



Mountain Rides Transportation Authority

PUBLIC NOTICE of Regular Board Meeting Agenda

12:30pm, Wednesday, December 21, 2016

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Dave Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Secretary Joe Miczulski (Bellevue), Becki Keefer (Hailey), Anne Corrock (Ketchum), Kristin Derrig (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action and discussion items
 - a. Action item: Approve award of 35' heavy duty bus Request for Proposals 092016-1 (p.2-6)
 - b. Action item: Approve award of purchase of fuel Invitation for Bid 2016-11-16 (p.7-8)
 - c. Action item: Approve board and committee meeting schedule for 2017 (p.9-10)
 - d. Action item: Approve board officers for 2017 (p.11)
 - e. Action item: Approve committee membership for 2017 (p.12)
 - f. Discussion item: Discuss draft agenda for January strategic planning session (p.13-14)
 - g. Discussion item: Discuss e-bikes and regional discussion on e-bike policy (p.15-23)
5. Committee reports
 - a. Planning and Marketing Committee report for December from Chair (p.24)
 - i. Committee members approve December minutes
 - b. Finance and Performance Committee report for December from Chair (p.25)
 - i. Committee members approve December minutes
6. Staff reports
 - a. Dashboard performance report for October 2016 (p.26-29)
 - b. Operations report (p.30)
 - c. Marketing Outreach report (p.31)
 - d. Maintenance report (p.32)
 - e. Business Manager report (p.33)
 - f. Executive Director report (p.34)
7. Consent Calendar items
 - a. Approve minutes –November 16 regular meeting (p.35-37)
 - b. Receive and file October 2016 financials and bills paid (p.38-42)
8. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="12/21/2016"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input type="text" value="4a. Approve award of 35' heavy duty bus Request for Proposals 092016-1"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to award (or reject) RFP 092106-1 to New Flyer. I move to authorize the Executive Director to execute the purchase contract in an amount not to exceed \$413,000."/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY 2016-17 Budget, purchase is budgeted in Capital Fund"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="MRTA Policy 101 - Procurement"/>		
<u>Background:</u>	<input type="text" value="RFP 092016-1 was released in late September 2016. RFPs were sent to all known Heavy Duty Low Floor Bus Manufacturers in the US. Two manufacturers (Gillig and New Flyer) submitted final RFPs to MRTA.

After three months of questions, clarifications and manufacturer interviews, the selection committee was unanimous in choosing New Flyer as the winner of this RFP. We are confident in New Flyer's ability to deliver on time and on budget and to support this purchase over the next 15 years.

New training for this new platform will be covered by FTA's RTAP training program. Manufacturer training will be done by New Flyer trainers on site at MRTA and ongoing training will be available through New Flyer's online training program.

Parts inventory will be minimally affected, as we are moving away from keeping non-service parts in stock. Service parts (filters and preventative maintenance items) are parts we already stock, or are a low cost part to stock."/>		

Bid Recap and Selection Report

Formal Bid / RFP 092016-1

To: MRTA Executive Director Jason Miller

From: Ben Varner, Maintenance and Facilities Manager

Service Requested:

RFP 092016-1 was sent out to qualified manufacturers for the purchase of 2 35 Foot Low Floor Heavy Duty Transit Bus.

After reviewing the scoring committee's evaluations, it is my recommendation that the contract be awarded to New Flyer in an amount not to exceed \$413,000.

This selection was based on the specific criteria listed in the RFP and this vendor was selected because of their cost proposal, delivery proposal, quality of design and track record in the Public Transit industry.

Approved by:

Executive Director: _____ Date: _____

MRTA Board President: _____ Date: _____

CER 6. Pricing Schedule

Mountain Rides Transportation Authority
RFP092016-01

All prices are to be in United States dollars		
	Unit Price	Extension
One (1) 35' Heavy Duty ADA accessible Low Floor Transit Bus with two (2) additional options.	\$405,000	\$1,215,000
Manuals	Incl. in bus price	Incl. in bus price
Training	-	\$31,077*
Spare parts package(optional)	-	-
Test equipment and special tools(optional)	List to be provided	\$140,825**
Extended Warranty Drive Train(optional)	\$6,885 per bus - Engine \$3,617 per bus - Transmission	-
Additional Extended Warranties(optional)	\$1,890 per bus - HVAC \$675 per bus - Brake System	-
camera surveillance system (optional)	\$1,148.09 - provisions only	\$3,444.27
Electronic farebox (optional)	N/A	-
Rear Camera	Incl. in bus price	-
Front mounted bike rack Sportworks model preferred.	Incl. in bus price	-
A/C power outlets at Passenger seating (Optional)	N/A	-
TOTAL PROPOSED PRICE		\$1,390,346.27
ADA equipment (included in above unit prices)	Incl. in bus price	-

This form is to be completed and included in the Price Package.

* = See Package 2 Section C

** = See Package 2 Section D

Request for Proposal
September 21, 2016
RFP092016-01

CER 6. Pricing Schedule

Mountain Rides Transportation Authority
RFP092016-01

	All prices are to be in United States dollars	
	Unit Price	Extension
One (1) 35'Heavy Duty ADA accessible Low Floor Transit Bus with two (2) additional options.	\$419,609.00	\$419,609.00
Manuals	Included	Included
1 (24) hour week of GILLIG Training	\$5,000.00	\$5,000.00
Spare parts package(optional)	See Attached	See Attached
Test equipment and special tools(optional)	List to be provided	See Attached
Extended Warranty Drive Train(optional)	See Attached	See Attached
Additional Extended Warranties(optional)	See Attached	See Attached
6 camera surveillance system (optional)	\$3,232.00	\$3,232.00
Electronic farebox (optional)	Quote	Quote
Rear Camera	Included	Included
Front mounted bike rack Sportworks model preferred.	DL2 \$1,006.00	\$1,006.00
A/C power outlets at Passenger seating (Optional)	\$5,900.00	\$5,900.00
TOTAL PROPOSED PRICE		\$434,747.00
ADA equipment (included in above unit prices)	\$14,586.00	\$14,586.00

This form is to be completed and included in the Price Package.

Electronic Passenger Counter (Optional)	\$6,494.00
APC Software & Landslide Equipment (Optional)	\$47,912.00



Price and Option Clarification
RFP 35 Foot Low Floor Heavy Duty

Manufacturer: New Flyer of America Inc.

Original RFP Price:	\$ 405,000.00
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Option / Request for more info	Cost Increase/Decrease	(or)	Included in RFP price
Front Step/Threshold Heater	\$ 495.65		
Rear Step/Threshold Heater	N/A		
Automatic Traction Control	\$ -		Yes
Mud/Snow Traction Assist	\$ -		Yes
American Seating InSight	\$ -		Yes
Electric Assist Steering*	\$ 2,302.48		
Framed Windows	\$ -		Yes
Frameless (Bonded) Windows	\$ 4,998.17		

* = TRW steering column production parts are available into 2018. TRW is unsure when they will be discontinuing the steering column product line that is currently integrated into the Xcelsior® platform. New Flyer's concern with the TRW offering is MRTA's ability to source replacement parts in the event that the steering columns fail throughout the life of the bus. It is therefore our recommendation to MRTA to utilize New Flyer's standard offering of the Douglas Autotech 929.

Parts Sampling List

Part Name	Parts Cost
Alternator	\$ 3,119.49
Front Brake Shoes (or pads)	\$ 166.06
Windshield Wiper Switch (on dashboard)	\$ 247.49
Front Shocks	\$ 125.25
RH Headlamp Assembly (LED)	\$ 531.79

Freight Cost (regular order, no special handling)
Covered by New Flyer
Covered by New Flyer
Covered by New Flyer
Covered by New Flyer
Covered by New Flyer

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="12/21/2016"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input type="text" value="Item 4b. Approve IFB 2016-11-16 Fuel Bid"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve (or reject) awarding the 2017 Fuel Bid to United Oil and authorize the Executive Director to sign the fuel contract for 2017."/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY 2016-17 Budget"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Policy 101 Procurement"/>		
<u>Background:</u>	<input type="text" value="Each year, Mountain Rides requests bids from regional petroleum and fuel card management companies. The pricing requested by MRTA is a cost plus price based on wholesale fuel out of Burley, ID.

United Oil was one of several respondents and the only company to submit a complete bid.

Staff's recommendation is to award the 2017 Fuel Contract to United Oil."/>		

Bid Sheet (Bidders MUST provide bid for all locations)

Unleaded (Unleaded average equally weighted)

1. RACK AVG plus 7 cents per gallon in Ketchum, Idaho.
Pump Address: 258 N. WOODWAY KETCHUM
2. RACK AVG plus 5 cents per gallon in Bellevue, Idaho.
Pump Address: 470 GLENBROOK DR, HAILEY & 516 N. MAIN ST BELLEVUE.
3. RACK AVG plus 7 cents per gallon in Shoshone, Idaho.
Pump Address: 103 N RAIL STREET, SHOSHONE
4. RACK AVG plus 5 cents per gallon in Twin Falls, Idaho.
Pump Address: 1992 E KIMBERLEY RD & 322 W ADDISON,

Diesel (Diesel average will be weighted – 2/3 Ketchum, 1/3 Bellevue)

1. RACK AVG plus 7 cents per gallon in Ketchum, Idaho.
Pump Address: 258 N WOODWAY, KETCHUM
2. RACK AVG plus 5 cents per gallon in Bellevue, Idaho.
Pump Address: 470 GLENBROOK DR, HAILEY & 516 N. MAIN ST BELLEVUE.
3. Additional cost for winterized diesel (diesel fuel shall be mixed to prevent jelling or freezing of fuel during winter conditions) 2 cents per gallon

Requirements (Initial)

 Complete and sign Bid Sheet

 Fuels are available via a 24-hour card access system that allows each card to be assigned to a specific MRTA Vehicle and allows for identification of the MRTA vehicle number and allows for identification of users through user pins.

 All transactions including Vehicle #, Fuel Card ID #, Driver, Miles Driven (each vehicle), Gallons and Price Charged are available on a weekly basis for export via .csv file

 Signed and enclose four applicable Federal Clauses

 Pumps are safely accessible for a 40-ft. bus

Bid Submitted by (Company Name): UNITED OIL

Signature: Steve O'Beirne

Printed Name: STEVE O'BEIRNE.

Title: COMPANY SALES MANAGER

Contact Phone Number: 208 453 0273 CELL 208 731 7762

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="12/21/2016"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4c. Approve board and committee meeting schedule for 2017"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve the meeting schedule for 2017, as presented. [or I move to approve the meeting schedule for 2017 as follows....]"/>		
<u>Fiscal Impact:</u>	<input type="text" value="N/A"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Annual posting of meeting schedules, adopted by-laws"/>		
<u>Background:</u>	<input type="text" value="Annually, Mountain Rides adopts and posts a general meeting schedule for both the regular board meeting and the committee meetings. Occasionally this schedule must be amended when a meeting is rescheduled, and the meeting notice is reposted.

