



Mountain Rides Transportation Authority

PUBLIC NOTICE of Regular Board Meeting Agenda

12:30pm, Wednesday, August 17, 2016

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Dave Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Secretary Joe Miczulski (Bellevue), Steve Wolper (at-large), Kristin Derrig (Ketchum), Mark Gilbert (Sun Valley), Becki Keefer (Hailey) and Anne Corrock (Ketchum)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action and discussion items
 - a. Action item: Approve recommendation of candidate for at-large board of directors seat (p.2)
 - b. Action item: Approve award of Bid 07202016 for commuter van (p.3-15)
 - c. Action item: Approve award of Request for Proposal (RFP) 07202016 for small bus (p.16-82)
 - d. Action item: Approve release of Request for Proposal (RFP) 08172016 for bus and van tires (p.83-107)
 - e. Discussion item: Review and discuss the FY2017 budget with operating and capital accounts (p.108-113)
 - f. Discussion item: Review and discuss the FY2017 transportation service plan (p.114-119)
5. Committee reports
 - a. Planning and Marketing Committee report for August from Chair (p.120)
 - i. Committee members approve August minutes
 - b. Finance and Performance Committee report for August from Chair (p.121)
 - i. Committee members approve August minutes
6. Staff reports
 - a. Dashboard performance report for June 2016 (p.122-125)
 - b. Operations report (p.126)
 - c. Marketing Outreach report (p.127)
 - d. Maintenance report (p.128)
 - e. Business Manager report (p.129)
 - f. Executive Director report (p.130)
7. Consent Calendar items
 - a. Approve minutes –July 20th regular meeting and July 25th special meeting (p.131-135)
 - b. Receive and file June 2016 financials and bills paid (p.136-152)
8. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="08/17/2016"/>	<u>From:</u>	<input type="text" value="Board Member"/>
<u>Action Item:</u>	<input type="text" value="4a. Approve recommendation of candidate for at-large board of directors seat"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="N/A"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve [or reject] the candidate recommended by the appointed selection committee to serve as the at-large board candidate for the upcoming term that begins October of 2016."/>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Joint Powers Agreement, By-laws"/>		
<u>Background:</u>	<input type="text" value="Through a process defined by the board at previous board meetings, a final candidate has been selected by the appointed selection committee for approval by the full board of directors of Mountain Rides.

Mountain Rides received six applications from very well qualified candidates. These candidates were reviewed over the past month by the selection committee."/>		

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="08/17/2016"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input 07202016="" bid="" commuter="" for="" type="text" value="4b. Approve award of " van"=""/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve (or reject) awarding RFP 07202016 Van to Corwin Ford per Corwin's response. I authorize staff to execute the contract in an amount Not To Exceed \$41,000."/>		
<u>Fiscal Impact:</u>	<input type="text" value="\$40,764.44"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="MRTA Policy 101 Procurement"/>		
<u>Background:</u>	<input type="text" value="MRTA put out RFPs in July for a Commuter Van. Staff would like to award the RFP to Corwin Ford.

Original budget, including local and federal dollars is \$38,000. Funds are available to cover overage. Purchase will be made in FY 2017."/>		

EXHIBIT A

RFP RESPONSE FORM
One (1) 14-Passenger Van

RFP NO. 07202016

Mountain Rides Transportation Authority
800 1st Ave North
PO Box 3091
Ketchum ID 83340

RFP DUE DATE:
Please submit on or before
5PM August 12, 2016

1. Responses must be clearly marked on the outside of the sealed envelope: "RFP 07202016" Passenger Van".
2. All bids must be submitted on this RFP form.
3. In order to be valid, all responses must be signed.
4. No alternate bids will be accepted.
5. All bid prices, shall include transportation charges, shipping or freight charges.
6. Bids will remain subject to acceptance for 30 days after Bid Opening.
7. Any questions concerning this bid must be addressed to Ben Varner (208)788-7433x105.
8. Payment shall be made net 30 days of receipt of equipment.
9. No payment will be made prior to receipt of equipment and inspection for conformity to bid specifications and other bid requirements.

DELIVERY DATE 140 days from Order date

Total Bid Price \$ 40,764.44

46-3104508
Tax Identification Number

Corwin Ford Nampa
Name of Company

Jon Smith Communications Manager
Signature Title

Add: 5 year, 100 mile bumper to bumper
warranty for a cost \$2,450.00

Total with Warranty \$43,214.44

5407 East Gate Blvd.

Business Street Address

Nampa, Id. 83687

City, State, Zip

208-475-0232

Telephone Number

ACCEPTED:

Mountain Rides Transportation Authority

BY: _____

Acceptance of this proposal constitutes a contract and is binding on both parties.

EXHIBIT A continued

BID SPECIFICATIONS

GENERAL: The following specifications describe One (1) 2016 or newer 14 Passenger Vans. **ALL SPECIFICATIONS SHALL BE CONSIDERED THE MINIMUM ACCEPTABLE.**

SECTION 6: TECHNICAL SPECIFICATIONS

ITEM		MINIMUM/REQUIRED SPECIFICATIONS	BIDDER'S SPECIFICATIONS ⁽¹⁾	BIDDER'S ACTUAL SPECIFICATIONS ⁽²⁾
1	YEAR	2016 or newer	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
2.	ENGINE	250 Horsepower, 345 Torque	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
3.	DRIVE	Two Wheel	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
4.	TRANSMISSION	Automatic	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
5.	BUMPERS	Bumper - Factory Standard includes Running Boards	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
6.	AIR CONDITIONING	Factory Standard Front (CFC Free), Factory Installed Rear with Rear Heater for Passenger Compartment	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
7.	DAYTIME RUNNING LIGHTS	Standard	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
8.	G.V.W.R	Suspension sufficient to support GVW 9000 lbs. approx..	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
9.	AXLE	Traction/Stability Control	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
10.	BRAKES	Power Four Wheel Anti-Lock	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

Request for Proposal
RFP #07202016
July 20, 2016

11.	GAUGES	Standard	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
12.	WHEEL BASE	140 inch approx.	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
13.	TIRES	Factory Standard, radial, to meet GVW, spare to be included	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
14.	Spare Tire/Wheel	Factory Standard	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
15.	WINDOWS & DOORS	Front - Power Windows & Door Locks Rear - Two (2) vertical opening with windows Side – Sliding Side Door with window OR Hinged doors with windows	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform <input type="checkbox"/> Slider <input type="checkbox"/> Hinged	
16.	AIR BAGS	Dual, Factory Installed	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
17.	SEATS	Cloth – 14 Passengers, bucket seats PREFER 14 bucket seats	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
18.	STEERING	Power	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
19.	FLOORING	Factory (Front & Rear)	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
20.	RADIO/STEREO	AM/FM with CD Factory Installed or equivalent	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
21.	GLASS	Factory window tint on all windows.	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
22.	WINDSHIELD WIPERS	Multi-speed Intermittent with spray washers	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
23.	MIRRORS	Outside Right/Left below eye level. Inside-one-glare day/night	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
24.	COLOR	White	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

Request for Proposal
RFP #07202016
July 20, 2016

25.	INTERIOR	Fully Line, top, sides and floor area, factory installed. Floor to ceiling grab bar. Color: Beige or Grey PREFER Individual Reading Lights PREFER Center Aisle REQUIRE 53+ inches of floor to ceiling clearance	<input type="checkbox"/> Conforms <input checked="" type="checkbox"/> Does Not Conform	
26.	POWER OUTLET	Standard <i>/ 2 volt</i>	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
27.	DRIVER CONTROLS	Cruise Control – Tilt Wheel	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
28.	BACK UP ALARM	Standard Back Up Alarm	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
29.	KEYS	4 (Four) complete sets	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
30.	DELIVERY	Delivery shall be completed within 120 Days After Receipt of Order.	<input type="checkbox"/> Conforms <input checked="" type="checkbox"/> Does Not Conform	
31.	WARRANTY	Factory Standard 5 year, 100,000 miles PREFER Extended Warranty	<input type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
32.	WARRANTY WORK	All warranty or recall work is to be done within 180 miles of Ketchum, Idaho by the Bidder, Bidder's designee or an authorized service dealer. If the warranty work is done at a location further than 180 miles from Ketchum ID, all transportation expenses will be paid by the successful bidder	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
33.	MANUALS	Successful bidder is to provide at time of delivery: CD ROM Parts Manual and CD ROM Shop Repair Manual	<input type="checkbox"/> Conforms <input checked="" type="checkbox"/> Does Not Conform	

34.	DELIVERY AND FINAL INSPECTION	Upon delivery of the units to MRTA 800 1 st Ave N. Ketchum ID 83340, the unit will be inspected by authorized MRTA employees and all items checked off prior to acceptance. Any discrepancies with these specifications and/or accepted exceptions shall be promptly corrected by the Bidder at no additional cost to MRTA. All transportation costs shall be included in the bid price for this unit.	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	
35.	METHOD OF PAYMENT	Payment for the unit provided by the vendor will be made on a lump sum basis, within 30 days of acceptance, represented by the Total Bid Price. The total bid price shall include the price of all minimum specifications, transportation cost, fees, overhead, profit, and any other cost associated with the sale of the unit.	<input checked="" type="checkbox"/> Conforms <input type="checkbox"/> Does Not Conform	

VENDOR NOTES OR EXCEPTIONS:

SEE ATTACHED PAGE #48

EXCEPTIONS:

Page # 46 item # 25: Standard factory ceiling lights for passengers will be provided in this bid.

Individual reading lights will not be provided in this bid at this time.

Page # 46 item # 33 : CD ROM Parts manual is by a subscription available to Ford Dealers with a monthly fee of more than \$ 100.00. This PARTS CD ROM will not be provided in this bid.

The Service CD ROM will be provided as soon as model year CD is available, cost is included in this bid.

Page #2 Section # 1: Of main RFQ requests, requesting same pricing for 3 years option on 3 additional vans at the same bid price.

Corwin Ford Nampa will gladly guarantee same margins, delivery costs etc. for 3 years with the exception of the factory price increase or decrease in this time period. Corwin Ford will increase or decrease price per unit only if and when the factory cost is changed by the Ford Factory.

Corwin Ford Nampa will be glad to submit to MRTA the factory invoice to substantiate any increase or decrease for said optional orders received.

Agency response:

CER 2.

CER 3. Acknowledgement of Addenda

Failure to acknowledge receipt of all addenda may cause the Proposal to be considered nonresponsive to the Solicitation. Acknowledged receipt of each addendum must be clearly established and included with the Proposal.

The undersigned acknowledges receipt of the following addenda to the documents:

Addendum No.: Dated:

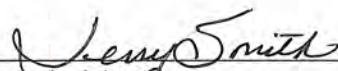
Addendum No.: Dated:

Addendum No.: Dated:

Addendum No.: Dated:



Bidder: *Corwin Ford Nampa*
Name: *Terry Smith*
Title: *Commercial Account Manager*
Phone: *208-350-9029 Cell*
Street address: *5707 East 6th Blvd.*
City, state, ZIP: *Nampa Idaho 83687*


Authorized signature

8-11-16
Date

CER 4. Contractor Service and Parts Support Data

Location of nearest Technical Service Representative to MRTA

Name: *Silver Creek Ford*

Address: *920 S. Main St.*

Telephone: *208-788-2217*

Describe technical services readily available from said representative:

Full Service Support

Full Parts Support

Location of nearest Parts Distribution Center to MRTA:

Name:

Address: *SAME AS ABOVE*

Telephone:

Describe the extent of parts available at said center:

Policy for delivery of parts and components to be purchased for service and maintenance:

The above mentioned Ford dealer should deliver parts by vehicle to MRTA at no extra freight charge as Corwin Ford would do the same if located as close to MRTA as above dealer.

Freight charge for any special order parts may apply.

If Corwin Ford is providing the parts, freight costs will be passed on to MRTA without markup.

CER 5. Form for Proposal Deviation

This form shall be completed for each condition, exception, reservation or understanding (i.e., Deviation) in the Proposal according to "Conditions, Exceptions, Reservations or Understandings." One copy without any price/cost information is to be placed in the Technical Proposal as specified in "Technical Proposal Requirements," and a separate copy with any price/cost information placed in the Price Proposal as specified in "Price Proposal Requirements."

Mountain Rides Transportation Authority
RFP07202016

Deviation No.: <i>2</i>	Contractor: <i>Corwin Ford Nampa</i>	RFP Item: <i>RFQ Proposal</i>	Page: <i>2</i>
Complete description of Deviation: <i>Three option to purchase EXACT VANS At current bid price.</i>			

Page # 46 item # 25: Standard factory ceiling lights for passengers will be provided in this bid.

Individual reading lights will not be provided in this bid at this time.

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Corwin Ford Nampa will be glad to submit to MRTA the factory invoice to substantiate any increase or decrease for said optional orders received.

8-12-16

Jerry Smith

CER 6. Federal Certifications

CER 6.1 Debarment and Suspension Certification for Prospective Contractor

Primary covered transactions must be completed by proposer for contract value over \$25,000.

Choose one alternative:

- ☒ The Proposer, [insert name], certifies to the best of its knowledge and belief that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 2. Have not within a three-year period preceding this Proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Contract under a public transaction; violation of federal or state antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three-year period preceding this Proposal had one or more public transactions (federal, state or local) terminated for cause or default.

OR

- ☐ The Proposer is unable to certify to all of the statements in this certification, and attaches its explanation to this certification. (In explanation, certify to those statements that can be certified to and explain those that cannot.)

The Proposer certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of Title 31 USC § Sections 3801 are applicable thereto.

Executed in [insert city and state]:

Name: Terry Smith

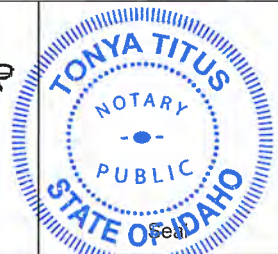
Terry Smith
Authorized signature

8-11-16
Date

CER 6.2 Non-Collusion Affidavit

This affidavit is to be filled out and executed by the Proposer; if a corporation makes the Proposal, then by its properly executed agent. The name of the individual swearing to the affidavit should appear on the line marked "Name of Affiant." The affiant's capacity, when a partner or officer of a corporation, should be inserted on the line marked "Capacity." The representative of the Proposer should sign his or her individual name at the end, not a partnership or corporation name, and swear to this affidavit before a notary public, who must attach his or her seal.

State of <u>Idaho</u> , County of <u>Canyon</u>	
I, <u>Jerry Smith</u> , being first duly sworn, do hereby state that (Name of Affiant)	
I am <u>Commercial Acct. Mgr.</u> (Capacity)	<u>Corwin Ford Nampa</u> (Name of Firm, Partnership or Corporation)
whose business is <u>FORD DEALERSHIP</u>	
and who resides at <u>5707 East Gate Blvd. Nampa, Idaho 83687</u>	
and that <u>Corwin Ford Nampa</u> <u>Jerry Smith</u> (Give names of all persons, firms, or corporations interested in the bid)	
is/are the only person(s) with me in the profits of the herein contained Contract; that the Contract is made without any connection or interest in the profits thereof with any persons making any bid or Proposal for said Work; that the said Contract is on my part, in all respects, fair and without collusion or fraud, and also that no members of the Board of Trustees, head of any department or bureau, or employee therein, or any employee of the Authority, is directly or indirectly interested therein.	
<u>[Signature]</u> Signature of Affiant	<u>8-11-16</u> Date
Sworn to before me this <u>12</u> day of <u>August</u> , 20 <u>16</u>	
<u>[Signature]</u> Notary public	<u>11-13-21</u> My commission expires



Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="08/17/2016"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input type="text" value="4c. Approve award of Request for Proposal (RFP) 07202016 Bus for light duty bus."/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input \$137,000."="" 07202016="" a="" amount="" an="" authorize="" bus="" bus"="" contract="" duty="" exceed="" execute="" for="" i="" in="" light="" northwest="" not="" per="" response.="" rfp="" schetky="" schetky's="" staff="" the="" to="" type="text" value="I move to approve (or reject) awarding "/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY 16 Budget"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="MRTA Policy 101 Procurement"/>		
<u>Background:</u>	<input type="text" value="MRTA put out RFPs in July for a light duty bus. MRTA only received one bid. RFP was put out to six vendors nationwide. The RFP response is in line with industry standards and what was seen at a recent trade show in May. Staff would like to award the RFP to Schetky.

With options, total purchase will be \$136,179 Staff requests NTE authority to execute the contract at \$137,000.

Original budget is \$120,000. Funds are available to cover overage. Purchase will be made in FY 2017."/>		

EXHIBIT A

RFP RESPONSE FORM

One (1) Medium Duty Bus

RFP NO. 07202016 Bus

Mountain Rides Transportation Authority
800 1st Ave North
PO Box 3091
Ketchum ID 83340

RFP DUE DATE:

Please submit on or before
5PM August 12, 2016

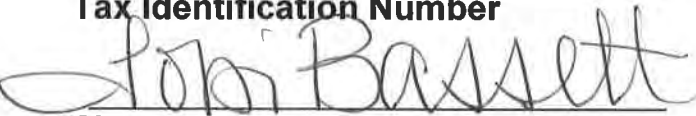
1. Responses must be clearly marked on the outside of the sealed envelope: "RFP 07202016 Bus" Medium Duty Bus".
2. All bids must be submitted on this RFP form. All Federal Certifications must be signed.
3. In order to be valid, all responses must be signed.
4. No alternate bids will be accepted.
5. **All bid prices, shall include transportation charges, shipping or freight charges.**
6. Bids will remain subject to acceptance for 30 days after Bid Opening.
7. Any questions concerning this bid must be addressed to Ben Varner (208)788-7433x105.
8. Payment shall be made net 30 days of receipt of equipment.
9. No payment will be made prior to receipt of equipment and inspection for conformity to bid specifications and other bid requirements.

DELIVERY DATE 180 days after receipt of order

Total Bid Price \$ 127,674.00

93-0625986

Tax Identification Number


Signature

Schetky Northwest Sales, Inc.

Name of Company

Director, Commercial Bus Sales
Title

8430 NE Killingsworth St.
Business Street Address
Portland, OR 97220

City, State, Zip
503-287-4141

Telephone Number

ACCEPTED:
Mountain Rides Transportation Authority

BY: _____

Acceptance of this proposal constitutes a contract and is binding on both parties.

EXHIBIT A continued

BID SPECIFICATIONS

GENERAL: The following specifications describe One (1) 2016 or Newer Medium Duty Bus.
ALL SPECIFICATIONS SHALL BE CONSIDERED THE MINIMUM ACCEPTABLE.

SECTION 6: TECHNICAL SPECIFICATIONS

For any brand name components or specifications listed, "approved equals" may be submitted by respondents. MRTA will use the following checklist during evaluation of the responses for those components or specs that might be considered as "approved equals." Respondents may include additional comments with responses.

- Is additional inventory required? Yes or No.
- Is additional training required? Yes or No.
- Is additional diagnostic equipment required? Yes or No.
- Is additional software required? Yes or No.
- Are additional tools required? Yes or No.
- Is local support available? Yes or No.
- Does it have significant financial impact to the MRTA? Yes or No.
- Does it fully integrate with necessary components? Yes or No.

DESCRIPTION	SPECIFICATIONS	PRODUCT MEETS SPECIFICATION If no, please comment
CHASSIS	27 foot low floor ramp accessible kneeling transit bus with a GVWR of 14,500 lbs or more.	YES
	208" wheelbase minimum per attached floor plan	YES
	5,000 pound minimum GAWR Twin I-Beam IFS Front Axle	YES
	9,600 pound minimum GAWR Dana Full Floating Rear Axle	YES
	Any OEM chassis frame modifications shall consist of a wheelbase frame rail extension section engineered for the application, and shall be installed by a select Ford Motor Company recognized "qualified vehicle modifier (QVM)."	YES
	All modifications and/or wheelbase extensions to the OEM frame rail shall only be made aft OEM chassis cab "B" pillar to maintain the chassis cab structural integrity	YES
	No modifications shall be made to the OEM drive train (i.e. engine, transmission), OEM drive train mounts, and/or OEM drive train specified	YES

	<p>component positioning</p> <p>Wide Track Air Suspension System, or approved equal, for improved vehicle lateral and longitudinal stability over the OEM suspension. Proof of improved testing results to be submitted with bid</p> <p>Chrome bumper shall be provided on the front of the bus. The rear bumper shall be constructed from 10-gauge steel, powder coated black</p> <p>Bus body steel structure must be isolated from the chassis rails by means of "OEM style" rubber puck isolation mounts and bolted through these mounts to the chassis frame rails. YES</p> <p>Altoona Tested for 7 years, 200,000 miles</p>	<p>YES</p> <p>YES</p> <p>YES</p>
ENGINE	<p>Engine shall be a 6.8 liter V-10 gas with 305 HP @ 4,250 RPM/420 lb-ft torque @ 3.250 RPM</p> <p>Exhaust system to be aluminized exhaust pipes and muffler properly installed with heat shield and baffles. Exhaust to exit street side</p>	<p>YES</p> <p>YES</p>
TRANSMISSION	TorqShift® 6-speed automatic with overdrive	YES
FRONT AXLE/ SUSPENSION	<p>GAWR compatible with chassis</p> <p>OEM power steering</p> <p>Steering stabilizer</p> <p>Front end alignment shall be done by the distributor prior to delivery with alignment sheet attached</p> <p>Dedicated front vehicle springs shall consist of two (2) maximum capacity, double convoluted air springs by Firestone® or approved equal, utilizing OEM brackets to mount</p>	<p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p>
REAR AXLE/ SUSPENSION	<p>GAWR compatible with specified GVWR and application</p> <p>Rear vehicle springs shall consist of two (2) maximum capacity, single-lobe air springs by Firestone® or approved equal, utilizing OEM brackets to mount.</p>	<p>YES</p> <p>YES</p>

SUSPENSION SYSTEM	Vehicle front and rear suspension ride heights shall be electronically controlled by automatic precision ride height electronic sensors, must have an operating life cycle of at a minimum 10 million cycles, with multi-port air-manifold valving to enhance overall vehicle performance, handling and optimize wheel alignment for reduced tire wear.	YES
	Air-ride suspension system shall have all system critical operating components located in a dedicated, easily accessible function box, securely protected from outside vehicle elements within the driver's compartment area.	YES
	Vehicle suspension air system shall incorporate an in-line "air-cooler" to reduce operating air system temperature approximately 150° or less, to improve overall air system efficiency and suspension durability.	YES
	Vehicle suspension shall utilize a full vehicle kneel (4-Point) at all four corners lowering the vehicle height by four inches at the passenger door location to maintain full level-floor passenger boarding.	YES
	The vehicle kneel feature shall be activated by a dash panel switch	YES
	A vehicle interlock shall be provided to prohibit moving the vehicle when in the kneeled position	YES
	Vehicle suspension shall have a digital LCD display dash panel that displays real-time diagnostics and the overall performance of the air suspension system.	YES
	System control system must not require an externally connected computer to access system programming- all suspension diagnostics and settings must be accessible (password protected) at all times via the dash display	YES
	Vehicle suspension shall be capable of a full air system recovery from a full full vehicle (4-Point) "kneeled position" to vehicle ride height within a not-to-exceed time of four (4) seconds after the vehicle operator has activated the "vehicle raise" feature, located on the vehicle's dashboard. Results based/validated on a vehicle at the maximum GVW rating specified by OEM	YES

	<p>Suspension system shall include a driver activated height over raise switch, to momentarily raise the vehicle higher than the OEM ride height, increasing the approach, break-over and departure angles. Must be continually monitored by the suspension system, the vehicle must automatically return to normal operating height, to prevent wear to the suspension and tires, if the vehicle exceeds 10 mph.</p>	YES
	<p>Air suspension system shall contain an emergency auxiliary air support tank system, separate and independent of the vehicle's main air kneeling system, which can provide immediate back-up source of air to the main air tank system. Said "auxiliary manual override system" shall have its own independent and dedicated air supply tank and manual controls and safety valves. This separate air tank/ manual valve system is to be isolated from the kneeling operation and to remain fully pressurized for an "always ready" supply of air.</p>	YES
	<p>Heavy duty suspension compressor must be at a minimum to supply full four-corner kneel cycles when necessary with no wait time or delay between full four-corner kneel cycles. Must be able to kneel and rise repeatedly when required for passenger loading.</p>	YES
	<p>Vehicle suspension air system shall incorporate an automatic heated regenerating in-line dryer/filter with automatic moisture ejection valve</p>	YES
	<p>Compressor/DC Motor assembly must have a minimum expected life of at least 2,500 continuous hours.</p>	YES
	<p>Vehicle suspension air system shall be supplied by a 100% Duty Cycle Compressor (DC motor powered), of at a maximum 10 cubic feet per minute, capable of 200 PSI, located on the OEM frame rail in a weatherproof powder coated box utilizing specific isolator compressor mounts and brackets.</p>	YES
	<p>The air-ride suspension system shall have a standard limited warranty (including suspension air compressor), for a period of 36 months or 36,000 miles (whichever shall occur first).</p>	YES
ELECTRICAL	<p>Minimum 225 AMP OEM alternator shall be supplied</p>	YES
	<p>Gauge for water temperature</p>	YES
	<p>12 volt maintenance free dual battery system - 1,200 CCA @ 0°F with two (2) batteries mounted in a stainless steel rollout battery tray completely enclosed in a stainless steel, mounted underneath the curb view window</p>	YES

	A third deep-cycle battery of a minimum 1440 CCA dedicated as a reserve to the air suspension compressor motor, isolated from the main body electrical system	YES
	A high idler device shall be provided which will help the charging system keep up with the load demand of each vehicle. The system shall be an InterMotive Gateway A1 (example GTWY401G-A1) or InPower or approved equal, with the manufacturer's decal applied.	YES
	As-built Schematics for all added electrical equipment that shows where added equipment was electrically attached to existing factory electric power.	YES
	Daytime running lights and side marker lights	YES
	All exterior lights, other than chassis OEM lights, shall be LED	YES
	Back-up lights shall be LED lights with a lifetime warranty and shall be 4" round and provide 13 foot candles of light at 50" distance. Dialight super bright series 47 LED light or approved equal	YES
	Each vehicle shall be equipped with mid ship turn signals, on the side of the body, that come on with the flashers	YES
	The entrance, curb and dome lights shall be activated when the front passenger door is open while the engine is running	YES
	Step and door area to be illuminated by a high intensity, 300 lumen, LED strip light. Light is to be low profile to facilitate a maximum clearance. Light to be door header or ceiling mounted near the door entrance and will be mounted to meet ADA lighting requirements without additional lighting. Strip light to be covered by a lifetime warranty. Dialight VSL 300 lumen or approved equal	YES
	The driver's area shall have a LED swivel dome light with a minimum of 7 candle power to provide sufficient lighting in the steering wheel area during night operation and operated by OEM chassis light switch	YES
	Guarded or recessed lighting shall be provided on all front marker lights	YES
WIRING	All wiring shall conform to the current applicable standards of the Society of Automotive Engineers and be of sufficient size to carry the required current without excessive voltage drop. The wire shall have adequate mechanical strength for the application and be of a sufficient gauge size to carry the current without overheating	YES
	All wiring and related devices shall be installed in a quality workmanship	YES

manner and be mechanically and electrically secure	
All wiring shall be color coded, function coded or permanently and continuously numbered for ease of identification and must be continuously loomed. All wiring shall be adequately protected from water, solvents, road splash, stones, grease, oil, fuel, abrasion and chafing	YES
All wires and cables not installed by the OEM chassis manufacturer which are subject to extreme weather and heat shall be protected by shields where necessary to prevent premature failure	YES
All exposed parts of the wiring system shall be completely loomed with Weather-Pack or approved equal, to adequately protect from corrosion	YES
Battery cables shall be heavy duty and adequate to carry current output of the electrical system. Grounding wires shall not pass through hinged door or any other cover	YES
All harness and wiring shall terminate at appropriate junction terminals set in Bakelite or molded plastic material	YES
All wiring and connectors shall be of the soldered insulated or machine staked type. All body circuits shall be protected by manual reset circuit breakers. All circuit breakers shall be clearly identified. Fuses and fuse blocks, if used, shall be clearly identified and easily accessible from inside each vehicle. Fuses shall be placed in a single block. The fuse block shall contain holders for spare fuses of each type	YES
Devices such as lamps and wiring requiring periodic checking and servicing shall be readily and easily accessible and serviceable. All exterior devices shall be sealed to prevent entrance of water	YES
There shall be no exposed or loose wiring in the driver or passenger compartment of each vehicle. Any wiring installed as an after market installation that is subjected to vibration or other movement must be encased in continuous metallic tubing or be of the armored "BX" type. This requirement is necessary only when wiring is passed through or within body or chassis member	YES
Wiring, harnesses and raceways shall be supported at regular intervals by "P" clamps or by other supporting hangers where necessary and routed in separate hangers from heater hoses or air conditioning hoses. Undedicated constant hot and undedicated ignition hot with minimum 10 gauge wire in electrical components and parts on each vehicle	YES

