variances shown through the regression analysis).

I spoke with Jason concerning his proposed recommendations for increasing individual salary ranges for the 2016 budget. He affirmed his goals: trying to keep salaries in line with other employers pay; having a performance based pay philosophy that doesn't automatically increase salaries from year to year; trying to keep the pay structure simple and responsive to budget limits.

Recommendations:

1. Although I think Kim did this as she collected salary data, in the future be sure to compare actual job descriptions, the primary functions, knowledge and skill sets, and minimum qualifications to make sure there's a reasonable match. Do not use job titles alone as comparisons.
2. Ask competing employers for the actual salaries currently being paid to employees in matching positions. Also ask for pay level minimums and maximums.
3. At least semi-annually, review internal equity of positions. As a new job is added, make sure you go through an evaluation of that job to determine where it fits in the internal hierarchy.
4. Although the overall, on-the-average market ratio of Mountain Rides' pay compared to that of competing employers with similar jobs showed 9.4% below market, that doesn't mean that every employee should get a 9.4% increase. Similarly, when conducting the market ratio analysis, some jobs individually showed average wages above and below what other employers may pay for the individual job. That's why the market ratio is computed overall, on the average and used only to design a salary structure tied to the market.
5. Attached to this report is a pay schedule I propose for Mountain Rides' FY2016. It contains a chart showing the internal equity of positions aligned with pay levels, and a pay schedule reflecting what I believe brings Mountain Rides' salaries back into line with other competing employers. It incorporates the approximately -9.4% market ratio and corresponds closely with what Jason was proposing.

As you look at the chart, you'll see Mountain Rides' current minimums and maximums for each pay level. You'll also see the adjoining column shows the difference in percentages between the current and proposed amounts. We've added these columns to show that pay range widths varied between 30 and 32%, and there was no defensible grade progression. The current pay structure wasn't bad, it just wasn't in line with current methodology.

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The proposed pay schedule contains eleven (11) salary ranges that are 35% wide: 15% from the minimum or entry amount to the market point, and 20% from the market point to the maximum. It has grade progressions of 8% for grade 1-5, 12% for grade 5-8, and 15% for grades 8-11; these generally reflect the differences between line/staff jobs, paraprofessional, and top management positions. The proposed structure now conforms to compensation methodology by providing consistency between pay levels through grade progression and in range widths.

You'll note there is an empty pay level at 10. This was done for two reasons: First, there is a need to keep a reasonable separation of the Executive Director position from other managers' salaries. The Executive Director is responsible for overall operations and should be compensated accordingly. Second, there may be a need in the future for other managerial positions such as an Assistant Director and the empty pay level would be appropriate for that job level. Looking forward to other positions that may be created, I think the proposed structure will accommodate them via internal equity and external competitiveness.

6. To keep up with market changes, move the pay schedule annually or at minimum every two years. To determine how much the pay schedule should move, call the employers who participated in the salary survey, ask them how much they are adjusting their salary schedule, and average the amounts. For FY2015 (per BDPA's ongoing salary collection through its separate service, the Northwest Data Exchange), public employers in Idaho made adjustments to their salary schedule of about 2% plus 1.5-2% for merit. In FY2016, Idaho public employers are making similar budget plans.
7. With public and non-profit clients, we are often asked to provide recommendations for the Executive Director's salary increase. Anticipating such a request, I recommend increasing the Executive Director's salary by up to 5% to keep up with market changes. I recommend increasing the Managers' salary by 10% because those salaries were significantly behind (by about 23%) in the salary survey. Of course, any increase would be dependent on performance.
8. I recognize all increases are dependent on available funding so adjustments may have to be made.

Please let me know if you have any questions.

Respectfully submitted on June 2, 2015,

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MOUNTAIN RIDES PAYSCALE FOR FY2017

| NEW HIRES Positions - Winter Only (Part-time classification) | During initial training period | After training period | After 200 hrs Revenue | END OF SEASON BONUS |
|---|---|------------------------------|------------------------------|------------------------------------|
| Part-time (winter only) Driver w/CDL | \$15.00 | \$15.50 | \$16.50 | \$100-\$250 |
| Part-time (winter only) Driver w- out/CDL (assumes employee will have CDL at end of training period) | \$13.00 | \$14.00 | \$15.00 | \$100-\$250 |

Performance evaluation matrix for all employees for merit increases

| Based on performance evaluation (25 points max) | Percent raise |
|--|----------------------|
| 11 or less points | 0% |
| 12 - 17 points | 2.0% |
| 18 - 22 points | 3.5% |
| 23 - 25 points | 5.0% |

Part-time (winter only) Drivers receive performance review following the winter season. Upon return the next season, a new wage, based upon previous season's review, applies.
All other employees receive an annual performance review on their hire date anniversary.

Guidelines for using pay scale

1. New employees should be hired within the hiring range, DOE. Executive Director has ability to approve hires at 5% in excess of max. hiring range for candidates who significantly exceed qualifications. Any hires at rates in excess of that amount require Board approval.
2. Pay increases will be based on total performance evaluation points, but cannot exceed the maximum pay rate in the Performance Range for the respective Position.
3. Pay increases only happen following a performance evaluation on the employee's anniversary date. 90 day reviews will not usually result in pay increases.
4. Those employees whose responsibilities are unchanged and whose pay is above the pay scale, will remain at their current pay rate for their Position.
5. Employees whose responsibilities have changed, will be subject to the pay rates for the appropriate Position on this pay scale.
6. Performance range is typical but will be based on actual performance, which may result in pay that is below the performance range (e.g. a low performing employee who comes in at hire min)

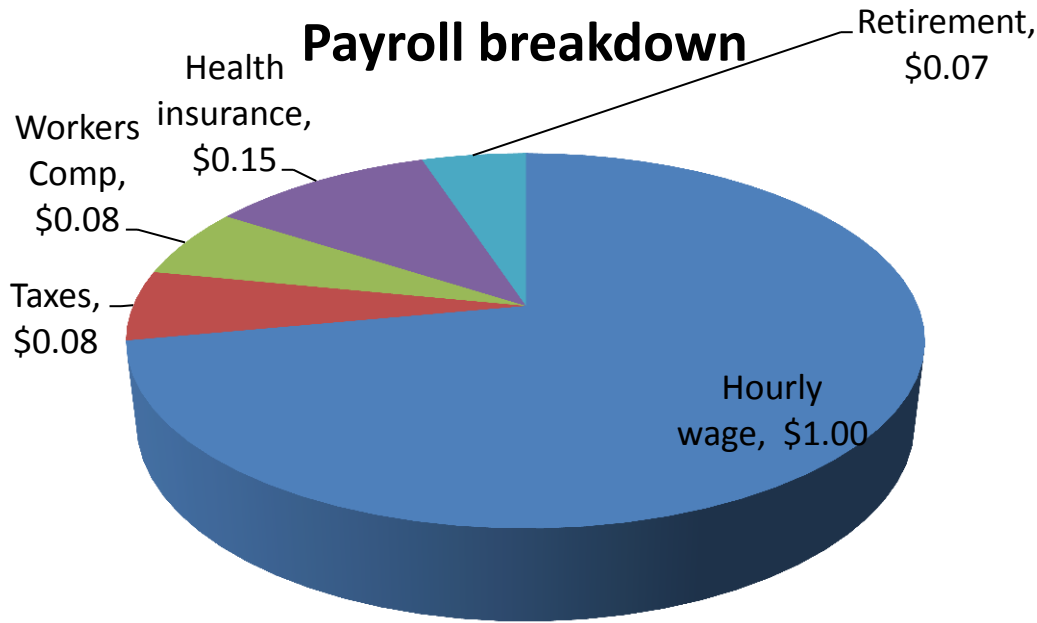
** Coordinator covers Ops Coordinator, Bike-Ped Coordinator and Driver-Trainers*

| FY2017 PTO Accrual Chart: Full Time Salary and Full Time Hourly Employees ADOPTED Sept 21, 2016 | | | |
|--|----------------------|--------------------------------------|------------------------|
| <u>Years of Employment</u> | <u>PTO Time/year</u> | <u>Accrual per pay period</u> | <u>Maximum Accrual</u> |
| Beginning at 3month anniversary (starts accruing upon hire but not usable until 3 mos.) - 3 years | 27 Days | 8.31 hours | 120 hours |
| Beginning at 3 rd anniversary – 6 Years | 32 Days | 9.85 hours | 160 hours |
| Beginning at 7 th anniversary -10 Years | 35 Days | 10.77 hours | 200 hours |
| Beginning at 11 th anniversary + (this is maximum) | 38 Days | 11.69 hours | 200 hours |
| PTO Accrual Chart: Seasonal Employees | | | |
| <u>Years of Employment</u> | <u>PTO Time/year</u> | <u>Hourly Accrual per pay period</u> | <u>Maximum Accrual</u> |
| Beginning at 3month anniversary (starts accruing upon hire but not usable until 3 mos.) | 8 days | .04267 per hour | 40 hours |
| Beginning at 3 rd anniversary – 6 Years | 9 Days | .048 per hour | 48 hours |
| Beginning at 7 th anniversary -10 Years | 10 Days | .0533 per hour | 48 hours |
| Beginning at 11 th anniversary + (this is maximum) | 12 Days | .064 per hour | 48 hours |

FY2018 request context

- \$35k decrease in federal funding
- Retaining and attracting employees is tougher than ever
 - \$14/hr is no longer cutting it for starting, seasonal driver wage
 - 6 employees/trainees lost in past 9 months to better jobs with higher wages, year-round work
 - If we don't invest, we sacrifice service quality/safety
- Increased costs
 - Fuel estimated to continue to increase
 - Health insurance up 12% year over year and 68% in past 5 years
- Fulfill 5 year plan goals
 - Continue to invest in Blue Route, Red Route, Valley Route, and new services

Mountain Rides wage snapshot



For every \$1 of wage, Mountain Rides pays \$0.38 in overall burden

- Lowest of any funding partner

- MR average hourly wage, all positions:
- MR average hourly wage, full-time drivers:
- MR average hourly wage, seasonal drivers:
- MR current starting wage for winter only drivers:

\$21.33

\$18.42

\$16.37

\$14-\$15

These wages need to be \$17-\$18/hr. to be competitive

*Higher starting wage is mission critical.
Service may be cut without it.*

FY18 service – year-round routes

- Blue Route
 - Continue year-round 30 minute frequency and improved night service winter and summer with extended summer 2018 service
- Red Route
 - Year-round connectivity for Red Route service area thru demand response service
 - Continue 30 minute frequency for entire winter season
- Valley Route
 - Continued investments with additional evening or weekend trip
 - Support growth (13% up YTD)
 - More pass partnerships with employers
- Demand response area
 - Continue service for old Green Route area and Red Route off season



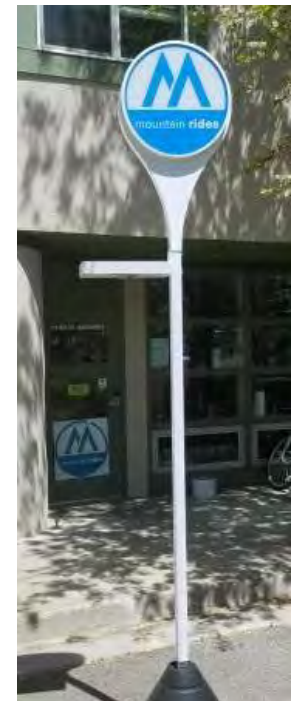
FY18 service – newer services

- Improve Galena Ride 'n Glide service
 - Longer season (mid-Dec through Mar)
 - More trips between SNRA and Galena
 - BCRD has committed to support
- Airport Ride 'n Fly
 - Looking for new financial partnerships to support ongoing service
 - Longer season (mid-Dec through early April) next year, better matched with flights
- Jitney potential
 - Evaluate around-town circulation for peak season serving the new Wash/2nd parking lot



FY18 preview – other services and capital projects

- Vanpool
 - Continue 6 routes with Sun Valley Co and look for new opportunities
- Bus stop improvements
 - New, distinctive signage for bus stops with solar lighting
 - Benches and shelter improvements
- Bike-ped
 - Facilitate bike-ped working group
 - E-bike discussion, as an example
 - Resource for bike-ped infrastructure projects like city sidewalks
 - Smaller bike share fleet
 - Only \$1,200 net operating cost
- New bus and vans for fleet
- Technology – electronic fareboxes



Increase \$ = improved service

With 7.5% local investment increase, Mountain Rides can:

- Continued Night Owl improvements on Blue Route with extended summer night service
- Year-round Blue Route improvements will continue in the spring and fall with an increase to 30 minute frequency throughout the entire day (7a-6:30p), 7 days per week year-round
- Red Route (River Run, W. Ketchum) will continue improved 30 minute frequency from mountain open until mountain close
- Valley Route will add 1 additional roundtrip
- Galena and the North Valley winter connection improvement
- Airport connection to Friedman airport improvement (if there is new funding from business community)
- Around town jitney potential during summer and winter

Mountain Rides Agenda Discussion Item Summary

Date:

06/21/2017

From:

Jason Miller

Discussion Item:

4f. Future of Ride 'n Fly potential airport transportation summit

Committee Review:

☒ yes

☐ no

Committee

Both Committees

Purview:

Fiscal Impact:

\$45,000 subsidy

Related Policy or
Procedural Impact:

FY2018 budget

Background:

The Airport Ride 'n Fly is included in the Fy2018 budget with an assumption that the private sector will fund a substantial portion of the estimated \$35-45k subsidy needed to run the airport service for next winter.

