



## Mountain Rides Transportation Authority

### PUBLIC NOTICE of Regular Board Meeting Agenda

12:30pm, Wednesday, October 19, 2016

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

**Board Members:** Chair Dave Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Secretary Joe Miczulski (Bellevue), Tory Canfield (at-large), Kristin Derrig (Ketchum), Joyce Fabre (Sun Valley), Becki Keefer (Hailey) and Anne Corrock (Ketchum)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action and discussion items
  - a. Action item: Approve final service plan for the Ride and Glide Galena Shuttle (p.2-6)
  - b. Action item: Approve final service plan for the Ride and Fly Airport Express (p.7-8)
  - c. Action item: Approve final service plan for Green Route transition to demand response (p.9-10)
  - d. Action item: Approve submission of 5339 One-time finding grant application to Idaho Transportation Dept for new vans and buses (p.11-27)
  - e. Action item: Approve appointment of Executive Director annual performance review committee (p.28)
5. Committee reports
  - a. Planning and Marketing Committee report for October from Chair (p.29)
    - i. Committee members approve October minutes
  - b. Finance and Performance Committee report for October from Chair (p.30)
    - i. Committee members approve October minutes
6. Staff reports
  - a. Dashboard performance report for August 2016 (p.31-34)
  - b. Operations report (p.35)
  - c. Marketing Outreach report (p.36)
  - d. Bike-Ped report (p.37)
  - e. Maintenance report (p.38)
  - f. Executive Director report (p.39)
7. Consent Calendar items
  - a. Approve minutes –September 21 regular meeting and October 5 special meeting (p.40-45)
  - b. Receive and file August 2016 financials and bills paid (p.46-51)
8. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1<sup>st</sup> Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

# Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="10/19/2016"/>	<u>From:</u>	<input type="text" value="Jason Miller and Jim Finch"/>
<u>Action Item:</u>	<input type="text" value="4a. Approve final service plan for the Ride and Glide Galena Shuttle"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Planning &amp; Marketing"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve [or reject] the final service plan for the new Ride and Glide Galena Shuttle, as well as the Memorandum of Understanding with BCRD, as detailed in attachments [with any changes noted]."/>		
<u>Fiscal Impact:</u>	<input type="text" value="\$15,000 less fares and partnerships, with balance underwritten by BCRD"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Included in FY2017 service plan and budget"/>		
<u>Background:</u>	<input type="text" value="This is the final service plan that has been developed with input from all partners. Also attached is the draft Memorandum of Understanding between Mountain Rides and the Blaine County Recreation District."/>		



## **Ketchum to Sawtooth National Rec Area and Galena Lodge “Ride and Glide”**

### **Winter 2016-17 Service Plan**

#### **Route Overview**

This route will connect winter enthusiasts from Ketchum with the primary “trailheads” along the North Valley and Galena Winter Trail System (SNRA HQ to Galena Lodge). It will operate as a trial for winter 2016-17 to test demand and demonstrate the impact public transportation could have on reducing parking demand at high use parking areas throughout the trail system. An added benefit is connecting visitors with the unique Galena experience that they may not otherwise have without a public transportation connection.

Route details include:

- A 20 to 24 passenger bus for maneuvering, especially at Galena – bus 23 will be primary bus for this service.
- Access to bus stops within parking lots or trailhead areas and at Galena Lodge.
- Dogs and Snow bikes will not be accommodated.
- No Standees due to “mountain road conditions” (except in emergency situations).

#### **Partners**

The key partners are Mountain Rides, Blaine County Recreation District, and the Forest Service. Other supporting partners include Galena Lodge, local ski shops, hotels, and other local businesses. BCRD will provide the underwriting guarantee.

#### **Service Plan**

After lengthy discussion between Mountain Rides and BCRD, the following service plan is recommended for this first pilot season:

- Hours of service: 9:30a – 4:00p
- Days of week: Thursday – Sunday service only
- Season: 7 weeks, Dec 22<sup>nd</sup> thru Feb 5th
- Frequency: 3 departures in each direction per day

#### **Cost:**

Pilot Season	\$15,000 (includes contingency cost for extra overload buses)
Less estimated farebox revenue	<u>-\$4,000</u>
Estimated balance to be funded	<b>\$11,000</b>
Less estimated partner contributions	<u>\$4,000</u>
<b>Net underwriting (BCRD)</b>	<b>\$7,000</b>

## Schedule

This schedule will work best, based on testing the route and discussions with partners, especially input from BCRD:

<b>Northbound</b>	Dep #1	Dep #2	Dep #3
Ketchum-Visitor Center, Sturtevant's, 6th St (across from Backwoods), Knob Hill	9:45a	11:45p	2:00p
SNRA-parking lot	10:00a	12:00p	2:15p
Baker Creek- parking lot at south end near bathrooms	10:10a	12:10p	2:25p
Prairie Creek Trailhead	10:15a	12:15p	2:30p
Galena Lodge	10:30a	12:30p	2:45p
<b>Southbound</b>	Dep #1	Dep #2	Dep #3
Galena Lodge	10:45a	12:45p	3:00 PM
Prairie Creek Trailhead	11:00a	1:00p	3:15p
Baker Creek- parking lot at south end near bathrooms	11:10a	1:10p	3:25p
SNRA-parking lot	11:20a	1:20p	3:35p
Ketchum-10th St (across from Knob Hill), Backwoods, Wells Fargo, Elephant's Perch	11:35a	1:35p	3:50p

## Fares

This service will have a fare that the rider will have to pay upon boarding the bus, much like Mountain Rides' Valley Route bus. The idea of some sort of unlimited season pass has been considered but will not be implemented for this pilot season due to challenges with estimating daily ridership. Cash fares will be:

- \$5 one-way
- \$8 roundtrip
- \$3 for trips between SNRA and Galena or points in-between (for shuttling skiers back to their cars)

## Long-term

If this pilot is successful, then Mountain Rides would need to plan for dedicated resources long-term, which would include capital equipment needs, growth strategy, infrastructure development (better bus pull-outs, turn-arounds, and stop), and sustainable funding needs. This service cannot adversely impact ongoing, existing bus routes in the current Mountain Rides' system.

# **Memorandum of Understanding**

## **Between Mountain Rides Transportation Authority (Mountain Rides) and Blaine County Recreation District (BCRD) October 2016**

### Background

Mountain Rides and BCRD, along with other community partners, have been discussing the need for a winter shuttle to Galena Lodge and the North Valley Trails for many years. In the past year, the interest and need for this service has grown due to parking problems at trailheads and Galena Lodge, as well as desire to provide public transportation in this corridor. Mountain Rides and BCRD have both agreed to pilot this service for the coming winter 2016-2017.

### Purpose

The purpose of this MOU is to outline the details of the partnership between Mountain Rides and BCRD, including roles and responsibilities, funding, and general service concept.

### Responsibilities

Mountain Rides is responsible for:

- all aspects associated with operating the service including buses, drivers, maintenance, fuel, insurance, and administration
- supporting and promoting the service
- helping to develop community partnerships to support the service

BCRD is responsible for:

- providing the base of funding for the service (see Funding section)
- supporting and promoting the service
- helping to develop community partnerships to support the service

### Service

The service plan is:

- Hours of service: 9:30a – 4:00p
- Days of week: Thursday – Sunday service only
- Season: 7 weeks, Dec 22<sup>nd</sup> thru Feb 5<sup>th</sup>
- Frequency: 3 departures in each direction per day

The schedule, subject to final refinements, is:

<b>NORTHBOUND</b>	<b>Ketchum</b>	<b>SNRA</b>	<b>Baker</b>	<b>Billy's/Prairie</b>	<b>Galena Lodge</b>
Departure #1	9:45a	10:00a	10:10a	10:15a	10:30a
Departure #2	11:45p	12:00p	12:10p	12:15p	12:30p
Departure #3	2:00p	2:15p	2:25p	2:30p	2:45p
<b>SOUTHBOUND</b>	<b>Galena Lodge</b>	<b>Billy's/ Prairie</b>	<b>Baker</b>	<b>SNRA</b>	<b>Ketchum</b>
Departure #1	10:45a	11:00a	11:10a	11:20a	11:35a
Departure #2	12:45p	1:00p	1:10p	1:20p	1:35p
Departure #3	3:00 p	3:15p	3:25p	3:35p	3:50p

#### Funding

The cost to operate the service is \$15,000. BCRD agrees to fund whatever balance remains after farebox revenue and business partner contributions are deducted.

#### Duration

This MOU is active from date of signing until end of the service operating season in February of 2017.

#### Signatures

\_\_\_\_\_  
Jason Miller  
Executive Director  
Mountain Rides

\_\_\_\_\_  
Jim Keating  
Executive Director  
BCRD

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Mountain Rides Agenda Action Item Summary

Date:

10/19/2016

From:

Jason Miller and Jim Finch

Action Item:

4b. Approve final service plan for the Ride and Fly Airport Express

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Previously  
discussed at board  
level:

☒ yes

☐ no

Recommended  
Motion:

I move to approve [or reject] the final service plan for the new Valley Route Express Ride and Fly Shuttle, as detailed in attached plan [with any changes noted].

Fiscal Impact:

Included in FY2017 budget

Related Policy or  
Procedural Impact:

FY2017 service plan and budget

Background:

This plan details the new airport service starting this winter and running for the peak winter season.



## **Friedman Airport Express Valley Route “Ride and Fly”**

### **Winter 2016-17 Service Plan**

#### **Route Overview**

This route will connect Friedman Airport with downtown Hailey, downtown Ketchum and Sun Valley and will run during winter peak season, in correspondence with flight times; however, late night and early morning flights would not be accommodated during the first year.

It would stop at only a couple of stops per town and would be primarily for airport travelers, but it would also help Valley Route capacity and connectivity. It would connect to almost all flights except the earliest departure (7:00a) and the latest arrival (10:55p).

#### **Service Plan**

- Hours of service: 9:10a until 6:05p with 5 departures in each direction
- Seven day a week service for peak winter
- Dates of service: Dec 24, 2017-March 26, 2017
- One-way Fare
  - \$12.00 to/from Ketchum-Sun Valley
  - \$4 to/from Hailey
- Goal for timing is arrival 90 minutes before departing flights and departure 30 minutes after arriving flights

#### **Schedule**

<b>Southbound</b>	<b>AM</b>	<b>AM</b>	<b>AM</b>	<b>PM</b>	<b>PM</b>
Sun Valley-Baldy View Circle	9:10	10:40	11:45	1:20	3:20
Ketchum-Visitor Center, Main & 1st (Limelight)	9:15	10:45	11:50	1:25	3:25
Hailey-Main & McKercher, Main & Myrtle, Main & Croy, Main & Maple	9:35	11:05	12:10	1:45	3:45
Airport	9:40	11:10	12:15	1:50	3:50
<b>Northbound</b>	<b>AM</b>	<b>PM</b>	<b>PM</b>	<b>PM</b>	<b>PM</b>
Airport	11:15	12:45	1:55	3:50	5:35
Hailey-Main & Maple, Main & Croy, Main & Myrtle, Main & Cobblestone	11:20	12:50	2:00	3:55	5:40
Ketchum-Main & 1st (Kentwood), Sun Valley Rd & East Ave (Perch)	11:40	1:10	2:20	4:15	6:00
Sun Valley-Baldy View Circle	11:45	1:15	2:25	4:20	6:05



# Mountain Rides Agenda Action Item Summary

Date:

10/19/2016

From:

Jason Miller and Jim Finch

Action Item:

4c. Approve final service plan for Green Route transition to demand response

Committee Review:

☒ yes

☐ no

Committee

Planning & Marketing

Purview:

Previously  
discussed at board  
level:

☒ yes

☐ no

Recommended  
Motion:

I move to approve [or reject] the demand response service plan for Green Route to begin on November 24, 2016, according the attached service plan [or with changes noted].