FUEL TANK	Fuel tanks capacity - Maximum available from the manufacturer of model bid (55 gallon minimum fuel tank)The vehicle fuel tank must be installed by the chassis manufacturer; fully compliant with California Air Resources Board (CARB) standards and must not be modified in any way.	YES
WHEELS AND TIRES	All season radial tires - LT225/75Rx16E with 16x6 rims	YES
	All wheels shall be chassis OEM white	YES
	Spare wheel and tire assembly as used on the bus shall be shipped loose	YES
	Valve stem extensions shall be provided	YES
BODY	The body manufacturer must be an ISO 9001:2000 certified company and have a Fully Meets rating in the Ford Quality Vehicle Manufacturer Program. Proof of compliance must be submitted with the bid.	YES
	Interior width shall be 97" minimum	YES
	Interior height (entire length of body) shall be a minimum of 78"	YES
	Dual electric windshield wipers with intermittent feature shall be provided	YES
	Electric horn(s)	
	AM/FM/CD radio with a digital clock, front driver speaker and dual (4) rear compartment speakers to be activated by a fade feature of the radio and it shall be possible to listen in the front, exclusive of the rear. The radio shall be a REI Model #690514 or approved equal, with a 36,000 mile/3 year warranty for the OEM chassis AM/FM/CD player with digital clock	YES
	All after market controls and instruments are to be within driver's arm reach with seat belt fastened. All switches are to be of uniform type - either push/pull, toggle or rocker type - mounted in convenient groupings in a panel near the driver	YES
	T-slider sash windows to provide ventilation, which all shall be emergency egress, except for a maximum of one spacer window per side (if necessary)	YES
	Tinted AS2 glass in all body windows	YES

SEATING	<p>Passenger seats shall be covered with heavy duty upholstery, fully padded construction and color coordinated with interior and exterior colors - to be selected after receipt of purchase order</p>	YES
	<p>Seat cushioning and upholstery must meet all applicable FMVSS standards and must comply with requirements of FTA Docket 90-A regarding flammability and FMVSS 210 for seat belt anchorage</p>	YES
	<p>Seat covering shall be fire resistant, shall not support combustion, and shall meet the requirements of FTA Docket 90-A (Recommended Fire Safety Practices for Transit Bus and Van Materials Selection). Seat cushions shall have no exposed foam top, bottom or side. Seat covering shall be the same material top, bottom and side of seat cushion</p>	YES
	<p>Foam material shall meet the requirements of FTA Docket 90-A with ILD ranges of: seat cushion 55 to 65 and seat back 35 to 45. The thickness at which the foam should be tested to achieve these values shall be 4 inches</p>	YES
	<p>Chassis cloth, Freedman Shield, or approved equal high back captain's reclining driver's seat with right arm rest</p>	YES
	Multi Position sun visor for driver	YES
DOORS	<p>Doors shall be capable of opening from inside or outside the vehicle, including the front passenger entrance door</p>	YES
	<p>Driver's door - the original chassis door - with a roll-up window shall be supplied</p>	YES
	<p>Each vehicle shall be equipped with an electric operated, anodized aluminum, front double panel entrance door with stainless steel door jam. If exterior fasteners are used to secure the door frame, they shall be stainless steel fasteners. Meeting edges shall be equipped with 2" extruded rubber edges on each section that overlap to form a tight seal. The door shall not be provided by the original chassis manufacturer. The door opening control shall be easily operated by the driver from the driver's seat</p>	YES
	<p>The front entrance door shall have an unobstructed clear opening width of at least 38" and a full height of at least 75"</p>	YES
	<p>Ground to step shall be 10.5" in kneeling position and a maximum of 14.5" at ride height</p>	YES

	<p>Front entrance door shall be equipped with windows, covering 80% on each panel and placed so as to allow the driver to see and judge curb location when stopping</p>	YES
	<p>The structure of all doors, their mounting, inside and outside trim and any exposed mechanisms shall be of durable, corrosion-resistant material which is rigidly reinforced. Positive stops to limit door travel in the open and closed positions shall be provided</p>	YES
	<p>Each vehicle shall be equipped with a rear wall outward opening emergency egress window</p>	YES
RAMP	<p>Vehicle shall include a Ricon ramp(or approved equal), integrated with a purpose-built hinged entry floor assembly, which must automatically align the interior floor angle and exterior ramp panel angles, to maintain a continuous grade slope from the interior floor level to the exterior surface the ramp is deployed to, must automatically align all three surfaces to a straight angle based on the height of the curb. No angle changes between entry access surfaces for improved unassisted passenger accessibility. Must be capable of deploying to the ground at a maximum 6:1 continuous grade slope, 9.75:1 continuous grade slope to a 7" curb. Ramp must have a 1,000 Lb. capacity</p> <p>(2) switches shall be supplied to operate the ramp, one dash mounted, the other shall be furnished and located for operation on the outside of the vehicle, forward of the entrance door to enable the attendant to assist wheelchair passengers. It shall be equipped with a safety switch to prevent operation of the ramp when door is closed. Ramp must be capable of being manually operated to evacuate the vehicle in case of emergency</p> <p>The OEM interior light, all ADA lighting and a dedicated light illuminating the area where the ramp platform will rest when lowered, shall operate when the doors are opened. All ramp interlock system devices shall be installed on the vehicle and shall meet ADA Title 49 and NHTSA requirements. The ramp shall meet NHTSA requirements for section 403 and 404</p>	<p>**Ricon lift N/A; Must use Braun ramp**</p> <p>YES</p> <p>YES</p>
INTERIOR	<p>All interior lights (driver dome light and 8 rear) shall be LED with switch on dash and entry door operated switch</p> <p>Install interior and exterior lighting per NHTSA to enhance safety</p> <p>OEM interior rear view mirror</p> <p>Passenger view mirror - minimum 6" x 16" flat glass</p>	<p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p>

	Handrails shall be supplied on both sides of the step at entrance door	YES
	Handrails shall be supplied running the length of the passengers area, to account for "standees" or standing passengers.	YES
	Yellow line shall be included in flooring designating area in which passengers can not cross while vehicle is in motion.	YES
	All guardrails and stanchions shall be 403 satin finish seamless stainless steel. Guardrails and stanchions that have exposed metal and are immediately in front of passengers shall be padded	YES
	There shall be no less than 1.5" of knuckle room clearance at stanchions, guard rails and grab rails	YES
	The driver's vertical stanchion shall be installed directly behind the driver's seat including a full length padded modesty panel with protected edges. The upper half of the modesty panel shall be Plexiglas™	YES
	A minimum of R9 insulation shall be provided throughout the vehicle (ceiling and walls) to insure maximum heating and cooling efficiency	YES
	Interior walls and ceiling shall be installed to cover openings and posts and shall be a minimum of 1/8" fiberglass reinforced plastic (FRP) that is congruous to industry standards. Color shall be compatible with the color in driver's compartment	YES
EXTERIOR	Corrosion-resistant fully remote adjustable low-mount or mid-mount mirrors shall be installed on each side of the vehicle. Mirrors shall provide an undistorted view of the rear corner of each vehicle	YES
	All exterior lights shall be LED except for the chassis OEM lighting	YES
	Mirror brackets shall not obstruct the driver's field of vision. Outside mirrors shall contain a standard mirror and a separate convex mirror mounted below and within the same housing. Passenger side mirror shall be fender or A-pillar mounted and the driver side mirror shall be mounted on the A-pillar or door mounted.	YES
	All exterior panels shall be attached to the framing by riveting, welding or with adhesive materials. Panels shall be lapped unless continuously welded and the upper or forward panel shall form a watershed by being lapped over the	YES

following panel so that the sealing of the panels is not dependent on caulking alone. All exterior joints and seams shall be protected by the application of caulking compound. The body shall be thoroughly water tested and made tight to prevent leakage. Exterior panels of each vehicle shall be a fiberglass reinforced plastic (FRP).	YES
Exterior paneling below the steel structure floor line of the passenger compartment must be separate from the sidewall, must be easily removable and replaceable for easy repair	YES
Metal roof gutters shall be installed over all body windows and doors	YES
All nuts, bolts, clips, washers, clamps and like fasteners shall be zinc or cadmium plated, phosphate coated or stainless steel to prevent corrosion	YES
When each unit is completed, the sections of the underside of each vehicle exposed to the elements shall be treated with an undercoating material except those areas of the OEM chassis where undercoating is not recommended. Sections that are treated shall be properly cleaned to remove greases, oils and residues before application of the corrosion proofing material. All mechanisms (moving or stationary parts) that are affected or rendered useless by an application of sealant or insulation shall be cleaned free of sealant or insulation including vent canisters and drain pipes	YES
Mud flaps shall be provided for all wheels. Mud flaps shall be sized to be effective to protect the body, and so that they cannot be rubbed by the chassis tires or the ground. In the event the tires extend beyond the side of each vehicle, splash aprons and fenders shall be provided	YES
Back-up alarm system shall meet all ADA requirements	YES
Driver's side aluminum or stainless steel running board or tube step	YES
Tilt steering	YES
Escape roof hatch with an audible alarm shall be provided that can be opened from the inside and/or outside of the bus. All standard signage that is required by the Department of Transportation	YES
Rear center stop light and side marker lights shall be included	YES
The unladen clearance height plus two inches shall be marked on a sign or decal which is clearly visible to the driver. The lettering shall be 1.5" high	YES

**AIR CONDITION-
ING/
HEATING**

A combination front and rear air conditioning system will be provided. The manufacturer's recommended chassis combination air conditioning and heater unit shall be installed in the front section of the vehicle. An overhead evaporator shall be located in the rear. A manufacturer sized passenger compartment heater with two (2) brass and/or stainless steel ball shut off valves on feed and return line. The supplier shall indicate on the interior seating/floor design drawing the actual location of the rear heater. The a/c control switch shall be a three (3) speed rotary switch

YES

Two air conditioner compressors shall be driven off the main engine. One is the chassis OEM supplied compressor and is specific to the chassis OEM driver's area air conditioning system. The second compressor is for the passenger area air conditioning system and is nominal 10 cubic inch displacement. The passenger area condenser (separate from the radiator) shall be roof mounted with a minimum of three (3) fans and three (3) motors. The air conditioning system shall have a driver's evaporator and a rear ceiling evaporator to provide cooling air to the driver and throughout the passenger compartment. The driver's area air conditioning system shall utilize the chassis OEM supplied radiator condenser. The driver's area air conditioning system and the passenger area air conditioning system shall be completely independent of each other

YES

A low pressure safety cut off switch shall be installed on the low pressure side of the air conditioning system. A high pressure safety cut off switch shall be installed on the high pressure side of the air conditioning system. The block/expansion valve shall meet minimum core requirements

YES

All refrigerant hose assemblies shall meet SAE J2064 standards and shall be nylon veneer type or approved equal. All fittings shall be plated steel and utilize dual HNBR O-rings on the outer diameter of the hose barb surface. Crimping clamps shall be stainless steel. Refrigerant oil shall be consistent with compressor manufacturer recommendations

YES

Air conditioning condenser coil coating shall consist of an acrylic based or zinc plasma material or approved equal, which is applied to the entire condenser coil and tubing assembly. Coating to be specifically designed to have a minimal effect on heat transfer while providing maximum corrosion resistance. The coating shall also be applied to the condenser refrigerant fittings.

YES

FLOOR

The vehicle must utilize a lowered level and flat floor area from the entrance door to the rear axle - overall sloped floor designs will not be allowed.

YES

	<p>Flooring shall be a minimum 3/4" pressure treated grade plywood throughout the passenger area securely fastened to the steel floor structure</p> <p>It shall be covered, extending 6" up the sidewall, with a non-skid type vinyl floor covering - 2.2 mil Altro Transfloor or approved equal. Floor shall be seam sealed.</p> <p>Cab area shall be rubber floor covering</p> <p>A fuel sending unit access panel (10" x 10" clear opening, flush mounted) shall be provided directly over the fuel tank. The panel shall allow for the easy removal and replacement of the fuel sending unit without dropping the fuel tank</p>	<p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p>
<p>SAFETY PACK-AGE</p>	<p>A mounted first aid kit in a hard shell case (Johnson & Johnson First Aid Kit #8172 or approved equal)</p> <p>Five pound dry chemical type ABC fire extinguisher or approved equal</p> <p>Emergency warning triangle and flare kit</p> <p>OSHA approved body fluids clean-up kit in a hard shell case</p> <p>These items shall be stowed or securely mounted in appropriate brackets provided by the manufacturer and installed in a location accessible to the driver - locations not to impede passenger traffic in the aisle way</p> <p>Two (2) belt cutters, shipped loose, with self adhesive Velcro tape</p>	<p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p>
<p>FLOORPLAN</p> <p><i>Layout options shall include required equipment and specified layout specific equipment as indicated</i></p> <p>Passenger Seat-</p>	<p><u>Double Forward Facing Fixed Seat:</u> Each seat shall include a seat mounted retractable seat belt for each person, aisle side arm rest and padded hand hold. Seat width 17.5", depth 19" ± 2", back height 22" ± 2", floor to top of seat cushion 17.5 - 18.5"</p> <p><u>Aisle Facing Seats:</u> Each seat shall include an under seat mounted retractable seat belt for each person and arm rests at the end of each row. Seat width 17.5, depth 19" ± 2" back height 22" ± 2", floor to top of seat cushion 17.5 - 18.5"</p>	<p>YES</p> <p>YES</p>

ing

1. Two (2) 52"x30" wheelchair positions and restraint systems
2. Passenger capacity of 20 (seated) when wheelchair positions aren't in use.

Wheelchair Securement and Occupant Restraint Systems: One (1) complete

set of retractor wheelchair securement and occupant restraint system with retractable shoulder harness where applicable, shall be provided to securely

YES

hold the wheelchair and occupant in the wheelchair position

Q-Straint Deluxe L-Track System (Retractor) #Q-8100-A1-L or approved equal:

The retractor wheelchair securement and occupant restraint system shall meet the following requirements:

YES

Each retractor wheelchair securement and occupant restraint system shall be in a forward facing direction

The retractor wheelchair securement and occupant system shall comply with the following requirements:

YES

A. Successfully tested to meet minimum impact forces of a 20G/30MPH deceleration to simulate a frontal impact, as required by the SAEJ2249 standards

B. 49 CFR Part 38 Americans with Disabilities Act (ADA)

C. CSA Z605 Mobility Aid Securement and Occupant Restraint Systems for motor vehicles (20G/30MPH impact test criteria)

D. ISO 10542 (proposed) Wheelchair Tie down and Occupant Restraint Systems for use in motor vehicles (20G/30MPH impact test criteria)

L-Track will be used and shall be made of aluminum alloy 6005-T5, 6061-T6 or 6351-T6. The track shall be flush mounted to the vehicle floor with end caps following manufacturer specifications. The flush mount tracks shall have no gaps between the ends of sides of the track and the flooring

YES

L-Track will run lengthwise (parallel to wall) in four (4) sections per wheelchair. When more than one wheelchair is utilized back to back, tracks will be installed in one piece

YES

The track insulation fasteners shall be made of high strength alloy steel as per ASTM F835 with sealant under the head to prohibit water accumulation between the fastener and the track mounting holes. The bolt shall be plated for corrosion resistance

YES

Four (4) each belt loops per wheelchair location

YES

One (1) each wheelchair pouch mounted in approved location for seat belt/

YES

	shoulder harness system	
OPTIONAL EQUIPMENT: Pricing Requested for Each	<u>Locking Overhead Storage Box:</u> Overhead storage area above driver	\$266.00 *available in glove box only
	<u>Exterior Body Paint:</u> Exterior one color of paint for entire unit other than the standard white with base coat and clear coat	\$3,375.00
	<u>Vinyl Graphics Decaling:</u> Logo, striping and lettering	TBD upon award
	<u>Fixed Route Service Package and Public Address System:</u> Two (2) different tone chime cords with lighted "STOP REQUESTED" sign, minimum 4"H x 17"W for wheelchair package	\$830.00
	Fare box and fare box prep	\$1,590.00
	The PA amplifier/control head used in the Radio Engineering Industries, Inc. (REI) PA system (#769982) or approved equal is an integrated radio/CD player PA system (REI #710053) or approved equal. The system shall be housed in a "DIN" sized chassis and easily installed where the "factory" radio would normally be located	\$550.00
	Dimensions: 7"W x 1 15/16"H x 6 5/16"D (DIN)	
	Power Supply: 12 volt nominal (11v-16v) negative ground	
	Maximum Power Output: 50 watts x 4 channels (total 200w) @ 1kHz	
	Vendor will provide a credit for the AM/FM/CD player in the base spec when this option is chosen	(\$340.00)
	<u>Destination Signage:</u> LED front and side destination signage to include programming resources to be provided to the agency - one unit per sign kit	\$4,300.00
	<u>Two-Way Radio Antenna Access Panel:</u> A two-way radio antenna access panel shall be supplied in the front ceiling section of the vehicle, preferably above the driver. The access panel shall be centered between the driver side wall and the entrance door. This will allow for antenna mounting into the steel roofing and shall provide a conduit with a pull wire into the electrical distribution box	\$60.00

VENDOR NOTES OR EXCEPTIONS:

Passenger capacity of 20 passengers seated when wheelchairs are not being used, will make this bus overweight. Maximum passenger capacity will be 18 passengers when wheelchairs not in use. Please see attached floorplan.

Ricon ramp not available. Braun ramp will be provided.

CER 4. Contractor Service and Parts Support Data

Location of nearest Technical Service Representative to MRTA

Name: **Please see attached Warranty, Service, and Parts info**
Address:
Telephone:
Describe technical services readily available from said representative:

Location of nearest Parts Distribution Center to MRTA:

Name: **Please see attached Warranty, Service and Parts info**
Address:
Telephone:
Describe the extent of parts available at said center:

Policy for delivery of parts and components to be purchased for service and maintenance:

Regular method of shipment:
Cost to MRTA: **Please see attached Warranty, Service, and Parts info**

CER 5. Form for Proposal Deviation

This form shall be completed for each condition, exception, reservation or understanding (i.e., Deviation) in the Proposal according to "Conditions, Exceptions, Reservations or Understandings." One copy without any price/cost information is to be placed in the Technical Proposal as specified in "Technical Proposal Requirements," and a separate copy with any price/cost information placed in the Price Proposal as specified in "Price Proposal Requirements."

Mountain Rides Transportation Authority
RFP07202016 Bus

Deviation No.: 1	Contractor: Schetky Northwest Sales, Inc.	RFP Item: RAMP	Page: 34
Complete description of Deviation: Ricon ramp is unavailable. Must use the Braun RA300 ramp.			
Rationale (pros and cons): This is the only ramp available.			

CER 6. Federal Certifications

CER 6.1 Debarment and Suspension Certification for Prospective Contractor

Primary covered transactions must be completed by proposer for contract value over \$25,000.

Choose one alternative:

☒ X The Proposer, [insert name], certifies to the best of its knowledge and belief that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
2. Have not within a three-year period preceding this Proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or Contract under a public transaction; violation of federal or state antitrust statutes or commission or embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
4. Have not within a three-year period preceding this Proposal had one or more public transactions (federal, state or local) terminated for cause or default.

OR

☐ The Proposer is unable to certify to all of the statements in this certification, and attaches its explanation to this certification. (In explanation, certify to those statements that can be certified to and explain those that cannot.)

The Proposer certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of Title 31 USC § Sections 3801 are applicable thereto.

Executed in [insert city and state]: **Portland, OR**

Name: Schetky Northwest Sales, Inc.




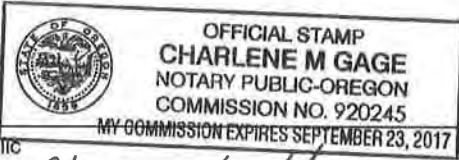
Authorized signature

08/12/16

Date

CER 6.2 Non-Collusion Affidavit

This affidavit is to be filled out and executed by the Proposer; if a corporation makes the Proposal, then by its properly executed agent. The name of the individual swearing to the affidavit should appear on the line marked "Name of Affiant." The affiant's capacity, when a partner or officer of a corporation, should be inserted on the line marked "Capacity." The representative of the Proposer should sign his or her individual name at the end, not a partnership or corporation name, and swear to this affidavit before a notary public, who must attach his or her seal.

State of <u>Oregon</u> , County of <u>Multnomah</u>	
I, <u>Tobi Bassett</u> , being first duly sworn, do hereby state that (Name of Affiant)	
I am <u>Director, Commercial Bus Sales</u> (Capacity)	Of <u>Schetky Northwest Sales, Inc.</u> (Name of Firm, Partnership or Corporation)
whose business is <u>Bus and Van Sales, Parts, Service</u>	
and who resides at <u>8430 NE Killingsworth St, Portland, OR 97220</u>	
and that <u>Schetky Northwest Sales, Inc. and Champion Bus</u> (Give names of all persons, firms, or corporations interested in the bid)	
is/are the only person(s) with me in the profits of the herein contained Contract; that the Contract is made without any connection or interest in the profits thereof with any persons making any bid or Proposal for said Work; that the said Contract is on my part, in all respects, fair and without collusion or fraud, and also that no members of the Board of Trustees, head of any department or bureau, or employee therein, or any employee of the Authority, is directly or indirectly interested therein.	
 Signature of Affiant	<u>08/12/2016</u> Date
Sworn to before me this <u>12th</u> day of <u>August</u> , 20 <u>16</u> .	
 Notary public	<u>9-23-17</u> My commission expires
Seal	

CER 6.3 Certification and Restriction on Lobbying
CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, Tobi Bassett, Director, Commercial Bus Sales, hereby certify
(Name and title of official)

On behalf of Schetky Northwest Sales, Inc.
that: (Name of Bidder/Company Name)

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

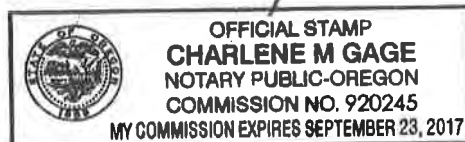
The undersigned certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification and understands that the provisions of 31 U.S.C. Section 3801, et seq., are applicable thereto.

Name of Bidder/Company Name Schetky Northwest Sales, Inc.

Type or print name Tobi Bassett

Signature of authorized representative Tobi Bassett Date 08/12/16

Signature of notary and SEAL Charlene M. Gage Date 8/14/2016



Federal Certifications

CERTIFICATION AND RESTRICTIONS ON LOBBYING

I, Tobi Bassett, Director, Commercial Bus Sales, hereby certify
(Name and title of official)

On behalf of Schetky Northwest Sales, Inc. that:
(Name of Bidder/Company Name)

- ❖ No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- ❖ If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
- ❖ The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

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Name of Bidder/Company Name Schetky Northwest Sales, Inc.

Type or print name Tobi Bassett

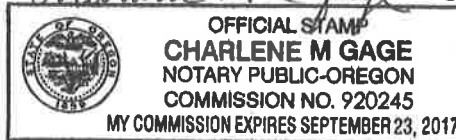
Signature of authorized representative

Tobi Bassett

Date 08 / 12 / 16

Signature of notary and SEAL

Charlene M. Gage 8-12-16



BUY AMERICA CERTIFICATION
(STEEL OR MANUFACTURED PRODUCTS)
[61 FR 6302, Feb. 16, 1996, as amended at 74 FR 30239, June 25, 2009]

General Requirement (as stated in 49 CFR 661.5)

- (a) Except as provided in 49 CFR 661.7 and 49 CFR 661.11, no funds may be obligated by FTA for a grantee project unless all iron, steel, and manufactured products used in the project are produced in the United States.
- (b) All steel and iron manufacturing processes must take place in the United States, except metallurgical processes involving refinement of steel additives.
- (c) The steel and iron requirements apply to all construction materials made primarily of steel or iron and used in infrastructure projects such as, transit or maintenance facilities, rail lines, and bridges. These items include, but are not limited to, structural steel or iron, steel or iron beams and columns, running rail and contact rail. These requirements do not apply to steel or iron used as components or subcomponents of other manufactured products or rolling stock, or to bimetallic power rail incorporating steel or iron components.
- (d) For a manufactured product to be considered produced in the United States:
 - (1) All of the manufacturing processes for the product must take place in the United States; and
 - (2) All of the components of the product must be of U.S. origin. A component is considered of U.S. origin if it is manufactured in the United States, regardless of the origin of its subcomponents.

If steel, iron, or manufactured products (as defined in 49 CFR 661.3 and 661.5) are being procured, the appropriate certificate as set forth below shall be completed and submitted by each bidder or offeror in accordance with the requirement contained in 49 CFR 661.13(b).

Certificate of Compliance with Buy America Requirements.

The bidder or offeror hereby certifies that it will comply with the requirements of 49 U.S.C. 5323(j)(1), and the applicable regulations in 49 CFR part 661.

Company Schetky Northwest Sales, Inc.

Name Tobi Bassett Title Dir., Commercial Bus Sales

Signature  Date 08/12/16

Certificate of Non-Compliance with Buy America Steel or Manufactured Products Requirements The bidder or offeror hereby certifies that it cannot comply with the requirements of 49 U.S.C. 5323(j), but it may qualify for an exception to the requirement pursuant to 49 U.S.C. 5323(j)(2), as amended, and the applicable regulations in 49 C.F.R. 661.7.

Company _____

Name _____ Title _____

Signature _____ Date _____

ACKNOWLEDGEMENT OF FEDERAL CLAUSES

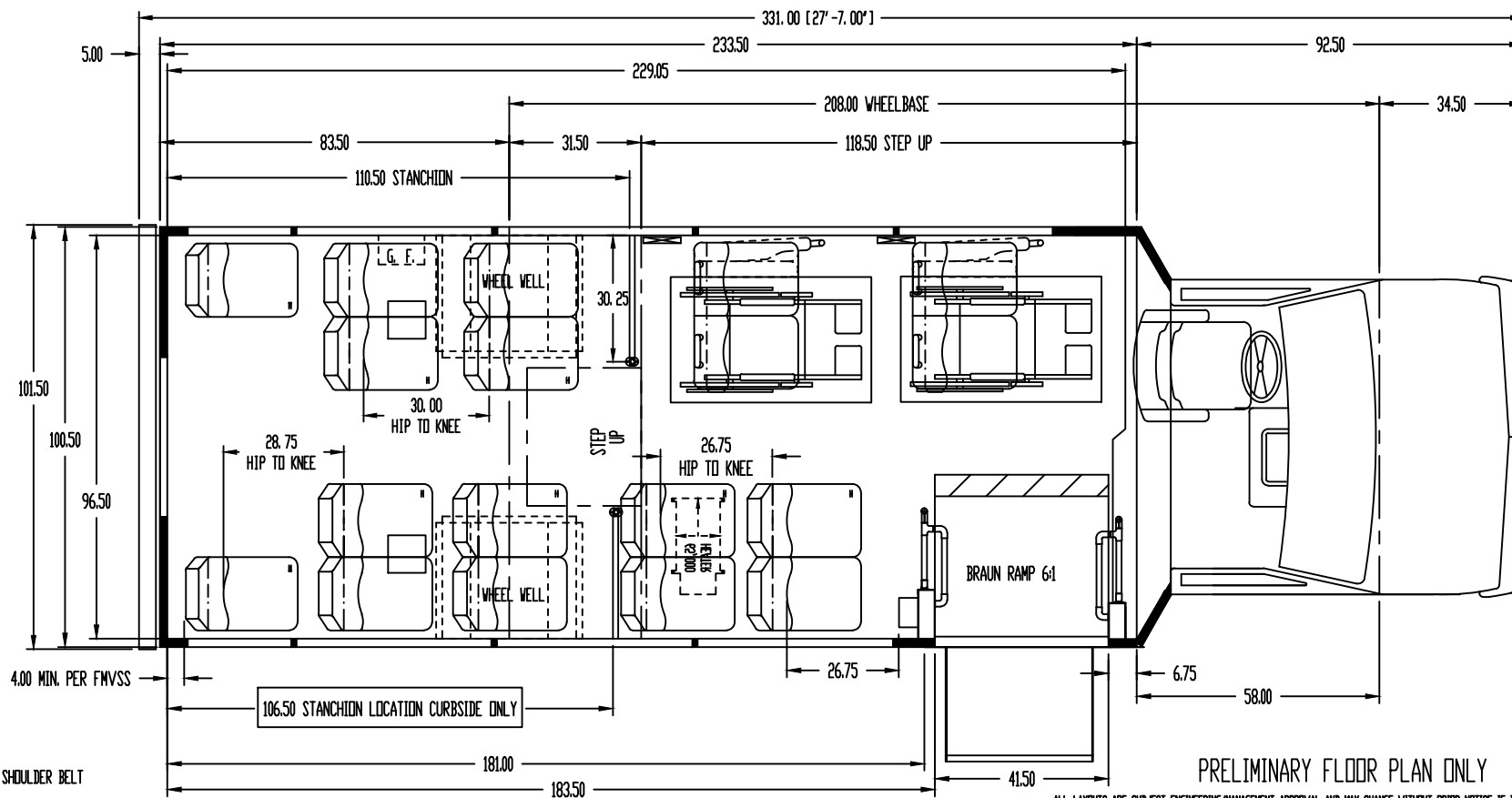
Contractor certifies and acknowledges, by signing below, that he/she has read the federal clauses incorporated into the contract documents and will hereby comply with requirements listed in the federal clauses.