Attached is the proposed meeting schedule for 2017."/>		



**PUBLIC NOTICE –
NOTICE OF MEETING DATES
Mountain Rides Transportation Authority
Board Meetings & Committee Meetings for Calendar Year 2017**

All board meetings and committee meetings are always open to the public

REGULAR BOARD MEETINGS

WHEN: The 3rd Wednesday of every month at 12:30 pm
WHERE: Ketchum City Council Chamber Meeting Room, Ketchum City Hall (480 East Ave. N., Ketchum, ID)

DATES for 2017

January 18th, February 15th, March 15th, April 19th, May 17th, June 21st, July 19th,
August 16th, September 20th, October 18th, November 15th, December 20th

PLANNING & MARKETING COMMITTEE

WHEN: The 1st Wednesday of every month at 1:00 pm
WHERE: Ketchum City Council Chamber Meeting Room, Ketchum City Hall (480 East Ave. N., Ketchum, ID)

DATES for 2017

February 1st, March 1st, April 5th, May 3rd, June 7th, July 5th, August 2nd,
September 6th, October 4th, November 1st, December 6th

FINANCE & PERFORMANCE COMMITTEE

WHEN: The 1st Wednesday of every month at 2:30 pm
WHERE: Ketchum City Council Chamber Meeting Room, Ketchum City Hall (480 East Ave. N., Ketchum, ID)

DATES for 2017

February 1st, March 1st, April 5th, May 3rd, June 7th, July 5th, August 2nd,
September 6th, October 4th, November 1st, December 6th

NOTE: Agendas will be produced for each meeting at least 48 hours in advance of the meeting. Public information on agenda items is available from the Mountain Rides office at 800 1st Ave N. or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="12/21/2016"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4d. Approve board officers for 2017"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="N/A"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve the following slate of officers for 2017: [as stated]"/>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Mountain Rides' by-laws"/>		
<u>Background:</u>	<input type="text" value="Per the Mountain Rides' adopted by-laws, officers serve a one year term. Officers can stay in a position, but the intent has been to have the vice-chair ascend to chair to give continuity and experience."/> <input type="text" value="[no attachments]"/>		

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="12/21/2016"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4e. Approve committee membership for 2017"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve the Planning and Marketing Committee and Finance and Performance Committee membership, as stated, for 2017."/>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="all"/>		
<u>Background:</u>	<div><p>This is your chance to negotiate movement onto or off of your current committee assignment. Or stay where you are. Either way, let the games begin.</p><p>[no attachments]</p></div>		

Mountain Rides Agenda Discussion Item Summary

Date:

12/21/2016

From:

Jason Miller

Discussion Item:

4f. Discuss draft agenda for January strategic planning session

Committee Review:

☐ yes

☒ no

Committee

Both Committees

Purview:

Fiscal Impact:

n/a

Related Policy or
Procedural Impact:

5 Year Strategic Plan

Background:

Mountain Rides has an annual retreat style meeting to assess the past year and look forward into the new year. This meeting has historically taken place at the beginning of a calendar year. This meeting is where major policy, projects, priorities, and organizational direction are established for the coming year.

Attached is a draft agenda for discussion.



AGENDA

Special Meeting of the Mountain Rides Transportation Authority Board of Directors STRATEGIC PLANNING WORKSHOP for 2017

To review and discuss draft of 5 year strategic plan

9:00am to 1:45pm, January 4, 2017

Ketchum City Hall council chambers, Ketchum, ID

- | | |
|------------------------|---|
| 9:00a | Meeting opening and intro |
| 9:00a – 9:30a | Review of Mountain Rides 5 year plan and implementation progress in 2016 |
| 9:30a – 10:30a | Transit board 101 training <ul style="list-style-type: none">• From a training recently given by ITD to help newer board members |
| 10:30a – 12:30p | Goal setting and priorities for 2017 <ul style="list-style-type: none">• Service improvements, changes, and needs• Admin, staffing, and organizational needs• Capital projects and planning |
| 12:30p – 1:00p | Lunch |
| 1:00p – 1:30p | Wrap up, review, and next steps |
| 1:45p | Adjourn |

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Mountain Rides Agenda Discussion Item Summary

Date:	<div>12/21/2016</div>	From:	<div>Bike Ped Coordinator</div>
Discussion Item:	<div>4g. Discuss e-bikes and regional discussion on e-bike policy</div>		
Committee Review:	<div><input type="radio"/> yes</div> <div><input checked="" type="radio"/> no</div>	Committee Purview:	<div>Planning & Marketing</div>
Fiscal Impact:	<div>n/a</div>		
Related Policy or Procedural Impact:	<div>n/a</div>		
Background:	<div><p>Electric bicycles have grown in popularity and have necessitated a regional dialogue on how to address current rules that largely do not allow motorized vehicles. Mountain Rides, along with BCRD and as part of ongoing work to support the Bike-Ped Master Plan, is helping to facilitate this dialogue.</p><p>Attached is a white paper summary of the issue. Mountain Rides board should discuss and consider how to give input into this process.</p></div>		

Components – Electric Bicycle Summary Information
BCRTC Bike/Ped Committee
December 2016

The Basics

1. What is an e-bike?

In simplest terms an e-bike is a bicycle that can be run on electric power as well as by pedaling. An electric bicycle, also known as an e-bike or booster bike, is a bicycle with an integrated electric motor, which can be used for propulsion. There are a wide variety of e-bikes available worldwide on the market now, from e-bikes that only have a small motor to assist the rider's pedal-power (i.e., pedelecs) to somewhat more powerful e-bikes which tend closer to moped-style functionality: all, however, retain the ability to be pedaled by the rider. This may be the most important aspect of this definition for our purposes in defining e-bikes and ultimately writing policy as it relates to where e-bikes can be allowed. They are, therefore not electric motorcycles and deserve their own regulations. E-bikes use rechargeable batteries and communities are establishing e-bike recharging station to meet demands. E-bikes of the lighter varieties can travel up to 25 to 32 km/h (16 to 20 mph), depending on the laws of the country in which they are sold, while the more high-powered varieties can often do in excess of 45 km/h (28 mph).

E-bikes may also come equipped with a throttle that allows the bike to be propelled without pedaling. The bicycle's low-speed electric motor provides a boost of power to climb hills, extend the range of trips where a bicycle can be used, allow current bicycle users to bike more often and farther, provide a new recreation option for people who want to bike and in general, extend the range of any ride. Low-speed e-bikes are as safe and sturdy as traditional bicycles, and move at speeds similar to conventional bikes. E-bikes are emissions-free, low impact and operate silently. E-bikes vary widely in terms of shape and size, but the different types closely align with those of regular bicycles. E-bikes resemble traditional bicycles in both appearance and operation, and do not function similarly to mopeds, scooters and other motorized vehicles.

2. Types of e-bikes/features/capabilities

<http://propelbikes.com/shop/>

This is a great website that sells e-bikes and offers a tremendous amount of information on the types of e-bikes and the features/capabilities of each type. E-bikes come in many forms some good for urban environment and commuting, some are best for fast and fun mountain biking, some for comfort and cruising, and some are geared for cargo and hauling kids. Each type discusses the motor type and capability of speed, gears, and other components included to help the buyer decide how the bike will be used and therefore, which bike is best to serve that use.

This website sells bikes in categories that include:

Comfort and Cruising – Bikes with a center drive motor, casual ride around town, car free.

Commute and Urban – Center drive motor, with different speeds of assistance, like a regular bike with super strength.

Fast and Fun – Zip around the outdoors, asphalt, and dirt cresting hills. Enjoy the thrill of action riding roads, trails and hills.

Kids and Cargos – Fast and fun bit also this bike is a workhorse carrying cargo and kids carfree.

Each category includes brands and pricing ranging from 1800-7000+. The brands include Specialized, Kalkhoff, Xtracycle, Focus, Benne, Bosch, Bulls, Felt, Cannondale, Farady, Riese and Muller, and Haibike.

Pedego Electric Bikes and Bosch Ebike systems-America seem to be two of the top brands in the US. Pedego has had a steady upward trend since its inception in 2008.

3. Market Trends/EBikes sold national, international, blogs

The e-bike business is growing at a fast pace in Europe, more than 2 million will be sold this year and while the U.S, is about 10 years behind Europe, the U.S. trends seem to be following a similar path of growth. The European market is currently the hottest in the world. A recent article stated that 2015 European e-bike sales were up 26.5% vs 2014 sales. Bosch predicts that “eventually, e-bikes will account for one of every three bikes sold in the European Union, a ratio now achieved only in the Netherlands. It is predicted that e-bike sales will continue growing at a rate of about 15 percent a year.”

In the USA, the e-bike market is still one of largely untapped potential. For companies such as Pedego, a company very U.S. centric in its sales, growth has been sustained and steady in the US market and slower in Europe. A 2014 bicycle industry analysis estimated that about 200,000 e-bikes would be sold in the U.S. that year, a number that is growing significantly each year. While the Asian and European e-bike markets are more robust, industry advocates hope to continue to expand U.S. e-bike sales. In the U.S., e-bikes have seen the largest sales increase of any bike type, growing by more than 100 percent in dollars and more than 70 percent in units since 2014. Most major U.S. bicycle brands sell e-bikes, and bicycle manufacturers have moved or are positioning themselves to move to the U.S. to capitalize on the growing market.

The growth in the US market is likely coming largely from two sources:

“The e-MTB (off-road e-bikes) has captured a lot of attention (rightly so) as a fun device that can extend the range (in years, altitude, or miles) of any mountain biker. For the boomers in particular — who invented mountain biking — the e-MTB helps offset the relentless increase in gravity and waistline and lets us keep riding. That is a recreation and sport application of e-bikes that fits well into the mindset of Americans, American cyclists, and importantly, American IBDs. Boomers are approximately 1/3 of the US population, and have spent a LOT on bicycles all their lives. They may not ride them a lot, but they sure do buy bikes and bike stuff.

Another trend is this: Millennials, another third of the USA population, that are moving to where the jobs are – often in dense urban environments – and would rather not have a car. Living in Boston/San Francisco/Manhattan etc. means a car is just a pain. Better to walk/ride a bike/ride an electric bike to the metro/bus/train station. Avoiding parking costs, vehicle, fuel, and insurance costs. An electric bike means that they are not sweaty when they get to work. And they can live farther from the station.”

The greatest change over the past several years has been in the “pedelec” type of bike, in which the rider must be pedaling in order for the motor to engage and sales of this type of e-bike has grown at a faster pace.

A recent trend in Europe and the U.S. is the rise in higher priced models of e-bikes, while trends in lower priced models available at places like Walmart have dropped. Lower priced e-bikes had problems with reliability, performance and weight and price point was a focus, many of these bikes sold for less than \$500. Today, Bosch and similar companies provide a dizzying array of drivetrains that work flawlessly while offering plenty of power and excellent reliability. In Europe, consumers have proven to be quite willing to lay down the \$2500 to \$5000 that such products cost, and American consumers seem to be following suit.

<http://electricbikeblog.com/types-of-electric-motors-for-electric-bikes/>

What does it mean for Blaine County right now?

Introduction - To best ascertain current acceptable current use today by “e-bikes,” we need to understand their use and definition relative to both the current language and intent of existing federal, state, and local statutes. The goal of this document is to aggregate existing information for each jurisdiction relative to existing conditions to best inform future policy considerations.