Fiscal Impact:

savings of approximately \$80,000-\$100,000, needed to meet budget

Related Policy or  
Procedural Impact:

FY2017 budget and service plan

Background:

As discussed at the last meeting, Green Route would continue until a replacement service could be established. Staff has discussed and analyzed this at length and is recommending that this service be transitioned to a demand response service, starting on Thanksgiving day. Staff believes this is the best option of all previously discussed.



## **Demand Response Service Parameters- Green Route replacement**

### **Winter 2016-17 Service Plan**

Dates of Service: Starting November 24<sup>th</sup>, 2016

Days of Service: Monday-Friday only

Hours of Service: 730am -10am and 230pm -530pm

#### **Route Service Area Overview:**

The purpose of the Green Route Demand Response service is to provide a viable option to current riders on the Green route.

- Demand Response service will be offered to people living in the Meadows Mobile Home park as a transportation option to travel to destinations previously served by the existing Green Route.
- People living in proximity to St. Luke's are encouraged to use the Valley route.
- The Ketchum downtown core area will be served at existing bus stops.
- The Demand Response service is not an expansion of the Green Route service area beyond the Ketchum core.
- Americans with Disabilities Act (ADA) van service is an option for qualifying individuals

#### **Process for accessing service:**

A minimum of 24 hours notice is required to schedule a Demand Response trip.

Prospective passengers must contact Mountain Rides by **telephone 208-788-7433** or by email [demandservice@mountainrides.org](mailto:demandservice@mountainrides.org)

#### **Fares:**

\$1 one way. All MR passes accepted.

# Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="10/19/2016"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4d. Approve submission of 5339 One-time finding grant application to Idaho Transportation Dept for new vans and buses"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I approve the submittal of a funding application package that includes 2 replacement vans, 1 replacement light-duty bus, and 1 replacement heavy-duty bus for the 5339 One-time capital funding."/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY2017 and FY2018 capital budgets"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="5 year Capital Improvement Plans"/>		
<u>Background:</u>	<div><p>Periodically, funding opportunities are announced by the Idaho Transportation Department outside of the normal every two year funding cycle. One such opportunity has recently been announced. This funding is one-time funding from the Federal Transit Administration (FTA) 5339 program, which funds bus and bus facilities in rural areas. This program is managed by the Idaho Transportation Department.</p><p>This funding opportunity has limited funding that will be competed for statewide. Mountain Rides is unlikely to see its entire request funded, but our approach has always been to ask for what we need, regardless of funding available. This approach has paid off with unexpected funding awarded in past years.</p><p>Attached is a summary of applications that will be submitted, as well as the blank application document. As the application is in process, the entire application is not included.</p></div>		



## Summary of Mountain Rides' 5339 One-time Funding Request

October 2016

According to our 5-year Capital Improvement Plan, Mountain Rides has many vehicle replacement needs in the coming 2-3 years. Mountain Rides is applying for 2 replacement vans, 1 light duty bus, and 1 heavy duty bus. These buses will all exceed their useful life by the time this funding is available and buses are ordered and delivered.

### 5339 One-time Funds - Mountain Rides summary

<b><i>Vans</i></b>	<b>Total cost</b>	<b>Federal \$</b>	<b>Local \$</b>
Replacement for van 2	\$ 40,000	\$ 32,000	\$ 8,000
Replacement for van 30	\$ 40,000	\$ 32,000	\$ 8,000
<b><i>Light Duty buses</i></b>	<b>Total cost</b>	<b>Federal \$</b>	<b>Local \$</b>
Replacement for bus 24	\$ 135,000	\$ 108,000	\$ 27,000
<b><i>Heavy Duty buses</i></b>	<b>Total cost</b>	<b>Federal \$</b>	<b>Local \$</b>
Replacement for bus 4	\$ 380,000	\$ 304,000	\$ 76,000
<b>TOTAL</b>	<b>\$ 595,000</b>	<b>\$ 476,000</b>	<b>\$ 119,000</b>

In total, Mountain Rides will be requesting \$476,000 in federal funding in total. Mountain Rides will accept partial funding for the heavy duty bus if it isn't possible to fund the bus entirely with this round of funds.

# 5339

## One-Time Capital Application FY 18-19

Application Issued: 08/22/2016

Statewide Funding  
Available for 5339 One-  
Time:

\$830,304

\*Note: These are for rural areas only.

# Introduction

The Idaho Transportation Department's Public Transportation Office serves as a statewide leader for public transportation.

In keeping with ITD's strategic mission of "Your Safety, Your Mobility, and Your Economic Opportunity", the Public Transportation Office works to promote the success of all public transportation options throughout Idaho.

Among its many duties the Public Transportation Office is charged with statewide public transportation planning, coordination, grant administration, compliance, performance management, safety monitoring, technical assistance, and acting as a liaison between federal, state and local stakeholders.

Grant programs such as this are critical to ensuring that public transportation options of all kinds are available in Idaho.

# Program Description

## Purpose:

The Grants for Buses and Bus Facilities program makes Federal resources available to States and designated recipients to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities including technological changes or innovations to modify low or no emission vehicles or facilities.

## Eligible Recipients:

- Subrecipients: public agencies or private nonprofit organizations engaged in public transportation, including those providing services open to a segment of the general public, as defined by age, disability, or low income.

Local Match: 20% local share is required

## Relevant Information:

- Federal program details and related Federal Circulars
  - <https://www.transit.dot.gov/funding/grants/buses-and-bus-facilities-grants-program-5339>
- Copy of Grant Agreement with ITD if Awarded
  - [http://itd.idaho.gov/public\\_transportation/application\\_program.html](http://itd.idaho.gov/public_transportation/application_program.html)
- National Environmental Policy Act – FTA Requirements
  - <https://www.transit.dot.gov/regulations-and-guidance/environmental-programs/national-environmental-policy-act>

## Program Priorities:

1. Capital for Existing 5311 Operators
2. Capital for Expansion of Existing 5311 Operators
3. Capital for New 5311 Operators



# **Application Sections**

# **Section 1: Demonstration of Need**

## **Demonstration of Need for Public Transportation**

**Funding :** (3 page maximum, single sided) Applicants should demonstrate the need for the service/project in their local area.

- Include a description of any data analysis conducted.
- Discuss efforts, either qualitative or quantitative that were undertaken to determine need.

## Section 2: Project Description

**Project Description:** (4 page maximum, single sided)

Provide a concise project description, specifically detailing the proposed project for which funds are being requested and how the project addresses the scope and objectives of the program. If the project was previously funded by ITD, explain what was funded.

- Include detailed Scope of Work including but not limited to hours of service, counties and cities served (service area), mode, and populations served.
- Discuss rider origination and destination location.

## Section 3: Project Planning

**Project Planning and Coordination:** (3 page maximum, single sided) In this section, the applicant should describe how the proposed project was developed and demonstrate that there is a sound basis for the project and that it is ready to implement if funded.

- Describe how it meets the needs of the service area identified in detail, and describe the Project Development Process
- Describe coordination with local stakeholders on project development
- Provide detailed project timeline and milestones for project delivery
- Provide required NEPA worksheet if applying for a capital grant that will be “moving dirt”
- Staffing Levels
- Labor Unions
- Coordination and inclusion with Minority and Low-Income Populations

## Section 4: Project Benefits

**Project Benefits:** (3 page maximum, single sided) In this section applicants should identify expected project benefits, including basic goals and objectives for the project. Applications should address how the project will:

- Improve efficiency or increase ridership;
- Improve safety;
- Improve mobility;
- Support local economic development and expand economic opportunity

## Section 5: Project Service/Evaluation

**Project Service and Evaluation:** (2 page maximum, single sided) In this section applicants should describe the methodology that will be used to measure and evaluate the project and determine the project's value to the community.

- Describe how the applicant intends to evaluate success of the project. Include in the description what data will be collected and relevant to the specific measures.
- Describe how community information and continuous input will be used to evaluate the project's value.
- Expecting the project under this grant to be successful, describe how the agency plans to sustain the service/project after the end of the grant period.

## Section 6: Project Budget

See Attachment A for required Project Budget Request template with match rates auto populated. Screenshot below:

Fiscal year 2016 Project Budget Request												
				Subrecipient								
				Agreement Term		October 1, 2016-September 30, 2017						
				Contact Name								
				Address								
				Phone Number								
FTA Grant	AN 80/20			OP 57.5/42.5			PM 92.66/7.34			CP 80/20		
	Total	Federal	Match	Total	Federal	Match	Total	Federal	Match	Total	Federal	Match
5311		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -
Total Project Cost				Total Federal Request		Total Match Needed		Scope of Work				
\$ -				\$ -		\$ -						
				Subrecipient Printed Name								
				Subrecipient Signature								
				Date								

# **Application Submittal**



# **Submittal Checklist**

- 1. Cover Sheet (Optional)**
- 2. Sections 1-5 (Required)**
- 3. Section 6 (Required using Attachment A)**
- 4. Letters of Support (Optional but Recommended)**

# Application Timeline/Review Process

## ITD-PT Office: Application Process:

1. ITD releases a call for applications – open for 60 days
2. ITD works with applicants to ensure all information is submitted – 30 days
3. ITD-PT develops proposed list of recommended projects and funding levels
4. ITD-PT posts recommended projects and funding levels for public comment – 60 days
5. Public Transportation Advisory Council (PTAC) reviews recommendation and public comment and may concur or recommend changes to projects and/or funding levels
6. Idaho Transportation Board reviews ITD-PT recommendations, PTAC concurrence or recommended changes, and public comment; and makes final decision on project award and funding levels.

# **Thank You!**

Thank you for your interest in this grant application and advancing transportation for Idaho. Questions regarding content within the application will be accepted up to 10 business days before the close of the application. If you have any questions on the application or the submittal process, please contact the lead Grants Officer(s) below:

Name	E-mail	Phone
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Name	E-mail	Phone
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# Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="10/19/2016"/>	<u>From:</u>	<input type="text" value="Board Member"/>
<u>Action Item:</u>	<input type="text" value="4e. Approve appointment of Executive Director annual performance review committee"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to appoint [board member names] to serve on the Executive Director annual performance evaluation review committee."/>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="n/a"/>		
<u>Background:</u>	<input type="text" value="Annually, the board reviews the performance of the Executive Director through a process that has included an in-depth review by two board members that complete the evaluation. The full board then reviews the work of the committee before making the evaluation final."/>		



## **MINUTES**

### **Planning and Marketing Committee**

**Wednesday, 10/5/16, 1:00pm**

**Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340**

In attendance: Kristin Derrig, Joe Miczulski, Joyce Fabre, Jason Miller, Jim Finch and Kim MacPherson

Absent: Tory Canfield

Meeting called to order: 1:05pm

Meeting adjourn: 2:03pm

1. Review final service plan for Galena shuttle
  - a. The group discussed the final plans for the Galena "Ride and Glide" service. The stops were confirmed and the fares adjusted.
2. Review final service plan for airport express
  - a. The group discussed the Airport express "Ride and Fly" service. The stops were defined.
3. Update on Green route options and update
  - a. The group discussed the green route options. Uber is not really ready yet to help supplement service so staff will operate a demand response service.
4. Other items to come before the committee.
  - a. Jason Miller gave an update on the applicants for the Business manager position.



