



Mountain Rides Transportation Authority Regular Board Meeting Agenda

12:30 Wednesday, May 20, 2015

Place:

Ketchum City Hall Council Chambers, 480 East Ave. N, Ketchum, ID 83340

Board Members: Chair Mark Gilbert (Sun Valley), Vice-chair Dave Patrie (Blaine County), Secretary Steve Wolper (at-large), Michael David (Ketchum), Susan McBryant (Hailey), Jane Conard (Sun Valley), Joe Miczulski (Bellevue), Kristin Derrig (Ketchum)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action and Discussion items

- | | |
|---------------------------|--|
| a. Action item: (p.2-19) | Action on the south valley facility construction contract with EKC Construction |
| b. Action item: (p.20-22) | Action on update to Mountain Rides' organizational statement of purpose and goals |
| c. Action item: (p.23-50) | Action on Joint Powers Agreement extension amendment and recommendation that cities and county approve extension for another 4 years |
| d. Action item: (p.51-81) | Action on update to Mountain Rides' Title VI policy renewal |

5. Committee Reports

- a. Planning and Marketing Committee report from Steve Wolper (p.82)
 - i. Committee members approve minutes for May 2015
- b. Finance and Performance Committee report from Joe Miczulski (p.83)
 - i. Committee members approve minutes for May 2015

6. Staff reports

- a. Dashboard performance reports for March 2015 (p.84-87)
- b. Operations report (p.88)
- c. Marketing and Outreach report (p.89)
- d. Bike-Ped report (p.90)
- e. Business Manager report (p.91)
- f. Executive Director report (p.92)

7. Consent Calendar items

- | | |
|------------------------------|--|
| a. Approve minutes | (p.93-97) April 15 regular board meeting and May 6 special board meeting |
| b. Receive & File financials | (p.98-118) March 2015 |

8. Adjournment

Note: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/20/2015"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4a. Action on the south valley facility construction contract with EKC Construction"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Both Committees"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve the contract, as presented, with EKC Construction for the south valley facility project in Bellevue, Idaho in the amount of \$1,390,281.00 and hereby give a notice to proceed to EKC. [Alternate - I move to reject all bids and not award this project at this time.]"/>		
<u>Fiscal Impact:</u>	<input type="text" value="see attached budget summary"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="5 year capital improvement plan"/>		
<u>Background:</u>	<input type="text" value="Attached you will find a contract with EKC Construction for approval for the construction of our base bid project for the construction of the south valley bus storage and maintenance facility for approval. Included in the contract are potential change order items for future consideration.

Also attached is a summary of the project budget and funding sources and net effect on fund balances.

EKC and JHS will both be present at the board meeting, as will our legal counsel. At the board meeting, there will be a presentation from staff with this recommendation and reasoning for the recommendation."/>		

DRAFT AIA® Document A101™ - 2007

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the day of in the year
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

«[Mountain Rides Transportation Authority](#)»« »
«[800 1st Avenue North](#)
[Ketchum, Idaho 83340](#)»
«[Telephone Number: 208-788-7433](#)»
« »

and the Contractor:
(Name, legal status, address and other information)

«[EKC, Inc.](#)»« »
«[1649 West Shoreline Drive #201](#)
[Boise, Idaho 83702](#)»
«[Telephone Number: 208-345-8944](#)»
« »

for the following Project:
(Name, location and detailed description)

«[Mountain Rides South Valley Transit Facility](#)»
«[121 Clover Street](#)»
«[Bellevue, Idaho 83313](#) »

The Architect:
(Name, legal status, address and other information)

«[JHS Architects, P.A.](#)»« »
«[125 North Garfield Avenue](#)
[Pocatello, Idaho 83204](#)»
«[Telephone Number: 208-232-1223](#)»
« »

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

AIA Document A201™-2007, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

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ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be the date of this Agreement (date agreement - May 21st to be completed on February 15th, 2016) unless a different date is stated below or provision is made for the date to be fixed in a notice to proceed issued by the Owner.

(Insert the date of commencement if it differs from the date of this Agreement or, if applicable, state that the date will be fixed in a notice to proceed.)

« »

If, prior to the commencement of the Work, the Owner requires time to file mortgages and other security interests, the Owner's time requirement shall be as follows:

« »

§ 3.2 The Contract Time shall be measured from the date of commencement.

