

**Mountain Rides Transportation Authority
PUBLIC NOTICE of Regular Board Meeting Agenda**

12:30pm, Wednesday, September 20, 2017

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Jane Conard (Sun Valley), vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Grant Gager (Ketchum), Dave Patrie (Blaine County), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Public hearing: Mountain Rides' fiscal year 2018 (Oct. 1st, 2017 – Sept. 30, 2018) budget including operating and capital fund revenue and expenditures
5. Action and discussion items
 - a. Action item: Approve Mountain Rides' fiscal year 2018 (Oct. 1st, 2017 – Sept. 30, 2018) budget including operating and capital fund revenue and expenditures (p.2-7)
 - b. Action item: Approve Mountain Rides' 5 year capital improvement plan for 2018-2022 defining capital project goals (p.8-14)
 - c. Action item: Approve award of legal services, as defined in Request for Qualifications 2017-Legal Services-001 (p.15-20)
 - d. Action item: Approve purchase of 35' New Flyer bus, per existing option on previous procurement, contingent on grant funding agreement (p.21-53)
 - e. Discussion item: Discussion of 2018 service plan and customer/community survey results (p.54-79)
 - f. Discussion item: Discussion of draft bicycle and pedestrian capital project list (p.80-88)
6. Committee reports
 - a. Planning and Marketing Committee report for September from Chair (p.89)
 - i. Committee members approve September minutes
 - b. Finance and Performance Committee report for September from Chair (p.90)
 - i. Committee members approve September minutes
7. Staff reports
 - a. Dashboard performance report for July 2017 (p.91-94)
 - b. Operations report (p.95)
 - c. Marketing Outreach report (p.96)
 - d. Bike-Ped report (p.97)
 - e. Maintenance report (p.98)
 - f. Business Manager report (p.99)
 - g. Executive Director report (p.100)
8. Consent Calendar items
 - a. Approve minutes –Aug 16th regular meeting and August 10th and Aug 30th special meetings (p.101-108)
 - b. Receive and file July 2017 financials and bills paid (p.109-118)
9. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

Date:

9/20/2017

From:

Jason Miller and Tucker Van Law

Action Item:

5a. Approve Mountain Rides' fiscal year 2018 (Oct. 1, 2017-Sept. 30, 2018) budget including operating and capital fund revenue and expenditures

Committee Review:

☒ Yes ☐ No

Committee
Purview:

Finance & Performance

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to approve adoption of the FY2018 budgets for the general operations fund, capital equipment fund, facilities fund, workforce housing fund and contingency fund with total expenditures of \$3,492,827.00 and total revenue of \$3,561,987.00

Fiscal Impact:

FY2018

Related Policy or
Procedural Impact:

FY2018 Budget

Background:

Attached are the proposed FY2018 budgets for the general operations fund, capital equipment fund, facilities fund, workforce housing fund and contingency fund.

Drafts of the FY2018 budgets have been before both the F & P Committee and the full board.

**Mountain Rides Transportation Authority
Consolidated FY2018 Budget
for September 20th, 2017 Board Meeting
ALL FUNDS SUMMARY**

[illegible]

**Mountain Rides Transportation Authority
General Operations Fund
FY2018 Budget
for September 20, 2017 board meeting**

			FY2017 Budget adopted 9/21/2016	FY2018 Budget Draft	% change FY2017 vs FY2018	COMMENTS
Income						
	41000 · Federal Funding					
		41200 · Federal - 5311	1,118,648	1,118,648.00	0%	same for FY18
		41300 · Federal - 5316	0.00	0.00		
		41400 · Federal - 5317	35,000.00	0.00	-100%	Fully utilized in FY2017
		41600 · Federal - other programs	12,000.00	18,000.00	50%	Safe Routes to School-new person spending more time
	Total 41000 · Federal Funding		1,165,648.00	1,136,648.00	-2%	
	42000 · State Funding					
		42400 · State - Training	0.00	0.00		
	Total 42000 · State Funding		0.00	0.00		
	43000 · Local Funding					
		43100 · Local - Ketchum	501,500.00	538,900.00	7.5%	7.5% increase
		43200 · Local - Hailey	61,625.00	63,750.00	3.4%	"
		43300 · Local - Bellevue	4,250.00	4,569.00	7.5%	"
		43400 · Local - Blaine County	110,500.00	118,788.00	7.5%	"
		43500 · Local - Sun Valley	250,750.00	260,950.00	4.1%	"
		43600 · Local - Sun Valley Co./Other Biz	156,400.00	165,750.00	6.0%	"
		43700 · Local - BCRD and other for Galena service	12,000.00	8,000.00	-33.3%	\$8k from BCRD
	Total 43000 · Local Funding		1,097,025.00	1,160,707.00	6%	
	44000 · Fares					
		44100 · Fares - Down Valley Cash	95,000.00	75,000.00	-21%	lower, based on actuals
		44150 · Fares - Airport Service Cash	10,000.00	0.00	-100%	no airport
		44200 · Fares - Down Valley Passes	155,000.00	132,000.00	-15%	lower, based on actuals
		44250 · Fares - Hailey Route	4,000.00	8,500.00	113%	increase, based on actuals
		44300 · Fares - Vanpool	130,000.00	158,000.00	22%	small growth in vanpool/ no Cap equipment funding
		44400 · Fares - ADA	1,000.00	2,000.00	100%	
		44400 · Fares - Galena	5,000.00	10,372.00	107%	growth in pass holders buying passes
	Total 44000 · Fares		400,000.00	385,872.00	-4%	

**Mountain Rides Transportation Authority
General Operations Fund
FY2018 Budget
for September 20, 2017 board meeting**

	45000 · Revenue				
	45100 · Rev - Advertising	75,000.00	72,000.00	-4%	
	45450 · Rev - Misc	500.00	500.00	0%	
	45500 · Rev - Charter/Special Event	18,000.00	10,000.00	-44%	lower based on actuals
	45600 · Rev - Bike Share	3,000.00	1,000.00	-67%	lower based on actuals
	Total 45000 · Revenue	96,500.00	83,500.00	-13%	
	47000 · Private Donations				
	47100 · Foundations/Other	1,000.00	1,000.00	0%	
	Total 47000 · Private Donations	1,000.00	1,000.00	0%	
	48000 - Transfer from Housing Fund	20,000.00	16,000.00	-20%	lower to support WFH
	49000 · Interest Income	100.00	100.00	0%	
	49500 · Diesel Tax Refunds	0.00	0.00		
	50000 · Excess Operating Funds	23,625.00	15,000.00	-37%	lower based on projections
	Total Income	2,803,898.00	2,798,827.00	0%	
	Total 51000 · Payroll Expenses	1,955,041.00	2,044,869.00	5%	better starting wages, raises, health care increase, and improve service
	Total 52000 · Insurance Expense	113,000.00	118,558.00	5%	estimate from ICRMP
	Total 53000 · Professional Fees	46,000.00	36,500.00	-21%	Routematch hosting fee moved to communication exp
	Total 54000 · Equipment/Tools	14,500.00	9,500.00	-34%	remodel/move in FY17 paid for upgrades
	Total 55000 · Utilities	25,000.00	22,000.00	-12%	new Bellevue facility, no Glenbrook
	Total 56000 · Supplies	22,400.00	23,400.00	4%	actuals tracking higher
	Total 57000 · Repairs and Maint.	35,500.00	31,000.00	-13%	remodel should help reduce this cost
	Total 58000 · Communications Exp.	34,000.00	36,000.00	6%	Routematch hosting fee, new tablets
	Total 59000 · Travel and Training	8,000.00	12,300.00	54%	increase for New Flyer training, net of RTAP
	Total 60000 · Business Expenses	5,000.00	5,700.00	14%	based on actuals
	Total 61000 · Advertising	42,500.00	21,000.00	-51%	move advertising sales in house, vehicle graphics are complete
	Total 62000 · Mrktg and Promotion	27,000.00	18,000.00	-33%	website complete
	Total 63000 · Printing and Repr.	12,500.00	13,500.00	8%	based on actuals
	Total 64000 · Fuel Expense	222,957.00	221,000.00	-1%	205k actual 2017 + new service 15k, price increase 12k, no airport-11k
	Total 65000 · Vehicle Maintenance	180,500.00	170,500.00	-6%	based on actuals; tracking lower
	Total 69500 · Fund Expense-Contingency	60,000.00	15,000.00	-75%	10% of operating budget
	Total Expense	2,803,898.00	2,798,827.00	0%	
	Income over Expenses	0.00	0.00		

Mountain Rides Transportation Authority
Capital Equipment Fund and Contingency Fund
FY2018 Budget
for September 20, 2017 board meeting

CAPITAL EQUIPMENT FUND						
		FY2017 Budget Adopted 9/21/2016	FY2017 Budget Revised 4/19/2017	FY2018 Budget Draft	% change FY2017 REVISED vs FY2018	Comments
Income						
	41102 · Federal - 5339-buses/vans/refurb	\$ 617,000	\$ 617,000	\$ 368,000	-40%	One time funding - 1 bus@\$304 federal, 2 vans@\$32k each federal
	41103 · Federal - 5339-bus technology-fareboxes	\$ 64,000	\$ 64,000	\$ 60,000	-6%	carryover project
	41103 · Federal - 5339-bus technology-radios	\$ 16,000	\$ 16,000	\$ -	-100%	
	42301 · Fares - Vanpool	\$ 16,000	\$ 16,000	\$ -	-100%	Remove Vanpool Funding
	48000 · Use of reserve cash	\$ 22,413	\$ 22,413	\$ 36,616	63%	
	43000 · Local	\$ 109,538	\$ 109,538	\$ 116,334	6%	6% increase in local funding
	49000 · Interest Earned	\$ 50	\$ 50	\$ 50	0%	
	49800 · Excess Operating Reserves	\$ 25,000	\$ 25,000	\$ -	-100%	
	49900 · Misc Income- Asset Disposal	\$ 30,000	\$ 30,000	\$ 30,000	0%	2 vans \$14k total, 1 IC \$5k, 1 sprinter \$10k
Total Income		\$ 900,000	\$ 900,000	\$ 611,000	-32%	
Expense						
	68050 · Support Vehicles	\$ -	\$ -	\$ 10,000		1 support/maint truck=\$10k
	68100 · Vans	\$ 350,000	\$ 350,000	\$ 85,000	-76%	2 vans @ \$42,500each total
	68200 · Buses-mid and heavy duty	\$ 405,000	\$ 405,000	\$ 416,000	3%	Heavy Duty Bus - 35' HD from New Flyer bid
	68300 · Buses-refurb	\$ 35,000	\$ 35,000	\$ 25,000	-29%	refurb or used
	68500 · Technology	\$ 80,000	\$ 80,000	\$ 75,000	-6%	fareboxes with \$60k federal and \$15k match
	68600 · Radio system	\$ 20,000	\$ 20,000	\$ -	-100%	0
	54000 · Shop Equipment	\$ 10,000	\$ 10,000	\$ -	-100%	
Total Expense		\$ 900,000	\$ 900,000	\$ 611,000	-32%	
Income over Expenses		\$ -	\$ -	\$ 0		
Starting Fund Balance on 10/1		\$ 180,000	\$ 73,000	\$ 60,000		
Transfer to Income (use of fund balance)		\$ (120,875)	\$ (22,413)	\$ (36,616)		
Net Income		\$ -	\$ -	\$ 0		
Ending Fund Balance on 9/30		\$ 59,125	\$ 50,588	\$ 23,384		
CONTINGENCY FUND						
		FY2017 Budget Adopted 9/21/2017	FY2017 Budget REVISED 4/19/2017	FY2018 Budget Draft	% change FY2016 REVISED vs FY2017	Comments
Income						
	47000 · Use of Reserve cash	\$ -	\$ -	\$ -		
	48000 · Transfer from Ops Fund	\$ 60,000	\$ 60,000	\$ 15,000	-75%	Reduced Funding
	49000 · Interest Earned	\$ 25	\$ 25	\$ 25	0%	
Total Income		\$ 60,025	\$ 60,025	\$ 15,025	-75%	
Expense						
	transfer to Facilities Fund	\$ -	\$ -	\$ -		
Total Expense		\$ -	\$ -	\$ -		
Net Income		\$ 60,025	\$ 60,025	\$ 15,025		
Starting Fund Balance on 10/1		\$ 215,000	\$ 215,000	\$ 275,025		
Transfer to WFH		\$ -	\$ -	\$ -		
Net Income for FY		\$ 60,025	\$ 60,025	\$ 15,025		
Ending Fund Balance on 9/30		\$ 275,025	\$ 275,025	\$ 290,050		
% of operating budget		9.81%	9.81%	10.36%		

**Mountain Rides Transportation Authority
Facilities Fund and Work Force Housing Fund
FY2018 Budget
for September 20, 2017 board meeting**

FACILITIES FUND						
			FY2017 Budget Adopted 9/21/2016	FY2017 Budget Revised 4/19/2017	FY2018 Budget Draft	Comments
Income						
41106	Federal Funding - 5309: Facility		\$ -	\$ -	\$ -	
41600	Federal Funding - Other-One-Time		\$ -	\$ -	\$ -	
41601	Federal Funding - Bus Stop Improvements		\$ 60,000	\$ 60,000	\$ 18,000	Carryover project
43000	Local Funding		\$ 81,938	\$ 81,938	\$ 87,085	Increase in local funding
47000	Use of Reserve cash		\$ -	\$ -	\$ -	
48000	Transfers		\$ -	\$ -	\$ -	
49000	Interest Earned		\$ 50	\$ 50	\$ 50	
49000	Excess Operating Reserves		\$ -	\$ -	\$ -	
Total Income			\$ 141,988	\$ 141,988	\$ 105,135	
Expense						
66100	Construction- bus stop improvements		\$ 70,000	\$ 70,000	\$ 25,000	Ketchum Bellevue stops
66150	Construction-Bus Stop Design		\$ 5,000	\$ 10,000	\$ -	
66200	South Facility Construct-Improve		\$ -	\$ -	\$ -	
66300	South Facility Design/Plan		\$ -	\$ -	\$ -	
66400	South Facility Move in		\$ 5,000	\$ 10,000	\$ 11,000	Fire protection, operable windows
66500	Ketchum Facility Upgrades		\$ 46,988	\$ 50,000	\$ 15,000	Final remodel details
66000	Ketchum Transit Plaza		\$ -	\$ -	\$ -	
66310	Ketchum Transit Plaza Design/Plan		\$ 15,000	\$ -	\$ -	
Total Expense			\$ 141,988	\$ 140,000	\$ 51,000	
Income over Expenses			\$ -	\$ 1,988	\$ 54,135	
			REVISED FY17	REVISED FY17		
Starting Fund Balance on 10/1			\$ 35,000	\$ 34,000	\$ 64,096	
Transfer to Income (use of fund balance)				\$ 28,108	\$ -	
Net Income for FY				\$ 1,988	\$ 54,135	increase for future property, transit center
Ending Fund Balance on 9/30			\$ 35,000	\$ 64,096	\$ 118,231	
WORK FORCE HOUSING FUND						
			FY2017 Budget Adopted 9/21/2016	FY2017 Budget Revised 4/19/2017	FY2018 Budget Draft	Comments
Income						
45350	Apartment Rent		\$ 30,000	\$ 30,000	\$ 30,600	assumes no vacancy
45400	Laundry Revenue		\$ 1,200	\$ 1,200	\$ 1,200	
47000	Use of Reserve cash		\$ 5,775	\$ 15,775	\$ 175	
49000	Interest Earned		\$ 25	\$ 25	\$ 25	
Total Income			\$ 37,000	\$ 47,000	\$ 32,000	
Expense						
55200	Utilities		\$ 5,000	\$ 5,000	\$ 5,000	
57100	Equipment Repairs/Maintenance		\$ 1,000	\$ 1,000	\$ 750	
57200	Building Repair and Maintenance		\$ 10,000	\$ 10,000	\$ 9,500	
57400	Elevator Expenses		\$ 1,000	\$ 1,000	\$ 750	
57400	Elevator Expenses		\$ -	\$ -	\$ -	
48000	Transfer out to Operations Account-Admin		\$ 20,000	\$ 20,000	\$ 16,000	
Total Expense			\$ 37,000	\$ 37,000	\$ 32,000	
Net Income			\$ -	\$ 10,000	\$ -	
Starting Fund Balance on 10/1			\$ 6,000	\$ 5,775	\$ 15,775	
Transfer to Income (use of fund balance)			\$ (5,775)	\$ -	\$ (175)	
Transfer from Contingency			\$ 5,000	\$ -	\$ -	
Transfer to Facilities Fund			\$ -	\$ -	\$ -	
Net Income for FY				\$ 10,000	\$ -	
Ending Fund Balance on 9/30			\$ 5,225	\$ 15,775	\$ 15,600	

Mountain Rides Agenda Action Item Summary

Date:

9/20/2017

From:

Jason Miller

Action Item:

5b. Approve Mountain Rides' 5 year capital improvement plan for 2018-2022 defining capital project goals

Committee Review:

☒ Yes ☐ No

Committee
Purview:

Finance & Performance

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to approve adoption of the FY2018-2022 Capital Improvement Plan, as presented. (Alternative: I move to approve the Capital Improvement Plan with the following changes...)

Fiscal Impact:

FY2018-FY2022, capital funds

Related Policy or
Procedural Impact:

Annual adopted budget, capital and strategic planning

Background:

Attached is our capital improvement plan for FY2018-2022. Annually we adopt our CIP in conjunction with our budget. The CIP includes all of the capital expenditures for the immediate upcoming budget year plus it looks out an additional 4 years to project the capital needs for a total of 5 years. The plan shows not only the capital projects for the coming budget year but looks out into the future in order to indicate to our funding partners what capital requirements Mountain Rides has in the future.

This is a very important document as it gives Mountain Rides and its funding partners a long-term picture of our capital needs for equipment, facilities, and rolling stock. This document will help inform the development of our 5 year business plan for capital needs.

The attached document overviews the types of projects and funding sources, while the attached spreadsheet details the particular projects and their costs by year.



Capital Improvement Plan FY2018-2022

For adoption: September 20, 2017

Purpose

The purpose of this Capital Improvement Plan (CIP) is to provide a strategy, time table and estimated budget for capital needs over the next five years. These capital needs include rolling stock (i.e. buses and vans); on-street facilities and structures including bus shelters and bike racks; technology implementation; improvements and upkeep to our existing primary facility in Ketchum; development of a downtown transportation center in Ketchum; more bus storage space and parking; park and ride facilities; and final updates to our valley maintenance and storage facility in Bellevue.

This CIP is adopted annually in September in conjunction with adoption of the Mountain Rides' full annual budget. As a working document, the CIP will be updated regularly and will always be adjusted to look at the next immediate five years of capital needs. The CIP is a useful tool to communicate to Mountain Rides' various funding partners what capital needs of the organization are, and how much local matching funds will be required to complete the capital projects and achieve the goals of the CIP.

Project Categories to be Funded

Mountain Rides must fund many types of capital projects in order to be successful including:

1. **Bus stop improvements and park and ride lots:** Building supporting infrastructure for our transportation service is vital for the success of our system. Better bike and pedestrian facilities in combination with high quality passenger waiting shelters will result in more ridership and better return on investment on the service hours we operate. Over the next five years, Mountain Rides will continue to work to add more bus shelters and bus stop amenities like benches, lighting, and better signage to our system every year. With 28 bus shelters in our system, we also need to maintain these facilities over time. Another key capital investment is development of more park and ride lots throughout our system. Mountain Rides has park and ride spaces at the new Bellevue facility and serve the park and ride lot in Hailey. These need to be maintained and improved over time. New park and ride lots need to be considered in communities served by vanpool, like Shoshone.

2. **A transportation center in Ketchum:** A downtown Ketchum transportation center is another key capital investment that Mountain Rides, in partnership with the community, must develop in the coming years to better coordinate the overall bus system, by creating an single point in downtown Ketchum for buses to transfer passengers among routes, as well as serve as a simple place for customers to go to figure out how to get anywhere in the Mountain Rides' system. This transportation center would include bus lanes and bus turnouts, passenger waiting area, and strong bike and pedestrian connectivity to downtown destinations. This project could also include public parking adjacent to the transit center. In order to be successful on this effort, Mountain Rides must partner with the public and private sectors to fund the facility.
3. **Rolling stock:** Mountain Rides operates roughly 750,000 to 850,000 miles per year, which results in the depreciation of 1-2 buses per year and 2-3 vans per year. Our vehicle mix includes vans, small buses, mid-duty buses, and heavy-duty buses. In order to continue to provide high-quality service that is attractive and comfortable, we must continue to replace and upgrade these vehicles over the coming years. In addition to replacement vehicles, we must also look at expanding our fleet of buses and vans to help us expand our services for new routes like Galena. With uneven and unguaranteed federal funds for capital replacement, the in-house refurbishment of existing heavy duty buses is a strategy Mountain Rides will continue to use to meet our capital needs.
4. **Electric buses:** Mountain Rides wants to make the move to electric buses and is pursuing opportunities to change the fleet over to battery electric buses that fast charge. This will significantly reduce fuel and maintenance costs, not to mention air quality and environmental benefits, but electric buses and associated charging infrastructure comes with a higher upfront capital cost. The life cycle cost is lower, but Mountain Rides will need to figure out how to account for the long-term savings in its justification for higher upfront capital cost vs. traditional diesel buses.
5. **Technology improvements:** In order to continue to grow services and ridership, we must have a strong backbone of technology to support our future. Mountain Rides will continue to develop, implement, and improve technology solutions for customer service and management. Currently, Mountain Rides has GPS tracking of vehicles through tablets on the buses that also track rider boardings. Future technology projects include automation of passenger counts, electronic fareboxes, and automated stop announcements on the bus.
6. **Improvements to Ketchum facility:** Our existing facility that includes bus maintenance, offices, and apartments is in need of maintenance and upkeep over time. New paint, roof repair, equipment, remodeling, heating, new roll-up doors, and general upkeep are needed in order to maintain this asset over time. We are also looking at office upgrades that will help reduce energy consumption over time like ventilation upgrades and new lighting.
7. **South Valley facility:** With this facility now complete and open as of February, 2016, Mountain Rides will be making equipment additions in order to fully use the facility for maintenance and administration offices over the coming years. This facility will give Mountain Rides additional capacity that doesn't exist today at the Ketchum facility for office, storage, and maintenance space. Soon Mountain Rides will need more outdoor parking space for buses and potential new park and ride spaces in Bellevue.

Coordination with Regional Bicycle and Pedestrian Infrastructure

Mountain Rides is committed to furthering the improvement and usage of all non-single occupancy vehicle modes, in particular bus, vanpool, biking, and walking. As a result, Mountain Rides works to coordinate infrastructure improvements for better and safer bicycling and walking in the cities in which Mountain Rides operates. This is part of Mountain Rides' regular bicycle and pedestrian activities and programs.

These city and county bicycle and pedestrian infrastructure improvements are capital improvement projects, but Mountain Rides does not specifically manage and implement them. As a result, these bike-ped projects are not included in this CIP – the projects included are only ones that Mountain Rides has a direct role in funding, managing, and implementing.

However, Mountain Rides does play a supporting role in the development of bike-ped infrastructure, through Mountain Rides' ongoing coordination of the regional bicycle and pedestrian master plan. Mountain Rides will include regional bicycle and pedestrian infrastructure projects in a coordinated project list, based on input from the cities and county, in updates to the regional bike-ped plan and in Mountain Rides ongoing strategic plan.

Funding Sources

In order to fund all of the projects in the coming years, Mountain Rides must utilize a variety of funding sources. For most projects, Mountain Rides plans to utilize 80% federal funding and 20% local match funding, which is the typical match ration for capital projects funded by the Federal Transit Administration:

- Rural formula funding 5339 for buses and bus facilities – The Idaho Transportation Department manages the process for applying for and receiving this source of funding from the Federal Transit Administration. This funding has increased for 2016-2019, so Mountain Rides is looking forward to receiving additional 5339 funds in the future. There have also been several one-time funding awards made outside of the normal two year funding cycle.
- Low or No Emission Bus program 5339c – This program is available for battery electric buses. Mountain Rides will be making applications to this program each year that the program has funding available. It is competed nationally and is extremely oversubscribed, so it may take several years for success.
- State Vehicle Improvement Plan funding – There is a small amount of funding that the state makes available to replace and improve public transportation fleets. Mountain Rides has received some vanpool van funding through this program and will continue to apply for this statewide competitive pool of funds.
- TIGER (Transportation Investment Generating Economic Recovery) funding – Mountain Rides will consider funding more complex infrastructure through the nationally competed TIGER funding for the U.S. Department of Transportation pool going forward. A larger Ketchum downtown transportation center may be a good fit for TIGER funding, if there are future rounds of funding (this program may or may not continue).

- Funding from local cities and county– Mountain Rides allocates funding received from its local funding partners to capital needs on annual basis as part of the local, annual budget requests to the cities of Ketchum, Sun Valley and Hailey, as well as Blaine County. Mountain Rides dedicates these capital funds for facility projects, maintenance of workforce housing units, and capital equipment purchases. These fund balances are currently adequate, but we continue to work to grow these balances over time.
- Private funds and miscellaneous grants – This includes any funding from employer partners, grants not known at this time, foundations, or private businesses who may wish to help Mountain Rides achieve its CIP goals.

Project List by Year

CIP Attachment A lists the various projects with their associated costs and estimated year for expenditure. Some projects span multiple years and some, like maintenance and upkeep projects, are more focused on the coming fiscal year. The costs are listed in the year they are estimated to be incurred. Some purchases like buses need to be made sooner due to long lead times. The project list also shows the total project funding, local funding and federal funding estimated to complete the project. This shows what must be funded by our own capital fund balances, through funding from our local partners, and what would be paid for from federal sources. This also shows the match needed for these federal funds.

CIP Success Factors

Successful CIP implementation is dependent on many internal and external factors, some of which we can affect and some of which are out of our control. In order to fund all of our capital projects, the following assumptions are built in:

- ✓ Municipal funding partners continue to support Mountain Rides with funds that can be used as match for capital projects
- ✓ We are able to keep our capital projects within estimated budgets
- ✓ FTA funding remains solid through the new FAST Act approved in late 2015
- ✓ ITD continues to support statewide applications for capital funding
- ✓ Mountain Rides continues to advance planning efforts for all of these projects
- ✓ Smaller grants are discovered and successfully applied for in the coming years
- ✓ We have stable enough operating funds that justify the capital expenses
- ✓ We have community support for the development of some of these capital projects

Completing the projects in this plan ensures that Mountain Rides continues to provide safe, reliable, convenient, and improving customer experience. CIP investments follow an attitude of State of Good Repair for asset planning and asset management.