## **MINUTES**

### **Finance and Performance Committee**

**Wednesday, 10/5/16, 2:30pm**

**Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340**

In attendance: Dave Patrie, Anne Corrock, Becki Keefer, Jane Conard, Ben Varner and Kim MacPherson

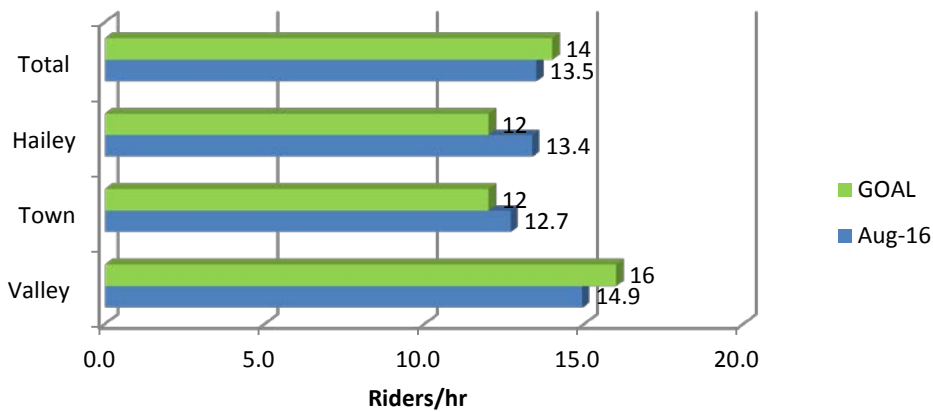
By phone: Wendy Crosby

Absent: Jason Miller

- 1) Review August 2016 financials and bills paid
  - a. The group went over the financials with Wendy Crosby on the phone to answer questions. Jane Conard made a motion to recommend accepting the financials prepared by Wendy Crosby. Dave Patrie seconded.
- 2) Discuss Business Manager hiring
  - a. Ben Varner stated that there were 3 interviews held for the business manager position and they were all outstanding candidates. Staff will pick 2 and interview them again next week.
- 3) Review updated performance dashboard – This item will be deferred until the November meeting.
- 4) Other items to come before the committee. There were none.

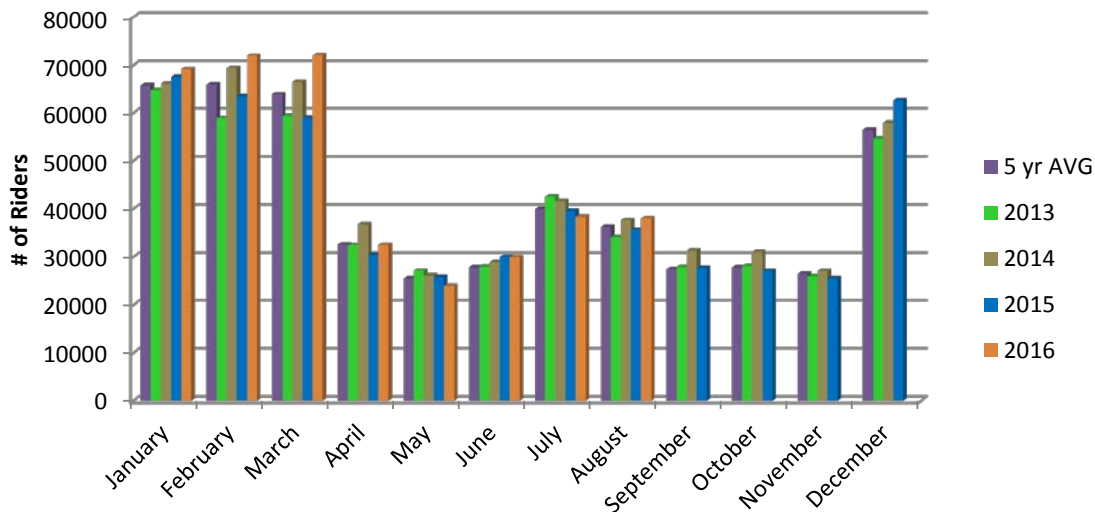
## PERFORMANCE DASHBOARD - RIDERSHIP, AUGUST 2016

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

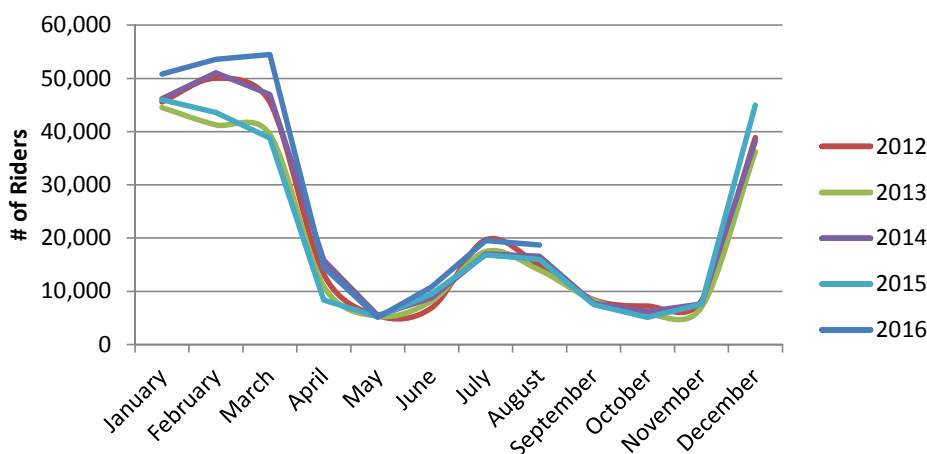
Total Ridership by Month



2016 YTD Ridership 375876  
 2015 YTD Ridership 351450  
 2014 YTD Ridership 373177  
 2013 YTD Ridership 345,029  
 2012 YTD Ridership 340,061

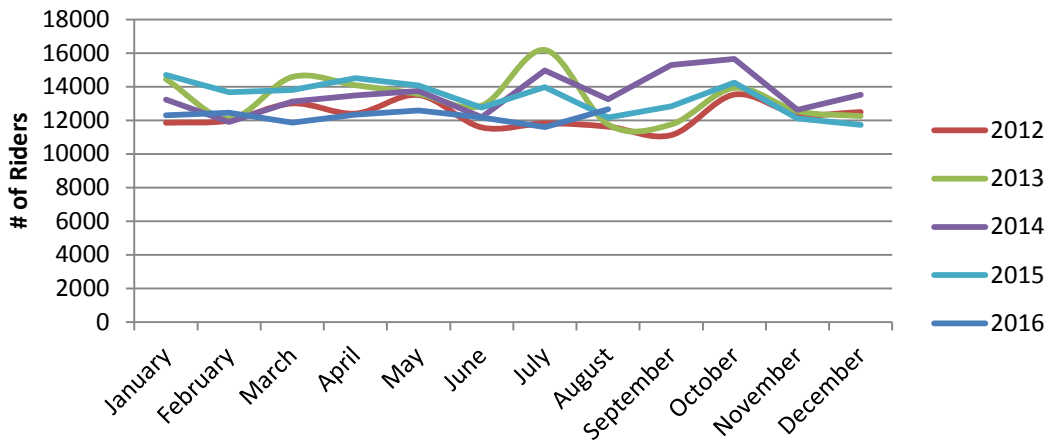
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