Certification

Contractor Schetky Northwest Sales, Inc.

Signature of Authorized Official  Date 08/12/16

Name and Title of Contractor's Authorized Official Tobi Bassett, Director, Commercial Bus Sales



PRELIMINARY FLOOR PLAN ONLY

ALL LAYOUTS ARE SUBJECT ENGINEERING/MANAGEMENT APPROVAL AND MAY CHANGE WITHOUT PRIOR NOTICE IF DEEMED NECESSARY. CHAMPION BUS IS NOT HELD RESPONSIBLE FOR AFTERMARKET INSTALLATIONS THAT MAY RISK ALTERATION OF FMVSS GUIDELINES. PRELIMINARY WEIGHT CALCULATIONS OF EACH LAYOUT MAY NOT ACCURATELY REFLECT THE FINAL BUILD AND LAYOUT MAY BE SUBJECT TO ALTERATION FOR COMPLIANCE OF GUIDELINES.

FLOORPLAN REFLECTS CHAMPION FRAME RAILS
GEN III STEP-UP STYLE LOW FLOOR

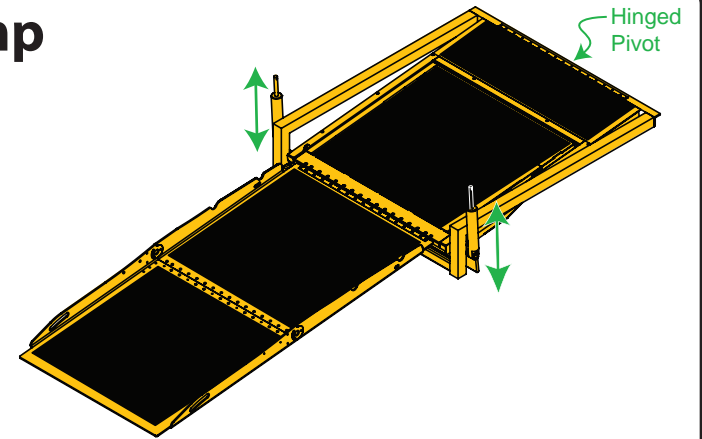
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THIS DRAWING AND THE INFORMATION HEREON ARE THE EXCLUSIVE PROPERTY OF CHAMPION BUS INC. IT SHALL NOT BE COPIED OR DUPLICATED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OUTSIDE PARTIES FOR EXAMINATION WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO WORK UNDER CONTRACT WITH OR PROPOSALS SUBMITTED TO CHAMPION BUS INC.

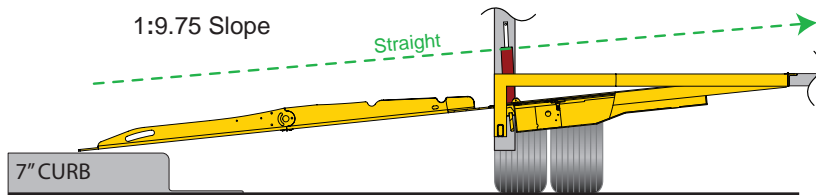
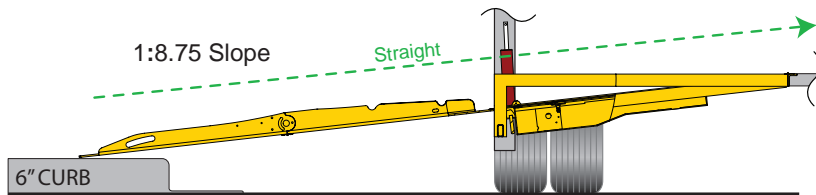
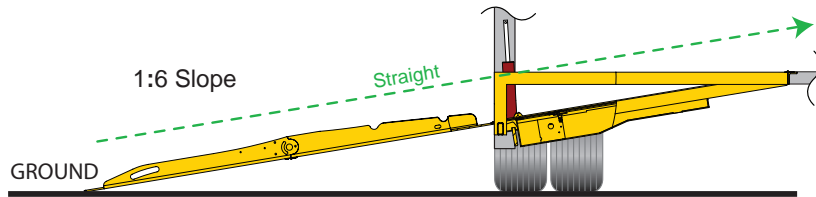
Equalizer^{RAMP}™ On-Demand Compliant Ramp

By IntelliSYNC®

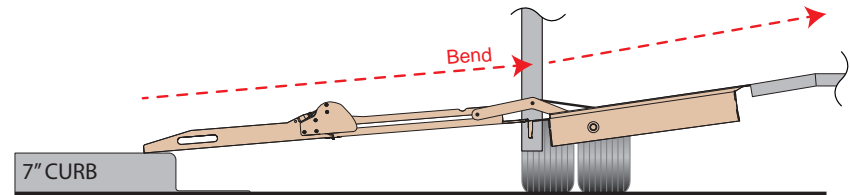
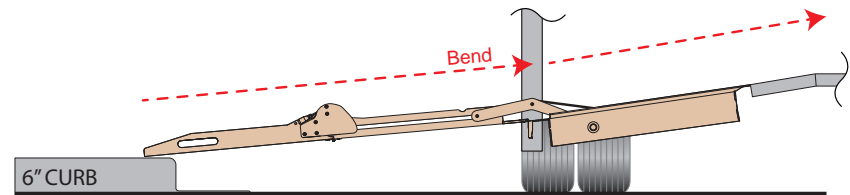
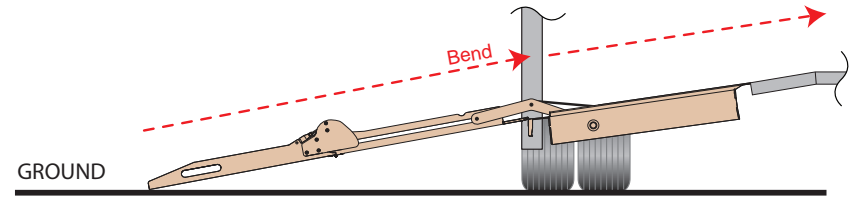
- Additional hinged pivot provides slope equalization never offered before.
- Deployed ramp is 6" longer than conventional ramps.
- Consistent slope; no angle transitions between panels.
- Compliant; 1:6 slope ratio (to ground) or less (1:8 to 1:9 to curb), which meets or exceeds guidelines.



Equalizer Ramp™



Conventional Ramp





Champion Bus, Inc.

A REV Group Company

LF Transport™



Industry Leading Low Floor Design



LF TransportTM

The High Standard
in Low-Floor
Transport



What makes the LF Transport Different?



LF Transport™ Competitive Advantage

- Retains all warranties from Ford, and GM
 - Low-floor conversion approved by Ford Motor Company QVM Program
- No modifications to the OEM Cab Structure
- No modifications to critical chassis cab B pillar structure
- Minimal modifications to OEM chassis frame rails is similar to industry standard wheelbase stretch

Ford 91G Gaseous Engine Prep Package on the E-450 Chassis- ***RETAINS FORD OEM ENGINE WARRANTY***

CNG and LPG are increasingly popular choices for cutting fuel costs and reducing greenhouse gas emissions. Ford offers a CNG/LPG Gaseous Engine Prep Package on the 6.8L V10 engine that includes hardened components, such as valves and valve seats, to withstand the higher operating temperatures and lower lubricity of gaseous fuels. The converted vehicle maintains its factory engine warranty.

- Ford E-450 is the only chassis which can be converted to CNG without risk of violating OEM chassis warranty
- Champion Bus is the only manufacturer that is building a low-floor cutaway on the Ford E-450 Chassis



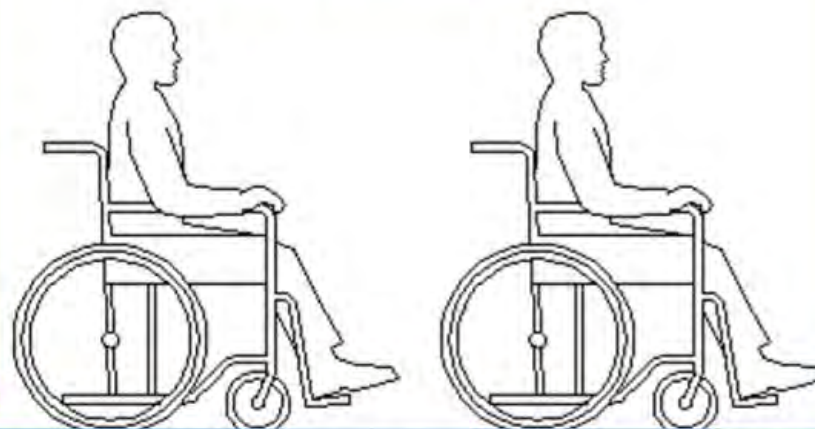
Level Passenger Access and Securement



Level Securement



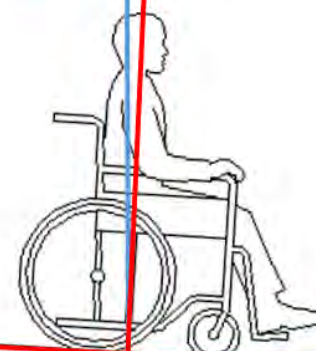
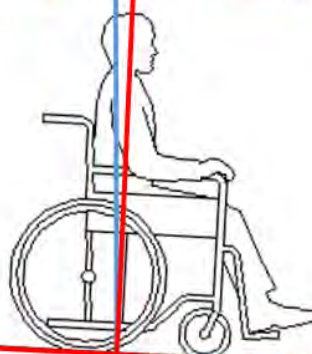
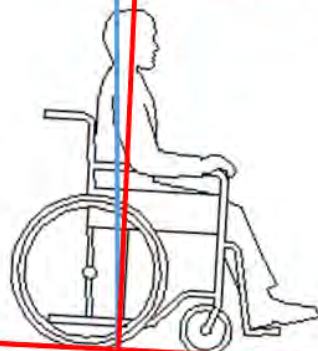
Level Securement and Egress



DynamicRAMP™ 1:6 WC Access Ramp

Theater Style Seating

Overall sloped floor



Level

Competitor



Ford E-450

- 14,500 GVWR
- Up to 22 Passengers
- 25'-27' Body Lengths
- 96" or 102" Wide Body Widths



Featuring
FLEXBUS®
Technologies

- **Three different suspension options available**
 1. OEM Non-Kneeling spring suspension
 2. Squat™ Hydraulic Kneeling Suspension
 3. FlexBus™ Electronic Kneeling suspension

Ford E-series Interior View



Mid-Body DynamicRamp™

- This feature offers a Transit style flat step up to the rear seating area, or with the flip of a switch, folds to offer an ADA exceeding ramp to the rear area.
- The DynamicRamp offers Random Accessibility for all passengers throughout the entire vehicle



Ford F-550

- 19,500 GVWR
- Up to 27 Passengers
- 27'-31' Body Lengths
- 102" Wide Body Width



- **Two different suspension options available**
 1. Squat™ Hydraulic Kneeling Suspension
 2. FlexBus™ Electronic Kneeling suspension

Ford F-550 Features



Full Glass Front cap for open passenger viewing





Why the Ford F-550 LF Makes Sense



- **GM has announced the discontinuation of their diesel engine.**
- **Ford E-Series no longer available with a diesel engine.**
- **Passenger capacity on the E-series and GM610 are limited due to GVWR limitations.**
- **Alternative fuel systems limit your capacity even further on the small low floor cutaways.**
- **F-550 allows fuel systems on Gas, Diesel and Alt. fuels using OEM ready engine.**
- **F-550 allows higher passenger capacity, up to 27 passengers – up to 3 Wheelchair positions**

No other manufacturers in the industry, that we know of, are building a low floor on this chassis



Three Different Suspension Options to choose from

- Non-Kneeling – OEM Springs
- Squat™ Hydraulic Kneeling
- FlexBus™ Electronic Kneeling

1) Non-Kneeling – Currently Ford E-series only



- OEM Spring Suspension



Pro's

- Lowest Price Point System
- Mor-ryde rear available
- ADA exceeding 5:1 Ramp Angle Ratio

Con's

- Does not offer the soft “air-ride”
- Does not offer the lower kneeled ramp angle

2) Squat™ Hydraulic Kneeling Suspension



Available on all LF Transport™ models

SQUAT®

- Heavy-duty Construction Equipment operates using hydraulics, not air systems – they know something we don't in the bus industry
- Simplifying and removing failure points while utilizing lower-cost heavy-duty components that still achieve the same kneeling result...

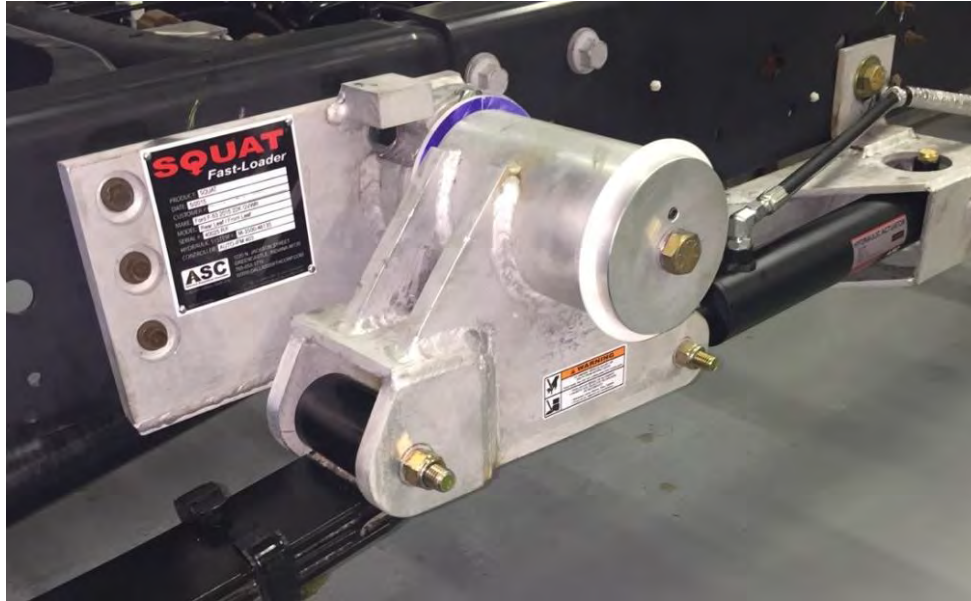
Pro's

- Kneeling Function at a Mid-level price point
- Hydraulic Snowplow pump utilized for the kneeling motion
- Maintains OEM spring suspension at ride height
- Fewer components than a full-air system (failure-points)
- Maintenance free – No Greasing, No Air Compressor, No Control Valves, No height sensors.

Con's

- Does not offer soft air-ride suspension experience
- Automatic ride height leveling not available

2) Squat™ Hydraulic Kneeling Suspension



Online Videos

Front Suspension:

<https://www.youtube.com/watch?v=S6OCgwDfsPA>

Rear Suspension:

https://www.youtube.com/watch?v=gxM_FbsRecE

3) FlexBus™ Electronic Kneeling Suspension System



Available on all on LF Transport models

IntelliSYNC® Electronically Controlled “Smart” Suspension

This “Smart” System maintains a smooth air ride and improves ride quality for all passengers. An electronically controlled and monitored suspension system benefits by design, being that it will not instantly overcompensate adjustments based on the varying road conditions, such as potholes, like mechanically controlled valves do.

100% Duty Cycle Suspension Compressor - No Down Time Between Kneeling Cycles

Eliminates wait time between kneeling cycles due to the high CFM (Cubic Feet Per Minute) compression rate. This compressor also raises and lowers the vehicle much faster than competing brands. Full air system recovery from a full vehicle (4-Point) “kneeled position” to vehicle ride height within 3.5 seconds is the industry’s best. This feature is made to kneel at every stop!

3.5” LCD Digital Display

For real-time ramp / suspension system performance & diagnostics, the waterproof User Interface dash panel provides all vehicle suspension functionality, monitors overall vehicle suspension performance (kneel cycles, weight distributions, air pressures and more) and allows for real-time remote programming.



OverRise™

The innovative OverRise™ feature lifts the entire vehicle up to 2.5" inches higher than the OEM ride height at the push of a button. At low speeds, this feature will allow the vehicle to navigate complicated surfaces that would not be possible with a vehicle at standard ride height. Monitored by the "Smart" suspension system, the vehicle will automatically return to a normal operating height to prevent unintended wear to the suspension and tires if the vehicle exceeds 10 mph.



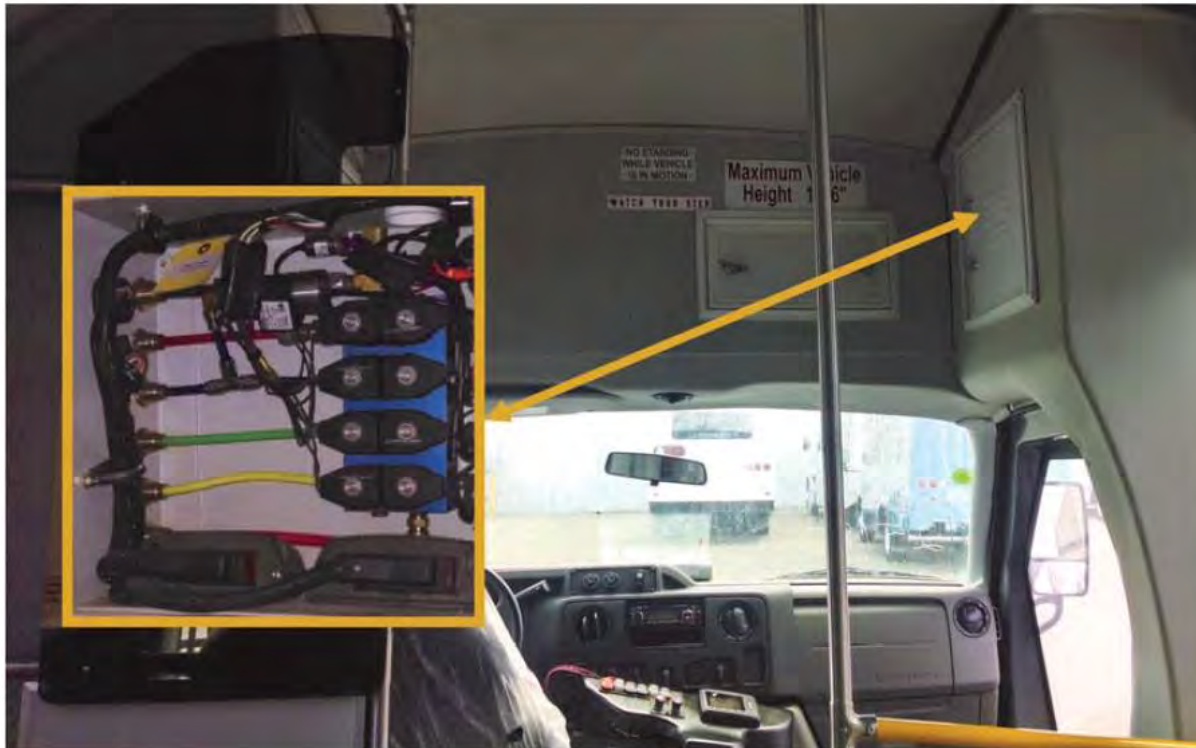
2.5" OverRise

4" Kneel Operation

RELIABLE COMPONENTS

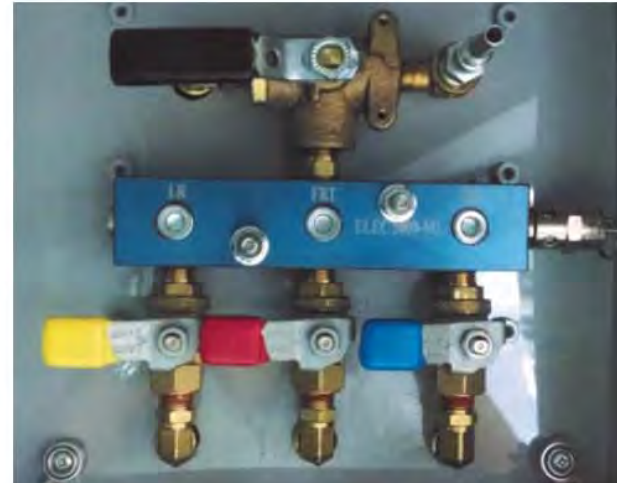
Critical Control Components

All critical control components are located inside the body of the vehicle to prevent damage from exposure to the elements and are easily accessed within the driver compartment area.



Roadside Supply of Air

The air suspension system contains an emergency auxiliary air support system which is separate and independent of the vehicle's main air operating system. The auxiliary system can provide an immediate back-up source of air supply to the suspension system to allow the vehicle to be operated during a main air producing system failure.



Heavy Duty Height Sensors

Waterproof sensors developed by Parker Hannifin for the forestry vehicle market measure heights at each wheel and are rated at 10 million cycles minimum.



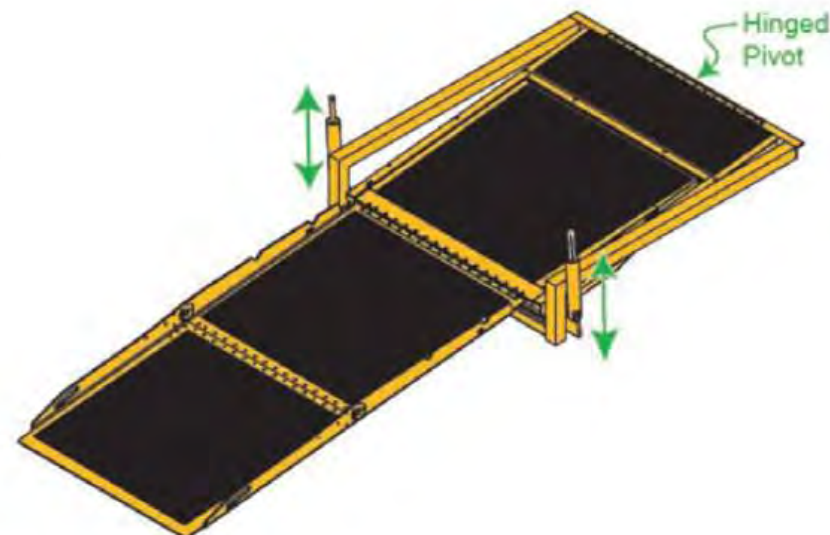
Proprietary EqualizerRamp™ Option



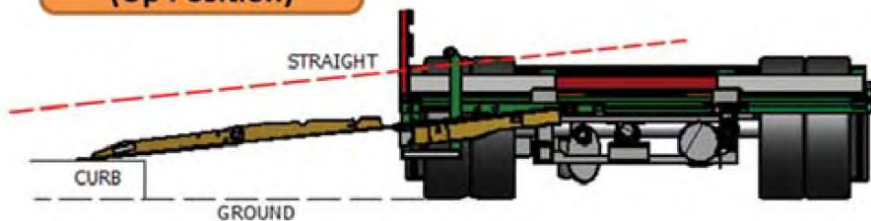
Available on the FlexBus™ and Squat™ suspension systems

EqualizerRamp®

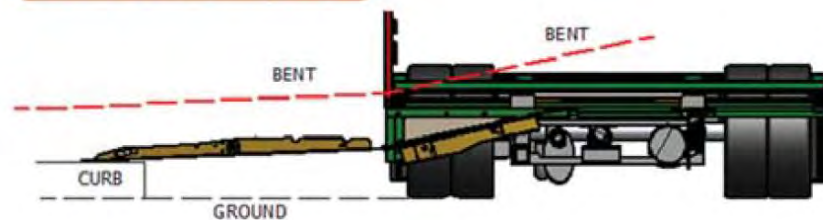
Champion Bus is the first manufacturer to offer the EqualizerRamp® which automatically senses the height of the ramp deployment surface and adjusts to equate all sections of the ramp to provide passengers with the easiest possible single-grade slope accessibility.



**Equalizer Ramp®
(Up Position)**



Conventional Ramp



The EqualizerRamp® has the ability to adjust to a flat plane based on the height of the curb offering a flat entrance “bridge” into the passenger area





BUILT LIKE A CHAMPION SAFETY COMPLIANCE & TESTING 2015

Over 26 Champion and General Coach Buses have been tested at the Federal Transit Authority's Altoona, Pennsylvania testing facility.

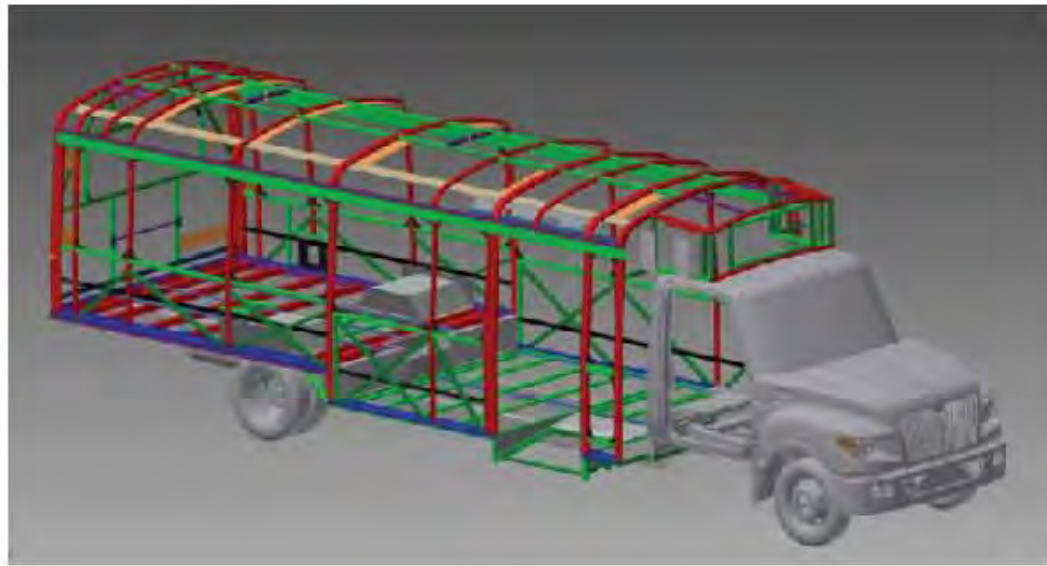
With more than 30 years of bus manufacturing experience, we are proud to say that Champion leads the industry in terms of structural testing and passenger safety. Champion remains the industry leader of design and innovation. The certifications and tests performed on the Champion buses indicate the amount of work and attention to passenger safety we represent. In fact, we have built in a simulated Altoona test track at our manufacturing plant. As part of road and water test, we test and run buses over the test track multiple times prior to every bus shipment. We are more experienced and have tested more commercial buses than any other manufacturer in the industry.

Shuttle bus structure meets rigorous requirements of the ECE r.66 simulated rollover crash test protocols. Champion buses are also side impact tested, and FMVSS 220 testing without skin. We can build using galvanized skin, composite, or any type of exterior skin.

Safety Cage

The 1 ½ Inch, 16 gauge, galvanized steel tubular cage construction Champion Bus uses offers great corrosion resistance, strength, safety and durability. Four sided welds on the frame extensions, floors, sidewalls and roof together form an integral design.

All welds are treated with an anti-corrosion coating after construction. Champion Bus uses nothing but precise jig and fixture welded steel cage construction too, designed in the most advanced form of 3D Cad Design.



Side Impact Testing

In this test, Florida State University impacted the vehicle using a higher standards than FMVSS 214. FMVSS 214 is a test designed for a small passenger vehicle and was completed on the standards of the Insurance Institute of Highway Safety. The Insurance Institute of Highway Safety exceeds the standards of FMVSS 214 by using a larger impact sled more alike today's large American SUVs. This provides a more accurate result as well.



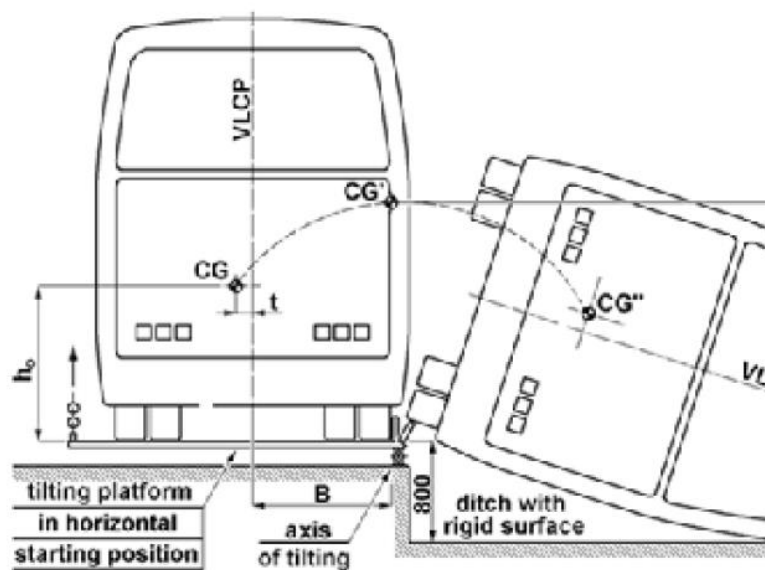
FMVSS 220 Rollover Testing

Champion Bus has tested all of their buses for FMVSS 220 on a steel structure only, without the skin on the bus body. With this action, Champion Bus exceed the requirement because most other manufacturers test with the aid of interior and exterior skins bonded to the structure.