I would like direction from the board on how to proceed. We had discussed having an "airport ground transportation summit" with all partners invited to a round-table discussion of the needs, challenges, service, and funding. I want to confirm that the board still wants to see this summit happen and if there is support for the airport service, in general. If the board wants the summit to occur, then it would be helpful to get input on timing, format, stakeholders to invite, and goals.

[no attachments for this item]

Mountain Rides Agenda Discussion Item Summary

Date:

06/21/2017

From:

Jason Miller

Discussion Item:

4g. FY2018 service planning process

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Fiscal Impact:

dependent on service

Related Policy or
Procedural Impact:

Fy2018 budget

Background:

Mountain Rides must put together its annual transportation service plan in conjunction with the budget. I would like board input on the process and tools for putting the service plan in place.

In the past, we have used:

- Surveys (onboard and electronic)
- Open houses
- Mobile workshops
- Targeted stakeholder outreach

One key question is how to better involve the cities and the county in this process, and whether trying to have a service planning workshop of funding partners makes sense?

[no attachments for this item]



Minutes

Planning and Marketing Committee

Wednesday, 6/7/17, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In attendance: Joe Miczulski, Joyce Fabre, Tory Canfield, Jason Miller, Michael David and Kim MacPherson

1. Discuss e-bikes and potential resolution of support
 - a. The group discussed the e-bike resolution which will go before the board on Weds, June 21st.
2. Discuss planning of airport transportation summit for late June to discuss next winter airport ride and fly
 - a. The committee decided they would like to have a summit to discuss the Airport service. This will be a discussion item for the board on Weds, June 21st.
3. Discuss initial transportation service plan for FY2018
 - a. Early discussions starting for the service plan for FY2018 which will include discussions at the regular board meeting on Weds, June 21st.
4. Discuss transit service plan for August 21st eclipse
 - a. The group discussed the needs of Sun Valley Co and partners for the eclipse in August. Discussion to follow at the board meeting.
5. Other items to come before the committee. There were none.



Minutes

Finance and Performance Committee

Wednesday, 6/7/17, 2:30pm

Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

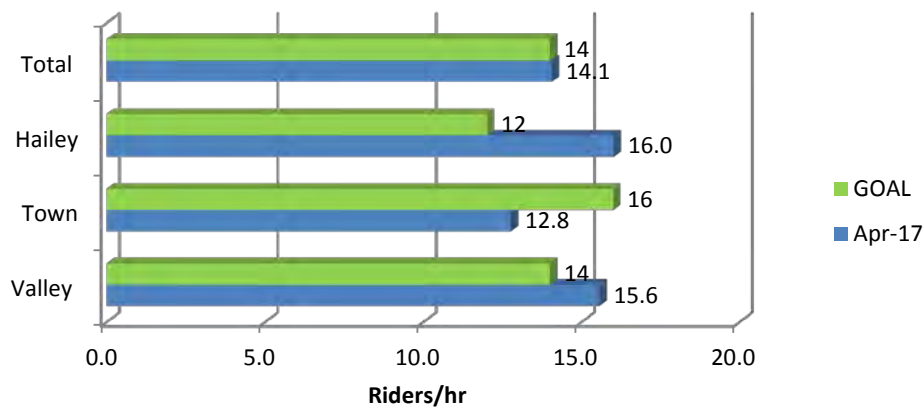
Present: Becki Keefer, Jane Conard, David Patrie, Jason Miller, Ben Varner, and Tucker Van Law

Absent: Grant Gager

- 1) Review April 2017 financials and bills paid
 - a) The group went over the financials with Tucker Van Law to answer question. Jane Conard made a motion to recommend accepting the financials and David Patrie seconded. All members approved.
- 2) ITD site review recap
 - a) Tucker Van Law and Jason Miller stated the ITD site review went very well. A few recommendations from ITD were noted. First, a separation of control between who opens the mail and who records the transactions in QuickBooks. Tucker stated this control has been put into place. Second, drivers need to announce all stops. Lastly, ADA applications and denials should be tracked.
- 3) Initial discussion of Capital Improvement Plan
 - a) Beginning discussion of long term capital improvement plan. It was recommended by Jane Conard that Mountain Rides pursue purchasing additional land in Bellevue.
- 4) Initial discussion of FY2018 pay scale
 - a) Beginning discussion of FY 2018 pay scale. Jason recommended we increase starting wages for drivers since it has become difficult to hire and retain good employees
- 5) Other items to come before the committee.
 - a) There were none.

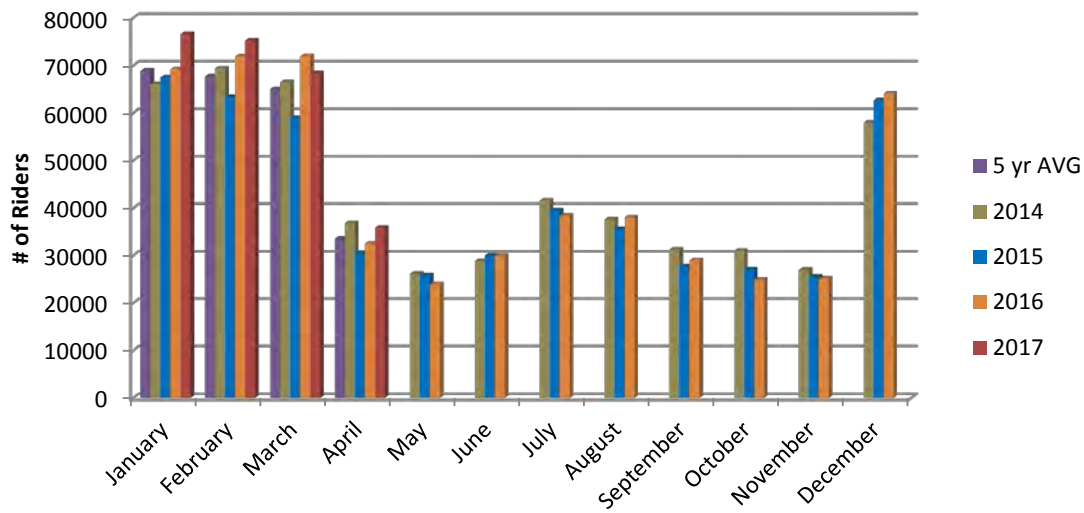
PERFORMANCE DASHBOARD - RIDERSHIP, APRIL 2017

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

Total Ridership by Month



2017 YTD Ridership
256091

2016 YTD Ridership
245579

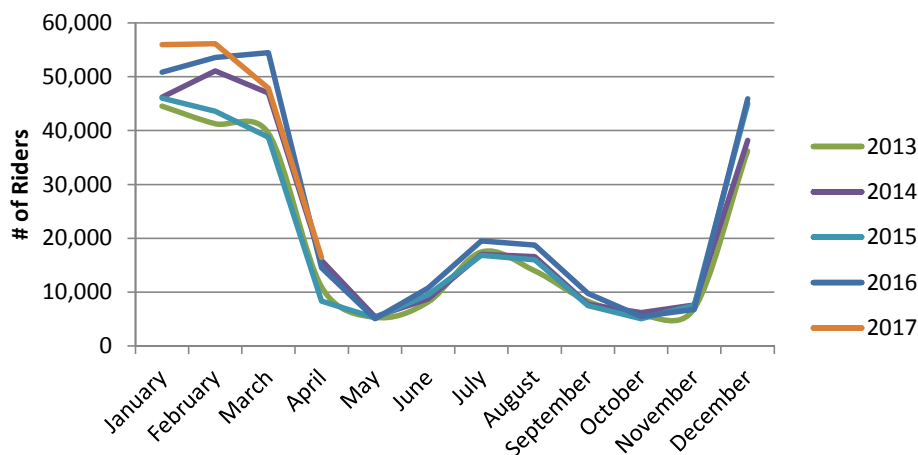
2015 YTD Ridership
220474

2014 YTD Ridership
238745

2013 YTD Ridership
215,479

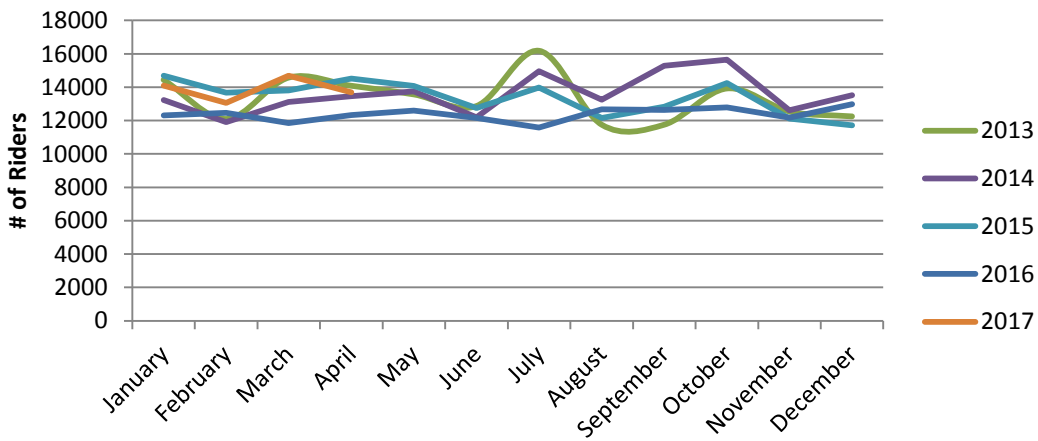
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