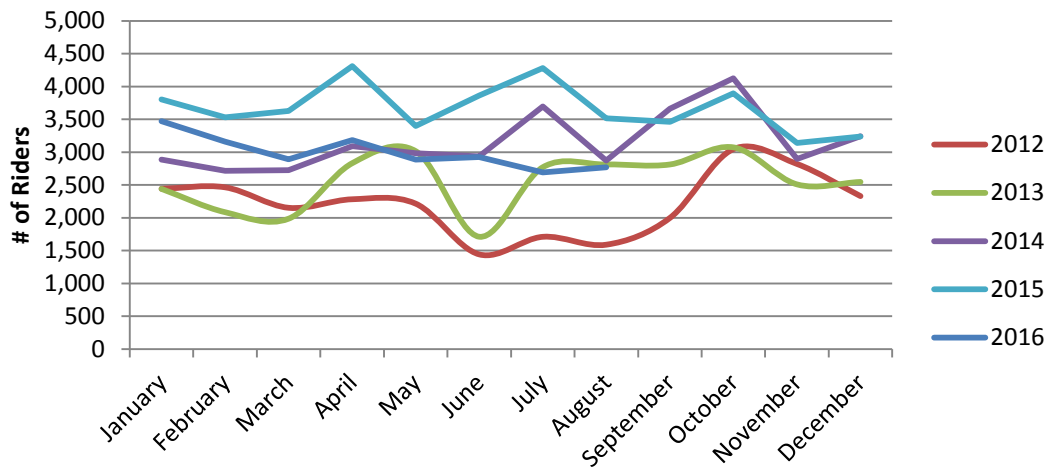


## PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, AUGUST 2016

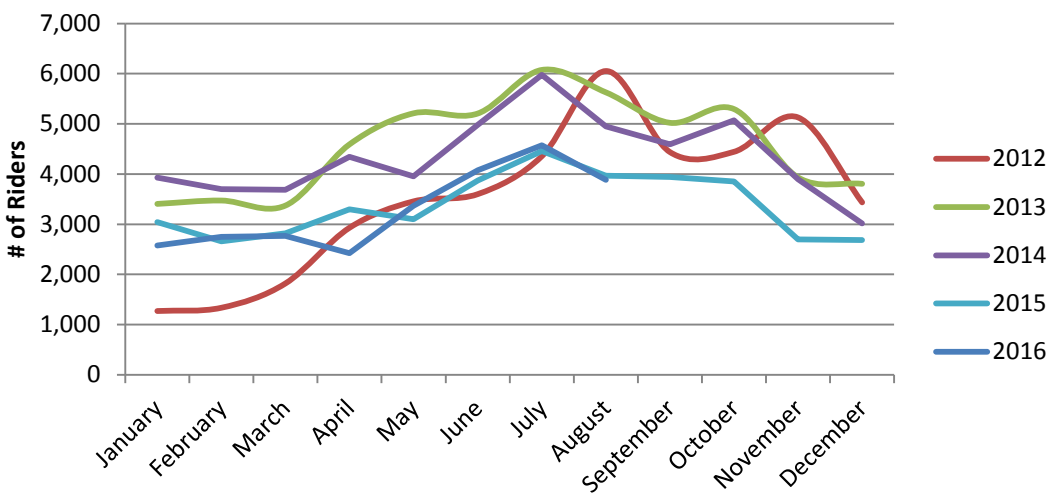
### Valley Route



### Hailey Route

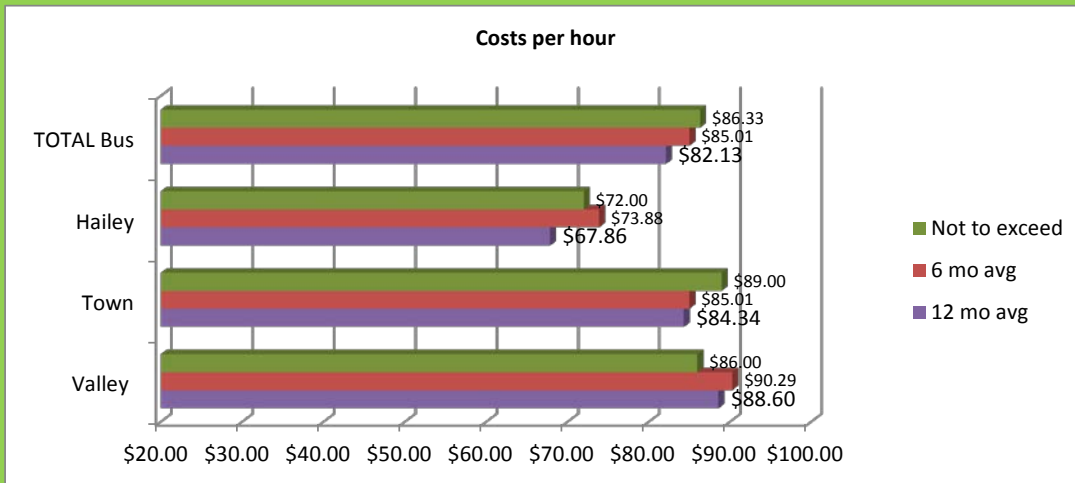


### Vanpool

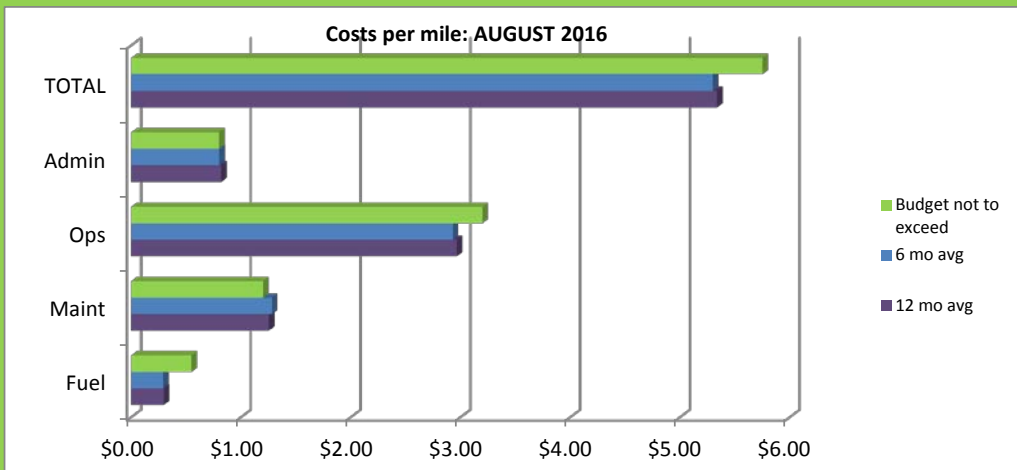
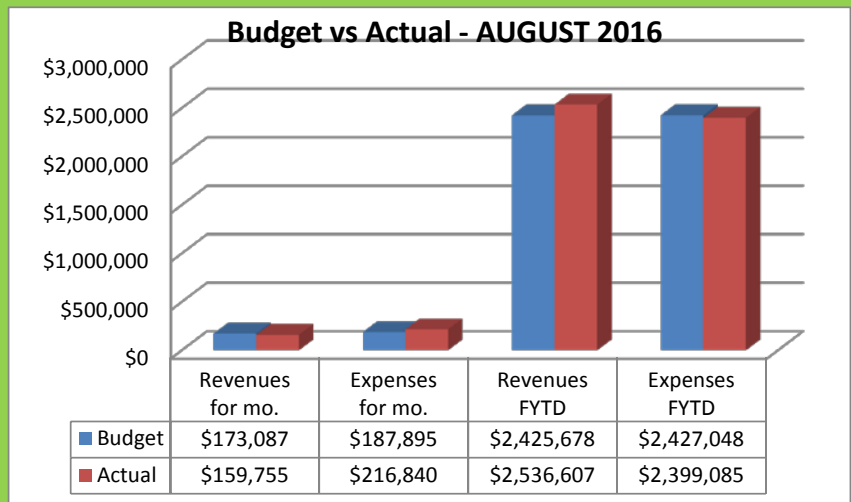
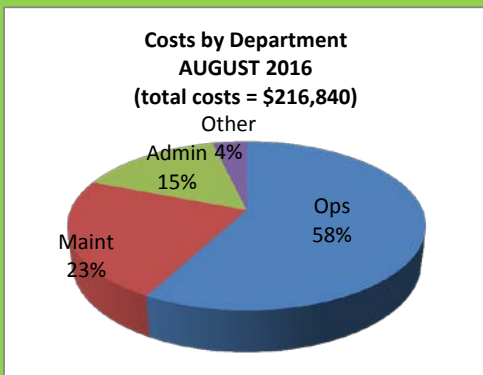




## PERFORMANCE DASHBOARD - FINANCIAL, AUGUST 2016



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

## PERFORMANCE DASHBOARD - SAFETY, AUGUST 2016



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jun-16	Jul-16	Aug-16
<b>Incidents</b>	0	0	1
<b>Accidents</b>	0	0	0
<b>Road Calls</b>	3	1	4

**MAINTENANCE DAYS WITHOUT  
A LOSS TIME ACCIDENT OR  
INJURY: Current      983**

**Incident** is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

**Accident** is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

**Road Call** is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

# Mountain Rides Staff Report

Date:

10/19/2016

Staff Member:

Jim Finch

Department:

Operations

Department  
Highlights from the  
Previous Month:

September 2016 ridership shows a solid 7% overall increase over 2015= 29,941 total riders compared to 28,092 in 2015.  
Town routes 9792 total riders:  
Blue +41% 9,161 riders  
Red +122% 213 riders  
Green -155% 418 riders  
Charters +166% due to the Limelight Hotel construction shuttle.  
Hailey route -23% 2,660 riders  
Valley route -2% 12,639 riders  
Vanpool No change! 3,932 riders

Progress on  
projects/initiatives:

Safety FOCUS = No accidents or incidents reported

On-time performance back at 92%. Other motorists have figured out the new Highway bridge configuration.

Challenges/  
Opportunities:

Manpower shortage across the area. We are recruiting up to 6 additional Part-time drivers for the new winter service plan.

# Mountain Rides Staff Report

Date:

10/19/2016

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department  
Highlights from the  
Previous Month:

The BCSD bus passes are still selling at the WRMS and WRHS mostly. As the weather and schedules change I believe the passes will continue to sell all year.

Work has started on the printed bus schedule. There is a lot to do with all the new updates and routes. I am working with the gals from Clear Mind Graphics and they are doing a great job so far.

Progress on  
projects/initiatives:

On Wednesdays I have a phone meeting with RouteMatch regarding the RouteShout app. There is supposed to be an update coming in a couple weeks which should address many of the issues we have been talking about for weeks.

I have started working on the updated bus stop information signage, updates to the GTFS data and the schedule change in the RouteMatch application for the toughpads.

I am also working with the graphic designers to create marketing pieces for our new service changes.

Challenges/  
Opportunities:

# Mountain Rides Staff Report

Date:

10/19/2016

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department  
Highlights from the  
Previous Month:

I worked with the City of Hailey to evaluate reports submitted for Statement of Qualifications for design of bike-ped Levy projects including 2nd ave bike lanes, Croy street multi use pathway from the bike path to Main Street, and Wertheimer Park pathway Connection to Hailey Elementary School. We narrowed search to 2 companies that we interviewed, Alta Planning and Design and Civil Science. We have unofficially let Alta know they are our preference. Work will begin this winter for the design.

We also met with Harmony Design to discuss a plan to design River Street complete street design for the northern section of the road from Mckercher to Galena Street that will connect to the 4 block section already funded from Walnut to Galena.

Progress on  
projects/initiatives:

Will start to put away Bikeshare bikes for the winter in the coming weeks.

Challenges/  
Opportunities:

# Mountain Rides Staff Report

Date:

10/19/2016

Staff Member:

Ben Varner

Department:

Maintenance

Department  
Highlights from the  
Previous Month:

The Maintenance Team completed the parts physical inventory during the last week of September. It went well and we are working on building up our inventory for the busy winter season.

Winter planning and preparation is in full swing in the Maintenance Department. There is plenty of work to be done to be ready for peak season.

Progress on  
projects/initiatives:

The third Operations support vehicle was purchased in September. We are in great shape going into peak season with the support vehicles and these purchases allowed us to free up two vans for new vanpool clients.

Challenges/  
Opportunities:

Due to many large mechanical jobs going on as well as some parts availability issues, the number of buses in service has been down over the past several weeks. As always, we appreciate the patience of the Operations Dept. and all drivers as we keep just the right number of buses available for service.

# Mountain Rides Staff Report

Date:

10/19/2016

Staff Member:

Jason Miller

Department:

Executive Director

Department  
Highlights from the  
Previous Month:

Final service plan and budget details - Much of the last month has been spent putting into action what was approved at our last board meeting. Agreements are now approved with Ketchum and Sun Valley and final service plans are a part of this meeting.

Business manager interviews - We've had a great response to Business Manager recruiting with over 14 qualified applicants. We now are completing second interviews and should be making an offer later this week. Thanks to Board Member Becki Keefer for being a part of the interview team and lending her perspective - we appreciate it!

CTAI board meeting - As a board member of the Comm. Transp. Assoc. of Idaho., I was in Boise last week to discuss an exciting new direction for CTAI that focuses on training.

Main St. Station in Boise - As part of the CTAI board meeting, I toured the new Valley Ride facility in downtown Boise, which is a state of the art transit center that combined federal funding, local government funding, and private development, a model we could use here.

Progress on  
projects/initiatives:

Bus stop improvements - We've met with both City of Ketchum and City of Bellevue on potential locations for bus stop improvements. And we're working with Hailey on space/location improvements.

Sun Valley Economic Development Forum - I attended the SVED annual meeting recently that was focused on middle income housing needs. There was a lot of good discussion on the needs, but there wasn't enough discussion about the solutions. Mountain Rides is part of this solution. I did mention the joint development opportunity of the downtown transportation center in Ketchum.

Challenges/  
Opportunities:

Staffing new services - I know Jim has this on his report too, but staffing is very tight for the coming winter. We have hired a few more drivers, but we need at least 3 more. All of the new service we have committed to is stretching us to the limit. If any board member wants to drive this winter, talk to us! :)

Promotion of new services - With so many new services coming online and all of our staff focused on just getting services operationally ready, we need help with promotion. I think there is a role that the board could help us with.



RECORDED

**REGULAR MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, September 21, 2016, 12:30 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**PRESENT:** Chair David Patrie (Blaine County), Secretary Joe Miczulski (Bellevue), Mark Gilbert (Sun Valley), Steve Wolper (at-large), Kristin Derrig (Ketchum) and Becki Keefer (Hailey)

**ABSENT:** Vice-chair Jane Conard (Sun Valley) and Anne Corrock (Ketchum)

**ALSO** Mountain Rides Executive Director Jason Miller

**PRESENT:** Mountain Rides Business Manager Wendy Crosby  
Mountain Rides Support Specialist Kim MacPherson  
Ryan Thorne, *Idaho Mountain Express*

Past Board Members: Jim Jaquet, Susan McBryant and Michael David

In coming Board Members: Joyce Fabre and Tory Canfield  
Peter Hendricks, Mayor of Sun Valley

**1. CALL TO ORDER**

Chair David Patrie called to order the meeting of Wednesday, September 21, 2016 at 12:35pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

**2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS**

Joe Miczulski wanted to thank the maintenance crew for their work on painting the bus shelters this past summer.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)**

There were none.

**4. PRESENTATION** – Recognition of board members Steve Wolper and Mark Gilbert for their service to Mountain Rides. Jason Miller recognized both of the outgoing board members. Jason read from the plaque that we presented to Mark Gilbert:

*For his support of and dedication to high quality public transportation in Sun Valley and beyond, Mountain Rides hereby recognizes Mark Gilbert for his outstanding service as a Sun Valley board member.*

*Throughout his six years on the board, Mark has provided steady guidance and vision for Mountain Rides. In his many leadership roles as board chair and vice-chair, Mark led the effort to develop consistent and increased funding, pursue and complete major capital projects, and encourage regional cooperation on transportation issues. Mark was instrumental in leading Mountain Rides through its biggest project to date, the South Valley Facility. As the long-standing chair of the*



*finance committee, Mark guided the development of best practice policies, procedures, and methodology for management of Mountain Rides' finances. Mark represented Mountain Rides whenever possible, wearing his Mountain Rides visor.*

*Mark, thanks to your experience, perspective, and wisdom, Mountain Rides has accelerated as an organization. On behalf of the Mountain Rides board, staff, and the community, thank you for your service – now enjoy more time on your bike and in the Grand Canyon!*

Peter Hendricks, the Mayor of Sun Valley, thanked Mark for his service on the Mountain Rides Board.

Dave Patrie and Joe Miczulski recognized Mark Gilbert and said they learned a lot from him over the years.

