



MINUTES

Finance and Performance Committee

Wednesday, 10/7/15, 2:30pm

**NOTE: NEW LOCATION: Ketchum City Hall Council Chambers
480 East Ave. N.
Ketchum, ID 83340**

In attendance: Susan McBryant, Ben Varner, Wendy Crosby

Absent: Joe Miczulski, Michael David, Mark Gilbert, Jason Miller

Meeting start: 2:30PM

- 1) Reviewed August 2015 financials and bills paid. Susan suggested that the year vs. year comparison numbers be presented on a quarterly basis rather than monthly. Monthly numbers are affected by timing of expenses and therefore sometimes not meaningful.
- 2) Reviewed draft Fuel bid. This Authorization to Solicit Bidding will go to the full board 10/21/15, per Procurement policy (FY2016 budgeted amount is \$300,425).
- 3) Reviewed draft tire bid. This draft was for F & P review only; it will not go to the full board per Procurement policy (FY2016 budgeted amount is \$38,000). This request for bids will not lock vendors into prices but will result in a 'preferred vendor' for tire purchases. This will be explained in the cover email that Ben sends out requesting bids. He will also add selection criteria to the IFB sheet.
- 4) Reviewed Surplus Property. This will go to the full board for authorization 10/21/15.
- 5) Other Items: Susan suggested the agenda for the upcoming strategic workshop include a discussion of committee representation and tasks for the upcoming year.

Adjourned 3:30PM