1. One commonly posed question involves whether an “ebike” or some types of “ebikes” should be considered a “motorized vehicle” since most statutes refer to “motorized vehicles” not being allowed on public pathways etc.
2. Sometimes, language is used in statutes referring to an “engine” and not a “motor.” Another question posed is to what extent an “ebike” has a “motor” or an “engine” and how does this interpretation or definition relate to current statutes.
3. A final legal language question involves whether an “ebike” is or can be considered a “bicycle.” Some statutes limit access on certain paths or other infrastructure by defining their use relative only to “bicycles.”

Federal, State, and Local Statute Reference

1. The Forest Service has released recent communications regarding e-bikes on their respective jurisdictions. A March 2016 memo from the Washington Office of the Forest Service includes the information relative to e-bikes below:

The Forest Service's Travel Management Rule (TMR) and E-Bikes: The TMR defines "motor vehicle" as "any vehicle which is self-propelled, other than: (1) a vehicle operated on rails; and (2) any wheelchair or mobility device, including one that is battery-powered, that is designed solely for use by a mobility-impaired person for locomotion, and that is suitable for use in an indoor pedestrian area." 36 CFR 212.1. E-bikes have a motor, thereby are self-propelled, and are not covered by the exceptions in the definition. Therefore, e-bikes are motor vehicles and are subject to regulation under the TMR, which requires designation of National Forest System (NFS) roads, NFS trails, and areas on NFS lands for motor vehicle use. 36 CFR 212.51(a). Direction on e-bikes was included in a response in the *Federal Register* notice for the final over-snow vehicle rule. The response states: "New technologies that merge bicycles and motors, such as e-bikes, are considered motor vehicles under §212.1 of the TMR." 80 Fed. Reg. 4503 (Jan. 28, 2015).

This document defines ebikes as "motor vehicles" and thus NOT allowed on non-motorized trails. They are allowed on motorized trails or roads.

2. The BLM has released a similar communication/memo to field personnel in July of 2015. This memo defines an "ebike" as a "bicycle" with an "electric motor" and thus, subject to existing motorized and non-motorized access on BLM lands.

"An electronic bicycle, also known as an e-bike, is a bicycle with an integrated electric motor. The Bureau of Land Management (BLM) classifies e-bikes as motorized vehicles, as defined at 43 CFR 8340.5 "(a) Off-road vehicle means any motorized vehicle capable of, or designed for, travel on or immediately over land, water, or other natural terrain, excluding: (1) any non-amphibious registered motorboat; (2) any military, fire, emergency, or law enforcement vehicle while being used for emergency purposes; (3) any vehicle whose use is expressly authorized by the authorized officer, or otherwise officially approved; (4) vehicles in official use; and (5) any combat or combat support vehicle when used in times of national defense emergencies."

4. State of Idaho

- a. State statute 49-103 under "Motor Vehicles" defines a "bicycle" as follows:

"49103.

DEFINITIONS B.

(1) "Bicycle" means every vehicle propelled exclusively by human power upon which any person may ride, having two (2) tandem wheels, and except scooters and similar devices."

One reading of this statute would rule out "ebikes" as "bicycles" given they are NOT "propelled exclusively by human power."

- b. Current drafts of state legislation scheduled for debate and consideration in 2017 start to explore language to redefine "bicycle" to include some forms of "ebikes."

28 49-725. ELECTRIC BICYCLES SHALL BE DEEMED BICYCLES. For purposes of
29 this chapter an electric bicycle shall be deemed a bicycle. An "electric
30 bicycle" shall be a device upon which a person may ride, having two (2) or
31 three (3) wheels, or every such device generally recognized as a bicycle that
32 has fully operable pedals and is propelled by a small electric engine which
33 produces not more than one (1) gross brake horsepower and which produces not
34 more than seven hundred fifty (750) watts final output, and is designed to
35 travel on not more than three (3) wheels in contact with the ground but is
36 not a tractor and powered solely by such a small electric engine, is capable
37 of a maximum speed of not more than twenty (20) miles per hour on a flat sur-
38 face while carrying an operator who weighs one hundred seventy (170) pounds.
39 Electric bicycles as defined in this section must be allowed on any trail or
40 pedestrian walkway that is intended for use by bicycles as is constructed us-
41 ing federal funding obtained pursuant to 23 USC section 217.

- c. Other states, including California, have considered legislation to define ebikes. A standard pattern is to define different "ebikes" by their horsepower or watts and also by their top capable speed. In some cases "ebikes" below a certain threshold have legal access to traditionally defines "non-motorized" corridors, pathways etc.

5. Local Jurisdictions in Blaine County

- a. Blaine County – Blaine County statute 6-1-23 below defines "motorized vehicles" with the following definition and limits "motorized uses" to "designated right of way easements" used as "recreational pathways."

"A. Motorized Vehicle Defined: For the purposes of this section, "motorized vehicle" shall mean any device in, upon, or by which any person is or may be transported by engine propelled means, including, but not limited to, automobiles, tractors, mopeds, motorcycles, go-carts, electric or gas powered scooters, and snow machines. The term "motorized vehicle" does not include devices propelled exclusively by human power.

B. Designated Right Of Way Easement Defined: For purposes of this section, "designated right of way easement" shall mean those spaces designated for use as a recreational pathway within Blaine County and any adjacent right of way.

C. Operation of Motorized Vehicles On Designated Right Of Way Easement Prohibited: The operation of motorized vehicles upon any designated right of way easement is prohibited."

- b. City of Sun Valley – City of Sun Valley is the only other city, to our knowledge, in Blaine County with a specific ordinance or statute (4-6-3) that might apply to the "e-bike" legal considerations. This statute was developed over 10 years ago and limits "motorized use" on the City of Sun Valley trail system UNLESS the motor is under a certain horsepower threshold. Given the threshold defined (less than .75 horsepower), this statute could be read as allowing most ebikes being rented in the Sun Valley area currently. Most Specialized models, for example, offer technical info via website. This information, also as one example, suggests a range of ebikes being sold from Specialized from 200-530 watts or .26 to .71 horsepower.

“A. It shall be unlawful for any person to operate a motor vehicle upon the trail system unless the motor vehicle is: 1) a motorized wheelchair; 2) a human propelled vehicle designed for use by only one person, with electrical assist(s) totaling less than 0.75 horsepower; or 3) a maintenance vehicle which is operated on the trail system either for the purpose of maintaining the trail system or properties directly abutting the trail system. (Ord. 330, 6-12-2001)”

6. Private land agreements/easements.

Many public pathways bisect and traverse private land. The Wood River Trail is one such example. In those cases, an easement or right of way agreement is offered to an entity like the BCRD (Blaine County Recreation District) for public access under terms agreed upon with the private land owner. The language of one such easement for the Wood River Trail is detailed below. The language clearly identifies “motorized bicycles” as NOT permissible on the easement per the agreement. This creates the potential for reconciliation of not only statutory definition but also agreement terms definition and discussion relative to future “ebike” policy.

“USE AND PURPOSE OF EASEMENT. The Easement Premises shall be used solely for the construction, operation, maintenance and repair of a pathway for non-motorized transportation which shall be open to use by the general public. The permitted uses shall include, but not be limited to, walking, hiking, jogging, bicycling, horseback riding, roller skating, roller blading, roller skiing, cross-country skiing and snowshoeing. No motorized vehicles of any kind whatsoever, including, but not limited to, mopeds, motorcycles, trail bikes, motorized bicycles, motor scooters and snow machines, shall be permitted to use the Easement Premises, except those necessary for the construction and maintenance of the pathway by the Grantee.”

Benchmarking other states

Electric bicycle (e-bike) laws are different in every state, and can be confusing for consumers, retailers, and suppliers.

The following was taken from the People for Bikes website <http://www.peopleforbikes.org/pages/e-bikes>, which has the most comprehensive information I have found in one place.

2016 E-Bike Legislative Action

In 2016, four states (North Carolina, Tennessee, Utah and Vermont) enacted legislation concerning e-bikes.

- Tennessee enacted [SB 1705](#), defining a “electric bicycle” to mean “a device upon which any person may ride, that is equipped with two or three wheels, any of which is more than twenty inches in diameter, fully operable pedals for human propulsion and an electric motor of less than 750 watts.”
- [UT SB 121](#) included “electric assisted bicycles” under bicycles and clarified that they do not qualify as mopeds, motor assisted scooters and other similar devices.

- Tennessee and Utah both joined California as the only three states with a three-tiered classification system for e-bikes.
- North Carolina enacted [HB 959](#) in 2016, creating the classification of “Electric Assisted Bicycle” and defining it as “a bicycle with two or three wheels that is equipped with a seat or saddle for use by the rider, fully operable pedals for human propulsion, and an electric motor of no more than 750 watts, whose maximum speed on a level surface when powered solely by such a motor is no greater than 20 miles per hour.”
- Vermont [HB 876](#) defined a “motor-assisted bicycle” as a bicycle or tricycle with pedals and motor with output of not more than 1,000 watts and a top speed of 20 mph for a 170-pound person. The new law specifies that they are governed as bicycles and subject to the same rights and duties of bicyclists. Operation on sidewalks is prohibited and no one under the age of 16 may operate a motor-assisted bicycle on a highway. Motor-assisted bicycles and their operators are exempt from motor vehicle registration and inspection and license requirements.

Two states, New York and Hawaii, considered, but did not enact, e-bike related legislation in 2015 or 2016.

Three-Tiered E-Bike Classification System

Three states (California, Tennessee and Utah) have created a three-tiered e-bike classification system intended to differentiate between models with varying speed capabilities. California, Tennessee and Utah’s classification system all include almost exactly the same defining language, as well as similar safety and operation requirements:

Class 1 electric bicycle	A bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.
Class 2 electric bicycle	A bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.
Class 3 electric bicycle	A bicycle equipped with a motor that provides assistance only when the rider is pedaling, and that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour, and is equipped with a speedometer.

Twenty-seven states define in some manner the electric bicycle these states include: Arizona, California, Colorado, Delaware, Florida, Georgia, Illinois, Iowa, Kansas, Maryland, Minnesota, Montana, Nebraska, Nevada, New Hampshire, North Carolina, Oklahoma, Oregon, Pennsylvania, Rhode Island, Tennessee, Texas, Utah, Vermont, Virginia, Washington and Wisconsin. All of these states have different laws regarding their operation. In the remaining states, electric bicycles lack a specific definition and may be included within another vehicle class such as “moped” or “motorized bicycle.”

Some states still require a license to operate an e-bike, typically because they still fall under the designation of another motorized vehicle classification with licensure and registration requirements and have not had a distinct e-bike law created. States are clearly in different stages of legislating and defining e-bikes yet there are signs that this gap is narrowing likely due to the increasing trends in sales and a greater use of e-bikes.

Additional states have recently been added to this list including Idaho and have drafted legislation relating to electric bikes amending State Codes. Locally, only the City of Sun Valley has defined policy on e-bikes.

Of the 27 states that explicitly define e-bikes, some state laws, such as in Arizona, Georgia, Minnesota, Oklahoma, Utah and Washington, specifically allow e-bike operation on facilities such as bicycle paths or greenways, with the caveat that many carve out exceptions for localities to enact stricter operation regulations on such bike and pedestrian facilities. Georgia's law simply states "Electric assisted bicycles may be operated on bicycle paths." In Delaware, Florida, Iowa and Nebraska, electric bicycles are defined within the existing definition of a bicycle, therefore there is not a distinction when it comes to operation on trails. Vermont specifies that motor-assisted bicycles are governed as bicycles and have the same rights and duties applicable to bicyclists.

