



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, December 16, 2015, 11:30 a.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Vice – chair David Patrie (Blaine County), Joe Miczulski (Bellevue), Kristin Derrig (Ketchum), Jane Conard (Sun Valley) and Becki Keefer (Hailey)

ABSENT: Secretary Steve Wolper (At-Large) and Michael David (Ketchum)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson
Mountain Rides Bike-Ped Coordinator Kaz Thea
Ryan Thorne, *Idaho Mountain Express*

1. CALL TO ORDER

Chair Mark Gilbert called to order the meeting of Wednesday, December 16, 2015 at 11:39am; took roll and determined that a quorum was present.

Jane Conard made a motion to move #5 Executive Session to the last item #9. Joe Miczulski seconded and the motion passed unanimously.

Dave Patrie clarified that 5a Action Item will be taken out of executive session.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Dave Patrie will share some thoughts about the Green Route riders later in the meeting.

Mark Gilbert said this will be his last meeting as chair of the board and had a very enjoyable year. Thank you to Dave for stepping in adroitly. We are not provincial in our outlook but we care what's best for the whole system.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve Mountain Rides officers and committee members for 2016

Kristin Derrig made a motion to approve the slate of candidates, as presented, as the Mountain Rides board officers for 2016, as follows: Dave Patrie, chair, Jane Conard, vice-chair, and Joe Miczulski as secretary. Mark Gilbert seconded. The motion passed unanimously.

Jane Conard said she would be happy to be on Planning & Marketing committee but would like to change to Finance & Performance to get more familiar with that committee. David Patrie will also move to Finance & Performance. Joe Miczulski and Mark Gilbert will go to Planning & Marketing.

b. Action item:

Action to approve Mountain Rides meeting schedule for 2016

Joe Miczulski made a motion to approve the meeting schedule for 2016, as presented. David Patrie seconded. The motion passed unanimously.

Kim MacPherson mentioned that since we haven't met for committee meetings in January that we should take the January committee meetings off the calendar. **Amended motion: Joe Miczulski made a motion to approve the meeting schedule (excluding Jan 6th for committee meetings) for 2016, as presented. David Patrie seconded. The motion passed unanimously.**

c. Action item:

Action to approve award of fuel bid 2015-11-18 to winning party

Ben Varner stated that we have a very attractive fuel bid with help from Mark Gilbert. We received a bid that will be \$.05 and \$.07 (depending on location) over index out of Burley. We will see some savings next year. Ben also said that we had 2 bids that were competitive and came in complete. Mountain Rides' legal counsel Michael Pogue will prepare a contract. Mountain Rides will subscribe to OPIS subscription service for \$115/month; \$1400 additional impact for the year.

First motion: Jane Conard moved to award fuel bid 2015-11-18 to United Oil as lowest and responsive bidder. Second motion: Board delegates authority to Executive Director to enter into a contract with United Oil in support of that bid. David Patrie seconded both motions. Mark Gilbert congratulated staff on the first time to use an indexed fuel bid. Staff will want to monitor; Trust but verify. Both motions passed unanimously.

d. Action item:

Action to approve declaration of Bus #6 as surplus property

Ben Varner stated that we have had Bus #6 for years and has served us well. Bus #30 arrived last week and we are trying to get Bus #30 in service this week.

Kristin Derrig made a motion to approve the declaration of MRTA Bus #6 as surplus property. Joe Miczulski seconded. The motion passed unanimously.

e. Discussion item:

Discuss Bellevue south valley project progress and final schedule

Jason Miller stated that the floor will be epoxied next week and we will not be able to be in the facility. He said we are very happy where we are progress wise. We will be moving in there the week of the 18th of January. At the construction meeting on Friday we will find out the final

schedule. Wendy Crosby stated that we will probably not get things on our wish list like interior designer spec furniture. In terms of our cash flow, ITD has signed the agreements for 5339 funding. The ITD officer did not make the Monday deadline so hopefully next Monday it will happen so we can make payments to EKC. The contractor said he will work with us if we have to split payments. In terms of the contingency we are in good shape. We are at 72% inclusive of Idaho Power \$20,000 unexpected cost. We did get a rebate from Idaho Power of about \$3700 because they didn't have to dig under the pavement. We may get another rebate regarding lighting. Mark Gilbert was wondering if we should stub in for photovoltaic on the roof. Jason Miller stated that we don't have funding for that but we could look into solar thermal possibly. We have good infrastructure so we could do this at a later date. Mark Gilbert asked about a grant process for "green" projects and putting it in the budget. Jason Miller said we are a year away from submitting and then a year away to receive the money.