§ 3.3 The Contractor shall achieve Substantial Completion of the entire Work not later than «two hundred seventy» («270») days from the date of commencement, or as follows:

(Insert number of calendar days. Alternatively, a calendar date may be used when coordinated with the date of commencement. If appropriate, insert requirements for earlier Substantial Completion of certain portions of the Work.)

« »

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User Notes:

(1246771267)

Portion of Work

Base bid scope of work

Substantial Completion Date

February 15th, 2016

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, subject to adjustments of this Contract Time as provided in the Contract Documents.

(Insert provisions, if any, for liquidated damages relating to failure to achieve Substantial Completion on time or for bonus payments for early completion of the Work.)

<< >>

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be «one million three hundred ninety thousand two hundred eighty one dollars » (\$ «1,390,281.00 »), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

<< >>

§ 4.3 Unit prices, if any:

(Identify and state the unit price; state quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price Per Unit (\$0.00)
------	-----------------------	-------------------------

§ 4.4 Allowances included in the Contract Sum, if any:

(Identify allowance and state exclusions, if any, from the allowance price.)

Item	Price
------	-------

ARTICLE 5 PAYMENTS

§ 5.1 PROGRESS PAYMENTS

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

<< >>

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the «normally the 20th» day of a month, the Owner shall make payment of the certified amount to the Contractor not later than the « » day of the « » month. If an Application for Payment is received by the Architect after the application date fixed above, payment shall be made by the Owner not later than «fourteen» («14 - normally ») days after the Architect receives the Application for Payment.

(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form and supported

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by such data to substantiate its accuracy as the Architect may require. This schedule, unless objected to by the Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 Subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

- .1 Take that portion of the Contract Sum properly allocable to completed Work as determined by multiplying the percentage completion of each portion of the Work by the share of the Contract Sum allocated to that portion of the Work in the schedule of values, less retainage of «five» percent (« 5 » %). Pending final determination of cost to the Owner of changes in the Work, amounts not in dispute shall be included as provided in Section 7.3.9 of AIA Document A201™–2007, General Conditions of the Contract for Construction;
- .2 Add that portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction (or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing), less retainage of «five» percent (« 5 » %);
- .3 Subtract the aggregate of previous payments made by the Owner; and
- .4 Subtract amounts, if any, for which the Architect has withheld or nullified a Certificate for Payment as provided in Section 9.5 of AIA Document A201–2007.

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§ 5.1.7 The progress payment amount determined in accordance with Section 5.1.6 shall be further modified under the following circumstances:

- .1 Add, upon Substantial Completion of the Work, a sum sufficient to increase the total payments to the full amount of the Contract Sum, less such amounts as the Architect shall determine for incomplete Work, retainage applicable to such work and unsettled claims; and
(Section 9.8.5 of AIA Document A201–2007 requires release of applicable retainage upon Substantial Completion of Work with consent of surety, if any.)
- .2 Add, if final completion of the Work is thereafter materially delayed through no fault of the Contractor, any additional amounts payable in accordance with Section 9.10.3 of AIA Document A201–2007.

§ 5.1.8 Reduction or limitation of retainage, if any, shall be as follows: - Typical to resolve as needed
(If it is intended, prior to Substantial Completion of the entire Work, to reduce or limit the retainage resulting from the percentages inserted in Sections 5.1.6.1 and 5.1.6.2 above, and this is not explained elsewhere in the Contract Documents, insert here provisions for such reduction or limitation.)

« »

§ 5.1.9 Except with the Owner's prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 FINAL PAYMENT

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor's responsibility to correct Work as provided in Section 12.2.2 of AIA Document A201–2007, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner's final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect's final Certificate for Payment, or as follows:

« »

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 INITIAL DECISION MAKER

The Architect will serve as Initial Decision Maker pursuant to Section 15.2 of AIA Document A201–2007, unless the parties appoint below another individual, not a party to this Agreement, to serve as Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

« »
« »
« »
« »

§ 6.2 BINDING DISPUTE RESOLUTION

For any Claim subject to, but not resolved by, mediation pursuant to Section 15.3 of AIA Document A201–2007, the method of binding dispute resolution shall be as follows:

(Check the appropriate box. If the Owner and Contractor do not select a method of binding dispute resolution below, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.)

☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2007

☒ Litigation in a court of competent jurisdiction

☐ Other *(Specify)*

« »

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2007.