European Roll Over Testing

Champion buses have passed stringent European rollover crash standard ECE r.66. NHTSA Docket No. 2007—28793. This states that the “ECE r.66 test protocol is more representative to real world rollovers” than the current standard 220 rollover test.





Vehicles for life

4776 New Broad St.

Orlando, FL 32814

(407) 681-4700

REVgroup.com



	MAXIMUM POINTS	FTQP COMMON
QUALITY PLAN - PROGRAM		
D0100 Management Commitment	9 *	9.0
D0200 Employee Involvement	2	2.0
D0300 Engineering	11 *	11.0
D0400 Process Control	2 *	2.0
D0500 Quality Control	13 *	13.0
D0600 Completed Vehicle Sign-off	8 *	8.0
D0700 Customer Support	10	10.0
D0800 Manufacturing Environment	4	4.0
Meets Quality Plan Minimum Requirements (Yes/No)	*	Yes
Quality Plan Subtotal	59	59.0
GENERAL CHASSIS - PROGRAM COMMON		
E0100 Heat Management	0 *	0.0
E0200 Climate Control - Heat & Air Cond.	9 *	9.0
E0300 Wheels and Tires	2 *	2.0
E0400 Steering and Suspension	0 *	0.0
E0500 Brakes	0 *	0.0
E0600 Powertrain - Engine/Transmission/Axles	0 *	0.0
E0700 Fuel System	0 *	0.0
E0800 Exhaust System	0 *	0.0
E0900 Frame	2 *	2.0
E1000 Body and Seating	3 *	3.0
E1100 Electrical Systems	9 *	9.0
E1200 Material/General	1	1.0
Meets General Chassis Minimum Requirements (Yes/No)	*	Yes
General Chassis Subtotal	26	26.0
Meets All Common Minimum Requirements (Yes/No)	*	Yes
Common FTQP Program Subtotal	85	85.0
UNIQUE INDUSTRY MODIFICATIONS		
MH- Motor Home and Transit Bus	21 *	21.0
Meets Unique Minimum Requirements (Yes/No)	*	Yes
TOTAL COMMON AND UNIQUE		
Meets All Common & Unique Minimum Requirements (Yes/No)		Yes
Total Score (Maximum Possible):	106	106.0
Minimum Qualifying Score Required: (85% of Maximum Possible)	90.1	100.0%

* = One or more minimum requirements in this section

COMPANY	Rev Group, Inc.		DATE	February 16, 2016	
DIVISION	Champion Bus, Inc.				
LOCATION	331 Graham Road, Imlay City, Michigan 46444-9738				
PRODUCTS	Shuttle Buses				
CHASSIS USED	E-350 and E-450 Cutaways, F-550, F-650				
CONTACT NAME	Robert Portney	TELEPHONE	(810) 724-1753	FAX	(810) 724-1659
SIGNATURE		E-MAIL	rportney@championbus.com		
QVM REMARKS AND OVERALL ASSESSMENT					

This review was held with Robert Portney (Director of Engineering), Bob Rodriguez (Quality Control), and Dean Powell (ISO Coordinator). Champion Bus continues to meet the requirements of Ford Motor Company's QVM Program and is rated as "Fully Meets."

OVERALL ASSESSMENT	CODE	REQUIREMENTS
<div style="border: 1px solid black; padding: 10px; text-align: center;"> FM FINAL RATING (FM, P, NQ) </div>	FM	Fully Meets all the program minimum requirements including minimum qualifying score.
	P	Pending - Program status is pending completion of documentation.
	NQ	Not Qualified - Considered to have major deficiencies in meeting the program requirements. Not considered an active program participant.
INSPECTION LEADER	James O. Bartlett	
INSPECTION ENGINEER		QVM PROGRAM MANAGER
		J. R. Murray

AFTER-THE-SALE SUPPORT

When considering your next bus purchase, we believe there are three (3) areas of importance the buyer should look at: **the manufacturer**; **the distributor**; and **the product itself**.

SNWS recognizes the value and importance of qualified and timely after-the-sale support. Customers involved in the transportation industry routinely face operational obstacles such as unscheduled vehicle downtime, service accessibility, preventative maintenance, and parts availability which may negatively affect their service and operation. Recognizing this important aspect of your operation, SNWS has invested heavily to maintain the highest level of this necessary after-the-sale support. As a tangible benefit to our customers, we provide unequalled after-the-sale support by offering the largest, longest established sales/service/parts organization in the North American light-medium duty bus industry.

Schetky Northwest has a seventy-plus year commitment dedicated to customer service. With our proven track record in after-the-sale support, Schetky Northwest has received national recognition from such manufacturers as: Eldorado National Co.; Thomas Built Bus; Champion Mfg.; Heil Corp.; Toter Corp.; Carpenter Buses; Crown Mfg.; Superior Bus Co.; Ricon Corp.; Braun Corp.; Intec Corp.; and Kann Mfg. to name a few.

Whether your needs are for vehicle replacement, regular maintenance, parts replacement, technical advice, or operating assistance, *Schetky Northwest* is your "**best friend**" in the transportation industry!

➤ ELECTRONIC COMMUNICATIONS

The *Schetky Northwest* website allows for on-line warranty claim filing, requests for service, and parts ordering capabilities. For your review, you can visit our site at:
<http://www.schetkynw.com/service/warranty.asp>.

➤ WARRANTY DEPARTMENT

Schetky Northwest sales provides warranty service that is most convenient and in the best interests of the customer. For specific warranty claims or anytime you may have a question regarding your warranty, we encourage you to contact our Warranty Administrator Ed Wakeman. Ed can be reached as follows:

- Ed Wakeman, Warranty Administrator (<mailto:edw@schetkynw.com>)
Schetky Northwest Sales, Inc.
503-382-3129 (Direct)
800-255-8341 extension 129
8430 NE Killingsworth St., Portland, OR 97220

Below describes the typical method of warranty adjustment¹:

COACH:

The Final-Stage Manufacturer Repair Station is available at: [Schetky Northwest Sales, Inc.](#), Portland, Oregon, or at our authorized service centers in Lakewood, WA. and Pasco, WA.; or through our affiliate dealer network nation-wide; or by [reimbursing agency](#) for expenses incurred at a repair facility mutually agreed upon; or [reimburse agency](#) for mutually agreed expenses incurred at the agency's maintenance facility. Please refer to the specific warranty terms and conditions for method of warranty adjustment.

CHASSIS:

The chassis warranty repair station is available at any **authorized chassis dealership** in the United States. Our final-stage manufacturers produce vehicles built on light, medium, and heavy duty chassis' manufactured by [Ford](#), [Chevrolet](#), [Chrysler](#), [International](#), [Freightliner](#), and [Mercedes-Benz](#), as well as purpose-built chassis' manufactured by [Thomas Built Bus](#), [ElDorado National-Riverside](#), [Mobility Ventures LLC MV-1](#) and [ElDorado National-Riverside](#). Please consult your owner's manual or call Schetky Northwest for directions to your nearest service center.

Schetky Northwest further offers contractual warranty and repair facilities throughout the Country through our affiliation with various distributor networks, assuring our customers with the finest in after the sale support. For further information please contact our Warranty Department at (toll-free) 800-255-8341 extension 129.

COMPLETE SERVICE FOR ALL TYPES OF EQUIPMENT

With three (3) facilities to better serve you, quality service and repairs are offered in such areas as electrical systems, hydraulic systems, wheelchair lift, air conditioning, body repair, preventative maintenance programs, complete vehicle refurbishing, and custom fabrication. To further meet the needs of our customers, Schetky Northwest also offers a convenient mobile field service program whereby our technician comes to your facility for those necessary repairs and service.

¹ ALL BODY RELATED WARRANTY REPAIRS MUST BE PRE-AUTHORIZED BY FINAL-STAGE MANUFACTURER.

- **CUSTOMER SERVICE DEPARTMENT**

Keeping with our philosophy and history to offer our customers the best product available as well as best possible service support, the *Schetky Northwest Service, Parts, & Warranty Department* staff of 28 employees at three (3) convenient locations dedicated to providing the finest in after-the-sale support:

- [Portland, OR](#): With over 25,000 square feet of Service, Parts, Sales, and Administrative offices located just minutes away from the Portland International Airport, Schetky Northwest is conveniently located between Interstate 5 and interstate 205 at 8430 NE Killingsworth Street in Portland, Oregon.
- [Lakewood, WA](#): Conveniently located just minutes from I-5 at 2624 112th St. So. in Lakewood Washington, Schetky Northwest maintains a 5,000 square foot service facility with four (4) dedicated service bays.
- [Pasco, WA](#): Conveniently located just minutes from Hwy 12 at 4111 East B Circle in Pasco Washington, Schetky Northwest maintains a 6,000 square foot service and parts facility with four (4) dedicated service bays.

- **MOBILE FIELD SERVICE**

Recognizing that we cannot be everywhere, Schetky Northwest Service Department maintains a Mobile Field Service program that brings out technicians to you. In addition, additional contractual service agreements with other service facilities throughout the Northwest and Alaska are available to further provide our customers with convenient service alternatives. In addition, we provide for a network of service facilities nation-wide for qualified after-the-sale support, including service and parts.



FOR SPECIFIC SERVICE NEEDS IN YOUR AREA OR TO SCHEDULE AN APPOINTMENT, PLEASE CONTACT THE SCHETKY NORTHWEST SERVICE CENTER NEAREST YOU:

➤ **PORTLAND, OREGON**

Brett Hill, Service Manager
Schetky Northwest Sales, Inc.
503-607-3137 (Phone - Direct)
800-255-8341 extension 137 (Toll-Free)
8430 NE Killingsworth St., Portland, OR 97220
<mailto:bretth@schetkynw.com>

• **LAKEWOOD, WASHINGTON**

Ray Reynoldson, Service Manager
Schetky Northwest Sales, Inc.
(253) 507-5065 (Phone – Direct)
2624 112th St. So., Bldg. A2, Lakewood, WA 98499
<mailto:rayr.schetkynw@gmail.com>

• **PASCO, WASHINGTON**

Mr. Steve Standley, Service Foreman
Schetky Northwest Sales, Inc.
(509) 545-3378 (Phone – Direct)
4111 East B Circle, Pasco, WA 99301
steves@schetkynw.com

PARTS DEPARTMENT


Complementing our Sales and Service departments, Schetky Northwest offers the largest parts distribution network in 11 western states representing over 237 Manufacturers. Staffed by a total of 6 representatives, our Parts Department is available from 7:30am to 5:00pm with 24 hour on call availability for those unexpected emergency situations.

• **FOR PARTS INQUIRIES AND SALES, PLEASE CONTACT:**


Schetky Northwest Sales, Inc.
800-769-0902 (Toll-Free)
8430 NE Killingsworth St.
Portland, OR 97220
<http://www.schetkynw.com/service/parts.asp>

**WE VALUE YOUR BUSINESS AND WELCOME THE OPPORTUNITY TO BE OF SERVICE. DO NOT
HESITATE TO CONTACT US WHENEVER WE CAN BE OF ASSISTANCE.**

**THANK YOU FOR CONSIDERING
SCHETKY NORTHWEST
TO MEET YOUR TRANSPORTATION NEEDS.**



The image displays three different types of buses offered by Schetky Northwest Sales, Inc. The top image shows a modern blue and silver transit bus parked on a city street. The middle image shows a yellow and green school bus parked in a field of yellow flowers. The bottom image shows a white shuttle bus with blue and grey accents parked in a desert landscape. The buses are arranged vertically within a white, rounded rectangular frame that resembles a smartphone screen, set against a dark blue background with a subtle pattern.



SCHETKY
NORTHWEST SALES, INC.



TOBI BASSETT
DIR. COMMERCIAL SALES
PH: 503 382 3119
TOBIB@SCHETKYNW.COM
WWW.SCHETKY.COM

THE NORTHWEST'S TOP SELLING BUS DEALER SINCE 1942

***A LEADER IN BUS SALES, ONE OF THE MOST RECOGNIZED DEALERS IN THE NATION
PROVIDING THE FINEST IN SERVICE, SUPPORT, AND VEHICLE PRODUCT LINES***

RE: MOUNTAIN RIDES, MEDIUM DUTY BUS BID

DATE: August 12, 2016

Dear Mountain Rides,

Thank you for the opportunity to submit pricing for your agency. Schetky Northwest has been in the business of selling buses and vans since 1942, and because of this, we have aligned ourselves with the top performing bus manufacturers in the industry. Not only can you rely upon our service and after-the-sale support that has made us the NW's largest dealer for over 70 years, you can count on our buses to provide the best in reliability and longevity. Schetky is the top choice for transit agencies in both Oregon and Washington, and we are hopeful that you will allow us to work with you and provide the absolute best in service.

Schetky Advantages:

- The Northwest's largest transit bus dealer by sales volume and customer base.
- The Northwest's largest fully dedicated bus service facilities, with three separate shops located in Portland, OR, Lakewood, WA, and Pasco, WA. With 13 bays at our Portland facility and 7 more between our other shops, Schetky is the most service oriented bus dealer. We also offer Mobile Field Service, which consists of 4 service vehicles that constantly circle the Northwest to ensure that we can service your vehicles in a timely manner.
- The Northwest's largest fully dedicated bus parts department, with fastest turnaround and delivery. Schetky will drop ship hard to find parts directly from the factory to your location to save time and money.
- One of the Nation's original bus dealers, fourth generation family business that was founded in 1942.
- The Nation's largest Health Care and Senior Living bus dealer, by sales volume, in 2012 and 2013.

We appreciate this opportunity, and look forward to working with you to provide the best in bus and van sales!

In regard to the criteria outlined in your bid, we would like to address them in the following subsections:



TOBI BASSETT
DIR. COMMERCIAL SALES
PH: 503 382 3119
TOBIB@SCHETKYNW.COM
WWW.SCHETKY.COM

VEHICLE WARRANTIES

Ford Bumper-to-Bumper Chassis Warranty	3 YEARS / 36,000 MILES
Ford Powertrain Warranty	5 YEARS / 60,000 MILES
ACT Air-Conditioning Warranty	2 YEARS
TransAir Air-Conditioning Warranty	2 YEARS

POST-DELIVERY WARRANTY WORK

Warranty work can be performed a few different ways, all of which meet our Warranty Protocol and ensure that your bus will back in service as quickly as possible. We allow local facilities to perform warranty work if desired. We will instruct them on how to fix any issue so the repairs can be done correctly and in the fastest possible timeframe. Schetky also has a fleet of Mobile Service Vehicles, which are always circling the NW in case a Warranty Issue occurs. Once a representative at your agency contacts us by phone, email, or through our simple website Warranty Request form, we will dispatch someone to your location if you wish. The other option would be utilizing our Schetky pick-up and delivery option where we will transport your vehicle to our shop in Portland, Lakewood, or Pasco. Schetky has the largest fully dedicated bus service facilities in the NW, which allows us to better serve our customers. Schetky's technicians focus solely on bus related repairs and maintenance, which translates to greater expertise and work-efficiency when compared to service locations that attempt to fix a multitude of vehicles.

Schetky has buses and vans in every state in the US, and most Provinces in Canada. We are very familiar with taking care of vehicles that are not close to our service facilities, which we do by utilizing local service centers to coordinate quality work in quick timeframes. We understand that down-time hurts both your bottom line and your relationship with your community, so we work our hardest to make sure all issues are remedied. Schetky is the most capable dealer in the Northwest to support vehicles both close to our service facilities, and those that are far away!

REPAIR SERVICE CONVENIENCE

Schetky can work with your local shop of choice, we can dispatch our Mobile Service vehicles to work on your vehicles at your location, or we can utilize our shop in Portland. We are also able to provide transportation to and from your agency if needed.

Schetky has the best warranty capabilities in the Northwest, with the largest fully dedicated bus shop (13 bays in Portland, and 7 more at our other locations), and 4 full-time Mobile Field Service vehicles to serve our customers' needs. The choice is yours, and we always place your



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TOBIB@SCHETKYNW.COM
WWW.SCHETKY.COM

convenience as our top-priority!

TRANSPORTATION OF VEHICLE FOR SERVICE

Schetky provides a pick-up/delivery service to assist in getting vehicle service and warranty work. Currently, our rate is:

Schetky Transportation Rate: \$ 2.00 per mile roundtrip

RESPONSE TIME ON WARRANTY REPAIRS

Response time for warranty work is 24-48 hours.

SHOP RATES FOR NON-WARRANTY REPAIRS

Here are our best-in-class Published Labor Rates, with work performed by our team of the top bus service technicians in the NW:

Medium/heavy duty shop rate	\$ 105.00 per hour
Field service rate	\$ 110.00 per hour
Drive time – field service	\$ 75.00 per hour
Vehicle clean in shop rate	\$ 35.00 per hour
Pick-up/delivery drive time rate	\$ 2.00 per mile Roundtrip
Lube/Oil/Filter in shop rate	\$ 55.00 per hour
Standard W/C lift PM	\$ 105.00 flat rate
Minivan W/C lift PM	\$ 80.00 flat rate
A/C inspection	\$ 195.00 flat rate (Parts additional)

At Schetky, we charge the lowest amount for service because when work is done correctly the first time, it saves everyone money. It's another advantage when working with the NW's top bus service team at Schetky!

FROM ALL OF US AT SCHETKY...

Thank you very much for this opportunity, we look forward to providing the same high level of service and support that has made us the top bus dealer in the Northwest since 1942. Please feel free to contact us at any time, we are always available to help!

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="08/17/2016"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input type="text" value="4d. Approve release of Request for Proposal (RFP) 08172016 Bus Tires and (RFP) 07172016 Van Tires for bus and van tires"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="N/A"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve (or reject) the release of the tire RFPs for FY2017."/>		
<u>Fiscal Impact:</u>	<input type="text" value="\$35,000-\$40,000 already included in FY17 Budget"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Procurement, MRTA Policy 101"/>		
<u>Background:</u>	<input type="text" value="Each fall, MRTA puts out RFP for tire purchases. Due to different needs for Bus tires and Van Tires, two separate RFPs are being put out this year to allow for more companies to make proposals to MRTA."/> <input type="text" value="Tire purchases are a part of the regular operating budget each year."/>		



Mountain Rides Transportation Authority

Request for Proposal

RFP-08172016 Bus Tires

Purchase of Bus Tires for FY 2017

August 2016

1) Introduction and Background:

Mountain Rides Transportation Authority (MR) is seeking pricing for bus tires for FY 2017 (Oct. 1, 2017 – Sept. 30, 2017).

MR is the regional provider of public transportation options in Blaine County, Idaho. MR is a public partnership made up of the local cities and county with purpose and goals as:

Statement of Purpose: Mountain Rides provides and supports a full range of transportation alternatives* for Blaine County and adjacent communities that are safe, user oriented, environmentally friendly, economically sustainable and supportive of a strong local economy.

Goals:

1. Provide and advocate for well-funded transportation system that reduces the number of single occupancy vehicle trips and meet the needs of our communities.
2. Promote knowledge and increase awareness of the social, financial, environmental and community benefits of transportation alternatives*.
3. Promote regional cooperation on transportation issues.

**Alternatives include, but are not limited to, walking, biking, rideshare, vanpool, carshare, bikeshare, fixed route bus, paratransit demand response, custom bus, commuter bus, transportation planning and transportation counseling.*

2) GENERAL INFORMATION

a. Procurement Schedule:

RFP Release Date	8/22/2016
Deadline for RFP Questions	8/26/2016
RFP Closing Date	9/6/2016
Initial evaluations of Proposals	9/7/2016
Award Date	9/21/2016

b. Issuing Office & Submission of Questions:

This solicitation is issued by Mountain Rides (MR). MR is the only contact for this solicitation. Written questions must be submitted via e-mail to:

Ben Varner, Maintenance and Facilities Manager

E-mail: ben@mountainrides.org

Phone: 208-788-7433, ext. 105

The deadline for receipt of questions is August 26, 2016. To be considered, questions must be received by 5:00 p.m. Mountain Standard Time, on that date.

c. Additional Terms and Conditions:

Where conflict occurs, these Additional Terms and Conditions shall take precedence.

1. Proposals, including cost proposal, shall remain valid for at least thirty (30) calendar days beginning the first working day after the proposal Closing Date.
2. MR reserves the right to reject any and all Proposals, and part or parts of a Proposal, waive any technicalities, and award any or all of the contract in a manner that is in the best interest of MR. Contracts will be awarded to the lowest proposer when it is in the best interest of MR.
3. Proposals may be withdrawn by submitting a written request to MR before the time fixed for Proposal opening. Withdrawal of an offer will not preclude the proposer from submitting a new proposal, provided that the withdrawal is timely and before the closing date.
4. The Proposer, by signing the Proposal forms, certifies that the Proposal is offered by a business that is fully licensed to do the work relating to the scope of work herein.
5. MR reserves the right to terminate any resulting Purchasing Agreement, in part or in whole, without penalty to MR, upon twenty (20) days written notice to the successful Contractor.
6. Services provided by Contractor through a resulting agreement will be on an “as-needed” basis with no guaranteed usage and/or spend per year.
7. Protests: For pre-award protests, submittal must be made no less than five (5) days before the scheduled receipt of proposals. For post-award protests, submittal must be made not less than five (5) days after notification of the award. Protests must be made to the Executive Director and must reference this RFP and state the specific reason(s) for the protest, along with a suggested remedy.
8. Termination: MR reserves the right to terminate this Purchase Agreement in whole or in part after giving thirty (30) days written notice to the contractor upon non-performance, violation of terms, or for convenience of MR.
9. Taxes: MR is a tax exempt entity. These taxes are not to be included in the Proposal price. Tax exemption information, upon request, will be provided to the successful proposer upon award of the contract. MR does not pay the “Truck Federal Excise Tax” on tires.
10. Addenda: Any changes in these instructions or other requirements will be accomplished by a written addendum sent to all prospective proposers. All such addenda shall become a part of the contract. Failure to acknowledge receipt of all addenda may cause the Proposal to be considered non-responsive, and therefore rejected.
11. Audit and Inspection: The proposer agrees to allow MR, the Federal Transit Administration, or any of their duly authorized representatives, for the purpose of audit and examination: a) Inspect all work, materials, payrolls, and other data/records associated with the project; and b) Audit the books, records, and accounts associated with the project. c) In addition, the contractor must also agree to maintain all required records for a minimum of three (3) years after MR makes final payments and all other pending matters are closed.

3) SCOPE OF WORK

MR needs to purchase bus tires of varying sizes. Wheels will be provided by MR to Contractor. Tires will need to be mounted, balanced, siped (on occasion) and delivered to our Ketchum Facility on a regular basis, at least once per week. On occasion, tires might need to be delivered to our Bellevue Facility. Contractor agrees to be available for emergency, on the road service calls 24/7/365. Service calls may occur in town in various Central and South Idaho areas and on various highways in the region.

4) PROPOSAL FORMAT AND DETAIL

a. Required Items

A complete proposal must include the following:

1. A transmittal letter: There must be a transmittal letter on company letterhead, signed by the principal of the Contractor or manager of local store. The individual signing the signature page must indicate his or her position/title. A contact person for further information must also be identified.
2. Diversity: describe the ownership of your firm and whether or not your firm is certified by the state of Idaho as an MBE or WBE. Fill out **Attachment B** for DBE certification.
3. Cost Proposal: please fill out cost sheet (**Attachment C**) that details hourly rates of key personnel and example rates for specific projects listed on the cost sheet. Also, please indicate alternative features or approaches that may save MR money.
4. Sign acknowledgement of federal requirements (signature page is the last page of **Attachment A**).

5) INSTRUCTIONS FOR PROPOSAL SUBMITTAL

a. Proposal Response

Provide one (1) original of your proposal response.

b. Address

Proposals can be made either by email, mail, or in person:

Send your response by email to:

ben@mountainrides.org

Send your response by mail to:

Mountain Rides Transportation
PO Box 3091
Ketchum, ID 83340

Deliver your response in person to:

800 1st Ave N
Ketchum, Idaho 83340

6) PROPOSAL EVALUATION AND AWARD

- a. Proposals will initially be evaluated to determine whether they comply with the proposal submission requirements, including: timely receipt and inclusion of required elements.
- b. MR will evaluate complying proposals by an evaluation team established by MR according to the following evaluation criteria and associated points.

Evaluation Criteria	Point value
Cost Proposal	50 points
Answers to questions in Attachment C as they satisfy MR operational requirements	40 points
Disadvantaged Business Enterprise certification	10 points
TOTAL	100 points

- c. Attachment C will represent proposer's pricing agreement for 12 months from Oct. 1, 2016 to Sept. 30, 2017. Any increases in pricing not reflected in the Producer Price Index-Commodities "Rubber and Plastic Products Group" during the award period represent a violation of the agreement. At that point, MR reserves the right to award to the next highest ranked proposer.

ATTACHMENT A – Federal Requirements (for contracts less than \$25,000) and Acknowledgement of Compliance.

As Mountain Rides is a public transportation entity and recipient of Federal Transit Administration funding, the following FTA clauses apply to this RFP.

Access to Records and Reports.

49 U.S.C. 5325

18 CFR 18.36(i)

49 CFR 633.17

The following access to records requirements apply to this Contract:

1. The Contractor agrees to provide the Purchaser, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.

Contractor also agrees, pursuant to 49 C.F.R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.

2. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).

3. FTA does not require the inclusion of these requirements in subcontracts.

Federal Changes.

49 CFR Part 18

Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

No Obligation by the Federal Government.

(1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the

clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts.

31 U.S.C. 3801 et seq.

49 CFR Part 31 18 U.S.C. 1001

49 U.S.C. 5307

(1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

(3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Termination.

If this contract is less than \$10,000 this clause does not apply.

49 U.S.C. Part 18

FTA Circular 4220.1F

a. Termination for Convenience. MR may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest.

b. Termination for Default. If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, MR may terminate this contract for default. MR shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract.

c. Opportunity to Cure. MR, in its sole discretion may, in the case of a termination for breach or default, allow the Contractor 10 days in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.

Civil Rights Requirements

29 U.S.C. 623, 42 U.S.C. 2000

42 U.S.C. 6102, 42 U.S.C. 12112

42 U.S.C. 12132, 49 U.S.C. 5332

29 CFR Part 1630, 41 CFR Parts 60 et seq.

The following requirements apply to the underlying contract:

(1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

(2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

(a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the

Contractor agrees to comply with any implementing requirements FTA may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

Disadvantaged Business Enterprises

49 CFR Part 26

a. This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs. MR's overall goal for DBE participation is 2.0%.

b. The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as MR deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

The successful proposer/offeror will be required to report its DBE participation obtained through race-neutral means throughout the period of performance. A monthly reporting form will be provided for reporting to MR the payments to DBE subcontractors.

d. The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the MR. In addition, is required to return any retainage payments to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed.

e. The contractor must promptly notify MR, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of MR.

ACKNOWLEDGEMENT OF FEDERAL CLAUSES

I, _____ (print name), of _____ (firm), have read and understand the federal clauses contained herein under Attachment A and agree to abide by these requirements if a contract results from the submission of the proposal from my firm.

Signed

Date

Attachment B
DBE Certification

The firm that submits this proposal form _____IS _____IS NOT a Disadvantaged Business Enterprise.

Signature: _____

Print or Type: _____

Name & Title of Signing Officer Company: _____

Date: _____

Mailing Address:

Phone: _____

Email: _____

Attachment C Cost Proposal

Please fill out the following table with current pricing for specific tire sizes.

Tire Size / Style	Estimated Quantity (over 12 mos.)	Cost per tire, including mounting, balancing, siping and delivery to MR's Ketchum, Idaho Facility
265/75-22.5 Traction Retread	25	
265/75-22.5 Steer	6	
285/70R-19.5 Steer	8	
285/70R-19.5 Retread	8	
11R-22.5/16 Traction Retread	14	
11R-22.5/16 Steer	4	
245/70R-19.5 Traction Retread	16	
245/70R-19.5 Steer	4	
215/85R-16 Traction	14	
215/85R-16 Steer	4	

Please answer questions below:

1. What is the average response time for your service truck to arrive to an emergency service call in Ketchum, Idaho? _____
2. What is the average response time for your service truck to arrive to an emergency service call in Bellevue, Idaho? _____
3. Can you e-mail invoices? _____

Signature: _____

Print or Type: _____

Name & Title of Signing Officer Company: _____

Date: _____



Mountain Rides Transportation Authority

Request for Proposal

RFP-08172016 Van Tires

Purchase of Van Tires for FY 2017

August 2016

1) Introduction and Background:

Mountain Rides Transportation Authority (MR) is seeking pricing for Van tires for FY 2017 (Oct. 1, 2017 – Sept. 30, 2017).

MR is the regional provider of public transportation options in Blaine County, Idaho. MR is a public partnership made up of the local cities and county with purpose and goals as:

Statement of Purpose: Mountain Rides provides and supports a full range of transportation alternatives* for Blaine County and adjacent communities that are safe, user oriented, environmentally friendly, economically sustainable and supportive of a strong local economy.