12:01pm Becki Keefer arrived at the meeting

f. Discussion item:

Discuss Hailey Main Street visioning project

Kaz Thea spoke about the Hailey Main Street project. There were several meetings with focus groups with great enthusiasm. People came in and used dots to mark troubling spots and places that were working. The project consultant, Project for Public Spaces, was here to lead the workshops. The Hailey business community responded as well. At the end of the three days they had a meeting with the Mayor and after an hour and 15 minutes he was very enthusiastic. Kaz Thea showed a computer simulation of downtown Hailey if they were to make some changes to the mid street crossing, add planters, reduce lanes, mark the street with paint and not take away any parking. There was also a lot of discussion that went beyond Main Street as well. Dave Patrie said that our Main Streets throughout Idaho are the biggest barrier for pedestrians.

5. Executive Session to be moved to the end of the agenda

6. Committee Reports

Planning & Marketing committee report for October from Chair Steve Wolper (not present).

Jane Conard moved to approve the minutes for Planning & Marketing. Kristin Derrig seconded. Motion carried unanimously.

Finance & Performance committee report for November and December from Chair Joe Miczulski.

Mark Gilbert stated that the Nov 2nd minutes are unapproved and for reference only.

Mark Gilbert moved to approve the minutes for Dec 2nd. Becki Keefer seconded. Motion carried unanimously.

Ryan Thorne (*Idaho Mountain Express*) arrived at 12:30pm.

7. Staff reports

a. Dashboard performance reports for October 2015

- b. Operations report – Jim Finch stated that the snow has been a challenge for us. Maintenance is doing a great job and the cities have been keeping the snow clear of the bus stops. They are playing catch-up in Hailey but there have been minimal delays. It's not chaos out there. Schedules are working well but we do know there are gaps in the schedule. There are four full flights this weekend. Jim says get out there and have fun and USE THE BUS. He gave a shout-out to Kim MacPherson for all her efforts getting ready for the season with schedules, etc. Jason Miller also said thank you to staff for everything they have been doing to get ready for the season. Safety and teamwork has been outstanding. Jim Finch asked Mark if he would like to be a "secret shopper" to get out and ride the bus.
- c. Marketing and Outreach report – Kim MacPherson mentioned the Green Route and the issues of weekend connectivity. We can bring this forward to the Planning & Marketing committee. Jason Miller mentioned that we do have some funding for floater buses.
- d. Bike-Ped report – Kaz Thea mentioned that there could be a redesign for Nelson Field in Hailey. Kaz will be looking for Grant money for safe routes to school for Myrtle Street and 1st Avenue and Nelson Field.
- e. Maintenance report - Ben Varner stated that we are really busy getting ready for peak season.
- f. Business Manager report
- g. Executive Director report - Jason Miller stated that a 5 year transportation bill, FAST, just passed and this is the first multi-year program since 2005. There will be a 17.74% increase over the five years of the bill. 5311 money should be pretty stable. There is good news on the capital side: new programs for bus and bus facilities. This funding will rise 62.5% right away and rises to 90% over the five years.

8. Consent Calendar items

- a. Approve minutes for October 21st and November 18th regular board meeting.
Jane Conard moved to approve the minutes of October 21st, and Joe Miczulski seconded. David Patrie abstained. The motion was approved.
Becki Keefer moved to approve the minutes of November 18th, and Joe Miczulski seconded. Mark Gilbert and Jane Conard abstained. The motion was approved.
- b. Receive & File financials October 2015
David Patrie moved to receive and file the financials. Jane Conard seconded, and the motion carried unanimously.

5. Executive Session

Pursuant to Idaho Statute 74-206(1)(b) to discuss personnel

At 12:57pm Becki Keefer moved to go into Executive Session pursuant to Idaho Statute 74-206(1)(b) to discuss personnel. David Patrie seconded. Roll call vote: David Patrie, aye; Mark Gilbert, aye; Kristin Derrig, aye; Jane Conard, aye; Becki Keefer, aye; Joe Miczulski, aye.

The group came out of Executive session at 1:10pm.

David Patrie moved upon evaluation of Executive Director to increase his salary by 5% on the next pay period. Becki Keefer seconded. The motion carried unanimously.

9. Adjournment

Kristin Derrig moved to adjourn the meeting at 1:15pm. Jane Conard seconded and the motion carried unanimously.

Chair Mark Gilbert