



RECORDED

**REGULAR MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, July 20, 2016, 12:30 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**PRESENT:** Chair David Patrie (Blaine County), Vice-chair Jane Conard (Sun Valley), Secretary Joe Miczulski (Bellevue), Mark Gilbert (Sun Valley), Steve Wolper (at-large), Kristin Derrig (Ketchum), Becki Keefer (Hailey) and Anne Corrock (Ketchum)

**ALSO** Mountain Rides Executive Director Jason Miller

**PRESENT:** Mountain Rides Operations Manager Jim Finch  
Mountain Rides Maintenance Manager Ben Varner  
Mountain Rides Support Specialist Kim MacPherson  
Ryan Thorne, *Idaho Mountain Express*

**1. CALL TO ORDER**

Chair David Patrie called to order the meeting of Wednesday, July 20, 2016 at 12:35pm; Secretary Joe Miczulski took roll and determined that a quorum was present.

**2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS**

Dave Patrie thanked Jane Conard for her efforts with the Sun Valley city council. Her efforts and demonstration of the value that Mountain Rides provides to your colleagues was insightful and very well done. Sun Valley has funded Mountain Rides for our full request.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)**

There were none.

**4. ACTION ITEMS AND DISCUSSION ITEMS**

**a. Action item:**

*Action to approve the Amended By-laws of Mountain Rides Transportation Authority*

**Jane Conard made a motion to approve the Amended By-laws of the Mountain Rides Transportation Authority, dated July 20, 2016, as presented. Joe Miczulski seconded.**

Mark Gilbert asked Jason Miller to make a sentence rearrangement change to Article Six. **Jane Conard made an amended motion to approve the Amended By-laws of the Mountain Rides Transportation Authority, dated July 20, 2016, with the change to Article Six. Joe Miczulski seconded. The motion passed unanimously.**

**b. Action item:**

*Action to appoint committee for reviewing applications for at – large board member seat*

Dave Patrie stated that according to Article Nine of the By-laws he will appoint a special committee to review the six applications for the At-Large board member position. Dave Patrie appointed Jane Conard, Steve Wolper and himself as the committee members. Dates will be discussed following the meeting. Jason Miller will send all letters of interest out to all board members.

**Dave Patrie appoints Jane Conard, Steve Wolper and himself to a special committee for the purpose of reviewing applications received for the at-large board position.**

**c. Action item:**

*Action to approve the release of RFP 07202016 Bus for 1 new Medium Duty Bus*

Ben Varner stated that this is the release of a Medium Duty Bus which was approved during the April 2016 meeting. Ben said that we could potentially have this bus before winter. Funding is in place locally and by the FTA. The bus could come in somewhere between \$90,000 and \$100,000. Ben showed a picture of a bus that they would like to get which is one that has been used in other ski areas including Breckenridge.

Mark Gilbert noted a few edits to the RFP and Ben will make those changes. Ben also mentioned a change to make would be to make it a 3 bus/3 year option and not 2 bus/2 year option. Ben confirmed that the certifications will include the “Buy America” clause.

Joe Miczulski asked about Gas versus diesel. Ben stated that vehicles traveling at low speeds do not perform well at low speeds. Gas is good for slower speed routes and diesel is best for the Valley route with higher speeds on the highway.

Ben stated that the sprinter buses are getting cost prohibitive as they get older.

**Anne Corrock moved to approve the release of MRTA RFP “07202016 Bus” with changes noted. Kristin Derrig seconded. The motion passed unanimously.**

**d. Action item:**

*Action to approve release of Bid 07202016 for 1 commuter van*

Ben Varner stated that with the April budget approval we had room for this van. This van will be similar to our existing vans 39 & 40 but with a higher roof. Ben is adding the 3 vans/3 year change similar to the bus RFP.

Anne Corrock asked about the main use of the vans and Jason Miller stated it is for vanpool from Twin Falls and Shoshone going north. Vanpool has been changing over the years but this summer we are operating 13 plus a request for one more. There is an ongoing seasonal need for replacement vans.