Of the 27 states that explicitly define e-bikes, 11 states (Arizona, California, Colorado, Minnesota, Tennessee, Texas, Utah, Virginia, Vermont, Washington and Wisconsin) give some flexibility to municipalities, counties and state agencies to determine if an e-bike can be operated upon roadways, trails and paths in their jurisdictions. This includes the three states mentioned above that now provide specific powers for local authorities to regulate different classes of e-bikes.



MINUTES

Planning and Marketing Committee

Wednesday, 12/7/16, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In attendance: Joe Miczulski, Joyce Fabre, Kristin Derrig, Tory Canfield, Jim Finch, Kim MacPherson and Jason Miller.

Meeting start: 1:00pm

Meeting adjourn: 2:20pm

1. Review new website.
 - a. Staff showed a draft of a new version of the website on the screen.
2. Update on ongoing winter outreach and marketing.
 - a. Staff gave an update of the outreach work that has been going on for the new services.
3. Discussion of Green Route transition and implementation of new services.
 - a. Staff gave an update on the demand response service.
4. Other items to come before the committee. There were none.



MINUTES

Finance and Performance Committee

Wednesday, 12/7/16, 2:30pm

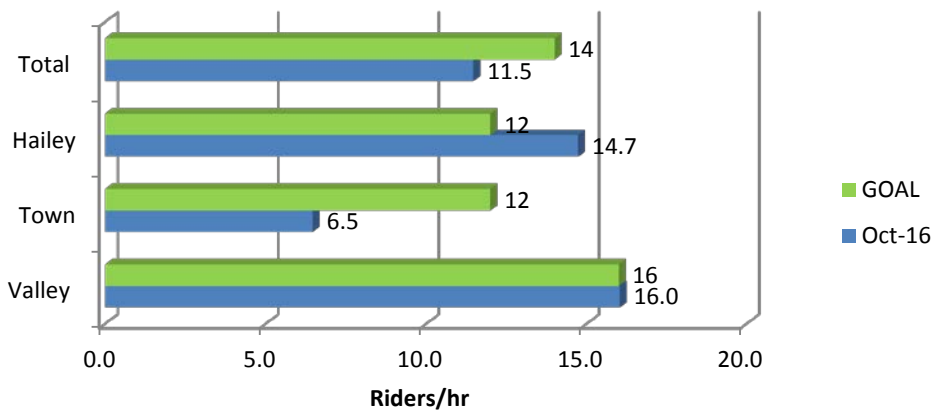
Ketchum City Hall Council Chambers, 480 East Ave., Ketchum, ID 83340

Present: Becki Keefer, Jane Conard, Dave Patrie, Anne Corrock, Jason Miller, Ben Varner and Tucker Van Law

- 1) Review October 2016 financials and bills paid.
 - a) The group went over the financials with Tucker Van Law to answer questions. Jane Conard made a motion to recommend accepting the financials prepared by Tucker Van Law. Dave Patrie seconded.
- 2) Discuss status of FY2016 financial audit.
 - a) Reviewed audited financial statements with Brady Workman of Dennis Brown CPAs. No problems indicated. Anticipate financial statements to be complete in February.
- 3) Discuss proposals received for 35' bus procurement.
 - a) MRTA received two bids. One from Gillig and one from New Flyer. Additional research and due diligence to be completed before board meeting.
- 4) Other items to come before the committee. Review updated performance dashboard.
 - a) Jason presented a draft of the new dashboard. The board seemed pleased and Jason will continue moving forward.

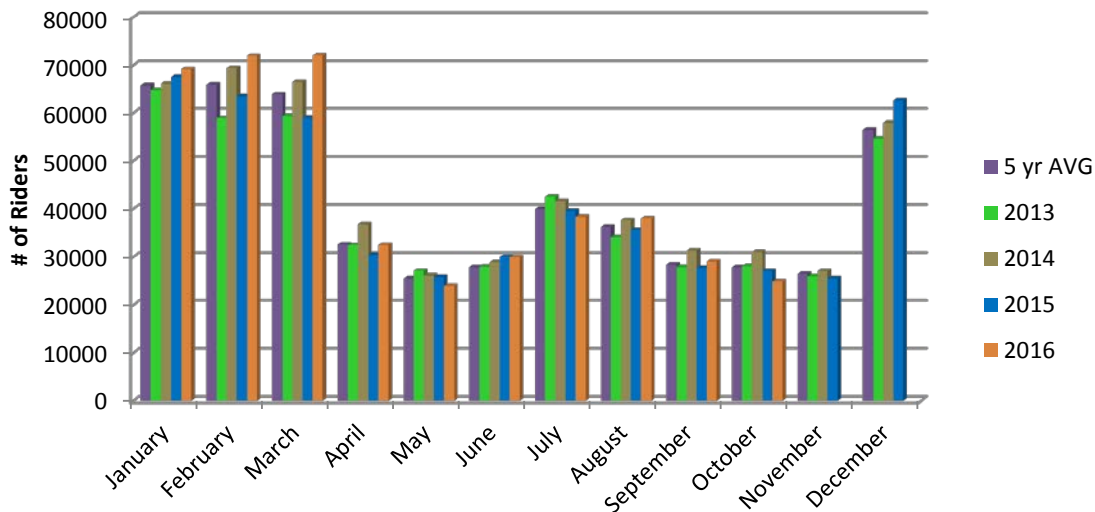
PERFORMANCE DASHBOARD - RIDERSHIP, OCTOBER 2016

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

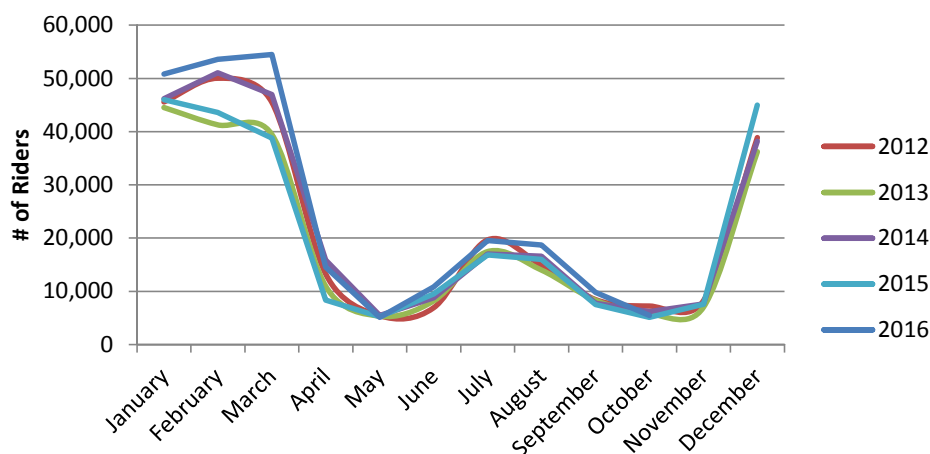
Total Ridership by Month



2016 YTD Ridership 429800
 2015 YTD Ridership 406253
 2014 YTD Ridership 435507
 2013 YTD Ridership 399,917
 2012 YTD Ridership 394,295

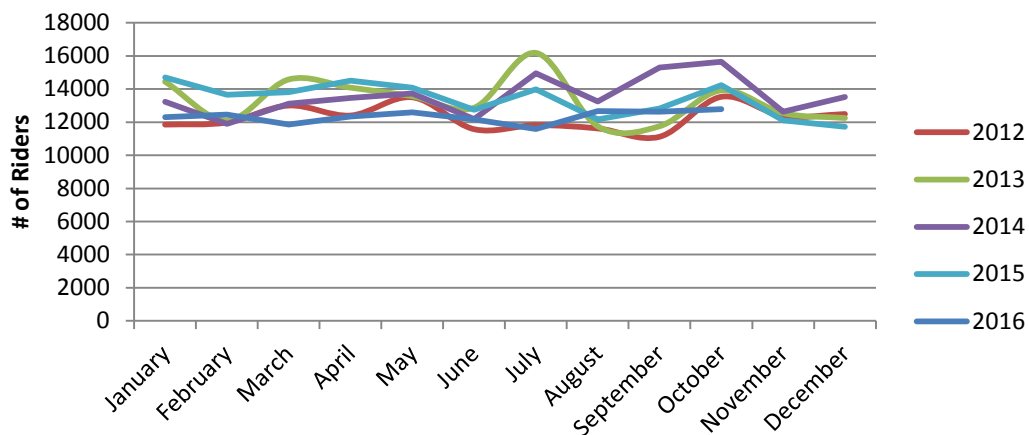
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