Jason Miller also recognized Steve Wolper and read from the plaque we gave Steve:

*For his tireless support of integrated multi-modal transportation in Blaine County, Mountain Rides hereby recognizes Steve Wolper for his almost six years of dedicated service as the at-large board member.*

*Steve gently, and sometimes not so gently, pushed Mountain Rides to be more involved in addressing bicycle and pedestrian issues. Steve was instrumental in getting the Blaine County Bicycle and Pedestrian Master Plan developed, passed, and consistently updated. The recent Gold Status designation for the Wood River Valley could never have happened without Steve's encouragement (aka nagging). Steve has also been an advocate for those who depend on Mountain Rides the most and who often don't have a voice. Mountain Rides could always count on Steve to help out at events, including countless hours at the bike swap, as well as showing up at public meetings to voice support for public transportation. Steve also played a key role in helping to get our Bellevue facility built.*

*On behalf of the Mountain Rides board and staff, we will miss you greatly and look forward to continuing to hear from you, as you were always a step ahead. Thank you for serving our community – BOARD TERM ADJOURNED!*

Dave Patrie then read from a letter from Blaine County commissioner Angenie McCleary who was not able to make the meeting:

*On behalf of Blaine County and the Blaine County Regional Transportation Committee, I would like to sincerely thank Steve Wolper for his service on the Mountain Rides Transportation Authority Board. His service and passion are extraordinary. He is an excellent representative of our community and a fierce advocate for bike-ped and other mobility issues. He understands the important role that transportation plays in making a community great and he has had a significant role in helping improve our community. We would not have a Blaine County Community Bike-Ped Master Plan without Steve. It was his vision and his push to move our community in this direction that brought us together and made it happen. He was instrumental in helping us receive the Gold Status, as a Bike Friendly Community from the League of American Bicyclists, as well as other awards and recognition.*

*I know Steve will be missed on the Mountain Rides Board, but his service will have a lasting impact. I am confident that Steve will remain be an advocate for bike-ped issues and he'll continue to positively impact on transportation in Blaine County. I admire and thank Steve for his contribution on the Mountain Rides Board!*

Dave Patrie seconded Angenie's comments. Joe Miczulski also thanked Steve for his "out of the box" thinking which broke log jams with the board. We are going to miss you and it's been a pleasure working with you.

Jason Miller said that Mark and Steve have been great mentors for him personally and he will miss them.

Dave Patrie introduced Tory Canfield who is replacing Steve as the at-large member and Joyce Fabre who will be replacing Mark as the representative for the City of Sun Valley. Joyce and Tory said they are honored and looking forward to working with everyone.

## **5. ACTION ITEMS AND DISCUSSION ITEMS**

### **a. Action item:**

*Action to approve FY2017 budget for all funds with total expenditure of \$3,882,886*

Wendy Crosby said this is the budget that the F & P committee has been reviewing since April. Local partner contributions have been confirmed and we are entering FY17 in a much stronger position than previously thought.

**Mark Gilbert made a motion to approve adoption of the FY2017 budgets for the general operations fund in the amount of \$2,803,898, capital equipment fund in the amount of \$900,000, workforce housing fund in the amount of \$37,000, facilities fund in the amount of \$141,988, and contingency fund in the amount of \$60,025 with total expenditures of \$3,882,886. Joe Miczulski seconded. The motion passed unanimously.**

### **b. Action item:**

*Action to approve 5-year capital improvement plan for FY2017-2021*

Jason Miller said this is another budgetary document that reflects capital spending for the coming year but shows capital spending for the next 5 years. Various categories shown in the document are for facilities, equipment, vehicles, technology related projects. We are replacing 1.5 buses per year and there is a need to replace lighter duty buses as well. On the facilities side there is some maintenance to be done on the Ketchum facility. There is also some planning to be done for the Ketchum Transportation center as a potential project.

Jason Miller stated that we have been prioritizing the bus stop list for upgrades; lighting, seating. Mark Gilbert wants to have a protected bus shelter in front of Sun Valley City Hall.

Steve Wolper would like to lobby for shelters in Hailey and Bellevue especially the Cobblestone bus stop in Hailey and Spruce St in Bellevue. Jason Miller said that finding willing property owners is very difficult. Steve Wolper would support some budgeting as an incentive to the property owner to make it happen. Tory Canfield made a comment about proposing a different design for bus stops with a lighter footprint solution.

**Mark Gilbert made a motion to approve adoption of the FY2017-2021 Capital Improvement Plan with amendment to increase the total project number to \$2 million with an 80/20 assumption; \$1.6 million federal and \$400,000 local. Joe Miczulski seconded. Mark Gilbert said that we should be ready to go so when the funds are there we can take advantage of it. Dave Patrie also agreed that we should ask for the money to get this project going. The motion passed unanimously.**

### **c. Action item:**

*Action to approve FY2017 pay scale and updated paid time off accrual chart*

Wendy Crosby stated that this has been reviewed the F & P committee a couple of times. The part-time winter only drivers have a new opportunity of getting a pay increase after 200 hours as a pay incentive. Staff would like to include an end of season bonus which was well received when we instituted it several years ago. The new PTO chart allows drivers to accrue PTO

without losing it due to working more because of being down several employees.

**Joe Miczulski moved to approve the FY2017 Pay scale and updated PTO chart as presented. Kristin Derrig seconded. The motion passed unanimously.**

**d. Action item:**

*Action to approve FY2017 transportation service plan*

Jason Miller introduced the item and said this service plan for FY2017 puts into action the goals and objectives of the adopted Mountain Rides' 5 year plan. The plan updates include 30 minute service for Blue route year round; blue night service for winter and summer. Green route changes are being worked on now which could include a demand response type service but current service will run until thanksgiving. For Red Route, both buses will run all winter from the start of season to close and going into spring the Red route will go to demand response. The Hailey route will operate until 6pm. Silver and Bronze routes will stay the same as last year. Sun Valley Company supports these routes financially and we wanted to fill the midday gaps but Sun Valley Company did not want to support that. We will be adding additional service on the Valley route. Two new routes for the winter will be the Airport Express (Ride and Fly) and Galena route (Ride and Glide). We are working closely with BCRD and SNRA and BCRD will be the underwriter for this route. The service will connect the whole corridor on full laps and we have built in an extra bus for the end of the day. The airport express will stop at the Main St stops in Hailey to Ketchum and then Sun Valley and there will be five departures per day. The group discussed the fares for all routes. Staff is working on an outreach plan for all the new services.

Dave Patrie commented that he could not vote and support the plan because during the winter the Silver Route bus stop at 3<sup>rd</sup> Ave & 1<sup>st</sup> St going towards River Run is dangerous and he thinks there should be another bus stop. The other reason he could not vote for the plan is because the Green route has not been defined yet. He would be more comfortable knowing there was a plan for the Green Route. Staff has changed the plan to read "this route will be replaced with an alternative service" and "current route will run until an alternative is determined." Steve Wolper shares his concern for the Green route as well. Jason Miller stated that an alternate would be for us to operate demand service for the Green route.

Steve Wolper stated as a legacy issue that he would like to leave: what do we do with the people who walk the highway to get to the hospital stop. Jason Miller stated that we need improvements and infrastructure at Broadway Run and Hospital drive but they take lots of money and complex engineering.

**Becki Keefer moved to approve the Mountain Rides FY2017 transportation service plan as presented except for the Green Route which on the overview page should say "current route will run until an alternative is determined" and "this route to be replaced with alternative service" and to add demand service as an alternative option on page 24. Steve Wolper seconded. The motion passed unanimously.**

**e. Action item:**

*Approve release of Invitation for Bid 092016-01 for a 35' Heavy Duty bus*

Jason Miller said our 5339 funding is coming available October 1 that replaces buses and we are trying to move quickly and get the bid out there. This is a 35 foot heavy duty bus that is the same as the Valley route buses.

**Joe Miczulski moved to approve Bid 092016-01 for a 35 foot heavy duty Bus. Steve Wolper seconded. The motion passed unanimously.**

## 5. Committee Reports

Planning & Marketing committee report for September.

**Committee members approved the minutes for Planning & Marketing for September. Joe Miczulski abstained.**

Finance & Performance committee report for September.

**Committee members receive and file the minutes for Finance & Performance for September due to not having a quorum present.**

## 6. Staff reports

a. Dashboard performance reports for July 2016

b. Operations report

c. Marketing and Outreach report-Bus pass dollars have reached last year's amount but have sold fewer passes due to the price of the pass being higher. We are still working on some of the updates for the RouteShout app.

d. Maintenance report

e. Bike-Ped report

f. Business Manager report

g. Executive Director report

Wendy Crosby left at 2:45pm.

## 7. Consent Calendar items

a. Approve minutes for August 12<sup>th</sup> Special Board committee for At-Large Candidate review, August 17<sup>th</sup> regular board meeting and September 8<sup>th</sup> special meeting

**Mark Gilbert moved to approve the minutes of August 12<sup>th</sup>. Steve Wolper seconded.**

**Mark Gilbert moved to approve the minutes of August 17<sup>th</sup>. Kristin Derrig seconded. Joe Miczulski and Becki Keefer abstained.**

**Becki Keefer moved to approve the minutes of September 8<sup>th</sup>. Kristin Derrig seconded. Joe Miczulski and Steve Wolper abstained.**

**The motions passed.**

b. Receive & File July 2016 financials and bills paid

**Becki Keefer moved to receive and file the financials. Joe Miczulski seconded, and the motion carried unanimously.**

## 9. Adjournment

**Steve Wolper moved to adjourn the meeting at 2:55pm. Mark Gilbert seconded and the motion carried unanimously.**

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Chair David Patrie



## Special Board Meeting MINUTES

**Wednesday, October 5<sup>th</sup>, 2016**

**Ketchum City Hall Meeting Room, 480 East Ave N, Ketchum, ID 83340**

Board Members of the Mountain Rides Transportation Authority met in a Special Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**Board Members present:** Chair Dave Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Secretary Joe Miczulski, Joyce Fabre (Sun Valley), Becki Keefer (Hailey), and Kristin Derrig (Ketchum) and Anne Corrock (Ketchum) arrived late

**Absent:** Tory Canfield (at-large)

**Also present:** Jason Miller, Executive Director  
Jim Finch, Operations Manager  
Ben Varner, Maintenance Manager  
Kim MacPherson, Support Specialist

### 1. CALL TO ORDER

Chair David Patrie called to order the meeting of Wednesday, October 5<sup>th</sup>, 2016 at 2:05pm took roll and determined that a quorum was present.

### 2. Action item:

*Action to approve award of RFP 08172016 for bus and van tires*

Ben Varner stated that this is the result of the annual tire bid. This year the bid was split into bus and van tire bids. The only respondent for bus tires was Les Schwab. Les Schwab and Sun Valley Auto Club both turned in close bids but Sun Valley Auto Club came in lower. Ben Varner said that he was comfortable with the bids and is ready to move forward on both.

**Jane Conard made a motion to approve Les Schwab as Bus Tire Vendor for FY17 and Sun Valley Auto Club as Van Tire Vendor for FY17. Joyce Fabre seconded. The motion passed unanimously.**

### 3. Action item:

*Action to approve purchase of 29' used bus*

Ben Varner said he was very excited about this opportunity after stumbling into this bus deal in Seattle which is nearly identical to the Gillig buses we have and the big bonus is that this bus has A/C. Ben stated that we don't want to put more money into the IC buses and hope to have this for three years using it on Blue, Silver and some Valley routes. Dave Patrie asked about the transporting and inspection being included in the budget which it is. Ben Varner said that the funds to purchase this bus will come from local money not federal funding. A bid would be futile as there are no comps for used buses.

**Joyce Fabre made a motion to approve the purchase of a 2002 Used Low Floor Gillig from Northwest Bus Sales in an amount not to exceed \$35,000. Joe Miczulski seconded. The motion passed unanimously.**

### 4. Adjournment

Jane Conard moved to adjourn the meeting at 2:25pm. Kristin Derrig seconded and the motion carried unanimously.