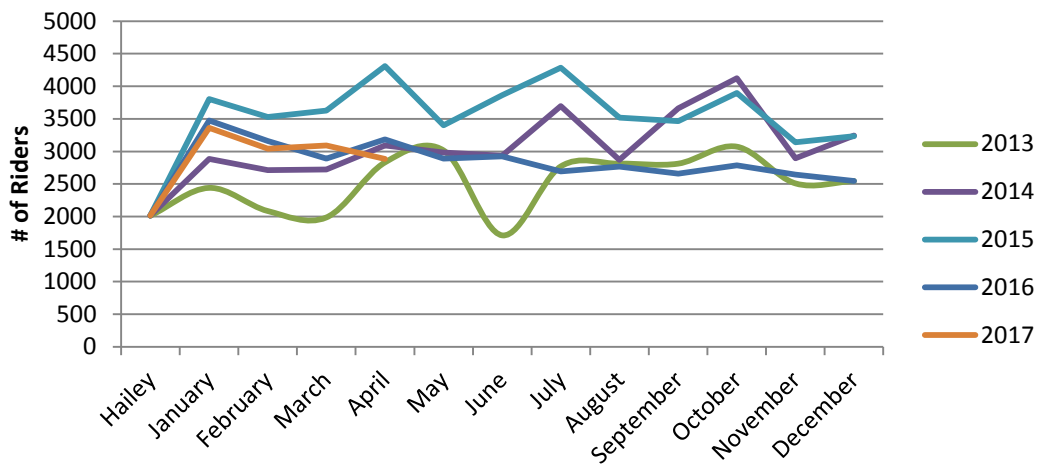


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, APRIL 2017

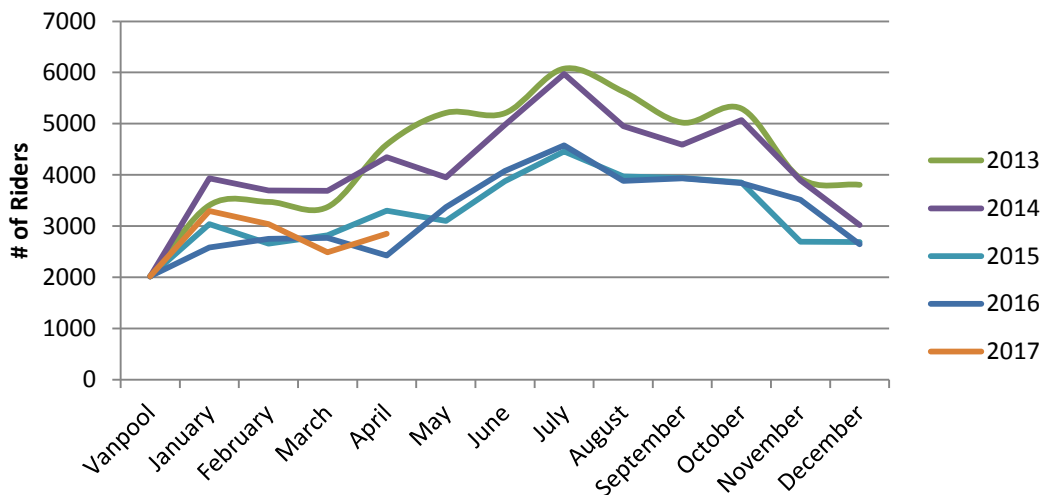
Valley Route



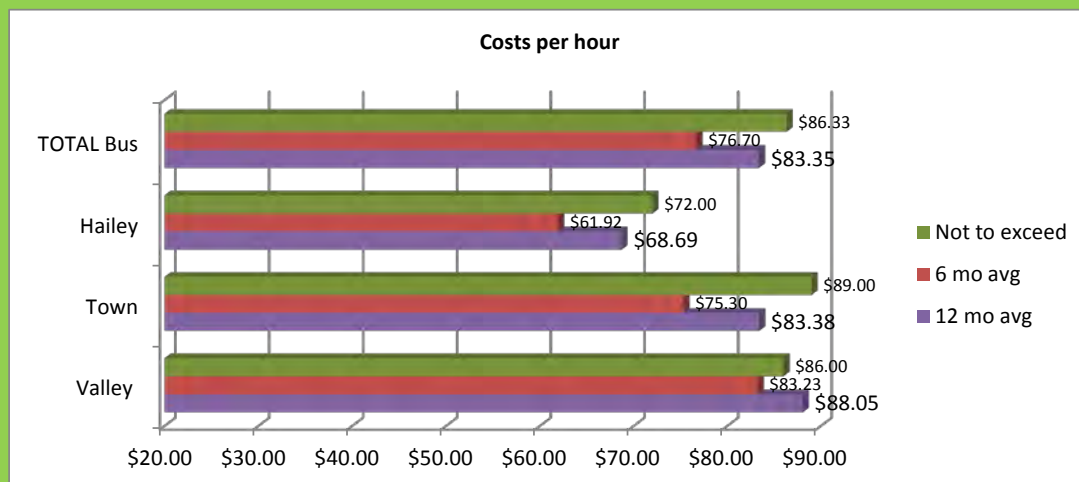
Hailey Route



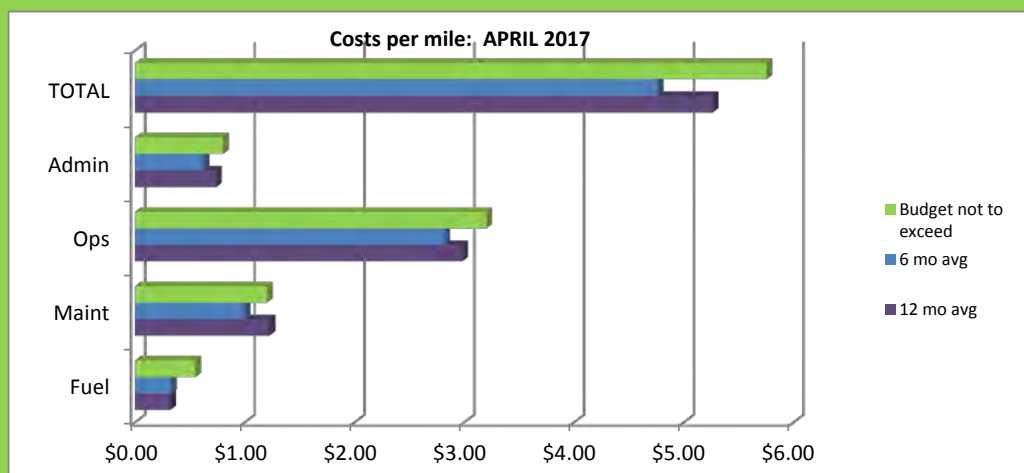
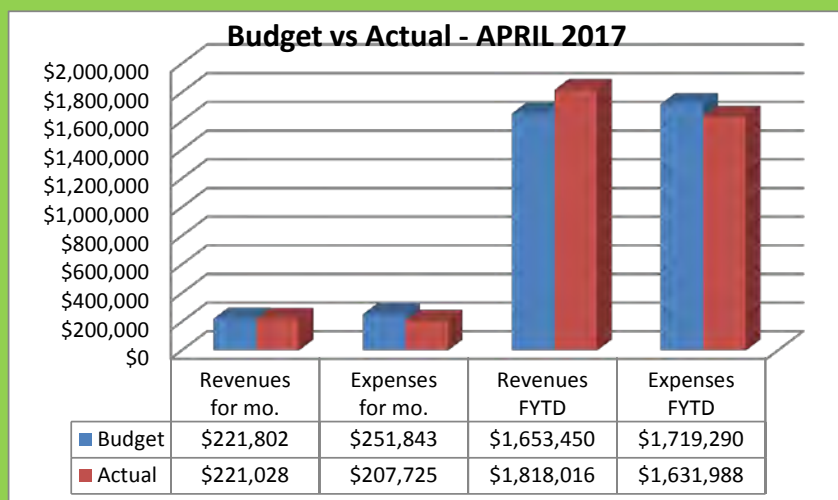
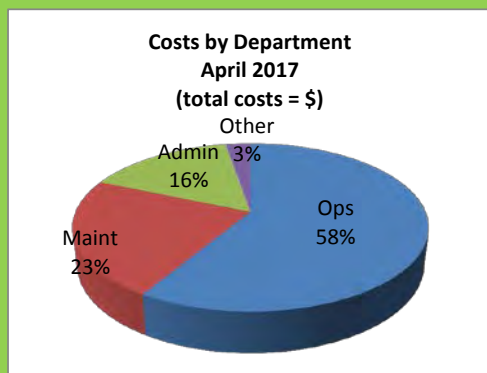
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, APRIL 2017

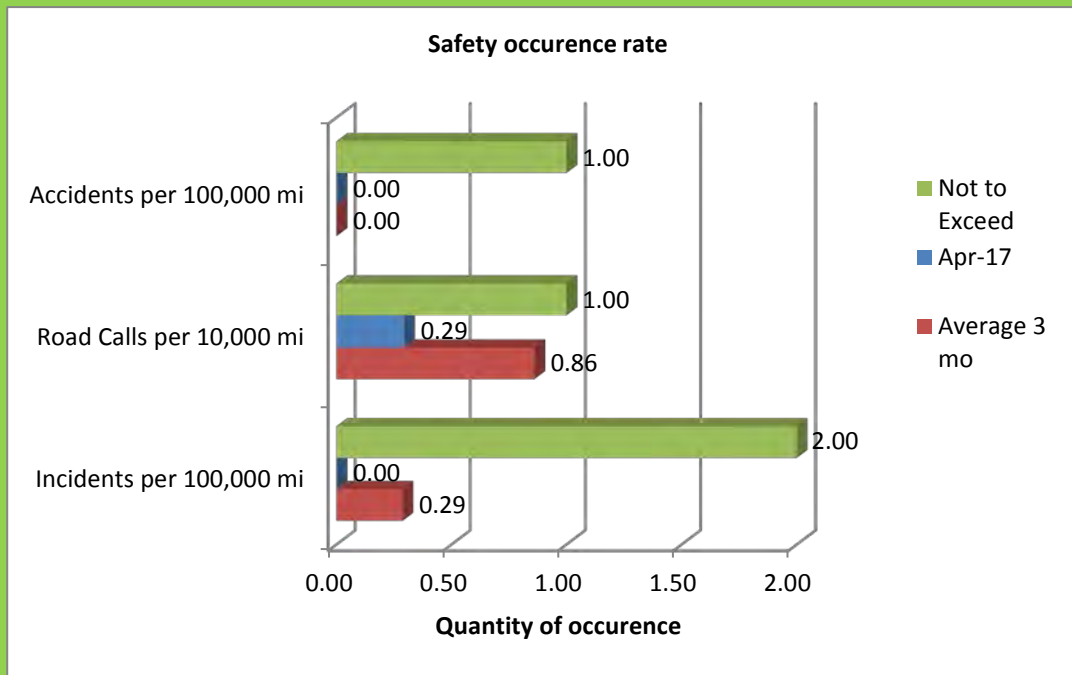


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, APRIL 2017



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

| Safety | Feb-17 | Mar-17 | Apr-17 |
|-------------------|--------|--------|--------|
| Incidents | 2 | 0 | 0 |
| Accidents | 0 | 0 | 0 |
| Road Calls | 4 | 0 | 2 |

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current 1253**

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

06/21/2017

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

Total ridership for the month of May 25,987 passengers. This is up 8% from last year.

Town routes 5,672 passengers up 11%.

Blue 5660 up 19%, 806 hrs of service

Red Demand Response 7 passengers= 1.75 hrs of service

Green Demand Response 5 passengers= 1.25 hrs of service

Hailey Route 3,318 +19% 198 hrs of service

Valley Route 14,172 +13% 936 hrs of service

Vanpool 2,788 -17% 711 hrs of service

Progress on
projects/initiatives:

Safety: One Incident reported.

Challenges/
Opportunities:

The manpower shortage is critical.

All operations staff are required to meet the public timetable needs.

Any extras or charters will require overtime (such as planning for the visitor influx for the August 21 Solar Eclipse).

Mountain Rides Staff Report

Date:

06/21/2017

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

The new bus schedule is out.
It's been a big project getting everything updated for the schedule changes to start on June 17th.
Updates:
RouteMatch for the buses and App
Website updates
Quick reference guides
Bus stop signs

Progress on
projects/initiatives:

The Sun Valley Story Tour will begin on July 7th and go until September 1st, Fridays only.
Jason and I met with Jim Jaquet about the story tour. He still has a few openings if you would like to help out.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

06/21/2017

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department
Highlights from the
Previous Month:

This report is now Michael David's, although Kaz is still doing policy work during the transition and while Michael gets up to speed.

Highlights from past month include:

1. Bike to Work and School Day on May 24th
2. Michael starting officially on June 5th
3. E-bike working group meetings that have resulted in planned community meetings for late June.
4. Beginning to look at how at additional models for e-bike program.