Goals:

1. Provide and advocate for well-funded transportation system that reduces the number of single occupancy vehicle trips and meet the needs of our communities.
2. Promote knowledge and increase awareness of the social, financial, environmental and community benefits of transportation alternatives*.
3. Promote regional cooperation on transportation issues.

**Alternatives include, but are not limited to, walking, biking, rideshare, vanpool, carshare, bikeshare, fixed route bus, paratransit demand response, custom bus, commuter bus, transportation planning and transportation counseling.*

2) GENERAL INFORMATION

a. Procurement Schedule:

RFP Release Date	8/22/2016
Deadline for RFP Questions	8/26/2016
RFP Closing Date	9/6/2016
Initial evaluations of Proposals	9/7/2016
Award Date	9/21/2016

b. Issuing Office & Submission of Questions:

This solicitation is issued by Mountain Rides (MR). MR is the only contact for this solicitation. Written questions must be submitted via e-mail to:

Ben Varner, Maintenance and Facilities Manager

E-mail: ben@mountainrides.org

Phone: 208-788-7433, ext. 105

The deadline for receipt of questions is August 26, 2016. To be considered, questions must be received by 5:00 p.m. Mountain Standard Time, on that date.

c. Additional Terms and Conditions:

Where conflict occurs, these Additional Terms and Conditions shall take precedence.

1. Proposals, including cost proposal, shall remain valid for at least thirty (30) calendar days beginning the first working day after the proposal Closing Date.
2. MR reserves the right to reject any and all Proposals, and part or parts of a Proposal, waive any technicalities, and award any or all of the contract in a manner that is in the best interest of MR. Contracts will be awarded to the lowest proposer when it is in the best interest of MR.
3. Proposals may be withdrawn by submitting a written request to MR before the time fixed for Proposal opening. Withdrawal of an offer will not preclude the proposer from submitting a new proposal, provided that the withdrawal is timely and before the closing date.
4. The Proposer, by signing the Proposal forms, certifies that the Proposal is offered by a business that is fully licensed to do the work relating to the scope of work herein.
5. MR reserves the right to terminate any resulting Purchasing Agreement, in part or in whole, without penalty to MR, upon twenty (20) days written notice to the successful Contractor.
6. Services provided by Contractor through a resulting agreement will be on an “as-needed” basis with no guaranteed usage and/or spend per year.
7. Protests: For pre-award protests, submittal must be made no less than five (5) days before the scheduled receipt of proposals. For post-award protests, submittal must be made not less than five (5) days after notification of the award. Protests must be made to the Executive Director and must reference this RFP and state the specific reason(s) for the protest, along with a suggested remedy.
8. Termination: MR reserves the right to terminate this Purchase Agreement in whole or in part after giving thirty (30) days written notice to the contractor upon non-performance, violation of terms, or for convenience of MR.
9. Taxes: MR is a tax exempt entity. These taxes are not to be included in the Proposal price. Tax exemption information, upon request, will be provided to the successful proposer upon award of the contract. MR does not pay the “Truck Federal Excise Tax” on tires.
10. Addenda: Any changes in these instructions or other requirements will be accomplished by a written addendum sent to all prospective proposers. All such addenda shall become a part of the contract. Failure to acknowledge receipt of all addenda may cause the Proposal to be considered non-responsive, and therefore rejected.
11. Audit and Inspection: The proposer agrees to allow MR, the Federal Transit Administration, or any of their duly authorized representatives, for the purpose of audit and examination: a) Inspect all work, materials, payrolls, and other data/records associated with the project; and b) Audit the books, records, and accounts associated with the project. c) In addition, the contractor must also agree to maintain all required records for a minimum of three (3) years after MR makes final payments and all other pending matters are closed.

3) SCOPE OF WORK

MR needs to purchase Van tires of varying sizes. Proposer will mount and balance, then install wheels and tires on van. This includes winter-summer and summer-winter seasonal tire changeover. MR does not own extra wheels for seasonal tires. Proposer agrees to be available for emergency, on the road service calls 24/7/365. Service calls may occur in town in various Central and South Idaho areas and on various highways in the region.

4) PROPOSAL FORMAT AND DETAIL

a. Required Items

A complete proposal must include the following:

1. A transmittal letter: There must be a transmittal letter on company letterhead, signed by the principal of the Contractor or manager of local store. The individual signing the signature page must indicate his or her position/title. A contact person for further information must also be identified.
2. Diversity: describe the ownership of your firm and whether or not your firm is certified by the state of Idaho as an MBE or WBE. Fill out **Attachment B** for DBE certification.
3. Cost Proposal: please fill out cost sheet (**Attachment C**) that details hourly rates of key personnel and example rates for specific projects listed on the cost sheet. Also, please indicate alternative features or approaches that may save MR money.
4. Sign acknowledgement of federal requirements (signature page is the last page of **Attachment A**).

5) INSTRUCTIONS FOR PROPOSAL SUBMITTAL

a. Proposal Response

Provide one (1) original of your proposal response.

b. Address

Proposals can be made either by email, mail, or in person:

Send your response by email to:

ben@mountainrides.org

Send your response by mail to:

Mountain Rides Transportation
PO Box 3091
Ketchum, ID 83340

Deliver your response in person to:

800 1st Ave N
Ketchum, Idaho 83340

6) PROPOSAL EVALUATION AND AWARD

- a. Proposals will initially be evaluated to determine whether they comply with the proposal submission requirements, including: timely receipt and inclusion of required elements.
- b. MR will evaluate complying proposals by an evaluation team established by MR according to the following evaluation criteria and associated points.

Evaluation Criteria	Point value
Cost Proposal	50 points
Answers to questions in Attachment C as they satisfy MR operational requirements	40 points
Disadvantaged Business Enterprise certification	10 points
TOTAL	100 points

- c. Attachment C will represent proposer's pricing agreement for 12 months from Oct. 1, 2016 to Sept. 30, 2017. Any increases in pricing not reflected in the Producer Price Index-Commodities "Rubber and Plastic Products Group" during the award period represent a violation of the agreement. At that point, MR reserves the right to award to the next highest ranked proposer.

ATTACHMENT A – Federal Requirements (for contracts less than \$25,000) and Acknowledgement of Compliance.

As Mountain Rides is a public transportation entity and recipient of Federal Transit Administration funding, the following FTA clauses apply to this RFP.

Access to Records and Reports.

49 U.S.C. 5325

18 CFR 18.36(i)

49 CFR 633.17

The following access to records requirements apply to this Contract:

1. The Contractor agrees to provide the Purchaser, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.

Contractor also agrees, pursuant to 49 C.F.R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.

2. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).

3. FTA does not require the inclusion of these requirements in subcontracts.

Federal Changes.

49 CFR Part 18

Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

No Obligation by the Federal Government.

(1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the

clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

Program Fraud and False or Fraudulent Statements or Related Acts.

31 U.S.C. 3801 et seq.

49 CFR Part 31 18 U.S.C. 1001

49 U.S.C. 5307

(1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

(3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

Termination.

If this contract is less than \$10,000 this clause does not apply.

49 U.S.C. Part 18

FTA Circular 4220.1F

a. Termination for Convenience. MR may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest.

b. Termination for Default. If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, MR may terminate this contract for default. MR shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract.

c. Opportunity to Cure. MR, in its sole discretion may, in the case of a termination for breach or default, allow the Contractor 10 days in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.

Civil Rights Requirements

29 U.S.C. 623, 42 U.S.C. 2000

42 U.S.C. 6102, 42 U.S.C. 12112

42 U.S.C. 12132, 49 U.S.C. 5332

29 CFR Part 1630, 41 CFR Parts 60 et seq.

The following requirements apply to the underlying contract:

(1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

(2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

(a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the

Contractor agrees to comply with any implementing requirements FTA may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

Disadvantaged Business Enterprises

49 CFR Part 26

a. This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs. MR's overall goal for DBE participation is 2.0%.

b. The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as MR deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)).

The successful proposer/offeror will be required to report its DBE participation obtained through race-neutral means throughout the period of performance. A monthly reporting form will be provided for reporting to MR the payments to DBE subcontractors.

d. The contractor is required to pay its subcontractors performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the MR. In addition, is required to return any retainage payments to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed.

e. The contractor must promptly notify MR, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work, and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of MR.

ACKNOWLEDGEMENT OF FEDERAL CLAUSES

I, _____ (print name), of _____ (firm), have read and understand the federal clauses contained herein under Attachment A and agree to abide by these requirements if a contract results from the submission of the proposal from my firm.

Signed

Date

Attachment B
DBE Certification

The firm that submits this proposal form _____IS _____IS NOT a Disadvantaged Business Enterprise.

Signature: _____

Print or Type: _____

Name & Title of Signing Officer Company: _____

Date: _____

Mailing Address:

Phone: _____

Email: _____

Attachment C Cost Proposal

Please fill out the following table with current pricing for specific tire sizes.

Tire Size / Style Tire must be rated for Ford E350 15-passenger Van.	Estimated Quantity (over 12 mos.)	Cost per tire, including mounting, balancing, and siping?
LT 245 75 R16 E Summer Highway Tread	24	
LT 245 75 R16 E Winter Tread with option to Stud	24	
235/65 R16 E Summer Highway Tread	4	
235/65 R16 E Winter Tread with option to Stud	4	

Please answer questions below:

1. What is the average response time for your service truck to arrive to an emergency service call in Ketchum, Idaho? _____
2. What is the average response time for your service truck to arrive to an emergency service call in Bellevue, Idaho? _____
3. Can you e-mail invoices? _____
4. If MR has a van to your facility by 9am on a Monday-Friday regular business day, can the van be ready for pickup by 2pm with the seasonal tire changeover completed? Yes/No. (circle one)
5. What is the cost for a seasonal tire changeover for 4 tires, off-wheel? _____
6. What is the cost for studding a set of 4 tires? _____

Signature: _____

Print or Type: _____

Name & Title of Signing Officer Company: _____

Date: _____

Mountain Rides Agenda Discussion Item Summary

Date:

08/17/2016

From:

Jason Miller & Wendy Crosby

Discussion Item:

4e. Review and discuss the FY2017 budget with operating and capital accounts

Committee Review:

☒ yes

☐ no

Committee

Finance & Performance

Purview:

Fiscal Impact:

FY2017 budget

Related Policy or
Procedural Impact:

none

Background:

This is a first look at the FY2017 budget and is presented for discussion and comment. Following this review the final FY2017 budget will come before the Board for approval at the September meeting.

The F & P committee has been reviewing various draft budgets since April. This version represents the near final version, pending confirmation of local contributions from Hailey, Bellevue and Blaine County. Sun Valley and Ketchum have moved their budgets through the process and we are fairly confident of their contribution amounts outlined in this version.

The highlight of the FY2017 operations budget is the additional service that includes new Galena and Airport service, and continuation of 30 minute Blue service year-round.

MOUNTAIN RIDES TRANSPORTATION AUTHORITY
FY2017 BUDGET - SUMMARY of LOCAL FUNDING, draft
8/17/2016

FY2017
SUMMARY OF TOTAL LOCAL FUNDING REQUESTS

FY2016 Breakout				FY2017 Breakout			
	FY2016	operating (85%)	capital(15%)	FY2017 Request	DIFF YR over YR	operating (85%)	capital(15%)
City of Ketchum	\$561,000	\$476,850	\$84,150	\$590,000	5.2%	\$501,500	\$88,500
City of Sun Valley	\$265,000	\$225,250	\$39,750	\$295,000	11.3%	\$250,750	\$44,250
City of Hailey	\$68,000	\$57,800	\$10,200	\$75,000	10.3%	\$63,750	\$11,250
City of Bellevue	\$2,000	\$1,700	\$300	\$5,000	150.0%	\$4,250	\$750
Blaine County	\$121,000	\$102,850	\$18,150	\$130,000	7.4%	\$110,500	\$19,500
SV CO	\$181,000	\$153,850	\$27,150	\$184,000	1.7%	\$156,400	\$27,600
	\$1,198,000	\$1,018,300	\$179,700	\$1,279,000	6.8%	\$1,087,150	\$191,850

Mountain Rides Transportation Authority
General Operations Fund
FY2017 Budget draft 8/17/16

			FY2016 Budget REVISED April 2016	FY2017 Budget - DRAFT	% change FY2016 REVISED vs FY2017	COMMENTS	
Income							
	41000 - Federal Funding						
	41200 - Federal - 5311		975,000	1,118,648.00	15%	additional funds awarded	
	41300 - Federal - 5316		8,000.00	0.00	-100%	program discontinued	
	41400 - Federal - 5317		48,000.00	35,000.00	-27%	program discontinued; continuing to use remaining funds	
	41600 - Federal - other programs		15,000.00	12,000.00	-20%		
	Total 41000 - Federal Funding		1,046,000.00	1,165,648.00	11%		
	42000 - State Funding						
	42400 - State - Training		5,000.00	0.00	-100%	reimbursement applied against travel/training expense	
	Total 42000 - State Funding		5,000.00	0.00	-100%		
	43000 - Local Funding						
	43100 - Local - Ketchum		476,850.00	501,500.00	5%		
	43200 - Local - Hailey		57,800.00	63,750.00	10%		
	43300 - Local - Bellevue		1,700.00	4,250.00	150%		
	43400 - Local - Blaine County		102,850.00	110,500.00	7%		
	43500 - Local - Sun Valley		225,250.00	250,750.00	11%		
	43600 - Local - Sun Valley Co./Other Biz		153,850.00	156,400.00	100%		
	43700 - Local - BCRD and other for Galena service		0.00	12,000.00	100%		
	Total 43000 - Local Funding		1,018,300.00	1,099,150.00	8%		
	44000 - Fares						
	44100 - Fares - Down Valley Cash		85,000.00	95,000.00	12%	more service will increase fares over FY16	
	44150 - Fares - Airport Service Cash		0.00	10,000.00	100%	new service	
	44200 - Fares - Down Valley Passes		155,000.00	155,000.00	0%	more service will increase fares over FY16	
	44250 - Fares - Hailey Route		4,000.00	4,000.00	0%	continued fare; additional service	
	44300 - Fares - Vanpool		130,000.00	130,000.00	0%		
	44400 - Fares - ADA		1,000.00	1,000.00	100%		
	44400 - Fares - Galena		0.00	5,000.00	100%	new service	
	Total 44000 - Fares		375,000.00	400,000.00	7%		
	45000 - Revenue						
	45100 - Rev - Advertising		65,000.00	75,000.00	15%		
	45450 - Rev - Misc		500.00	500.00	0%		
	45500 - Rev - Charter/Special Event		17,500.00	18,000.00	3%		
	45600 - Rev - Bike Share		5,000.00	3,000.00	-40%	membership rev; reflects actual	
	Total 45000 - Revenue		88,000.00	96,500.00	10%		

Mountain Rides Transportation Authority
General Operations Fund
FY2017 Budget draft 8/17/16

	47000 - Private Donations				
	47100 - Foundations/Other	1,000.00	1,000.00	0%	membership rev; reflects actual
	Total 47000 - Private Donations	1,000.00	1,000.00	0%	
	48000 - Transfer from Housing Fund	20,000.00	20,000.00	0%	
	49000 - Interest Income	100.00	100.00	0%	
	49500 - Diesel Tax Refunds	5,267.00	0.00	-100%	applied against fuel expense
	50000 - Excess Operating Funds	40,491.00	20,000.00	-51%	add \$20K to balance, based on service increases
	Total Income	2,599,158.00	2,802,398.00	8%	
	Total 51000 - Payroll Expenses	1,730,258.00	1,960,041.00	13%	reflects increased service, avg 2% merit increase, better support functions; higher sta
	Total 52000 - Insurance Expense	111,000.00	113,000.00	2%	
	Total 53000 - Professional Fees	41,000.00	39,500.00	-4%	FY16 included RM hosting fees for 2015 of \$6K
	Total 54000 - Equipment/Tools	14,000.00	14,500.00	4%	0
	Total 55000 - Rent and Utilities	38,500.00	25,000.00	-35%	no Hailey storage rental
	Total 56000 - Supplies	21,900.00	22,400.00	2%	
	Total 57000 - Repairs and Maint.	40,500.00	35,500.00	-12%	
	Total 58000 - Communications Exp.	17,500.00	34,000.00	94%	better radios
	Total 59000 - Travel and Training	15,000.00	8,000.00	-47%	change in reimbursement (reimbursement credited to expense)
	Total 60000 - Business Expenses	6,500.00	5,000.00	-23%	
	Total 61000 - Advertising	39,000.00	42,500.00	9%	
	Total 62000 - Mrktg and Promotion	48,500.00	27,000.00	-44%	no purchase of app but increased overall spending
	Total 63000 - Printing and Repr.	12,500.00	12,500.00	0%	return to old schedule format
	Total 64000 - Fuel Expense	225,000.00	222,957.00	-1%	reflects increased service and slight price increase
	Total 65000 - Vehicle Maintenance	178,000.00	175,500.00	-1%	
	Total 69500 - Fund Expense-Conting	60,000.00	65,000.00	8%	rebuild fund
	Total Expense	2,599,158.00	2,802,398.00	8%	
	Income over Expenses	0.00	0.00		

CAPITAL EQUIPMENT FUND						
		FY2016 Budget REVISED April 2016	FY2017 Budget -DRAFT	% change FY2016 REVISED vs FY2017	Comments	
Income						
	41102 · Federal - 5339-buses/vans/refurb	\$ 463,000	\$ 456,000	-2%	\$28k awarded, \$100k hoping for one-time funds	
	41104 · Federal - 2012 State of Good Repair/ Other p	\$ -	\$ 64,000	100%	\$80k awarded for elec fareboxes;	
	41103 · Federal - 5339-bus technology-radios	\$ -	\$ 16,000	100%	new radio system	
	42301 · Fares - Vanpool	\$ -	\$ 10,000	100%	replacement van	
	48000 · Use of reserve cash	\$ 80,875	\$ 7,225	-91%		
	43000 · Local	\$ 65,288	\$ 109,725	68%	increased to 50% of total capital contrib; 100% of SVCo.	
	49000 · Interest Earned	\$ 50	\$ 50	0%		
	49900 · Misc Income- Asset Disposal	\$ 25,000	\$ 15,000	-40%	disposal of 2 vans	
Total Income		\$ 634,213	\$ 678,000	7%		
Expense						
	68050 · Support Vehicles	\$ 20,000	\$ 8,000	-60%	1 more support vehicle	
	68100 · Vans	\$ 139,500	\$ 155,000	11%	1 new van, 1 new light duty bus;	
	68200 · Buses-mid and heavy duty	\$ 400,000	\$ 405,000	1%		
	68300 · Buses-refurb	\$ 50,000	\$ -	-100%	0	
	68500 · Technology	\$ 5,713	\$ 80,000	1300%	fareboxes and possibly counters; fed award of \$64k	
	68600 · Radio system	\$ -	\$ 20,000	0%	upgrade radio system;	
	54000 · Shop Equipment	\$ 19,000	\$ 10,000	-47%		
Total Expense		\$ 634,213	\$ 678,000	7%		
	Income over Expenses	\$ -	\$ -			
	Starting Fund Balance on 10/1	\$ 180,000	\$ 75,000			
	Transfer to Income (use of fund balance)	\$ (120,875)	\$ (7,225)			
	Net Income	\$ -	\$ -			
	Ending Fund Balance on 9/30	\$ 59,125	\$ 67,775			
CONTINGENCY FUND						
		FY2016 Budget REVISED 4/15/16	FY2017	% change FY2016 REVISED vs FY2017	Comments	
Income						
	47000 · Use of Reserve cash	\$ 14,800	\$ -	-100%		
	48000 · Transfer from Ops Fund	\$ 60,000	\$ 65,000	8%		
	49000 · Interest Earned	\$ 200	\$ 25	-88%		
Total Income		\$ 75,000	\$ 65,025	-13%		
Expense						
	transfer to Facilities Fund	\$ 75,000	\$ -	-100%		
Total Expense		\$ 75,000	\$ -	-100%		
Net Income		\$ -	\$ 65,025			
	Starting Fund Balance on 10/1	\$ 232,000	\$ 215,000			
	Transfer to WFH	\$ (14,800)	\$ (5,000)		deferred maintenance	
	Net Income for FY	\$ -	\$ 65,025			
	Ending Fund Balance on 9/30	\$ 217,200	\$ 275,025		9.81%	

FACILITIES FUND							
			FY2016 Budget REVISED April 2016	FY2017 Budget -DRAFT	Comments		
Income							
	41106	Federal Funding - 5309: Facility	\$ 67,000	\$ -	award fully used		
	41600	Federal Funding - Other-One-Time	\$ 500,000	\$ -	award fully used		
	41601	Federal Funding - Bus Stop Improvements	\$ -	\$ 60,000			
	43000	Local Funding	\$ 114,413	\$ 82,125	2017 = 50% of total capital		
	47000	Use of Reserve cash	\$ 113,055	\$ 325			
	48000	Transfers	\$ 177,901	\$ -			
	49000	Interest Earned	\$ 75	\$ 50			
	49000	Excess Operating Reserves	\$ 100,000	\$ -			
Total Income			\$ 1,072,444	\$ 142,500			
Expense							
	66100	Construction- bus stop improvements	\$ -	\$ 70,000			
	66150	Construction-Bus Stop Design	\$ -	5000			
	66200	South Facility Construct-Improve	\$ 1,037,444	\$ -	\$ -		
	66300	South Facility Design/Plan	\$ 10,000	\$ -			
	66400	South Facility Move in	\$ 5,000	\$ 5,000			
	66500	Ketchum Facility Upgrades	\$ 5,000	\$ 47,500	improvements to Ketchum building including boiler		
	66000	Ketchum Transit Plaza	\$ -	\$ -	FY18 construction most likely		
	66310	Ketchum Transit Plaza Design/Plan	\$ 15,000	\$ 15,000	prelininary concept work		
Total Expense			\$ 1,072,444	\$ 142,500			
Income over Expenses			\$ -	\$ -			
			REVISED FY15				
	Starting Fund Balance on 10/1		\$ 58,000	\$ 30,000			
	Transfer to Income (use of fund balance)		\$ (113,055)	\$ (325)			
	Net Income for FY		\$ -	\$ -			
	Ending Fund Balance on 9/30		\$ (55,055)	\$ 29,675			
WORK FORCE HOUSING FUND							
			FY2016 Budget REVISED 4/15/16	FY2017	Comments		
Income							
	45350	Apartment Rent	\$ 29,500	\$ 30,000	assumes no vacancy		
	45400	Laundry Revenue	\$ 1,200	\$ 1,200			
	47000	Use of Reserve cash	\$ 2,840	\$ 5,775			
	49000	Interest Earned	\$ 25	\$ 25			
Total Income			\$ 33,565	\$ 37,000			
Expense							
	55200	Utilities	\$ 5,000	\$ 5,000			
	57100	Equipment Repairs/Maintenance	\$ 500	\$ 1,000			
	57200	Building Repair and Maintenance	\$ 7,000	\$ 10,000			
	57400	Elevator Expenses	\$ 1,000	\$ 1,000			
	57400	Elevator Expenses	\$ 65	\$ -			
	48000	Transfer out to Operations Account-Admin	\$ 20,000	\$ 20,000			
Total Expense			\$ 33,565	\$ 37,000			
Net Income			\$ -	\$ -			
	Starting Fund Balance on 10/1		\$ 33,000	\$ 5,160			
	Transfer to Income (use of fund balance)		\$ (2,840)	\$ (5,775)			
	Transfer from Contingency		\$ -	\$ 5,000	may need some use of contingency funds		
	Transfer to Facilities Fund		\$ (25,000)	\$ -			
	Net Income for FY		\$ -	\$ -			
	Ending Fund Balance on 9/30		\$ 5,160	\$ 4,385			

Mountain Rides Agenda Discussion Item Summary

Date:

08/17/2016

From:

Jason Miller

Discussion Item:

4f. Review and discuss the FY2017 transportation service plan

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Fiscal Impact:

FY2017 budget

Related Policy or
Procedural Impact:

5-year Strategic Plan

Background:

Attached you will find the current draft of the FY2017 transportation service plan. It is a work in progress but is close to being final. There are many exciting improvements in service and new services in the works for this next year, thanks to increases in federal and local funding.



FY2017 Transportation Service Plan
DRAFT – 8/15/16 for discussion at regular board meeting

GOAL: Continue to invest in high return routes with improved service and frequency, according to our 5 year plan.

SERVICE PLAN OVERVIEW: The budget development process has gone well to date, with funding requests to local funding partners being met. As a result, Mountain Rides will be able to fund an overall increase in service of 8-9% in total service hours (1 bus operating 1 hour on a route = 1 service hour. We will operate approximately 29,000 service hours in current FY2016 and are budgeting around 31,400 hours for FY2017).

SEASONS

Season defined as:	FY2016	FY2017
Fall	Sept 6 – Nov 23	Oct 1, 2016 – Nov 23, 2016 and Sept 5, 2017 – Nov 29, 2017 (start new schedule Oct 1 st for Blue improvements)
Early Winter	Nov 26 – Dec 18	Nov 24 – Dec 16
Peak Winter	Dec 19 – Mar 31	Dec 17 – Mar 26
Late Winter	Apr 1 – close of mtn	Mar 27 – close of mtn
Spring	Day after mtn close – June 17	Day after mtn close – June 16
Peak Summer	June 18 – Sept 5	June 17 – Sept 4 (thru Labor Day)

ROUTE by ROUTE PLAN

Blue Route (Warm Springs, Ketchum, Sun Valley, Elkhorn)

Continue all FY2016 existing service levels, which are already much improved over FY2105, PLUS:

- Additional Night Owl improvements on Blue Route will continue by extending night service in the winter until 2:20am and until 1:20am in the summer
 - currently, buses end at 1:30a in winter and 12:00a in the summer
- Year-round Blue Route improvements will continue in the spring and fall with an increase to 30 minute frequency throughout the entire day (7a-6:30p), 7 days per week year-round
 - currently, there is only 30 minute frequency from 7a-10:30a and 2:30p-6:30p and there is a midday gap between 10:30a and 2:30p where there is only hourly frequency

Valley Route (Bellevue, Hailey, Ketchum, Sun Valley)

Continue all FY2016 existing service levels, which are already improved over FY2015, PLUS:

- Add 2 additional Valley Route roundtrips
 - 1 during weekdays to fill midday service gap (12p-1p) and 1 new evening trip
- Add 1 additional weekend trip during morning commute time

Hailey Route (Woodside, Community Campus, Senior Connection, St Luke's clinic, downtown Hailey)

Hailey Route will remain largely the same, with same route and route timing and fare, but it will be improved with an additional hour of service:

- Add 1 hour of service in order to operate from 7:30a until 5:30p weekdays
 - currently, Hailey Route operates from 8a until 5p

Winter Routes – Silver (Sun Valley, River Run) and Bronze (Sun Valley, Warm Springs via Saddle)

The Silver and Bronze Routes are public routes operated by Mountain Rides and subsidized by Sun Valley Company, as part of our partnership with Sun Valley Co. During recent discussions, Sun Valley has opted to not improve service for the coming winter season and have Mountain Rides operate it just as it did for this past ski season.

- Silver Route: maintain service, as operated this past winter, per Sun Valley Company
 - 1 bus early and late ski season for 30 minute frequency
 - 2 buses for peak winter service for 15 minute frequency
- Bronze Route: maintain service, as operated this past winter, per Sun Valley Company
 - 1 bus for peak winter season for 30 minute frequency
 - Midday gap from 11a-1:15p with no service

Red (Elkhorn, River Run, W. Ketchum) and Green (Ketchum, River Run, St. Luke's, Meadows) Routes

Red Route will see improvements during the winter season, while maintaining a base level of summer service.

- Winter service will be 30 minute frequency from mountain open until mountain close
 - currently Red Route operates with hourly frequency during the early and late winter, and only operates 30 minute frequency from Christmas through end of March
- Summer service hours will be reduced to 8:30a-3:30p, Monday – Saturday with no Sunday service. Summer frequency will remain the same at 60 minutes, and Special Symphony night service extension will continue.
 - Currently Red Route summer service is 8:30a-5:00p, seven days/week
- Spring and fall service will be improved to an on-demand service whereby anyone can request service to/from any points that Red Route operates with advanced reservation
 - Mountain Rides is evaluating whether Uber could be an effective solution for this request service
- Twin Creeks service will be operated as Demand Response 930am-330pm during Winter

Green Route

Green Route has continued to struggle to generate enough ridership to continue justify operating a regularly scheduled route. Recent ridership is less than 1 person per hour, which means Mountain Rides is spending as much as \$75 per person to operate. Due to this, Mountain Rides will stop operating fixed route service, in leui of a more efficient option. Currently, we are working on three different alternatives that will be confirmed by the September board meeting.

- Alternative 1: Develop vanpool type service with The Meadows . Staff is reaching out to the Meadows management in an effort to develop a team of volunteer drivers who would coordinate rides to St. Luke's and Ketchum activity centers. MRTA would oversee the vanpool operation. This could prove to be very challenging logistically.
- Alternative 2: Work on a partnership with the private sector to operate this service as a taxi or Uber solution where Mountain Rides will be billed for trips from The Meadows to town, subject to certain

restrictions. With Uber coming to our area, this could be an innovative partnership – other public transportation providers have tried this with success.