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Chair David Patrie

10:42 AM

10/05/16

Accrual Basis

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**August 2016**

	Aug 16	Budget	% of Budget	Oct '15 - Aug 16	YTD Budget	% of Budget	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
41000 - Federal Funding							
41200 - Federal - 5311	33,284.00	65,000.00	51.2%	1,051,812.00	920,000.00	114.3%	975,000.00
41300 - Federal - 5316	0.00	0.00	0.0%	21,699.00	8,000.00	271.2%	8,000.00
41400 - Federal - 5317	3,913.00	0.00	100.0%	64,317.00	48,000.00	134.0%	48,000.00
41600 - Federal - SRTS	0.00	0.00	0.0%	12,845.21	15,000.00	85.6%	15,000.00
<b>Total 41000 - Federal Funding</b>	<b>37,197.00</b>	<b>65,000.00</b>	<b>57.2%</b>	<b>1,150,673.21</b>	<b>991,000.00</b>	<b>116.1%</b>	<b>1,046,000.00</b>
42000 - State Funding							
42400 - State - Training	0.00	0.00	0.0%	6,337.80	5,000.00	126.8%	5,000.00
<b>Total 42000 - State Funding</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>6,337.80</b>	<b>5,000.00</b>	<b>126.8%</b>	<b>5,000.00</b>
43000 - Local Funding							
43100 - Local - Ketchum	39,737.50	39,737.50	100.0%	437,112.47	437,112.50	100.0%	476,850.00
43200 - Local - Hailey	4,816.66	4,816.66	100.0%	52,983.33	52,983.34	100.0%	57,800.00
43300 - Local - Bellevue	0.00	0.00	0.0%	1,700.00	1,700.00	100.0%	1,700.00
43400 - Local - Blaine County	8,570.82	8,570.84	100.0%	94,279.13	94,279.16	100.0%	102,850.00
43500 - Local - Sun Valley	18,770.83	18,770.84	100.0%	206,479.06	206,479.16	100.0%	225,250.00
43600 - Local - Sun Valley Company	0.00	0.00	0.0%	153,850.00	153,850.00	100.0%	153,850.00
<b>Total 43000 - Local Funding</b>	<b>71,895.81</b>	<b>71,895.84</b>	<b>100.0%</b>	<b>946,403.99</b>	<b>946,404.16</b>	<b>100.0%</b>	<b>1,018,300.00</b>
44000 - Fares							
44100 - Fares - Valley Cash	8,705.40	7,000.00	124.4%	62,491.70	77,000.00	81.2%	85,000.00
44200 - Fares - Valley Passes	15,794.75	10,000.00	157.9%	118,731.08	141,000.00	84.2%	155,000.00
44250 - Fares- Hailey Route- Cash	675.60	333.33	202.7%	5,143.20	3,666.63	140.3%	4,000.00
44300 - Fares - Vanpool	17,020.72	10,500.00	162.1%	143,473.08	120,000.00	119.6%	130,000.00
44400 - Fares - ADA	36.00	83.34	43.2%	947.00	916.66	103.3%	1,000.00
<b>Total 44000 - Fares</b>	<b>42,232.47</b>	<b>27,916.67</b>	<b>151.3%</b>	<b>330,786.06</b>	<b>342,583.29</b>	<b>96.6%</b>	<b>375,000.00</b>
45000 - Revenue							
45100 - Rev - Advertising							
45150 - Bike Share ad revenue	0.00	0.00	0.0%	925.00	0.00	100.0%	0.00
45100 - Rev - Advertising - Other	593.75	2,500.00	23.8%	57,465.62	56,500.00	101.7%	65,000.00
<b>Total 45100 - Rev - Advertising</b>	<b>593.75</b>	<b>2,500.00</b>	<b>23.8%</b>	<b>58,390.62</b>	<b>56,500.00</b>	<b>103.3%</b>	<b>65,000.00</b>
45450 - Rev - Misc.	0.00	100.00	0.0%	411.75	500.00	82.4%	500.00
45500 - Rev - Charter/Special Event	4,730.00	3,000.00	157.7%	16,420.00	14,500.00	113.2%	17,500.00
45600 - Rev - Bike Share- Bike Swap	1,334.97	1,000.00	133.5%	1,740.06	4,000.00	43.5%	5,000.00
<b>Total 45000 - Revenue</b>	<b>6,658.72</b>	<b>6,600.00</b>	<b>100.9%</b>	<b>76,962.43</b>	<b>75,500.00</b>	<b>101.9%</b>	<b>88,000.00</b>
47000 - Private Donations							
47100 - Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
47300 - Priv. Donation - Other	0.00	0.00	0.0%	1,000.00	500.00	200.0%	500.00
<b>Total 47000 - Private Donations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>100.0%</b>	<b>1,000.00</b>
48000 - Transfers							
48400 - Transfer - Housing Fund	1,666.67	1,666.66	100.0%	18,333.34	18,333.34	100.0%	20,000.00
<b>Total 48000 - Transfers</b>	<b>1,666.67</b>	<b>1,666.66</b>	<b>100.0%</b>	<b>18,333.34</b>	<b>18,333.34</b>	<b>100.0%</b>	<b>20,000.00</b>
49000 - Interest Income	104.07	8.00	1,300.9%	843.41	100.00	843.4%	100.00
49500 - Diesel Tax Refunds	0.00	0.00	0.0%	5,267.00	5,267.00	100.0%	5,267.00
49800 - Excess Operating Funds	0.00	0.00	0.0%	0.00	40,491.00	0.0%	40,491.00
<b>Total Income</b>	<b>159,754.74</b>	<b>173,087.17</b>	<b>92.3%</b>	<b>2,536,607.24</b>	<b>2,425,678.79</b>	<b>104.6%</b>	<b>2,599,158.00</b>
<b>Gross Profit</b>	<b>159,754.74</b>	<b>173,087.17</b>	<b>92.3%</b>	<b>2,536,607.24</b>	<b>2,425,678.79</b>	<b>104.6%</b>	<b>2,599,158.00</b>
<b>Expense</b>							
51000 - Payroll Expenses							
51100 - Salaries and Wages	102,372.91	82,000.00	124.8%	1,213,761.37	1,203,000.00	100.9%	1,294,878.00
51300 - FICA Expense	6,025.02	4,500.00	133.9%	71,976.42	69,500.00	103.6%	75,000.00

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10/05/16

Accrual Basis

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**August 2016**

	Aug 16	Budget	% of Budget	Oct '15 - Aug 16	YTD Budget	% of Budget	Annual Budget
51350 • Medicare Tax Expense	1,409.10	1,120.00	125.8%	16,833.20	16,760.00	100.4%	18,000.00
51400 • Retirement Plan Expenses	10,862.34	8,000.00	135.8%	97,048.75	85,200.00	113.9%	93,000.00
51500 • Workers Comp Expense	12,922.00	0.00	100.0%	49,981.00	45,000.00	111.1%	45,000.00
51600 • SUI Expense	999.51	1,300.00	76.9%	12,855.94	18,550.00	69.3%	20,000.00
51700 • Medical Ins. Expense	15,134.34	13,000.00	116.4%	162,246.07	143,000.00	113.5%	156,380.00
51800 • Dental Ins. Expense	1,214.52	1,000.00	121.5%	13,375.41	12,000.00	111.5%	13,000.00
51900 • Employee Assistance expense	0.00	400.00	0.0%	0.00	4,400.00	0.0%	5,000.00
51950 • Employee Performance Bonus	0.00	0.00	0.0%	6,125.00	8,000.00	76.6%	8,000.00
51000 • Payroll Expenses - Other	-3,335.68	166.67	-2,001.4%	-1,986.93	1,833.37	-108.4%	2,000.00
<b>Total 51000 • Payroll Expenses</b>	<b>147,604.06</b>	<b>111,486.67</b>	<b>132.4%</b>	<b>1,642,216.23</b>	<b>1,607,243.37</b>	<b>102.2%</b>	<b>1,730,258.00</b>
52000 • Insurance Expense							
52100 • Ins. - Vehicles	8,750.00	8,750.00	100.0%	96,250.00	96,250.00	100.0%	105,000.00
52150 • Ins- Deductibles/claims	1,050.19	1,000.00	105.0%	7,454.10	6,000.00	124.2%	6,000.00
<b>Total 52000 • Insurance Expense</b>	<b>9,800.19</b>	<b>9,750.00</b>	<b>100.5%</b>	<b>103,704.10</b>	<b>102,250.00</b>	<b>101.4%</b>	<b>111,000.00</b>
53000 • Professional Fees							
53100 • Accounting & Audit	472.50	0.00	100.0%	9,372.50	9,000.00	104.1%	9,000.00
53200 • IT Systems	405.00	500.00	81.0%	15,600.75	14,000.00	111.4%	15,000.00
53300 • Grant Support/Admin	0.00	0.00	0.0%	1,365.00	0.00	100.0%	0.00
53400 • Legal Fees	39.00	525.00	7.4%	1,911.00	6,375.00	30.0%	7,000.00
53450 • Planning/ Design	0.00	0.00	0.0%	871.25	2,000.00	43.6%	2,000.00
53500 • Other Professional Fees	151.50	700.00	21.6%	3,905.00	7,500.00	52.1%	8,000.00
<b>Total 53000 • Professional Fees</b>	<b>1,068.00</b>	<b>1,725.00</b>	<b>61.9%</b>	<b>33,025.50</b>	<b>38,875.00</b>	<b>85.0%</b>	<b>41,000.00</b>
54000 • Equipment/ Tool Expense							
54100 • Shop Equipment/ Tools	1,250.62	0.00	100.0%	6,191.73	7,000.00	88.5%	7,000.00
54200 • Shop Tools	0.00	0.00	0.0%	684.55	4,000.00	17.1%	4,000.00
54300 • Office Equipment	0.00	250.00	0.0%	2,175.39	2,750.00	79.1%	3,000.00
<b>Total 54000 • Equipment/ Tool Expense</b>	<b>1,250.62</b>	<b>250.00</b>	<b>500.2%</b>	<b>9,051.67</b>	<b>13,750.00</b>	<b>65.8%</b>	<b>14,000.00</b>
55000 • Rent and Utilities							
55100 • Rent	0.00	0.00	0.0%	14,000.00	13,500.00	103.7%	13,500.00
55200 • Utilities	796.57	1,000.00	79.7%	27,337.31	24,000.00	113.9%	25,000.00
<b>Total 55000 • Rent and Utilities</b>	<b>796.57</b>	<b>1,000.00</b>	<b>79.7%</b>	<b>41,337.31</b>	<b>37,500.00</b>	<b>110.2%</b>	<b>38,500.00</b>
56000 • Supplies							
56100 • Office Supplies	0.00	150.00	0.0%	1,687.90	1,850.00	91.2%	2,000.00
56200 • Janitorial & Safety Supplies	888.65	500.00	177.7%	6,533.33	6,000.00	108.9%	6,500.00
56300 • Department & Office Supplies	297.41	250.00	119.0%	2,761.83	5,000.00	55.2%	5,000.00
56400 • Uniforms	234.91	300.00	78.3%	7,362.54	7,200.00	102.3%	7,500.00
56500 • Postage and Delivery	188.00	75.00	250.7%	967.84	825.00	117.3%	900.00
<b>Total 56000 • Supplies</b>	<b>1,608.97</b>	<b>1,275.00</b>	<b>126.2%</b>	<b>19,313.44</b>	<b>20,875.00</b>	<b>92.5%</b>	<b>21,900.00</b>
57000 • Repairs and Maintenance							
57100 • Equipment Repairs/Maintenance	332.39	208.33	159.5%	1,425.48	2,291.63	62.2%	2,500.00
57200 • Building Repairs/Maintenance	0.00	0.00	0.0%	15,253.29	16,000.00	95.3%	16,000.00
57250 • Bus Stop Repairs/Maint	343.13	500.00	68.6%	1,866.98	6,000.00	31.1%	7,000.00
57300 • Grounds Repairs/Maintenance	1,613.68	300.00	537.9%	6,377.46	6,700.00	95.2%	7,000.00
57400 • Bike Share Repairs/Maintenance	22.99	0.00	100.0%	156.31	2,000.00	7.8%	2,000.00
57500 • Janitorial Services	182.00	100.00	182.0%	6,576.17	5,900.00	111.5%	6,000.00
<b>Total 57000 • Repairs and Maintenance</b>	<b>2,494.19</b>	<b>1,108.33</b>	<b>225.0%</b>	<b>31,655.69</b>	<b>38,891.63</b>	<b>81.4%</b>	<b>40,500.00</b>
58000 • Communications Expense							
58100 • Office Phone Expense	326.52	400.00	81.6%	3,158.50	4,100.00	77.0%	4,500.00
58200 • Cell & Two-Way Mobile	708.00	600.00	118.0%	10,930.61	9,500.00	115.1%	10,000.00
58300 • Internet/Website	326.67	250.00	130.7%	4,164.42	2,750.00	151.4%	3,000.00
<b>Total 58000 • Communications Expense</b>	<b>1,361.19</b>	<b>1,250.00</b>	<b>108.9%</b>	<b>18,253.53</b>	<b>16,350.00</b>	<b>111.6%</b>	<b>17,500.00</b>
59000 • Travel and Training							
59100 • Vehicle/Airfare	68.04	150.00	45.4%	3,253.81	3,850.00	84.5%	4,000.00