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2007.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2007 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

« » % « »

§ 8.3 The Owner's representative:

(Name, address and other information)

«Jason Miller, Executive Director
Mountain Rides Transportation Authority»

«800 1st Avenue North»

«Ketchum, Idaho 83340»

«208-788-7433 »

« »

« »

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§ 8.4 The Contractor's representative:

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User Notes: (1246771267)

(Name, address and other information)

«Josh Tanner, PM
EKC, Inc.»
«1649 West Shoreline Drive #201»
«Boise, Idaho 83702»
«208-949-6755»
« »
« »

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§ 8.5 Neither the Owner's nor the Contractor's representative shall be changed without ten days written notice to the other party.

§ 8.6 Other provisions:

« »

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 The Contract Documents, except for Modifications issued after execution of this Agreement, are enumerated in the sections below.

§ 9.1.1 The Agreement is this executed AIA Document A101–2007, Standard Form of Agreement Between Owner and Contractor.

§ 9.1.2 The General Conditions are AIA Document A201–2007, General Conditions of the Contract for Construction.

§ 9.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

§ 9.1.4 The Specifications:

(Either list the Specifications here or refer to an exhibit attached to this Agreement.)

«Refer to Exhibit A »

Section	Title	Date	Pages

§ 9.1.5 The Drawings:

(Either list the Drawings here or refer to an exhibit attached to this Agreement.)

«Refer to Exhibit B »

Number	Title	Date

§ 9.1.6 The Addenda, if any:

Number	Date	Pages
Addenda No. 1	March 27, 2015	Six (6)
Addenda No. 2	April 3, 2015	Ten (10)
Addenda No. 3	April 6, 2015	Five (5)

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are also enumerated in this Article 9.

§ 9.1.7 Additional documents, if any, forming part of the Contract Documents:

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- .1 AIA Document E201™–2007, Digital Data Protocol Exhibit, if completed by the parties, or the following:

« »

- .2 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201–2007 provides that bidding requirements such as advertisement or invitation to bid, Instructions to Bidders, sample forms and the Contractor's bid are not part of the Contract Documents unless enumerated in this Agreement. They should be listed here only if intended to be part of the Contract Documents.)

«Pre-negotiated deductive Change Order for Value Engineering items. Refer to Exhibit C. Contractor agrees that Owner may invoke such change orders without further approval or agreement from Contractor, at Owner's sole discretion, subject to those time-limitations to invoke such change orders as set forth in Exhibit C.»

ARTICLE 10 INSURANCE AND BONDS

The Contractor shall purchase and maintain insurance and provide bonds as set forth in Article 11 of AIA Document A201–2007.

(State bonding requirements, if any, and limits of liability for insurance required in Article 11 of AIA Document A201–2007.)

Type of insurance or bond

Limit of liability or bond amount (\$0.00)

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

«Jason Miller, Executive Director »«MRTA »
(Printed name and title)

CONTRACTOR (Signature)

«Brian Ellsworth, President» «EKC Inc.»
(Printed name and title)

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Exhibit A

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S1.3 ROOF FRAMING PLAN
S5.0 SCHEDULES
S5.1 STRUCTURAL DETAILS
S5.2 STRUCTURAL DETAILS
S5.3 STRUCTURAL DETAILS
S5.4 STRUCTURAL DETAILS
S5.5 STRUCTURAL DETAILS

MECHANICAL DRAWINGS

- MG1.1 MECHANICAL COVER SHEET
- MG1.2 MECHANICAL ENERGY COMPLIANCE
- MG1.3 MECHANICAL ENERGY COMPLIANCE
- M1.1 FIRST AND SECOND FLOOR HVAC PLANS
- M1.2 FIRST AND SECOND FLOOR RADIANT HEAT PLANS BID ALTERNATES #3
- M3.1 CONTROLS SCHEMATICS
- M4.1 RADIANT HEAT SCHEMATIC AND SCHEDULES BID ALTERNATE #3
- M5.1 MECHANICAL DETAILS
- M5.2 MECHANICAL DETAILS
- M6.1 MECHANICAL SCHEDULES
- M6.2 RADIANT HEAT SCHEMATIC AND SCHEDULES BID ALTERNATE #3

PLUMBING DRAWINGS

- P1.1 FIRST AND SECOND FLOOR PLUMBING PLANS
- P1.2 FIRST AND SECOND FLOOR PLUMBING PLANS
- P2.1 ROOF PLUMBING PLAN
- P6.1 PLUMBING DETAILS
- P6.2 PLUMBING DETAILS
- P6.3 PLUMBING DETAILS AND SCHEDULES