ATTACHMENT A - CAPITAL IMPROVEMENT PLAN (CIP) PROJECT LIST
FY2018-FY2022

PROJECTS																
	FY2018				FY2019			FY2020			FY2021			FY2022		
	Total Proj \$	Local \$	Fed \$	Comments	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$
MAINTAIN KETCHUM SHOP																
Interior Upgrades	\$5,000	\$5,000	\$0	finish remodel				\$5,000	\$5,000	\$0				\$10,000	\$10,000	\$0
Building security-safety											\$ 10,000	\$2,000	\$8,000			
Doors & Windows	\$5,000	\$5,000	\$0	shop office												
Boiler and Heaters	\$5,000	\$5,000	\$0	outside block heaters				\$20,000	\$20,000	\$0						
Vehicle Hoist											\$ 50,000	10000	40000			
MAINTAIN BELLEVUE SHOP																
Offices	\$5,000	\$5,000	\$0	operable windows												
Building security-safety	\$6,000	\$6,000	\$0	fire detection												
Vehicle hoist														\$50,000	\$50,000	
NEW FACILITIES																
Downtown Ketchum transportation hub								\$550,000	\$150,000	\$400,000	\$ 1,200,000	\$240,000	\$960,000			
Additional lot for bus parking and park and ride in Bellevue - pave and build storage building					\$140,000	\$140,000	\$0	\$200,000	\$40,000	\$160,000						
PASSENGER SHELTERS & SIGNAGE																
New shelters, stop amenities	\$25,000	\$5,000	\$20,000		\$10,000	\$2,000	\$8,000	\$10,000	\$2,000	\$8,000	\$10,000	\$2,000	\$8,000	\$10,000	\$2,000	\$8,000
Repair, replace, upgrade signage		\$0	\$0					\$5,000	\$1,000	\$4,000	\$ 5,000	\$1,000	\$4,000			
ADA improvements					\$15,000	\$4,000	\$11,000				\$ 15,000	\$4,000	\$11,000			
CAPITAL EQUIPMENT																
Machinery for shop					\$5,000	5000		\$10,000	\$10,000	\$0						
Fluid Delivery System South Facility														\$35,000		
TECHNOLOGY																
Stop annunciators								\$65,000	\$13,000	\$52,000						
Electronic fare boxes	\$75,000	\$15,000	\$60,000	federal award												
Automatic passenger counters					\$65,000	\$13,000	\$52,000									
Bike share program								\$20,000	\$4,000	\$16,000	\$ 20,000	\$4,000	\$16,000	\$2,500	\$2,500	\$0
New two radio system														\$15,000	\$3,000	\$12,000

**ATTACHMENT A - CAPITAL IMPROVEMENT PLAN (CIP) PROJECT LIST
FY2018-FY2022**

PROJECTS		FY2018				FY2019			FY2020			FY2021			FY2022		
		Total Proj \$	Local \$	Fed \$	Comments	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$
VEHICLES																	
	Support Vehicles	\$10,000	\$10,000	\$0	1 support truck				\$ 8,000	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	\$ -			
	Vans	\$85,000	\$18,000	\$67,000	2 vans	\$ 129,000	\$ 26,000	\$ 103,000	\$ 131,000	\$ 26,200	\$ 104,800	\$ 89,000	\$ 17,800	\$ 71,200	\$ 9,000	\$ 1,800	\$ 7,200
	Refurbish existing buses/used buses	\$25,000	\$25,000	0	continue to refurb	\$ 25,000	\$ 25,000	\$ -	\$ 25,000	\$ 5,000	\$ 20,000	\$ 30,000	\$ 6,000	\$ 24,000		\$ -	\$ -
	Small Bus					\$ 138,000	\$ 27,600	\$ 110,400	\$ 201,000	\$ 40,200	\$ 160,800	\$ 143,000	\$ 28,600	\$ 114,400		\$ -	\$ -
	Mid-duty Bus					\$ 178,000	\$ 35,600	\$ 142,400				\$ 186,000	\$ 37,200	\$ 148,800		\$ -	\$ -
	Large heavy duty Bus	\$416,000	\$88,000	\$328,000		\$ 408,000	\$ 81,600	\$ 326,400	\$ 416,000	\$ 83,200	\$ 332,800	\$ 424,000	\$ 84,800	\$ 339,200	\$ 885,000	\$ 177,000	\$ 708,000
	Electric bus incremental cost (\$300k per bus)								\$ 600,000	\$ 120,000	\$ 480,000	\$ 300,000	\$ 60,000	\$ 240,000		\$ -	\$ -
	Electric charger infrastructure								\$ 200,000	\$ 40,000	\$ 160,000	\$ 100,000	\$ 20,000	\$ 80,000		\$ -	\$ -
		Total Proj \$	Local \$	Fed \$		Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$	Total Proj \$	Local \$	Fed \$
	TOTALS	\$662,000	\$187,000	\$475,000		\$1,113,000	\$359,800	\$753,200	\$2,466,000	\$567,600	\$1,898,400	\$ 2,590,000	\$525,400	\$2,064,600	\$ 1,016,500	\$246,300	\$735,200
Federal funding is dependent on successful grants and no rescissions ; Local Funding is secure for FY2018 but only estimated beyond FY18. For some projects like Ketchum downtown transportation																	
center and electric buses, Mountain Rides will need additional resources from funding partners to achieve local match (above and beyond Mountain Rides fund balances																	

Mountain Rides Agenda Action Item Summary

Date:

9/20/2017

From:

Jason Miller

Action Item:

5c. Approve award of legal services, as defined in Request for Qualifications 2017-Legal Services-001

Committee Review:

☒ Yes ☐ No

Committee
Purview:

Finance & Performance

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to authorize the Executive Director to enter into an agreement for legal services with Lawson, Laski, Clark, and Pogue, PLLC, based on recommendation of Finance and Performance committee and response scoring.

Fiscal Impact:

FY2018 and beyond

Related Policy or
Procedural Impact:

Within budget

Background:

Mountain Rides issued an Request for Qualifications in July of 2017 and received three responses. Scoring of the responses was carried out by the Finance and Performance committee.

The three responses received were from Lawson Laski Clark & Pogue (MRTA's current attorney), Hawley Troxell, and Elam & Burke. The scoring resulted in Lawson Laski Clark & Pogue as first choice, Hawley Troxell as second, and Elam & Burke as third.

LAWSON LASKI CLARK & POGUE, PLLC

ATTORNEYS AT LAW

Michael D. Pogue
mdp@lawsonlaski.com

675 SUN VALLEY ROAD, SUITE A
POST OFFICE BOX 3310
KETCHUM, IDAHO 83340
TELEPHONE: 208-725-0055
FACSIMILE: 208-725-0076
WWW.LAWSONLASKI.COM

September 18, 2017

VIA EMAIL

Jason Miller, Executive Director
Mountain Rides Transportation Authority
P.O. Box 3091
Ketchum, Idaho 83340

Engagement of Lawson Laski Clark & Pogue, PLLC

Dear Jason:

Further to this firm's proposal to provide legal services to the Mountain Rides Transportation Authority ("MRTA"), this letter and the attached *Standard Terms & Conditions of Engagement* are intended to set forth our arrangements for providing legal services.

Our aim is to help MRTA achieve its goals. Please do not hesitate to contact us to let us know how we can better serve you, or if you have any questions about the progress of any matters, our bills, or other services we might provide. I would be the attorney primarily responsible for the representation and, while my current hourly rate is \$275.00 per hour, would charge at a discounted rate of \$200 an hour. Currently the hourly rates for the other attorneys at Lawson Laski Clark & Pogue range from \$175 to \$350 per hour depending on the level of their experience, with paralegal services billed out at the rate of \$90 per hour. The work of other attorneys would be discounted to eighty percent (80%) of their actual rate.

If you have any questions or care to discuss this proposal further please do not hesitate to contact me.

Yours very truly,



Michael D. Pogue

Accepted and Agreed:

Mountain Rides Transportation Authority

By: Jason Miller

Its: Executive Director

LAWSON LASKI CLARK & POGUE PLLC

STANDARD TERMS AND CONDITIONS OF REPRESENTATION

Our Office Hours

Our office is open from 8:30 a.m. to 5:30 p.m. each business day but we are often in the office after business hours to serve our clients. Feel free to contact us at any time.

Telephone/Voicemail System

Our voice message system allows you to leave a detailed, confidential message at anytime for an attorney who is not available when you call. We strive to return our calls as soon as possible. To reach an attorney or to leave a voice message, simply call our switchboard at 208.725.0055. If you are calling after business hours just follow the instructions you hear and you will be able to reach the person you are calling or you can leave a voicemail message.

E-Mail

You may also reach us by e-mail. The internet address for anyone in the firm is the persons initials followed by @lawsonlaski.com.

Fees

Our fees are based on the hourly rate of the persons working on the matter as well as the value of the services rendered. The applicable hourly rates are the Firm's prevailing rates for attorneys, law clerks and paralegals. All of the Firm's rates are adjusted annually and the annual adjustment will apply to your engagement.

Costs and Expenses

Our bills to you will include charges for various costs and expenses incurred on your behalf. Costs are those expenses incurred in-house by us (such as telephone charges). Expenses are incurred through invoices from a third party (such as service of process). Typical expense items include, but are not limited to: courier or messenger services, travel expenses, court reporter costs, transcript fees, witness fees, service of process fees, title insurance and filing and recordation fees. Typical cost items include, but are not limited to: photocopies, long distance telephone charges, facsimile transmissions, word

processing, postage, overtime and clerical or secretarial assistance.

Costs will be charged under our standard practices for assessing and charging costs to our clients. Expenses will be passed through to you at actual cost. Whenever practical, we will not commit to a major expense or cost item without first discussing it with you.

Billing

We send our bills monthly and those bills will be due and payable in thirty (30) days from their date. Past-due bills will bear interest at the rate of one percent (1%) per month.

We provide in our bills a general identification of the services performed and the costs and expenses incurred. You are expected to promptly raise and address with us any questions that may arise with respect to any billing.

If we are representing multiple clients jointly in a single matter, then each of the clients shall be jointly and severally liable for the total amount of our fees, costs and expenses. We will cooperate with you in the allocation of fees, costs and expenses among others who may be contributing to the payment, such as partners or insurers; however, we will look to you for full and prompt payment for fees, costs and expenses.

General Responsibilities

You are expected to cooperate fully and candidly with us with respect to our representation. You must provide all information known by or available to you which may aid us in representing you.

You will be expected to designate one or more persons to be primarily responsible for coordinating our representation of you. This person must be available to us for consultation on reasonable notice and will provide such decisions or directions as we may need for the appropriate handling of your engagement.

If we are representing multiple clients jointly in a matter, then each client is responsible for cooperating with and coordinating the representation

of all the clients' interests. Unless otherwise agreed to by us in writing, we authorized to discuss with each of the clients all relevant communications received from any of the other clients with regard to the matter. If, in our sole discretion, it appears that a conflict of interest has or may arise among one or more of the clients, then we have the right to withdraw from representation of one or more of the clients and to continue the representation of the balance of the clients.

In the event you perceive any actual or possible disagreement with us or our handling of your matter, you must promptly and candidly discuss the problem with us.

We agree to keep you informed as to the status of your matter and as to the course of action which is being followed or is being recommended by us. We encourage you to participate in all major decisions involving your matter. All of our work product will be owned by us but may be utilized by you.

Conflicts

We represent many other companies and individuals. It is possible that some of our present or future clients will have disputes with you during our engagement by you. Therefore, as a condition to our undertaking this engagement, you agree that we may continue to represent, or may undertake in the future to represent, existing or new clients in any matter that is not substantially related to the matter for which you engaged us, even if the interests of such clients in those other matters are directly adverse to your interests in those other matters. Your prospective consent to conflicting representation contained in the preceding sentence shall not apply in any instance where, as the result of our representation of you, we have obtained sensitive, proprietary or other confidential information that, if known to any such other client, could be used in any such other matter by such client to your material disadvantage.

Termination of Representation

We reserve the right to withdraw from the engagement if you fail to honor this engagement letter or for any just reason permitted by the Rules of Professional Conduct as adopted by the Idaho Supreme Court. You have the right to terminate this engagement without cause. Notification of termination or withdrawal shall be made in writing and shall be effective upon receipt. In the event of such termination or withdrawal, you shall promptly

pay all fees, costs and expenses incurred prior to the date of termination or withdrawal.

Upon termination or withdrawal of this engagement, we agree to cooperate with any successor counsel to accommodate a smooth and orderly transition of the representation.

Governing Law and Rules of Professional Conduct

This engagement letter shall be interpreted and enforced in accordance with the laws of the State of Idaho. Our services shall be governed by the Rules of Professional Conduct as adopted by the Idaho Supreme Court, without regard to where the services are actually performed.

Dispute Arbitration

Any dispute with respect to this engagement or as to the amount of legal fees shall be submitted for final and binding arbitration in Idaho. If the entire dispute can and will be heard by the Fee Dispute Committee of the State Bar of Idaho, then that shall be the forum for arbitration. If the entire dispute cannot or will not be heard by the Fee Dispute Committee of the State Bar of Idaho, then the entire dispute shall be submitted for arbitration before the American Arbitration Association.

Effort and Outcome

We agree to competently and diligently represent you in your matter. However, we make no assurances regarding the outcome of the matter. You also acknowledge that in the event a court or other proceeding is commenced, you may not have the ability to terminate the proceeding without the consent of the other parties or order of court or presiding body. You further understand that in the event of an adverse judgment you may be ordered to pay the opposing party's attorneys' fees and costs.

Commencement of Representation

Our representation will not commence until we receive both a copy of an engagement letter signed by you and any retainer due to us. If you request that we provide legal services before the signed copy of the letter and the retainer, if any, is received by us, then all such services shall be deemed to be requested and provided pursuant to these standard terms and conditions.

Retention of Files

You are responsible for maintaining your own copy of documents forwarded to you by us. We will endeavor, subject to casualties beyond our control, to retain and maintain the major and significant components of our files relative to your matter for a period of at least three (3) years following the conclusion of the matter.

Subsequent Matters

In the event that you engage us to handle subsequent matters, then unless otherwise agreed in writing, those subsequent matters shall be governed by these terms and conditions.

Integration

The engagement letter and these standard terms and conditions contain the entire agreement between us regarding your representation by us. The terms of our engagement shall not be modified except by written agreement signed by each of us. The terms of our engagement shall be binding upon each of us and our respective heirs, executors, legal representatives and successors.

Review By Other Counsel

Your engagement of us creates a binding legal contract with significant consequences. You are therefore encouraged to have it reviewed by other counsel of your choice prior to execution of the engagement letter.

Mountain Rides Agenda Action Item Summary

Date:

9/20/2017

From:

Jason Miller and Ben Varner

Action Item:

5d. Approve purchase of 35' New Flyer bus, per existing option on previous procurement, contingent on grant funding agreement

Committee Review:

☒ Yes ☐ No

Committee
Purview:

Finance & Performance

Previously
discussed at board
level:

☒ Yes ☐ No

Recommended
Motion:

I move to authorize the Executive Director to purchase one New Flyer Xcelsior 35 foot Heavy Duty Low Floor Bus, contingent on FTA funding.

Fiscal Impact:

FY 2018 Budget, Capital Expenses

Related Policy or
Procedural Impact:

MRTA Policy 101, Procurement

Background:

MRTA has two "options to purchase" on our current RFP from New Flyer Industries.
MRTA has one-time funding available for FY 18 for a Heavy Duty, Low Floor Bus.
This would be nearly identical to the bus we just took delivery on from New Flyer.



New Flyer of America Inc.

Proposal for

Mountain Rides Transportation Authority

Request for Proposal
New Urban 35 ft Transit Buses

Proposal no. 2017-055

ORIGINAL



August 22, 2017

Ben Varner
Maintenance and Facilities Manager
Mountain Rides Transportation Authority
800 First Ave. North
Ketchum, ID
83340
(208) 788-7433 ext. 105
ben@mountainrides.org

Subject: **Quotation for Heavy Duty Low-Floor Diesel Transit Buses**

Dear Mr. Varner,

New Flyer is pleased to submit an option price quotation for the production of one (1) 35' Diesel buses based on New Flyer's contract with Mountain Ride Transportation Authority.

The proposed buses will be technically configured as SR 2157 including additional changes listed under Tab 2 of our proposal submission.

The price for one (1) buses is **\$414,723.06 /bus.**

We want to take this opportunity to highlight key elements of our proposal:

Warranty: New Flyer exceeds industry standard warranties in many areas such as 5 year / 300,000 miles warranty for axle (Standard warranty is 2 years) and our multiplex warranty is 3 years/150,000 miles (Standard competitor warranty is 1 year/50,000 miles). Please refer to Section 2 of our proposal for information regarding our warranty proposal.

Training: New Flyer Training is an organization within the New Flyer Customer Services group – a division of New Flyer Industries. As a part of the leading manufacturer of heavy-duty transit buses in the United States and Canada, we have access to top design, engineering, propulsion technology and electrical systems professionals. This enables us to offer the service and expertise to maximize the lifetime value of your fleet. Please refer to Section 3 of our proposal for our training proposal details.

Publications: Our New Flyer Publications professionals combine extensive, hands-on technical experience with exceptional writing, illustrating and publishing skills to create the industry's benchmark in maintenance manuals. Supplying accurate information in a timely manner assists the customer in the performance of proper bus maintenance, which in turn, adds to the overall reliability and lifetime value of each New Flyer bus on the road. Please refer to Section 4 of our proposal for details.

Tooling and Diagnostics: Please refer to section 5 of our proposal for our Tooling and Diagnostic proposal package.

Spare Parts: Please refer to Section 6 of our proposal for our spare parts package.

Delivery Proposal: New Flyer is proposing a complete delivery by Q4 of 2018 based on receipt of a Notice to Proceed within 30 days of this submission.

Payment Terms: Following the terms and conditions of New Flyer's contract with Mountain Rides our proposed payment terms are as follows:

- Payment terms are Net 30 days
- Acceptance is within 15 days of delivery

This is a very important project to us as it allows us the opportunity to continue to build on the strong relationship we have enjoyed with Mountain Ride. It also affords us the opportunity to deliver to you, once again, some of the most advanced vehicles available in North America. We thank you for your continued interest in New Flyer products and look forward to working with you in the near future.

The quotation is open for acceptance for thirty (30). Please indicate your acceptance by signing and returning a copy of the Price Change Summary to New Flyer, attention Amy Schreiner, Business Segment Director at Amy_Schreiner@NewFlyer.com or by fax at: (204)-224-4214.

Sincerely,



Michael Stelmack

Technical Sales Analyst
Sales & Marketing Department
New Flyer of America Inc.
(204) 224-6402

Cc: Amy Schreiner, Business Segment Director
Mark Fisher, Region Sales Manager
Ryan Childe, Technical Sales Manager



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QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 1

Contents:

Title	Submission Requirements
Price Change Summary:	Attached is our price change summary. Please indicate your acceptance by signing and returning a copy to New Flyer, attention Amy Schreiner at Amy_Schreiner@NewFlyer.com or by Fax at: 204-224-4214



Price Change Summary

Property: Mountain Rides Transportation Authority (MRTA) - (Ketchum, ID)
Option Origin: 16-138
Sales Release No.: 2017-055
Quantity: 1
Type: XD35
Price Change No.: 1
Date: 22-Aug-17

	Each	Total
Original Total Contract Price		\$ 412,817.48
Total Contract Price Changes - PPI		\$ 1,905.58
Revised Total Contract Price		\$ 414,723.06

Authorized Signatures:

New Flyer Authorization:

Signature:

Title: Amy Schreiner, Business Segment Director

Date: 8/22/2017

Property Authorization:

Signature:

Title:

Date:

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 2

Contents:

Title	Submission Requirements
Warranty Proposal:	Please refer to attached details regarding our warranty proposal.

The following section outlines our warranty proposal.
Please note that the warranty has been included in the bus price.



XD35

Built to
RELY ON.

- Confidential -

CONTRACT DELIVERABLES L Warranty	
CUSTOMER NAME	MRTA
BID NUMBER	2017-055
SR #	2157
BUS MODEL	XD35
QUANTITY	1

MAJOR COMPONENT	BASE AND EXTENDED WARRANTY			COMMENTS
	PROVIDER	YEARS	MILEAGE	
Base Bus Warranty	New Flyer Industries Limited	2	100,000	Excluding scheduled maintenance items, acts of nature, or normal consumables
Basic Bus Structure	New Flyer Industries Limited	3	150,000	Body, and body structure shall consist of the components that are bolted or riveted to the structure, such as, exterior panels, interior panels, roof, ceiling, and driver's barrier.
Chassis Structure (Integrity)	New Flyer Industries Limited	12	500,000	Consists of all components that are welded together to form the main frame (skeleton) and body construction. The structural integrity guarantee covers against a significant loss of structural integrity of the assembly or its functional performance due to non corrosion related failures.
Chassis Structure (Corrosion)	New Flyer Industries Limited	12	500,000	Consists of all components that are welded together to form the main frame (skeleton) and body construction. The corrosion guarantee covers against a significant loss of structural integrity of the assembly or its functional performance, resulting from a pertinent loss of cross-section due to corrosion caused by normal environmental elements but excludes corrosion caused by aggressive road de-icers such as Magnesium Chloride or equivalents, unless New Flyer approved preventative measures are taken.
Engine	Cummins	2	Unlimited	All repairs/warranty claims need to be handled through the local authorized repair facility. When the 3 year extended warranty is purchased (5 years total) the following applies: Two Year Base (Full Coverage), years 3,4 & 5 covers components only as per manufacturer's warranty document.
Transmission	Allison	2	Unlimited	All repairs/warranty claims need to be handled through the local authorized repair facility. When the 3 year extended warranty is purchased (5 years total) the following applies: Two Year Base (Full Coverage), years 3,4 & 5 covers components only as per manufacturer's warranty document.
Axle (Front and Rear)	MAN	5	300,000	Excluding maintenance items & items that are not covered by the OEM's warranty. All friction materials are excluded from this limited warranty. Wear and third party items supplied with the axle (e.g. slack adjuster, seals and bearings, shocks, air bellows)
A/C	Thermo King	2	Unlimited	Some limitations and exclusions may apply - Please see manufacturer's warranty document. All repairs/warranty claims need to be handled through the local authorized repair facility.
Brake System	New Flyer Industries Limited	2	100,000	Friction Material Excluded
Destination Signs	Twin Vision	10	Unlimited	Some limitations and exclusions may apply - Please see manufacturer's warranty document. All repairs/warranty claims need to be handled through the local authorized repair facility.
Door Systems	Vapor	3	150,000	Excluding maintenance items & items that are not covered by the OEM's warranty
Air Compressor	Cummins	2	Unlimited	
Wheelchair Ramp	New Flyer Industries Limited	2	100,000	
Electrical System	Vansco	3	150,000	Excluding maintenance items & items that are not covered by the OEM's warranty
LED Headlights	J.W.Speaker	6	Unlimited	Warranty covers parts only
Paint	DuPont	5	Unlimited	
Alternator	EMP	2	100,000	
Air Dryer	Haldex	2	200,000	
Charge Air Cooler	EMP	3	150,000	
Cooling System	EMP	3	150,000	Some limitations and exclusions may apply - Please see manufacturer's warranty document.
Emission Control System	Cummins	5	100,000	Some limitations and exclusions may apply - Please see manufacturer's warranty document. All repairs/warranty claims need to be handled through the local authorized repair facility.
Passenger seats	American Seating	5	Unlimited	Some limitations and exclusions may apply - Please see manufacturer's warranty document.
Handling (15%)	New Flyer Industries Limited	2	100,000	
Starter	New Flyer Industries Limited	2	100,000	Warranty covers parts only
Transmission Oil Cooler	New Flyer Industries Limited	2	100,000	
Hydraulic Systems	New Flyer Industries Limited	2	100,000	
Fuel Storage & Delivery System	New Flyer Industries Limited	2	100,000	

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 3

Contents:

Title	Submission Requirements
Training:	Please refer to attached details regarding our training proposal.

The following section outlines our training proposal.
Please note that no training has been included in the bus price.

CONTRACT DELIVERABLES LIST		CUSTOMER TRAINING				
CUSTOMER NAME		Mountain Rides				
BID/OPTION/SR NUMBER		2017-055				
BUS MODEL		XD35				
QUANTITY		1				
New Flyer Supplied Training						
DESCRIPTION	QTY HRS.	CUSTOMER DELIVERY	COMMENTS	SELLING PRICE	REQUIREMENT	BILLABLE: Y/N
Operator Orientation	4			\$1,016.46	Recommended	Y
Maintenance Orientation	4			\$1,016.46	Recommended	Y
Multiplex System	24			\$6,098.73	Recommended	Y
Entrance & Exit Doors	4			\$1,016.46	Recommended	Y
Wheelchair Ramp	4			\$1,016.46	Recommended	Y
Brake Systems and Axles	16			\$4,065.82	Recommended	Y
Air System and ABS	8			\$2,032.91	Recommended	Y
Front and Rear Suspension and Steering	4			\$1,016.46	Recommended	Y
Body and Structure	4			\$1,016.46	Recommended	Y
Electric Fan Drive	4			\$1,016.46	Recommended	Y
Coolant Loop Fill Procedure	4			\$1,016.46	Recommended	Y
Sub Total - New Flyer Training						Y
OEM/Subcontractor Supplied Training						
DESCRIPTION	QTY HRS.	CUSTOMER DELIVERY	COMMENTS	SELLING PRICE		
Engine Maintenance	16		provided by TTS	\$4,449.60	Recommended	Y
Transmission Maintenance	16		provided by TTS	\$4,449.60	Recommended	Y
HVAC Maintenance	8		provided by OEM	\$2,781.00	Recommended	Y
Sub Total - OEM/Subcontractor Training						

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 4

Contents:

Title	Submission Requirements
Publications:	Please refer to attached details regarding our publications package.

The following section outlines our publications proposal.
Please note that publications have been included in the bus price.

CONTRACT DELIVERABLES SHEET				
PRIMARY CUSTOMER NAME		Mountain Rides Transportation Authority		
PUBLICATIONS CUSTOMER NAME		MRTA - Ketchum		
BID NUMBER		2017-055		
BUS MODEL		XD35		
QUANTITY		1		
New Flyer Standard Bus Publications				This is for one XD35 Build of approx 1 Buses Only
DESCRIPTION	QTY	CUSTOMER DELIVERY	UPDATES (years)	COMMENTS
Emergency Responder Guide (8.5x11 laminated paper)	1	With First Bus Delivery	6	Emergency information to be on board each bus
Operator's Guide (8.5x11 3-hole)	6	With First Bus Delivery	6	
Parts Manual	2	With First Bus Delivery	12	
Parts Manual Listing	1	With First Bus Delivery	12	MS Excel File via email
Service Manual	2	With First Bus Delivery	6	
Bus System Drawings Manual (11x17 3-hole regular paper includes air, electr, hydraulic, cooling, PLC HVAC layouts and schematics)	2	With First Bus Delivery	6	
TIV DVD ROM	2	With First Bus Delivery	6	CD Includes only NF Manuals plus *
Sub Total				
OEM Supplier Publications				This is for one XD35 Build of approx 1 Buses Only
DESCRIPTION	QTY	CUSTOMER DELIVERY	UPDATES (years)	COMMENTS
Cummins L9 (CM2350) 2017EPA Engine OEM Vendor Manual Set (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
Custom Parts Manual	2	"	N/A	
Custom Parts Manual PDF file	1	"	N/A	*
Fault Code Troubleshooting Manual (Vol 1 - 5)	2	"	N/A	
Service Manual (Vol 1 - 3)	2	"	N/A	
Operation & Maintenance Manual	2	"	N/A	
Owners Manual	2	"	N/A	
ALLISON TRANSMISSION B300/400 OEM Manual Set (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
Service Manual - Gen 4/5	2	"	N/A	*
Parts Manual - Gen 4/5	2	"	N/A	*
Quick Tech Troubleshooting Guide - Gen 4/5	2	"	N/A	*
Troubleshooting Manual - Gen 5	2	"	N/A	*
Principle of Operations - Gen 5	2	"	N/A	*
Mechanics Tips - Gen 5	2	"	N/A	*
Operator's Manuals - Gen 5	2	"	N/A	*
Thermo King HVAC OEM Manual Set (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
Unit Operation & Maintenance Manual	2	"	N/A	
Intelligaire III Controls Diagnostic Manual	2	"	N/A	
Modine Cooling System OEM Manual Set (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
EFAN Cooling System Service and Diagnostic Manual	2	"	N/A	*
Aux Coolant Heater System OEM Manual (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
Thermo 230 Workshop Manual	2	"	N/A	*
WABCO ABS System OEM Manual (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
ABS Maintenance Manual	2	"	N/A	*
Destination Sign OEM Manual Set (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
Twin Vision Operation & Maintenance Manual	2	"	N/A	*
Vansco Multiplexing System OEM Manual (includes only the following)		With First Bus Delivery or Soon After Receiving From OEM Supplier		
Hardware User Guides	2	"	N/A	*
Software User Guides	2	"	N/A	*

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 5

Contents:

Title	Submission Requirements
Tooling and Diagnostics:	Please refer to attached details regarding our Tooling and Diagnostics package.

The following section outlines are tooling proposal.
Please note that tooling has not been included in the bus price

CONTRACT DELIVERABLES LIST - DIAGNOSTICS & TOOLS		NOTE: TOOL KITS MAY BE SUBJECT TO CHANGE					
CUSTOMER NAME	Mountain Rides						
BID/OPTION/SR NUMBER	16-138						
BUS MODEL	XD35						
QUANTITY	1						
PAGE REFERENCE	COMMENTS	DESCRIPTION	QUOTED PART #	BID QTY	SELLING PRICE	REQUIREMENT	BILLABLE: Y/N
		Diagnostic Equipment					
		Panasonic CF54 Laptop (Semi-Rugged)	108658	1	\$2,179.79	Recommended	Y
		Nexiq USB Link	6353474	1	\$1,073.62	Recommended	Y
		Cummins Insite Lite (1 year subscription)	6339520	1	\$1,079.38	Recommended	Y
		Cummins Insite Software (Download from Net)	NPN	1	\$0.00	Recommended	Y
		Universal Allison DOC Software - B400/500	6339222	1	\$890.66	Recommended	Y
		Kit, WTEC III Breakout Box	6448115	1	\$2,569.64	Recommended	Y
		Vansco Software (Download from Net)	NPN	1	\$0.00	Recommended	Y
		Vansco DLA Adapter Kit	6351820	1	\$523.86	Recommended	Y
		Modine Software (Download from Net)	NPN	1	\$0.00	Recommended	Y
		Twin Vision USB Key	6360894	1	\$51.81	Recommended	Y
		Twin Vision Elyses Software	122321	1	\$863.50	Recommended	Y
		Intelligaire III Diagnostic Software & Cables	6393934	1	\$1,623.65	Recommended	Y
		Spheros Diagnostic Software & Cables	6396448	1	\$533.67	Recommended	Y
		Adapter Harness - Spheros Interface	6430418	1	\$194.14	Recommended	Y
		Wabco Software	6334596	1	\$430.32	Recommended	Y
	for use with laptop	eStroke Diagnostic Kit - J1939	6466350	1	\$1,122.18	Recommended	Y
	stand alone unit	eDT Diagnostic Handheld Kit - MGM eStroke	6412679	1	\$2,503.00	Recommended	Y
		Specialized Tooling					
		Adj Tool - Strg Gear Box Press Relief	6465265	1	\$304.51	Recommended	Y
		Depth Punch - Strg Gear Box Press Relief	6465266	1	\$278.09	Recommended	Y
		Repair Kit - Disc Brakes & Calipers	6408310	1	\$2,689.53	Recommended	Y
		Torque Multiplier	6314711	1	\$2,211.38	Recommended	Y
		Hub Repair Kit - MAN VOK-07 Frt Axle	6408311	1	\$5,715.68	Recommended	Y
		Optional Hub Removal Hydraulic Tool Kit - MAN VOK-07	6458834	1	\$3,434.03	Recommended	Y
		King Pin Press Kit - MAN VOK-07 Frt Axle	6408312	1	\$9,549.52	Recommended	Y
		Hub Repair Kit - MAN HY1350 RR Axle	6408306	1	\$4,027.85	Recommended	Y
		ABS Sensor R&R Kit - MAN HY1350 RR Axle	6408307	1	\$646.72	Recommended	Y
		Pinion Seal Repair Kit - MAN HY1350 RR Axle	6444302	1	\$2,017.03	Recommended	Y
		Differential Repair Kit - MAN HY1350 RR Axle	6444303	1	\$5,608.71	Recommended	Y
		Optional Tool Kit - MAN HY1350 RR Axle	6444304	1	\$23,839.96	Recommended	Y
		Cummins ISL Service Tool Kit	6412388	1	\$23,964.52	Recommended	Y
		Alignment Tool - Flex Connector	6360381	1	\$699.73	Recommended	Y
		Kit - Coolant Pressure Fill	6391000	1	\$3,079.82	Recommended	Y
		Rebuild Kit - EMP Alternator	6405510	1	\$4,065.00	Recommended	Y
		Kit - Allison Service Tools	6360446	1	\$7,629.30	Recommended	Y
		Thermo King R134a A/C Tool Kit	6350866	1	\$17,323.75	Recommended	Y
		Jacking Adapters	434434	1	\$900.71	Recommended	Y
		Kit - Lift Tow Universal	6396565	1	\$189.09	Recommended	Y
		Kit - Lift Tow Receivers	6396567	1	\$953.81	Recommended	Y
		Xcelsior Flat Tow adapter (2 pcs. Per set)	6395097	1	\$786.51	Recommended	Y
		Universal Flat Tow Bar Assy	111248	1	\$2,344.84	Recommended	Y

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 6

Contents:

Title	Submission Requirements
Delivery:	Our delivery proposal is based on delivering all units by Q4 2017.