Progress on
projects/initiatives:

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

06/21/2017

Staff Member:

Ben Varner

Department:

Maintenance

Department
Highlights from the
Previous Month:

Training, training, training.

Ben attended the CTAA Expo in Detroit. Lots of great classes and presentations, a Public Transit tour including a visit to one of the Detroit Bus system shops, and the opportunity to meet and connect with industry counterparts made for a great week. We continue to use the federal RTAP program to fund these trainings and it is a great asset.

Carlos and Murray brought back several great ideas from their Pocatello Regional Transit site visit. Both learned a lot on the visit and are excited to implement a few new ideas in our department. Pocatello's Maintenance Manager commented to me that his mechanics enjoyed learning some things from our crew as well and that we need to continue working together and doing visits on a more regular schedule.

Carlos will be attending a week-long class at a Cummins training center in Portland in late July.

Progress on
projects/initiatives:

The move to the Bellevue Facility went well. Electric and IT contractors were literally finishing up boosting our capabilities at the facility as we were pulling up with the first loads of furniture. There is still work to do to get all the little things in place, but, overall, the move went smoothly.

The Ketchum Remodel continues and we are looking forward to having a great spot for our employees during their down time.

Challenges/
Opportunities:

We've almost made it through June down one position in Maintenance for the entire month. We are looking forward to a new team member starting later in the month. I'm proud of the entire staff for working through the month and being flexible with scheduling.

Mountain Rides Staff Report

Date:

06/21/2017

Staff Member:

Business Manager

Department:

Business-Finance

Department
Highlights from the
Previous Month:

Attended CTAA conference in Detroit last week. I learned some useful financial analysis techniques that I'm excited to use.

ITD audit went very well with only a few minor recommendations noted. We have not received final report from ITD.

Usual monthly bank reconciliations, invoicing, recording deposits, payables, financial statement preparation, and HR duties.

Progress on
projects/initiatives:

Moving forward on our short plan year for our FSA(flexible spending account) and HRA (health reimbursement arrangement). This will have a term of 6 months which at the end will put us on a calendar year to align timing with our health insurance deductible.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

06/21/2017

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Move to Bellevue - we have completed our administration staff move to Bellevue and are still figuring out the transition. The office space is great and it's helpful to have more space for operations and maintenance personnel in Ketchum. Please come visit us and check out the new offices.

Bike to Work and School Day - we had our best weather yet for our annual community event celebrating getting to work or school by bike. Participation was excellent and support from the business community with booths on the bike path is invaluable.

ITD site review - ITD came to audit our overall operations and administrative activities last month. We believe we came out with flying colors with a few minor items to work on, but we won't have the official report until next month.

Progress on
projects/initiatives:

FY2018 - budget presentations are now complete for Ketchum, Sun Valley, and Blaine County with presentation upcoming at Bellevue on June 26th and Hailey TBD. No indications yet about whether our 7.5% increase will be approved.

New hires - Michael David is on board as our new Bike and Pedestrian Coordinator. He started on June 5th and I'm very excited to have him join us!

Bus stop signage - we are working on getting necessary input from the cities on installation plans for our new bus stop signage. The plan is to have sign production and installation preparation happen in July with final installation in August.

Challenges/
Opportunities:

Paternity leave - I worked with the Executive Committee on approval of 3 weeks of paternity leave from July 4th through July 24th. During that time, I will be out of the office and unavailable. I will ensure that there is an Executive Director designee and that my staff are prepared to keep us moving ahead while I'm gone. I am also looking at some time additional paternity leave in September to help at home 2-3 days per week when my wife returns to work. Please contact me directly with any questions or concerns.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, May 17, 2017, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Jane Reister Conard (Sun Valley), Vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), David Patrie (Blaine County), Becki Keefer (Hailey), Grant Gager (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

ALSO

PRESENT: Mountain Rides Business Manager Tucker Van Law
Mountain Rides Operations Manager Mike Knudson
Mountain Rides Operations Manager Jim Finch
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson
Peter Jensen *Idaho Mountain Express*
Nina Jonas, Mayor City of Ketchum
Chase Gouley, BYLA
Tim Bowler, BYLA

1. CALL TO ORDER

Chair Jane Conard called to order the meeting of Wednesday, May 17, 2017 at 12:30pm. Joe Miczulski took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Jane Conard sends Best Wishes and congratulations from everyone to Jason and his family on the birth of their new baby, Ansel.

Jane Conard noted that at the last City of Sun Valley city council meeting, Wally Huffman said he wanted the council to be aware that Sun Valley needed more bus service and stated that he would like the service to go out to the Clubhouse. Jane responded that Mountain Rides will consider this for the next service plan and will do what it can within our financial restrictions.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

4. Presentation: New bus stop sign prototypes developed by BYLA

Chase Gouley and Tim Bowler from BYLA made a presentation about new options for bus stop signage around town. They presented prototypes for several options using our current logo. They brought in three different signs and came in under the budget stated. There will be a solar option available in a couple weeks. They want to integrate our color routes into the stop by adding a color element. They like the Blue sign being held up by the white "Y."

Option A – (Mountain Steel + SCS Vinyl Wrap) Cost: \$664 broken down into components. Designed to be 9 ft tall with replaceable components.

Option B – (Lytle Signs) Cost: \$704 about 20 lbs. this sign has a great option for solar power when someone would be at the bus stop. Lytle is a sign company out of Twin Falls and it would be easy to order from. They are familiar with transit signs.

Board members liked this sign: Tory Canfield, Joe Miczulski, Dave Patrie, Grant Gager, Becki Keefer (sees practicality), Joyce Fabre, Kristin Derrig and Jane Conard. Ben Varner thinks this is the wise version and we could use “C” as a special sign. Mike Knudson and Kim MacPherson also like this sign.

Option C – (Langdons Metal Fab) Cost: \$945 probably 55 lbs. this is bomber sign but it is heavy and has an artistic component.

Dave Patrie likes this one if it could be illuminated. Becki also likes this one the most.

Jim Finch said he would like to see the money saved (B vs C) to go towards service and driver salaries.

Jane Conard asked for input from the Mayor of Ketchum, Nina Jonas. Nina thanked them for their designs and likes the artistic one. She wants to confirm that they are dark sky compliant and that they follow street standards. We need to consult with all the cities on placement.

Joyce Fabre asked about anchoring into ground and wind resistance? They are designed to be breakaway complaint and the Lytle sign is the lightest.

Kristen Derrig asked about replacement costs. Since they are separate components, they can be replaced if one piece breaks.

Dave Patrie asked about the budget and installation costs. Wants the design we choose to include installation costs. Likes the Lytle sign and would like it to be illuminated and wants to know about the durability and maintenance costs.

Ben Varner wants to work with the street department to install the signs.

Chase Gouley said that powder coating holds up in all weather and is the best option. Vinyl only lasts so long.

Tori Canfield liked the artistic one but could get dirty. Wants to make sure we work with street department to make sure the signs are visible. She is an advocate for dark sky ordinance.

Jim Finch asked if these signs would be perpendicular to the curb. They are two-sided signs.

Becki Keefer likes the powder coating and they will look good 20 years from now. She likes the artistic version. The committee has a prioritized list of stops.

Summary: Lighting needs more answers, which stops will be lit?, installation costs need to be defined, placement of stops falls to Mountain Rides.

Chase Gouley said they will work with Paul Stoops regarding the lighting of the signs.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve Record Retention Policy 131

Joe Miczulski asked about vehicle records. Ben Varner said we do pass the records on to the purchaser. Dave Patrie asked about third party contractor and seemed burdensome to keep all

the records. He also wants to put some thought into cell phones that employees use. It may expose employees to public records law. Grant Gager said that as far as public records it is the content of the message that is public record not the phone. Retention of voicemails is by the cell phone company due to the patriot act. He also suggested adding Joint Powers agreement into the documents. Is it practical to keep voicemails for 5 years? Our phone system keeps voicemails.

Becki Keefer is comfortable with the wording as is.

Dave Patrie made a motion to approve the record retention policy 131 to add JPA in table on page 4. Joyce Fabre seconded. The motion passed unanimously.

b. Action item:

Action to approve summer service plan adjustments

Mike Knudson clarified the changes in the summer service as the Valley route that will come north in the morning and that driver will then be the driver for the Red Route for the day and then they will run the SB Valley at 4:30pm.

The schedule will start on June 17th. And the Red Route will go to the 2nd & Washington bus stop. Grant Gager said that City of Ketchum will do their best to get the parking lot finished. Jim Finch also mentioned that the Blue Route had been taking a different route in Warm Springs because of the flooding.

Joe Miczulski made a motion to approve the Mountain Rides spring/summer FY2017 transportation service plan, as presented. Kristin Derrig seconded. The motion passed unanimously.

c. Action item:

Action to approve Ketchum bus stop maintenance agreement

Jane Conard stated this was discussed at our last meeting but has since been reviewed by our attorney. Dave Patrie asked that written changes should be directed to the Executive director not the Board chair.

Becki Keefer made a motion to approve the Memorandum of Agreement (MOA) for Maintenance of City Bus stops between Mountain Rides and City of Ketchum with 2 small changes. Joe Miczulski seconded. The motion passed unanimously.

d. Discussion item:

Update on FY2018 Budget process and upcoming budget hearing

Tucker Van Law stated that we have a balanced draft budget and we will have to look at cuts if we don't get the 7.5% increase we are requesting. This is for balancing the budget and the bulk of expenses are in running service. We have added \$15,000 for the airport route and \$40,000 from a coalition of private businesses. Jane Conard asked about the summit of interested parties after the 1% for air vote was passed. Dave Patrie stated that there will not be any funding from the 1% for air for transportation. Kim MacPherson and Jason Miller will have a meeting with the airport. Joyce Fabre noted that she will attend the Sun Valley City council budget meeting.

6. Committee Reports

Planning & Marketing committee reports for May

Committee members approved the minutes for Planning & Marketing for May.

Finance & Performance committee reports for May

Committee members approved the minutes for Finance & Performance for May. Grant Gager was not in attendance.

7. Staff reports

- a. Dashboard performance reports for March 2017 – Grant Gager
- b. Operations report – Mike Knudson said that his training is going well. Manpower is still a challenge.
- c. Marketing and Outreach report – Kim MacPherson gave an update from the students WOW project. Kim MacPherson attended the meeting at the community campus this morning. There will many students there who made posters for the non-profits in the valley. Daniel Contreras painted a poster for Mountain Rides and they will be displayed at shelters around the Valley. Kim took a picture with Daniel and gave him a bus pass for the school year and a pass for the summer.
- d. Maintenance report – Ben Varner said one of his employees is leaving and it is tough to hire right now. Painters locally are getting \$30/hour. We need to keep wages and benefits competitive. Dave Patrie asked about suppliers and because Optima is out of business, we are having problems finding parts for those buses. The Optima buses are good buses and free and helped us expand service.
- e. Business Manager report – Tucker Van Law said that he has our first ITD audit on May 22nd and feels prepared.
- f. Executive Director report

8. Consent Calendar items

- a. Approve minutes for April 19th regular board meeting
- b. Receive & File March 2017 financials and bills paid

Dave Patrie moved to approve the consent calendar for the April 19th regular board meeting. Joe Miczulski seconded. The motion passed.

9. Adjournment

Tory Canfield moved to adjourn the meeting at 2:15pm. Dave Patrie seconded and the motion carried unanimously.