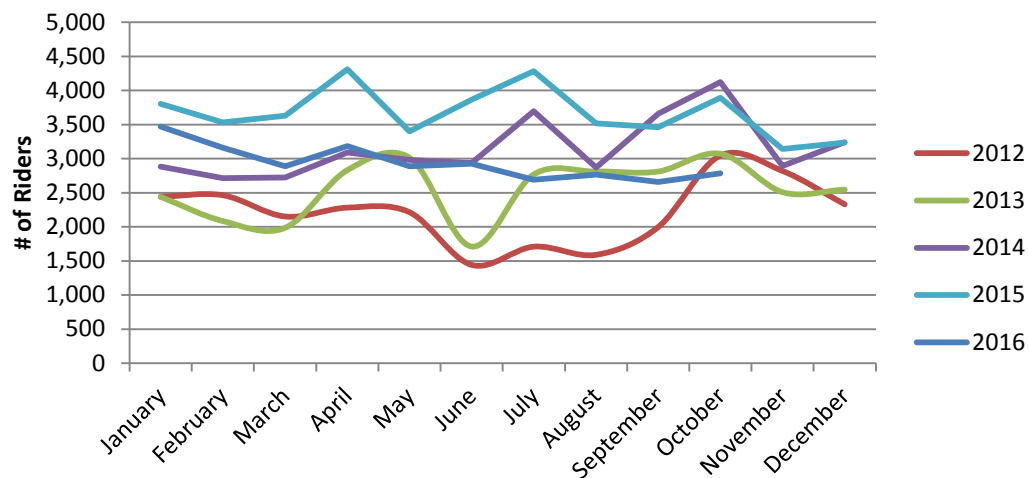


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, OCTOBER 2016

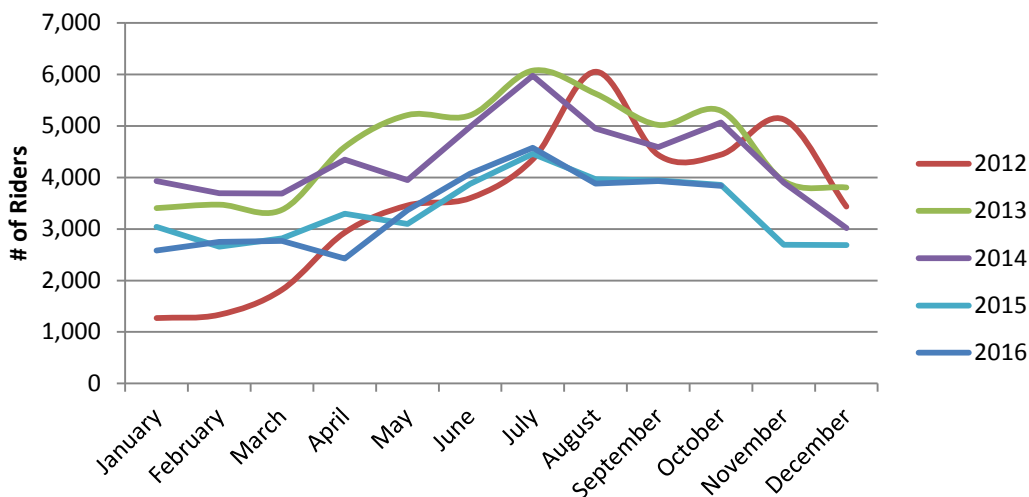
Valley Route



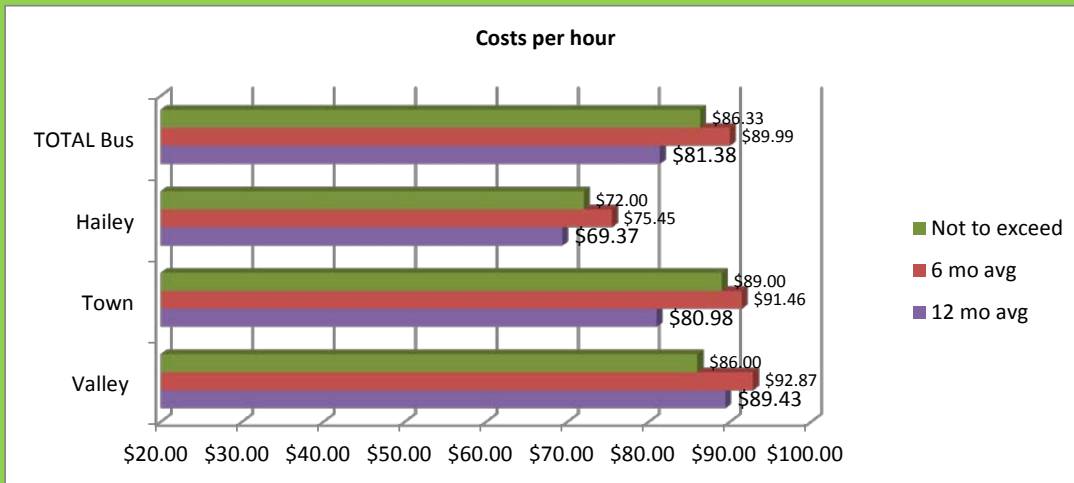
Hailey Route



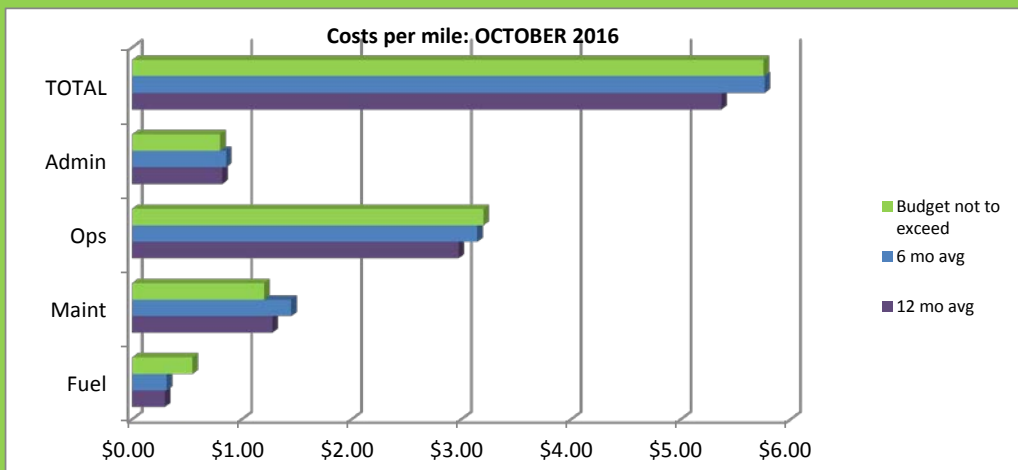
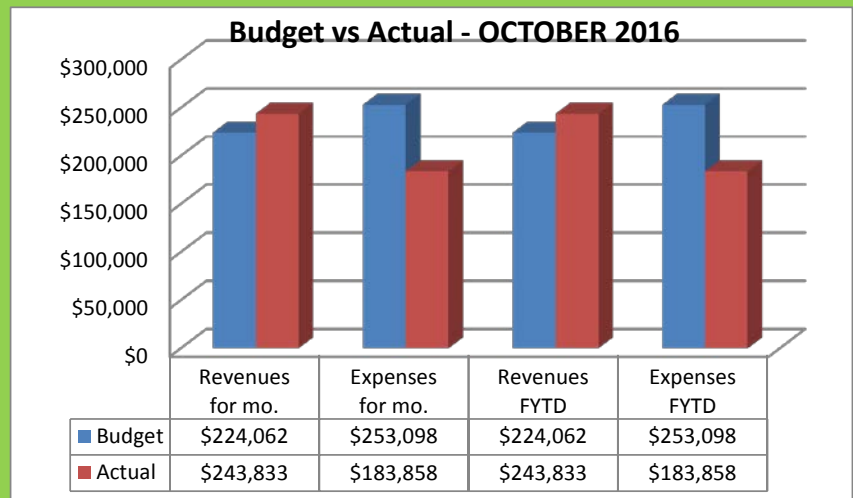
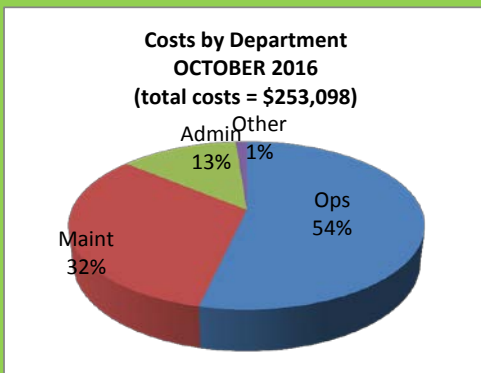
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, OCTOBER 2016



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, OCTOBER 2016



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Aug-16	Sep-16	Oct-16
Incidents	1	0	0
Accidents	0	0	0
Road Calls	4	1	0

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current 1042**

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

12/21/2016

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

November 2016 ridership (25,182 passengers) was down 1% compared to 2015. Poor snow pack and therefore poor guest bookings for Thanksgiving are the major factors for a 10% decline in Town route ridership.

Blue: +7%

Green: -35%

Red: -19%

Silver: -53% 790 passengers compared to 1,678 passengers in 2015.

Hailey route: -16%

Valley route: +1%

Vanpool: +30%

Progress on
projects/initiatives:

No Accidents or Incidents reported November 2016

Challenges/
Opportunities:

Preparations for service expansions and training of the necessary manpower is ongoing.

Mountain Rides Staff Report

Date:

12/21/2016

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

Lots of work has been done to get the word out there about all of our new and existing services.

Thank you to the board for your help.

Lots of preparation has been done for our new routes internally with RouteMatch etc..

Galena route starts Thursday, Dec 22nd. We have 3 shops in town all ready to sell Galena bus passes for us. And we have sent out a flyer for the ribbon cutting on Thursday morning for the inaugural run.

Progress on
projects/initiatives:

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

12/21/2016

Staff Member:

Ben Varner

Department:

Maintenance

Department
Highlights from the
Previous Month:

The Maintenance team had an incredible fall working to get everything ready. I'm proud of the team we have right now and it's because of them that we are ready to go with our new services.

The 2002 Gillig that we purchased in October saw its first day of service last week. The drivers love it and it will serve us well for several years.

Progress on
projects/initiatives:

We took a step back a few weeks ago to reflect on the fact that it is really, really nice to be moved into the Bellevue Facility. Having all Valley Buses start out the day from inside a climate controlled facility and not having to worry about evening plowing have been a real bonus during these first few winter storms.

Challenges/
Opportunities:

We are looking forward to a busy peak season!

Mountain Rides Staff Report

Date:

12/21/2016

Staff Member:

Business Manager

Department:

Business-Finance

Department
Highlights from the
Previous Month:

Tucker Van Law started as business manager on 11/18/2016.

Key achievements:

Payroll processing

Quarterly ITD performance and DBE report

5311, 5317, and Capital reimbursement request. Received funds for October. November's request have been processed.

Bank reconciliation for October and November

Progress on
projects/initiatives:

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

12/21/2016

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Winter start - We've all been busy getting ready for the winter season with lots of training, coordination, and preparation. Operations and Maintenance have done an outstanding job making sure we have enough well trained drivers and enough vehicles ready to go. And Kim has done tremendous work preparing Route Match and getting all of our customer information out.

Tucker Van Law - Tucker has been getting up to speed nicely, tying up a lot of loose ends, and quickly settling in. We are all breathing a lot easier having the Business Manager role filled again.

Progress on
projects/initiatives:

Service plan - our new, expanded, and improved service plan officially hit the street on Thanksgiving Day and represents the first time in almost eight years that we have significantly expanded service. There have been limited bumps and hiccups. Demand response that replaced Green Route is seeing some use, and we are trying to continue to do more outreach including a recent mailer to all Meadows residents. The discontinuation of Green Route does leave a gap for the Kentwood, Limelight, and Sockeye Square that we are trying to figure out.

New website - we are very close to launching a completely redesigned website that has responsive design, clean and easy navigation, condensed content, a real-time bus tracker, and updated branding.

Challenges/
Opportunities:

Ketchum parking - with the City of Ketchum continuing to discuss parking, there is an opportunity for Mountain Rides to play more of a role in helping to solve peak parking issues.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, November 16, 2016, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair David Patrie (Blaine County), Secretary Joe Miczulski (Bellevue), Vice-chair Jane Conard (Sun Valley), Becki Keefer (Hailey), Anne Corrock (Ketchum), Kristin Derrig (Ketchum), Joyce Fabre (Sun Valley) and Tory Canfield (at-large)

ALSO

PRESENT: Mountain Rides Operation Manager Jim Finch
Mountain Rides Maintenance Manager Ben Varner
Mountain Rides Support Specialist Kim MacPherson
Mountain Rides Operations Supervisor Stuart Gray

1. CALL TO ORDER

Chair David Patrie called to order the meeting of Wednesday, November 16, 2016 at 12:30pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Jane Conard gave congratulations to Jason Miller for his upcoming new “rider.”

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

Jim Finch introduced Stuart Gray as the Mountain Rides Operations Supervisor. He will be working weekends as well.

4. PRESENTATION

Kim MacPherson gave an update on marketing pieces for the outreach toolkit and gave a first look at the new bus schedule. Mountain Rides has marketing pieces for the all the new services including Galena, Airport, demand response, Blue, Red, Valley, and Hailey routes. There is also a poster highlighting the new services including the RouteShout app. There were extra pieces for the board to take to distribute.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve release of Invitation for Bid 2016-11-16 for purchase of unleaded and diesel fuel for calendar year 2017

Ben Varner stated that this is the annual fuel bid going out to 6-7 companies in the region. The new system that Director Gilbert helped with has been working very well.