Steve Wolper asked about the funding for these vans. Jason Miller stated that the van pool funding comes from the FTA and fares and that no JPA members pay for them. Jim Finch said that less than 10% of the \$.60/mile cost goes to administrative expenses.

Anne Corrock asked what the businesses are that use the vans. Jim Finch answered: Webb, Sun Valley, local businesses, Power Engineers, Rocky Mountain Hardware, St. Luke’s, High Country Fusion and Sun Valley Bronze. There is a new request from Earth & Structure for 10 or more employees.

**Mark Gilbert moved to approve the release of MRTA RFP “07202016” with changes noted. Jane Conard seconded. The motion passed unanimously.**

**e. Action item:**

*Receive Mountain Rides' Five Year Strategic Plan for 2016 – 2020 comments from funding partners and adopt final plan*

Dave Patrie stated that we have seen this document which started in January. We do have some comments from partners which will become a part of the appendix of the document. Jason Miller stated that it was important to get the plan passed as we are implementing on the plan currently.

**Mark Gilbert moved to approve the Mountain Rides Transportation Authority Five Year Strategic Plan for 2016-2020, with addition of Appendix C which has been submitted today. Joe Miczulski seconded.** Mark Gilbert suggested that we should incorporate comments and keep the Appendix with the document over time. **The motion passed unanimously.**

**5. Committee Reports**

Planning & Marketing committee report for June and July from Chair Joe Miczulski.

**Committee members approved the minutes for Planning & Marketing for June and July.**

Finance & Performance committee report for June and July from Chair Becki Keefer.

**Committee members approved the minutes for Finance & Performance for June. Becki**

**Keefer abstained. Committee members approved the minutes for Finance & Performance for July.**

**6. Staff reports**

a. Dashboard performance reports for May 2016 – Mark Gilbert suggested that we revise the ridership chart. David Patrie asked about the town route ridership per hour. Jim Finch stated that it had to do with Red route not being a slack route.

b. Operations report – Dave Patrie asked about the challenge of a tight labor market. Jason Miller stated that the bonuses and benchmarks are in the draft budget. Jim Finch found that SST hires at a low rate but after training they make a higher wage. With the tight labor market Jim Finch is thinking that bonuses will help us get at least 5 good employees for the winter. Dave Patrie said that Blaine County is below 3% unemployment.

c. Marketing and Outreach report – Kim MacPherson showed the web portal and the RouteShout app on the computer. Mark Gilbert made some suggestions for the app which we will look into. Kim mentioned that there will be a soft opening of the app on August 15<sup>th</sup>.

d. Bike-Ped report

e. Maintenance report – Ben Varner suggested that we will have the IC buses until about 2019 when we will hit some federal benchmarks.

f. Business Manager report – Mark Gilbert suggested not going “cheap” on medical. It is a very important benefit for employees and should be retained. Jason Miller said they are working with IIIA which could keep our employees on the same plan. It could be seamless for our employees; they have an approach which provides stability and predictability in regards to premiums. The City of Ketchum has been happy with the performance of IIIA which Anne Corrock supported. One of the benefits is that it would run on our fiscal year.

g. Executive Director report – Jason Miller wanted to highlight a training for board members from ITD on August 18<sup>th</sup> from 9-3 in Boise. Jason Miller stated that we are hearing positive endorsements for the work we are doing and for the work that the board is doing.

**7. Consent Calendar items**

a. Approve minutes for May 18<sup>th</sup> regular board meeting.

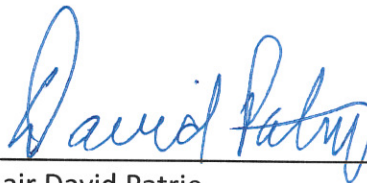
**Jane Conard moved to approve the minutes of May 18<sup>th</sup> with the addition of comments made. Joe Miczulski seconded. Becky Keefer abstained. The motion passed.**

b. Receive & File April and May 2016 financials and bills paid

**Becki Keefer moved to receive and file the financials. Jane Conard seconded, and the motion carried unanimously.**

**9. Adjournment**

**Steve Wolper moved to adjourn the meeting at 1:56pm. Joe Miczulski seconded and the motion carried unanimously.**



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Chair David Patrie