Chair Jane Reister Conard

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2017

| | Apr 17 | Budget | % of Budget | Oct '16 - Apr 17 | YTD Budget | % of Budget | Annual Budget |
|-------------------------------------|------------|------------|-------------|------------------|--------------|-------------|---------------|
| Ordinary Income/Expense | | | | | | | |
| Income | | | | | | | |
| 41000 · Federal Funding | | | | | | | |
| 41200 · Federal - 5311 | 109,060.00 | 85,000.00 | 128.3% | 816,548.00 | 650,000.00 | 125.6% | 1,118,648.00 |
| 41400 · Federal - 5317 | 3,661.00 | 3,000.00 | 122.0% | 25,787.00 | 21,000.00 | 122.8% | 35,000.00 |
| 41600 · Federal - SRTS | 0.00 | 5,000.00 | 0.0% | 0.00 | 10,000.00 | 0.0% | 12,000.00 |
| Total 41000 · Federal Funding | 112,721.00 | 93,000.00 | 121.2% | 842,335.00 | 681,000.00 | 123.7% | 1,165,648.00 |
| 43000 · Local Funding | | | | | | | |
| 43100 · Local - Ketchum | 41,791.63 | 41,791.67 | 100.0% | 292,541.65 | 292,541.69 | 100.0% | 501,500.00 |
| 43200 · Local - Hailey | 4,760.42 | 5,135.42 | 92.7% | 33,322.92 | 35,947.94 | 92.7% | 61,625.00 |
| 43300 · Local - Bellevue | 0.00 | 354.17 | 0.0% | 4,250.00 | 2,479.19 | 171.4% | 4,250.00 |
| 43400 · Local - Blaine County | 9,208.33 | 9,208.34 | 100.0% | 64,458.33 | 64,458.38 | 100.0% | 110,500.00 |
| 43500 · Local - Sun Valley | 20,895.83 | 20,895.83 | 100.0% | 146,270.83 | 146,270.81 | 100.0% | 250,750.00 |
| 43600 · Local - Sun Valley Company | 0.00 | 13,033.33 | 0.0% | 156,400.00 | 91,233.31 | 171.4% | 156,400.00 |
| 43700 · Local - Other Business | 0.00 | 0.00 | 0.0% | 8,638.00 | 12,000.00 | 72.0% | 12,000.00 |
| Total 43000 · Local Funding | 76,656.21 | 90,418.76 | 84.8% | 705,881.73 | 644,931.32 | 109.5% | 1,097,025.00 |
| 44000 · Fares | | | | | | | |
| 44100 · Fares - Valley Cash | 5,524.79 | 7,500.00 | 73.7% | 40,997.72 | 56,500.00 | 72.6% | 95,000.00 |
| 44150 · Fares-Airport Service Cash | 0.00 | 0.00 | 0.0% | 6,521.50 | 10,000.00 | 65.2% | 10,000.00 |
| 44200 · Fares - Valley Passes | 11,379.00 | 13,000.00 | 87.5% | 73,711.75 | 92,000.00 | 80.1% | 155,000.00 |
| 44250 · Fares- Hailey Route- Cash | 631.13 | 300.00 | 210.4% | 4,681.04 | 2,600.00 | 180.0% | 4,000.00 |
| 44300 · Fares - Vanpool | 5,046.55 | 10,833.33 | 46.6% | 71,647.67 | 75,833.31 | 94.5% | 130,000.00 |
| 44400 · Fares - ADA | 46.00 | 75.00 | 61.3% | 278.00 | 585.00 | 47.5% | 1,000.00 |
| 44500 · Fares- Galena Service | 0.00 | 0.00 | 0.0% | 4,327.00 | 5,000.00 | 86.5% | 5,000.00 |
| Total 44000 · Fares | 22,627.47 | 31,708.33 | 71.4% | 202,164.68 | 242,518.31 | 83.4% | 400,000.00 |
| 45000 · Revenue | | | | | | | |
| 45100 · Rev - Advertising | 2,175.00 | 5,000.00 | 43.5% | 54,193.75 | 43,750.00 | 123.9% | 75,000.00 |
| 45450 · Rev - Misc. | 72.90 | 0.00 | 100.0% | 310.80 | 400.00 | 77.7% | 500.00 |
| 45500 · Rev - Charter/Special Event | 0.00 | 0.00 | 0.0% | 737.00 | 4,500.00 | 16.4% | 18,000.00 |
| 45600 · Rev - Bike Share- Bike Swap | 0.00 | 0.00 | 0.0% | 119.59 | 0.00 | 100.0% | 3,000.00 |
| Total 45000 · Revenue | 2,247.90 | 5,000.00 | 45.0% | 55,361.14 | 48,650.00 | 113.8% | 96,500.00 |
| 47000 · Private Donations | | | | | | | |
| 47300 · Priv. Donation - Other | 0.00 | 0.00 | 0.0% | 0.00 | 1,000.00 | 0.0% | 1,000.00 |
| Total 47000 · Private Donations | 0.00 | 0.00 | 0.0% | 0.00 | 1,000.00 | 0.0% | 1,000.00 |
| 48000 · Transfers | | | | | | | |
| 48400 · Transfer - Housing Fund | 6,666.68 | 1,666.67 | 400.0% | 11,666.69 | 11,666.69 | 100.0% | 20,000.00 |
| Total 48000 · Transfers | 6,666.68 | 1,666.67 | 400.0% | 11,666.69 | 11,666.69 | 100.0% | 20,000.00 |
| 49000 · Interest Income | 109.17 | 8.33 | 1,310.6% | 606.63 | 58.31 | 1,040.4% | 100.00 |
| 49800 · Excess Operating Funds | 0.00 | 0.00 | 0.0% | 0.00 | 23,625.00 | 0.0% | 23,625.00 |
| Total Income | 221,028.43 | 221,802.09 | 99.7% | 1,818,015.87 | 1,653,449.63 | 110.0% | 2,803,898.00 |
| Gross Profit | 221,028.43 | 221,802.09 | 99.7% | 1,818,015.87 | 1,653,449.63 | 110.0% | 2,803,898.00 |

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2017

| | Apr 17 | Budget | % of Budget | Oct '16 - Apr 17 | YTD Budget | % of Budget | Annual Budget |
|--|------------|------------|-------------|------------------|--------------|-------------|---------------|
| Expense | | | | | | | |
| 51000 · Payroll Expenses | | | | | | | |
| 51100 · Salaries and Wages | 112,773.73 | 110,000.00 | 102.5% | 845,882.45 | 855,000.00 | 98.9% | 1,469,300.00 |
| 51300 · FICA Expense | 6,831.36 | 6,000.00 | 113.9% | 51,015.40 | 52,000.00 | 98.1% | 88,158.00 |
| 51350 · Medicare Tax Expense | 1,597.67 | 1,500.00 | 106.5% | 11,930.98 | 12,200.00 | 97.8% | 20,570.20 |
| 51400 · Retirement Plan Expenses | 14,267.65 | 30,000.00 | 47.6% | 50,988.78 | 80,000.00 | 63.7% | 99,973.30 |
| 51500 · Workers Comp Expense | 0.00 | 17,000.00 | 0.0% | 32,150.00 | 48,000.00 | 67.0% | 63,000.00 |
| 51600 · SUI Expense | 1,316.08 | 1,600.00 | 82.3% | 8,121.73 | 12,900.00 | 63.0% | 22,039.50 |
| 51650 · FUTA Expense | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 0.00 |
| 51700 · Medical Ins. Expense | 16,654.46 | 13,500.00 | 123.4% | 104,375.20 | 94,500.00 | 110.4% | 160,000.00 |
| 51800 · Dental Ins. Expense | 1,011.29 | 1,650.00 | 61.3% | 9,626.49 | 11,750.00 | 81.9% | 20,000.00 |
| 51900 · Employee Assistance expense | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 2,500.00 |
| 51950 · Employee Performance Bonus | 1,300.00 | 3,500.00 | 37.1% | 7,000.00 | 7,500.00 | 93.3% | 7,500.00 |
| 51000 · Payroll Expenses - Other | 135.50 | 160.00 | 84.7% | 1,023.25 | 1,200.00 | 85.3% | 2,000.00 |
| Total 51000 · Payroll Expenses | 155,887.74 | 184,910.00 | 84.3% | 1,122,114.28 | 1,175,050.00 | 95.5% | 1,955,041.00 |
| 52000 · Insurance Expense | | | | | | | |
| 52100 · Ins. - Vehicles | 0.00 | 9,000.00 | 0.0% | 53,940.00 | 63,000.00 | 85.6% | 108,000.00 |
| 52150 · Ins- Deductibles/claims | 999.80 | 0.00 | 100.0% | 6,580.63 | 4,000.00 | 164.5% | 5,000.00 |
| Total 52000 · Insurance Expense | 999.80 | 9,000.00 | 11.1% | 60,520.63 | 67,000.00 | 90.3% | 113,000.00 |
| 53000 · Professional Fees | | | | | | | |
| 53100 · Accounting & Audit | 742.50 | 500.00 | 148.5% | 14,982.50 | 13,000.00 | 115.3% | 15,500.00 |
| 53200 · IT Systems | 236.25 | 833.33 | 28.4% | 1,537.10 | 5,833.31 | 26.4% | 10,000.00 |
| 53400 · Legal Fees | 0.00 | 291.67 | 0.0% | 1,144.00 | 2,041.69 | 56.0% | 3,500.00 |
| 53450 · Planning/ Design | 0.00 | 0.00 | 0.0% | 0.00 | 5,000.00 | 0.0% | 5,000.00 |
| 53500 · Other Professional Fees | 610.50 | 1,000.00 | 61.1% | 3,616.44 | 7,000.00 | 51.7% | 12,000.00 |
| Total 53000 · Professional Fees | 1,589.25 | 2,625.00 | 60.5% | 21,280.04 | 32,875.00 | 64.7% | 46,000.00 |
| 54000 · Equipment/ Tool Expense | | | | | | | |
| 54100 · Shop Equipment/ Tools | 518.34 | 1,000.00 | 51.8% | 3,268.28 | 3,000.00 | 108.9% | 7,000.00 |
| 54300 · Office Equipment | 0.00 | 1,000.00 | 0.0% | 40.74 | 5,000.00 | 0.8% | 7,500.00 |
| Total 54000 · Equipment/ Tool Expense | 518.34 | 2,000.00 | 25.9% | 3,309.02 | 8,000.00 | 41.4% | 14,500.00 |
| 55000 · Rent and Utilities | | | | | | | |
| 55200 · Utilities | 1,476.04 | 1,500.00 | 98.4% | 15,913.71 | 21,500.00 | 74.0% | 25,000.00 |
| Total 55000 · Rent and Utilities | 1,476.04 | 1,500.00 | 98.4% | 15,913.71 | 21,500.00 | 74.0% | 25,000.00 |
| 56000 · Supplies | | | | | | | |
| 56200 · Janitorial & Safety Supplies | 392.00 | 300.00 | 130.7% | 5,571.10 | 5,400.00 | 103.2% | 6,500.00 |
| 56300 · Department & Office Supplies | 172.14 | 500.00 | 34.4% | 2,834.99 | 4,500.00 | 63.0% | 7,000.00 |
| 56400 · Uniforms | 200.12 | 0.00 | 100.0% | 5,237.34 | 6,000.00 | 87.3% | 8,000.00 |
| 56500 · Postage and Delivery | 2.67 | 75.00 | 3.6% | 509.10 | 525.00 | 97.0% | 900.00 |
| Total 56000 · Supplies | 766.93 | 875.00 | 87.6% | 14,152.53 | 16,425.00 | 86.2% | 22,400.00 |
| 57000 · Repairs and Maintenance | | | | | | | |
| 57100 · Equipment Repairs/Maintenance | 0.00 | 0.00 | 0.0% | 1,219.53 | 1,750.00 | 69.7% | 2,500.00 |
| 57200 · Building Repairs/Maintenance | 665.60 | 3,500.00 | 19.0% | 3,701.56 | 8,500.00 | 43.5% | 15,000.00 |
| 57250 · Bus Stop Repairs/Maint | 0.00 | 0.00 | 0.0% | 2,807.64 | 0.00 | 100.0% | 3,500.00 |
| 57300 · Grounds Repairs/Maintenance | 0.00 | 500.00 | 0.0% | 7,147.50 | 4,500.00 | 158.8% | 7,000.00 |
| 57400 · Bike Share Repairs/Maintenance | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 1,500.00 |
| 57500 · Janitorial Services | 552.30 | 200.00 | 276.2% | 4,008.64 | 5,000.00 | 80.2% | 6,000.00 |
| Total 57000 · Repairs and Maintenance | 1,217.90 | 4,200.00 | 29.0% | 18,884.87 | 19,750.00 | 95.6% | 35,500.00 |