Jane Conard made a motion to approve to approve the fuel bid for FY2017. Joe Miczulski seconded. The motion passed unanimously.

b. Action item:

Action to approve submission of Mountain Rides Transportation Authority's revised Title VI Plan to the Federal Transit Administration

Joe Miczulski made a motion to adopt the revised Title VI Plan, as drafted by staff. Joyce Fabre seconded. The motion passed unanimously.

c. Discussion item:

Discuss meeting schedule for December and January, including date for annual strategic planning workshop

Dave Patrie stated that we will need to have a December meeting. Typically we do not do committee meetings in January however that would be a good time to plan a Strategic Planning meeting. Jane Conard suggested having the Strategic planning meeting on the first Wednesday in January. The Strategic Planning meeting will be scheduled for January 4th from 11am-3pm with lunch included. The group would like to have the meeting in Ketchum. Kim MacPherson will check availability for the council chambers.

6. Committee Reports

No Planning & Marketing committee for November.

Finance & Performance committee report for November.

Committee members approved the minutes for Finance & Performance for November. Becki Keefer abstained.

7. Staff reports

a. Dashboard performance reports for September 2016 – David Patrie noted that the dashboard is being revamped and will be presented at an earlier date. Dave Patrie gave kudos to staff for coming in within 1% for expenses budget vs actual. Becki Keefer asked about the costs per hour in September being so high. Ben Varner said it had to do with the parts budget.

b. Operations report – Jim Finch stated Safety is our highest priority. We have 6 new drivers in training and there are unknowns with the new routes.

c. Marketing and Outreach report – Jane Conard said well done to Kim MacPherson for the outreach efforts.

d. Maintenance report – Dave Patrie asked about the effect of disposing the IC buses on our capital plan. Ben Varner said he and Jason will work on the plan.

e. Bike-Ped report – Dave Patrie stated that there is a question of the policy of E-bikes and feels that the board needs to be involved in policy. Dave Patrie requested that staff bring information about E-bikes back to the board. Dave Patrie said that Mountain Rides should be involved because the bike path, even though managed by BCRD as a recreation amenity, is also a transportation corridor. Jane Conard appreciated Dave Patrie stating that there is a distinction between power assisted and e-bikes.

Tory Canfield asked about Kaz Thea being laid off and asked if that was typical. Tory wanted to make sure that the bike-ped component is important for Mountain Rides to be involved in but staff said that it was essentially driven by lack of funding for the winter months.

f. Executive Director report

8. Consent Calendar items

a. Approve minutes for October 19th regular board meeting and November 2nd special workshop

b. Receive & File September 2016 financials and bills paid including year-end balance sheets, and Revenue and Expenditures vs Budget for all funds

Joe Miczulski moved to approve the consent calendar. Kristin Derrig seconded. The motion passed. Becki Keefer abstained for the Oct 19th meeting and Anne Corrock and Joyce Fabre abstained for Nov 2nd meeting.

9. Becki Keefer moved to go into Executive Session at 1:11pm – Pursuant to Idaho statute 74-206(1)(b) to consider Executive Director annual performance evaluation. Joyce Fabre seconded. Roll Call: Anne Corrock, Tory Canfield, Kristin Derrig, Joe Miczulski, David Patrie, Becki Keefer, Jane Conard and Joyce Fabre.

Anne Corrock left the meeting during Executive Session.

2:20pm Jane Conard made a motion to go out of Executive Session. Tory Canfield seconded and the motion passed unanimously.

Jane Conard amended the agenda to add acceptance of the Executive Director's performance evaluation and the reason being there was information disclosed during the Executive Session. Kristin Derrig seconded. Motion carries.

Becki Keefer moved that the board accept the recommendation of the committee and that we accept the evaluation that Jason Miller received 23 out of 25 points and we authorize the committee to communicate this with Jason Miller. Let the record also reflect that the board requested future conversations to discuss further professional development. Joyce Fabre seconded and the motion carries.

Jane Conard and Joe Miczulski will meet with Jason Miller to discuss the rating and goals for next year and the board is authorized to take action to implement the raise to go with the score and work with the new business manager to make it happen.

10. Adjournment

Tory Canfield moved to adjourn the meeting at 2:25pm. Becki Keefer seconded and the motion carried unanimously.

Chair David Patrie

MRTA - Operations Main
Revenue & Expenditures Budget Performance

Accrual Basis

October 2016

	Oct 16	Budget	% of Budget	Oct 16	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	116,934.00	85,000.00	137.6%	116,934.00	85,000.00	137.6%	1,118,648.00
41400 · Federal - 5317	4,244.00	3,000.00	141.5%	4,244.00	3,000.00	141.5%	35,000.00
41600 · Federal - SRTS	0.00	3,000.00	0.0%	0.00	3,000.00	0.0%	12,000.00
Total 41000 · Federal Funding	121,178.00	91,000.00	133.2%	121,178.00	91,000.00	133.2%	1,165,648.00
43000 · Local Funding							
43100 · Local - Ketchum	41,791.67	41,791.67	100.0%	41,791.67	41,791.67	100.0%	501,500.00
43200 · Local - Hailey	5,135.42	5,135.42	100.0%	5,135.42	5,135.42	100.0%	61,625.00
43300 · Local - Bellevue	4,250.00	354.17	1,200.0%	4,250.00	354.17	1,200.0%	4,250.00
43400 · Local - Blaine County	9,258.33	9,208.34	100.5%	9,258.33	9,208.34	100.5%	110,500.00
43500 · Local - Sun Valley	20,895.83	20,895.83	100.0%	20,895.83	20,895.83	100.0%	250,750.00
43600 · Local - Sun Valley Company	0.00	13,033.33	0.0%	0.00	13,033.33	0.0%	156,400.00
43700 · Local - Other Business	0.00	0.00	0.0%	0.00	0.00	0.0%	12,000.00
Total 43000 · Local Funding	81,331.25	90,418.76	89.9%	81,331.25	90,418.76	89.9%	1,097,025.00
44000 · Fares							
44100 · Fares - Valley Cash	5,758.85	7,500.00	76.8%	5,758.85	7,500.00	76.8%	95,000.00
44150 · Fares-Airport Service Cash	0.00	0.00	0.0%	0.00	0.00	0.0%	10,000.00
44200 · Fares - Valley Passes	18,138.50	15,000.00	120.9%	18,138.50	15,000.00	120.9%	155,000.00
44250 · Fares- Hailey Route- Cash	695.00	300.00	231.7%	695.00	300.00	231.7%	4,000.00
44300 · Fares - Vanpool	7,694.75	10,833.33	71.0%	7,694.75	10,833.33	71.0%	130,000.00
44400 · Fares - ADA	36.00	85.00	42.4%	36.00	85.00	42.4%	1,000.00
44500 · Fares- Galena Service	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
Total 44000 · Fares	32,323.10	33,718.33	95.9%	32,323.10	33,718.33	95.9%	400,000.00
45000 · Revenue							
45100 · Rev - Advertising	6,856.25	6,250.00	109.7%	6,856.25	6,250.00	109.7%	75,000.00
45450 · Rev - Misc.	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
45500 · Rev - Charter/Special Event	247.00	1,000.00	24.7%	247.00	1,000.00	24.7%	18,000.00
45600 · Rev - Bike Share- Bike Swap	119.59	0.00	100.0%	119.59	0.00	100.0%	3,000.00
Total 45000 · Revenue	7,222.84	7,250.00	99.6%	7,222.84	7,250.00	99.6%	96,500.00
47000 · Private Donations							
47300 · Priv. Donation - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
Total 47000 · Private Donations	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,666.67	1,666.67	100.0%	1,666.67	1,666.67	100.0%	20,000.00
Total 48000 · Transfers	1,666.67	1,666.67	100.0%	1,666.67	1,666.67	100.0%	20,000.00
49000 · Interest Income	111.57	8.33	1,339.4%	111.57	8.33	1,339.4%	100.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	0.00	0.0%	23,625.00
Total Income	243,833.43	224,062.09	108.8%	243,833.43	224,062.09	108.8%	2,803,898.00
Gross Profit	243,833.43	224,062.09	108.8%	243,833.43	224,062.09	108.8%	2,803,898.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	91,621.87	110,000.00	83.3%	91,621.87	110,000.00	83.3%	1,469,300.00
51300 · FICA Expense	5,388.66	6,500.00	82.9%	5,388.66	6,500.00	82.9%	88,158.00
51350 · Medicare Tax Expense	1,260.23	1,500.00	84.0%	1,260.23	1,500.00	84.0%	20,570.20
51400 · Retirement Plan Expenses	4,128.74	25,000.00	16.5%	4,128.74	25,000.00	16.5%	99,973.30
51500 · Workers Comp Expense	0.00	14,000.00	0.0%	0.00	14,000.00	0.0%	63,000.00
51600 · SUI Expense	632.79	1,600.00	39.5%	632.79	1,600.00	39.5%	22,039.50
51650 · FUTA Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
51700 · Medical Ins. Expense	14,019.86	13,500.00	103.9%	14,019.86	13,500.00	103.9%	160,000.00
51800 · Dental Ins. Expense	1,165.18	1,700.00	68.5%	1,165.18	1,700.00	68.5%	20,000.00
51900 · Employee Assistance expense	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
51950 · Employee Performance Bonus	0.00	0.00	0.0%	0.00	0.00	0.0%	7,500.00
51000 · Payroll Expenses - Other	107.50	165.00	65.2%	107.50	165.00	65.2%	2,000.00
Total 51000 · Payroll Expenses	118,324.83	173,965.00	68.0%	118,324.83	173,965.00	68.0%	1,955,041.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	8,990.00	9,000.00	99.9%	8,990.00	9,000.00	99.9%	108,000.00
52150 · Ins- Deductibles/claims	483.87	0.00	100.0%	483.87	0.00	100.0%	5,000.00
Total 52000 · Insurance Expense	9,473.87	9,000.00	105.3%	9,473.87	9,000.00	105.3%	113,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	945.00	600.00	157.5%	945.00	600.00	157.5%	15,500.00
53200 · IT Systems	322.10	833.33	38.7%	322.10	833.33	38.7%	10,000.00
53400 · Legal Fees	253.50	291.67	86.9%	253.50	291.67	86.9%	3,500.00
53450 · Planning/ Design	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
53500 · Other Professional Fees	859.00	1,000.00	85.9%	859.00	1,000.00	85.9%	12,000.00
Total 53000 · Professional Fees	2,379.60	2,725.00	87.3%	2,379.60	2,725.00	87.3%	46,000.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment/ Tools	1,456.92	1,000.00	145.7%	1,456.92	1,000.00	145.7%	7,000.00
54300 · Office Equipment	0.00	0.00	0.0%	0.00	0.00	0.0%	7,500.00
Total 54000 · Equipment/ Tool Expense	1,456.92	1,000.00	145.7%	1,456.92	1,000.00	145.7%	14,500.00
55000 · Rent and Utilities							
55200 · Utilities	1,131.37	2,000.00	56.6%	1,131.37	2,000.00	56.6%	25,000.00
Total 55000 · Rent and Utilities	1,131.37	2,000.00	56.6%	1,131.37	2,000.00	56.6%	25,000.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	798.34	200.00	399.2%	798.34	200.00	399.2%	6,500.00
56300 · Department & Office Supplies	509.71	500.00	101.9%	509.71	500.00	101.9%	7,000.00
56400 · Uniforms	250.15	0.00	100.0%	250.15	0.00	100.0%	8,000.00
56500 · Postage and Delivery	53.36	75.00	71.1%	53.36	75.00	71.1%	900.00
Total 56000 · Supplies	1,611.56	775.00	207.9%	1,611.56	775.00	207.9%	22,400.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	1,030.78	0.00	100.0%	1,030.78	0.00	100.0%	2,500.00
57200 · Building Repairs/Maintenance	1,063.48	2,500.00	42.5%	1,063.48	2,500.00	42.5%	15,000.00
57250 · Bus Stop Repairs/Maint	0.00	0.00	0.0%	0.00	0.00	0.0%	3,500.00
57300 · Grounds Repairs/Maintenance	0.00	0.00	0.0%	0.00	0.00	0.0%	7,000.00
57400 · Bike Share Repairs/Maintenance	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance

