



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, September 21, 2016, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair David Patrie (Blaine County), Secretary Joe Miczulski (Bellevue), Mark Gilbert (Sun Valley), Steve Wolper (at-large), Kristin Derrig (Ketchum) and Becki Keefer (Hailey)

ABSENT: Vice-chair Jane Conard (Sun Valley) and Anne Corrock (Ketchum)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Mountain Rides Support Specialist Kim MacPherson
Ryan Thorne, *Idaho Mountain Express*

Past Board Members: Jim Jaquet, Susan McBryant and Michael David

In coming Board Members: Joyce Fabre and Tory Canfield
Peter Hendricks, Mayor of Sun Valley

1. CALL TO ORDER

Chair David Patrie called to order the meeting of Wednesday, September 21, 2016 at 12:35pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Joe Miczulski wanted to thank the maintenance crew for their work on painting the bus shelters this past summer.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. PRESENTATION – Recognition of board members Steve Wolper and Mark Gilbert for their service to Mountain Rides. Jason Miller recognized both of the outgoing board members. Jason read from the plaque that we presented to Mark Gilbert:

For his support of and dedication to high quality public transportation in Sun Valley and beyond, Mountain Rides hereby recognizes Mark Gilbert for his outstanding service as a Sun Valley board member.

Throughout his six years on the board, Mark has provided steady guidance and vision for Mountain Rides. In his many leadership roles as board chair and vice-chair, Mark led the effort to develop consistent and increased funding, pursue and complete major capital projects, and encourage regional cooperation on transportation issues. Mark was instrumental in leading Mountain Rides through its biggest project to date, the South Valley Facility. As the long-standing chair of the

finance committee, Mark guided the development of best practice policies, procedures, and methodology for management of Mountain Rides' finances. Mark represented Mountain Rides whenever possible, wearing his Mountain Rides visor.

Mark, thanks to your experience, perspective, and wisdom, Mountain Rides has accelerated as an organization. On behalf of the Mountain Rides board, staff, and the community, thank you for your service – now enjoy more time on your bike and in the Grand Canyon!

Peter Hendricks, the Mayor of Sun Valley, thanked Mark for his service on the Mountain Rides Board.

Dave Patrie and Joe Miczulski recognized Mark Gilbert and said they learned a lot from him over the years.

Jason Miller also recognized Steve Wolper and read from the plaque we gave Steve:

For his tireless support of integrated multi-modal transportation in Blaine County, Mountain Rides hereby recognizes Steve Wolper for his almost six years of dedicated service as the at-large board member.

Steve gently, and sometimes not so gently, pushed Mountain Rides to be more involved in addressing bicycle and pedestrian issues. Steve was instrumental in getting the Blaine County Bicycle and Pedestrian Master Plan developed, passed, and consistently updated. The recent Gold Status designation for the Wood River Valley could never have happened without Steve's encouragement (aka nagging). Steve has also been an advocate for those who depend on Mountain Rides the most and who often don't have a voice. Mountain Rides could always count on Steve to help out at events, including countless hours at the bike swap, as well as showing up at public meetings to voice support for public transportation. Steve also played a key role in helping to get our Bellevue facility built.

On behalf of the Mountain Rides board and staff, we will miss you greatly and look forward to continuing to hear from you, as you were always a step ahead. Thank you for serving our community – BOARD TERM ADJOURNED!

Dave Patrie then read from a letter from Blaine County commissioner Angenie McCleary who was not able to make the meeting:

On behalf of Blaine County and the Blaine County Regional Transportation Committee, I would like to sincerely thank Steve Wolper for his service on the Mountain Rides Transportation Authority Board. His service and passion are extraordinary. He is an excellent representative of our community and a fierce advocate for bike-ped and other mobility issues. He understands the important role that transportation plays in making a community great and he has had a significant role in helping improve our community. We would not have a Blaine County Community Bike-Ped Master Plan without Steve. It was his vision and his push to move our community in this direction that brought us together and made it happen. He was instrumental in helping us receive the Gold Status, as a Bike Friendly Community from the League of American Bicyclists, as well as other awards and recognition.