- Alternative 3: Eliminate Green Route and encourage current users to catch Valley Route at the hospital

New transit services

- Galena/SNRA service – a winter connection to Galena and the North Valley cross country skiing trails will be started for a trial period with funding from new, external partners.
 - See Galena Service Plan
- Airport service – a direct airport connection between Sun Valley/Ketchum and Friedman will be started for the winter 2016-17 season to serve the majority of flights at Friedman airport for peak winter season
 - This will be serve dual purpose of Valley Express and will support improved Valley Route service
 - This new service will operate from December 24th until March 26th
 - 4 roundtrips per day, scheduled near most flights – earliest and latest flights possibly serve by Valley Route deviation



Galena Service Concept

Winter 2016-17 Service Plan

MRTA Board Meeting 8/17/2016 Discussion

Route Overview

This route would connect winter enthusiasts from Ketchum pickup points with the primary “trailheads” along the North Valley and Galena Winter Trail System (SNRA HQ to Galena Lodge). It would operate on a limited basis as a trial to test demand and demonstrate the impact public transportation could have on reducing parking demand at high use parking areas throughout the trail system.

- A 14 to 24 passenger bus is best for this route for maneuvering, especially at Galena.
- Having space for the bus to access the stops will be a big consideration.
- Dogs and Snow bikes will not be accommodated.
- Two way radio communications exist along the entire route
- Cell phone service is available to SNRA HQ
- No Standees due to “mountain road conditions” (except in emergency situations)

Partners

The key partners will be Mountain Rides, Blaine County Recreation District, and the Forest Service. Other potential partners include Galena Lodge, local ski shops, hotels, and other local businesses.

Service Plan

For the 2016-17 winter season, the opportunity exists to provide a short-term, pilot service that would allow all of the partners to understand the possibilities for this service going forward. Given a short season, this service could be easily underwritten by one or more partners. After reviewing previous options the parties have agreed upon the following service level.

- Hours of service: 9:30a – 4:00p
- Days of week: Thursday – Sunday service only
- Season: 7 weeks, Dec 22nd thru Feb 5th
- Frequency: 3 departures in each direction per day

Estimated Cost:

Pilot Season	\$13,500
Less estimated farebox revenue	<u>-\$3,500</u> (Passes, \$5 one way/\$8 RT)
Estimated balance to be funded	\$10,000

Schedule (DRAFT – for discussion only)

Here's a look at what the schedule, pending input from funding partners, more research on stop locations, route timing, and safety issues.

NORTHBOUND	Ketchum	SNRA	Baker	Billy's/Prairie	Galena Lodge
Departure #1	9:45a	10:00a	10:10a	10:15a	10:30a
Departure #2	11:45p	12:00p	12:10p	12:15p	12:30p
Departure #3	2:00p	2:15p	2:25p	2:30p	2:45p
SOUTHBOUND	Galena Lodge	Billy's/ Prairie	Baker	SNRA	Ketchum
Departure #1	10:45a	11:00a	11:10a	11:20a	11:35a
Departure #2	12:45p	1:00p	1:10p	1:20p	1:35p
Departure #3	3:00 p	3:15p	3:25p	3:35p	3:50p

Challenges:

- Standees: Policy should be no standees due to “mountain road”. Demand is unknown for this first season
- The local BCRD pass holder will probably look to this service as a one-way shuttle. This presents unlimited unknowns dependent upon grooming, wind/weather, timing. MRTA needs to be extremely flexible and able to react to extreme situations and conditions (extra driver and vehicle). Weekends will create more pressures.
- If demand is high, predicting loads for return trips could be challenging, especially on last trip.
- Two-way radio service does exist, but it isn't strong in areas between Baker Creek and Galena. Cell service not available north of SNRA headquarters.

Fares

This service will have a fare component paid for directly by the users. It wouldn't cover the entire cost of the service, but it could go a long way to offsetting costs. Some potential ideas for fare structure are:

- Free to Nordic ski pass holders who have paid an extra amount for bus access – could be a \$60-\$80 ski pass adder option like a dog pass
- Cash fare structure, much like the Mountain Rides' Valley Route bus – example fare structure options could be \$6 one-way; \$10 roundtrip

Long-term

If this pilot is successful, then Mountain Rides would need to plan for dedicated resources long-term, which would include capital equipment needs, growth strategy, infrastructure development (better bus pull-outs, turn-arounds, and stop), and sustainable funding needs. This service cannot adversely impact ongoing, existing bus routes in the current Mountain Rides' system.



MINUTES

Planning and Marketing Committee

Wednesday, 8/3/16, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In Attendance: Joe Miczulski, Steve Wolper, Mark Gilbert, Jim Finch, Wendy Crosby and Kim MacPherson

Absent: Kristin Derrig

Meeting start: 1:10p

Meeting adjourned: 2:30p

1. Discuss Red, Green and Galena Route planning for FY2017
 - a. The group discussed possible changes to the Red Route for summer and winter. And some alternatives for the Green Route.
 - b. Jim Finch noted that staff did a trial run to Galena the week before. Staff plans to meet with BCRD in a couple weeks to discuss further planning for the Galena service.
2. Discuss website upgrade and what suggestions the committee has for improvements
 - a. Kim MacPherson pulled the website up on the screen and the committee gave suggestions for improving the website.
3. Update on overall FY2017 service plan (discussed with #1)
4. Update on RouteShout phone app
 - a. Kim MacPherson pulled up the web versions of the portal and real time app to show the group. The committee gave some suggestions that Kim will ask RouteMatch about.
5. Other items to come before the committee. There were none.



MINUTES

Finance and Performance Committee

Wednesday, 8/3/16, 2:30pm

Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

Present: Becki Keefer, Jane Conard, Anne Corrock, Jim Finch, Ben Varner, Wendy Crosby

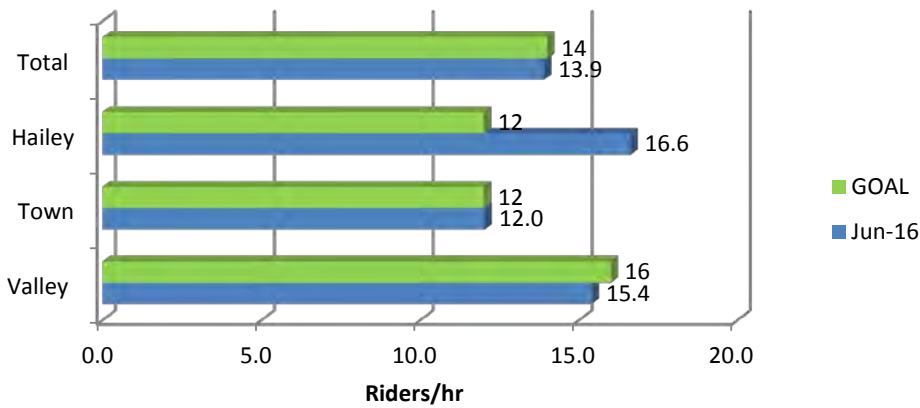
Absent: Dave Patrie, Jason Miller

- 1) Reviewed June 2016 financials and bills paid and quarterly funds' financials.
- 2) Discussed first draft of 5 year Capital Improvement Plan. Anne requested that an electric bus be included in the plan for FY2019 or 2020. CIP needs further refinement and will be back before the Committee in Sept.
- 3) Discussed FY2017 employee pay scale changes increasing pay levels for Part-Time winter drivers. After review of other resort communities pay scales and in light of the tight employment market, staff felt increases in starting pay and an increase following training and 200 revenue hours would improve the hiring prospects for this winter. Staff is also considering a bonus payment following completion of a successful winter season, for PT drivers. These changes have been included in the FY2017 budget and the Committee will see final staff recommendations at the Sept meeting. Proposed changes will go to the full Board for approval in Sept.
- 4) Discussed health insurance and III-A membership update. MRTA received a quote from III-A but Wendy has not had a chance to analyze it. So far, III-A and renewal with Blue Cross are the only options available as National General refused to quote our group.
- 5) Updated committee on FY2017 budget. Local funding appears to be solid at requested levels. Final FY 2017 budget will come before the committee again in Sept and go to the Board for approval at the Sept. meeting.

Meeting adjourned 4:05PM.

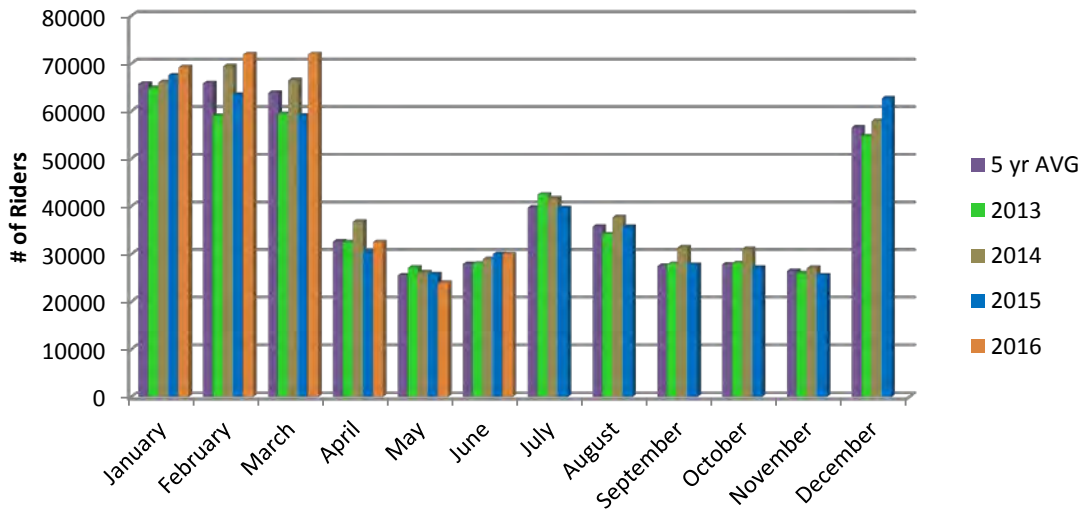
PERFORMANCE DASHBOARD - RIDERSHIP, JUNE 2016

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

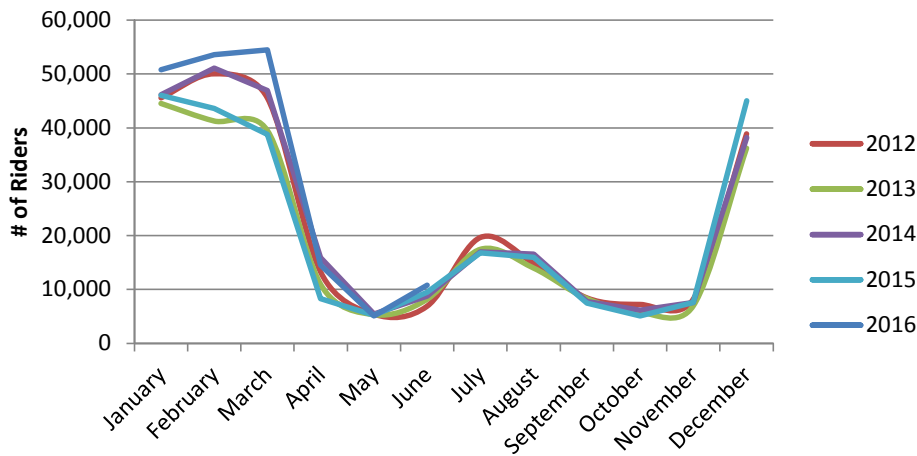
Total Ridership by Month



2016 YTD Ridership
299470
2015 YTD Ridership
276278
2014 YTD Ridership
293905
2013 YTD Ridership
270,479
2012 YTD Ridership
268,400

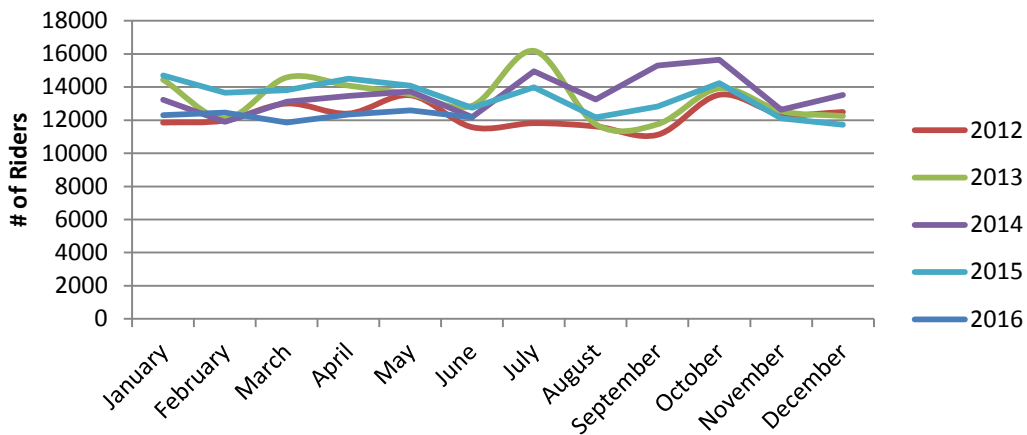
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

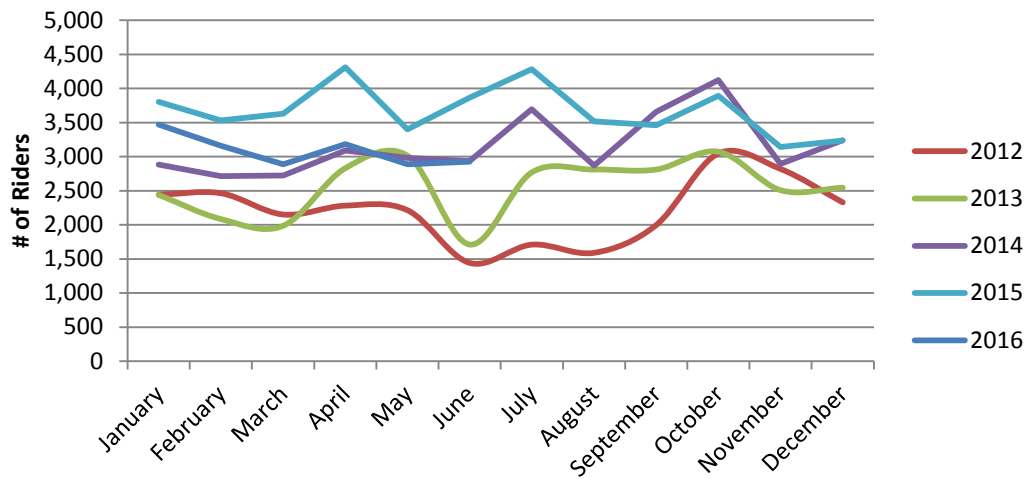


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, JUNE 2016

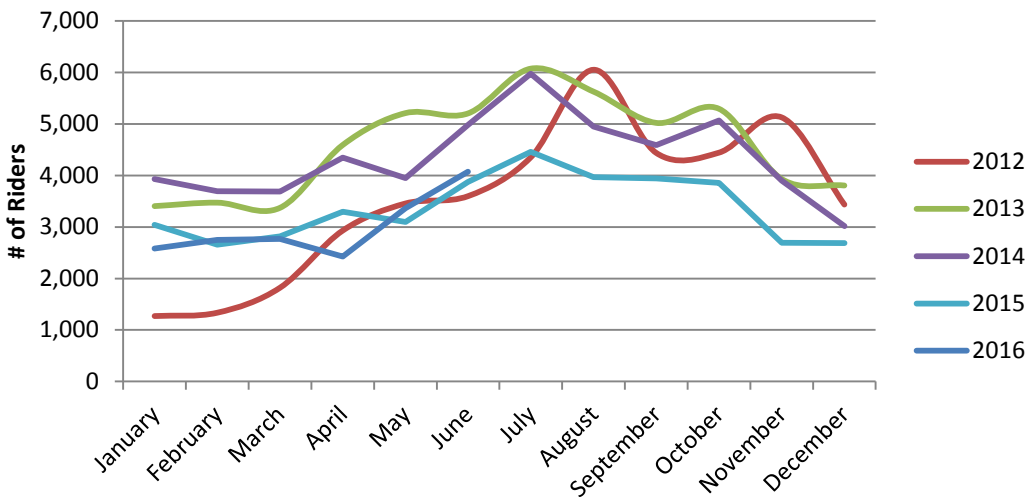
Valley Route



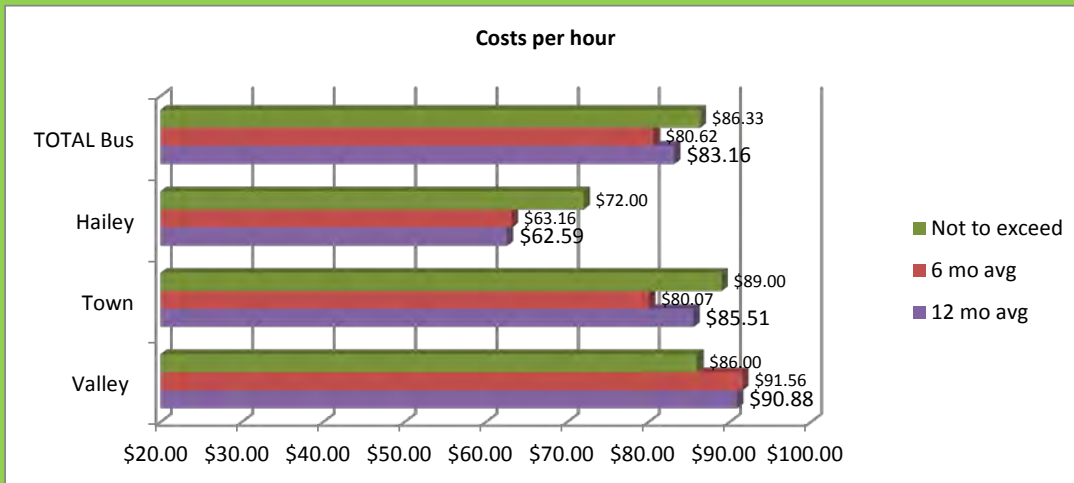
Hailey Route



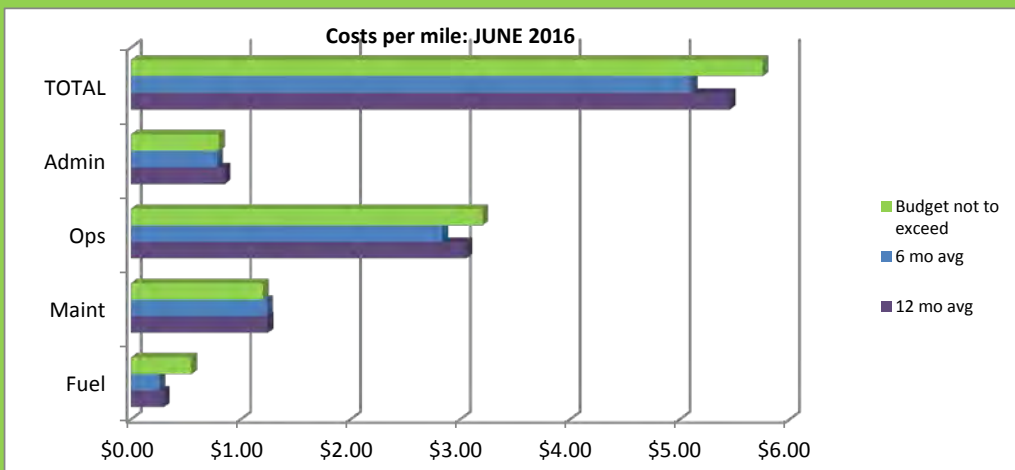
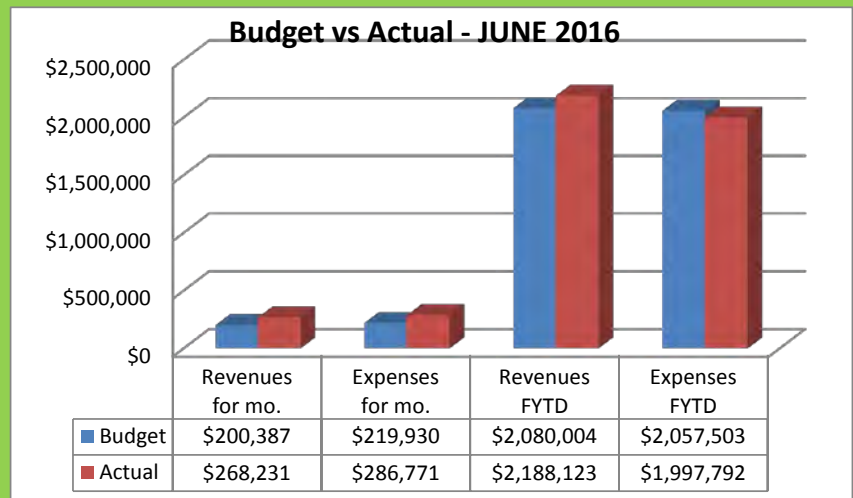
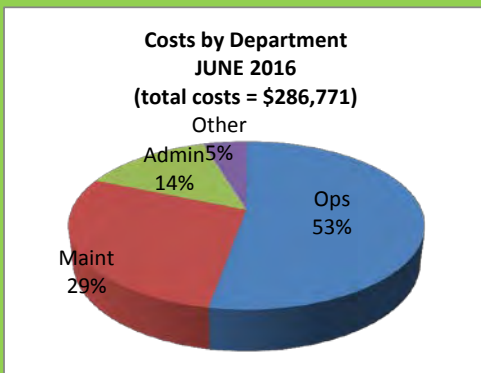
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, JUNE 2016

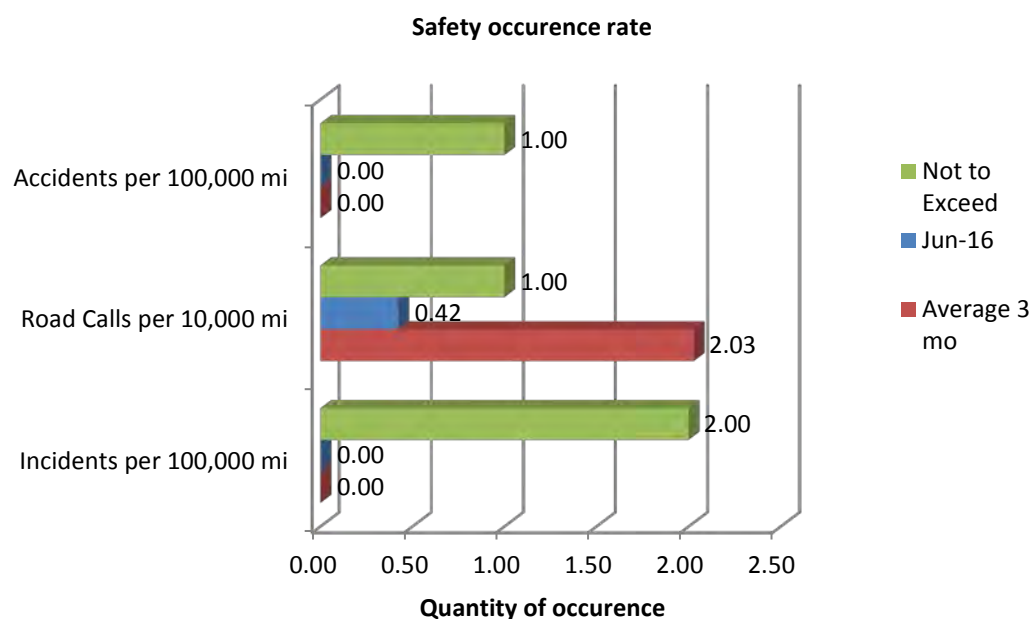


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, JUNE 2016



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Apr-16	May-16	Jun-16
Incidents	0	0	0
Accidents	0	0	0
Road Calls	0	1	3

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current**

921

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

08/17/2016

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

July 2016 ridership slipped 5% compared to 2015 (2016= 39,762 2015=41,940
2014=41,940)

Town Routes: +16% 19, 523 passengers

Blue Route: +24% 17,738 passengers

Red Route : +19% 944 passengers

Green Route: -50% 837passengers

Hailey Route: -37% 2,691 passengers. Fares instituted November 2015

Valley Route: -17% 11,589 passengers

Progress on
projects/initiatives:

No Accidents

1 Incident REPORTED

Challenges/
Opportunities:

Limelight Hotel construction crews have created a major parking shortage in the vicinity of the Hotel. The City of Ketchum has requested parking mitigation efforts with McAlvain construction. MRTA initiated a charter /shuttle service between Upper River Run Parking Lot (URRPL) and the construction site on August 1, 2016 thru November 30.

Mountain Rides Staff Report

Date:

08/17/2016

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

Progress on
projects/initiatives:

I have been working with the RouteMatch group to get the app ready.
I have passed on all the comments I have received from board members and staff.
We are supposed to have a version to use on our phones by August 15th.

I have been working with all the school partners to get their bus passes printed and ready for distribution. School starts Aug 29th for BCSD and Community school so a little earlier than last year. I am planning to be at the WRMS registration selling bus passes for the school year.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

08/17/2016

Staff Member:

Ben Varner

Department:

Maintenance

Department
Highlights from the
Previous Month:

July was a busy month for everyone. Operations ramped up into charter season and Maintenance was right there providing our Charter groups with clean, cool buses. The Fleet ran thin during Allen and Company, but we pulled it off without any issues.

Ben has been working on longer term projects while Carlos, Scott and Murray have been keeping the minute to minute things running smoothly.

Progress on
projects/initiatives:

Bus 1 and 2 refurbishment projects are moving along well. We hope to be finished by the end of September.

Scott has been re-staining most of the Woodside shelters. They are looking great and have nice new appeal.

The Bellevue Facility is working out well. We're learning more and more about the building each day. The landscaping has taken hold.

Challenges/
Opportunities:

The heat this summer has been tough on the fleet, our drivers, and our passengers. With great cooperation from Operations and all of the drivers we've been able to keep air-conditioned buses out on all routes.

The IC Buses are becoming very expensive to maintain, mainly on the parts side. June's parts Budget hit was 90% due to repairs on the ICs.

Mountain Rides Staff Report

Date:

08/17/2016

Staff Member:

Wendy Crosby

Department:

Business-Finance

Department
Highlights from the
Previous Month:

I had a nice vacation!

Progress on
projects/initiatives:

Review of medical plan options is continuing. We are looking closely at III-A membership as it seems to offer the best of several bad options.
FY2017 Budget refinement is continuing. Final adoption is expected to be on track for the September meeting.

Challenges/
Opportunities:

I am working on an RFP for our bus advertising, independent contractor position. I hope to release this within the month in order to have a salesperson and a contract in place for the beginning of FY2017. The dollar value of this contract is within Jason's authority so it will not come before the board, but I will keep you apprised of the release and the ultimate selection.

Mountain Rides Staff Report

Date:

08/17/2016

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

School partnerships - I have been working on all the bulk pass agreements for all of the school partnerships that we have. Syringa, Sage, Pioneer, and Community School partnerships are all staying the same, with students and staff subsidized completely by the schools. BCSD is the exception - they are committing half of what they funded last school year (\$11,750 this year vs. \$23,500 last) for student ridership only, which means students will have to pay \$40 for a school year pass. This is up from \$20 last year. Staff are not included in the partnership this year.

Summer BBQ - we had a great BBQ with delicious ribs and chicken that Chef Ben cooked up for the crew. We have an incredible crew of hard-working people, and it was nice to celebrate a good summer season.

Progress on
projects/initiatives:

Budget and service development - Most of my time over the past month has gone towards completing the budget requests of local funding partners and following up on questions and clarifications about the requests. And we've been working internally on figuring out the service plan for the coming year. Our budget has come together nicely with our requests being met from our funding partners, which will result in improved existing routes and the start of new services.

Improved marketing - We have kicked off our new relationship with ClearMind Graphics, who will now be handling all of our graphic design, marketing support, web design, and bus graphics. We are working with them to update the printed schedule and redesign the website. They are also helping with new bus stop signage.

Bus stop improvements - We are working on getting a new bus shelter built at Main and Cobblestone in Hailey (north of McDonalds), as well as new shelters in Bellevue. Staff have been working on a bus stop inventory and prioritization of further improvements that we will make when our bus stop improvement federal funding becomes available October 1st.

Challenges/
Opportunities:

Uber meeting - I recently attended a meeting to introduce Uber to the Wood River Valley. The goal is to have Uber up and running here by September 1st, which seems really quick. The key for them will be getting enough drivers. If Uber takes off, there might be innovative ways Mountain Rides could partner to have Uber serve low density/low ridership parts of our service area.

SVED economic study - I recently met with Sun Valley Economic Development about having them prepare an analysis of the economic impact of Mountain Rides. Harry Griffith is willing and excited - this could be a useful tool for Mountain Rides, as it has been discussed as a need for many years.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, July 20, 2016, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair David Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Secretary Joe Miczulski (Bellevue), Mark Gilbert (Sun Valley), Steve Wolper (at-large), Kristin Derrig (Ketchum), Becki Keefer (Hailey) and Anne Corrock (Ketchum)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Operations Manager Jim Finch
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson
Ryan Thorne, *Idaho Mountain Express*

1. CALL TO ORDER

Chair David Patrie called to order the meeting of Wednesday, July 20, 2016 at 12:35pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Dave Patrie thanked Jane Conard for her efforts with the Sun Valley city council. Her efforts and demonstration of the value that Mountain Rides provides to your colleagues was insightful and very well done. Sun Valley has funded Mountain Rides for our full request.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve the Amended By-laws of Mountain Rides Transportation Authority

Jane Conard made a motion to approve the Amended By-laws of the Mountain Rides Transportation Authority, dated July 20, 2016, as presented. Joe Miczulski seconded.