Accrual Basis

October 2016

	Oct 16	Budget	% of Budget	Oct 16	YTD Budget	% of Budget	Annual Budget
57500 · Janitorial Services	182.00	200.00	91.0%	182.00	200.00	91.0%	6,000.00
Total 57000 · Repairs and Maintenance	2,276.26	2,700.00	84.3%	2,276.26	2,700.00	84.3%	35,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	341.26	375.00	91.0%	341.26	375.00	91.0%	4,500.00
58200 · Cell & Two-Way Mobile	746.73	1,000.00	74.7%	746.73	1,000.00	74.7%	13,000.00
58300 · Internet/Website	395.01	250.00	158.0%	395.01	250.00	158.0%	3,000.00
58400 · On-Board Vehicle Computers	750.00	0.00	100.0%	750.00	0.00	100.0%	13,500.00
Total 58000 · Communications Expense	2,233.00	1,625.00	137.4%	2,233.00	1,625.00	137.4%	34,000.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	342.96	0.00	100.0%	342.96	0.00	100.0%	1,500.00
59200 · Lodging	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
59300 · Food/Meals/Entertainment	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00
59400 · Training/Education	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
59500 · Safety Curriculum	0.00	0.00	0.0%	0.00	0.00	0.0%	3,500.00
Total 59000 · Travel and Training	342.96	0.00	100.0%	342.96	0.00	100.0%	8,000.00
60000 · Business Expenses							
60100 · Vehicle Registration Fees	46.92	100.00	46.9%	46.92	100.00	46.9%	1,000.00
60400 · Membership,Dues & Subscriptions	1,308.08	0.00	100.0%	1,308.08	0.00	100.0%	3,500.00
60500 · Bank Fees	19.09	41.67	45.8%	19.09	41.67	45.8%	500.00
Total 60000 · Business Expenses	1,374.09	141.67	969.9%	1,374.09	141.67	969.9%	5,000.00
61000 · Advertising							
61100 · Print Advertising	850.38	1,000.00	85.0%	850.38	1,000.00	85.0%	12,000.00
61200 · Radio Advertising	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00
61300 · Online Advertising	0.00	250.00	0.0%	0.00	250.00	0.0%	3,000.00
61400 · Vehicle Graphics	4,355.00	4,000.00	108.9%	4,355.00	4,000.00	108.9%	10,000.00
61500 · Bus Adv. Contract	0.00	1,333.33	0.0%	0.00	1,333.33	0.0%	16,000.00
Total 61000 · Advertising	5,205.38	6,583.33	79.1%	5,205.38	6,583.33	79.1%	42,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	93.78	0.00	100.0%	93.78	0.00	100.0%	6,000.00
62200 · Graphic Design	0.00	6,000.00	0.0%	0.00	6,000.00	0.0%	14,000.00
62300 · Promotional Items	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
62400 · Customer Events and Misc.	59.00	0.00	100.0%	59.00	0.00	100.0%	2,000.00
62500 · Staff Appreciation/ Events	198.91	100.00	198.9%	198.91	100.00	198.9%	4,000.00
Total 62000 · Marketing and Promotion	351.69	6,100.00	5.8%	351.69	6,100.00	5.8%	27,000.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	316.79	200.00	158.4%	316.79	200.00	158.4%	2,500.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	0.00	0.00	0.0%	10,000.00
63000 · Printing and Reproduction - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 63000 · Printing and Reproduction	316.79	200.00	158.4%	316.79	200.00	158.4%	12,500.00
64000 · Fuel Expense	9,707.48	16,000.00	60.7%	9,707.48	16,000.00	60.7%	222,957.00
65000 · Vehicle Maintenance							
65100 · Parts Expense							
65150 · Vehicle Maintenance- freight	263.76	250.00	105.5%	263.76	250.00	105.5%	3,000.00
65100 · Parts Expense - Other	12,193.52	8,000.00	152.4%	12,193.52	8,000.00	152.4%	100,000.00
Total 65100 · Parts Expense	12,457.28	8,250.00	151.0%	12,457.28	8,250.00	151.0%	103,000.00
65200 · Fluids Expense	1,361.79	1,500.00	90.8%	1,361.79	1,500.00	90.8%	19,000.00
65300 · Tires Expense	6,020.37	15,000.00	40.1%	6,020.37	15,000.00	40.1%	39,000.00
65400 · Purchased Services	1,424.00	0.00	100.0%	1,424.00	0.00	100.0%	10,000.00
65500 · Vehicle Computer/Diagnostic	1,141.65	333.33	342.5%	1,141.65	333.33	342.5%	4,000.00
65600 · Vehicle Glass/Windshield Repai	266.83	200.00	133.4%	266.83	200.00	133.4%	5,500.00
Total 65000 · Vehicle Maintenance	22,671.92	25,283.33	89.7%	22,671.92	25,283.33	89.7%	180,500.00
69500 · Contingency Expense	5,000.00	5,000.00	100.0%	5,000.00	5,000.00	100.0%	60,000.00
Total Expense	183,857.72	253,098.33	72.6%	183,857.72	253,098.33	72.6%	2,803,898.00
Net Ordinary Income	59,975.71	-29,036.24	-206.6%	59,975.71	-29,036.24	-206.6%	0.00
Net Income	59,975.71	-29,036.24	-206.6%	59,975.71	-29,036.24	-206.6%	0.00

11:35 AM

12/19/16

Accrual Basis

MRTA - Operations Main Checks Issued

As of October 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						88,572.19
Bill Pmt -Check	10/01/2016	6094	ICRMP	Policy # 30A19030100110	-53,940.00	34,632.19
Bill Pmt -Check	10/03/2016	6102	Allstar Property Services, Inc.		-182.00	34,450.19
Bill Pmt -Check	10/03/2016	6103	Ben Varner'	expense reimbursement	-45.00	34,405.19
Bill Pmt -Check	10/03/2016	6104	Clearwater Landscaping		-67.50	34,337.69
Bill Pmt -Check	10/03/2016	6105	Copy & Print		-17.06	34,320.63
Bill Pmt -Check	10/03/2016	6106	Fire Services of Idaho		-575.00	33,745.63
Bill Pmt -Check	10/03/2016	6107	Greyhound Design		-35.00	33,710.63
Bill Pmt -Check	10/03/2016	6108	Kim MacPherson'	expense reimbursement	-15.00	33,695.63
Bill Pmt -Check	10/03/2016	6109	Kimberly L Richmond	9/16/16 - 9/30/16	-303.75	33,391.88
Bill Pmt -Check	10/03/2016	6110	Northwest Equipment Sales, Inc.		-115.96	33,275.92
Bill Pmt -Check	10/03/2016	6111	Schaeffer MFG. CO.	1140316	-1,017.50	32,258.42
Bill Pmt -Check	10/03/2016	6112	Silver Creek Ford		-170.26	32,088.16
Bill Pmt -Check	10/03/2016	6113	Southern Belle Buisness Park Ow...		-125.00	31,963.16
Bill Pmt -Check	10/03/2016	6114	United Oil		-7,114.72	24,848.44
Bill Pmt -Check	10/03/2016	6115	Wendy Crosby	expense reimbursement	-15.00	24,833.44
Bill Pmt -Check	10/03/2016	6116	NAPA Auto Parts		-2,667.81	22,165.63
Bill Pmt -Check	10/03/2016	6117	American Funds	plan ID BRK100102	-500.00	21,665.63
Bill Pmt -Check	10/03/2016	6118	Clear Creek Disposal	1327	-121.20	21,544.43
Bill Pmt -Check	10/03/2016	6119	Window Welder Inc.		-270.22	21,274.21
Liability Check	10/05/2016		QuickBooks Payroll Service	Created by Payroll Service on 10/04/2016	-33,425.18	-12,150.97
Deposit	10/05/2016			Deposit	37,197.00	25,046.03
Bill Pmt -Check	10/05/2016	ACH	Cox Communications	205184001	-267.01	24,779.02
Bill Pmt -Check	10/05/2016	ACH	idaho Power Acct#2221850114	Acct #2221850114	-120.50	24,658.52
Bill Pmt -Check	10/05/2016	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-72.52	24,586.00
Deposit	10/05/2016			Deposit	1,326.25	25,912.25
Deposit	10/05/2016			Deposit	939.50	26,851.75
Paycheck	10/06/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Finch, James F	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Gray, Stuart	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Johnson, Mark F	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Kelly, David W	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Knudson, Michael W	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	MacPherson, Kim	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Miller, Jason M	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Nestor, Robert A	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Selisch, Kurt	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Smith, Scott A	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Spalding, Richard L	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Sproule, William	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Tellez, Carlos	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Thea, Karen J	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Torres, April L	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Victorino, Jose L	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	26,851.75
Paycheck	10/06/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	26,851.75
Liability Check	10/06/2016	6121	Idaho Child Support Receipting	326231	-200.76	26,650.99
Liability Check	10/06/2016	ACH	Mountain Rides Transportation	WFH Apt Rent	-250.00	26,400.99
Liability Check	10/06/2016	ACH	MRTA	Mountain Rides FSA	0.00	26,400.99
Liability Check	10/07/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 378621537	-11,246.78	15,154.21
Bill Pmt -Check	10/07/2016	6122	Sturtevant's - Main		-483.87	14,670.34
Deposit	10/07/2016			Deposit	158.80	14,829.14
Bill Pmt -Check	10/10/2016	6123	L.L. Green's Hardware		-77.98	14,751.16
Bill Pmt -Check	10/10/2016	6124	GEM State Paper & Supply Co.		-141.10	14,610.06
Bill Pmt -Check	10/10/2016	6125	Jackson Group Peterbilt, Inc.	3551	-183.44	14,426.62
Bill Pmt -Check	10/10/2016	6126	Alsco		-372.32	14,054.30
Bill Pmt -Check	10/10/2016	6128	Gem State Welders Supply Inc.		-115.96	13,938.34
Bill Pmt -Check	10/10/2016	6129	Gillig LLC	36869600	-948.43	12,989.91
Bill Pmt -Check	10/10/2016	6130	Express Publishing Inc.		-794.35	12,195.56
Bill Pmt -Check	10/10/2016	6131	Business As Usual		-122.38	12,073.18
Check	10/10/2016	6127	Void	VOID:	0.00	12,073.18
Bill Pmt -Check	10/10/2016	6132	River Run Auto Parts, Inc.		-17.95	12,055.23
Bill Pmt -Check	10/10/2016	6133	AC Houston Lumber Company	16203-1	-1.79	12,053.44
Bill Pmt -Check	10/10/2016	6134	Access Idaho		-49.42	12,004.02
Bill Pmt -Check	10/10/2016	6135	Atkinsons' Grocery		-58.26	11,945.76
Bill Pmt -Check	10/10/2016	6136	Northern Tool & Equipment		-158.47	11,787.29
Bill Pmt -Check	10/10/2016	6137	Certified Folder Display Service, I...	14-0086946	-76.00	11,711.29
Bill Pmt -Check	10/10/2016	6138	Chateau Drug & True Value Hard...		-2.99	11,708.30
Bill Pmt -Check	10/10/2016	6139	Cintas Corp. No. 2 formerZee Me...		-218.87	11,489.43
Bill Pmt -Check	10/10/2016	6140	Cummins Rocky Mountain LLC		-38.44	11,450.99
Bill Pmt -Check	10/10/2016	6141	GP Oil Recovery, LLC		-64.20	11,386.79
Bill Pmt -Check	10/10/2016	6142	Johnny G's Sub Shack		-80.46	11,306.33
Bill Pmt -Check	10/10/2016	6143	Karen Thea	expense reimbursement	-45.36	11,260.97
Bill Pmt -Check	10/10/2016	6144	Ketchum Computers, Inc.		-67.50	11,193.47
Bill Pmt -Check	10/10/2016	6145	Lawson Laski Clark & Pogue, PLLC		-253.50	10,939.97
Bill Pmt -Check	10/10/2016	6146	Leonard Petroleum Equipment		-392.12	10,547.85
Bill Pmt -Check	10/10/2016	6147	Les Schwab	117-00888	-36.94	10,510.91
Bill Pmt -Check	10/10/2016	6148	Minert & Associates, Inc.		-70.00	10,440.91
Bill Pmt -Check	10/10/2016	6149	Six Roblees' Inc.	64830	-191.88	10,249.03
Bill Pmt -Check	10/10/2016	6150	White Cloud Communications Inc.		-288.00	9,961.03
Bill Pmt -Check	10/10/2016	6151	National Benefit Services, LLC		-135.00	9,826.03
Bill Pmt -Check	10/10/2016	6152	City of Bellevue'	RIDES1- 121 Clover St	-169.36	9,656.67