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2017

| | Apr 17 | Budget | % of Budget | Oct '16 - Apr 17 | YTD Budget | % of Budget | Annual Budget |
|---|-----------|-----------|-------------|------------------|------------|-------------|---------------|
| 58000 · Communications Expense | | | | | | | |
| 58100 · Office Phone Expense | 335.08 | 375.00 | 89.4% | 2,620.81 | 2,625.00 | 99.8% | 4,500.00 |
| 58200 · Cell & Two-Way Mobile | 876.04 | 1,100.00 | 79.6% | 5,317.04 | 7,500.00 | 70.9% | 13,000.00 |
| 58300 · Internet/Website | 284.82 | 250.00 | 113.9% | 2,691.82 | 1,750.00 | 153.8% | 3,000.00 |
| 58400 · On-Board Vehicle Computers | 0.00 | 0.00 | 0.0% | 14,620.00 | 0.00 | 100.0% | 13,500.00 |
| Total 58000 · Communications Expense | 1,495.94 | 1,725.00 | 86.7% | 25,249.67 | 11,875.00 | 212.6% | 34,000.00 |
| 59000 · Travel and Training | | | | | | | |
| 59100 · Vehicle/Airfare | 930.34 | 500.00 | 186.1% | 2,571.65 | 500.00 | 514.3% | 1,500.00 |
| 59200 · Lodging | 0.00 | 250.00 | 0.0% | 293.28 | 250.00 | 117.3% | 1,000.00 |
| 59300 · Food/Meals/Entertainment | 126.94 | 250.00 | 50.8% | 556.78 | 750.00 | 74.2% | 1,500.00 |
| 59400 · Training/Education | 140.00 | 250.00 | 56.0% | 140.00 | 250.00 | 56.0% | 500.00 |
| 59500 · Safety Curriculum | 0.00 | 0.00 | 0.0% | 613.81 | 3,500.00 | 17.5% | 3,500.00 |
| Total 59000 · Travel and Training | 1,197.28 | 1,250.00 | 95.8% | 4,175.52 | 5,250.00 | 79.5% | 8,000.00 |
| 60000 · Business Expenses | | | | | | | |
| 60100 · Vehicle Registration Fees | 0.00 | 0.00 | 0.0% | 186.30 | 600.00 | 31.1% | 1,000.00 |
| 60400 · Membership,Dues & Subscriptions | 835.30 | 0.00 | 100.0% | 3,140.12 | 1,800.00 | 174.5% | 3,500.00 |
| 60500 · Bank Fees | 8.55 | 41.67 | 20.5% | 86.78 | 291.69 | 29.8% | 500.00 |
| Total 60000 · Business Expenses | 843.85 | 41.67 | 2,025.1% | 3,413.20 | 2,691.69 | 126.8% | 5,000.00 |
| 61000 · Advertising | | | | | | | |
| 61100 · Print Advertising | 2,120.13 | 1,000.00 | 212.0% | 9,113.75 | 7,000.00 | 130.2% | 12,000.00 |
| 61200 · Radio Advertising | 0.00 | 0.00 | 0.0% | 0.00 | 500.00 | 0.0% | 1,500.00 |
| 61300 · Online Advertising | 0.00 | 250.00 | 0.0% | 0.00 | 1,750.00 | 0.0% | 3,000.00 |
| 61400 · Vehicle Graphics | 0.00 | 1,000.00 | 0.0% | 8,978.75 | 5,000.00 | 179.6% | 10,000.00 |
| 61500 · Bus Adv. Contract | 2,574.38 | 1,333.33 | 193.1% | 13,671.30 | 9,333.31 | 146.5% | 16,000.00 |
| Total 61000 · Advertising | 4,694.51 | 3,583.33 | 131.0% | 31,763.80 | 23,583.31 | 134.7% | 42,500.00 |
| 62000 · Marketing and Promotion | | | | | | | |
| 62100 · Info. Displays-Stop Signage | 99.45 | 0.00 | 100.0% | 10,012.97 | 3,500.00 | 286.1% | 6,000.00 |
| 62200 · Graphic Design | 0.00 | 0.00 | 0.0% | 13,950.00 | 11,500.00 | 121.3% | 14,000.00 |
| 62300 · Promotional Items | 0.00 | 0.00 | 0.0% | 122.89 | 0.00 | 100.0% | 1,000.00 |
| 62400 · Customer Events and Misc. | 105.00 | 0.00 | 100.0% | 243.24 | 0.00 | 100.0% | 2,000.00 |
| 62500 · Staff Appreciation/ Events | 262.96 | 100.00 | 263.0% | 3,476.27 | 3,500.00 | 99.3% | 4,000.00 |
| Total 62000 · Marketing and Promotion | 467.41 | 100.00 | 467.4% | 27,805.37 | 18,500.00 | 150.3% | 27,000.00 |
| 63000 · Printing and Reproduction | | | | | | | |
| 63100 · Copies, Passes & Flyers | 208.42 | 200.00 | 104.2% | 2,652.22 | 1,800.00 | 147.3% | 2,500.00 |
| 63200 · Schedules, Maps & Brochures | 0.00 | 0.00 | 0.0% | 7,231.75 | 6,000.00 | 120.5% | 10,000.00 |
| 63000 · Printing and Reproduction - Other | 0.00 | 0.00 | 0.0% | 0.00 | 0.00 | 0.0% | 0.00 |
| Total 63000 · Printing and Reproduction | 208.42 | 200.00 | 104.2% | 9,883.97 | 7,800.00 | 126.7% | 12,500.00 |
| 64000 · Fuel Expense | 17,323.12 | 18,000.00 | 96.2% | 136,201.50 | 136,957.00 | 99.4% | 222,957.00 |
| 65000 · Vehicle Maintenance | | | | | | | |
| 65100 · Parts Expense | | | | | | | |
| 65150 · Vehicle Maintenance- freight | 98.53 | 250.00 | 39.4% | 1,052.43 | 1,750.00 | 60.1% | 3,000.00 |
| 65100 · Parts Expense - Other | 5,963.89 | 10,000.00 | 59.6% | 60,126.75 | 68,000.00 | 88.4% | 100,000.00 |
| Total 65100 · Parts Expense | 6,062.42 | 10,250.00 | 59.1% | 61,179.18 | 69,750.00 | 87.7% | 103,000.00 |
| 65200 · Fluids Expense | 1,017.50 | 500.00 | 203.5% | 11,125.08 | 16,000.00 | 69.5% | 19,000.00 |
| 65300 · Tires Expense | 6,461.12 | 5,000.00 | 129.2% | 22,047.73 | 37,000.00 | 59.6% | 39,000.00 |
| 65400 · Purchased Services | 497.50 | 0.00 | 100.0% | 3,166.50 | 8,000.00 | 39.6% | 10,000.00 |
| 65500 · Vehicle Computer/Diagnostic | 0.00 | 333.33 | 0.0% | 1,936.19 | 2,333.31 | 83.0% | 4,000.00 |
| 65600 · Vehicle Glass/Windshield Repair | 0.00 | 750.00 | 0.0% | 2,865.21 | 3,950.00 | 72.5% | 5,500.00 |
| Total 65000 · Vehicle Maintenance | 14,038.54 | 16,833.33 | 83.4% | 102,319.89 | 137,033.31 | 74.7% | 180,500.00 |

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06/06/17

Accrual Basis

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2017

| | Apr 17 | Budget | % of Budget | Oct '16 - Apr 17 | YTD Budget | % of Budget | Annual Budget |
|-----------------------------|------------|------------|-------------|------------------|--------------|-------------|---------------|
| 69500 - Contingency Expense | 5,000.00 | 5,000.00 | 100.0% | 35,000.00 | 35,000.00 | 100.0% | 60,000.00 |
| Total Expense | 207,725.07 | 251,843.33 | 82.5% | 1,631,988.00 | 1,719,290.31 | 94.9% | 2,803,898.00 |
| Net Ordinary Income | 13,303.36 | -30,041.24 | -44.3% | 186,027.87 | -65,840.68 | -282.5% | 0.00 |
| Net Income | 13,303.36 | -30,041.24 | -44.3% | 186,027.87 | -65,840.68 | -282.5% | 0.00 |

Wells Fargo - Acc#4856 2002 2244 5010

| Date | Type | Reference | Original Amt. | Balance Due | 4/11/2017 Discount | Payment |
|----------|------|-----------|---------------|-------------|-----------------------|---------|
| 4/3/2017 | Bill | Mar | 690.44 | 690.44 | | 690.44 |
| | | | | | Check Amount | 690.44 |

PAYMENT
RECORD

Mountain West Check

690.44

Rev 3/11



CONSOLIDATED BILLING CONTROL ACCOUNT STATEMENT

| | |
|------------------------|-----------------------------------|
| Prepared For | MOUNTAIN RIDES CONTROL ACCOUNT |
| Account Number | 4856 2002 2244 5010 |
| Statement Closing Date | 04/03/17 |
| Days in Billing Cycle | 33 |
| Next Statement Date | 05/01/17 |

| | |
|------------------|----------|
| Credit Line | \$15,000 |
| Available Credit | \$14,309 |

For 24-Hour Customer Service Call:
866-453-7614

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Payments:
Payment Remittance Center PO Box 6426
Carol Stream, IL 60197-6426

Payment Information

| | |
|--|-----------------|
| New Balance | \$690.44 |
| Current Payment Due (Minimum Payment) | \$25.00 |
| Current Payment Due Date | 04/24/17 |

If you wish to pay off your balance in full: The balance noted on your statement is not the payoff amount. Please call 800-225-5935 for payoff information.

Account Summary

| | | |
|---------------------------|---|----------|
| Previous Balance | | \$465.12 |
| Credits | - | \$0.00 |
| Payments | - | \$465.12 |
| Purchases & Other Charges | + | \$690.44 |
| Cash Advances | + | \$0.00 |
| Finance Charges | + | \$0.00 |
| New Balance | = | \$690.44 |

Wells Fargo Business Card Rewards - Legacy

| | |
|---------------------------------|-----------------|
| Membership No: | 05387331 |
| Previous Balance | 23,301 |
| Points Earned this Month | 690 |
| Points From Other Company Cards | 0 |
| Bonus Points Earned | 0 |
| Adjustments | 0 |
| Earn More Mall® Bonus Points | 0 |
| Redeemed | - 0 |
| Total Available | = 23,991 |

Rewards Notice

Check your point balance and redeem your points at wellsfargorewards.com. You can also call our Rewards Service Center from 8 a.m. to midnight (ET) at 1-800-213-3365.

See reverse side for important information.