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Accrual Basis

**MRTA - Operations Main**  
**Revenue & Expenditures Budget Performance**  
**August 2016**

	Aug 16	Budget	% of Budget	Oct '15 - Aug 16	YTD Budget	% of Budget	Annual Budget
59200 · Lodging	0.00	0.00	0.0%	2,755.05	2,500.00	110.2%	2,500.00
59300 · Food/Meals/Entertainment	0.00	100.00	0.0%	721.96	1,900.00	38.0%	2,000.00
59400 · Training/Education	0.00	166.67	0.0%	689.80	1,833.37	37.6%	2,000.00
59500 · Safety Curriculum	0.00	0.00	0.0%	2,080.03	4,500.00	46.2%	4,500.00
<b>Total 59000 · Travel and Training</b>	<b>68.04</b>	<b>416.67</b>	<b>16.3%</b>	<b>9,500.65</b>	<b>14,583.37</b>	<b>65.1%</b>	<b>15,000.00</b>
<b>60000 · Business Expenses</b>							
60100 · Vehicle Registration Fees	0.00	100.00	0.0%	844.02	900.00	93.8%	1,000.00
60200 · Fines, Penalties, Judgments	0.00	0.00	0.0%	3.63	0.00	100.0%	0.00
60400 · Membership,Dues & Subscriptions	624.82	250.00	249.9%	3,872.70	4,750.00	81.5%	5,000.00
60500 · Bank Fees	102.63	41.67	246.3%	584.07	438.37	133.2%	480.00
60700 · Bad Debt	0.00	0.00	0.0%	20.00	20.00	100.0%	20.00
<b>Total 60000 · Business Expenses</b>	<b>727.45</b>	<b>391.67</b>	<b>185.7%</b>	<b>5,324.42</b>	<b>6,108.37</b>	<b>87.2%</b>	<b>6,500.00</b>
<b>61000 · Advertising</b>							
61100 · Print Advertising	659.70	250.00	263.9%	12,714.04	9,900.00	128.4%	10,000.00
61200 · Radio Advertising	0.00	0.00	0.0%	600.00	2,000.00	30.0%	2,000.00
61300 · Online Advertising	0.00	350.00	0.0%	2,086.38	2,650.00	78.7%	3,000.00
61400 · Vehicle Graphics	0.00	0.00	0.0%	9,738.37	9,000.00	108.2%	9,000.00
61500 · Bus Adv. Contract	0.00	500.00	0.0%	16,385.95	14,500.00	113.0%	15,000.00
<b>Total 61000 · Advertising</b>	<b>659.70</b>	<b>1,100.00</b>	<b>60.0%</b>	<b>41,524.74</b>	<b>38,050.00</b>	<b>109.1%</b>	<b>39,000.00</b>
<b>62000 · Marketing and Promotion</b>							
62100 · Info. Displays-Stop Signage	76.00	22,000.00	0.3%	16,755.06	25,900.00	64.7%	26,000.00
62200 · Graphic Design	6,000.00	3,000.00	200.0%	9,342.00	11,500.00	81.2%	12,000.00
62300 · Promotional Items	0.00	0.00	0.0%	5,089.69	3,000.00	169.7%	3,000.00
62400 · Customer Events and Misc.	24.00	475.00	5.1%	1,431.84	4,450.00	32.2%	4,500.00
62500 · Staff Appreciation/ Events	192.54	100.00	192.5%	3,768.40	2,900.00	129.9%	3,000.00
<b>Total 62000 · Marketing and Promotion</b>	<b>6,292.54</b>	<b>25,575.00</b>	<b>24.6%</b>	<b>36,386.99</b>	<b>47,750.00</b>	<b>76.2%</b>	<b>48,500.00</b>
<b>63000 · Printing and Reproduction</b>							
63100 · Copies, Passes & Flyers	502.16	200.00	251.1%	3,084.96	2,350.00	131.3%	2,500.00
63200 · Schedules, Maps & Brochures	0.00	200.00	0.0%	8,653.49	9,900.00	87.4%	10,000.00
<b>Total 63000 · Printing and Reproduction</b>	<b>502.16</b>	<b>400.00</b>	<b>125.5%</b>	<b>11,738.45</b>	<b>12,250.00</b>	<b>95.8%</b>	<b>12,500.00</b>
<b>64000 · Fuel Expense</b>	<b>18,834.36</b>	<b>16,000.00</b>	<b>117.7%</b>	<b>162,042.72</b>	<b>209,000.00</b>	<b>77.5%</b>	<b>225,000.00</b>
<b>65000 · Vehicle Maintenance</b>							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	266.69	250.00	106.7%	3,456.42	1,750.00	197.5%	2,000.00
65100 · Parts Expense - Other	11,744.38	7,000.00	167.8%	92,055.11	94,737.50	97.2%	100,000.00
<b>Total 65100 · Parts Expense</b>	<b>12,011.07</b>	<b>7,250.00</b>	<b>165.7%</b>	<b>95,511.53</b>	<b>96,487.50</b>	<b>99.0%</b>	<b>102,000.00</b>
65200 · Fluids Expense	341.89	1,416.67	24.1%	18,923.59	15,583.37	121.4%	17,000.00
65300 · Tires Expense	5,362.15	1,000.00	536.2%	43,640.37	37,000.00	117.9%	38,000.00
65400 · Purchased Services	786.25	1,500.00	52.4%	16,616.20	14,500.00	114.6%	16,000.00
65500 · Vehicle Computer/Diagnostic	0.00	0.00	0.0%	3,988.00	5,000.00	79.8%	5,000.00
65600 · Vehicle Glass/Windshield Repai	270.22	0.00	100.0%	330.22	0.00	100.0%	0.00
<b>Total 65000 · Vehicle Maintenance</b>	<b>18,771.58</b>	<b>11,166.67</b>	<b>168.1%</b>	<b>179,009.91</b>	<b>168,570.87</b>	<b>106.2%</b>	<b>178,000.00</b>
<b>69500 · Contingency Expense</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>100.0%</b>	<b>55,000.00</b>	<b>55,000.00</b>	<b>100.0%</b>	<b>60,000.00</b>
<b>Total Expense</b>	<b>216,839.62</b>	<b>187,895.01</b>	<b>115.4%</b>	<b>2,399,085.35</b>	<b>2,427,047.61</b>	<b>98.8%</b>	<b>2,599,158.00</b>
<b>Net Ordinary Income</b>	<b>-57,084.88</b>	<b>-14,807.84</b>	<b>385.5%</b>	<b>137,521.89</b>	<b>-1,368.82</b>	<b>-10,046.7%</b>	<b>0.00</b>
<b>Net Income</b>	<b>-57,084.88</b>	<b>-14,807.84</b>	<b>385.5%</b>	<b>137,521.89</b>	<b>-1,368.82</b>	<b>-10,046.7%</b>	<b>0.00</b>



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10/05/16

Accrual Basis

# MRTA - Operations Main Checks Issued

As of August 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						-3,139.73
Bill Pmt -Check	08/01/2016	5950	IRS	Tax ID#: 82-0382250 Form 720	-75.95	-3,215.68
Bill Pmt -Check	08/01/2016	5951	Hawley Graphics, Inc.		-384.00	-3,599.68
Bill Pmt -Check	08/01/2016	ACH	Intermtn Gas #450 916 6521 1	acct # 45091665211	-3.57	-3,603.25
Bill Pmt -Check	08/01/2016	ach	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-8.06	-3,611.31
Bill Pmt -Check	08/01/2016	5952	St Luke's Clinic - Hailey	940000328	-74.00	-3,685.31
Bill Pmt -Check	08/01/2016	ACH	Cox Communications	205184001	-199.85	-3,885.16
Bill Pmt -Check	08/02/2016	ACH	idaho Power Acct#2221850114		-114.23	-3,999.39
Deposit	08/02/2016			Deposit	5,930.00	1,930.61
Deposit	08/03/2016			Deposit	145.15	2,075.76
Deposit	08/03/2016			Deposit	67.67	2,143.43
Bill Pmt -Check	08/03/2016	5953	Cintas Corp. No. 2 formerZee Me...		-129.61	2,013.82
Bill Pmt -Check	08/03/2016	5954	Integrated Technologies		-112.59	1,901.23
Bill Pmt -Check	08/03/2016	5955	Karen Thea	expense reimbursement	-120.36	1,780.87
Bill Pmt -Check	08/03/2016	5956	Ketchum Computers, Inc.		-506.25	1,274.62
Bill Pmt -Check	08/03/2016	5957	Kim MacPherson'	expense reimbursement	-15.00	1,259.62
Bill Pmt -Check	08/03/2016	5958	Nicole Brown		-2,758.75	-1,499.13
Bill Pmt -Check	08/03/2016	5959	Quality Tool Connection Inc.	48	-78.95	-1,578.08
Bill Pmt -Check	08/03/2016	5960	Social Bicycles Inc.		-160.00	-1,738.08
Bill Pmt -Check	08/03/2016	5961	Thornton Heating & Sheet Metal I...		-97.50	-1,835.58
Bill Pmt -Check	08/03/2016	5962	L.L. Green's Hardware		-106.83	-1,942.41
Bill Pmt -Check	08/03/2016	5963	Jackson Group Peterbilt, Inc.	3551	-330.88	-2,273.29
Bill Pmt -Check	08/03/2016	5964	AlSCO		-297.04	-2,570.33
Bill Pmt -Check	08/03/2016	5965	Copy & Print		-13.62	-2,583.95
Bill Pmt -Check	08/03/2016	5966	Lutz Rental		-44.82	-2,628.77
Bill Pmt -Check	08/03/2016	5967	Six Roblees' Inc.	64830	-453.75	-3,082.52
Bill Pmt -Check	08/03/2016	5968	Window Welder Inc.		-512.23	-3,594.75
Bill Pmt -Check	08/03/2016	5969	Sean Tajkowski		-14.00	-3,608.75
Deposit	08/03/2016			Deposit	784.55	-2,824.20
Bill Pmt -Check	08/04/2016	5970	Freightliner of Idaho		-1,191.75	-4,015.95
Bill Pmt -Check	08/04/2016	5971	Northwest Equipment Sales, Inc.		-334.85	-4,350.80
Bill Pmt -Check	08/04/2016	5972	Rush Truck Centers		-2,057.55	-6,408.35
Bill Pmt -Check	08/04/2016	5973	NAPA Auto Parts		-1,200.32	-7,608.67
Bill Pmt -Check	08/04/2016	5974	Allstar Property Services, Inc.		-182.00	-7,790.67
Bill Pmt -Check	08/04/2016	5975	GEM State Paper & Supply Co.		-216.69	-8,007.36
Bill Pmt -Check	08/04/2016	5976	United Oil		-10,444.41	-18,451.77
Bill Pmt -Check	08/04/2016	5977	Certified Folder Display Service, Inc	14-0086946	-76.00	-18,527.77
Bill Pmt -Check	08/04/2016	5978	City of Bellevue'	RIDES1- 121 Clover St	-150.08	-18,677.85
Deposit	08/04/2016			Deposit	464.65	-18,213.20
Bill Pmt -Check	08/05/2016	5979	River Run Auto Parts, Inc.		-161.07	-18,374.27
Bill Pmt -Check	08/05/2016	5980	Cross Valley Cleaning LLC		-161.37	-18,535.64
Bill Pmt -Check	08/05/2016	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-118.77	-18,654.41
Deposit	08/05/2016			Deposit	145.25	-18,509.16
Deposit	08/08/2016			Deposit	100.45	-18,408.71
Bill Pmt -Check	08/08/2016	5981	Les Schwab	117-00888	-4,103.38	-22,512.09
Bill Pmt -Check	08/08/2016	ACH	National Benefit Services, LLC		-142.00	-22,654.09
Deposit	08/08/2016			Deposit	68,815.00	46,160.91
Deposit	08/09/2016			Deposit	1,666.67	47,827.58
Deposit	08/09/2016			Deposit	881.65	48,709.23
Liability Check	08/10/2016		QuickBooks Payroll Service	Created by Payroll Service on 08/09/2016	-37,409.25	11,299.98
Bill Pmt -Check	08/10/2016	5983	Gillig LLC	36869600	-1,530.42	9,769.56
Deposit	08/10/2016			Deposit	722.40	10,491.96
Paycheck	08/11/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Djasran JR, Johnny	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Finch, James F	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Gray, Stuart	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Johnson, Mark F	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Kelly, David W	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Knudson, Michael W	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	MacPherson, Kim	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Miller, Jason M	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Nestor, Robert A	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Parker, Michael J	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Selisch, Kurt	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Smith, Scott A	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Spalding, Richard L	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Sproule, William	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Tellez, Carlos	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Thea, Karen J	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Torres, April L	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Victorino, Jose L	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	10,491.96
Paycheck	08/11/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	10,491.96
Liability Check	08/11/2016	5982	Idaho Child Support Receipting	326231	-200.76	10,291.20
Liability Check	08/11/2016	ACH	Mountain Rides Transportation	WFH Apt Rent	-250.00	10,041.20
Liability Check	08/11/2016	ACH	MRTA	Mountain Rides FSA	0.00	10,041.20
Deposit	08/11/2016			Deposit	560.00	10,601.20
Deposit	08/11/2016			Deposit	121.65	10,722.85
Liability Check	08/12/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 288961572	-12,398.54	-1,675.69
Deposit	08/12/2016			Deposit	1,604.00	-71.69
Deposit	08/12/2016			Deposit	17,370.80	17,299.11
Bill Pmt -Check	08/15/2016	5986	National Benefit Services, LLC		-141.00	17,158.11
Bill Pmt -Check	08/15/2016	5987	Northwest Equipment Sales, Inc.		-180.54	16,977.57
Bill Pmt -Check	08/15/2016		Idaho Transmission Warehouse	QuickBooks generated zero amount transaction fo...	0.00	16,977.57