ELECTRICAL DRAWINGS

- E0.1 COVER
- E1.0 SITE ELECTRICAL PLAN
- E2.1 POWER/COMM PLAN - FIRST FLOOR
- E2.2 POWER/COMM PLAN - SECOND FLOOR
- E3.1 LIGHTING PLAN - FIRST FLOOR
- E3.2 LIGHTING PLAN - SECOND FLOOR
- E4.1 SCHEDULES AND DISTRIBUTION SCHEMATIC
- E5.1 LIGHTING COMPLIANCE CERTIFICATE - INTERIOR
- E5.2 LIGHTING COMPLIANCE CERTIFICATE - EXTERIOR

END OF INDEX OF DRAWINGS



May 14, 2015

Jason Miller
Mountain Rides Transportation Authority
800 1st Ave N.
Ketchum, Idaho 83340

Re: South Valley Transit Authority VE Revision to Contract

Dear Jason,

We have completed our value engineering work with our subcontractors for the South Valley Transit Facility located in Bellevue, Idaho. Below is a list of comments and alternates for your review.

Changes to specifications/ other things to consider:

1. The architect will need to include drawings and specifications that track all changes suggested by general contractor and general contractor's subcontractors as part of the value engineering discussion.
2. VE spread sheet and this letter shall be added to the contract as an attachment.
3. Change article 8 in the supplementary general conditions to reflect the extended time needed to complete the project if funding decision and alternates are exercised between 120 days and 180 days.
4. Release retention for phase 1 prior to completion of phase 2 (phase 2 is portion of project added between 120 and 180 days).

Alternates:

1. Wash Bay: If Wash Bay alternate is added between 120 and 180 days from May 25th the total cost of the wash bay alternate shall be \$206,145 (worst case). The closer we are to the 120 day time frame the less we would have in the way of general conditions. Deduct \$2,500 per week up to \$20,000 for every week closer to the 120 day time frame.
2. Add Second Level Finish: If second level TI is added between 120 and 180 days from May 25th the cost of the second floor TI shall be \$110,791 (worst case). If this alternate is added with alternate #1 then the price shall be \$78,957 (overlapping general conditions). Assumed general conditions would be included in alternate 1.
3. Radiant Floor Heat: This alternate has to be taken within 14 days of notice to proceed.
 - 3.1. Alternate 3 original \$160,511.
 - 3.2. Alternate 3A adding controls and electrical later (total cost) \$131,752 (see worksheet). The cost to add only the underground pipe and tubing at beginning of project would be \$36,687.

EKC, Inc. 1649 W. Shoreline Dr. Ste 201 Boise, ID 83702

Phone: 208/345/8944 Fax: 208/429/1480

www.EKCConstruction.com

- 3.3. Alternate 3B adding controls and electrical later but delete zone 4 for radiant heat and keep furnace and underground duct for office first floor (total cost) \$138,135. This initial cost to add the radiant floor pipe and tubing would be \$32,887.
4. Wash Bay Equipment: If Wash Bay Equipment alternate is added between 120 and 180 days from May 25th the total cost of the wash bay equipment alternate shall be \$27,737.
5. Epoxy Floor: If Epoxy Floor alternate is added between 120 and 180 days from May 25th the total cost of the epoxy floor alternate shall be \$8,956.

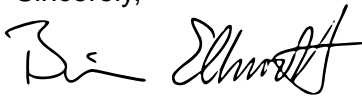
VE Deduct Alternates (see worksheet attached):

1. Within 30 days (or right after notice to proceed) \$92,259. See the worksheet for a complete description of the changes. Includes (changes to) general conditions, concrete curb, dry well, valley gutter, wood framing at second story office area, roofing, plumbing copper to pex, water heater, roof drain/ overflow, downspout nozzle, wall mount sink, CU to AL electrical wire, and MC to EMT electrical circuit.
2. Within 60 days \$17,240. Includes change to landscape edging and eliminating boulders.
3. Within 120 days \$9,010. Includes sign allowance, benches and temp heat.

Total all VE changes are \$117,779. There are possibly more deduct alternates available as part of the VE changes (see landscaping and general conditions).

We look forward to working with you on this project. Let me know if you need anything additional from us at this time.