Summary of Sub Account Usage

| Name | Sub Account Number Ending In | Monthly Spending Cap | Spend This Period |
|---------------------|------------------------------|----------------------|-------------------|
| KIMBERLY MACPHERSON | 7363 | 7,500 | \$317.49 |
| JAMES FINCH | 3456 | 9,000 | \$372.95 |

Transaction Details

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

| Trans | Post | Reference Number | Description | Credits | Charges |
|-------|-------|-------------------|------------------------|-----------|---------|
| 03/08 | 03/08 | 7485620240A996SYE | Branch Payment - Check | 465.12 | |
| | | | TOTAL 4856200222445010 | \$465.12- | |

Transaction Summary For KIMBERLY MACPHERSON Sub Account Number Ending In 7363

| | | | | | |
|-------|-------|-------------------|---|-----------------------|-------|
| 03/01 | 03/02 | 24323001W1040DGY6 | NPI/RAM MOUNTS 206-763-8361 WA | | 92.90 |
| 03/09 | 03/09 | 2439900257Z64ADN3 | ALBERTSONS STO00001305 HAILEY ID | | 93.24 |
| 03/14 | 03/14 | 24445002A00L4MB5B | USPS PO 1547750340 KETCHUM ID | | 2.67 |
| 03/20 | 03/20 | 24610432G03R3DDTW | ADOBE *CREATIVE CLOUD 800-833-6687 CA | changed CC 4/20 to KM | 34.99 |
| 03/22 | 03/22 | 24431052H0T3B3B42 | HOSTGATOR.COM 866-964-2867 TX | | 49.71 |
| 03/31 | 03/31 | 24431062S2DYLXQ5B | AMAZON.COM AMZN.COM/BILL AMZN.COM/BILL WA | | 43.98 |
| | | | TOTAL \$317.49 | | |
| | | | KIMBERLY MACPHERSON / Sub Acct Ending In 7363 | | |

Transaction Summary For JAMES FINCH Sub Account Number Ending In 3456

| | | | | | |
|-------|-------|-------------------|--|-----------------------|--------|
| 03/02 | 03/02 | 24275391YQ2YVV1SY | WILLS TOYOTA TWIN FALLS ID | | 52.98 |
| 03/12 | 03/12 | 246921627002J810N | VBS*VONAGE BUSINESS 866-901-0242 GA | changed CC 4/26 to KM | 299.98 |
| 03/16 | 03/16 | 24906412B12HP5BPZ | CTC*CONSTANTCONTACT.COM 855-2295506 MA | | 5.00 |
| 03/20 | 03/20 | 24610432G03R3DRTK | ADOBE *ACROPRO SUBS 800-833-6687 CA | changed CC 4/20 to KM | 14.99 |
| | | | TOTAL \$372.95 | | |
| | | | JAMES FINCH / Sub Acct Ending In 3456 | | |

Wells Fargo News

Now you have more choices when it comes to paying with your card. Mobile wallets make it easy to use your Wells Fargo Business Card at over 1 million merchants displaying the "contactless" symbol. Mobile wallets allow you to:

- Tap and pay without physically taking out a card
- Save time when making online purchases
- Control the security of your PIN and account number at point of purchase

Explore Mobile Wallet features and how to use them by going to
<https://www.wellsfargo.com/mobile-payments/mobile-wallet-basics>

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06/06/17

Accrual Basis

MRTA - Operations Mai n
Checks Issued
 As of April 30, 2017

| Type | Date | Num | Name | Memo | Amount | Balance |
|--------------------------------|------------|------|-------------------------------------|--|------------|------------|
| 11100 · Mountain West Checking | | | | | | 154,835.21 |
| Deposit | 04/03/2017 | | | Deposit | 354.71 | 155,189.92 |
| Bill Pmt -Check | 04/04/2017 | 6608 | Gillig, LLC | 36869600 | -2,675.12 | 152,514.80 |
| Bill Pmt -Check | 04/04/2017 | 6609 | AlSCO | Bus Parts. ect. | -309.32 | 152,205.48 |
| Bill Pmt -Check | 04/04/2017 | 6610 | Certified Folder Display Service... | 14-0086946 | -76.00 | 152,129.48 |
| Bill Pmt -Check | 04/04/2017 | 6611 | Chateau Drug & True Value Ha... | 111 | -77.84 | 152,051.64 |
| Bill Pmt -Check | 04/04/2017 | 6612 | City of Bellevue' | RIDES1- 121 Clover St | -112.19 | 151,939.45 |
| Bill Pmt -Check | 04/04/2017 | 6613 | Clear Creek Disposal | 1327 | -98.08 | 151,841.37 |
| Bill Pmt -Check | 04/04/2017 | 6614 | GO-FER IT Express Inc. | | -37.00 | 151,804.37 |
| Bill Pmt -Check | 04/04/2017 | 6615 | Jackson Group Peterbilt | 3551 | -219.36 | 151,585.01 |
| Bill Pmt -Check | 04/04/2017 | 6616 | Kimberly L Richmond | 3/16/17 - 3/31/17 | -337.50 | 151,247.51 |
| Bill Pmt -Check | 04/04/2017 | 6617 | Lawson Products, Inc. | Acc# 10140112 | -67.80 | 151,179.71 |
| Bill Pmt -Check | 04/04/2017 | 6618 | Les Schwab | 117-00888 | -888.68 | 150,291.03 |
| Bill Pmt -Check | 04/04/2017 | 6619 | Luminator Mass Transit, LLC | Restocking fee returned part | -221.70 | 150,069.33 |
| Bill Pmt -Check | 04/04/2017 | 6620 | Lutz Rental | Cust #1520 | -7.22 | 150,062.11 |
| Bill Pmt -Check | 04/04/2017 | 6621 | Mattson Fire Sprinklers, Inc. | | -245.00 | 149,817.11 |
| Bill Pmt -Check | 04/04/2017 | 6622 | United Oil | | -11,522.67 | 138,294.44 |
| Bill Pmt -Check | 04/04/2017 | 6623 | NAPA Auto Parts | | -1,542.14 | 136,752.30 |
| Bill Pmt -Check | 04/04/2017 | ACH | National Benefit Services, LLC | | -57.96 | 136,694.34 |
| Liability Check | 04/05/2017 | | QuickBooks Payroll Service | Created by Payroll Service on 04/03/2017 | -43,036.12 | 93,658.22 |
| Bill Pmt -Check | 04/05/2017 | ACH | Intermtn Gas Co #826 580 300... | #826 580 3000 0 | -654.37 | 93,003.85 |
| Deposit | 04/05/2017 | | | Deposit | 445.18 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Aguilar, Hortencia | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Anderson, Charles | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Baumann, Nate | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Conlago, Maira P. | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Cosio-Tamayo, Jeronimo | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Domke, Rodney F | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Espinoza-Mercado, Franck | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Finch, James F | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Garcia-Izarraras, Gerardo | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Gillison, Linda | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Glasscock, David T | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Gray, Stuart | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Grubbs, Torrey E | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Hoechtl, Gerhard | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Johnson, Mark F | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Juarez, Felimon | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Kelly, David W | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Knudson, Michael W | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Leon, Teofilo O | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | MacPherson, Kim | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | McCarty, Isabelle | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Miller, Jason M | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Nestor, Robert A | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Obland, Bryan | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Parker, Michael J | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Romero-Campos, Raul | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Selisch, Kurt | Direct Deposit | 0.00 | 93,449.03 |

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Accrual Basis

MRTA - Operations Main

Checks Issued

As of April 30, 2017

| Type | Date | Num | Name | Memo | Amount | Balance |
|-----------------|------------|-------|---------------------------------|------------------------------------|-----------------------------------|------------|
| Paycheck | 04/06/2017 | DD | Smith, Scott A | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Sproule, William | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Tellez, Carlos | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Uberuaga, Richard S | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Van Law, Tucker G | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Varner, Benjamin N | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Vega, Roberto | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Victorino, Jose L | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Wahlgren, Allan | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Walsh, Murray S. | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Williams-Mehra, Colleen | Direct Deposit | 0.00 | 93,449.03 |
| Paycheck | 04/06/2017 | DD | Williams, Gordon K | Direct Deposit | 0.00 | 93,449.03 |
| Liability Check | 04/06/2017 | E-pay | United States Treasury | 82-0382250 QB Tracking # 441494207 | Fed Taxes -14,069.20 | 79,379.83 |
| Liability Check | 04/06/2017 | 6624 | Idaho Child Support Receipting | 326231 | -503.06 | 78,876.77 |
| Liability Check | 04/06/2017 | 6625 | United States Treasury | 2006 1040A LEVY PROC | -145.56 | 78,731.21 |
| Liability Check | 04/07/2017 | DD | Idaho State Tax Commission | 000186434 | State Taxes -5,343.00 | 73,388.21 |
| Liability Check | 04/07/2017 | DD | Idaho Department of Labor | 0001211374 | Unemployment ins -4,417.99 | 68,970.22 |
| Deposit | 04/07/2017 | | | Deposit | 1,840.00 | 70,810.22 |
| Deposit | 04/07/2017 | | | Deposit | 134.90 | 70,945.12 |
| Deposit | 04/10/2017 | | | Deposit | 67,016.67 | 137,961.79 |
| Deposit | 04/10/2017 | | | Deposit | 456.52 | 138,418.31 |
| Liability Check | 04/10/2017 | 6626 | Blue Cross of Idaho | 10034150-R001 | Dental Ins -1,313.89 | 137,104.42 |
| Deposit | 04/10/2017 | | | Deposit | 72.90 | 137,177.32 |
| Check | 04/11/2017 | 6627 | Red Door Design House, Inc | Inv #4232 | -400.00 | 136,777.32 |
| Deposit | 04/11/2017 | | | Deposit | 400.00 | 137,177.32 |
| Bill Pmt -Check | 04/11/2017 | 6628 | Atkinsons' Grocery | Acct #5805 | -64.68 | 137,112.64 |
| Bill Pmt -Check | 04/11/2017 | 6629 | Business As Usual | | -7.56 | 137,105.08 |
| Bill Pmt -Check | 04/11/2017 | 6630 | Centerlyne Design LLC | | -325.00 | 136,780.08 |
| Bill Pmt -Check | 04/11/2017 | 6631 | City of Hailey | 40205001 | -100.00 | 136,680.08 |
| Bill Pmt -Check | 04/11/2017 | 6632 | City of Ketchum | | -255.49 | 136,424.59 |
| Bill Pmt -Check | 04/11/2017 | 6633 | Express Publishing Inc. | | -837.20 | 135,587.39 |
| Bill Pmt -Check | 04/11/2017 | 6634 | Gem State Welders Supply Inc. | | -8.06 | 135,579.33 |
| Bill Pmt -Check | 04/11/2017 | 6635 | Jim Finch | expense reimbursement | -45.00 | 135,534.33 |
| Bill Pmt -Check | 04/11/2017 | 6636 | Lawson Laski Clark & Pogue, ... | | -156.00 | 135,378.33 |
| Bill Pmt -Check | 04/11/2017 | 6637 | Les Schwab | 117-00888 | Tires ect. -3,372.98 | 132,005.35 |
| Bill Pmt -Check | 04/11/2017 | 6638 | Lutz Rental | Cust #1520 | -10.37 | 131,994.98 |
| Bill Pmt -Check | 04/11/2017 | 6639 | Names and Numbers | Acct #029498 | -973.20 | 131,021.78 |
| Bill Pmt -Check | 04/11/2017 | 6640 | National Benefit Services, LLC | | -135.00 | 130,886.78 |
| Bill Pmt -Check | 04/11/2017 | 6641 | Nicole Brown | | -930.00 | 129,956.78 |
| Bill Pmt -Check | 04/11/2017 | 6642 | Six Roblees' Inc. | 64830 | -524.77 | 129,432.01 |
| Bill Pmt -Check | 04/11/2017 | 6643 | Sun Valley Map Co. | | -399.99 | 129,032.02 |
| Bill Pmt -Check | 04/11/2017 | 6644 | UPS Store - 2444 (Ketchum) | | -34.90 | 128,997.12 |
| Bill Pmt -Check | 04/11/2017 | 6645 | Webb Landscape | Cust #MOU005 | Snow haul & removal -2,045.00 | 126,952.12 |
| Bill Pmt -Check | 04/11/2017 | 6646 | White Cloud Communications I... | | -288.00 | 126,664.12 |
| Bill Pmt -Check | 04/11/2017 | 6647 | Wells Fargo | | See Wells Fargo Statement -690.44 | 125,973.68 |
| Bill Pmt -Check | 04/11/2017 | ACH | Verizon Wireless | 942013229 | -36.04 | 125,937.64 |
| Liability Check | 04/11/2017 | ACH | National Benefit Services, LLC | Mountain Rides FSA | -249.28 | 125,688.36 |
| Check | 04/12/2017 | 6648 | The Human Solution | VOID: Invoice #315544 | 0.00 | 125,688.36 |
| Check | 04/12/2017 | 6649 | The Human Solution | VOID: | 0.00 | 125,688.36 |