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 7

Contents:

Title	Submission Requirements
Payment Terms:	Payment Terms are per our current contract with Mountain Rides Transportation Authority

Terms: Payment Terms are Net 30 days.
Acceptance is within 15 days of delivery.

QUOTATION FOR HEAVY DUTY LOW-FLOOR DIESEL TRANSIT BUSES

SECTION 8

Contents:

Title	Submission Requirements
Technical Information	In the following section, you will find the technical summary for the proposed bus. Please note New Flyer has proposed the same technical Configuration as SR 2157, New Flyer most recent build with Mountain Rides.

Option#	Description	Value Description (blank means unset)
100-002	XCELSIOR COACH LENGTH	Xcelsior - 35' coach.
100-003	STRUCTURAL MATERIAL	(B),Structural material - carbon steel/ferritic sst.
100-004	FUEL/PROPULSION SYSTEM	Propulsion system - non-hybrid with ISL diesel engine.
100-004a	FUEL TYPE	(B),Fuel type - diesel, compatible up to 20% biodiesel.
100-004b	EPA CERT YEAR,FIRST COACH OF SR	EPA CERT YEAR,FIRST COACH OF SR - 2017
100-004ba	EPA CERT YEAR,FINAL COACH OF SR	EPA CERT YEAR, FINAL COACH OF SR - 2017
100-009	POWERTRAIN CAN BAUD RATE	(B),Powertrain CAN Baud Rate - 500kbps.
201-005	BUMPERS	(B),Bumpers - Romeo Rim, three piece, front and rear bumpers. Rear has anti-ride feature.
201-015	TOWING PROVISIONS	(B),Front tow eyes - basic set-up, incorporated in front chassis. Tow adapters are required.
203-005	FRONT AXLE	(B),Front axle - M.A.N. VOK-07-F, GAWR 15,873 lbs. With disc brakes. Hub mount, Knorr cylinders, Ferodo lining.
203-005b	SECUREMENT OF BRAKE LININGS	(S),Securement of brake linings - bonded.
203-011	SHOCK ABSORBERS	(S),Shock absorbers - Koni.
203-050	FRT AXLE AND WHEEL SPLASH APRONS	(B),Front axle and wheel splash aprons - basic, full width, fore of axles and wheels.
204-005	REAR AXLE	(B),Rear axle - M.A.N. 4.56:1. Model HY-1350-F. GAWR 28,660. With disc brakes, hub mount, Knorr cylinder, Ferodo lining.
204-005d	REAR AXLE GEAR OIL	(B),Rear axle gear oil - petroleum based.
204-070	REAR AXLE DRAIN PLUGS	(B),Rear axle drain plug - magnetic external hex head.
204-140	REAR AXLE AND WHEEL SPLASH APRONS	(B),Rear axle and wheel splash aprons - one piece behind axle and two behind rr wheels.
205-005	TIRES	(B),Tires - 305/70R/22.5, NFIL supplied Michelin X InCity Z (65 mph).
205-010b	WHEELS	(A),Wheels - 22.5" x 8.25" steel. Black powdercoat.
209-005	POWER STEERING PUMP	(B),Power steering pump - Ixetic (Luk) power steering pump powered off engine accessory drive.
209-005a	POWER STEERING HOSES	(S),Power steering hoses - NFIL (Manuli) Equator 2 and GH100 hose at steering box and NFIL (Manuli) Equator 2 in engine compartment.
209-008	POWER STEERING RESERVOIR	(S),Power steering reservoir - required.
209-008d	POWER STEERING DRAIN PLUG	(B),Power steering drain plug - magnetic plug.
209-010	POWER STEERING UNIT	(S),Steering box - Sheppard M110, power assisted, frame mounted.
209-060	POWER STEERING SYSTEM FLUID	(B),Power steering system fluid - Dexron III, mineral based.
218-005	BYPASS OIL FILTER	(A),Bypass oil filter - Spinner II (model 576) centrifugal.
219-001a	ENGINE,HP,TORQUE,TYPE	(B),Engine - Cummins L9 2017 diesel, 280 horsepower with 900 LB FT torque. Uses a heat exchanger for the isolated cabin heating loop.
219-005a	ENGINE AIR COMPRESSOR	(B),Air compressor - Wabco HD 30.4, twin cylinder, turbo aspirated.
219-005b	STARTER (ELECTRIC)	(B),Electric starter - Delco 42MT, 24 volt heavy duty cranking motor, with PLC cut-out.
219-005d	ALTERNATOR NON-HYBRIDS	(B),Alternator - EMP Power 450.
219-005e	CUMMINS DIESEL FUEL FILTERS	(B),Cummins diesel fuel filters - for ISL's, Cummins primary and secondary fuel filter system.
219-005f	CUMMINS DIPSTICK, LOCATION	(S),Cummins dipstick, location - static oil level indicator, on streetside of engine.
219-005g	ENGINE & TRANS FLUID FILL TAGS	(S),Fluid fill ID tags - for engine and transmission dipsticks.

Option#	Description	Value Description (blank means unset)
219-005h	ROAD SPEED	(B),Road speed - top road speed is governed. Set at 65 MPH (105 KPH).
219-010	TRANSMISSION/HYBRID DRIVE	(B),Transmission - Allison B400R (with retarder).
219-010a	TRANSMISSION SHIFTING	(S),Transmission shifting - foot on brake enables shift when in neutral.
219-010b	ALLISON TRANSMISSION SPEEDS	(B),Allison transmission speeds - primary mode: 6 speed Performance, secondary mode: 6 speed Economy.
219-010d	ALLISON NON-HYB TRANS RETARDER	(B),Allison non-hybrid transmission retarder - 1 stage from accelerator (25% retarder), 2 stages from brake pressure (66% and 100% retarder at 1 and 4 PSI).
219-010f	ALLISON TRANS FLUID LEVEL DISPLAY	(B),Allison transmission fluid level display - display provided.
219-010g	ALLISON TRANS AUTO-SHIFT TO NEUTRAL	(B),Allison auto-shift to neutral - not required.
219-010h	ALLISON TRANSMISSION PROGNOSTICS	(B),Allison transmission prognostics - the ECU program has Prognostics set to ON but DISABLED. The customer can ENABLE as desired. Prognostics: Oil Life Monitor, Filter Life Monitor, Transmission Health Monitor. Must use Transynd fluid.
219-010m	FUEL ECONOMY FEATURES	(S),Fuel economy feature - transmission is programmed for Neutral At Stop (NAS).
219-010ma	FUEL ECONOMY FEATURES	(S),Fuel economy feature - transmission is programmed for Acceleration Rate Management (ARM).
219-010mb	FUEL ECONOMY FEATURES	(S),Fuel economy feature - transmission is programmed for Dynamic Shift Sensing (DSS).
219-010md	NAS DEACTIVATION	(B),Neutral at stop deactivation - brake release.
219-010pa	FLUID,ALLISON TRANS	(B),Transmission fluid - Transynd synthetic.
219-025	AIR CLEANER	(B),Air cleaner - Cummins. Reusable housing with disposable cartridge/filter.
219-025a	AIR RESTRICTION INDICATOR	(B),Air restriction indicator - mounted directly on air intake tube.
219-035	EXHAUST SYSTEM	(S),SST Exhaust system - Cummins diesel particulate filter (DPF).
219-035a	EXHAUST TAIL PIPE ORIENTATION	(B),Exhaust tail pipe orientation - curved pipe set to 45 degrees to streetside.
219-035b	EXHAUST BLANKETS FOR CUMMINS DIESEL OR CNG	(B),Cummins Diesel / CNG exhaust blankets - provided for the exhaust tubes.
219-045	ENGINE SWITCH BOX	(B),Engine switch box - basic configuration with run control, start and engine compartment light switches. Located at curbside of center rear in engine compartment.
219-045b	ENGINE SPEED CONTROL AT SW BOX	(A),Engine speed control at engine switch box - Morse throttle (controls engine RPM).
219-050	ENGINE COMPT GAUGES,BASIC	(S),Engine compartment gauges - CAN communicator programmable to multiple functions. Located at engine switchbox.
219-090	P-CLIPS,ENGINE COMPT & HVAC	(B),Engine compartment and HVAC system p-clips - UMPCO SST with high temperature boxed silicon cushion provided to secure air and fluid lines to structure.
219-175	BELT GUARD	(B),Belt guard - the engine pulley guard is provided with hinges. Yellow powdercoated.
219-175a	BELT GUARD LATCHING	(B),Belt guard latching - rubber hood latch.
219-175b	A/C BELT GUARD	(B),A/C belt guard - the A/C pulley guard is bolted. Yellow powdercoated.
219-195	OIL SAMPLING	(A),Oil sampling - required for engine and transmission, using probalizer fittings.
219-810	DEF(DIESEL EXH FLUID) TANK	(B),DEF (diesel exhaust fluid) tank - manual fill is set in the lower curbside fusebox access door with NFIL fill cap.
231-005	RADIATOR,CAC,HYDR FLUID COOLER	(A),Radiator - Modine with full diagnostic capabilities. 8 x 12" fans.
231-005g	RADIATOR REVERSE FAN SW & DIAG LAMP	(B),Radiator reverse fan switch & diagnostic lamp - located at engine switch box. For MH4 or MH5 or Modine.
231-010a	ENGINE COMPARTMENT & HVAC HOSES	(S),Engine compartment and HVAC hoses - a combination NFIL (Manuli) Equator 1, Equator 2, Nozone and GH100 hose for fluid and air system hoses.
231-020	SURGE TANK	(B),Surge tank - Dual cylindrical SST tanks with isolated cabin heating loop.
231-020a	LOW COOLANT CONDITION	(S),Low coolant condition - two coolant sensors signal engine shutdown.

Option#	Description	Value Description (blank means unset)
231-020b	SURGE TANK PRESSURE TEST PORT	(B),Surge tank pressure test port - provided.
231-020d	SURGE TANK PRESSURE RELIEF VALVE	(B),Surge tank pressure relief valve - Radiator cap (LEV-R VENT), built into surge tank cap.
231-020e	SURGE TANK SIGHT GLASS	(S),Surge tank sight glass - graduated sight glass (glass material).
231-040	RAD TUBES	(S),Coolant tubes - SST.
231-075	COOLANT FLUID/ANTIFREEZE	(B),Coolant fluid / antifreeze - 50/50 pre-mixed distilled water with ethylene glycol with anti-corrosion additive and bittering agent. Pink fluid.
231-085	TRANSMISSION/HYBRID DRIVE OIL COOLER	(C),Transmission oil cooler - Modine LCOC.
231-085a	TRANSMISSION/HYBRID OIL COOLER HOSES	(S),Transmission / hybrid drive oil cooler hoses - NFIL (Manuli) Equator 1.
231-120	COOLANT RECOVERY TANK	(S),Coolant Recovery tank - required.
231-130	BLOCK HEATERS	(C),Engine cold start aid - Required.
234-005	WATER FILTER	(B),Water filter - not required.
241-005	DIESEL FUEL TANK MATERIAL	(B),Diesel fuel tank material - cross-linked polyethylene.
241-005a	DIESEL TANK CAPACITY AND FILL TYPE	(B),Diesel fuel tank capacity and fill type - 100 useable US gallons. Pressure filled.
241-005b	DIESEL FILLER CAP	(A),Diesel fuel fill cap - basic screw type.
241-005c	DIESEL FUEL SENDER	(S),Diesel fuel sender - required.
241-005d	DIESEL FUEL LEVEL INDICATION	(A),Diesel fuel level indication - using indicator at the instrument panel cluster.
241-010	DIESEL FUEL HOSES,ENGINE COMPT	(S),Diesel fuel hoses in engine compartment - GH100.
241-010a	DIESEL FUEL LINES,TANK TO BULKHEAD	(S),Diesel fuel lines from fuel tank to bulkhead - orange, fuel grade nylon tubing.
246-001	AIR COMPRESSOR DISCHARGE LINE	(S),Air compressor discharge line - Teflon 2807 SST braided hose.
246-005	AIR TANKS	(B),Air tanks - two dual compartment ceiling mounted tanks combining wet tank and rear brake tanks, accessories tank and kneeling tank and a single front brake tank .
246-005b	AIR TANK DRAIN VALVES	(B),Air tank drain valves - manual.
246-015	KNEELING	(S),Kneeling - full front kneeling with rapid recovery.
246-015b	LEVELING VALVES	(S),Leveling valves - Barksdale.
246-020	DOOR INTERLOCK	(B),Door interlock - applied to entrance and exit doors. Foot on brake to release interlock, applied via multiplex system programming.
246-040	DRIVER'S PARK BRAKE ALARM	(B),Driver's park brake alarm - if the Master Run switch is in the OFF or PARK positions, the kneeling alarm is triggered to alert the driver that the park brake is not set.
246-040a	PARK BRAKE PRESSURE SETTING	(S),Park brake pressure setting - 40 psi auto-apply park brake valve. 60 psi pressure switch for park brake light activation.
246-060	AIR DRYER	(B),Air dryer - Haldex "Gemini MDx" Tandem air dryer (includes Multi-Treatment Catridge) with consep oil/water separator.
246-060a	AIR DRYER LOCATION	(S),Air dryer location - behind the rear streetside wheelhouse, on the bulkhead.
246-060d	AIR DRYER VOLTAGE	(B),Air dryer voltage - 24 volt.
246-065	PARK BRAKE ACTUATION	(B),Park brake actuation - Pull To Apply.
246-065a	PARK/EMERG BRAKE LOCATION	(S),Park brake control location - on side console panel.
246-105a	REAR AIR CHARGE FITTING LOCATION	(S),Rear air charge fitting location - routed to curbside of engine.
246-105b	REAR AIR CHARGE CONNECTOR TYPE	(B),Rear air charge connector type - male 1/4" NPT fitting.

Option#	Description	Value Description (blank means unset)
246-105f	MUFFLER TANK,REMOTE DRAIN	(B),Muffler tank remote drain valve - required.
246-120	FRONT TOW CONNECTOR	(B),Front tow connector fitting - 1/4" male NPT fitting with tag.
246-120a	FRONT AIR CONNECTOR ARRANGEMENT	(B),Front air connector arrangement - located below the bumper, streetside.
246-125	FRONT AIR CHARGE CONNECTOR	(B),Front air charge connector - 1/4" male NPT fitting with tag.
246-130	FLEXIBLE AIR LINES	(S),Flexible air lines - Synflex colour coded. Green: rear service brakes and supplies. Red: front service brakes. Brown: parking brake. Black: accessories and brake hose. Yellow: compressor and governor. Blue: suspension.
246-225	ABS	(S),ABS braking system - Wabco.
260-003	BATTERY VOLTAGE REGULATOR	(B),Battery voltage regulator - Transtech REG24A1 with Deutsch connector
260-003a	BATTERY VOLTAGE REGULATOR LOCATION	(B),Battery voltage regulator location - Mounted inside fuse box
260-005a	TWO BATTERIES,TYPE / MFR	(C),Batteries - two East Penn 8D maintainable batteries. 1400 CCA. Drop posts: 3/8" positive, 3/8" negative.
260-005d	BATTERY CABLES	(S),Battery cables - red heat shrink on 24 volt positive cable end and light blue heat shrink on 12 volt positive cable end.
260-010	BATTERY TRAY	(S),Battery tray - slide out battery acid resistant polyethylene enclosure with SST sub frame, SST bearings and rubber isolation mounts. Located aft of the curbside rear wheelhouse. Note: battery access door opens to the side.
260-025	POSITIVE BATTERY DISCONNECT SW	(B),Positive battery disconnect switch - required with quick access through flip-open door. Uses a micro-switch for engine shutdown.
260-030	EQUALIZER	(C),Battery voltage equalizer - Vanner 80 amp with discrete monitoring.
260-035	JUMP START MANUFACTURER	(A),Jump start - Goodall.
260-035a	JUMP START LOCATION	(A),Jump start location - near the battery disconnect switch at the fusebox. Accessible via the flip-open door.
260-820	ROOF FAIRING / SKIRTS ENCLOSURE	(B),Roof fairing / skirt enclosure - fairing with partial skirt for XD's.
269-002	P.A. AMPLIFIER MFR/TYPE	(C),P.A. Amplifier - not required. Amplifier functionality included with AM/FM stereo.
269-003	GOOSENECK MICROPHONE	(B),Gooseneck microphone - REI, approximately 30" long from base to end of microphone. Black neck and head.
269-003a	GOOSENECK MICROPHONE LOCATION	(B),Gooseneck microphone location - inverted, clipped to the A-pillar.
269-003b	GOOSENECK MICROPHONE SWITCH	(A),Gooseneck microphone switch - foot switch.
269-005	INTERIOR SPEAKER MFR	(B),Interior speaker manufacturer - TCB.
269-005ba	PRIMARY INTERIOR SPEAKERS,QTY FOR 35'	(S),Primary interior speakers, quantity - six: four to light panels, two above rear bench.
269-010	EXTERIOR SPEAKERS,LOCATION	(B),Exterior speaker, location - at basic location above entrance. Includes baffled cover.
269-010a	EXTERIOR SPEAKER MFR	(B),Exterior speaker manufacturer - Shekonic.
273-005	HEADLIGHTS	(S),Headlights - NFIL Xcelsior LED low beam and halogen high beam headlights.
273-005a	DAY RUN HEADLIGHTS	(B),Day run headlights - required.
273-005b	FRONT TURN SIGNALS	(S),Front turn signals - NFIL amber LED. Integrated with headlight assembly.
273-010	TAIL LIGHTS QTY PER SIDE	(B),Tail lights quantity per side - four.
273-010ab	FOUR TAIL LIGHT ARRANGEMENT	(B),Four tail light arrangement (top to bottom) - amber, red, red, white.

Option#	Description	Value Description (blank means unset)
273-010b	TAIL LIGHTS MFR	(B),Red / amber tail light manufacturer - 4" Dialight LED.
273-010d	WHITE BACK-UP LIGHT MFR	(S),White back-up light manufacturer - 4" Dialight LED.
273-010e	STOP LIGHTS ON WITH RTRDR/REGEN BRAKE	(B),Stop light activation by transmission retarder / regenerative braking - required.
273-010f	STOP LIGHTS ON WITH PARK BRAKE OR INTERLOCK	(S),Stop light activation - when park brake or interlock are engaged.
273-015	CENTER STOP / DECELERATION LIGHTS	(B),Center stop lights (red) - one Dialight 18" X 1" LED above the engine door.
273-020	SIDE TURN SIGNALS,TYPE / QTY PER SIDE	(B),Side turn signals, type and quantity per side - 2 amber Dialight LED with guards. Lamps are at fore of all wheelhouses except curbside front which is aft. For non-60' coaches.
273-025	KNEELING/RAMP LIGHT AT ENTRANCE	(S),Kneeling / ramp deployment warning light at entrance - 2.5" Dialight LED.
273-035	MARKER / CLEARANCE LIGHTS	(B),Marker and clearance lights - Dialight LED without guard all around.
273-040	REFLECTORS	(B),Reflectors - self-adhesive decals installed at NFIL basic positions.
273-045	REAR LICENCE PLATE LIGHT	(B),Rear licence plate light - LED.
273-050a	TIMED SHUT-OFF,ENTR AREA LIGHTS	(B),Timed shut-off of entrance area lights (interior and/or exterior) - the program is set to shut the lights off when the door closes.
273-055a	TIMED SHUT-OFF,EXIT AREA LIGHTS	(S),Timed shut-off of exit area lights (interior and/or exterior) - the program is set to shut the lights off five seconds after the door closes.
277-005	INTERIOR PASSENGER LIGHTING	(B),Interior passenger lighting - TCB LED, 24 VDC.
277-005f	INTERIOR LED LIGHT FUNCTIONALITY	(A),Interior LED light functionality - pre-set dimmable, first bank each side. Lights turn on to full intensity when entrance door is opened. When door is closed, lights are at reduced intensity.
277-010a	TINTED LED PASSENGER LIGHT COVERS	(A),Tinted LED passenger light covers - blue, first two banks of lights on each side, the rest are white. Reduces the light levels below the recommended 15 ft-candle at the reading plane.
277-015	FAREBOX LIGHT	(B),Farebox light - one fixed LED light.
277-020	DRIVER'S LIGHT	(B),Driver's light - one sealed 2.5" white high output LED light.
277-030	ENGINE COMPARTMENT LIGHTS	(B),Engine compartment lights - four 1.38" LED lights.
277-035	REAR DECK STEP LIGHT	(S),Rear deck step light - LED.
277-040	INTERIOR DOOR HEADER LIGHTS	(B),Interior door header lights - one LED strip light (approx 18" long) provided above exit (if applicable) and entrance doors. With anti-glare shield.
277-055	EXIT AND ENTR MECH BOX SERVICE LIGHTS	(A),Exit (if applicable) and entrance mechanism box lights - LED with switch, at basic locations.
277-070	SIDE CONSOLE COMPT SERVICE LIGHT	(A),Side console compartment service light - LED light.
277-070a	REAR PLC AND FUSEBOX SERVICE LIGHTS	(S),Rear PLC compartment and fusebox lights - provided, LED.
277-105	FRT DEST SIGN COMPT SERVICE LIGHT	(A),Front destination sign compartment service light - LED.
280-001	PASSENGER SIGNAL CHIMES, FOR NON-60'	(B),Passenger signal chimes - one basic electronic chime above driver. Chime has single tone which sounds once for regular activation, twice for wheelchair positions.
280-002	PASSENGER SIGNAL PULLCORDS	(B),Passenger pullcords - yellow cords are required.
280-002a	PASSENGER PULLCORD HARDWARE	(B),Passenger pullcord hardware - Phillips.
280-003	HORIZONTAL PASSENGER SIGNAL PULLCORDS	(B),Horizontal passenger signal pullcords - set at NFIL designated basic height.
280-005ab	LOWER DECK VERT PULLCORDS, FOR 35'	(B),Lower deck vertical pullcords - two: at the first street and curbside pillars forward of the face of the upper deck.

Option#	Description	Value Description (blank means unset)
280-005e	SECUREMENT OF VERTICAL PULLCORDS	(B),Securement of vertical pullcords to horizontals - looped or clamped to the horizontal depending on the location.
280-010	FRONT STOP REQUEST SIGN TYPE/POSITION	(B),Front stop request sign type / position - Smartrend LED installed overhead between the front wheelhouses.
280-010a	FRONT STOP REQUEST SIGN TEXT	(B),Front stop request sign text - Stop Requested.
280-010b	FRONT STOP REQUEST SIGN LETTERING	(B),Front stop request sign lettering - upper case.
280-012	STOP REQUEST SIGN COLOURS	(B),Stop request sign colours - white letters on a red background.
280-015	PASS SIGNAL AT WHEELCHAIR POSITIONS	(B),Passenger signals at wheelchair positions - basic touchtape.
280-025	PUSH BUTTON SIGNAL AT EXIT	(B),Push button signal at exit - mounted facing aisle on stanchion fore of exit.
284-001	ELECTRONIC CONTROL SYSTEM	(S),Electronic control system - Vansco.
284-001a	SYSTEM VOLTAGE	(S),System voltage - 24 VDC primary, 12 VDC secondary.
284-001b	SWITCHES	(S),Switches - water resistant.
284-001d	SPARE INPUT/OUTPUT PORTS	(S),Spare I/O (Input/Output) ports for multiplex system modules - minimum 10% input and 10% output.
284-005g	HAZARD WARNING LIGHTS	(S),Hazard warning lights - front, side and rear lights flash for hazard warning.
286-001	INSTRUMENT PANEL	(B),Instrument panel - LCD display screen. Acrylic material with luminescent lighting, with Vansco Instrument Panel Cluster module.
286-001a	SHIFT SELECTOR LOCATION	(S),Shift selector - located on instrument panel.
286-001b	EXTERIOR LAMP TEST	(S),Exterior lamp test - simultaneously depress both turn signals.
286-010a	SPEEDOMETER	(S),Speedometer - part of Vansco instrument panel cluster. Set to display miles. With odometer (the display can be toggled to show Trip1, Trip 2, engine hours).
286-010b	AUDIBLE SOUND,TURN SIGNALS/HAZARDS	(B),Turn signal and hazard warning audible sound - using click sound for turn signal and for hazard warning.
286-055	DOOR MASTER SWITCH LOCATION	(A),Door master switch location - installed in destination sign compartment.
286-055a	RETARDER SWITCH LOCATION	(B),Retarder switch location - in sawtooth panel above driver.
286-065	SILENT ALARM	(A),Silent alarm - required.
286-065a	SILENT ALARM SW LOCATION	(A),Silent alarm switch location - at side console.
286-070	DIAGNOSTICS PLUG LOCATIONS	(B),Diagnostic plug locations - under the front dash (left side of the steering column), at forward face of the SDS barrier (above driver) and at the engine switch box.
289-001	SECUREMENT OF HARNESSES	(B),Securement of harnesses - hellerman tyton clamps, with Panduit releasable cable ties.
296-001	WIRING DECAL,REAR PLC AND FUSEBOX	(S),Wiring decal, rear PLC and fusebox - provided, laminated.
296-001a	WIRING DECAL,SIDE CONSOLE	(B),Wiring decal, side console - laminated, shipped loose.
298-050	WATER TEST DURATION	(B),Water Test Duration - 10 minutes.
304-001a	EXTERIOR PAINT TYPE	(S),Exterior paint type - Axalta Imron Elite high solids polyurethane.
304-010	CORROSION PROTECTION	(B),Corrosion protection - grit blasted frame, moisture cure zinc-rich primer (applied for 12 year warranty protection), anti-chip undercoating, corrosion preventive coating sprayed inside frame tubes up to roof line.
304-015	EXTERIOR LOGOS,NFIL	(B),Exterior logos, NFIL - required.
304-020	NFIL SAFETY AND MAINTENANCE DECALS	(A),New Flyer safety and maintenance related decal package - safety decals in English /Spanish, maintenance decals in English.
304-020b	INTERIOR PASSENGER RELATED DECALS,LANGUAGE	(A),Interior passenger related decals, language - English / Spanish.
304-020d	INTERIOR FLEET NUMBER DECALS	(B),Interior fleet number decals - required.