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Accrual Basis

# MRTA - Operations Main

## Checks Issued

### As of August 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	08/15/2016	5988	Chateau Drug & True Value Hard...		-4.99	16,972.58
Bill Pmt -Check	08/15/2016	5989	Business As Usual		-109.55	16,863.03
Bill Pmt -Check	08/15/2016	5990	Cummins Rocky Mountain LLC		-683.00	16,180.03
Bill Pmt -Check	08/15/2016	5991	Atkinsons' Grocery		-109.57	16,070.46
Bill Pmt -Check	08/15/2016	5992	Clear Creek Disposal	1327	-97.35	15,973.11
Bill Pmt -Check	08/15/2016	5993	Johnny G's Sub Shack		-79.92	15,893.19
Bill Pmt -Check	08/15/2016	5994	Ketchum Computers, Inc.		-67.50	15,825.69
Bill Pmt -Check	08/15/2016	5995	Minert & Associates, Inc.		-90.00	15,735.69
Bill Pmt -Check	08/15/2016	5996	White Cloud Communications Inc.		-288.00	15,447.69
Deposit	08/15/2016			Deposit	694.00	16,141.69
Check	08/16/2016	5997	Carmen Tellez	reimbursement for fuel-card did not work	-67.70	16,073.99
Bill Pmt -Check	08/16/2016	5998	UPS Store - 2444 (Ketchum)		-34.89	16,039.10
Bill Pmt -Check	08/16/2016	6001	Ben Varner	expense reimbursement	-45.00	15,994.10
Bill Pmt -Check	08/16/2016	6002	Jason Miller	expense reimbursement	-241.90	15,752.20
Bill Pmt -Check	08/16/2016	6003	Jim Finch	expense reimbursement	-45.00	15,707.20
Bill Pmt -Check	08/16/2016	6004	Wendy Crosby	expense reimbursement	-15.00	15,692.20
Deposit	08/16/2016			Deposit	1,666.67	17,358.87
Deposit	08/16/2016			Deposit	298.30	17,657.17
Paycheck	08/17/2016	6005	Djasran JR, Johnny		-423.19	17,233.98
Check	08/17/2016	ACH	Capital Equipment Fund	monthly transfer June / July 2016	-6,343.76	10,890.22
Check	08/17/2016	ACH	Facilities Fund	monthly transfer- July 2016	-9,515.63	1,374.59
Deposit	08/17/2016			Deposit	115.25	1,489.84
Deposit	08/18/2016			Deposit	160,500.08	161,989.92
Deposit	08/18/2016			Deposit	96.90	162,086.82
Deposit	08/18/2016			Deposit	16,273.36	178,360.18
Bill Pmt -Check	08/18/2016	6006	Lawson Laski Clark & Pogue, PLLC		-916.50	177,443.68
Liability Check	08/19/2016	TAP	Idaho State Tax Commission	000186434	-4,189.00	173,254.68
Liability Check	08/19/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 370675117	-100.92	173,153.76
Check	08/19/2016	ACH	Contingency Fund	monthly transfer July 2016	-5,000.00	168,153.76
Bill Pmt -Check	08/19/2016	ACH	American Funds	plan ID BRK100102	-27,944.15	140,209.61
Bill Pmt -Check	08/19/2016	6007	AmeriBen Solutions/IEC Group		-170.00	140,039.61
Bill Pmt -Check	08/19/2016	6008	Oil Price Information Service		-114.00	139,925.61
Bill Pmt -Check	08/19/2016	6009	State Insurance Fund	Policy # 495600	-12,922.00	127,003.61
Bill Pmt -Check	08/19/2016	6010	Wells Fargo		-1,699.28	125,304.33
Deposit	08/19/2016			Deposit	1,597.25	126,901.58
Bill Pmt -Check	08/19/2016	ACH	Idaho Power Acc#2204788885		-280.96	126,620.62
Deposit	08/19/2016			Deposit	3,140.00	129,760.62
Deposit	08/19/2016			Deposit	492.70	130,253.32
Deposit	08/22/2016			Deposit	51,382.00	181,635.32
Bill Pmt -Check	08/22/2016	6011	Express Publishing Inc.		-877.05	180,758.27
Bill Pmt -Check	08/22/2016	6012	Gem State Welders Supply Inc.		-8.06	180,750.21
Bill Pmt -Check	08/22/2016	6013	GP Oil Recovery, LLC		-178.80	180,571.41
Bill Pmt -Check	08/22/2016	6014	Integrated Technologies		-296.85	180,274.56
Bill Pmt -Check	08/22/2016	6015	Ketchum Computers, Inc.		-337.50	179,937.06
Bill Pmt -Check	08/22/2016	6016	Kimberly L Richmond		-180.00	179,757.06
Bill Pmt -Check	08/22/2016	6017	Lawson Products, Inc.	Acc# 10140112	-394.22	179,362.84
Bill Pmt -Check	08/22/2016	6018	RouteMatch Software		-300.00	179,062.84
Bill Pmt -Check	08/22/2016	6019	Schaeffer MFG. CO.	1140316	-1,017.50	178,045.34
Bill Pmt -Check	08/22/2016	6020	Sportworks Northwest, Inc.		-3,352.85	174,692.49
Bill Pmt -Check	08/22/2016	6021	St Luke's Clinic - Hailey	940000328	-74.00	174,618.49
Bill Pmt -Check	08/22/2016	6022	United Oil		-9,019.21	165,599.28
Deposit	08/22/2016			Deposit	375.00	165,974.28
Deposit	08/23/2016			Deposit	400.00	166,374.28
Deposit	08/23/2016			Deposit	810.00	167,184.28
Liability Check	08/24/2016		QuickBooks Payroll Service	Created by Payroll Service on 08/23/2016	-36,785.09	130,399.19
Bill Pmt -Check	08/24/2016	6024	Clear Mind Graphics, Inc		-7,100.00	123,299.19
Bill Pmt -Check	08/24/2016	ACH	National Benefit Services, LLC		-1,067.95	122,231.24
Deposit	08/24/2016			Deposit	628.35	122,859.59
Bill Pmt -Check	08/25/2016	ACH	Verizon Wireless	942013229	-30.02	122,829.57
Paycheck	08/25/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Finch, James F	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Gray, Stuart	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Johnson, Mark F	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Kelly, David W	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Knudson, Michael W	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	MacPherson, Kim	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Miller, Jason M	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Nestor, Robert A	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Parker, Michael J	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Sanchez, Jose J	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Selisch, Kurt	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Smith, Scott A	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Spalding, Richard L	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Sproule, William	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Tellez, Carlos	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Thea, Karen J	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Torres, April L	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Victorino, Jose L	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	122,829.57
Paycheck	08/25/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	122,829.57
Liability Check	08/25/2016	6023	Idaho Child Support Receipting	326231	-200.76	122,628.81
Liability Check	08/25/2016	ACH	Mountain Rides Transportation	WFH Apt Rent	-250.00	122,378.81
Liability Check	08/25/2016	ACH	MRTA	Mountain Rides FSA	0.00	122,378.81
Deposit	08/25/2016			Deposit	571.00	122,949.81

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Accrual Basis

# MRTA - Operations Main Checks Issued

As of August 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	08/25/2016			Deposit	405.70	123,355.51
Liability Check	08/26/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 290309462	-12,222.78	111,132.73
Deposit	08/26/2016			Deposit	2,002.25	113,134.98
Deposit	08/26/2016			Deposit	67.67	113,202.65
Bill Pmt -Check	08/29/2016	6025	Ketchum Computers, Inc.		-438.75	112,763.90
Bill Pmt -Check	08/29/2016	6026	Quality Tool Connection Inc.	48	-136.95	112,626.95
Bill Pmt -Check	08/29/2016	6027	Wendy Crosby	expense reimbursement	-15.00	112,611.95
Deposit	08/29/2016			Deposit	200.00	112,811.95
Bill Pmt -Check	08/29/2016	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-225.73	112,586.22
Bill Pmt -Check	08/29/2016	ACH	idaho Power Acct#2221850114	ACct #2221850114	-123.63	112,462.59
Bill Pmt -Check	08/29/2016	6028	Lost in Translation		-59.50	112,403.09
Deposit	08/29/2016			Deposit	4,835.00	117,238.09
Deposit	08/29/2016			Deposit	500.25	117,738.34
Deposit	08/30/2016			Deposit	1,442.50	119,180.84
Deposit	08/30/2016			Deposit	1,334.97	120,515.81
Deposit	08/30/2016			Deposit	217.60	120,733.41
Deposit	08/30/2016			Deposit	638.25	121,371.66
Bill Pmt -Check	08/30/2016	ACH	National Benefit Services, LLC		-474.44	120,897.22
Bill Pmt -Check	08/30/2016	ACH	Cox Communications	205184001	-238.40	120,658.82
Liability Check	08/31/2016	ACH	Aflac	DQR88	-478.20	120,180.62
Deposit	08/31/2016			Deposit	471.50	120,652.12
Deposit	08/31/2016			Deposit	548.64	121,200.76
Deposit	08/31/2016			Deposit	5,309.00	126,509.76
Deposit	08/31/2016			Deposit	111.14	126,620.90
Deposit	08/31/2016			Deposit	449.60	127,070.50
Deposit	08/31/2016			Deposit	36.00	127,106.50
Deposit	08/31/2016			Deposit	75.85	127,182.35
Deposit	08/31/2016			Interest	3.14	127,185.49
Liability Check	08/31/2016	6082	Blue Cross of Idaho	10034150-R001	-19,077.88	108,107.61
Total 11100 - Mountain West Checking					111,247.34	108,107.61
<b>TOTAL</b>					<b>111,247.34</b>	<b>108,107.61</b>

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

*W. King*

Signed

*Business Manager*

Title

10/19/16

Date