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MRTA - Operations Main Checks Issued

As of October 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	10/10/2016	6153	City of Ketchum		-231.88	9,424.79
Deposit	10/10/2016			Deposit	389.00	9,813.79
Deposit	10/11/2016			Deposit	33,495.00	43,308.79
Bill Pmt -Check	10/11/2016	ACH	American Funds	plan ID BRK100102	-21,591.32	21,717.47
Deposit	10/11/2016			Deposit	40.00	21,757.47
Deposit	10/12/2016			Deposit	48.25	21,805.72
Deposit	10/12/2016			Deposit	67.67	21,873.39
Deposit	10/12/2016			Deposit	659.98	22,533.37
Deposit	10/12/2016			Deposit	873.00	23,406.37
Deposit	10/12/2016			Deposit	15,227.20	38,633.57
Deposit	10/12/2016			Deposit	63.50	38,697.07
Bill Pmt -Check	10/13/2016	ACH	Intermtn Gas #450 916 6521 1	acct # 45091665211	-2.81	38,694.26
Bill Pmt -Check	10/13/2016	ACH	Intermtn Gas Co #826 580 3000 0	#826 580 3000 0	-14.83	38,679.43
Deposit	10/13/2016			Deposit	400.00	39,079.43
Deposit	10/13/2016			Deposit	62.81	39,142.24
Deposit	10/14/2016			Deposit	174.62	39,316.86
Bill Pmt -Check	10/17/2016	6154	Rush Truck Centers		-7,450.85	31,866.01
Bill Pmt -Check	10/17/2016	6155	Hailey Chamber of Commerce		-35.00	31,831.01
Bill Pmt -Check	10/17/2016	6156	Kimberly L Richmond	10/1/16 - 10/15/16	-483.75	31,347.26
Bill Pmt -Check	10/17/2016	6157	Lost in Translation		-17.00	31,330.26
Bill Pmt -Check	10/17/2016	6158	Oil Price Information Service		-114.00	31,216.26
Bill Pmt -Check	10/17/2016	6159	United Oil		-7,041.72	24,174.54
Bill Pmt -Check	10/17/2016	6160	Wells Fargo		-2,955.10	21,219.44
Deposit	10/18/2016			Deposit	858.70	22,078.14
Liability Check	10/19/2016		QuickBooks Payroll Service	Created by Payroll Service on 10/18/2016	-33,301.48	-11,223.34
Bill Pmt -Check	10/19/2016	6165	Clear Mind Graphics, Inc		-980.00	-12,203.34
Deposit	10/19/2016			Deposit	1,781.32	-10,422.02
Deposit	10/19/2016			Deposit	123.40	-10,298.62
Liability Check	10/20/2016	TAP	Idaho State Tax Commission	000186434	-4,119.00	-14,417.62
Paycheck	10/20/2016	DD	Aguilar, Hortencia	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Conlago, Maira P.	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Cosio-Tamayo, Jeronimo	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Finch, James F	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Gray, Stuart	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Grubbs, Torrey E	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Johnson, Mark F	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Kelly, David W	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Knudson, Michael W	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Leon, Teofilo O	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	MacPherson, Kim	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Miller, Jason M	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Nestor, Robert A	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Romero-Campos, Raul	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Selisch, Kurt	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Smith, Scott A	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Spalding, Richard L	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Sproule, William	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Tellez, Carlos	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Thea, Karen J	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Torres, April L	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Uberuaga, Richard S	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Varner, Benjamin N	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Victorino, Jose L	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Walsh, Murray S.	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Ellsworth, Bryson D	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Leamon, Connor	Direct Deposit	0.00	-14,417.62
Paycheck	10/20/2016	DD	Heuett, Kelly M	Direct Deposit	0.00	-14,417.62
Liability Check	10/20/2016	ACH	Mountain Rides Transportation	WFFH Apt Rent	-250.00	-14,667.62
Liability Check	10/20/2016	6161	Idaho Child Support Receipting	326231	-200.76	-14,868.38
Deposit	10/20/2016			Deposit	75,000.00	60,131.62
Liability Check	10/20/2016	ACH	MRTA	Mountain Rides FSA	0.00	60,131.62
Deposit	10/20/2016			Deposit	118.60	60,250.22
Bill Pmt -Check	10/21/2016	ACH	Idaho Power Acct#2204788885		-248.00	60,002.22
Liability Check	10/21/2016	E-pay	United States Treasury	82-0382250 QB Tracking # 385238337	-10,873.00	49,129.22
Deposit	10/21/2016			Deposit	532.60	49,661.82
Deposit	10/21/2016			Deposit	53,797.13	103,458.95
Bill Pmt -Check	10/24/2016	6166	Six Roblees' Inc.	64830	-59.90	103,399.05
Bill Pmt -Check	10/24/2016	6167	Blue Printing Inc.		-14.00	103,385.05
Bill Pmt -Check	10/24/2016	6168	Integrated Technologies		-148.28	103,236.77
Bill Pmt -Check	10/24/2016	6169	Jason Miller	expense reimbursement	-441.42	102,795.35
Bill Pmt -Check	10/24/2016	6170	Jim Finch	expense reimbursement	-45.00	102,750.35
Bill Pmt -Check	10/24/2016	6171	Kim MacPherson'	expense reimbursement	-15.00	102,735.35
Bill Pmt -Check	10/24/2016	6173	St Luke's Clinic - Hailey	940000328	-142.00	102,593.35
Bill Pmt -Check	10/24/2016	6174	The Senior Connection		-250.00	102,343.35
Check	10/24/2016	6172	Void	VOID:	0.00	102,343.35
Bill Pmt -Check	10/24/2016	6175	RouteMatch Software		-300.00	102,043.35
Bill Pmt -Check	10/24/2016	6176	Fire Services of Idaho		-84.50	101,958.85
Bill Pmt -Check	10/24/2016	6177	Idaho Hydrojetting		-800.00	101,158.85
Bill Pmt -Check	10/25/2016	6178	Hawley Graphics, Inc.		-4,355.00	96,803.85
Deposit	10/25/2016			Deposit	927.15	97,731.00
Deposit	10/26/2016			Deposit	568.32	98,299.32
Deposit	10/26/2016			Deposit	177.25	98,476.57
Deposit	10/27/2016			Deposit	21,910.00	120,386.57
Deposit	10/28/2016			Deposit	63.50	120,450.07
Deposit	10/28/2016			Deposit	156.88	120,606.95
Bill Pmt -Check	10/28/2016	ACH	National Benefit Services, LLC		-1,101.26	119,505.69
Bill Pmt -Check	10/28/2016	ACH	idaho Power Acct#2221850114	Acct #2221850114	-129.70	119,375.99

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Accrual Basis

MRTA - Operations Main Checks Issued

As of October 31, 2016

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	10/28/2016			Deposit	408.55	119,784.54
Deposit	10/28/2016			Deposit	167.20	119,951.74
Deposit	10/28/2016			Deposit	119.13	120,070.87
Liability Check	10/31/2016	ACH	Idaho Department of Labor	0001211374	-2,891.71	117,179.16
Liability Check	10/31/2016	ACH	Aflac	DQR88	-478.20	116,700.96
Liability Check	10/31/2016	6162	Blue Cross of Idaho	10034150-R001	-1,414.92	115,286.04
Liability Check	10/31/2016	6183	Regence Blue Shield of Idaho	VOID: 10034150-R001 NOVEMBER 2016	0.00	115,286.04
Check	10/31/2016	6163	Void	VOID:	0.00	115,286.04
Bill Pmt -Check	10/31/2016	6179	City of Bellevue'	RIDES1- 121 Clover St	-125.20	115,160.84
Bill Pmt -Check	10/31/2016	6180	Integrated Technologies		-64.00	115,096.84
Bill Pmt -Check	10/31/2016	6181	Mason's Trophies & Gifts		-108.00	114,988.84
Bill Pmt -Check	10/31/2016	6182	Sun Valley Auto Club LLC		-2,857.96	112,130.88
Deposit	10/31/2016			Deposit	36.00	112,166.88
Liability Check	10/31/2016	6184	Regence Blue Shield of Idaho	10030031	-16,128.64	96,038.24
Bill Pmt -Check	10/31/2016	ACH	Cox Communications	205184001	-267.01	95,771.23
Bill Pmt -Check	10/31/2016	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-73.80	95,697.43
Deposit	10/31/2016			Deposit	830.35	96,527.78
Deposit	10/31/2016			Deposit	119.59	96,647.37
Deposit	10/31/2016			Interest	2.75	96,650.12
Total 11100 - Mountain West Checking					8,077.93	96,650.12
TOTAL					8,077.93	96,650.12

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) see below. (Circle One)

 Signed

Business Mgr. Title

____ Date

12/21/16