Option#	Description	Value Description (blank means unset)
304-025	KNEELING / RAMP DECALS	(B),Kneeling / ramp decals - NFIL basic ramp & kneeling decal (red on white) and an arrow decal (red and black) provided near the kneeling / ramp deployment lights.
304-030	AIR TANK DECALS	(B),Air tank decals - NFIL basic.
304-035	EXT FLEET NUMBERS,NON-ROOF	(B),Exterior fleet numbers, non-roof - required (reflective or non-reflective as per spec).
306-005	FIRE EXTINGUISHERS	(B),Fire extinguisher - 5 lb ABC class. With gauge, hose and mounting bracket. UL compliant for US customers.
306-005a	FIRE EXTINGUISHER LOCATION	(A),Fire extinguisher location - inside the curbside equipment box.
306-010	SAFETY TRIANGLES	(B),Safety triangles - triangle reflector.
306-010a	SAFETY TRIANGLE LOCATION	(A),Safety triangle location - in equipment box on curbside luggage rack.
306-020	FIRST AID KIT	(A),First aid kit - required.
306-020a	FIRST AID KIT LOCATION	(A),First aid kit location - inside curbside equipment box.
306-100	BLOODBORNE PROTECTION KIT	(A),Bloodborne protection kit - required.
350-002a	FIXED PEDAL BRAKE/THROTTLE ANGLE	(B),Brake / Throttle pedal angle - both set at 45 degrees from pedal to floor.
350-005	BRAKE VALVES	(S),Brake valve - E6.
350-015	TURN SIGNAL SWITCHES	(B),Turn signal switches - basic switches, floor mounted.
350-015a	DIMMER SWITCH	(B),Dimmer switch - basic foot switch.
350-015b	P.A. SYSTEM SWITCH	(A),P.A. system switch - foot switch.
350-015d	HAZARD WARNING LIGHT SW LOCATION	(B),Hazard warning light switch location - on side console.
350-030	STEERING COLUMN	(B),Steering column - Douglas Autotech with tilt and telescopic features.
350-030a	STEERING WHEEL	(B),Steering wheel - 2 spoke, 18" diameter hard padded.
350-035	DUAL HORN	(S),Dual horn - provided with splash shield.
400-001a	JACKING / LIFTING PADS	(B),Jacking / lifting pads - 4" diameter round pads at front and rear chassis.
420-005	DEFROSTER ACCESS DOOR	(C),Defroster access door - top hinged with two gas struts, quarter turn SST 5/16" square key latches.
420-010	EXTERIOR SIDE PANELS	(S),Exterior lower side panels - fiberglass.
420-035a	CURB & STREET ENG,S/CONS DOORS,STRUTS	(B),Struts for curb and street side engine compartment, side console access doors - supported by gas struts.
420-035b	CURB & STREET ENG COMPT, BATTERY DOORS,LATCHES	(C),Curb and street side engine compartment doors, latches - quarter turn SST 5/16" square key latches. Also, used for the separate battery access door.
420-035d	CURB SIDE ENGINE COMPT DOOR	(B),Curb side engine compartment door - includes battery disconnect switch access door (using a gas strut) and a DEF manual fill access door.
420-035e	BATTERY COMPARTMENT DOOR	(B),Battery compartment door - solid door located aft of the curb side rear wheel, separate from the engine compartment.
420-035f	STREET SIDE ENGINE COMPT DOOR	(B),Streetside engine (radiator) access door - with wavy screen.
420-040	DIESEL FUEL FILL DOOR	(B),Diesel fuel fill door - basic hinged door located forward of the curbside rear wheelhouse.
420-040a	SURGE TANK DOOR	(B),Surge tank door - basic hinged door.
420-045	SIDE CONSOLE DOOR LATCHES	(C),Side console door latches - quarter turn SST 5/16" square key latches.
420-050	ENGINE DOOR	(B),Engine door - solid door with built-in handle.
420-050a	ENGINE DOOR STRUTS	(B),Engine door struts - two, the streetside strut has a locking mechanism.

Option#	Description	Value Description (blank means unset)
420-050b	ENGINE DOOR LATCHES	(C),Engine door latches - quarter turn SST 5/16" square key latches.
420-050e	REAR LICENSE PLATE RETENTION	(B),Rear license plate retention - centered with bottom retainer and two upper inserts.
420-060	RAIN GUTTER	(S),Rain gutter - .44" cross section bonded.
420-065	ROOF HATCHES / VENTS	(C),Roof hatches/vents - One standard 24" X 24" hatch at front of coach and one 24' X 36" skylight hatch at rear of coach.
420-065a	ROOF HATCH INSTRUCTION LANGUAGE	(A),Roof hatch instruction language - English / Spanish.
420-070	WIPERS	(B),Wipers - Sprague motors 24 volt electric with Smartrend wet arm wipers. Intermittent.
420-075	WINDSHIELD WASHER BOTTLE	(B),Washer bottle - 5 US gallon with electric powered pump.
420-075a	WINDSHIELD WASHER FILL LOCATION	(S),Windshield washer fill location - accessed via a flip-out door built into the exterior side console access door.
420-080	LOWER DRIVER'S VENT	(B),Lower driver's vent - provided.
420-120	FENDERS	(B),Fenders - molded polyurethane.
420-125	EXTERIOR UPPER REAR	(B),Exterior upper rear - fiberglass panel with no door and no window.
420-135	FRONT LICENSE PLATE LOCATION	(A),Front license plate location - on bumper towards street side.
420-135a	FRONT LICENSE PLATE RETENTION	(B),Front license plate retention - four inserts.
421-010	INSULATION, SIDEWALL AND ROOF	(S),Insulation, sidewall and roof - polyisocyanurate foam. meets Docket 90 spec.
421-020	INSULATION, EXHAUST CAVITY	(S),Exhaust cavity insulation - Heat-resistant fiberglass mat.
421-030	ENGINE COMPARTMENT INSULATION	(S),Engine compartment insulation - noise reduction acoustical foam, retained by perforated aluminum panels.
422-005	CEILING PNLS AFT OF FRT W/HS INCL RR PLC	(B),Ceiling panels aft of the front wheelhouses (including rear PLC) - Antique white plastic, SST trim.
422-005a	CEILING / HVAC COVER PANELS ABOVE FRT W/HS	(B),Ceiling / HVAC cover panels above front wheelhouses - Antique White fiberglass.
422-006	ENTRANCE / DRIVER'S AREA PANELS COLOUR	(B),Entrance/driver's area panels colour - black. Includes dash, dest sign c/out, ent. mech. box, driver's o/head panels. and if used, ent. floor heat duct, frt. RH harness cover is black powder coated alum.
422-006b	DRIVER'S CEILING PANEL MATERIAL	(B),Driver's ceiling panel material - melamine.
422-009	INTERIOR PIER PANEL MATERIAL	(B),Interior pier panel material - thermoplastic.
422-010	PIER PANEL COLOUR	(B),Pier panel colour - Antique white, thermoplastic.
422-015b	INTERIOR SIDEWALL MELAMINE	(B),Interior sidewall melamine colour - Charcoal Grey Gloss.
422-025	INTERIOR ENGINE COMPT ACCESS PANEL	(B),Interior engine compartment access panel - there is a single hinged panel under the rear seat.
422-035	INTERIOR UPPER REAR PANEL	(B),Interior upper rear panel - bulkhead panel covered with carpet / fabric material. Does not have large central access door.
422-035a	CARPET / FABRIC, UPR REAR INT PANEL	(B),Upper rear interior carpeted / fabric panel - Charcoal Grey carpet with 1/2" plywood backing.
422-035e	C/S, S/S RR BULKHEAD ACCESS PANELS	(B),Curb and street side rear bulkhead access panels - carpeted DB plywood.
422-050a	HRNS/AIR LINE COVERS AT UPPER DECK	(B),Harness / air line covers at upper deck - painted flat black.
422-060	FRT DEST SIGN DOOR LATCHES	(B),Front destination sign door latches - short wing quad latches.
422-061	DRIVER'S OVERHEAD PANEL	(S),Driver's overhead panel - with locker.
422-061a	DRIVER'S LOCKER LATCH	(B),Driver's locker latch - short wing quad latch.

Option#	Description	Value Description (blank means unset)
422-065	DRIVER'S COAT HOOK AND STRAP	(B),Driver's coat hook and strap - located on the forward face of the harness cover behind the driver.
422-070	SECURE DIAGNOSTIC STATION	(B),Secure diagnostic station - above street side front wheelhouse. Incorporates driver's barrier. With four Take One pockets. Quantity of trays as per customer and / or as per electronic equipment within compartment.
422-070a	SDS ENCLOSURE COLOUR	(B),SDS enclosure colour - Flat Black.
422-070b	SDS ENCLOSURE DOOR LATCHES	(B),SDS enclosure door latches - 5/16" square key quad latch.
422-085	FRONT SUNVISOR / ROLLERBLINDS	(B),Front rollerblind - black blind. Scissor type with 20" travel.
422-085a	SIDE SUNVISOR/ROLLERBLIND	(B),Side rollerblind - black blind. Scissor type with 20" travel.
422-090	SQUARE KEY T-HANDLE	(B),Square key t-handle - located at lower left of driver.
422-105	ENTRANCE MECHANISM BOX DOOR LATCH	(B),Entrance mechanism box door latches - two short wing quad latches.
422-160	GRAB HANDLE NEAR FRONT ROOF HATCH	(B),Grab handle near front roof hatch - required.
422-165	FLOOR HEAT DUCT MATERIAL	(B),Floor heat duct material - leathergrain textured SST.
423-010	AD FRAMES,SDS ENCLOSURE	(C),AD Frame, SDS enclosure - AD frame mounted on the back of SDS (one info display board).
450-010	FLOORING	(B),Flooring - lower deck uses pressure treated NT ACQ plywood. Upper deck uses composite for step and floor to the rear wheelhouses and NT DB ACQ plywood to the rear.
450-013	DRIVESHAFT / TRANSMISSION ACCESS PANELS	(B),Driveshaft / transmission access panels - one panel only set in the floor to access the driveshaft.
450-025b	TARABUS FLOOR COVERING	(B),Tarabus floor covering - Anthracite 6727 Sirius NT (2.2 mm / 0.086" thick), for aisle and underseats.
450-025e	STEP TO UPPER DECK	(B),Step to upper deck - yellow anti-slip coating is applied to the edges and vertical faces of the step.
450-025f	STANDEE LINE	(B),Standee line - yellow.
450-025g	ENTRANCE NOSING	(B),Entrance nosing - nosing is 2" wide yellow anti-skid applied to the ramp.
450-025h	EXIT NOSING	(B),Exit nosing - 2.5" yellow nosing for Altro / Tarabus flooring.
450-025j	REAR SEAT RISER COVERING MATERIAL	(B),Rear seat riser covering material - same material and colour as used for the flooring.
450-030	DRIVER'S PLATFORM FLOORING	(B),Driver's platform flooring - Tarabus.
450-030a	DRIVER'S PLATFORM TRIM	(B),Driver's platform trim - SST.
450-045	OUTER WHEELHOUSES	(B),Outer wheelhouses - SST front and rear.
450-055	INTERIOR FRONT W/HOUSE (LUGG RACK) COLOURS	(B),Interior front wheelhouse (luggage rack) colours - Matte black, painted stipple. An LED aisle light is provided on the streetside. Also, SST scuff guards are provided.
460-005	WINDSHIELDS	(B),Windshield - 72% light transmittance green laminated. With blue shade band for street and curb sides.
460-005a	WINDSHIELD PROTECTIVE FILM	(B),Windshield protective film - required for coach delivery beyond a 500 mile radius of Final Assembly.
460-010	PASS / DRV'R'S WINDOWS MANUFACTURER	(A),Passenger and driver's windows, manufacturer - Arow Global (Stormtite) flush mounted.
460-010a	FLUSH PASSENGER WINDOWS	(A),Flush passenger windows - bottom is fixed, top tip-in.
460-010d	FLUSH WINDOW GLAZING	(A),Flush window glazing - grey, 44% light transmittance, tempered.
460-010f	FLUSH WINDOW LOCKS	(A),Flush window locks - Locking set-screw.
460-010h	WINDOW FRAME COLOUR	(B),Window frame colour - all window frames are black anodized.

Option#	Description	Value Description (blank means unset)
460-010j	WINDOW EMERGENCY EGRESS	(S),Emergency egress windows - minimum quantity based on FMVSS requirements or the customer spec, whichever is the greater of the two.
460-010k	SIDE DESTINATION SIGN WINDOWS	(B),Destination sign window - curb side. Fixed clear top and fixed bottom. Bottom matches passenger window glazing. (review 470 for side sign details).
460-010s	PASS WINDOW THICKNESS	(A),Passenger window thickness - 6 mm.
460-011	DRIVER'S WINDOW, FLUSH	(A),Driver's window, flush mounted - with single sliding sash (forward), with exterior and interior handles. Non-egress.
460-011d	DRIVER'S WINDOW GLAZING	(A),Driver's window glazing - tempered with minimum 70% light transmittance.
460-011e	DRIVER'S WINDOW SHADE BAND	(B),Driver's window shade band - not required.
470-001	DESTINATION SIGNS MFR	(A),Destination sign mfr - Twin Vision Smart Series, LED display system.
470-001a	DEST SIGN CONTROL UNIT LOCATION	(B),Destination sign control unit location - under driver's overhead panel.
470-005a	TWIN VISION FRT.DEST.SIGNS	(B),Twin Vision front destination sign - Smart Series 3, LED amber, 16 x 160.
470-010	FRONT DESTINATION SIGN GLASS	(A),Front destination sign glass - heated and laminated.
470-025	CURB SIDE DESTINATION SIGN LOCATION	(B),Curbside destination sign location - basic, at the first window, aft of entrance door. Note: this allows a maximum display width of approximately 40".
470-025b	TWIN VISION CURBSIDE DEST.SIGNS	(A),Twin Vision curbside destination sign - Smart Series 3, LED, amber, 8 x 96 (37.4" wide display).
470-035	REAR ROUTE SIGN, LOCATION	(A),Rear route sign - not required.
470-075	NEW FLYER CONNECT-DIAGNOSTIC & MONITORING SYSTEM	(B),New Flyer Connect-Diagnostic & Monitoring - NFIL interface wiring provisions.
480-005	STREET SIDE MIRROR MANUFACTURER	(B),Street side mirror manufacturer - Hadley.
480-005a	HADLEY STREET SIDE MIRROR	(B),Hadley street side mirror - 8" x 15", 2/1 (upper portion is flat, smaller lower portion is convex).
480-005b	STREET SIDE MIRROR POWER OPTIONS	(A),Street side mirror power options - single remote control, heated. (If two pieces of mirror, then only the upper portion is remote controlled and heated.)
480-005f	STREET SIDE MIRROR ARM	(B),Street side mirror arm - basic, pull-back. Mirror arm is manually returned to its previously set position after deflection.
480-005g	STREET SIDE MIRROR MOUNT	(A),Street side mirror mount - high mount.
480-005h	STREET / CURB SIDE MIRROR VOLTAGE	(B),Exterior mirror voltage - 12 volt.
480-006	CURB SIDE MIRROR MANUFACTURER	(B),Curb side mirror manufacturer - Hadley.
480-006a	HADLEY CURB SIDE MIRROR	(B),Hadley curb side mirror - 8" x 15", 2/1 (upper portion is flat, smaller lower portion is convex).
480-006b	CURB SIDE MIRROR POWER OPTIONS	(A),Curb side mirror power options - single remote control, heated. (If two piece mirror, then only the upper portion is remote controlled.)
480-006e	CURB SIDE MIRROR ARM	(B),Curb side mirror arm - basic, pull-back. Mirror arm is manually returned to its previously set position after deflection. Mirror can be folded forward or backward for bus wash.
480-007	STREET / CURB SIDE HEATED MIRROR ACTIVATION	(A),Street and/or curb side heated mirror activation - heat for mirrors turned on when the defroster is turned on.
480-010	INTERIOR MIRRORS, MANUFACTURER	(B),Interior mirrors, manufacturer - Allegis.
480-010a	DRIVER'S REAR VIEW MIRROR	(B),Driver's rear view mirror - 8" x 15", black, convex.
480-010b	SPOT MIRROR	(B),Spot mirror - 6" diameter flat mirror, located at curb side front.
480-010d	EXIT DOOR MIRROR	(B),Exit door mirror - convex, 12" diameter.
490-001	ENT DOOR DRIVE SYS	(B),Entrance door drive system - Pneumatic

Option#	Description	Value Description (blank means unset)
490-005	ENTRANCE DOOR	(B),Entrance door - Vapor slide glide.
490-005a	ENTR DOOR LIMIT SWITCH SET-UP	(A),Entrance door limit switch - solid state proximity switch.
490-005d	ENTRANCE DOOR MAGNETIC DUMP VALVE	(B),Entrance door magnetic dump valve - required, located at baseplate.
490-005f	ENTR/EXIT FRANG.COVER,LANGUAGE	(A),Entrance / exit door frangible cover instructions (for emergency release), language - English and Spanish.
490-006	ENTRANCE DOOR HANDLES	(B),Entrance door handles - yellow powder coated.
490-015	ENTRANCE DOOR CONTROLLER	(B),Entrance door controller - basic with 5 position settings.
490-015a	DOOR CONTROLLER HANDLE	(B),Entrance door control handle - non-removable.
490-030	ENTRANCE DOOR GLAZING	(S),Entrance door glass - full length single piece, 72% green.
491-001	EXIT DOOR DRIVE SYS	(B),Exit door drive system - Pneumatic
491-005	EXIT DOOR	(B),Exit door - medium Ameriview Vapor Slide Glide, 34.8" between panels.
491-005a	SLIDE GLIDE EXIT LIMIT SWITCH	(A),Exit door limit switch - solid state proximity switch.
491-005b	EXIT DOOR CONTROL	(B),Exit door control - driver controlled at side console.
491-005d	EXIT DOOR SENSITIVE EDGE	(B),Exit door sensitive edge - sensor on the vertical edge provided with all exit doors.
491-005g	EXIT FRANGIBLE COVER SECUREMENT	(B),Exit frangible cover securement - magnetic latch.
491-005j	EXIT BASEPLATE / ELEC PNL ACCESS	(B),Exit baseplate access- at each exit door, Tcb set-up, through removable ad frame.
491-006	EXIT DOOR ASSIST HANDLES	(B),Exit door assists - yellow powdercoated.
491-020	EXIT DOOR GREEN LIGHT	(B),Exit door green light - LED green light indicates that the exit door is set to open.
491-035	EXIT DOOR GLASS SIZE	(B),Exit door glass size - full length.
491-035a	EXIT DOOR GLAZING	(B),Exit door glazing - 6 mm.
526-001a	35' PASSENGER SEAT QUANTITY	(A),35' passenger seat quantity - 32.
526-005	PASSENGER SEAT MANUFACTURER	(B),Passenger seat manufacturer - American Seating.
526-005b	AMERICAN SEATING SEATS	(B),American Seating passenger seats - Insight seat, engineered composite resin shell with Onsert seating surface. Details as per customer spec.
526-005ba	AMERICAN SEATING D90 SPEC	(B),American Seating passenger seats D90 spec - not required.
526-005d	REAR BENCH SEAT	(S),Rear bench seat - 1-3-1 hinged seat.
526-005e	PASSENGER SEAT MOUNTING	(B),Passenger seat mounting - cantilever.
526-005f	SEAT MOUNTED GRABRAIL	(B),Seat mounted grabrails - composite resin.
526-005h	FIRST SEAT,CURBSIDE UPPER REAR	(B),First seat at curbside upper rear - forward facing.
526-005ha	FIRST SEAT,STREETSIDE UPPER REAR	(B),First seat at streetside upper rear - forward facing.
526-005i	PASSENGER SEATING BARRIER	(B),Passenger seating barrier - pedestal mounted barrier.
526-005j	SEAT POSITION, FORWARD OF REAR EXIT	(B),Seat position, forward of rear exit - forward facing.

Option#	Description	Value Description (blank means unset)
526-006	DRIVER'S SEAT MANUFACTURER	(B),Driver's seat manufacturer - Recaro.
526-006b	RECARO DRIVER'S SEAT MODEL	(B),Recaro driver's seat - Ergo AM80. The fore / aft seat travel is 9.25".
526-006f	DRIVER'S SEAT MATERIAL	(A),Driver's seat material - fabric insert with vinyl boxing.
526-006g	DRIVER'S SEAT BELT	(B),Driver's seat belt - lap and shoulder belt with retractor on left hand side.
526-006gb	DRIVER'S SEAT BELT COLOR	(A),Driver's seat belt color - Orange.
526-006h	DRIVER'S SEAT ARMRESTS	(A),Driver's seat armrests - required on right hand side.
526-006j	DRIVER'S SEAT,DOCKET 90 SPEC	(B),Driver's seat D90 spec - Not required.
526-006k	DRIVER'S SEAT BASE RISER	(B),Driver's seat base (riser) - black powdercoated steel.
526-006s	DRVR'S SEAT HEADREST	(B),Driver's seat headrest - required.
526-007	WHEELCHAIR POSITIONS,QUANTITY	(B),Wheelchair positions - two. At basic locations, one aft of the curbside and one aft of the streetside front wheelhouses.
526-007a	W/CHAIR POSITIONS,RESTRAINT SYSTEM	(B),Wheelchair restraint system - restraint system for forward facing wheelchair position(s). Manufacturer, position, material color / type and details as per customer spec.
526-007e	SHOULDER HARNESS,W/CHR RESTRAINTS	(A),Shoulder harness for wheelchair restraints - one restraint bar with height adjustable shoulder harness on curbside and one non-height adjustable shoulder harness secured to structure (pier panel) on streetside.
526-010	STANCHION / GRABRAIL STYLE	(B),Stanchion / grabrail style - curved style vertical stanchions. Using cast SST fittings for vertical and horizontal stanchions.
526-010a	OVERHEAD HORIZONTAL GRABRAILS	(B),Overhead horizontal grabrails - SST.
526-010aa	OVERHEAD HANDSTRAPS,TYPE	(C),Handhold straps on overhead grabrails - flexible grey flexible nylon straps, secured to horizontal stanchions, locations as per customer spec.
526-010ab	OVERHEAD GRABRAIL HANDHOLD STRAPS,QUANTITY	(A),Overhead grabrail handhold straps, quantity - eight.
526-010b	COLOR - STANCHIONS AT EXITS & RR RISER STEP	(B),Color - stanchions at exits and rear riser steps - yellow SST.
526-010d	VERT FORE OF S/S FRT W/HOUSE	(B),Vertical stanchion fore of streetside front wheelhouse - black SST.
526-010da	VERT AFT OF S/S FRT W/HOUSE	(B),Vertical stanchion aft of streetside front wheelhouse - to match colour of vertical seat stanchions (see option 526-010f).
526-010e	VERT FORE OF C/S FRT W/HOUSE	(B),Vertical stanchion fore of curbside front wheelhouse - yellow SST.
526-010ea	VERT AFT OF C/S FRT W/HOUSE	(B),Vertical stanchion aft of curbside front wheelhouse - to match colour of vertical seat stanchions (see option 526-010f).
526-010f	COLOR - VERTICAL STANCHIONS AT SEATS	(B),Color - vertical stanchions at seats - SST.
526-010k	FRONT CURBSIDE LUGGAGE RACK	(B),Front curbside luggage rack - horizontal SST tube wraps around aft, aisle and fore sides.
526-010m	FAREBOX GRABRAIL	(B),Dash mounted grabrail - yellow SST.
526-015	MODESTY PANEL MATERIAL	(B),Modesty panel material - melamine.
526-015a	MODESTY PANEL MELAMINE COLOR	(B),Modesty panel melamine color - charcoal gloss (-209).
526-015b	C/SIDE FORE UPR DECK MOD PNL, GAP	(S),Gap at bottom of curbside fore of upper deck modesty panels - approximately 2" diagonally.
526-016	BARRIER AT STREET SIDE REAR RISER	(B),Barrier at street side rear riser - Modesty panel (material and color per 526-015/526-015a).
526-035	BARRIER FWD OF EXIT(S)	(B),Barrier fwd of exit(s) - upper panel, 0.5" clear polycarbonate, basic width.

Option#	Description	Value Description (blank means unset)
526-055	EMERGENCY INSTRUCTIONS	(A),Emergency instruction - English / Spanish.
549-001a	NON-60' HVAC SYSTEM	(B),HVAC system manufacturer and type - Thermo King RLF rooftop A/C unit for XD. Safe-T-Walk is provided for rooftop units.
549-002a	HVAC UNIT MOTOR TYPE	(S),HVAC motor type - brushless motor for primary heating & cooling system.
549-002b	REFRIGERANT	(B),Refrigerant - R-134a freon
549-002d	HVAC AIR INTAKE	(B),HVAC air intake - recirculated air only.
549-002e	HVAC RETURN AIR FILTER	(A),HVAC return air filter - electrostatic (reusable) filter for RLF unit.
549-002g	HVAC SYSTEM VALVES	(S),HVAC system valves - brass ball valves with basic handles.
549-002h	A/C AND HEATER LINE CLAMPS	(S),A/C and heater line clamps - Ideal.
549-003	A/C COMPRESSOR	(B),A/C compressor - Thermo King X430.
549-004	HVAC ELECTRONICS	(B),HVAC electronics - Thermo King Intelligaire 3, valid for A/C or heater units. With limited diagnostic capabilities.
549-004a	HVAC CONTROL PANELS	(B),HVAC control panel - Thermo King, installed at the HVAC unit.
549-004b	HVAC PROGRAM SETTINGS	(B),HVAC program settings - APTA standard
549-004d	A/C PRESSURE READINGS	(B),A/C pressure readings - A/C system pressure readings can be obtained via the Thermo King Intelligaire 3 control unit.
549-005	NON-60' FLOOR HEATER SYSTEM	(B),Floor heater system - two Mobile Climate Control units, one at curb and one at street side. (note: exact position may be dependant on seating layout.)
549-005b	MCC FLOOR HEATER UNIT	(B),MCC floor heater - with low noise EBM centrifugal brushless motor. The casing is SST with plain finish with black plastic end caps.
549-020	BOOSTER PUMP	(B),Booster pump - Rotron.
549-025	DEFROSTER	(B),Defroster - 3 speed brushless motor, electrically controlled damper.
549-100	AUXILIARY HEATER	(B),Auxiliary heater - Spheros Thermo 230. 80,000 BTU/HR.
549-100a	AUXILIARY HEATER FUEL LINES	(S),Auxiliary heater fuel lines - GH100.
549-100b	AUXILIARY HEATER AIR INTAKE	(S),Auxiliary heater air intake - in engine compartment, with diffuser.
549-120	ENTRANCE DOOR RAMP HEATER	(A),Entrance ramp heater - single speed, defroster controlled.
580-005	WHEELCHAIR RAMP	(B),Wheelchair ramp - NFIL ramp at front door. 32" wide, with 1:7 slope.
580-005a	FRONT RAMP CONTROL	(B),Front ramp control - ramp switch at driver's instrument panel.
580-005d	WHEELCHAIR RAMP,SURFACE	(B),Wheelchair ramp surfaces - covered with Full Metal Jacket anti-skid treatment. The leading edge is yellow FMJ, the side flanges are painted yellow.
600-001	HUBODOMETER MFR	(A),Hubodometer - Veeder-Root.
600-001a	HUBODOMETER READINGS	(A),Hubodometer reading - miles, no tenths.
600-001b	HUBODOMETER LOCATION	(A),Hubodometer location - curbside rear wheel.
600-001d	HUBODOMETER BRACKET COLOUR	(A),Hubodometer bracket colour - black.
600-025	BACK-UP ALARM	(B),Backup alarm - basic alarm located on curbside.
600-065	SDS TRAY QUANTITY	(B),SDS tray quantity - no trays.
600-075	FAREBOX PEDESTAL	(B),Farebox pedestal - SST, 6" high.
600-076	FAREBOX	(B),Farebox - not required.
600-100	CURBSIDE FRONT EQUIPMENT BOX	(A),Curbside front equipment box - black, aluminum with paddle latch, no lock.

Option#	Description	Value Description (blank means unset)
600-101	DRIVER'S STORAGE BOX BEHIND SEAT	(A),Driver's storage box behind seat - basic box with paddle latch, no key. The box is to include a chamfer to allow for driver's seat clearance.
600-150	COFFEE CUP HOLDER/TRAY	(A),Coffee cup holder or tray - type and location as per customer spec.
600-154	ROOF HATCH OPENING TOOL/SHOVEL	(A),Roof hatch tool - required.
600-175	RADIO,COMMUNICATIO N SYSTEM	(A),Radio, communication system - provisions for system. Installation of antenna (s), cabling and ground plates, as per customer spec.
600-202	STEREO SYSTEM	(C),Stereo system- AM/FM with USB port, no CD player.
600-202a	STEREO PLAYER LOCATION	(C),Stereo location - the location of the player is to be determined, dependent on the Xcelsior driver's area layout.
600-225	VIDEO SURVEILLANCE SYSTEM	(C),Back up camera with driver's monitor is required.
600-300	BICYCLE RACK,MFR/MODEL	(A),Bicycle rack, manufacturer / model - Sportworks, APEX3, front mounted. Review with engineering about the allowable projection by State.
600-300a	SPORTWORKS BICYCLE RACK MOUNTING	(A),Sportworks bicycle rack mounting - TSB (ten second bracket) quick release slide-in standoff with incorporated pivot.
600-300b	SPORTWORKS BICYCLE RACK REMOVAL	(A),Sportworks bicycle rack removal - quick release rack.
600-300d	SPORTWORKS BICYCLE RK MATL/COLOR	(A),Sportworks bicycle rack material/colour - SST, satin anti glare finish.
600-300e	BIKE RACK DEPLOY INDICATOR LIGHT	(A),Bike rack deployment indicator light - required.
600-300f	BICYCLE RACK MFR LOGO	(A),Bicycle rack manufacturer logo - not required.
600-300g	BICYCLE RACK INSTRUCTIONS	(A),Bicycle rack instructions - English / Spanish.



Authorization to Exercise Option to Purchase Heavy Duty Bus from New Flyer Industries, Inc.

September 20, 2017

Mountain Rides Transportation Authority Board of Directors authorizes Executive Director to execute one purchase option from RFP 092016-01 for a New Flyer 35-foot Xcelsior Heavy Duty Low-Floor Bus. Executive Director is authorized to purchase one New Flyer 35-foot Xcelsior Heavy Duty Low-Floor Bus in an amount not to exceed \$420,000, contingent on FTA funding.

Jane Reister Conard, Board Chair

Date

Mountain Rides Agenda Discussion Item Summary

Date:

9/20/2017

From:

Jason Miller

Discussion Item:

5e. Discussion of 2018 service plan and customer/community survey results

Committee Review:

☒ yes
☐ no

Committee
Purview:

Planning and Marketing

Fiscal Impact:

FY2018 budget

Related Policy or
Procedural Impact:

5 year strategic plan and ongoing service development

Background:

Work continues on development of the FY2018 transportation service plan, which defines all the routes and services for the coming year. This plan will be adopted at the October meeting, based on discussion at this board meeting.