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Accrual Basis

MRTA - Operations Mai n
Checks Issued
 As of April 30, 2017

| Type | Date | Num | Name | Memo | Amount | Balance |
|-----------------|------------|------|--------------------------------|--|------------------------------------|------------|
| Check | 04/12/2017 | 6650 | The Human Solution | Invoice #315544 | Office Furniture Bellevue-1,200.00 | 124,488.36 |
| Check | 04/12/2017 | 6651 | Salsbury Industries | Order # 418868 | Lockers Ketchum -2,525.84 | 121,962.52 |
| Deposit | 04/12/2017 | | | Deposit | 6,820.00 | 128,782.52 |
| Deposit | 04/12/2017 | | | Deposit | 40.00 | 128,822.52 |
| Deposit | 04/12/2017 | | | Deposit | 718.55 | 129,541.07 |
| Liability Check | 04/13/2017 | ACH | Aflac | DQR88 | -402.84 | 129,138.23 |
| Deposit | 04/14/2017 | | | Deposit | 32,970.00 | 162,108.23 |
| Deposit | 04/14/2017 | | | Deposit | 148.36 | 162,256.59 |
| Deposit | 04/14/2017 | | | Deposit | 672.95 | 162,929.54 |
| Deposit | 04/18/2017 | | | Deposit | 135.84 | 163,065.38 |
| Deposit | 04/18/2017 | | | Deposit | 5,460.38 | 168,525.76 |
| Bill Pmt -Check | 04/18/2017 | ACH | Idaho Power Acc#2204788885 | Acct #2204788885 | -319.13 | 168,206.63 |
| Bill Pmt -Check | 04/18/2017 | 6654 | Access Idaho | | -55.02 | 168,151.61 |
| Bill Pmt -Check | 04/18/2017 | 6655 | GEM State Paper & Supply Co. | 105020 | -71.13 | 168,080.48 |
| Bill Pmt -Check | 04/18/2017 | 6656 | Idaho Sunshine Media | | -175.00 | 167,905.48 |
| Bill Pmt -Check | 04/18/2017 | 6657 | Integrated Technologies | | -123.39 | 167,782.09 |
| Bill Pmt -Check | 04/18/2017 | 6658 | Jane's Artifacts | | -9.88 | 167,772.21 |
| Bill Pmt -Check | 04/18/2017 | 6659 | Jedco Xpress, LLC | | -18.63 | 167,753.58 |
| Bill Pmt -Check | 04/18/2017 | 6660 | Karen Thea | expense reimbursement | -437.50 | 167,316.08 |
| Bill Pmt -Check | 04/18/2017 | 6661 | Kimberly L Richmond | 4/1/17 - 4/15/17 | -371.25 | 166,944.83 |
| Bill Pmt -Check | 04/18/2017 | 6662 | Les Schwab | 117-00888 | -280.00 | 166,664.83 |
| Bill Pmt -Check | 04/18/2017 | 6663 | RouteMatch Software | | RouteMatch Software -6,250.00 | 160,414.83 |
| Bill Pmt -Check | 04/18/2017 | 6664 | Tucker Van Law | expense reimbursement | Quick books Training -1,084.55 | 159,330.28 |
| Bill Pmt -Check | 04/18/2017 | 6665 | United Oil | | -9,539.48 | 149,790.80 |
| Bill Pmt -Check | 04/18/2017 | 6667 | Ketchum Computers, Inc. | | -67.50 | 149,723.30 |
| Check | 04/18/2017 | 6666 | Void | VOID: | 0.00 | 149,723.30 |
| Bill Pmt -Check | 04/18/2017 | ACH | National Benefit Services, LLC | | -1,414.12 | 148,309.18 |
| Liability Check | 04/19/2017 | | QuickBooks Payroll Service | Created by Payroll Service on 04/18/2017 | -40,114.96 | 108,194.22 |
| Deposit | 04/19/2017 | | | Deposit | 710.46 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Aguilar, Hortencia | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Conlago, Maira P. | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Cosio-Tamayo, Jeronimo | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Finch, James F | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Garcia-Izarraras, Gerardo | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Glasscock, David T | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Baumann, Nate | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Gray, Stuart | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Grubbs, Torrey E | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Hoechtl, Gerhard | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Johnson, Mark F | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Juarez, Felimon | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Kelly, David W | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Knudson, Michael W | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Leon, Teofilo O | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | MacPherson, Kim | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | McCarty, Isabelle | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Miller, Jason M | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Nestor, Robert A | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Obland, Bryan | Direct Deposit | 0.00 | 108,904.68 |

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Accrual Basis

MRTA - Operations Mai n
Checks Issued
As of April 30, 2017

| Type | Date | Num | Name | Memo | Amount | Balance |
|-----------------|------------|-------|--------------------------------|------------------------------------|------------|------------|
| Paycheck | 04/20/2017 | DD | Parker, Michael J | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Romero-Campos, Raul | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Selisch, Kurt | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Smith, Scott A | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Spalding, Richard L | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Sproule, William | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Tellez, Carlos | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Uberuaga, Richard S | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Van Law, Tucker G | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Varner, Benjamin N | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Victorino, Jose L | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Wahlgren, Allan | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Walsh, Murray S. | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Williams-Mehra, Colleen | Direct Deposit | 0.00 | 108,904.68 |
| Paycheck | 04/20/2017 | DD | Williams, Gordon K | Direct Deposit | 0.00 | 108,904.68 |
| Liability Check | 04/20/2017 | 6652 | United States Treasury | 2006 1040A LEVY PROC | -408.34 | 108,496.34 |
| Liability Check | 04/20/2017 | 6653 | Idaho Child Support Receipting | 326231 | -316.20 | 108,180.14 |
| Paycheck | 04/20/2017 | 6668 | Baumann, Nate | Direct Deposit | -488.23 | 107,691.91 |
| Paycheck | 04/20/2017 | 6669 | Espinoza-Mercado, Franck | | -82.70 | 107,609.21 |
| Paycheck | 04/20/2017 | 6670 | Vega, Roberto | Direct Deposit | -215.43 | 107,393.78 |
| Liability Check | 04/20/2017 | 6671 | Idaho Child Support Receipting | 82541 | -186.86 | 107,206.92 |
| Liability Check | 04/21/2017 | E-pay | United States Treasury | 82-0382250 QB Tracking # 450874237 | -13,427.12 | 93,779.80 |
| Liability Check | 04/21/2017 | E-pay | United States Treasury | 82-0382250 QB Tracking # 453376057 | -185.74 | 93,594.06 |
| Liability Check | 04/21/2017 | 6672 | Regence Blue Shield of Idaho | 10030031 | -16,588.00 | 77,006.06 |
| Deposit | 04/21/2017 | | | Deposit | 581.42 | 77,587.48 |
| Deposit | 04/24/2017 | | | Deposit | 3,148.25 | 80,735.73 |
| Deposit | 04/24/2017 | | | Deposit | 191.56 | 80,927.29 |
| Deposit | 04/25/2017 | | | Deposit | 117.61 | 81,044.90 |
| Deposit | 04/25/2017 | | | Deposit | 55.00 | 81,099.90 |
| Bill Pmt -Check | 04/25/2017 | ACH | CenturyLink 208-726-7140 623B | 208-726-1690 623B | -35.10 | 81,064.80 |
| Bill Pmt -Check | 04/25/2017 | ACH | Cox Communications | Acct #0012401205184001 | -270.11 | 80,794.69 |
| Bill Pmt -Check | 04/25/2017 | ACH | Idaho Power Acct#2221850114 | Acct #2221850114 | -159.30 | 80,635.39 |
| Bill Pmt -Check | 04/25/2017 | ACH | Intermtn Gas #450 916 6521 1 | Acct # 45091665211 | -85.92 | 80,549.47 |
| Bill Pmt -Check | 04/25/2017 | 6673 | Cummins Rocky Mountain LLC | | -881.33 | 79,668.14 |
| Bill Pmt -Check | 04/25/2017 | 6674 | Alsco | | -309.32 | 79,358.82 |
| Bill Pmt -Check | 04/25/2017 | 6675 | Cintas | | -74.34 | 79,284.48 |
| Bill Pmt -Check | 04/25/2017 | 6676 | Copy & Print | | -85.03 | 79,199.45 |
| Bill Pmt -Check | 04/25/2017 | 6677 | GEM State Paper & Supply Co. | 105020 | -113.37 | 79,086.08 |
| Bill Pmt -Check | 04/25/2017 | 6678 | Idaho Chapter of PRIMA | | -140.00 | 78,946.08 |
| Bill Pmt -Check | 04/25/2017 | 6679 | Jane's Artifacts | | -2.89 | 78,943.19 |
| Bill Pmt -Check | 04/25/2017 | 6680 | Jason Miller | expense reimbursement | -233.59 | 78,709.60 |
| Bill Pmt -Check | 04/25/2017 | 6681 | Kim MacPherson' | expense reimbursement | -30.00 | 78,679.60 |
| Bill Pmt -Check | 04/25/2017 | 6682 | Les Schwab | 117-00888 | -641.32 | 78,038.28 |
| Bill Pmt -Check | 04/25/2017 | 6683 | River Run Auto Parts, Inc. | 7025 | -22.50 | 78,015.78 |
| Bill Pmt -Check | 04/25/2017 | 6684 | Rush Truck Centers | 567941 | -180.00 | 77,835.78 |
| Bill Pmt -Check | 04/25/2017 | 6685 | Six Roblees' Inc. | 64830 | -559.13 | 77,276.65 |
| Bill Pmt -Check | 04/25/2017 | ACH | National Benefit Services, LLC | | -1,287.82 | 75,988.83 |
| Deposit | 04/26/2017 | | | Deposit | 4,244.81 | 80,233.64 |
| Deposit | 04/26/2017 | | | Deposit | 10,055.35 | 90,288.99 |

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06/06/17

Accrual Basis

MRTA - Operations Mai n
Checks Issued
As of April 30, 2017

| Type | Date | Num | Name | Memo | Amount | Balance |
|--------------------------------------|------------|-----|-------------------------------|---|-------------|-----------|
| Check | 04/26/2017 | ACH | Capital Equipment Fund | local fund transfer March & April ;Vanpool Far... | -21,510.42 | 68,778.57 |
| Check | 04/26/2017 | ACH | Facilities Fund | Local transfer March-April | -13,593.74 | 55,184.83 |
| Liability Check | 04/26/2017 | ACH | Mountain Rides Transportation | WFH Apt Rent | -500.00 | 54,684.83 |
| Deposit | 04/26/2017 | | | Deposit | 448.99 | 55,133.82 |
| Deposit | 04/27/2017 | | | Deposit | 3,725.84 | 58,859.66 |
| Check | 04/27/2017 | ACH | Facilities Fund | Excess Operating Fund Transfer as approved ... | -28,108.00 | 30,751.66 |
| Check | 04/27/2017 | ACH | Work Force Housing Fund | | -10,000.00 | 20,751.66 |
| Deposit | 04/27/2017 | | | Deposit | 8,333.35 | 29,085.01 |
| Deposit | 04/27/2017 | | | Deposit | 619.73 | 29,704.74 |
| Check | 04/28/2017 | ACH | Contingency Fund | monthly transfer March & April | -10,000.00 | 19,704.74 |
| Deposit | 04/28/2017 | | | Deposit | 353.00 | 20,057.74 |
| Deposit | 04/28/2017 | | | Deposit | 46.00 | 20,103.74 |
| Deposit | 04/28/2017 | | | Deposit | 156.31 | 20,260.05 |
| Deposit | 04/28/2017 | | | Deposit | 516.28 | 20,776.33 |
| Deposit | 04/30/2017 | | | Interest | 3.76 | 20,780.09 |
| Total 11100 - Mountain West Checking | | | | | -134,055.12 | 20,780.09 |
| TOTAL | | | | | -134,055.12 | 20,780.09 |

March & April local fund transfer out of operations into capital and facilities funds and excess operating fund transfer as approved by the board.

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

 Signed

Business Mgr. Title

6/21/17 Date