Mark Gilbert asked Jason Miller to make a sentence rearrangement change to Article Six. **Jane Conard made an amended motion to approve the Amended By-laws of the Mountain Rides Transportation Authority, dated July 20, 2016, with the change to Article Six. Joe Miczulski seconded. The motion passed unanimously.**

b. Action item:

Action to appoint committee for reviewing applications for at – large board member seat

Dave Patrie stated that according to Article Nine of the By-laws he will appoint a special committee to review the six applications for the At-Large board member position. Dave Patrie appointed Jane Conard, Steve Wolper and himself as the committee members. Dates will be discussed following the meeting. Jason Miller will send all letters of interest out to all board members.

Dave Patrie appoints Jane Conard, Steve Wolper and himself to a special committee for the purpose of reviewing applications received for the at-large board position.

c. Action item:

Action to approve the release of RFP 07202016 Bus for 1 new Medium Duty Bus

Ben Varner stated that this is the release of a Medium Duty Bus which was approved during the April 2016 meeting. Ben said that we could potentially have this bus before winter. Funding is in place locally and by the FTA. The bus could come in somewhere between \$90,000 and \$100,000. Ben showed a picture of a bus that they would like to get which is one that has been used in other ski areas including Breckenridge.

Mark Gilbert noted a few edits to the RFP and Ben will make those changes. Ben also mentioned a change to make would be to make it a 3 bus/3 year option and not 2 bus/2 year option. Ben confirmed that the certifications will include the “Buy America” clause.

Joe Miczulski asked about Gas versus diesel. Ben stated that vehicles traveling at low speeds do not perform well at low speeds. Gas is good for slower speed routes and diesel is best for the Valley route with higher speeds on the highway.

Ben stated that the sprinter buses are getting cost prohibitive as they get older.

Anne Corrock moved to approve the release of MRTA RFP “07202016 Bus” with changes noted. Kristin Derrig seconded. The motion passed unanimously.

d. Action item:

Action to approve release of Bid 07202016 for 1 commuter van

Ben Varner stated that with the April budget approval we had room for this van. This van will be similar to our existing vans 39 & 40 but with a higher roof. Ben is adding the 3 vans/3 year change similar to the bus RFP.

Anne Corrock asked about the main use of the vans and Jason Miller stated it is for vanpool from Twin Falls and Shoshone going north. Vanpool has been changing over the years but this summer we are operating 13 plus a request for one more. There is an ongoing seasonal need for replacement vans.

Steve Wolper asked about the funding for these vans. Jason Miller stated that the van pool funding comes from the FTA and fares and that no JPA members pay for them. Jim Finch said that less than 10% of the \$.60/mile cost goes to administrative expenses.

Anne Corrock asked what the businesses are that use the vans. Jim Finch answered: Webb, Sun Valley, local businesses, Power Engineers, Rocky Mountain Hardware, St. Luke’s, High Country Fusion and Sun Valley Bronze. There is a new request from Earth & Structure for 10 or more employees.

Mark Gilbert moved to approve the release of MRTA RFP “07202016” with changes noted. Jane Conard seconded. The motion passed unanimously.

e. Action item:

Receive Mountain Rides' Five Year Strategic Plan for 2016 – 2020 comments from funding partners and adopt final plan

Dave Patrie stated that we have seen this document which started in January. We do have some comments from partners which will become a part of the appendix of the document. Jason Miller stated that it was important to get the plan passed as we are implementing on the plan currently.

Mark Gilbert moved to approve the Mountain Rides Transportation Authority Five Year Strategic Plan for 2016-2020, with addition of Appendix C which has been submitted today. Joe Miczulski seconded. Mark Gilbert suggested that we should incorporate comments and keep the Appendix with the document over time. **The motion passed unanimously.**

5. Committee Reports

Planning & Marketing committee report for June and July from Chair Joe Miczulski.

Committee members approved the minutes for Planning & Marketing for June and July.

Finance & Performance committee report for June and July from Chair Becki Keefer.

Committee members approved the minutes for Finance & Performance for June. Becki Keefer abstained. Committee members approved the minutes for Finance & Performance for July.

6. Staff reports

a. Dashboard performance reports for May 2016 – Mark Gilbert suggested that we revise the ridership chart. David Patrie asked about the town route ridership per hour. Jim Finch stated that it had to do with Red route not being a slack route.

b. Operations report – Dave Patrie asked about the challenge of a tight labor market. Jason Miller stated that the bonuses and benchmarks are in the draft budget. Jim Finch found that SST hires at a low rate but after training they make a higher wage. With the tight labor market Jim Finch is thinking that bonuses will help us get at least 5 good employees for the winter. Dave Patrie said that Blaine County is below 3% unemployment.

c. Marketing and Outreach report – Kim MacPherson showed the web portal and the RouteShout app on the computer. Mark Gilbert made some suggestions for the app which we will look into. Kim mentioned that there will be a soft opening of the app on August 15th.

d. Bike-Ped report

e. Maintenance report – Ben Varner suggested that we will have the IC buses until about 2019 when we will hit some federal benchmarks.

f. Business Manager report – Mark Gilbert suggested not going “cheap” on medical. It is a very important benefit for employees and should be retained. Jason Miller said they are working with IIIA which could keep our employees on the same plan. It could be seamless for our employees; they have an approach which provides stability and predictability in regards to premiums. The City of Ketchum has been happy with the performance of IIIA which Anne Corrock supported. One of the benefits is that it would run on our fiscal year.

g. Executive Director report – Jason Miller wanted to highlight a training for board members from ITD on August 18th from 9-3 in Boise. Jason Miller stated that we are hearing positive endorsements for the work we are doing and for the work that the board is doing.

7. Consent Calendar items

a. Approve minutes for May 18th regular board meeting.

Jane Conard moved to approve the minutes of May 18th with the addition of comments made. Joe Miczulski seconded. Becky Keefer abstained. The motion passed.

b. Receive & File April and May 2016 financials and bills paid

Becki Keefer moved to receive and file the financials. Jane Conard seconded, and the motion carried unanimously.

9. Adjournment

Steve Wolper moved to adjourn the meeting at 1:56pm. Joe Miczulski seconded and the motion carried unanimously.

Chair David Patrie



**Special Board Committee Meeting
MINUTES**

Monday, July 25th, 2016

Mountain Rides offices, 800 1st Ave. No. , Ketchum, ID 83340

Committee Members in attendance: Chair Dave Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Steve Wolper (at-large), Jason Miller (staff)

Meeting start: 4:08p

Meeting adjourned: 5:35p

1. 4:00pm: Call meeting to order
2. Discussion item: The committee discussed the six at-large candidates who applied and decided to interview three of the six candidates. Interviews will be scheduled for August 10th, subject to candidate availability.

Mountain Rides Agenda Item Summary

Date:	08/17/2016
From:	Wendy Crosby
Subject:	7b. June financials
Background:	<p>June 2016- Operations Fund</p> <p>Total Revenues are on budget for the first half of the year. We are on track to use all of our federal funding and I am keeping close watch to ensure that we do.</p> <p>On the Expense side, the big items are below budget, payroll at 99% and fuel at 73%, of budgeted amounts.</p> <p>Other expenses are within 5% or below budget with the following exceptions: 55000 Rent/Utilities has been running over budget and will likely come in over budget for the year as a result of the particularly cold winter and the addition of the Bellevue facility.</p> <p>58000 Communications is running higher than budget due to delayed billing of FY2015 connectivity fees by Social Bicycles and radios for the UTA buses. Despite this, we expect to be very close to budget by fiscal year end.</p> <p>59000 Travel & Training is running higher pending expense reimbursement from ITD which occurred in July. It will be on or below budget for the year.</p> <p>62000 Marketing & Promotion is running over-budget YTD. This is primarily due to timing of the RouteMatch app expense. This item will fall into line by fiscal year end.</p> <p>June 2016 Checks Issued:</p> <p>Large (over \$2,500)/Unusual Items of note:</p> <p>American Funds- \$22,779.57- quarterly retirement plan contribution</p> <p>Facilities Fund -\$100,000- transfer to Contingency Fund to repay advances made for Bellevue facility</p> <p>National Benefit Services- \$2,501.09- HRA reimbursements</p> <p>Gillig- \$4,603.31- Bus 1 refurb expenses</p> <p>Les Schwab- \$3,945.41- tires for Gillig and UTA buses</p> <p>Superior Door- \$2,950.00- hoist assembly</p> <p>Express Printing- \$2,436.22- summer schedule print costs</p>

Mountain Rides Agenda Item Summary

Date: 08/17/2016

From: Wendy Crosby

Subject: 7b. June 2016 financials continued

Background:

3rd Quarter financials for MR's other funds are attached and show:

- Contingency Fund-The only activity is the transfer of funds (\$100K) from the Facilities Fund in repayment of advances made to cover construction payments. Cash reserves are rebuilding and are now at \$200K which is 9.87% of the Operations Fund budget. Our goal is to get this up closer to the 15% range.
- Capital Equipment Fund- MRTA sold 1 van (#35) deemed surplus in FY2016, resulting in approx. \$8.5K in miscellaneous revenue during the quarter. We have begun refurbishment of Bus 1 and there have been about \$12.5K in expenses incurred but as yet not reimbursed by ITD. This Fund has a cash balance of \$140K which is sufficient to complete the budgeted purchases of a van, a light duty bus and 2 support vehicles, as well as completing the refurb of Bus 1 and acquisition of shop equipment in FY2016.
- Facilities Fund- The only activity during the quarter was the final spring work completed on the south valley facility and completion of exterior painting of Ketchum facility. Cash balances in the Facility Fund are \$6K and we will be re-building reserves in this fund over the next several years.
- Work Force Housing Fund- There was a net deficit of about \$1K for the quarter as a result of repairs to the elevator in the 3rd quarter . Fund balances have been diminished to \$8K as a result of building and elevator repairs this year, but the units are fully occupied and future FY16 rents should cover these costs as long as there aren't additional expenses this fiscal year.

MRTA - Operations Main **Revenue & Expenditures Budget Performance**

June 2016

	Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 - Federal Funding							
41200 - Federal - 5311	140,281.00	75,000.00	187.0%	951,276.00	790,000.00	120.4%	975,000.00
41300 - Federal - 5316	0.00	0.00	0.0%	21,699.00	8,000.00	271.2%	8,000.00
41400 - Federal - 5317	8,944.00	6,500.00	137.6%	55,095.00	48,000.00	114.8%	48,000.00
41600 - Federal - SRTS	11,275.08	5,000.00	225.5%	12,845.21	15,000.00	85.6%	15,000.00
Total 41000 - Federal Funding	160,500.08	86,500.00	185.5%	1,040,915.21	861,000.00	120.9%	1,046,000.00
42000 - State Funding							
42400 - State - Training	0.00	0.00	0.0%	6,337.80	5,000.00	126.8%	5,000.00
Total 42000 - State Funding	0.00	0.00	0.0%	6,337.80	5,000.00	126.8%	5,000.00
43000 - Local Funding							
43100 - Local - Ketchum	39,737.50	39,737.50	100.0%	357,637.47	357,637.50	100.0%	476,850.00
43200 - Local - Hailey	4,816.66	4,816.66	100.0%	43,350.00	43,350.02	100.0%	57,800.00
43300 - Local - Bellevue	0.00	0.00	0.0%	1,700.00	1,700.00	100.0%	1,700.00
43400 - Local - Blaine County	8,570.83	8,570.84	100.0%	77,137.49	77,137.48	100.0%	102,850.00
43500 - Local - Sun Valley	18,770.84	18,770.84	100.0%	168,937.40	168,937.48	100.0%	225,250.00
43600 - Local - Sun Valley Company	0.00	0.00	0.0%	153,850.00	153,850.00	100.0%	153,850.00
Total 43000 - Local Funding	71,895.83	71,895.84	100.0%	802,612.36	802,612.48	100.0%	1,018,300.00
44000 - Fares							
44100 - Fares - Valley Cash	7,248.10	7,000.00	103.5%	45,931.60	63,000.00	72.9%	85,000.00
44200 - Fares - Valley Passes	6,956.00	10,000.00	69.6%	94,657.78	121,000.00	78.2%	155,000.00
44250 - Fares - Hailey Route- Cash	748.65	333.33	224.6%	3,788.70	2,999.97	126.3%	4,000.00
44300 - Fares - Vanpool	14,842.45	10,500.00	141.4%	110,949.81	99,000.00	112.1%	130,000.00
44400 - Fares - ADA	90.00	83.34	108.0%	791.00	749.98	105.5%	1,000.00
Total 44000 - Fares	29,885.20	27,916.67	107.1%	256,118.89	286,749.95	89.3%	375,000.00
45000 - Revenue							
45100 - Rev - Advertising							
45150 - Bike Share ad revenue	925.00	0.00	100.0%	925.00	0.00	100.0%	0.00
45100 - Rev - Advertising - Other	2,825.00	8,500.00	33.2%	51,209.37	52,000.00	98.5%	65,000.00
Total 45100 - Rev - Advertising	3,750.00	8,500.00	44.1%	52,134.37	52,000.00	100.3%	65,000.00
45450 - Rev - Misc.	0.00	100.00	0.0%	276.25	300.00	92.1%	500.00
45500 - Rev - Charter/Special Event	427.50	3,000.00	14.3%	7,407.50	8,500.00	87.1%	17,500.00
45600 - Rev - Bike Share- Bike Swap	0.00	800.00	0.0%	415.09	2,000.00	20.8%	5,000.00
Total 45000 - Revenue	4,177.50	12,400.00	33.7%	60,233.21	62,800.00	95.9%	88,000.00
47000 - Private Donations							
47100 - Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
47300 - Priv. Donation - Other	0.00	0.00	0.0%	1,000.00	500.00	200.0%	500.00
Total 47000 - Private Donations	0.00	0.00	0.0%	1,000.00	1,000.00	100.0%	1,000.00
48000 - Transfers							
48400 - Transfer - Housing Fund	1,666.67	1,666.66	100.0%	15,000.00	15,000.02	100.0%	20,000.00
Total 48000 - Transfers	1,666.67	1,666.66	100.0%	15,000.00	15,000.02	100.0%	20,000.00
49000 - Interest Income	105.46	8.00	1,318.3%	638.87	84.00	760.6%	100.00
49500 - Diesel Tax Refunds	0.00	0.00	0.0%	5,267.00	5,267.00	100.0%	5,267.00
49800 - Excess Operating Funds	0.00	0.00	0.0%	0.00	40,491.00	0.0%	40,491.00
Total Income	268,230.74	200,387.17	133.9%	2,188,123.34	2,080,004.45	105.2%	2,599,158.00
Gross Profit	268,230.74	200,387.17	133.9%	2,188,123.34	2,080,004.45	105.2%	2,599,158.00
Expense							
51000 - Payroll Expenses							
51100 - Salaries and Wages	142,540.25	125,000.00	114.0%	1,011,083.10	1,039,000.00	97.3%	1,294,878.00
51300 - FICA Expense	8,350.25	7,300.00	114.4%	60,054.64	60,500.00	99.3%	75,000.00

MRTA - Operations Main Revenue & Expenditures Budget Performance

June 2016

	Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
51350 - Medicare Tax Expense	1,952.86	1,680.00	116.2%	14,045.03	14,520.00	96.7%	18,000.00
51400 - Retirement Plan Expenses	11,648.53	9,000.00	129.4%	77,817.37	69,200.00	112.5%	93,000.00
51500 - Workers Comp Expense	0.00	0.00	0.0%	37,059.00	35,000.00	105.9%	45,000.00
51600 - SUI Expense	1,587.67	2,100.00	75.6%	10,753.99	16,050.00	67.0%	20,000.00
51700 - Medical Ins. Expense	14,638.20	13,000.00	112.6%	131,538.45	117,000.00	112.4%	156,380.00
51800 - Dental Ins. Expense	1,171.72	1,100.00	106.5%	10,930.95	9,900.00	110.4%	13,000.00
51900 - Employee Assistance expense	0.00	400.00	0.0%	0.00	3,600.00	0.0%	5,000.00
51950 - Employee Performance Bonus	0.00	0.00	0.0%	6,125.00	8,000.00	76.6%	8,000.00
51000 - Payroll Expenses - Other	157.75	166.67	94.6%	1,236.00	1,500.03	82.4%	2,000.00
Total 51000 - Payroll Expenses	182,047.23	159,746.67	114.0%	1,360,643.53	1,374,270.03	99.0%	1,730,258.00
52000 - Insurance Expense							
52100 - Ins. - Vehicles	8,750.00	8,750.00	100.0%	78,750.00	78,750.00	100.0%	105,000.00
52150 - Ins- Deductibles/claims	1,326.49	0.00	100.0%	6,403.91	4,000.00	160.1%	6,000.00
Total 52000 - Insurance Expense	10,076.49	8,750.00	115.2%	85,153.91	82,750.00	102.9%	111,000.00
53000 - Professional Fees							
53100 - Accounting & Audit	0.00	0.00	0.0%	8,900.00	9,000.00	98.9%	9,000.00
53200 - IT Systems	742.50	500.00	148.5%	14,236.75	13,000.00	109.5%	15,000.00
53300 - Grant Support/Admin	0.00	0.00	0.0%	1,365.00	0.00	100.0%	0.00
53400 - Legal Fees	0.00	525.00	0.0%	955.50	5,325.00	17.9%	7,000.00
53450 - Planning/ Design	0.00	0.00	0.0%	871.25	1,500.00	58.1%	2,000.00
53500 - Other Professional Fees	340.00	700.00	48.6%	3,589.50	6,100.00	58.8%	8,000.00
Total 53000 - Professional Fees	1,082.50	1,725.00	62.8%	29,918.00	34,925.00	85.7%	41,000.00
54000 - Equipment/ Tool Expense							
54100 - Shop Equipment/ Tools	3,527.49	0.00	100.0%	4,093.03	7,000.00	58.5%	7,000.00
54200 - Shop Tools	0.00	100.00	0.0%	684.55	4,000.00	17.1%	4,000.00
54300 - Office Equipment	0.00	250.00	0.0%	2,175.39	2,250.00	96.7%	3,000.00
Total 54000 - Equipment/ Tool Expense	3,527.49	350.00	1,007.9%	6,952.97	13,250.00	52.5%	14,000.00
55000 - Rent and Utilities							
55100 - Rent	0.00	0.00	0.0%	14,000.00	13,500.00	103.7%	13,500.00
55200 - Utilities	1,614.27	1,000.00	161.4%	25,599.69	22,000.00	116.4%	25,000.00
Total 55000 - Rent and Utilities	1,614.27	1,000.00	161.4%	39,599.69	35,500.00	111.5%	38,500.00
56000 - Supplies							
56100 - Office Supplies	0.00	150.00	0.0%	1,687.90	1,550.00	108.9%	2,000.00
56200 - Janitorial & Safety Supplies	241.02	600.00	40.2%	5,277.80	5,000.00	105.6%	6,500.00
56300 - Department & Office Supplies	1,103.04	250.00	441.2%	2,242.19	4,500.00	49.8%	5,000.00
56400 - Uniforms	778.18	1,200.00	64.8%	6,939.79	6,600.00	105.1%	7,500.00
56500 - Postage and Delivery	186.36	75.00	248.5%	744.95	675.00	110.4%	900.00
Total 56000 - Supplies	2,308.60	2,275.00	101.5%	16,892.63	18,325.00	92.2%	21,900.00
57000 - Repairs and Maintenance							
57100 - Equipment Repairs/Maintenance	59.43	208.33	28.5%	1,040.59	1,874.97	55.5%	2,500.00
57200 - Building Repairs/Maintenance	1,814.13	2,000.00	90.7%	15,155.79	14,000.00	108.3%	16,000.00
57250 - Bus Stop Repairs/Maint	144.63	500.00	28.9%	1,417.02	5,000.00	28.3%	7,000.00
57300 - Grounds Repairs/Maintenance	0.00	500.00	0.0%	4,763.78	6,100.00	78.1%	7,000.00
57400 - Bike Share Repairs/Maintenance	12.96	250.00	5.2%	12.96	1,500.00	0.9%	2,000.00
57500 - Janitorial Services	182.00	100.00	182.0%	6,050.80	5,700.00	106.2%	6,000.00
Total 57000 - Repairs and Maintenance	2,213.15	3,558.33	62.2%	28,440.94	34,174.97	83.2%	40,500.00
58000 - Communications Expense							
58100 - Office Phone Expense	293.47	400.00	73.4%	2,530.68	3,300.00	76.7%	4,500.00
58200 - Cell & Two-Way Mobile	1,068.04	600.00	178.0%	9,394.59	8,300.00	113.2%	10,000.00
58300 - Internet/Website	245.00	250.00	98.0%	3,452.75	2,250.00	153.5%	3,000.00
Total 58000 - Communications Expense	1,606.51	1,250.00	128.5%	15,378.02	13,850.00	111.0%	17,500.00
59000 - Travel and Training							
59100 - Vehicle/Airfare	0.00	150.00	0.0%	4,009.63	3,550.00	112.9%	4,000.00

MRTA - Operations Main **Revenue & Expenditures Budget Performance**

June 2016

	Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
59200 · Lodging	0.00	0.00	0.0%	4,036.05	2,500.00	161.4%	2,500.00
59300 · Food/Meals/Entertainment	0.00	100.00	0.0%	1,013.06	1,700.00	59.6%	2,000.00
59400 · Training/Education	0.00	166.67	0.0%	3,186.95	1,500.03	212.5%	2,000.00
59500 · Safety Curriculum	178.30	500.00	35.7%	2,080.03	4,000.00	52.0%	4,500.00
Total 59000 · Travel and Training	178.30	916.67	19.5%	14,325.72	13,250.03	108.1%	15,000.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	0.00	100.00	0.0%	844.02	700.00	120.6%	1,000.00
60200 · Fines, Penalties, Judgments	0.00	0.00	0.0%	3.63	0.00	100.0%	0.00
60400 · Membership,Dues & Subscriptions	838.31	300.00	279.4%	2,439.90	4,250.00	57.4%	5,000.00
60500 · Bank Fees	31.25	41.67	75.0%	467.40	375.03	124.6%	480.00
60700 · Bad Debt	0.00	0.00	0.0%	20.00	20.00	100.0%	20.00
Total 60000 · Business Expenses	869.56	441.67	196.9%	3,774.95	5,345.03	70.6%	6,500.00
61000 · Advertising							
61100 · Print Advertising	396.64	250.00	158.7%	12,054.34	9,400.00	128.2%	10,000.00
61200 · Radio Advertising	90.00	500.00	18.0%	600.00	2,000.00	30.0%	2,000.00
61300 · Online Advertising	377.05	500.00	75.4%	1,169.33	1,950.00	60.0%	3,000.00
61400 · Vehicle Graphics	2,772.79	1,000.00	277.3%	9,738.37	8,750.00	111.3%	9,000.00
61500 · Bus Adv. Contract	1,087.50	500.00	217.5%	13,627.20	13,500.00	100.9%	15,000.00
Total 61000 · Advertising	4,723.98	2,750.00	171.8%	37,189.24	35,600.00	104.5%	39,000.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	15,576.00	1,000.00	1,557.6%	16,603.06	2,900.00	572.5%	26,000.00
62200 · Graphic Design	900.00	3,000.00	30.0%	3,342.00	5,500.00	60.8%	12,000.00
62300 · Promotional Items	1,156.00	1,000.00	115.6%	5,089.69	3,000.00	169.7%	3,000.00
62400 · Customer Events and Misc.	26.35	1,250.00	2.1%	1,383.84	2,725.00	50.8%	4,500.00
62500 · Staff Appreciation/ Events	110.85	100.00	110.9%	3,173.54	2,700.00	117.5%	3,000.00
Total 62000 · Marketing and Promotion	17,769.20	6,350.00	279.8%	29,592.13	16,825.00	175.9%	48,500.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	346.52	200.00	173.3%	2,486.93	1,950.00	127.5%	2,500.00
63200 · Schedules, Maps & Brochures	3,400.00	200.00	1,700.0%	8,653.49	9,500.00	91.1%	10,000.00
Total 63000 · Printing and Reproduction	3,746.52	400.00	936.6%	11,140.42	11,450.00	97.3%	12,500.00
64000 · Fuel Expense	16,016.82	14,000.00	114.4%	128,757.97	177,000.00	72.7%	225,000.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	320.53	250.00	128.2%	3,159.73	1,250.00	252.8%	2,000.00
65100 · Parts Expense - Other	22,442.90	7,000.00	320.6%	71,525.47	80,737.50	88.6%	100,000.00
Total 65100 · Parts Expense	22,763.43	7,250.00	314.0%	74,685.20	81,987.50	91.1%	102,000.00
65200 · Fluids Expense	3,618.21	1,416.67	255.4%	16,976.57	12,750.03	133.1%	17,000.00
65300 · Tires Expense	3,275.56	1,000.00	327.6%	34,174.84	35,000.00	97.6%	38,000.00
65400 · Purchased Services	4,273.47	1,750.00	244.2%	15,829.95	11,250.00	140.7%	16,000.00
65500 · Vehicle Computer/Diagnostic	0.00	0.00	0.0%	3,305.00	5,000.00	66.1%	5,000.00
65600 · Vehicle Glass/Windshield Repai	60.00	0.00	100.0%	60.00	0.00	100.0%	0.00
Total 65000 · Vehicle Maintenance	33,990.67	11,416.67	297.7%	145,031.56	145,987.53	99.3%	178,000.00
69500 · Contingency Expense	5,000.00	5,000.00	100.0%	45,000.00	45,000.00	100.0%	60,000.00
Total Expense	286,771.29	219,930.01	130.4%	1,997,791.68	2,057,502.59	97.1%	2,599,158.00
Net Ordinary Income	-18,540.55	-19,542.84	94.9%	190,331.66	22,501.86	845.8%	0.00
Net Income	-18,540.55	-19,542.84	94.9%	190,331.66	22,501.86	845.8%	0.00