A full presentation will be given at the board meeting regarding service concepts, improvements, considerations, and options. The concepts are based on continuing to implement the 5 year strategic plan. Ideas for improvements include: adding a Valley Route morning commute trip on weekdays, adding 2 additional late-night roundtrips for Valley Route on Saturday nights, improving and making consistent Blue Route winter and summer late night service. Considerations and options include: having Hailey Route go into the airport, reducing or eliminating Red Route summer service for better year-round Blue night service, having a different River Run summer connection. Details will be in the presentation.

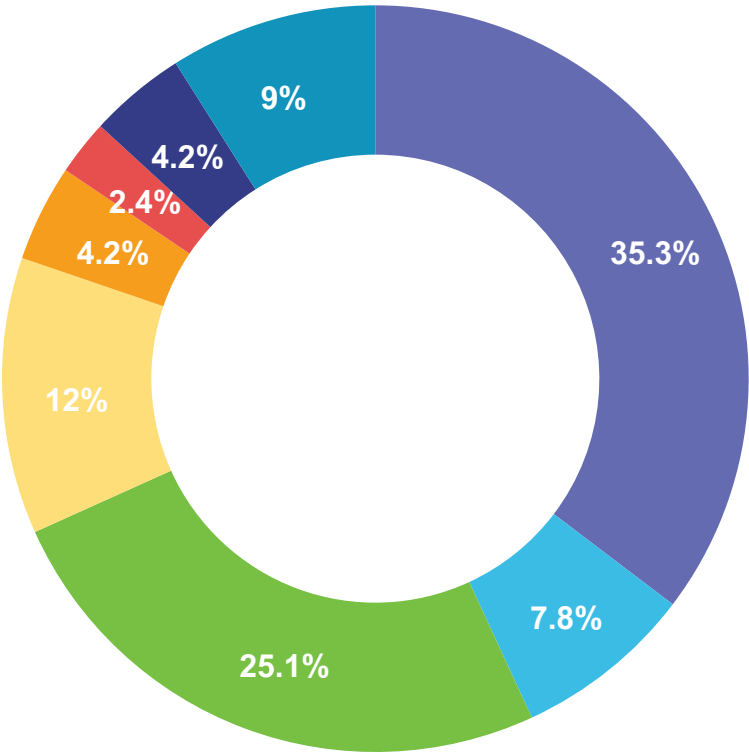
To inform this discussion, comments and data are attached from the customer and community survey that Mountain Rides has carried out over the past 4 weeks. This survey was available online and onboard the buses.



Information about you: Where do you live?

MULTIPLE
CHOICE

Answered
167
Unanswered
3



Choice	Total
Hailey	59
Bellevue	13
Ketchum	42
Sun Valley	20
Other parts of Blaine County	7
I'm a visitor	4

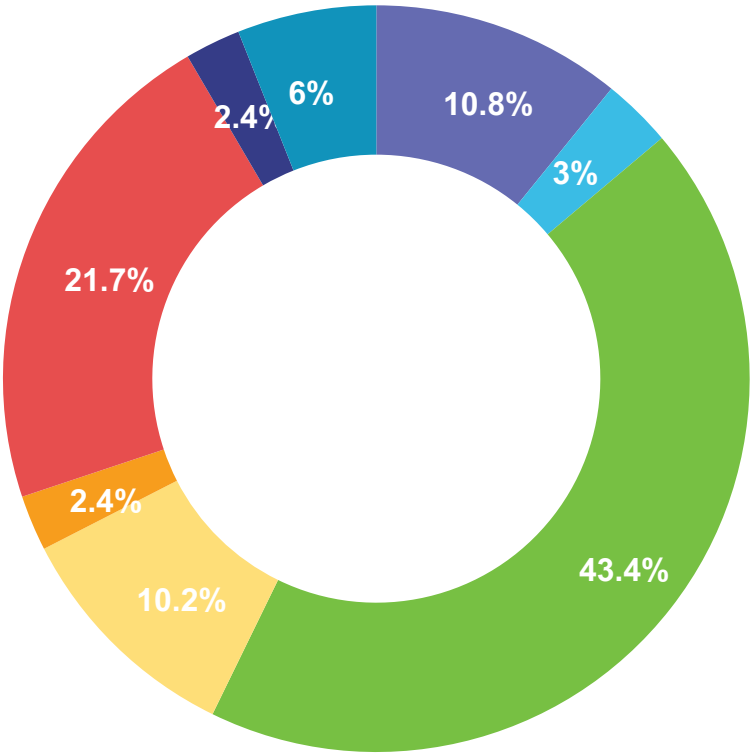
- I'm a second home owner in Ketchum 7
- I'm a second home owner in Sun Valley 15



Where do you work?

MULTIPLE
CHOICE

Answered
166
Unanswered
4



Choice	Total
Hailey	18
Bellevue	5
Ketchum	72
Sun Valley	17
Other parts of Blaine County	4
I'm retired	36

- I'm a student 4
- I'm on vacation! 10

Q3

What do you use the bus for? (select all that apply)

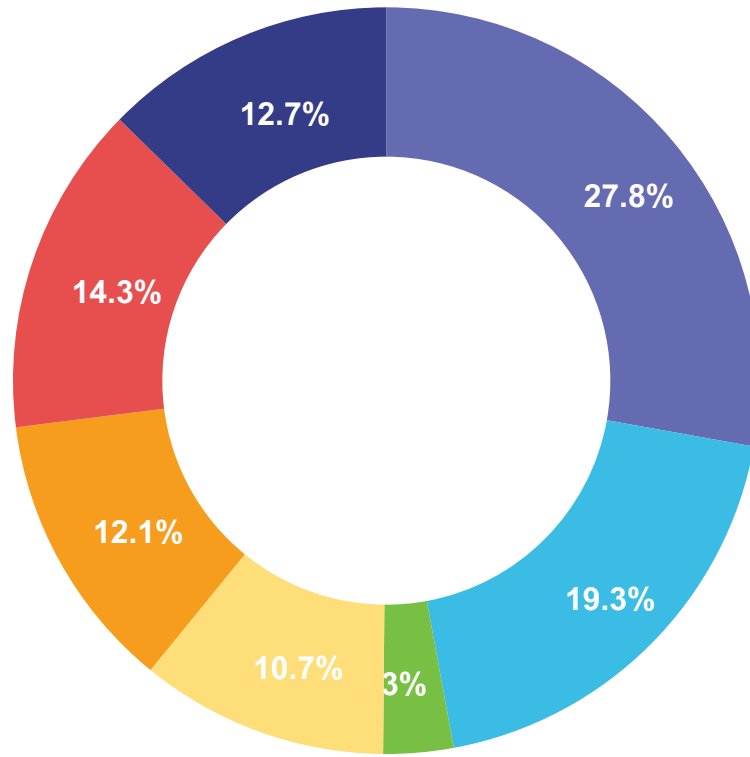
MULTIPLE
CHOICE

Answered

153

Unanswered

17



Choice

Total

Recreation	101
Work	70
School	11
Appointment	39
Shopping	44
Social	52

- To go to dinner

46

Q4

How do you usually pay to ride?

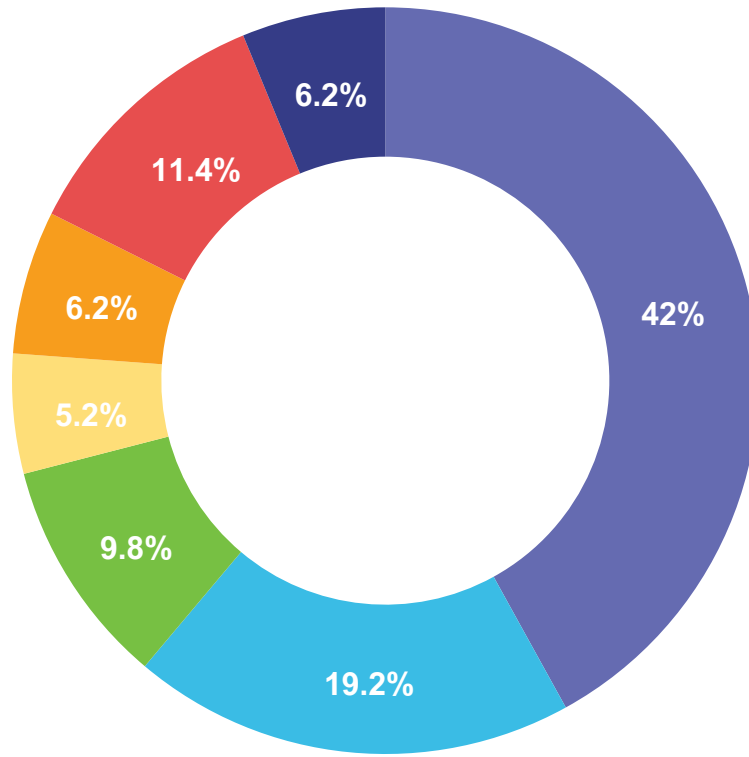
MULTIPLE
CHOICE

Answered

155

Unanswered

15



Choice

Total

● I usually ride the free routes	81
● Cash on board	37
● One-way ticket	19
● Monthly pass	10
● Season pass	12
● I get a pass through my employer	22

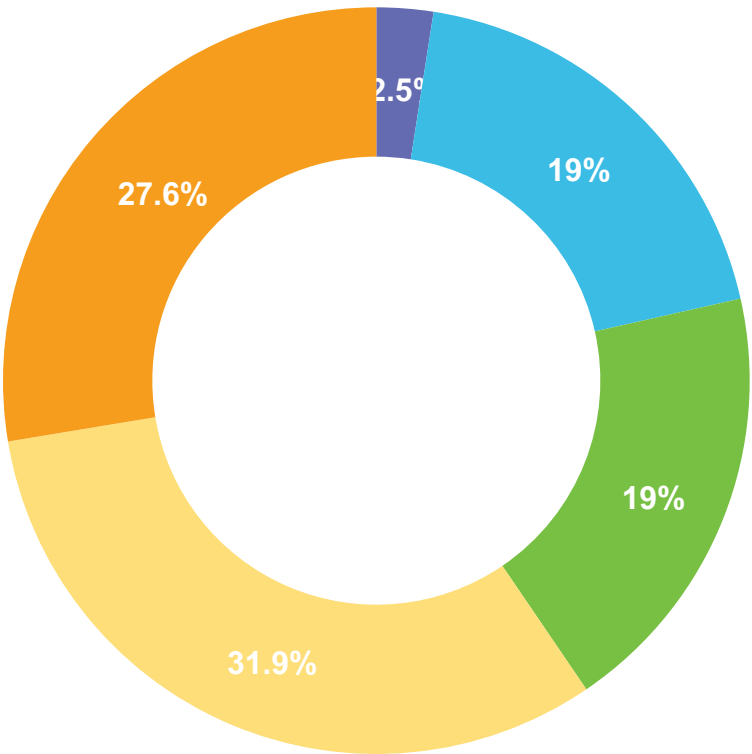
- Any comments on fares?

12



What is your age?

MULTIPLE
CHOICE



Answered
163
Unanswered
7

Choice	Total
18 and under	4
19-35	31
36-50	31
51-64	52
65 and over	45

Q6

How often do you ride the bus?

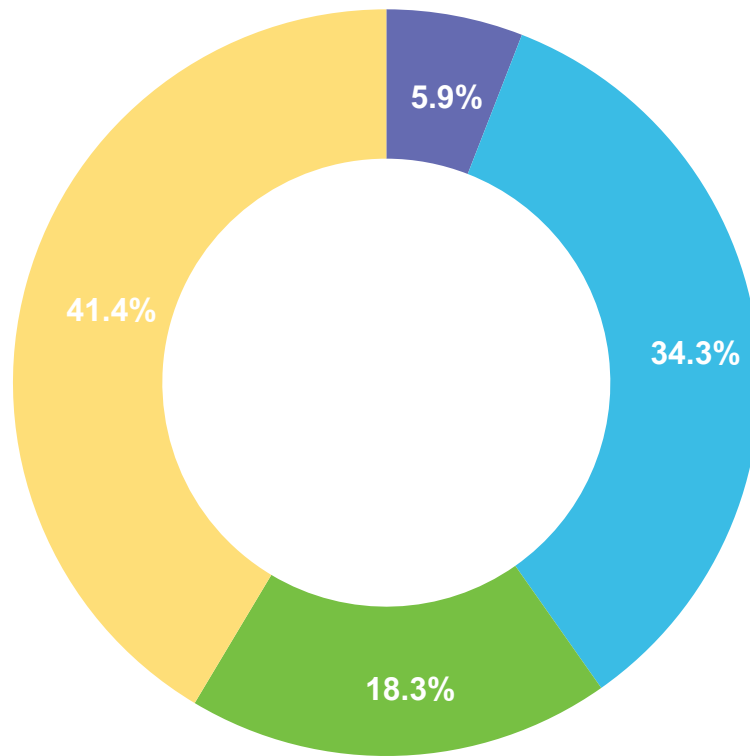
MULTIPLE
CHOICE

Answered

169

Unanswered

1



Choice

Total

● Not at all	10
● Less than 5 times per month	58
● 6-10 times per month	31
● 11 or more times per month	70

Q7

What routes do you ride? (select all that apply)

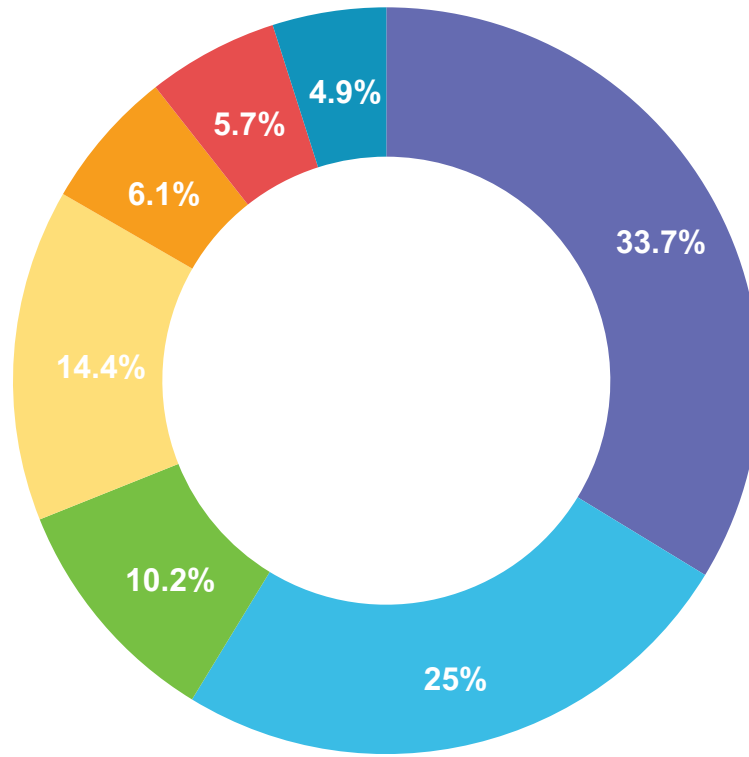
MULTIPLE
CHOICE

Answered

156

Unanswered

14



Choice

Total

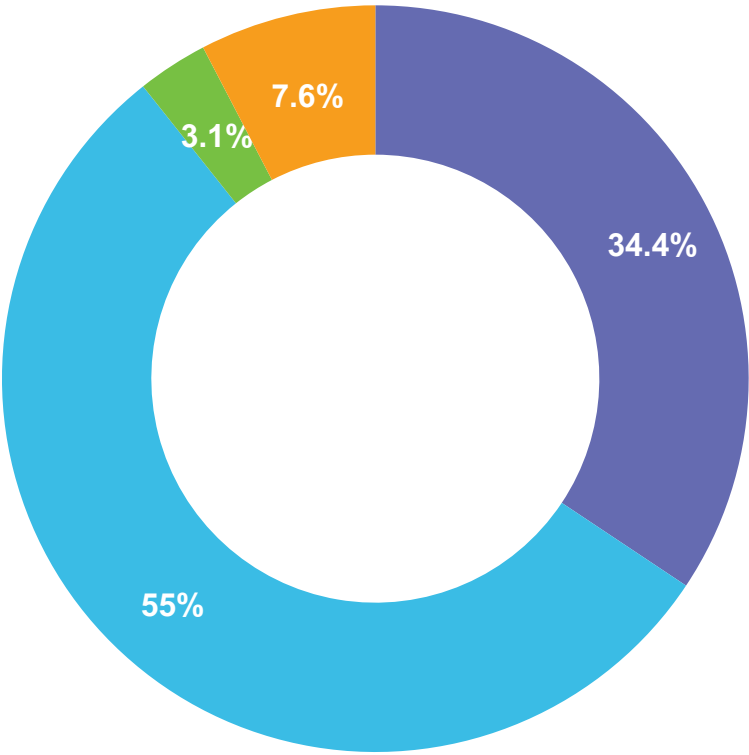
Valley Route	89
Blue Route	66
Hailey Route	27
Red Route - winter	38
Red Route - summer	16
Silver/Bronze winter routes	15

● Demand response dial-a-ride	0
● Galena Ride 'n Glide	13



Do other members of your household ride the bus?

MULTIPLE
CHOICE



Answered
109
Unanswered
61

Choice	Total
Children	45
Spouse/Partner	72
Parent	4
Guardian	0
Roommates	10

Q9

How does your child(ren) typically get to school?

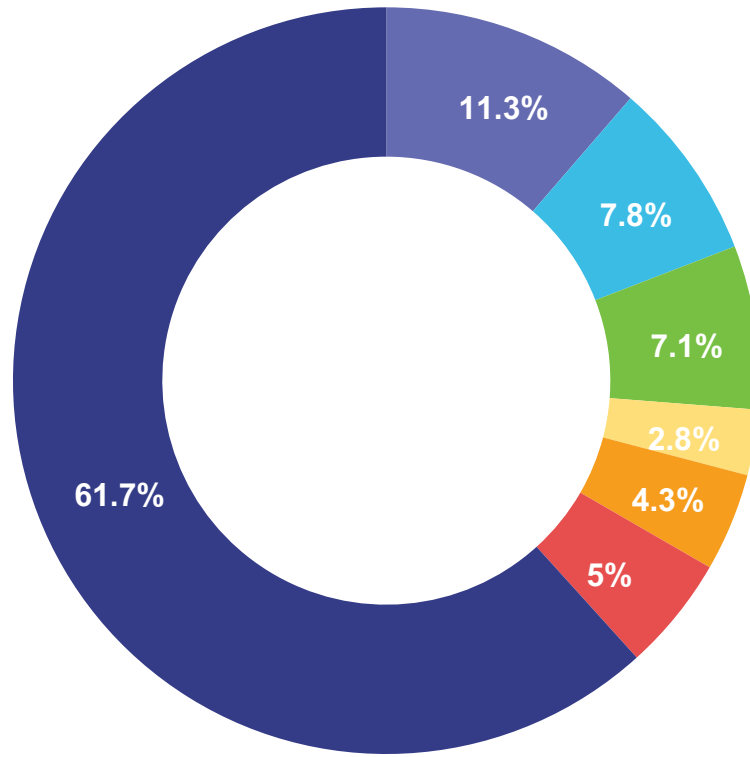
MULTIPLE
CHOICE

Answered

129

Unanswered

41



Choice

Total

<div></div> School bus	16
<div></div> Mountain Rides bus	11
<div></div> I prefer to drive them	10
<div></div> They ride their bike	4
<div></div> They walk	6
<div></div> They drive	7

- I don't have kids or I'm a kid myself! 87

Q19

How would you rate the importance of Mountain Rides to our community, quality of life, and economy? (1 being least important, 5 being most important)

SCALE

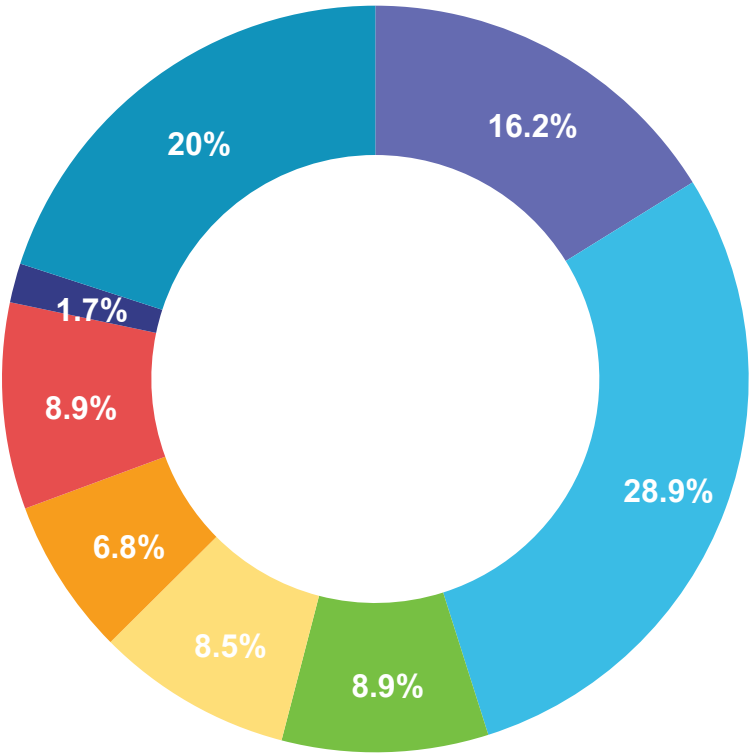




What factors would encourage you to ride the bus more (if a current rider) or encourage you to try riding (if you don't currently ride). Select all that apply:

MULTIPLE CHOICE

Answered
130
Unanswered
40



Choice	Total
Lighted bus stops with amenities like benches or covered bus shelters	38
Higher frequency of service that was more convenient to use	68
Cheaper or fare free services for all routes	21

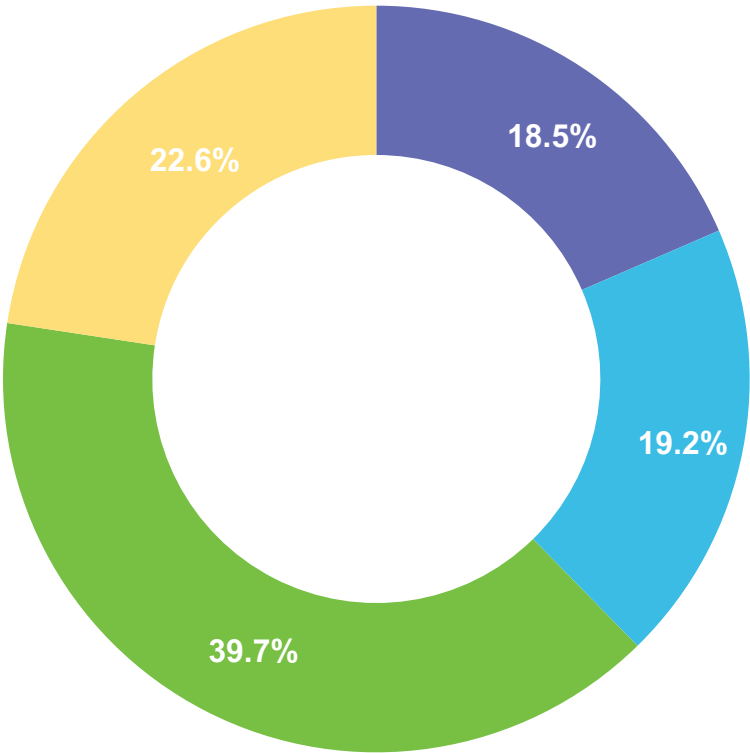
● Technology like onboard wifi, electronic signage at the bus stops and phone app	20
● Higher gas prices or paid parking (if driving were more expensive)	16
● If the bus trip took less time	21
● If the service were higher quality (cleaner, more on-time, fancier buses)	4
● Other:	47



Mountain Rides is considering alternative fuels to power the buses. What do you think is the best option for our community?

MULTIPLE CHOICE

Answered
119
Unanswered
51

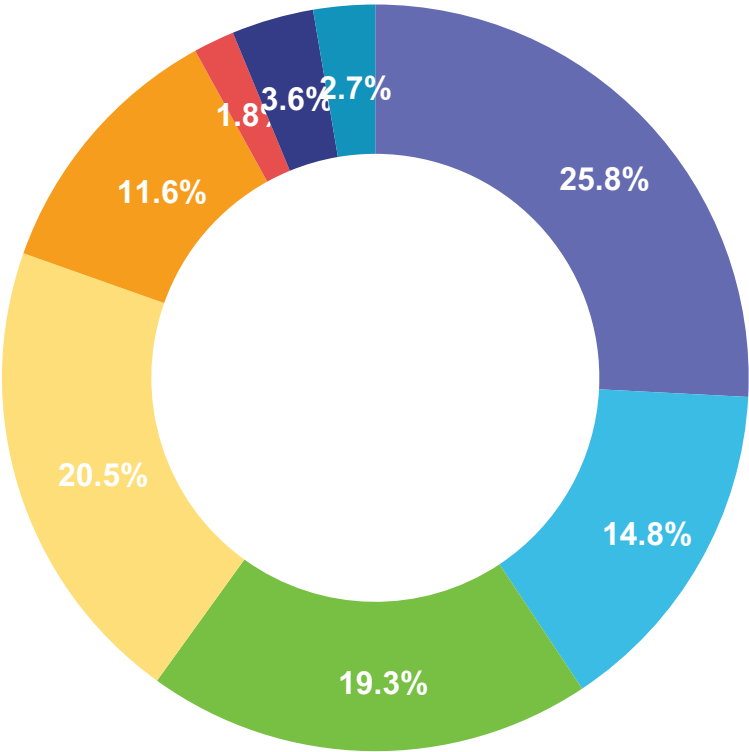


Choice	Total
<div></div> Diesel (what we use currently)	27
<div></div> Diesel hybrid	28
<div></div> Electric (battery)	58
<div></div> Natural gas	33



Please tell us your preferred way to receive bus schedule information:

MULTIPLE CHOICE



Answered
154
Unanswered
16

Choice	Total
Website-www.mountainrides.org	87
RouteShout Phone app	50
Printed schedule brochure distributed around town	65
Printed signage at bus stop	69

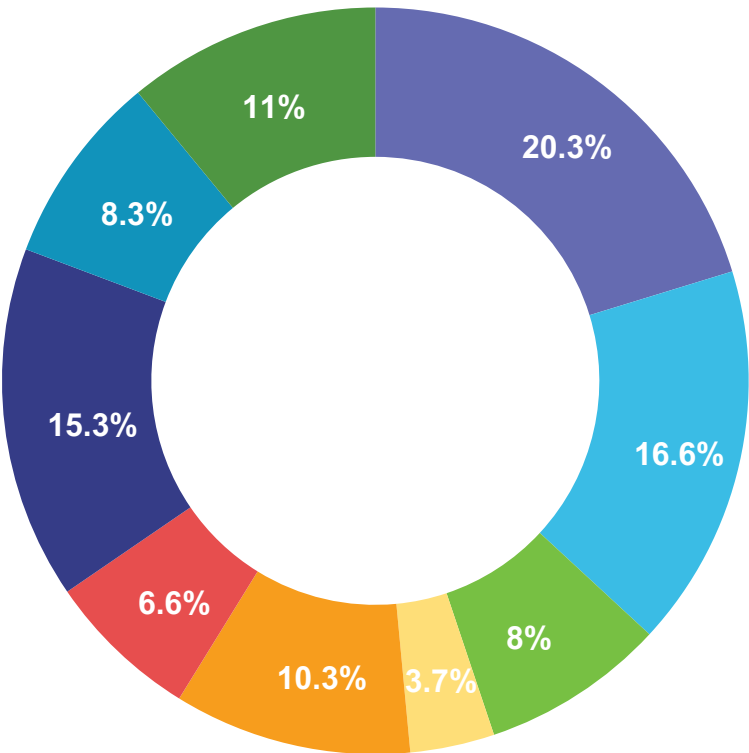
● Real time bus info signage at bus stop	39
● Call Mountain Rides 788-RIDE (7433)	6
● Newspaper	12
● Other	9



What new services or service improvements you would like to see in the future?

MULTIPLE
CHOICE

Answered
135
Unanswered
35



Choice	Total
Later night service on Valley route	61
More frequent year-round service (less variation in schedules between winter and slack)	50
Later night service on Blue year-round	24
Summer connection to River Run	11

● Express Valley Route buses with only a few stops in downtown areas	31
● More frequent midday service	20
● Better service between Sun Valley and Ketchum and the Friedman Memorial Airport	46
● Summer trailhead service between Ketchum and points north	25
● Other ideas	33

# times we heard	<u>BLUE ROUTE comment</u>
12	Great service and ideas
17	Run bus until 1:30am, late night, run until 2am, Run year round
6	Love convenience of 30 minute service including run 30 minutes until 1:30-2:15am
1	Increase service
2	Extend to Lower Board ranch
1	Use small buses when appropriate
1	Go to SV golf clubhouse
1	Very clean
2	Run Blue route as a leg to Morning Star
1	Start Blue route at 6:30am

VALLEY ROUTE

15	Great service
6	Want 8:00am southbound trip
2	Drivers are great
19	Want late buses, want late from Dollar Circle
9	More weekend service
9	Want airport service
2	Service to River Run
1	Want a new stop in Griffin Ranch in Bellevue
3	Want service to Northridge, McKercher, Buttercup and Indian Creek
6	Bring back 5:45am early northbound trip (coordinate with St. Luke's)
2	Run Valley route til 2am
1	Want Sawtooth Botanical/Gimlet stop
2	Service to meadows
1	Can dogs ride on midday buses?