I know Steve will be missed on the Mountain Rides Board, but his service will have a lasting impact. I am confident that Steve will remain be an advocate for bike-ped issues and he'll continue to positively impact on transportation in Blaine County. I admire and thank Steve for his contribution on the Mountain Rides Board!

Dave Patrie seconded Angenie's comments. Joe Miczulski also thanked Steve for his "out of the box" thinking which broke log jams with the board. We are going to miss you and it's been a pleasure working with you.

Jason Miller said that Mark and Steve have been great mentors for him personally and he will miss them.

Dave Patrie introduced Tory Canfield who is replacing Steve as the at-large member and Joyce Fabre who will be replacing Mark as the representative for the City of Sun Valley. Joyce and Tory said they are honored and looking forward to working with everyone.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve FY2017 budget for all funds with total expenditure of \$3,882,886

Wendy Crosby said this is the budget that the F & P committee has been reviewing since April. Local partner contributions have been confirmed and we are entering FY17 in a much stronger position than previously thought.

Mark Gilbert made a motion to approve adoption of the FY2017 budgets for the general operations fund in the amount of \$2,803,898, capital equipment fund in the amount of \$900,000, workforce housing fund in the amount of \$37,000, facilities fund in the amount of \$141,988, and contingency fund in the amount of \$60,025 with total expenditures of \$3,882,886. Joe Miczulski seconded. The motion passed unanimously.

b. Action item:

Action to approve 5-year capital improvement plan for FY2017-2021

Jason Miller said this is another budgetary document that reflects capital spending for the coming year but shows capital spending for the next 5 years. Various categories shown in the document are for facilities, equipment, vehicles, technology related projects. We are replacing 1.5 buses per year and there is a need to replace lighter duty buses as well. On the facilities side there is some maintenance to be done on the Ketchum facility. There is also some planning to be done for the Ketchum Transportation center as a potential project.

Jason Miller stated that we have been prioritizing the bus stop list for upgrades; lighting, seating. Mark Gilbert wants to have a protected bus shelter in front of Sun Valley City Hall.

Steve Wolper would like to lobby for shelters in Hailey and Bellevue especially the Cobblestone bus stop in Hailey and Spruce St in Bellevue. Jason Miller said that finding willing property owners is very difficult. Steve Wolper would support some budgeting as an incentive to the property owner to make it happen. Tory Canfield made a comment about proposing a different design for bus stops with a lighter footprint solution.

Mark Gilbert made a motion to approve adoption of the FY2017-2021 Capital Improvement Plan with amendment to increase the total project number to \$2 million with an 80/20 assumption; \$1.6 million federal and \$400,000 local. Joe Miczulski seconded. Mark Gilbert said that we should be ready to go so when the funds are there we can take advantage of it. Dave Patrie also agreed that we should ask for the money to get this project going. **The motion passed unanimously.**

c. Action item:

Action to approve FY2017 pay scale and updated paid time off accrual chart

Wendy Crosby stated that this has been reviewed the F & P committee a couple of times. The part-time winter only drivers have a new opportunity of getting a pay increase after 200 hours as a pay incentive. Staff would like to include an end of season bonus which was well received when we instituted it several years ago. The new PTO chart allows drivers to accrue PTO

without losing it due to working more because of being down several employees.

Joe Miczulski moved to approve the FY2017 Pay scale and updated PTO chart as presented. Kristin Derrig seconded. The motion passed unanimously.

d. Action item:

Action to approve FY2017 transportation service plan

Jason Miller introduced the item and said this service plan for FY2017 puts into action the goals and objectives of the adopted Mountain Rides' 5 year plan. The plan updates include 30 minute service for Blue route year round; blue night service for winter and summer. Green route changes are being worked on now which could include a demand response type service but current service will run until thanksgiving. For Red Route, both buses will run all winter from the start of season to close and going into spring the Red route will go to demand response. The Hailey route will operate until 6pm. Silver and Bronze routes will stay the same as last year. Sun Valley Company supports these routes financially and we wanted to fill the midday gaps but Sun Valley Company did not want to support that. We will be adding additional service on the Valley route. Two new routes for the winter will be the Airport Express (Ride and Fly) and Galena route (Ride and Glide). We are working closely with BCRD and SNRA and BCRD will be the underwriter for this route. The service will connect the whole corridor on full laps and we have built in an extra bus for the end of the day. The airport express will stop at the Main St stops in Hailey to Ketchum and then Sun Valley and there will be five departures per day. The group discussed the fares for all routes. Staff is working on an outreach plan for all the new services.

Dave Patrie commented that he could not vote and support the plan because during the winter the Silver Route bus stop at 3rd Ave & 1st St going towards River Run is dangerous and he thinks there should be another bus stop. The other reason he could not vote for the plan is because the Green route has not been defined yet. He would be more comfortable knowing there was a plan for the Green Route. Staff has changed the plan to read "this route will be replaced with an alternative service" and "current route will run until an alternative is determined." Steve Wolper shares his concern for the Green route as well. Jason Miller stated that an alternate would be for us to operate demand service for the Green route.

Steve Wolper stated as a legacy issue that he would like to leave: what do we do with the people who walk the highway to get to the hospital stop. Jason Miller stated that we need improvements and infrastructure at Broadway Run and Hospital drive but they take lots of money and complex engineering.

Becki Keefer moved to approve the Mountain Rides FY2017 transportation service plan as presented except for the Green Route which on the overview page should say "current route will run until an alternative is determined" and "this route to be replaced with alternative service" and to add demand service as an alternative option on page 24. Steve Wolper seconded. The motion passed unanimously.

e. Action item:

Approve release of Invitation for Bid 092016-01 for a 35' Heavy Duty bus

Jason Miller said our 5339 funding is coming available October 1 that replaces buses and we are trying to move quickly and get the bid out there. This is a 35 foot heavy duty bus that is the same as the Valley route buses.

Joe Miczulski moved to approve Bid 092016-01 for a 35 foot heavy duty Bus. Steve Wolper seconded. The motion passed unanimously.

5. Committee Reports

Planning & Marketing committee report for September.

Committee members approved the minutes for Planning & Marketing for September. Joe Miczulski abstained.

Finance & Performance committee report for September.

Committee members receive and file the minutes for Finance & Performance for September due to not having a quorum present.

6. Staff reports

a. Dashboard performance reports for July 2016

b. Operations report

c. Marketing and Outreach report-Bus pass dollars have reached last year's amount but have sold fewer passes due to the price of the pass being higher. We are still working on some of the updates for the RouteShout app.

d. Maintenance report

e. Bike-Ped report

f. Business Manager report

g. Executive Director report

Wendy Crosby left at 2:45pm.

7. Consent Calendar items

a. Approve minutes for August 12th Special Board committee for At-Large Candidate review, August 17th regular board meeting and September 8th special meeting

Mark Gilbert moved to approve the minutes of August 12th. Steve Wolper seconded.

Mark Gilbert moved to approve the minutes of August 17th. Kristin Derrig seconded. Joe Miczulski and Becki Keefer abstained.

Becki Keefer moved to approve the minutes of September 8th. Kristin Derrig seconded. Joe Miczulski and Steve Wolper abstained.

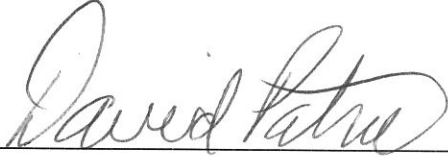
The motions passed.

b. Receive & File July 2016 financials and bills paid

Becki Keefer moved to receive and file the financials. Joe Miczulski seconded, and the motion carried unanimously.

9. Adjournment

Steve Wolper moved to adjourn the meeting at 2:55pm. Mark Gilbert seconded and the motion carried unanimously.



Chair David Patrie