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08/03/16

Accrual Basis

MRTA - Operations Main Checks Issued

As of June 30, 2016

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						142,056.84
Liability Check	06/01/2016		QuickBooks Payroll Service	Created by Payroll Service on 05/31/2016	-34,038.14	108,018.70
Deposit	06/01/2016			Deposit	711.20	108,729.90
Paycheck	06/02/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Djasran JR, Johnny	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Ellsworth, Bryson D	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Finch, James F	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Gray, Stuart	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Johnson, Mark F	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Kelly, David W	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Knudson, Michael W	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	MacPherson, Kim	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Miller, Jason M	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Nestor, Robert A	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Smith, Scott A	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Sproule, William	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Tellez, Carlos	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Thea, Karen J	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Torres, April L	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Victorino, Jose L	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Walsh, Murray S	Direct Deposit	0.00	108,729.90
Paycheck	06/02/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	108,729.90
Liability Check	06/02/2016	5808	Idaho Child Support Receipting	326231	-200.76	108,529.14
Liability Check	06/02/2016	ACHtr...	Mountain Rides Transportation	WFFH Apt Rent	-250.00	108,279.14
Liability Check	06/02/2016	5809	National Benefit Services, LLC	Mountain Rides FSA	-516.91	107,762.23
Deposit	06/02/2016			Deposit	143,574.00	251,336.23
Bill Pmt -Check	06/02/2016	ACH	American Funds	plan ID BRK100102	-22,779.57	228,556.66
Liability Check	06/03/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 274608582	-11,354.76	217,201.90
Check	06/03/2016	ACH	Facilities Fund	excess operating reserves FY2015	-100,000.00	117,201.90
Bill Pmt -Check	06/03/2016	5810	NAPA Auto Parts		-602.15	116,599.75
Bill Pmt -Check	06/03/2016	5811	Jackson Group Peterbilt, Inc.	3551	-617.28	115,982.47
Bill Pmt -Check	06/03/2016	5812	Ben Varner'	expense reimbursement	-292.40	115,690.07
Bill Pmt -Check	06/03/2016	5813	Kim MacPherson'	expense reimbursement	-15.00	115,675.07
Deposit	06/03/2016			Deposit	1,721.25	117,396.32
Deposit	06/03/2016			Deposit	129.30	117,525.62
Deposit	06/06/2016			Deposit	265.62	117,791.24
Bill Pmt -Check	06/06/2016	5814	Liv Browning		-1,365.00	116,426.24
Bill Pmt -Check	06/06/2016	5815	All Seasons Landscaping	MOU009	-336.00	116,090.24
Bill Pmt -Check	06/06/2016	5816	Hawley Graphics, Inc.		-2,317.50	113,772.74
Bill Pmt -Check	06/06/2016	5817	Nicole Brown		-965.63	112,807.11
Bill Pmt -Check	06/06/2016	5818	Zilch Art & Design		-900.00	111,907.11
Bill Pmt -Check	06/06/2016	5819	Allstar Property Services, Inc.		-182.00	111,725.11
Bill Pmt -Check	06/06/2016	5820	Six Roblees' Inc.	64830	-1,423.64	110,301.47
Bill Pmt -Check	06/06/2016	5821	Silver Creek Ford		-2,839.25	107,462.22
Bill Pmt -Check	06/06/2016	5822	United Oil		-6,880.88	100,581.34
Bill Pmt -Check	06/06/2016	5823	City of Bellevue'	RIDES1- 121 Clover St	-126.64	100,454.70
Bill Pmt -Check	06/06/2016	5824	Copy & Print		-298.51	100,156.19
Bill Pmt -Check	06/06/2016	5825	Certified Folder Display Service, I...	14-0086946	-76.00	100,080.19
Bill Pmt -Check	06/06/2016	5826	GEM State Paper & Supply Co.		-216.69	99,863.50
Bill Pmt -Check	06/06/2016	5827	National Benefit Services, LLC		-2,501.09	97,362.41
Bill Pmt -Check	06/06/2016	5828	Gillig LLC	36869600	-4,603.31	92,759.10
Bill Pmt -Check	06/06/2016	5829	AC Houston Lumber Company	16203-1	-13.47	92,745.63
Bill Pmt -Check	06/06/2016	5830	Les Schwab	117-00888	-3,945.41	88,800.22
Bill Pmt -Check	06/06/2016	5831	River Run Auto Parts, Inc.		-29.48	88,770.74
Bill Pmt -Check	06/06/2016	5832	Superior Door Co.		-2,950.00	85,820.74
Bill Pmt -Check	06/06/2016	5833	Window Welder Inc.		-821.54	84,999.20
Deposit	06/06/2016			Deposit	414.00	85,413.20
Bill Pmt -Check	06/07/2016	5834	Rush Truck Centers		-14.53	85,398.67
Bill Pmt -Check	06/07/2016	5835	Alsco		-417.92	84,980.75
Bill Pmt -Check	06/07/2016		Freightliner of Idaho	QuickBooks generated zero amount transaction fo...	0.00	84,980.75
Deposit	06/07/2016			Deposit	2,436.25	87,417.00
Deposit	06/07/2016			Deposit	554.00	87,971.00
Bill Pmt -Check	06/10/2016	5836	Atkinsons' Grocery		-27.63	87,943.37
Bill Pmt -Check	06/10/2016	5837	Business As Usual		-56.75	87,886.62
Bill Pmt -Check	06/10/2016	5838	Cintas Corp. No. 2 formerZee Me...		-51.50	87,835.12
Bill Pmt -Check	06/10/2016	5839	Clear Creek Disposal	1327	-97.58	87,737.54
Bill Pmt -Check	06/10/2016	5851	Diamond Manufacturing Inc		-1,004.50	86,733.04
Bill Pmt -Check	06/10/2016	5840	Dick York's Auto Service	Tow Bus	-225.00	86,508.04
Bill Pmt -Check	06/10/2016	5841	Express Publishing Inc.		-2,436.22	84,071.82
Bill Pmt -Check	06/10/2016	5842	GP Oil Recovery, LLC		-273.00	83,798.82
Bill Pmt -Check	06/10/2016	5843	Greyhound Design		-35.00	83,763.82
Bill Pmt -Check	06/10/2016	5844	Jason Miller	expense reimbursement	-710.51	83,053.31
Bill Pmt -Check	06/10/2016	5845	Ketchum Computers, Inc.		-405.00	82,648.31
Bill Pmt -Check	06/10/2016	5846	Lawson Laski Clark & Pogue, PLLC		-117.00	82,531.31
Bill Pmt -Check	06/10/2016	5847	Mason's Trophies & Gifts		-174.07	82,357.24
Bill Pmt -Check	06/10/2016	5848	Quality Tool Connection Inc.	48	-16.99	82,340.25
Bill Pmt -Check	06/10/2016	5849	UPS Store - 2444 (Ketchum)		-67.37	82,272.88
Bill Pmt -Check	06/10/2016	5850	L.L. Green's Hardware		-30.38	82,242.50
Deposit	06/10/2016			Deposit	2,925.00	85,167.50
Deposit	06/10/2016			Deposit	3,614.94	88,782.44
Deposit	06/10/2016			Deposit	1,666.67	90,449.11

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08/03/16

Accrual Basis

MRTA - Operations Main

Checks Issued

As of June 30, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	06/10/2016			Deposit	696.40	91,145.51
Bill Pmt -Check	06/13/2016	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-103.44	91,042.07
Bill Pmt -Check	06/13/2016	5852	Elephant's Perch	SRTS promotional items	-521.00	90,521.07
Bill Pmt -Check	06/13/2016	5853	Glass Masters, Inc.		-17.00	90,504.07
Bill Pmt -Check	06/13/2016	5854	Lawson Products, Inc.	Acc# 10140112	-382.74	90,121.33
Bill Pmt -Check	06/13/2016	5855	Minert & Associates, Inc.		-45.00	90,076.33
Bill Pmt -Check	06/13/2016	5856	Rich Broadcasting - KSKI FM/KE...		-510.00	89,566.33
Bill Pmt -Check	06/13/2016	5857	Social Bicycles Inc.		-160.00	89,406.33
Bill Pmt -Check	06/13/2016	5858	Webb Landscape		-60.93	89,345.40
Deposit	06/14/2016			Deposit	49.22	89,394.62
Deposit	06/14/2016			Deposit	48.65	89,443.27
Deposit	06/14/2016			Deposit	64,911.00	154,354.27
Liability Check	06/15/2016		QuickBooks Payroll Service	Created by Payroll Service on 06/13/2016	-32,985.54	121,368.73
Deposit	06/15/2016			Deposit	682.65	122,051.38
Deposit	06/15/2016			Deposit	178.50	122,229.88
Paycheck	06/16/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Djasran JR, Johnny	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Ellsworth, Bryson D	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Finch, James F	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Gray, Stuart	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Johnson, Mark F	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Kelly, David W	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Knudson, Michael W	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	MacPherson, Kim	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Miller, Jason M	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Nestor, Robert A	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Smith, Scott A	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Sproule, William	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Tellez, Carlos	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Thea, Karen J	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Torres, April L	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Victorino, Jose L	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Walsh, Murray S	Direct Deposit	0.00	122,229.88
Paycheck	06/16/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	122,229.88
Liability Check	06/16/2016	5859	Idaho Child Support Receipting	326231	-200.76	122,029.12
Liability Check	06/16/2016	ACH	Mountain Rides Transportation	WFFH Apt Rent	-250.00	121,779.12
Liability Check	06/16/2016	5860	National Benefit Services, LLC	Mountain Rides FSA	-516.91	121,262.21
Check	06/16/2016	ACH	Contingency Fund	monthly transfer May 2016	-5,000.00	116,262.21
Bill Pmt -Check	06/16/2016	5861	AmeriBen Solutions/IEC Group		-170.00	116,092.21
Bill Pmt -Check	06/16/2016	5862	Jim Finch	expense reimbursement	-45.00	116,047.21
Bill Pmt -Check	06/16/2016	5863	Oil Price Information Service		-114.00	115,933.21
Bill Pmt -Check	06/16/2016	5864	Valley Auto Body		-264.18	115,669.03
Bill Pmt -Check	06/16/2016	5865	Wells Fargo		-346.52	115,322.51
Bill Pmt -Check	06/16/2016	5866	White Cloud Communications Inc.		-288.00	115,034.51
Liability Check	06/17/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 352328907	-10,754.22	104,280.29
Deposit	06/17/2016			Deposit	1,402.87	105,683.16
Deposit	06/17/2016			Deposit	12,475.05	118,158.21
Bill Pmt -Check	06/17/2016		Freightliner of Idaho	QuickBooks generated zero amount transaction fo...	0.00	118,158.21
Deposit	06/17/2016			Deposit	569.30	118,727.51
Liability Check	06/20/2016	TAP	Idaho State Tax Commission	000186434	-3,923.00	114,804.51
Deposit	06/20/2016			Deposit	1,120.94	115,925.45
Bill Pmt -Check	06/20/2016	ACH	Idaho Power Acc#2204788885		-286.16	115,639.29
Bill Pmt -Check	06/20/2016	ACH	Verizon Wireless	942013229	-30.02	115,609.27
Deposit	06/20/2016			Deposit	781.50	116,390.77
Deposit	06/20/2016			Deposit	575.00	116,965.77
Deposit	06/21/2016			Deposit	1,935.00	118,900.77
Bill Pmt -Check	06/21/2016	5867	Davis Embroidery		-395.88	118,504.89
Bill Pmt -Check	06/21/2016	5868	Integrated Technologies		-150.61	118,354.28
Bill Pmt -Check	06/21/2016	5869	Steve's Quick Service		-15.00	118,339.28
Bill Pmt -Check	06/21/2016	5870	United Oil		-6,935.71	111,403.57
Deposit	06/22/2016			Deposit	337.79	111,741.36
Deposit	06/22/2016			Deposit	241.00	111,982.36
Deposit	06/22/2016			Deposit	210.35	112,192.71
Deposit	06/23/2016			Deposit	387.25	112,579.96
Bill Pmt -Check	06/24/2016	5871	Diamond Manufacturing Inc	VOID: Cust ID #1IDSVKART item returned and ch...	0.00	112,579.96
Bill Pmt -Check	06/24/2016	5872	Gem State Welders Supply Inc.		-62.14	112,517.82
Bill Pmt -Check	06/24/2016	5873	GO-FER IT Express Inc.		-17.00	112,500.82
Bill Pmt -Check	06/24/2016	5874	Idaho Sunshine Media		-505.00	111,995.82
Bill Pmt -Check	06/24/2016	5875	Karen Thea	expense reimbursement	-64.80	111,931.02
Bill Pmt -Check	06/24/2016	5876	Ketchum Computers, Inc.		-337.50	111,593.52
Bill Pmt -Check	06/24/2016	5877	Lutz Rental		-12.96	111,580.56
Bill Pmt -Check	06/24/2016	5878	Nicole Brown		-1,087.50	110,493.06
Deposit	06/24/2016			Deposit	378.00	110,871.06
Deposit	06/27/2016			Deposit	63.50	110,934.56
Deposit	06/27/2016			Deposit	624.30	111,558.86
Deposit	06/28/2016			Deposit	115.01	111,673.87
Bill Pmt -Check	06/28/2016	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-117.24	111,556.63
Bill Pmt -Check	06/28/2016	ACH	Cox Communications	205184001	-108.61	111,448.02
Bill Pmt -Check	06/28/2016	ACH	idaho Power Acct#2221850114		-119.44	111,328.58
Bill Pmt -Check	06/28/2016	5879	Kim MacPherson	expense reimbursement	-15.00	111,313.58
Bill Pmt -Check	06/28/2016	5880	Wendy Crosby	expense reimbursement	-15.00	111,298.58

12:36 PM

08/03/16

Accrual Basis

MRTA - Operations Main

Checks Issued

As of June 30, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Check	06/28/2016	ACH	Intuit	check/deposit slip order	-263.49	111,035.09
Deposit	06/28/2016			Deposit	668.50	111,703.59
Deposit	06/29/2016			Deposit	36.29	111,739.88
Deposit	06/29/2016			Deposit	67.67	111,807.55
Liability Check	06/29/2016		QuickBooks Payroll Service	Created by Payroll Service on 06/28/2016	-36,322.58	75,484.97
Paycheck	06/30/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Djasran JR, Johnny	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Ellsworth, Bryson D	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Finch, James F	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Gray, Stuart	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Johnson, Mark F	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Kelly, David W	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Knudson, Michael W	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	MacPherson, Kim	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Miller, Jason M	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Nestor, Robert A	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Smith, Scott A	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Sproule, William	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Spalding, Richard L	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Tellez, Carlos	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Thea, Karen J	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Torres, April L	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Victorino, Jose L	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	75,484.97
Paycheck	06/30/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	75,484.97
Liability Check	06/30/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 354672637	-12,058.24	63,426.73
Liability Check	06/30/2016	5881	Idaho Child Support Receipting	326231	-200.76	63,225.97
Liability Check	06/30/2016	5882	National Benefit Services, LLC	Mountain Rides FSA	-517.08	62,708.89
Liability Check	06/30/2016	ACH	Aflac	DQR88	-604.62	62,104.27
Liability Check	06/30/2016	5883	Blue Cross of Idaho	10034150-R001	-20,803.10	41,301.17
Liability Check	06/30/2016	ACH	Mountain Rides Transportation	WFH Apt Rent	-250.00	41,051.17
Deposit	06/30/2016			Deposit	90.00	41,141.17
Deposit	06/30/2016			Deposit	918.00	42,059.17
Deposit	06/30/2016			Deposit	167.00	42,226.17
Deposit	06/30/2016			Interest	5.20	42,231.37
Total 11100 · Mountain West Checking					-99,825.47	42,231.37
TOTAL					-99,825.47	42,231.37

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

W. King

Signed

Business Manager

Title

8/17/16

Date

MRTA - Operations Main
Balance Sheet
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	42,231.37
11500 · Petty Cash	100.00
11600 · General Fund LGIP	224,967.00
Total Checking/Savings	267,298.37
Accounts Receivable	
11800 · Accounts Receivable	97,382.62
Total Accounts Receivable	97,382.62
Other Current Assets	
11950 · Undeposited Funds	1,855.00
12500 · Due From Capital Equipment Fund	9,983.75
14500 · Prepaid Assets	26,250.00
Total Other Current Assets	38,088.75
Total Current Assets	402,769.74
TOTAL ASSETS	402,769.74
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	113,210.03
Total Accounts Payable	113,210.03
Other Current Liabilities	
22200 · Due to Capital Equip. Fund	3,171.88
22500 · Due to Facilities Fund	9,515.63
23500 · Due to Contingency Fund	5,000.00
24000 · Payroll Liabilities	
24700 · State Tax W/H Payable	6,002.00
24800 · State Unemployment Tax Payable	4,072.86
Total 24000 · Payroll Liabilities	10,074.86
Total Other Current Liabilities	27,762.37
Total Current Liabilities	140,972.40
Total Liabilities	140,972.40
Equity	
30000 · Opening Bal Equity	167,470.40
32000 · Reserve Balance	64,500.37
Net Income	29,826.57
Total Equity	261,797.34
TOTAL LIABILITIES & EQUITY	402,769.74

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08/02/16

Accrual Basis

MRTA - Contingency Fund
Revenue & Expenditures Budget Performance
 April through June 2016

	Apr - Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
Income							
48000 · Transfers							
48100 · Transfer from Operations Fund	15,000.00	15,000.00	100.0%	45,000.00	45,000.00	100.0%	60,000.00
48200 · Transfer from Reserves	0.00	0.00	0.0%	0.00	14,800.00	0.0%	14,800.00
Total 48000 · Transfers	15,000.00	15,000.00	100.0%	45,000.00	59,800.00	75.3%	74,800.00
49000 · Interest Earned	107.90	50.01	215.8%	321.53	150.03	214.3%	200.00
Total Income	15,107.90	15,050.01	100.4%	45,321.53	59,950.03	75.6%	75,000.00
Expense							
68000 · Transfers out	-100,000.00	0.00	100.0%	77,000.00	75,000.00	102.7%	75,000.00
Total Expense	-100,000.00	0.00	100.0%	77,000.00	75,000.00	102.7%	75,000.00
Net Income	115,107.90	15,050.01	764.8%	-31,678.47	-15,049.97	210.5%	0.00

MRTA - Contingency Fund
Balance Sheet
As of June 30, 2016

	<u>Jun 30, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
11600 - LGIP Contingency Fund Acct.	195,614.79
Total Checking/Savings	195,614.79
Accounts Receivable	
11800 - Accounts Receivable	5,000.00
Total Accounts Receivable	5,000.00
Total Current Assets	200,614.79
TOTAL ASSETS	<u>200,614.79</u>
LIABILITIES & EQUITY	
Equity	
30000 - Opening Bal Equity	20,000.00
32000 - Retained Earnings	212,293.26
Net Income	-31,678.47
Total Equity	200,614.79
TOTAL LIABILITIES & EQUITY	<u>200,614.79</u>

MRTA - Capital Equipment Fund
Revenue & Expenditures Budget Performance
 April through June 2016

	Apr - Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
Income							
41000 - Federal Funding							
41100 - Federal-5339							
41101 - Federal -5339- Buses	0.00	30,000.00	0.0%	312,000.00	342,000.00	91.2%	432,000.00
41102 - Federal- 5339-Vans	0.00	31,000.00	0.0%	0.00	31,000.00	0.0%	31,000.00
Total 41100 - Federal-5339	0.00	61,000.00	0.0%	312,000.00	373,000.00	83.6%	463,000.00
Total 41000 - Federal Funding	0.00	61,000.00	0.0%	312,000.00	373,000.00	83.6%	463,000.00
43000 - Local Funding							
43100 - Local - Ketchum	5,278.12	5,259.39	100.4%	15,778.12	15,778.17	100.0%	21,037.50
43200 - Local - Hailey	637.50	637.50	100.0%	1,912.50	1,912.50	100.0%	2,550.00
43300 - Local - Bellevue	0.00	0.00	0.0%	75.00	75.00	100.0%	75.00
43400 - Local - Blaine County	1,134.39	1,134.36	100.0%	3,403.19	3,403.14	100.0%	4,537.50
43500 - Local - Sun Valley	2,484.36	2,484.36	100.0%	7,453.16	7,453.14	100.0%	9,937.50
43600 - Local -Sun Valley Company	0.00	0.00	0.0%	27,150.00	27,150.00	100.0%	27,150.00
Total 43000 - Local Funding	9,534.37	9,515.61	100.2%	55,771.97	55,771.95	100.0%	65,287.50
48000 - Transfers/ Use of Reserve Cash	0.00	0.00	0.0%	0.00	0.00	0.0%	80,875.00
49000 - Interest Earned	142.82	12.51	1,141.6%	329.24	37.53	877.3%	50.00
49900 - Misc. Income	8,528.00	0.00	100.0%	20,190.00	10,000.00	201.9%	25,000.00
Total Income	18,205.19	70,528.12	25.8%	388,291.21	438,809.48	88.5%	634,212.50
Expense							
54000 - Equipment/Tool Expense	5,429.76	14,000.00	38.8%	5,429.76	19,000.00	28.6%	19,000.00
68000 - Capital Expenses							
68050 - Support Vehicles	0.00	10,000.00	0.0%	0.00	10,000.00	0.0%	20,000.00
68100 - Expenditures for Vans	0.00	0.00	0.0%	0.00	0.00	0.0%	139,500.00
68200 - Exp. for Buses-mid/heavy duty	0.00	0.00	0.0%	399,390.00	400,000.00	99.8%	400,000.00
68250 - Buses- Refurbish	12,582.76	25,000.00	50.3%	12,582.76	25,000.00	50.3%	50,000.00
68500 - Technology	0.00	0.00	0.0%	0.00	0.00	0.0%	5,712.50
Total 68000 - Capital Expenses	12,582.76	35,000.00	36.0%	411,972.76	435,000.00	94.7%	615,212.50
Total Expense	18,012.52	49,000.00	36.8%	417,402.52	454,000.00	91.9%	634,212.50
Net Income	192.67	21,528.12	0.9%	-29,111.31	-15,190.52	191.6%	0.00

MRTA - Capital Equipment Fund
Balance Sheet
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	22,791.10
11600 · LGIP Capital Equipment Acct.	114,434.93
Total Checking/Savings	137,226.03
Other Current Assets	
12000 · Due From Operations Main Fund	3,171.88
Total Other Current Assets	3,171.88
Total Current Assets	140,397.91
Fixed Assets	
15000 · Fixed Assets	
15100 · Vehicles	
15125 · Buses - mid and heavy duty	1,426,660.00
15175 · Vans	562,963.00
Total 15100 · Vehicles	1,989,623.00
15200 · Equipment - Maintenance	39,590.00
15300 · Equipment - Office	1,723.00
Total 15000 · Fixed Assets	2,030,936.00
Total Fixed Assets	2,030,936.00
TOTAL ASSETS	2,171,333.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
22000 · Due to Operations Main Fund	12,320.74
Total Other Current Liabilities	12,320.74
Total Current Liabilities	12,320.74
Total Liabilities	12,320.74
Equity	
30000 · Opening Bal Equity	1,139,987.00
32000 · Retained Earnings	1,048,137.48
Net Income	-29,111.31
Total Equity	2,159,013.17
TOTAL LIABILITIES & EQUITY	2,171,333.91

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08/02/16

Accrual Basis

MRTA - Facilities Fund
Revenue & Expenditures Budget Performance
 April through June 2016

	Apr - Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
Income							
41000 · Federal Funding							
41100 · Federal - 5309							
41106 · Federal- SV Facility							
41106.5 · Federal- SV Facility-construct	0.00	0.00	0.0%	39,075.00	67,000.00	58.3%	67,000.00
Total 41106 · Federal- SV Facility	0.00	0.00	0.0%	39,075.00	67,000.00	58.3%	67,000.00
Total 41100 · Federal - 5309	0.00	0.00	0.0%	39,075.00	67,000.00	58.3%	67,000.00
41600 · Federal- Other	0.00	0.00	0.0%	500,000.00	500,000.00	100.0%	500,000.00
Total 41000 · Federal Funding	0.00	0.00	0.0%	539,075.00	567,000.00	95.1%	567,000.00
43000 · Local Funding							
43100 · Local - Ketchum	15,834.42	15,778.14	100.4%	47,334.42	47,334.42	100.0%	63,112.50
43200 · Local - Hailey	1,912.50	1,912.50	100.0%	5,737.50	5,737.50	100.0%	7,650.00
43300 · Local - Bellevue	0.00	0.00	0.0%	225.00	225.00	100.0%	225.00
43400 · Local - Blaine County	3,403.11	3,403.14	100.0%	10,209.33	10,209.42	100.0%	13,612.50
43500 · Local - Sun Valley	7,453.14	7,453.26	100.0%	22,359.42	22,359.74	100.0%	29,813.00
Total 43000 · Local Funding	28,603.17	28,547.04	100.2%	85,865.67	85,866.08	100.0%	114,413.00
47000 · Use of Cash Reserves	0.00			0.00	113,055.00	0.0%	113,055.00
48000 · Transfers	-100,000.00	0.00	100.0%	137,000.00	177,901.00	77.0%	177,901.00
49000 · Interest Earned	2.66	0.00	100.0%	76.63	75.00	102.2%	75.00
50000 · Excess Operating Reserves	100,000.00	100,000.00	100.0%	100,000.00	100,000.00	100.0%	100,000.00
Total Income	28,605.83	128,547.04	22.3%	862,017.30	1,043,897.08	82.6%	1,072,444.00
Expense							
60000 · Business Expenses							
60500 · Bank Fees	35.00	0.00	100.0%	35.00	0.00	100.0%	0.00
Total 60000 · Business Expenses	35.00	0.00	100.0%	35.00	0.00	100.0%	0.00
66000 · Construction/Acquisition							
66100 · Materials & Labor							
66105 · East Fork pathways, sidewalks	0.00	0.00	0.0%	28.75	0.00	100.0%	0.00
Total 66100 · Materials & Labor	0.00	0.00	0.0%	28.75	0.00	100.0%	0.00
66300 · Design/Planning							
66310 · Ketchum Transit Plaza	0.00	15,000.00	0.0%	0.00	15,000.00	0.0%	15,000.00
66320 · South Valley facility	0.00	0.00	0.0%	13,609.50	14,000.00	97.2%	14,000.00
Total 66300 · Design/Planning	0.00	15,000.00	0.0%	13,609.50	29,000.00	46.9%	29,000.00
66400 · South Valley Facility							
66420 · South Valley Improvements	28,793.96	0.00	100.0%	1,001,877.83	1,033,444.00	96.9%	1,033,444.00
66430 · South Valley - Move-in Expense	0.00	0.00	0.0%	5,417.19	5,000.00	108.3%	5,000.00
Total 66400 · South Valley Facility	28,793.96	0.00	100.0%	1,007,295.02	1,038,444.00	97.0%	1,038,444.00
66500 · Ketchum Facility upgrades	4,374.00	1,000.00	437.4%	6,253.00	5,000.00	125.1%	5,000.00
Total 66000 · Construction/Acquisition	33,167.96	16,000.00	207.3%	1,027,186.27	1,072,444.00	95.8%	1,072,444.00
Total Expense	33,202.96	16,000.00	207.5%	1,027,221.27	1,072,444.00	95.8%	1,072,444.00
Net Income	-4,597.13	112,547.04	-4.1%	-165,203.97	-28,546.92	578.7%	0.00

MRTA - Facilities Fund**Balance Sheet**

As of June 30, 2016

	<u>Jun 30, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 - Mountain West Checking	-2,893.57
11600 - LGIP Facilities Account	109.91
Total Checking/Savings	-2,783.66
Other Current Assets	
12000 - Due From Operations Main Fund	9,515.63
Total Other Current Assets	9,515.63
Total Current Assets	6,731.97
Fixed Assets	
16000 - Buildings	1,399,791.00
17000 - Land	125,000.00
Total Fixed Assets	1,524,791.00
TOTAL ASSETS	<u>1,531,522.97</u>
LIABILITIES & EQUITY	
Equity	
30000 - Opening Bal Equity	1,659,987.00
32000 - Retained Earnings	36,739.94
Net Income	-165,203.97
Total Equity	1,531,522.97
TOTAL LIABILITIES & EQUITY	<u>1,531,522.97</u>

MRTA - Work Force Housing Fund
Revenue & Expenditures Budget Performance
 April through June 2016

	Apr - Jun 16	Budget	% of Budget	Oct '15 - Jun 16	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
45000 · Revenue							
45300 · Rev - Housing Units							
45325 · Apartment Deposits	0.00	0.00	0.0%	500.00	0.00	100.0%	0.00
45350 · Apartment Rent	7,450.00	7,350.00	101.4%	21,400.00	22,050.00	97.1%	29,500.00
45300 · Rev - Housing Units - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45300 · Rev - Housing Units	7,450.00	7,350.00	101.4%	21,900.00	22,050.00	99.3%	29,500.00
45400 · Rev - Laundry	302.00	300.00	100.7%	724.75	900.00	80.5%	1,200.00
45000 · Revenue - Other	0.00			0.00	0.00	0.0%	0.00
Total 45000 · Revenue	7,752.00	7,650.00	101.3%	22,624.75	22,950.00	98.6%	30,700.00
47000 · Use of Reserves	0.00	0.00	0.0%	0.00	2,840.00	0.0%	2,840.00
49000 · Interest Earned	9.38	6.24	150.3%	31.01	18.72	165.7%	25.00
Total Income	7,761.38	7,656.24	101.4%	22,655.76	25,808.72	87.8%	33,565.00
Expense							
55000 · Rent and Utilities							
55200 · Utilities	1,241.37	1,200.00	103.4%	4,566.41	4,100.00	111.4%	5,000.00
Total 55000 · Rent and Utilities	1,241.37	1,200.00	103.4%	4,566.41	4,100.00	111.4%	5,000.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	22.16	150.00	14.8%	106.95	405.00	26.4%	500.00
57200 · Building Repairs/Maintenance	0.00	1,000.00	0.0%	5,615.80	7,000.00	80.2%	7,000.00
57400 · Elevator Expense	2,435.44	300.00	811.8%	2,535.44	925.00	274.1%	1,000.00
Total 57000 · Repairs and Maintenance	2,457.60	1,450.00	169.5%	8,258.19	8,330.00	99.1%	8,500.00
60000 · Business Expenses							
60500 · Bank Fees	0.00	0.00	0.0%	64.70	65.00	99.5%	65.00
60000 · Business Expenses - Other	0.00			0.00	0.00	0.0%	0.00
Total 60000 · Business Expenses	0.00	0.00	0.0%	64.70	65.00	99.5%	65.00
69000 · Transfer out to Operations Acct	5,000.01	5,000.01	100.0%	15,000.00	15,000.03	100.0%	20,000.00
Total Expense	8,698.98	7,650.01	113.7%	27,889.30	27,495.03	101.4%	33,565.00
Net Ordinary Income	-937.60	6.23	-15,049.8%	-5,233.54	-1,686.31	310.4%	0.00
Net Income	-937.60	6.23	-15,049.8%	-5,233.54	-1,686.31	310.4%	0.00

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Accrual Basis

MRTA - Work Force Housing Fund
Balance Sheet
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	1,711.03
11600 · LGIP Work Force Housing Acct.	6,563.76
Total Checking/Savings	8,274.79
Accounts Receivable	
11800 · Accounts Receivable	300.00
Total Accounts Receivable	300.00
Total Current Assets	8,574.79
TOTAL ASSETS	<u>8,574.79</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	3,915.37
Total Accounts Payable	3,915.37
Total Current Liabilities	3,915.37
Total Liabilities	3,915.37
Equity	
30000 · Opening Bal Equity	15,000.00
32000 · Retained Earnings	-5,107.04
Net Income	-5,233.54
Total Equity	4,659.42
TOTAL LIABILITIES & EQUITY	<u>8,574.79</u>