HAILEY ROUTE

5	Runs 7 days/week
2	Don't go down Woodside
2	Yes, go down Woodside
2	Make it free
3	Run service later
1	More frequency
15	Yes, run to airport
2	Valley Route transfer

	<u>RED ROUTE</u>
1	No summer service
2	Yes, summer service, streamline service
19	Winter service is important
2	Earlier bus in the am
1	This is strange routing
2	Service Sockeye Square and Gem St stops
5	Later bus til midnight (7 days/week or Thursday-Sunday)
1	Keep service in summer for Symphony and wine tasting
3	Add a later bus to Elkhorn

	<u>GALENA ROUTE</u>
12	Like longer period
4	Need a bus pass deal
1	Start at YMCA
14	Love this service
1	Allow dogs
2	Make transfer with Blue/Valley
3	Want summer service

	<u>AIRPORT ROUTE</u>
9	Make Hailey go to airport
4	Partner with hotels
18	Important service
1	Add weekend service
4	Have valley go to airport
4	Meet early morning and late night flights
3	Make a separate airport pass

	<u>What would encourage you to ride more?</u>
2	Better Bike accomodation
10	Connect to Airport (also have weekend service)
2	Connection to Carey
2	Valley Route service to River Run
7	Electric buses
4	Allowing dogs
25	Mountain Rides is a great service to the community
1	More covered benches at stops
6	Late night service in Hailey
2	Early Valley route service
1	Go to SNRA
9	Great Drivers
2	Go to Meadows
1	Mid Valley stops
5	Better weekend schedule
1	Sockeye Square stop

Mountain Rides Agenda Discussion Item Summary

<u>Date:</u>	<div>9/20/2017</div>	<u>From:</u>	<div>Jason Miller and Michael David</div>
<u>Discussion Item:</u>	<div>5f. Discussion of draft bicycle and pedestrian capital project list</div>		
<u>Committee Review:</u>	<div><input checked="" type="radio"/> yes</div> <div><input type="radio"/> no</div>	<u>Committee</u>	<div>Finance and Performance</div>
		<u>Purview:</u>	
<u>Fiscal Impact:</u>	<div>None</div>		
<u>Related Policy or</u> <u>Procedural Impact:</u>	<div>Budget (Capital Improvement Plan)</div>		
<u>Background:</u>	<div>A spreadsheet has been created outlining potential bike and pedestrian projects throughout Blaine County. Original discussion contemplated including this list as an addendum to the Mountain Rides Budget. After review of this project list at Finance and Performance Committee, it was recommended that said list be included as an addendum to the Bike/Ped Master plan to be used as a resource by the Bike/Ped working group. Because Mountain Rides has no financial responsibility for any of these projects, and because ultimate decisions regarding these projects lie with the municipalities and/or county, the committee decided this list should not be included in the Mountain Rides budget documents. However,the committee believed this document should be used as a Mountain Rides resource during annual strategic planning.</div>		

Table 1

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
NORTH VALLEY							
CONNECT WRT TO HARRIMAN TRAIL (Separated Bike Pathway from Hulen Meadows to SNRA--BCRD, SNRA & Blaine County)	89	10				X	
IMPROVE SURFACE OF HARRIMAN TRAIL (aggregate surface, ultimately paved surface--BCRD, SNRA & Blaine County)	57	6			X		
BIKING IMPROVEMENTS OVER GALENA SUMMIT (Initially striping with narrower travel lanes, 11', and 2'-4' shoulder lanes, ultimately separated bike lane along old road grade--BCRD, SNRA & Blaine County)	66	8	X (striping)				X (bike lane)
IMPROVEMENTS AROUND GALENA LODGE (Reduce highway speed near Galena Lodge, include signs, crosswalks and crossing apparatus for pedestrians and bicyclists. Install permanent parking lot for winter recreation--BCRD, SNRA & Blaine County)	70	7		X			
KETCHUM AREA							
4TH STREET SAFETY IMPROVEMENTS (Close 4th street for a 1/2 block from alley to Main Street on east and west sides. Install HAWK crossing apparatus that is synced with other signals on Main St--City of Ketchum)	87	6		X			

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
RIVER RUN CONNECTION TO WARM SPRINGS (Construct a natural surface trail from River Run to Warm Springs on the West side of the Bigwood River-- <i>City of Ketchum, BCRD, SNRA & BLM</i>)	53	4			X		
RIVER RUN BASE TO WOOD RIVER TRAIL CONNECTION (construct new paved loop to connect WRT to River Run Base-- <i>BCRD & City of Ketchum</i>)	53	4				X	
BIKE PATH ROUTING IMPROVEMENTS IN CORE (Study alternative routes for the WRT through town to the YMCA and construct a new pathway segment, possibly through the ball field complex. Study alternative routes for the WRT near the church along Sun Valley Road. Clarify bike routes to downtown and east Ketchum with bike improvements and signage-- <i>City of Ketchum</i>)	86	7		X			
COMMUNITY CORE SIDEWALKS—COMPLETE STREETS (Study street configurations, construct missing links in sidewalks, stripe bike lanes or sharrows, designate preferred bike routes and possibly reconfigure parking on city streets. Create bike boulevard on 8th Street between Hemingway Elementary and Warm Springs Road-- <i>City of Ketchum</i>).	92	8	X	X	X	X	X
MAIN STREET ROAD DIET (Reduce lanes on Main Street, SH-75, from four lanes to three lanes, i.e. two travel lanes and left hand turn lanes. Increase sidewalk widths and add bicycle travel lanes-- <i>City of Ketchum & ITD</i>)	92	8			X		

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
ALTERNATE ROUTES TO DOWNTOWN (Improve and designate alternate routes to Downtown via 2nd Avenue and Leadville Avenue and add bike lanes or sharrows where appropriate. Improve bicycle and pedestrian infrastructure along State Highway 75 between Serenade Drive and Gem Street-- <i>City of Ketchum</i>)	73	5			X		
SEPARATED PATH SADDLE RD TO KNOB HILL NEXT TO HIGHWAY (Construct a separated, paved path from Saddle Road to Knob Hill-- <i>City of Ketchum & ITD</i>)	65	7				X	
WARM SPRINGS ROAD IMPROVEMENTS (Re-construct Warm Springs Road as a complete street with bicycle and pedestrian facilities on both sides of the road-- <i>City of Ketchum</i>)	62	7					X
SUN VALLEY AREA							
TRAIL CREEK PATH TO BOUNDARY CAMPGROUND (Continue the paved, separated path from the end of the existing path to Boundary Creek Campground-- <i>City of Sun Valley, Blaine Co & SNRA</i>)	68	5			X		
BOUNDARY CAMPGROUND TO BASE OF TRAIL CREEK PASS (Widen shoulder from Boundary Creek Campground to the base of Trail Creek Pass or the end of the pavement and stripe lane lines. Use recommended surface treatments per chapter 4.2 of Bike-Ped plan-- <i>Blaine County & SNRA</i>).	50	8					X

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
BITTERROOT/GOPHER GULCH CONNECTION (Construct a separated pathway from Bitterroot Road to Horseman's Center Road to connect to the Community School-- <i>City of Sun Valley</i>)	31	6					
MAIN VALLEY AREA							
EAST FORK BIKE LANES AND INTERSECTION IMPROVEMENTS (Stripe and sign bike lanes and widen shoulder where needed to accommodate bike lanes to end of pavement and connect WRT to existing bike path on west end of Eastfork Rd. Abandon unnecessary pathway segments to eliminate multiple crossings just east of the intersection with the highway. Improve restroom facilities, add a designated parking lot to serve the bus stop and construct a sidewalk from the parking lot to the bus stop-- <i>Blaine County</i>)	68	8		X			
DEER CREEK ROAD SEPARATED PATHWAY AND UNDERPASS (Connect Deer Creek road to the WRT via a separated path and underpass under State Highway 75. Add bike lanes along Deer Creek to connect to recreational trails-- <i>Blaine County & ITD</i>)	55	8					X
CROY CREEK ROAD IMPROVEMENTS (Re-stripe roadway with narrower travel lanes to create a bike shoulder. Ultimately widen road where required to facilitate continuous bike lanes to trailheads-- <i>Blaine Co & City of Hailey</i>).	76	7	X (striping)			X (widen rd)	

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
BROADFORD ROAD IMPROVEMENTS (Improve road surface on shoulders and stripe bike shoulders. Ultimately construct a contiguous separated pathway parallel to the road from Hailey to Bellevue-- <i>City of Hailey, City of Bellevue, Blaine Co & BCRD</i>)	72	8		X (shoulders)			X (construct pathway)
BIKE LANES ALONG SH-75 SOUTH OF KETCHUM TO HAILEY (Designate with painting and signage bike lanes along the highway. Widen the shoulder where necessary to provide the minimum bike lane width. There are some user conflicts between fast and slow riders on the bike path-- <i>Blaine Co & ITD</i>).	52	6		X			
"TOE OF THE HILL TRAIL" CONNECTION BETWEEN HAILEY AND BELLEVUE (Construct missing trail segments to Quigley and Bellevue and improve existing trail where needed-- <i>City of Hailey, Blaine Co & BCRD</i>)	54	4		X			
WAYFINDING AND AMENITIES ON WRT (Add signage indicating road names at pathway crossings within cities, "you are here" information, and add signage and maps to popular destinations (cities, recreational amenities, visitor center, etc). Add parking and trail head signage at the ends of the WRT in Bellevue and Hulen Meadow-- <i>BCRD, Cities of Ketchum, Hailey and Bellevue & Blaine Co</i>)	52	3		X			

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
HAILEY AREA							
RIVER STREET ROUNDABOUTS (Improve sidewalks and delineate bike lanes along River Street. Ultimately construct “neighborhood scale” traffic circles at major intersections along River Street, West Cedar Street, and Silver Star Drive to calm traffic and create a bike boulevard along River Street-- <i>City of Hailey & ITD</i>)	72	10				X	
MAIN STREET ROAD DIET (Reduce traffic lanes from 5 lanes to 3 lanes and add bike lane and widen sidewalks. Alternatively pain narrower travel lanes and widen sidewalks and/or add bike lanes)	N/A	N/A			X		
CONNECTIONS TO THE VISITOR CENTER, ICE RINK, THE VISITOR CENTER AND RODEO PARK SKATE PARK (Construct separated pathway connections to adjacent neighborhoods to the north and the WRT to the east-- <i>City of Hailey & ITD</i>)	88	4		X			
DOWNTOWN SIDEWALKS—COMPLETE STREETS	92*	8*					
2ND AVENUE (Narrow travel lanes and paint wide shoulders for pedestrians and bicyclists between Hailey Elementary and Myrtle)	92*	8*	X				
MYRTLE STREET (Separated Bike/Ped Path from Main St to WRT)	92*	8*	X				
CROY STREET (Septarated Bike/Ped Path from Main St to WRT)	92*	8*	X				

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
BULLION ST, AIRPORT WAY, AVIATION DRIVE, ELM ST (Connect walks in old Hailey are and place new walks closer to the road to create a meandering system. Utilize existing sidewalk infrastructures use to the greatest extent possible-- <i>City of Hailey & ITD</i>)	92*	8*			X		
CONNECTIONS TO TRAILS AND PARKS (Improve bicycle and pedestrian infrastructure to adjacent parks and public lands, including Croy Creek Road, Quigley Road, Colorado Gulch, Toe of the Hill Trail, Cutter's Trail, Lions Park, Heagle Park, and Hop Porter Park. Improvements include constructing sidewalks and adding bike lanes or bike shoulders-- <i>BCRD, Cities, Blaine Co</i>)	73	7				X	
SAFE ROUTES TO SCHOOL IMPROVEMENTS-- <i>City of Hailey, BCRD & ITD</i>	87*	4*					
SH-75 INTERSECTION AT COBBLESTONE (Install HAWK crossing signal synced with signal at McKercher)	87*	4*		X			
CONNECTION BETWEEN SEPARATED PATH NEAR ALTURAS ELEMENTARY AND WRT (Complete connection from Glennbrook Dr to WRT)	87*	4*	X				
BELLEVUE/SOUTH VALLEY AREA							
ROUNDAABOUT AT GANNET ROAD AND SH-75 INTERSECTION (Re-align intersection and construct a roundabout to improve safety and create a gateway into Bellevue-- <i>City of Bellevue & ITD</i>)	51	9				X	

BICYCLE AND PEDESTRIAN CAPITAL PROJECTS	PRIORITY SCORE FROM BIKE PED MASTER PLAN [1- 100]	PROJECTED DIFFICULTY SCORE FROM BIKE PED MASTER PLAN [1-10]	2018	2019	2020	2021	2022
SAFE ROUTES TO SCHOOL IMPROVEMENTS (construct sidewalks or pathways from Main Street to 6th St-- <i>City of Bellevue & ITD</i>)	N/A	N/A		X			
GANNETT ROAD IMPROVEMENTS (Stripe bike lanes and widen shoulders where necessary. Use road surface and maintenance recommendations from Bike Ped Plan. Ultimately construct a paved separated pathway on the east side of the road along the old railroad bed. If more development occurs along Gannett Road in the future, this may become a more critical link to Bellevue and the WRT. Contributions to the cost of building a separated pathway could be included in development proposals-- <i>City of Bellevue, Blaine Co & BCRD</i>)	60	6		X (stripe)			X (paved pathway)
SOUTH WRT TERMINOUS AND EXTENSION TO CAREY (Improve the current terminus of the WRT at Gannett Road to include a parking area and signage. When demand warrants, construct a separated path from the end of Gannett Road to Carey along the north side of the highway-- <i>City of Carey, Blaine Co & ITD</i>)	47	9					X
CITY OF CAREY PATHWAY CONNECTIVITY (Create a system of separated paths, sidewalks, and bike lanes within Carey utilizing existing right of ways and easements-- <i>City of Carey</i>)	71	5		X			



AGENDA

Planning and Marketing Committee

Wednesday, 9/6/17, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In attendance: Joyce Fabre, Kristin Derrig, Jason Miller, Mike Knudson, Michael David, Tucker Van Law and Kim MacPherson

1. Discuss preliminary service plan survey results
 - a. The group discussed the survey results to date and looked at the comments that people wrote. So far we have about 100 surveys that have been filled out. We will present the results at the September board meeting.
2. Discuss service options for FY2018 transportation service plan
 - a. The group discussed the service plan route by route. This will go forward to the board meeting for further discussion and more details per route according to what is available in the budget.
3. Other items to come before the committee. There were none.

Adjourn: 2:30pm



Minutes

Finance and Performance Committee

Wednesday, 9/6/17, 2:30pm

Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

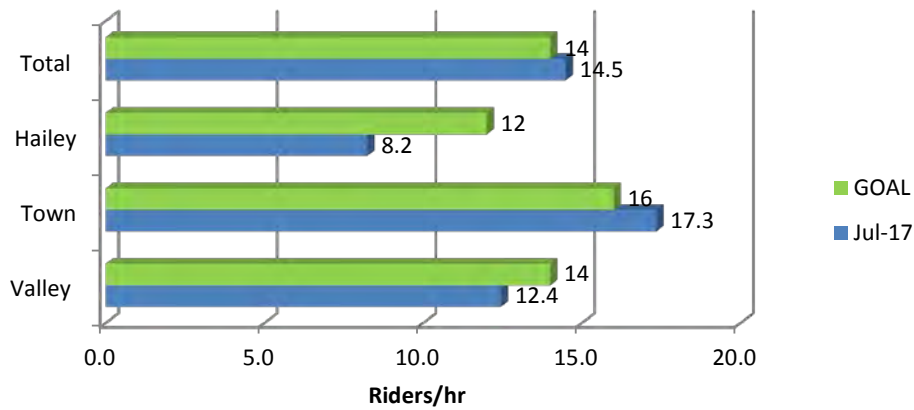
Present: Becki Keefer, Jane Conard, David Patrie, Jason Miller, Mike Knudson, Michael David, and Tucker Van Law

Absent: Grant Gager

- 1) Review July 2017 financials and bills paid
 - a) The group went over the financials with Tucker Van Law to answer question. David Patrie made a motion to recommend accepting the financials and Jane Conard seconded. All members approved.
- 2) Review responses to Legal Services Request for Qualifications
 - a) Three Requests for Qualifications were received. Laski Clark & Pogue (MRTA's current attorney), Hawley Troxell, and Elam & Burke. Becki, Jane, and David each scored the attorneys and based on the combined score Jane recommended Laski Clark & Pogue as first choice, Hawley Troxell as second, and Elam & Burke as third. David seconded and recommended sharing the scoring with the entire board.
- 3) Discuss final FY2018 budget adjustments
 - a) Discussed final FY2018 budget. David made a motion to recommend approval of the budget as presented. Becki seconded.
- 4) Discuss final FY2018 capital improvement plan
 - a) Michael David presented a spreadsheet of bike/pedestrian county improvements. It was well received however it was noted this is informational only and MRTA has no ownership in them. MRTA would like to be part of the discussion. Becki recommended adding this to the MRTA 5 year strategic plan and bike ped master plan. Jane seconded.
- 5) Discuss upcoming capital project procurements
 - a) High level discussion of future capital project procurements.
- 6) Other items to come before the committee.
 - a) There were none

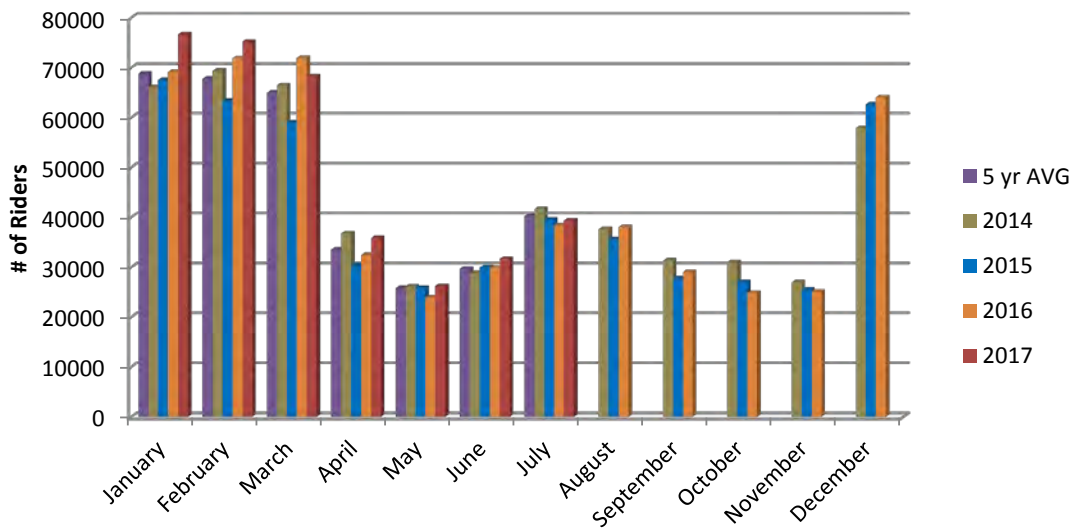
PERFORMANCE DASHBOARD - RIDERSHIP, JULY 2017

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

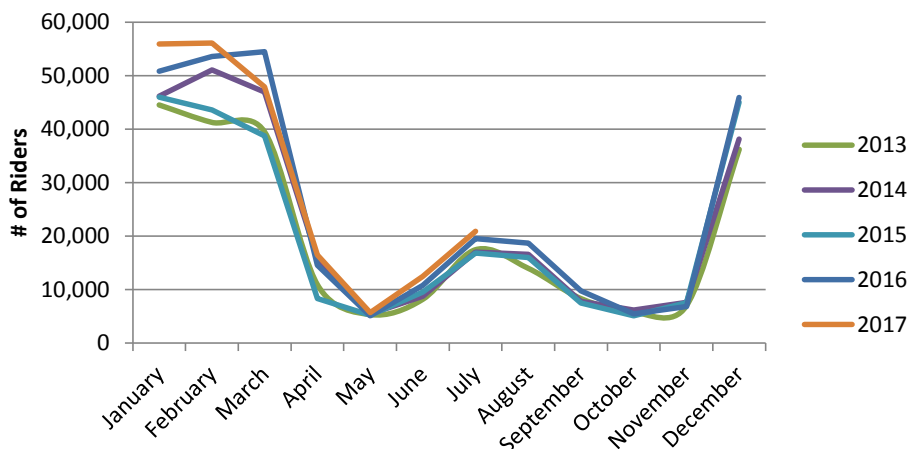
Total Ridership by Month



2017 YTD Ridership 353426
 2016 YTD Ridership 337847
 2015 YTD Ridership 315815
 2014 YTD Ridership 335540
 2013 YTD Ridership 310,928

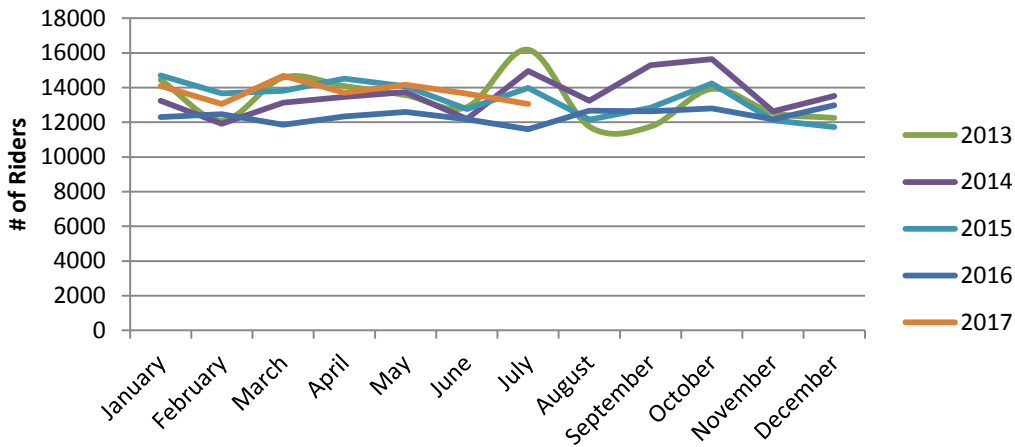
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

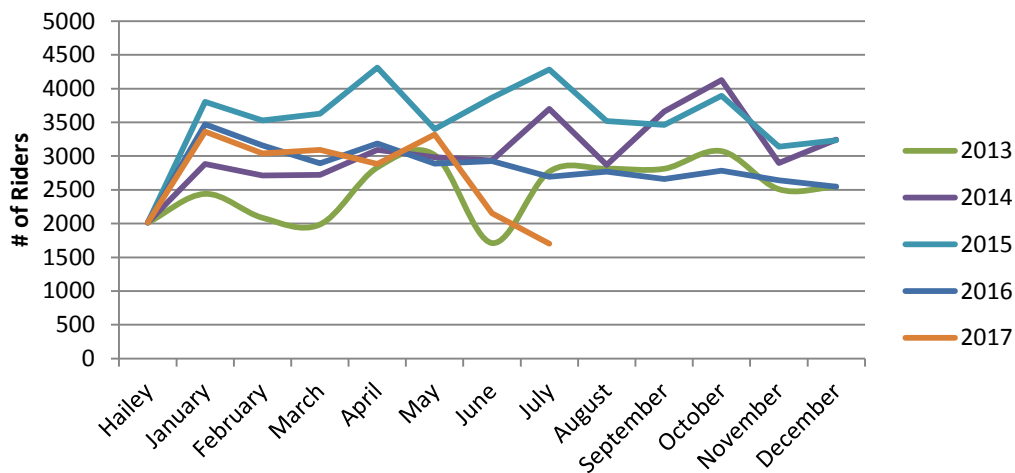


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, JULY 2017

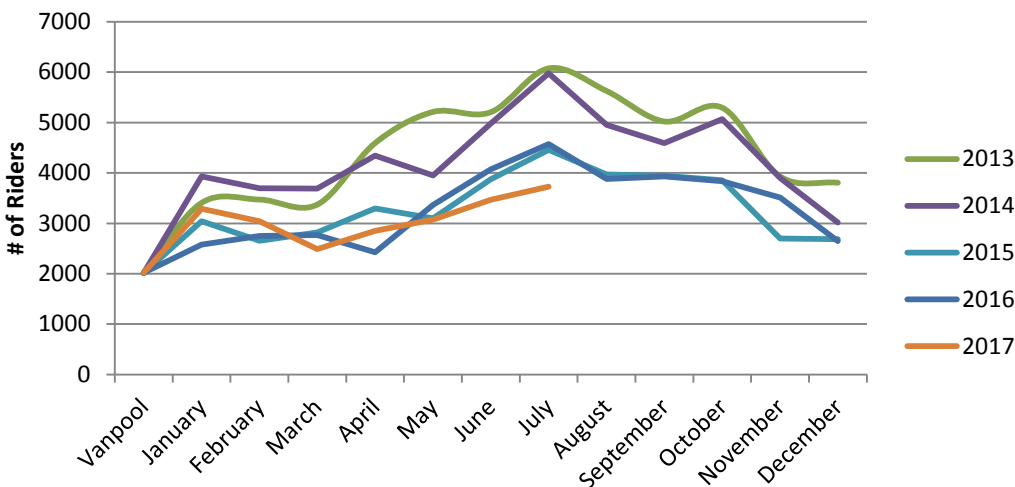
Valley Route



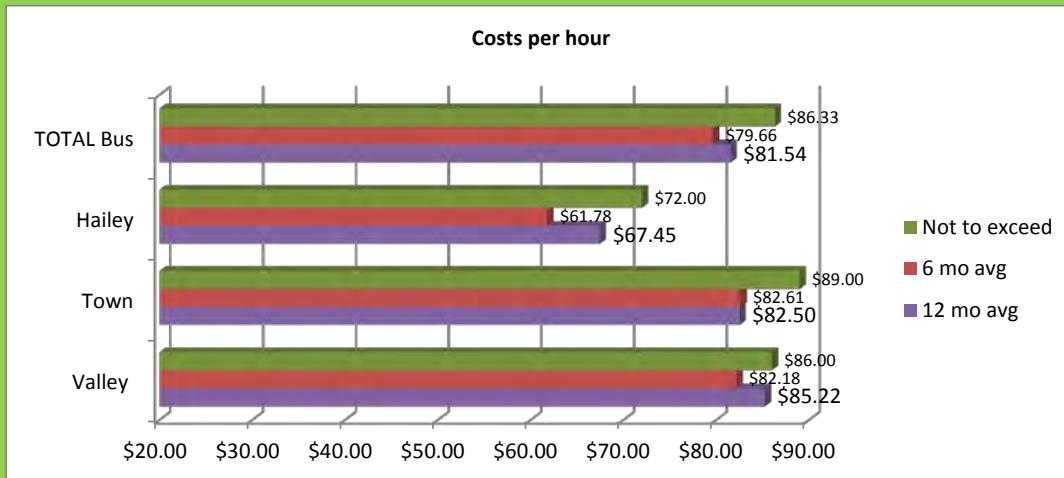
Hailey Route



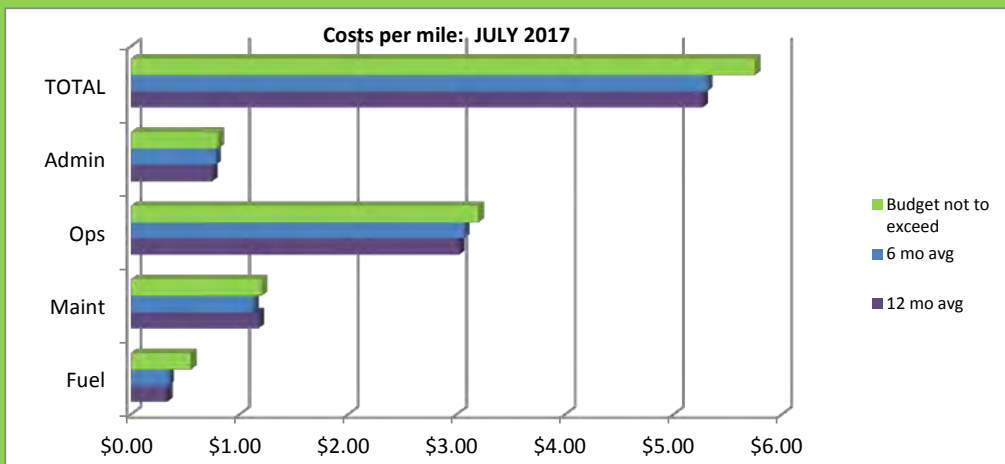
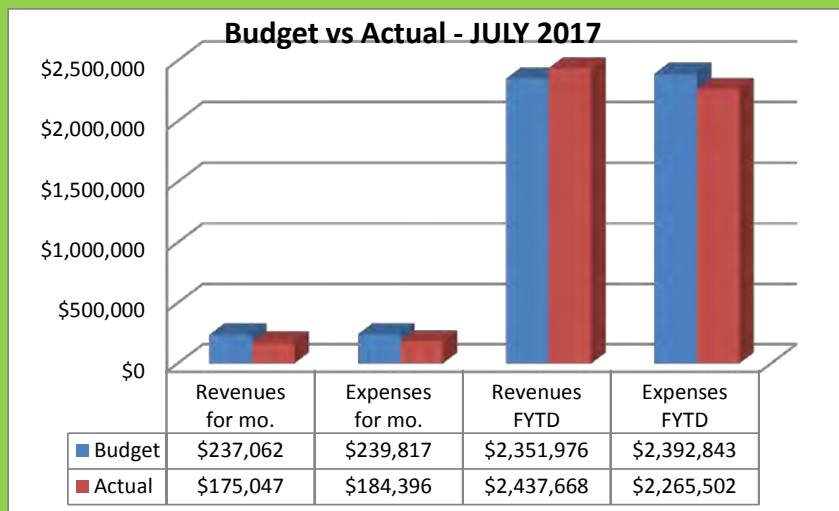
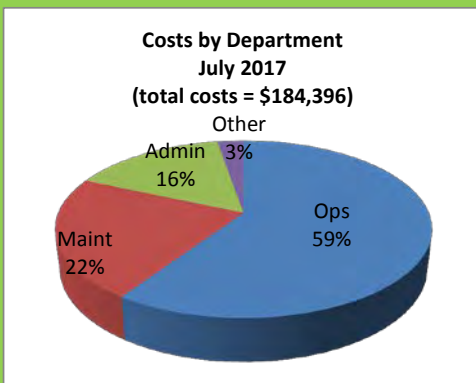
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, JULY 2017

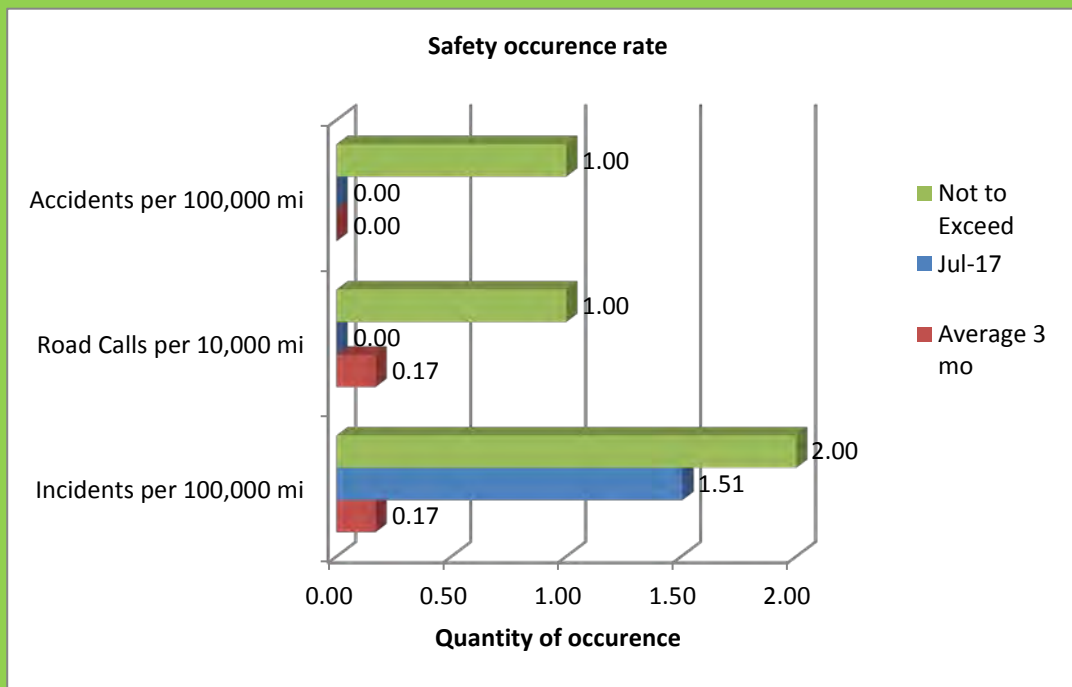


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, JULY 2017



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	May-17	Jun-17	Jul-17
Incidents	0	0	1
Accidents	0	0	0
Road Calls	0	1	0

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current 1345**

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date: 9/20/17

Staff Member: Mike Knudson

Department: Operations

Department Highlights from the Previous Month:

Total ridership for the month of August was 44,491 up from last year 17%
Blue route 21,562 up 25%
Hailey route 2,058 down 26%
Valley 14,515 up 15%
We have had 370,136 riders YTD up 6% from last year at this time.

