



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, February 15, 2017, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Vice-chair Kristin Derrig (Ketchum), Secretary Joe Miczulski (Bellevue), David Patrie (Blaine County), Becki Keefer (Hailey), Grant Gager (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

NOT PRESENT: Chair Jane Conard (Sun Valley)

ALSO

PRESENT: Mountain Rides Executive Director Jason Miller
Mountain Rides Business Manager Tucker Van Law
Mountain Rides Operations Manager Jim Finch
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson

1. CALL TO ORDER

Vice-chair Kristin Derrig called to order the meeting of Wednesday, February 15, 2017 at 12:31pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

There were none.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. Presentation: Training on Transit 101 and Building More Effective Transit Boards

Jason Miller gave a training presentation on Transit 101: building more effective transit boards.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve declaration of 1 sprinter bus (Bus 13) as surplus property

Ben Varner stated that this is a formality as we have a new bus coming in mid-march and we will need to make room for that. This is the first of several in line to replace the Sprinter part of our fleet.

Jason Miller stated that the funds we receive for this bus would go towards future replacements. If it was federally funded then the Feds would require their share of it but it was funded 100% by the City of Sun Valley. We did get a copy of the agreement from City of Sun

Valley and Jason Miller stated that Mountain Rides will request a change to the agreement and the funds will go into our capital equipment fund and request that the residual value will remain with Mountain Rides. Mountain Rides will take this to the City of Sun Valley and request that the funds go back into our capital equipment fund.

Becki Keefer made a motion to table this item to our March meeting. Dave Patrie seconded.

Dave Patrie made a suggestion that “Policy 106: Disposal of Surplus property” be updated.

Jason Miller stated that these buses (#13 & 14) are unique to the City of Sun Valley and doesn’t apply to any other vehicles. All the rest of our buses are purchased with federal funds.

The motion passed unanimously.

b. Action item:

Action to approve adoption of 2017 Strategic Priorities and Initiatives

Jason Miller stated that this is the updated version of the Strategic Priorities and Initiatives. Tory Canfield made a suggestion to update Priority #5B for Mountain rides to take an active role.

Dave Patrie made a motion to approve the 2017 Strategic Priorities and Initiatives with an amendment to Priority 5B. Tory Canfield seconded. The motion passed unanimously.

c. Discussion item:

Discuss of bus stop improvement plan

Jason Miller stated that the information before the board is an overview of the bus stop improvement plan which includes the scope of work, the team and the budget timeline. To move this process forward, we need 2-3 board members to serve on a special committee to help with concept review and design refinement. Staff presented a list of most used stops in the system. There are a total of 190 stops in the Mountain Rides system. The group will include Grant Gager, Kristin Derrig, Becki Keefer and staff.

Jason Miller said everything is up for discussion regarding the bus stop improvements. We will assess by ridership, infrastructure, signage, lighting needs and budget. What we have heard is that our bus stops need lighting, better signage and benches. We would like to work with Sun Valley Company to improve Baldy View Circle.

Grant Gager thanked staff for bringing this item forward. It has been a long standing priority for the City of Ketchum. He wanted staff to reach out to the KURA to get involved. Grant stated that if we focus on outlying neighborhood stops have an opportunity to build ridership. If you can catch the worker in their home and neighborhood with infrastructure it will help drive ridership. The City of Ketchum has staff support available to help Mountain Rides.

Jason Miller agrees that there are stops that can be consolidated.

Grant also suggested that the town route ridership could follow the LOT chart lines and that we should look to capture more ridership in the summer. Grant is motivated to get this project moving so we can get it done for summer.

6. Committee Reports

Planning & Marketing committee report for February

Committee members approved the minutes for Planning & Marketing for February. Kristin Derrig abstained.

Finance & Performance committee report for February

Committee members approved the minutes for Finance & Performance for February with proposed changes. Becki Keefer abstained.

7. Staff reports

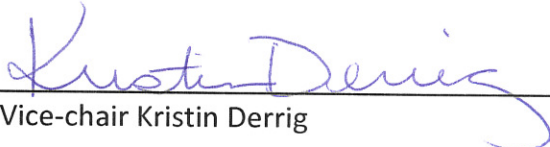
- a. Dashboard performance reports for December 2016
- b. Operations report – Jim Finch stated that we have consolidated 2 vanpools into 1 vanpool route and are adding a private route, Stoneworks Masonry. Jim said we had a stupendous January.
- c. Marketing and Outreach report – Kim MacPherson said we have sold some more school bus passes. The “locate me” feature should be working by next week. We will be working on a full launch of the app in the summer.
- d. Maintenance report
- e. Business Manager report – Tucker Van Law stated that our health insurance and deductible are out of alignment and he is working to fix that.
- f. Executive Director report – Jason Miller stated that he is proud of everyone for the hard work they put in this winter. We will need to address long term a way of attracting and retaining employees. Tory Canfield asked about Kaz coming back in the Bike-Ped role. Jason said she would rather be doing policy work versus project work but will continue to work on the Bike-Ped Master Plan. Jason also announced that Jim Finch is retiring in July. We will be recruiting locally and nationally for his position.

8. Consent Calendar items

- a. Approve minutes for January 18th regular board meeting
Grant Gager moved to the minutes for the January 18th regular board meeting with changes proposed. Joe Miczulski seconded. The motion passed.
- b. Receive & File December 2016 financials and bills paid
Joe Miczulski moved to receive and file December 2016 financials and bills paid. Joyce Fabre seconded. The motion passed.

9. Adjournment

Tory Canfield moved to adjourn the meeting at 2:44pm. Joyce Fabre seconded and the motion carried unanimously.


Vice-chair Kristin Derrig