Progress on projects/initiatives:

Stoneworks added another van due to increased work until mid-December.
Starting to work on winter staffing levels.
New bus is great!

Challenges/ Opportunities:

Valley route is busier now that school is back in session, training the kids again to show passes and general bus etiquette is going well.

No reported incidents or accidents for the month.

Mountain Rides Staff Report

Date: 9/20/2017

Staff Member: Kim MacPherson

Department: Marketing outreach

Department Highlights from the Previous Month:

We sent the service plan survey out to the community through various channels including a newsletter, facebook, riding the bus and handing them out, and the Idaho Mountain Express had a small article in the newspaper. Overall, we had 172 responses.

Progress on projects/initiatives:

We have brought the bus advertising in house and I have started work on securing advertisers for the new buses and renewing contracts on the current fleet.

Challenges/ Opportunities:

Once the service plan has been adopted I can start work on the printed schedule and updating the bus stop signs. There is a lot to do to prepare for winter and the start of the new schedule on Thanksgiving day.

Mountain Rides Staff Report

Date: 9/20/17

Staff Member: Michael David

Department: Bicycle-Pedestrian

Department Highlights from the Previous Month:

Distributed 65 helmets to families during the Labor Day Weekend Festivities in Ketchum.

Worked with Idaho Walk Bike Alliance and WRBC to promote automobile and bicycle education/safety advocacy.

Worked with Bike-Ped Working Group on Electric Bike Public Forums

Added three bikes to Bike-Share Program inventory for Eclipse and remainder of summer season.

Progress on projects/initiatives:

Public forums regarding potential electric bicycle regulations for paved pathways in cities and Blaine Co will take place in October. At Community Campus on Wednesday, October 18th and at the YMCA on Thursday, October 19th.

Bike or Walk to School Day will take place on Wednesday, October 4th. Bike lights will be given to all participants at the schools and healthy snacks will also be provided, made possible by our Safe Routes to School grant.

Challenges/ Opportunities:

Mountain Rides Staff Report

Date:

9/20/2017

Staff Member:

Ben Varner

Department:

Maintenance and Facilities

Department Highlights
from
the Previous Month:

We had a great peak summer with no major safety issues or mechanical failures in the fleet and at our facilities. Our Maintenance Team's hard work contributed greatly to our successful summer.

Progress
on projects/initiatives:

Our new New Flyer bus arrived in late August. Both Operations and Maintenance staff are excited about the new bus and it is a big step up for Mountain Rides. Our riders should be very excited about it as well, as it rides really smooth. We hope to have it in service around Oct. 1.

Challenges/
Opportunities:

The fall is the Maintenance Department's time to shine while getting everything ready for winter and I am looking forward to the hustle and bustle of everything coming together.

Mountain Rides Staff Report

Date: 09/20/2017

Staff Member: Tucker Van Law

Department: Business Manager

Department Highlights from the Previous Month:

Continue to monitor FY17 budget compared to actuals. We are on track to stay within our FY17 budget.

Attending AmeriBen's Annual Leadership Conference in Sun Valley on September 28th & 29th. Trends in healthcare, human resources, and retirement plans will be covered

Progress on projects/initiatives:

Health Insurance - The board adopted III-A plan 80A in a special meeting. With this change we will no longer offer an HRA or FSA. This is a great plan that protects our employees, simplifies the process, and should stabilize our insurance costs.

We are having all staff meetings on September 19th to introduce the new health plan.

Challenges/ Opportunities:

Beginning to start our Risk Management Discount Program with ICRMP(Idaho Counties Risk Management Program). This will give us a discount on our premiums in FY19. It requires 80% of employees to complete 4 online courses and attend 2 driver safety meetings. This will be a challenge with the majority of our employees being drivers and on the road.

Mountain Rides Staff Report

Date: 09/20/2017

Staff Member: Jason Miller

Department: Admin

Department Highlights from the Previous Month:

Kim MacPherson's job has been retooled lately. Kim is now even more focused on public relations, community partnerships, and sales. In particular, selling exterior bus ads is now a part of Kim's role. Routematch is moving to Ops. ITD statewide public transportation plan - ITD has a new plan that focuses on safety, mobility and economic opportunity and is being launched statewide.

Progress on projects/initiatives:

Bus stop signage - we have approvals from Ketchum and Sun Valley to proceed and have the signs and poles being manufactured now. Holes will be dug in the coming weeks and the posts will be installed in mid-October. Approval from City of Hailey should happen later this week.

III-A health insurance transition - I'm very excited about our move to III-A for medical, dental and vision and look forward to having our employees better covered.

Challenges/ Opportunities:

Mountain Rides Receives Electric Bus Funding! - as part of the Low and No Emission bus grant that we submitted a few months back, Mountain Rides was awarded \$500k of \$1.7million requested. That's progress towards our electric bus goal, but \$500k won't get us even 1 electric bus and we need the charger to make the project go. Minimum funding for 1 bus and 1 charger would have been \$1million. We'll need to work on how to build on this \$500k. One opportunity for additional funding may be some settlement money from Volkswagen that the state received, as part of the emissions scandal. Idaho Dept of Environmental Quality is accepting applications for projects and it looks like electric buses would be eligible (thanks to Tucker for finding this opportunity!).

ITD applications for next 2 years of federal operational (5311) and capital funding (5339) released and due end of October - this is for funding that will carry Mountain Rides from 10/1/18 until 9/30/20. The funding levels look consistent with previous funding and should provide Mountain Rides with stable funding, but it is all dependent on how the competitive application process goes.



Special Board Meeting MINUTES

Thursday, August 10, 2017 at 3:30pm

Zions Bank, 311 North Main St. (2nd floor meeting space), Ketchum, ID 83340

Board Members Present: Chair Jane Conard (Sun Valley), Grant Gager (Ketchum), Dave Patrie (Blaine County) and Joyce Fabre (Sun Valley)

Also Present: Executive Director Jason Miller
Support Specialist Kim MacPherson
Maintenance and Facilities Manager Ben Varner
Operation Manager Mike Knudson
Bike-Ped Coordinator Michael David

1. 3:30pm: Chair Jane Conard called the meeting to order and welcomed the attendees. Jane Conard stated the purpose of this meeting was for Mountain rides to have better guidance in terms of its service, and particularly for this meeting, for the airport. She also thanked the Mountain Rides staff for putting this together and to the Mountain Rides board members that were there.
2. Discussion item: Discuss Airport Ground Transportation options to Friedman Airport
 - a. Jason Miller gave a PowerPoint presentation regarding the background and peer research on airport ground transportation options. He said a year ago we were hearing very positive comments about the need for this service from our funding partners from the cities of Ketchum and Sun Valley and various partners associated with the airport and riders who call in asking if we go to the airport. Through this experience opinions may have changed and we want to understand that. Jason then gave a brief summary of what Mountain Rides does and how we received funding. We are in year 2 of a 5 – year plan and are doing well. He then gave an overview of how the airport service worked last year. We were trying to fill the gap of lower convenience for a lower price. Ground transportation service in the Wood River Valley is lacking and we did a comparison of other resort areas and what options are available. We are always comparing our agency to other resort agencies in the west. We need to have a fixed schedule with a published timetable and be available for anyone including those with disabilities. Options going forward would be status quo (without a dedicated airport bus), or a partnership with hotels for a shuttle, or a public private partnership. We do get a number of phone calls each week on how to get to the airport from locals and visitors alike. We want to solve transportation problems that we stepped up to try it. Jason invited people to come to a service planning meeting in the next month.
3. 5:00pm: Adjournment.

Chair Jane Reister Conard



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, August 16, 2017, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Jane Reister Conard (Sun Valley), Vice-chair Kristin Derrig (Ketchum), David Patrie (Blaine County), Grant Gager (Ketchum), Becki Keefer (Hailey), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

NOT PRESENT: Secretary Joe Miczulski (Bellevue)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Tucker Van Law
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Operations Manager Mike Knudson
Mountain Rides Operations Supervisor Stuart Gray
Mountain Rides Support Specialist Kim MacPherson
Mountain Rides Bicycle Pedestrian Program Coordinator Michael David
Peter Jensen *Idaho Mountain Express*
Mayor of Sun Valley Peter Hendricks
Mayor of Ketchum Nina Jonas

1. CALL TO ORDER

Chair Jane Conard called to order the meeting of Wednesday, August 16, 2017 at 12:31pm took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

There were none.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. Public Workshop: Discuss and review route by route service plan ideas for FY2018

Jason Miller started the discussion and showed a PowerPoint presentation of the service plan by route. Typically Mountain Rides adopts a service plan in October after speaking with our funding partners and getting public input. After this plan gets adopted it gets attached to the funding contracts and then becomes our printed schedule.

We operate a regional service. Our five year plan guides what we do with the routes throughout the year. The plan is built around operating efficiently and being productive with the routes. We have invested in Blue and Valley routes and our ridership is up.

Jason Miller spoke about Blue Route Night Owl service which is increasing in ridership. Beyond 1:00am there has been strong usage.

Leslie Gushwa of Sun Valley asked about bar closing times. Kristin Derrig spoke about the closing times and suggests ideally between 1:30am and 2:00am is a good time to end service. Peter Hendricks asked about clarifying the direction of the buses at 2:00am. The last bus going towards Elkhorn Springs is 1:45am and then it turns around and goes back out to Warm Springs. Peter asked about the statistics about late night accidents and if there are fewer DUI's. He said Sun Valley is supportive of late night service that Mountain Rides offers. Tory Canfield stated that she thought they were not going on as many late night accidents. Kristin Derrig stated that there are not a lot of transportation options out there for late night service. Nina Jonas spoke about staffing employees late night that need to take the buses. We need to consider both employees and customers.

Leslie Gushwa asked about the ridership for late night buses. Jason Miller said we use a 25 passenger bus.

We also showed a slide of peer comparison of other resort communities. Mountain Rides is smaller than a lot of our peers.

Ellie Bernacchi asked about Uber and if they have had an impact on ridership and Jason said not yet.

Joyce Fabre asked about the last run at 1:45am and if that would satisfy the citizens of Sun Valley.

Jason Miller stated that consistency of service is better overall. The detail work will begin after this meeting and we will come back to the next board meeting with options.

Michael David stated that the late night majority of riders are Sun Valley employees.

Jason Miller spoke about Red Route and there were several Red Route Bus Buddies at the meeting. For summer we cut out Sundays to have more consistent service in the winter and instituted spring demand response service. Summer service is very soft. Winter service is very consistent throughout the day and would not cut winter service at all.

Leslie asked about marketing to homeowners. In the summer they get a lot of visitors who use the buses regularly.

Jason Miller said we can do more but we are not putting a lot of our spend into marketing as we put more of our budget into service.

Grant Gager suggested a refrigerator magnet with bus information for the condos.

Joyce Fabre spoke as a citizen of Sun Valley and would like to see us do more marketing in the summer before we cut more service.

Jason Miller said we will look at options to have the Hailey or Valley route connect to the airport. These routes currently do not serve the early or late flights. We are looking at adding a later night run for Saturday night on Valley Route.

Jane Conard mentioned that she had a letter from a rider who lives in the meadows asking for more service. Servicing the Meadows is really an infrastructure issue as we have 18 valley trips going by there Monday through Friday. It is a safety issue for buses to make a left turn to get on the highway and is challenging without a traffic light there.

Silver and Bronze routes which are funded by Sun Valley Company are very stable. We would like to see a Silver route in the summer.

Galena Route: BCRD will fund this again and there will be a chance for skiers to buy a bus pass with their Nordic pass. The service will also run longer this season. The challenge will be the parking at the SNRA lot.

Airport Route: we had the airport summit last week which was lightly attended.

Seasons of service will be the same but going forward we would like to condense the seasons going forward and just have a peak winter and a peak summer season.

Part of our mission is to get people out of cars. Anything we can do as far as infrastructure to help the connectivity or people walking and biking is important to our mission and part of the Bike-Ped master plan.

Jason Miller gave an update about the Bikeshare program and Mountain Rides being a part of the electric bike conversation.

Dave Patrie thanked Jason for the presentation. He heard a lot about how much we need marketing. When we go for funding dollars everyone wants service but Marketing is a part of public transportation. We make tradeoffs to make the system successful. We have been responsive and nimble but we can't respond to every request. We do our best as a board to respond. Dave wished there were more elected officials here today to see this discussion.

Ben Varner said that the infrastructure needs are very important.

Jane Conard said that safety is number one goal for us. She commended staff and board for all we do for Mountain Rides.

Mike Knudson stated we are on a good path and frequency is good for increasing ridership and to employee people year round.

Stuart Gray said as we add service we need to make sure we are able to maintain driver schedules.

Peter Hendricks, Mayor of Sun Valley, wanted to make it abundantly clear how much they value Mountain Rides. We get in the weeds sometimes and get caught up with the minutiae but what you are doing is absolutely necessary to have the city, valley and county that we have. Thank you all for your hard work, your dedication and the Sun Valley representatives' passion is palpable and your dedication is outstanding. we appreciate the time and efforts that they put in. We value what you are doing, how you are doing it and the professionalism that you attack your job. We are truly thankful for what you do and we would be a lesser community if you were not here. Keep up the good work.

Leslie Gushwa seconded the mayor's remarks.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve publication of Mountain Rides' Fiscal Year 2018 budget hearing at the September board meeting

Jane Conard introduced the item. Jason Miller said we are averaging 6% increase in the budget versus the 7.5% we had asked for. We built the budget around the priorities previously discussed at board meetings. After balancing the priorities like driver wages and benefits we will add service. Joyce Fabre asked about service cuts and Jason said we will have to reconcile the budget with cuts that were made with summer Red Route and demand response service being some of those. We try to make the least impact to the overall system. This budget does not reflect the airport service. There may be ways to add airport service to existing routes but there will not be a separate airport service.

Dave Patrie made a motion to approve the notice of public hearing for the Mountain Rides Transportation Authority fiscal year 2017-2018 budget with total revenue of \$3,561,987 and expenditures of \$3,492,827. Becki Keefer seconded. The motion passed unanimously.

b. Action item:

Action to approve the Mountain Rides' FY2018 employee payscale

Jane Conard stated that there will be increase for seasonal drivers to be able to compete in the employment marketplace.

Becki Keefer made a motion to approve the Mountain Rides' FY2018 payscale, as presented. Kristin Derrig seconded. The motion passed unanimously.

c. Discussion item:

Review draft 5-year Capital Improvement Plan for FY2018-2022

Ben Varner said that as we get into 2019-2021 we will approach electric bus procurement and will need to plan for it.

Tory Canfield asked about adding more Bike-Ped infrastructure. Jason Miller said we support the infrastructure but it is more for the cities to work on them. Jason said we can track the projects that we know about in regards to the cities and county.

Grant Gager suggested that it would be helpful to include it in the plan so that the cities would know about it.

Jane Conard suggested adding a paragraph to talk about Bike-Ped infrastructure support and add a project list. It could be called joint funding opportunities.

This will be brought back to the Finance and Performance committee in September and then for adoption at the September regular board meeting.

f. Discussion item:

Update on health insurance benefits and quotes for FY2018

Tucker Van Law said we have begun shopping for health insurance. Regence is proposing a 12-13% increase and dental insurance is going up 16-17% with a decrease in benefits.

We are in the process of getting a quote from IIIA group of Idaho which is an Idaho government insurance pool. In the short term there will be some cost to getting n but in the long run we will save money.

Grant Gager stated that he is on the IIIA board. For board member knowledge, IIIA has gone up 1% in the last two years and prior to that it had gone down 1%. This plan provides budgetary stability.

6. Committee Reports

Planning & Marketing committee reports for August

Committee members received and filed the minutes for Planning & Marketing for August.

Tory Canfield abstained.

Finance & Performance committee reports for August

Committee members approved the minutes for Finance & Performance for August. Becki Keefer abstained.

7. Staff reports

a. Dashboard performance reports for June 2017

b. Operations report – Mike Knudson said we will be adding another Stoneworks van to the vanpool.

c. Marketing and Outreach report – Kim MacPherson gave information regarding the Eclipse buses. Jane Conard said that Kim does a great job with the time that she has and not to feel a personal reflection about wanting more marketing. Kim said thank you for mentioning the importance of marketing. Kristin Derrig also mentioned that Kim called all the bars to get the closing time information.

d. Bike-Ped report – Dave Patrie asked about a path connecting Warm Springs to Hemingway. Michael David said this project will start in spring 2018. Tory Canfield said she would like to see a discussion around 4th street and Bicycle accessibility during closures. Michael David thought the “Looking Glass” academy in Twin Falls was very valuable to attend. Jane Conard said Michael David is adding a lot to the Bike-Ped position.

e. Maintenance report

f. Business Manager report

Jason Miller left the meeting.

8. Consent Calendar items

a. Approve minutes for July 19th regular board meeting

b. Receive & File June 2017 financials and bills paid

Dave Patrie moved to approve the consent calendar with the amendments to the Discussion section “g” in the minutes to reflect the priorities of wages for employees over service increases as discussed. Joyce Fabre seconded. The motion passed.

9. Adjournment

Tory Canfield moved to adjourn the meeting at 2:56pm. Kristin Derrig seconded and the motion carried unanimously.

Chair Jane Reister Conard



**PUBLIC NOTICE of a Special Board Meeting
Of the Mountain Rides Transportation Authority Board of Directors**

Minutes

Wednesday, August 30, 2017 at 12:30pm
Ketchum City Hall Council Chambers, 480 East Ave N, Ketchum, ID 83340

Board Members present: Vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Grant Gager (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

Not present: Chair Jane Conard (Sun Valley) and Dave Patrie (Blaine County)

Also present: Mountain Rides Executive Director Jason Miller
Mountain Rides Business Manager Tucker Van Law
Mountain Rides Operations Manager Mike Knudson
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson
Mountain Rides Bike-Ped Coordinator Michael David
Amy Manning, IIIA

1. Vice-chair Kristin Derrig called the meeting to order at 12:30pm and Joe Miczulski took roll and established a quorum.
2. **Discussion item:**
Options for health, dental, and vision insurance for FY2018
Tucker Van Law went through the spreadsheets regarding the several options for Health insurance companies. The group discussed the current plan with the changes proposed and the options available to us including the IIIA plan. We have options with IIIA which includes the HRA plan that we have currently and a plan without the HRA but they both include an employee contribution. The biggest change will be for the employees without dependents as they will have to start paying for insurance at \$16.94 per paycheck. We are asking the employees to contribute but it is a much better plan. And we are recommending that we eliminate the HRA plan going forward.
The City of Ketchum is also in the IIIA health plan.
Jason Miller said at a staff level they are recommending going with the 80A health plan with IIIA. One of the reasons we are considering IIIA because in the long run it will be more cost effective.
Grant Gager disclosed that he is on the IIIA board of trustees. Our legal counsel has reviewed this and does not see any conflicts. IIIA has been very stable in the last few years. Grant does not see price increases as a problem going forward. We can market this plan to the employees going forward as a great benefit.
Amy Manning from IIIA spoke about the IIIA insurance plan options and answered questions from the board members. We would be able to allow our seasonal employees a plan as well.
3. **Action item:**
Approve health, vision, and dental insurance provider for FY2018 for start October 1st, 2017
Joyce Fabre made a motion to adopt the 80A health insurance plan from IIIA. Becki Keefer seconded. The motion passed unanimously.

4. Action item:

Approve authorization for Executive Director to sign the IIIA Joint Powers Agreement

Amy Manning said that the major point in the JPA is that we need to stay with IIIA for 3 years at a minimum.

Becki Keefer made a motion to authorize the Executive Director to sign the JPA and declaration of trust, the addendum to the JPA, and the Idaho Independent Intergovernmental Authority agreement on the Board of Directors behalf. Joyce Fabre seconded. Jason Miller said our legal counsel has reviewed this and that Mountain Rides is authorized to join IIIA. **The motion passed unanimously.**

5. Adjournment

Joyce Fabre moved to adjourn the meeting at 1:50pm. Joe Miczulski seconded and the motion carried unanimously.

Vice-Chair Kristin Derrig

MRTA - Operations Main
Revenue & Expenditures Budget Performance
July 2017

	Jul 17	Budget	% of Budget	Oct '16 - Jul 17	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	58,949.00	95,000.00	62.1%	1,085,630.00	935,000.00	116.1%	1,118,648.00
41400 · Federal - 5317	3,290.00	3,000.00	109.7%	37,392.00	30,000.00	124.6%	35,000.00
41600 · Federal - SRTS	0.00	0.00	0.0%	0.00	12,000.00	0.0%	12,000.00
Total 41000 · Federal Funding	62,239.00	98,000.00	63.5%	1,123,022.00	977,000.00	114.9%	1,165,648.00
43000 · Local Funding							
43100 · Local - Ketchum	41,791.67	41,791.67	100.0%	417,916.66	417,916.70	100.0%	501,500.00
43200 · Local - Hailey	4,760.42	5,135.42	92.7%	49,604.17	51,354.20	96.6%	61,625.00
43300 · Local - Bellevue	0.00	354.17	0.0%	4,250.00	3,541.70	120.0%	4,250.00
43400 · Local - Blaine County	9,208.33	9,208.34	100.0%	92,083.33	92,083.40	100.0%	110,500.00
43500 · Local - Sun Valley	20,895.83	20,895.83	100.0%	208,958.33	208,958.30	100.0%	250,750.00
43600 · Local - Sun Valley Company	0.00	13,033.33	0.0%	156,400.00	130,333.30	120.0%	156,400.00
43700 · Local - Other Business	0.00	0.00	0.0%	8,638.00	12,000.00	72.0%	12,000.00
Total 43000 · Local Funding	76,656.25	90,418.76	84.8%	937,850.49	916,187.60	102.4%	1,097,025.00
44000 · Fares							
44100 · Fares - Valley Cash	7,863.19	8,000.00	98.3%	61,290.15	79,500.00	77.1%	95,000.00
44150 · Fares-Airport Service Cash	0.00	0.00	0.0%	6,521.50	10,000.00	65.2%	10,000.00
44200 · Fares - Valley Passes	7,061.00	13,000.00	54.3%	98,000.00	129,000.00	76.0%	155,000.00
44250 · Fares- Hailey Route- Cash	497.58	300.00	165.9%	6,515.43	3,500.00	186.2%	4,000.00
44300 · Fares - Vanpool	14,010.69	10,833.33	129.3%	108,983.99	108,333.30	100.6%	130,000.00
44400 · Fares - ADA	61.00	85.00	71.8%	455.00	830.00	54.8%	1,000.00
44500 · Fares- Galena Service	0.00	0.00	0.0%	4,327.00	5,000.00	86.5%	5,000.00
Total 44000 · Fares	29,493.46	32,218.33	91.5%	286,093.07	336,163.30	85.1%	400,000.00
45000 · Revenue							
45100 · Rev - Advertising	2,062.50	6,250.00	33.0%	66,606.25	62,500.00	106.6%	75,000.00
45450 · Rev - Misc.	0.00	0.00	0.0%	310.80	500.00	62.2%	500.00
45500 · Rev - Charter/Special Event	2,846.25	7,500.00	38.0%	3,978.25	15,500.00	25.7%	18,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	1,000.00	0.0%	352.15	2,750.00	12.8%	3,000.00
Total 45000 · Revenue	4,908.75	14,750.00	33.3%	71,247.45	81,250.00	87.7%	96,500.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00			1,825.00			
47300 · Priv. Donation - Other	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
Total 47000 · Private Donations	0.00	0.00	0.0%	1,825.00	1,000.00	182.5%	1,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,666.67	1,666.67	100.0%	16,666.70	16,666.70	100.0%	20,000.00
Total 48000 · Transfers	1,666.67	1,666.67	100.0%	16,666.70	16,666.70	100.0%	20,000.00
49000 · Interest Income	82.65	8.33	992.2%	963.45	83.30	1,156.6%	100.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	23,625.00	0.0%	23,625.00
Total Income	175,046.78	237,062.09	73.8%	2,437,668.16	2,351,975.90	103.6%	2,803,898.00
Gross Profit	175,046.78	237,062.09	73.8%	2,437,668.16	2,351,975.90	103.6%	2,803,898.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	102,276.23	120,000.00	85.2%	1,195,950.83	1,230,000.00	97.2%	1,469,300.00
51300 · FICA Expense	6,167.57	7,200.00	85.7%	72,040.25	73,700.00	97.7%	88,158.00
51350 · Medicare Tax Expense	1,442.41	1,750.00	82.4%	16,848.10	17,450.00	96.6%	20,570.20
51400 · Retirement Plan Expenses	170.00	19,973.30	0.9%	52,003.92	99,973.30	52.0%	99,973.30
51500 · Workers Comp Expense	0.00	15,000.00	0.0%	51,204.00	63,000.00	81.3%	63,000.00
51600 · SUI Expense	1,102.51	1,800.00	61.3%	11,934.14	18,500.00	64.5%	22,039.50
51650 · FUTA Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
July 2017

	Jul 17	Budget	% of Budget	Oct '16 - Jul 17	YTD Budget	% of Budget	Annual Budget
51700 · Medical Ins. Expense	14,345.65	13,000.00	110.4%	146,586.07	134,000.00	109.4%	160,000.00
51800 · Dental Ins. Expense	1,253.99	1,650.00	76.0%	13,164.40	16,700.00	78.8%	20,000.00
51900 · Employee Assistance expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
51950 · Employee Performance Bonus	400.00	0.00	100.0%	9,100.00	7,500.00	121.3%	7,500.00
51000 · Payroll Expenses - Other	112.75	160.00	70.5%	1,405.25	1,680.00	83.6%	2,000.00
Total 51000 · Payroll Expenses	127,271.11	180,533.30	70.5%	1,570,236.96	1,662,503.30	94.5%	1,955,041.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	8,990.00	9,000.00	99.9%	89,900.00	90,000.00	99.9%	108,000.00
52150 · Ins- Deductibles/claims	991.70	1,000.00	99.2%	8,330.33	5,000.00	166.6%	5,000.00
Total 52000 · Insurance Expense	9,981.70	10,000.00	99.8%	98,230.33	95,000.00	103.4%	113,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	810.00	500.00	162.0%	17,457.50	14,500.00	120.4%	15,500.00
53200 · IT Systems	438.75	833.33	52.7%	3,123.35	8,333.30	37.5%	10,000.00
53400 · Legal Fees	0.00	291.67	0.0%	1,592.50	2,916.70	54.6%	3,500.00
53450 · Planning/ Design	0.00	0.00	0.0%	0.00	5,000.00	0.0%	5,000.00
53500 · Other Professional Fees	1,339.00	1,000.00	133.9%	7,448.44	10,000.00	74.5%	12,000.00
Total 53000 · Professional Fees	2,587.75	2,625.00	98.6%	29,621.79	40,750.00	72.7%	46,000.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	267.64	1,000.00	26.8%	3,985.02	6,000.00	66.4%	7,000.00
54300 · Office Equipment	225.00	500.00	45.0%	4,073.71	7,500.00	54.3%	7,500.00
Total 54000 · Equipment/ Tool Expense	492.64	1,500.00	32.8%	8,058.73	13,500.00	59.7%	14,500.00
55000 · Rent and Utilities							
55200 · Utilities	1,006.71	750.00	134.2%	18,971.44	23,750.00	79.9%	25,000.00
Total 55000 · Rent and Utilities	1,006.71	750.00	134.2%	18,971.44	23,750.00	79.9%	25,000.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	360.01	200.00	180.0%	7,456.91	6,100.00	122.2%	6,500.00
56300 · Department & Office Supplies	861.26	500.00	172.3%	4,696.56	6,000.00	78.3%	7,000.00
56400 · Uniforms	328.01	0.00	100.0%	7,063.44	8,000.00	88.3%	8,000.00
56500 · Postage and Delivery	0.00	75.00	0.0%	646.52	750.00	86.2%	900.00
Total 56000 · Supplies	1,549.28	775.00	199.9%	19,863.43	20,850.00	95.3%	22,400.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	750.00	0.0%	1,810.25	2,500.00	72.4%	2,500.00
57200 · Building Repairs/Maintenance	2,158.43	0.00	100.0%	6,256.03	15,000.00	41.7%	15,000.00
57250 · Bus Stop Repairs/Maint	0.00	1,100.00	0.0%	2,807.64	3,500.00	80.2%	3,500.00
57300 · Grounds Repairs/Maintenance	220.00	500.00	44.0%	7,398.46	7,000.00	105.7%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00	500.00	0.0%	0.00	1,500.00	0.0%	1,500.00
57500 · Janitorial Services	182.00	200.00	91.0%	4,554.64	5,600.00	81.3%	6,000.00
Total 57000 · Repairs and Maintenance	2,560.43	3,050.00	83.9%	22,827.02	35,100.00	65.0%	35,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	604.02	375.00	161.1%	3,901.70	3,750.00	104.0%	4,500.00
58200 · Cell & Two-Way Mobile	845.47	1,100.00	76.9%	7,690.04	10,800.00	71.2%	13,000.00
58300 · Internet/Website	250.96	250.00	100.4%	3,455.51	2,500.00	138.2%	3,000.00
58400 · On-Board Vehicle Computers	2,850.00	250.00	1,140.0%	17,470.00	750.00	2,329.3%	13,500.00
Total 58000 · Communications Expense	4,550.45	1,975.00	230.4%	32,517.25	17,800.00	182.7%	34,000.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	200.69	0.00	100.0%	4,240.85	1,500.00	282.7%	1,500.00
59200 · Lodging	-149.05	250.00	-59.6%	1,700.43	1,000.00	170.0%	1,000.00
59300 · Food/Meals/Entertainment	371.12	0.00	100.0%	1,249.59	1,250.00	100.0%	1,500.00
59400 · Training/Education	400.00	0.00	100.0%	2,140.00	500.00	428.0%	500.00
59500 · Safety Curriculum	237.72	0.00	100.0%	851.53	3,500.00	24.3%	3,500.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
July 2017

	Jul 17	Budget	% of Budget	Oct '16 - Jul 17	YTD Budget	% of Budget	Annual Budget
Total 59000 · Travel and Training	1,060.48	250.00	424.2%	10,182.40	7,750.00	131.4%	8,000.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	23.00	0.00	100.0%	232.76	600.00	38.8%	1,000.00
60200 · Fines, Penalties, Judgments	2.21			2.21			
60400 · Membership, Dues & Subscriptions	268.29	1,000.00	26.8%	3,585.06	3,500.00	102.4%	3,500.00
60500 · Bank Fees	24.71	41.67	59.3%	186.34	416.70	44.7%	500.00
Total 60000 · Business Expenses	318.21	1,041.67	30.5%	4,006.37	4,516.70	88.7%	5,000.00
61000 · Advertising							
61100 · Print Advertising	314.76	1,000.00	31.5%	11,648.89	10,000.00	116.5%	12,000.00
61200 · Radio Advertising	0.00	0.00	0.0%	282.00	1,500.00	18.8%	1,500.00
61300 · Online Advertising	0.00	250.00	0.0%	0.00	2,500.00	0.0%	3,000.00
61400 · Vehicle Graphics	0.00	1,000.00	0.0%	9,938.75	8,000.00	124.2%	10,000.00
61500 · Bus Adv. Contract	0.00	1,333.33	0.0%	17,226.30	13,333.30	129.2%	16,000.00
Total 61000 · Advertising	314.76	3,583.33	8.8%	39,095.94	35,333.30	110.6%	42,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	76.00	0.00	100.0%	10,324.60	6,000.00	172.1%	6,000.00
62200 · Graphic Design	227.50	750.00	30.3%	17,030.50	13,000.00	131.0%	14,000.00
62300 · Promotional Items	0.00	0.00	0.0%	2,593.78	1,000.00	259.4%	1,000.00
62400 · Customer Events and Misc.	305.00	500.00	61.0%	558.24	2,000.00	27.9%	2,000.00
62500 · Staff Appreciation/Events	1,446.85	100.00	1,446.9%	5,584.41	3,800.00	147.0%	4,000.00
Total 62000 · Marketing and Promotion	2,055.35	1,350.00	152.2%	36,091.53	25,800.00	139.9%	27,000.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	156.76	100.00	156.8%	3,649.48	2,300.00	158.7%	2,500.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	9,852.75	10,000.00	98.5%	10,000.00
63000 · Printing and Reproduction - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 63000 · Printing and Reproduction	156.76	100.00	156.8%	13,502.23	12,300.00	109.8%	12,500.00
64000 · Fuel Expense	17,512.67	18,000.00	97.3%	180,211.37	186,957.00	96.4%	222,957.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	0.00	250.00	0.0%	1,379.30	2,500.00	55.2%	3,000.00
65100 · Parts Expense - Other	5,223.49	7,000.00	74.6%	76,585.64	85,000.00	90.1%	100,000.00
Total 65100 · Parts Expense	5,223.49	7,250.00	72.0%	77,964.94	87,500.00	89.1%	103,000.00
65200 · Fluids Expense	299.00	1,000.00	29.9%	13,551.35	18,500.00	73.3%	19,000.00
65300 · Tires Expense	1,705.60	500.00	341.1%	31,718.99	38,500.00	82.4%	39,000.00
65400 · Purchased Services	750.00	0.00	100.0%	4,022.63	8,000.00	50.3%	10,000.00
65500 · Vehicle Computer/Diagnostic	0.00	333.33	0.0%	1,962.18	3,333.30	58.9%	4,000.00
65600 · Vehicle Glass/Windshield Repair	0.00	200.00	0.0%	2,865.21	5,100.00	56.2%	5,500.00
Total 65000 · Vehicle Maintenance	7,978.09	9,283.33	85.9%	132,085.30	160,933.30	82.1%	180,500.00
69500 · Contingency Expense	5,000.00	5,000.00	100.0%	50,000.00	50,000.00	100.0%	60,000.00
Total Expense	184,396.39	239,816.63	76.9%	2,265,502.09	2,392,843.60	94.7%	2,803,898.00
Net Ordinary Income	-9,349.61	-2,754.54	339.4%	172,166.07	-40,867.70	-421.3%	0.00
Net Income	-9,349.61	-2,754.54	339.4%	172,166.07	-40,867.70	-421.3%	0.00

Wells Fargo					7/18/2017	
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/3/2017	Bill	Jun	1,639.87	1,639.87		1,639.87
					Check Amount	1,639.87

PAYMENT
RECORD

Mountain West Check 4856200370127790

1,639.87

Rev 3/11

Mountain Rides Transportation Authority - Facilities Fund

0330

Wells Fargo					7/18/2017	
Date	Type	Reference	Original Amt.	Balance Due	Discount	Payment
7/3/2017	Bill		2,180.47	2,180.47		2,180.47
					Check Amount	2,180.47

Mountain West Check

2,180.47

main acct bill missing

WELLS
FARGO

WELLS FARGO® BUSINESS CARD

VISA

Page 1 of 4

SUB ACCOUNT MEMO STATEMENT

Prepared For	MOUNTAIN RIDES KIMBERLY MACPHERSON
Sub Account Number	4856 2003 7068 9864
Statement Closing Date	07/03/17
Next Statement Date	08/01/17

For 24-Hour Customer Service Call:
866-453-7614

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Monthly Spending Limit*	\$7,500
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*Available funds are subject to the monthly spending limit and the available credit on the control account.

Sub Account Summary

Purchases and Other Charges	+	\$2,015.69
Cash Advances	+	\$0.00
Credits	-	\$21.94
Statement Total		\$1,993.75

The transactions detailed reflect activity on this card number only. The company control account has been billed for all transactions. Please refer payment inquiries to your company card administrator or owner.

Sub Account Transactions

Trans	Post	Reference Number	Description	Credits	Charges
06/03	06/04	24692164S000L056L	GOTPRINT.COM 818-252-3000 CA		Business Cards - 52.02
06/08	06/11	2439900507Z64AEVP	ALBERTSONS STO00001305 HAILEY ID		6.88
06/12	06/13	2469216532XAH1F2H	VBS*VONAGE BUSINESS 866-901-0242 GA		303.21
06/13	06/14	244309955BM973Q60	MSFT * E02003YB4L 800-642-7676 WA		8.25
06/13	06/14	24435655460Y5J47G	LEAGUE OF AMERICAN WHEEL 202-822-1333 DC		75.00
06/14	06/15	24435655560Y4NM7K	LEAGUE OF AMERICAN WHEEL 202-822-1333 DC		100.00
06/19	06/20	24692165A2XMGBYHT	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		21.94
06/20	06/22	24610435Q03R0JMHE	ADOBE *CREATIVE CLOUD 800-833-6687 CA		34.99
06/20	06/22	24610435Q03R0K0Z7	ADOBE *ACROPRO SUBS 800-833-6687 CA		14.99
06/21	06/23	24013395D038ZHDLG	F-Stop Camera & Video KETCHUM ID		76.20
06/21	06/23	24013395D0396H6YR	LUKES FAMILY PHARMACY HAILEY ID		3.88
06/21	06/23	24717055D4NL14K84	STARBUCKS KETCHUM ID		100.00
06/22	06/23	24717055D7KR7KW9F	LA CABANITA MEX RESTAURANBELLEVUE ID		199.90
06/23	06/23	24692165E2XSMFLRJ	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		179.99
06/22	06/25	24399005E7Z64A7YS	ALBERTSONS STO00001305 HAILEY ID		37.82
06/23	06/25	74692165E2X60MWNA	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		33.67
06/27	06/28	24692165J2XR0Y825	Amazon.com AMZN.COM/BILLWA		219.99
06/29	08/30	24692165L2Y125LAE	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		546.96
06/30	07/02	24692165M2XL3BG3A	LOWES #02597* 208-737-4160 NC		
07/03	07/03	000000000000COMPC	TOTAL PURCHASES \$2,015.69		
			TOTAL RETURNS \$21.94		
			TOTAL \$1,993.75		

Business Cards - 52.02
6.88
303.21
8.25
75.00
100.00
21.94
34.99
14.99
76.20
3.88
100.00
199.90
179.99
37.82
33.67
219.99
546.96

offile 365 - 8.25
membership dues 75.00
Safety Guides 100.00
Refinement Gift J.M. - 100.00
Safety meeting fee - 199.90
Digital Voice Recorder 179.99
Storage Cabinet - 219.99
petio Table & chairs 546.96
Ketchum & Bellevue

All transactions detailed above have been billed to the company control account.

See reverse side for important information.

5596 0015 YTG

1

7

1

170703 0

PAGE 1 of 4

10

5921

0300

BXIJ

01DQ5596

23609

The transactions detailed on this statement are for informational use only.

113

Sub Account Number 4856 2003 7068 9864

SUB ACCOUNT MEMO STATEMENT

Prepared For	MOUNTAIN RIDES JAMES FINCH
Sub Account Number	4856 2003 7119 7560
Statement Closing Date	07/03/17
Next Statement Date	08/01/17

For 24-Hour Customer Service Call:
866-453-7614

Inquiries or Questions:
WF Business Direct PO Box 29482
Phoenix, AZ 85038-8650

Monthly Spending Limit*	\$9,000
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*Available funds are subject to the monthly spending limit and the available credit on the control account.

Sub Account Summary

Purchases and Other Charges	+	\$1,826.59
Cash Advances	+	\$0.00
Credits	-	\$0.00
Statement Total		\$1,826.59

The transactions detailed reflect activity on this card number only. The company control account has been billed for all transactions. Please refer payment inquiries to your company card administrator or owner.

Sub Account Transactions

Trans	Post	Reference Number	Description	Credits	Charges
06/06	06/08	24610434Y09FRXV6P	THE HOME DEPOT #1805 TWIN FALLS ID		
06/07	06/09	24610434Z09FL6WZ4	HOMEDPOT.COM 800-430-3376 GA		
06/08	06/09	24492153061E4SK6Y	PLATT ELECTRIC 105 HAILEY ID		
06/14	06/16	246326956EJ64VPRW	PIPECO KETCHUM KETCHUM ID		186.75
06/16	06/18	24906415715YPHLBG	CTC*CONSTANTCONTACT.COM 855-2295506 MA		1.33
07/03	07/03	000000000000COMPC	TOTAL PURCHASES	\$1,826.59	5.00
			TOTAL	\$1,826.59	

no receipt
for Friday
Pump
Tucker
Disputed 1,156.95 for
476.56 Fee
I will deal
with this
one next
week
Karin

All transactions detailed above have been billed to the company control account.

Wells Fargo News

Now you have more choices when it comes to paying with your card. Mobile wallets make it easy to use your Wells Fargo Business Card at over 1 million merchants displaying the "contactless" symbol. Mobile wallets allow you to:

- Tap and pay without physically taking out a card
- Save time when making online purchases
- Control the security of your PIN and account number at point of purchase

Explore Mobile Wallet features and how to use them by going to
<https://www.wellsfargo.com/mobile-payments/mobile-wallet-basics>

See reverse side for important information.

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09/05/17

Accrual Basis

MRTA - Operations Mai n
Checks Issued
 As of July 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
11100 · Mountain West Checking						110,672.94
Bill Pmt -Check	07/03/2017	ACH	Intermtn Gas Co #826 580 300...	#826 580 3000 0	-5.40	110,667.54
Bill Pmt -Check	07/03/2017	6849	United Oil		-9,249.58	101,417.96
Bill Pmt -Check	07/03/2017	6850	Ketchum Computers, Inc.		-135.00	101,282.96
Bill Pmt -Check	07/03/2017	6851	Allstar Property Services, Inc.		-182.00	101,100.96
Bill Pmt -Check	07/03/2017	6852	Clear Creek Disposal	1327	-110.08	100,990.88
Bill Pmt -Check	07/03/2017	6853	NAPA Auto Parts		-739.02	100,251.86
Bill Pmt -Check	07/03/2017	6854	Alsco		-309.32	99,942.54
Bill Pmt -Check	07/03/2017	6855	Ben Varner'	expense reimbursement	-894.85	99,047.69
Bill Pmt -Check	07/03/2017	6856	City of Bellevue'	RIDES1- 121 Clover St	-139.88	98,907.81
Bill Pmt -Check	07/03/2017	6857	Clear Mind Graphics, Inc		-344.50	98,563.31
Bill Pmt -Check	07/03/2017	6858	Copy & Print		-244.49	98,318.82
Bill Pmt -Check	07/03/2017	6859	Davis Embroidery		-458.17	97,860.65
Bill Pmt -Check	07/03/2017	6860	GEM State Paper & Supply Co.	105020	-69.84	97,790.81
Bill Pmt -Check	07/03/2017	6861	Gillig, LLC	36869600	-4,105.60	93,685.21
Bill Pmt -Check	07/03/2017	6862	Kimberly L Richmond	6/16/17 - 6/30/17	-315.00	93,370.21
Bill Pmt -Check	07/03/2017	6864	Les Schwab	11700888	-2,893.85	90,476.36
Bill Pmt -Check	07/03/2017	6865	Limelight Hotel - Ketchum	Check 1032104	-280.60	90,195.76
Bill Pmt -Check	07/03/2017	6866	RouteMatch Software		-3,150.00	87,045.76
Bill Pmt -Check	07/03/2017	6867	Tucker Van Law	expense reimbursement	-902.48	86,143.28
Bill Pmt -Check	07/03/2017	6868	United Oil		-429.00	85,714.28
Bill Pmt -Check	07/03/2017	6869	UPS Store - 2444 (Ketchum)		-39.42	85,674.86
Bill Pmt -Check	07/03/2017	6870	Mountain Sports International, L...		-300.00	85,374.86
Deposit	07/03/2017			Deposit	510.00	85,884.86
Check	07/03/2017	6863	Void	VOID:	0.00	85,884.86
Deposit	07/05/2017			Deposit	93.28	85,978.14
Deposit	07/05/2017			Deposit	707.69	86,685.83
Liability Check	07/05/2017	ACH	National Benefit Services, LLC	Mountain Rides FSA	-14.00	86,671.83
Liability Check	07/07/2017	ACH	Idaho Department of Labor	0001211374	-4,027.67	82,644.16
Liability Check	07/07/2017	ACH	Idaho State Tax Commission	000186434	-7,103.00	75,541.16
Check	07/07/2017	ACH	Idaho State Tax Commission	interest on late Jan withholding payment	-2.21	75,538.95
Deposit	07/07/2017			Deposit	572.25	76,111.20
Deposit	07/07/2017			Deposit	22.00	76,133.20
Deposit	07/07/2017			Deposit	150.00	76,283.20
Deposit	07/10/2017			Deposit	505.00	76,788.20
Deposit	07/10/2017			Deposit	166.26	76,954.46
Deposit	07/10/2017			Deposit	578.60	77,533.06
Deposit	07/11/2017			Deposit	50,000.00	127,533.06
Bill Pmt -Check	07/11/2017	6872	AC Houston Lumber Company	16203-1	-5.70	127,527.36
Bill Pmt -Check	07/11/2017	6873	Atkinsons' Grocery	Acct #5805	-47.24	127,480.12
Bill Pmt -Check	07/11/2017	6874	Certified Folder Display Service...	14-0086946	-76.00	127,404.12
Bill Pmt -Check	07/11/2017	6875	City of Ketchum		-253.28	127,150.84
Bill Pmt -Check	07/11/2017	6876	Express Publishing Inc.		-129.32	127,021.52
Bill Pmt -Check	07/11/2017	6877	GEM State Paper & Supply Co.	105020	-103.61	126,917.91
Bill Pmt -Check	07/11/2017	6878	Gem State Welders Supply Inc.		-61.88	126,856.03
Bill Pmt -Check	07/11/2017	6879	Gillig, LLC	36869600	-179.18	126,676.85
Bill Pmt -Check	07/11/2017	6880	Integrated Technologies		-225.00	126,451.85
Bill Pmt -Check	07/11/2017	6881	Jackson Group Peterbilt	3551	-79.80	126,372.05
Bill Pmt -Check	07/11/2017	6882	Ketchum Computers, Inc.		-438.75	125,933.30

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Accrual Basis

MRTA - Operations Mai n
Checks Issued
 As of July 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	07/11/2017	6883	L.L. Green's Hardware	422	-16.26	125,917.04
Bill Pmt -Check	07/11/2017	6884	Les Schwab	11700888	-2,264.40	123,652.64
Bill Pmt -Check	07/11/2017	6885	Minert & Associates, Inc.		-305.00	123,347.64
Bill Pmt -Check	07/11/2017	6886	Webb Landscape	Cust #MOU005	-30.96	123,316.68
Check	07/11/2017	ACH	National Benefit Services, LLC	HRA Account	-152.15	123,164.53
Liability Check	07/12/2017		QuickBooks Payroll Service	Created by Payroll Service on 07/11/2017	-37,741.49	85,423.04
Deposit	07/12/2017			Deposit	95,631.00	181,054.04
Paycheck	07/13/2017	DD	Aguilar, Hortencia	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Andazola, Jesus	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Conlago, Maira P.	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	David, Michael	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Gray, Stuart	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Hoechtl, Gerhard	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Johnson, Mark F	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Kelly, David W	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Knudson, Michael W	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Leon, Teofilo O	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	MacPherson, Kim	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Miller, Jason M	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Moore, Tyler	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Nestor, Robert A	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Obland, Bryan	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Romero-Campos, Raul	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Selisch, Kurt	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Spalding, Richard L	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Sproule, William	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Tellez, Carlos	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Uberuaga, Richard S	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Van Law, Tucker G	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Vega, Roberto	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Victorino, Jose L	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Wahlgren, Allan	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Varner, Benjamin N	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Walsh, Murray S.	Direct Deposit	0.00	181,054.04
Paycheck	07/13/2017	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	181,054.04
Liability Check	07/13/2017	6871	Idaho Child Support Receipting	326231	-200.76	180,853.28
Deposit	07/13/2017			Deposit	758.05	181,611.33
Liability Check	07/14/2017	E-pay	United States Treasury	82-0382250 QB Tracking # 480450687	-12,721.76	168,889.57
Check	07/14/2017	ACH	Capital Equipment Fund'	Van Reimbursement	-28,000.00	140,889.57
Deposit	07/14/2017			Deposit	467.60	141,357.17
Deposit	07/14/2017			Deposit	436.71	141,793.88
Bill Pmt -Check	07/18/2017	ACH	Idaho Power Acc#2204788885	Acct #2204788885	-253.64	141,540.24
Deposit	07/18/2017			Deposit	33,986.96	175,527.20
Bill Pmt -Check	07/18/2017	6887	Business As Usual	SV Story Tour Rack Cards(reimb by Jaquet)& office supplies	364.23	175,162.97
Bill Pmt -Check	07/18/2017	6888	Copy & Print		-89.46	175,073.51
Bill Pmt -Check	07/18/2017	6889	Davis Embroidery		-1,119.79	173,953.72
Bill Pmt -Check	07/18/2017	6890	Gillig, LLC	36869600	-809.84	173,143.88

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Accrual Basis

MRTA - Operations Mai n
Checks Issued
 As of July 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance	
Bill Pmt -Check	07/18/2017	6891	Impact Auto Body'	Cust - Stuart Gray, Mountain Rides	Minor Accident	-991.70	172,152.18
Bill Pmt -Check	07/18/2017	6892	Integrated Technologies			-95.04	172,057.14
Bill Pmt -Check	07/18/2017	6893	Kimberly L Richmond	7/1/17 - 7/15/17		-427.50	171,629.64
Bill Pmt -Check	07/18/2017	6894	L.L. Green's Hardware	422		-46.98	171,582.66
Bill Pmt -Check	07/18/2017	6895	Les Schwab	11700888		-69.99	171,512.67
Bill Pmt -Check	07/18/2017	6896	National Benefit Services, LLC			-438.00	171,074.67
Bill Pmt -Check	07/18/2017	6897	River Run Auto Parts, Inc.	7025		-55.44	171,019.23
Bill Pmt -Check	07/18/2017	6898	Six Roblees' Inc.	64830		-369.82	170,649.41
Bill Pmt -Check	07/18/2017	6899	United Oil			-8,393.76	162,255.65
Bill Pmt -Check	07/18/2017	6900	White Cloud Communications I...			-288.00	161,967.65
Bill Pmt -Check	07/18/2017	ACH	Verizon Wireless	942013229	Network Extender	-372.46	161,595.19
Bill Pmt -Check	07/18/2017	6901	Gillig, LLC	36869600		-200.77	161,394.42
Bill Pmt -Check	07/18/2017	6902	Lyle Pearson	Acct #84512	Bus Parts	-805.61	160,588.81
Bill Pmt -Check	07/18/2017	6903	Wells Fargo	4856200370127790	See Wells Fargo Statement	-1,639.87	158,948.94
Check	07/18/2017	ACH	National Benefit Services, LLC	HRA Account		-25.00	158,923.94
Deposit	07/19/2017			Deposit		55.00	158,978.94
Deposit	07/19/2017			Deposit		241.28	159,220.22
Deposit	07/19/2017			Deposit		16,407.06	175,627.28
Deposit	07/19/2017			Deposit		117,083.80	292,711.08
Deposit	07/19/2017			Deposit		739.89	293,450.97
Deposit	07/20/2017			Deposit		148.13	293,599.10
Check	07/21/2017	ACH	Capital Equipment Fund	local fund & Vanpool Fare transfer May-Sept...		-40,651.05	252,948.05
Deposit	07/21/2017			Deposit		997.99	253,946.04
Deposit	07/21/2017			Deposit		50,261.67	304,207.71
Bill Pmt -Check	07/24/2017	ACH	Cox Communications	Acct #0012401205184001		-285.96	303,921.75
Bill Pmt -Check	07/24/2017	6904	Cintas			-61.05	303,860.70
Bill Pmt -Check	07/24/2017	6905	Johnny G's Sub Shack			-112.43	303,748.27
Bill Pmt -Check	07/24/2017	6906	L.L. Green's Hardware	422		-145.24	303,603.03
Bill Pmt -Check	07/24/2017	6907	Mason's Trophies & Gifts			-23.60	303,579.43
Bill Pmt -Check	07/24/2017	6908	Six Roblees' Inc.	64830		-308.68	303,270.75
Bill Pmt -Check	07/24/2017	6909	St Luke's Clinic - Hailey	940000328		-74.00	303,196.75
Deposit	07/24/2017			Deposit		4,539.25	307,736.00
Liability Check	07/25/2017	ACH	National Benefit Services, LLC	Mountain Rides HRA		-206.31	307,529.69
Liability Check	07/26/2017		QuickBooks Payroll Service	Created by Payroll Service on 07/24/2017		-38,324.01	269,205.68
Deposit	07/26/2017			Deposit		1,043.33	270,249.01
Paycheck	07/27/2017	DD	Aguilar, Hortencia	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Andazola, Jesus	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Conlago, Maira P.	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Cosio-Tamayo, Jeronimo	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	David, Michael	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Garcia-Izarraras, Gerardo	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Gray, Stuart	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Grubbs, Torrey E	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Hoechtl, Gerhard	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Johnson, Mark F	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Kelly, David W	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Knudson, Michael W	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	Leon, Teofilo O	Direct Deposit		0.00	270,249.01
Paycheck	07/27/2017	DD	MacPherson, Kim	Direct Deposit		0.00	270,249.01

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09/05/17

Accrual Basis

MRTA - Operations Mai n
Checks Issued
As of July 31, 2017

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	07/27/2017	DD	Miller, Jason M	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Moore, Tyler	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Nestor, Robert A	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Obland, Bryan	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Romero-Campos, Raul	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Selisch, Kurt	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Spalding, Richard L	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Sproule, William	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Tellez, Carlos	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Uberuaga, Richard S	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Van Law, Tucker G	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Varner, Benjamin N	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Vega, Roberto	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Victorino, Jose L	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Wahlgren, Allan	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Walsh, Murray S.	Direct Deposit	0.00	270,249.01
Paycheck	07/27/2017	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	270,249.01
Liability Check	07/27/2017	6910	Idaho Child Support Receipting	326231	-200.76	270,048.25
Deposit	07/27/2017			Deposit	358.73	270,406.98
Liability Check	07/28/2017	E-pay	United States Treasury	82-0382250 QB Tracking # 366729822	-12,661.20	257,745.78
Deposit	07/28/2017			Deposit	183.19	257,928.97
Deposit	07/28/2017			Deposit	61.00	257,989.97
Deposit	07/29/2017			Deposit	850.45	258,840.42
Liability Check	07/31/2017	ACH	Aflac	DQR88	-330.12	258,510.30
Liability Check	07/31/2017	6911	Regence Blue Shield of Idaho	10030031	-16,077.60	242,432.70
Liability Check	07/31/2017	6912	Blue Cross of Idaho	VOID: 10034150-R001	0.00	242,432.70
Liability Check	07/31/2017	6913	Blue Cross of Idaho	10034150-R001	-1,403.97	241,028.73
Deposit	07/31/2017			Deposit	342.50	241,371.23
Deposit	07/31/2017			Deposit	710.63	242,081.86
Deposit	07/31/2017			Interest	6.62	242,088.48
Total 11100 · Mountain West Checking					131,415.54	242,088.48
TOTAL					131,415.54	242,088.48

After review, to the best of my knowledge each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

 Signed

Business Manager Title

Date