Sincerely,



Brian Ellsworth

Exhibit C

Mountain Rides South Valley Transit
VE to contract
Assumption and Clarification

Rev: 5/14/2015

Div	Description	Amount	maybe	30 day	60 day	120 day	Note
1	General Conditions						
	Mtn Ride to pick up and pay for permit per addendum 3	\$ (22,935.00)					paid for out of another fund and or neg to be paid latter with City of Bellvue
	provide apt or trailer hook up for superintendent for duration of project	\$ (8,000.00)	\$ (8,000.00)				based on 8 months at \$1,000 month/ mtn ride working on
	provide drawings	\$ (200.00)		\$ (200.00)			
	pay for power	\$ (1,200.00)		\$ (1,200.00)			
	pay for water	\$ (352.00)		\$ (352.00)			
	provide temp heat	\$ (3,615.00)				\$ (3,615.00)	three months at \$1205
	provide gas for superintendent	\$ (1,475.00)		\$ (885.00)			based on 500 gall at \$2.95/ change to 300 gall super only; pm buy gas separate
	delete or pay for job sign	\$ (400.00)		\$ (400.00)			
	eliminate bond (get EKC financials etc...)	\$ (14,000.00)					
	provide dumpster and removal of waste	\$ (3,200.00)		\$ (3,200.00)			
	division 1 subtotal	\$ (55,377.00)					
2	Sitework						
	eliminate conc curb at west side and install parking bumbers	\$ (1,820.00)		\$ (1,820.00)			based on 130' curb at \$14 plf
	add parking bumbers	\$ 420.00		\$ 420.00			14 ea @ \$30
	elim 50' run of 12" SD/ catch b2a; elim dry w b1c; dig swell	\$ (5,000.00)		\$ (5,000.00)			Keeven to work with civil and get back to us/ confirmed 5/12/15
	eliminate 224' of conc curb and go with steel edging	\$ (2,240.00)			\$ (2,240.00)		\$15 plf compared to \$5 plf
	landscape						
	eliminate benches	\$ (4,395.00)				\$ (4,395.00)	three benches
	rev 1,300 sf of rock mulch and rep w turf, ch bark mulch to soil pep and lessen the depth to typ loc install, sub royalty crab for silver birch	\$ (195.00)					
	eliminate bouders	\$ (15,000.00)			\$ (15,000.00)		
	division 2 subtotal	\$ (28,230.00)					
3	Concrete						
	eliminate valley gutter	\$ (3,296.00)		\$ (3,296.00)			based on \$16 plf @ 206 lf/ confirmed 5/12/15
	division 3 subtotal	\$ (3,296.00)					
4	Masonry						
	division 4 subtotal	\$ -					waiting to hear back/ must meet energy code
5	Steel						
	eliminate one tire rack	\$ (1,450.00)					
	(steel rail and wire rail in alt 6 total below)						
	division 5 subtotal	\$ (1,450.00)					
alt 6	6 Wood						
	eliminate all second floor including floor, walls, roof and millwork	\$ (108,490.00)		\$ (56,713.00)			revised to include finishes on first floor (sheetrock, int doors, rest acces, vinyl)
	division 6 subtotal	\$ (108,490.00)					
7	Roofing and Sheetmetal						
	use eps foam (see complete description from epdm roofer	\$ (7,000.00)		\$ (2,200.00)			main building only no deduct as of yet on office portion or alt 1
	roofing in alt 6 total above)						
	division 7 subtotal	\$ (7,000.00)					
8	Windows, Doors and Storefront						
	use anderson vinyl clad in lieu of windsor aluminum clad	\$ -					do not take this deduct per architect
	(windows in alt 6 above)						
	division 8 subtotal	\$ -					
9	Finishes						
	division 9 subtotal	\$ -					
10	Specialties						
	(all bath partitions and accessories in alt 6 above)						
	eliminate sign allowance for Mtn Ride building sign	\$ (1,000.00)				\$ (1,000.00)	Mtn Ride to buy through sign company later out of additional funding.
	division 10 subtotal	\$ (1,000.00)					
15	Mechanical						
	plumbing						
	rem insulation and change majority of domestic water pipe to pex inc shop	\$ (6,087.00)		\$ (5,500.00)			need approval from engineer/ this is to insulate 8' from water heater/ pex
	water supply piping (some to be relocated to below slab to mitigate freezing)	\$ (2,120.00)					
	simplify compressed air and reduce main size and number of drops	\$ (1,875.00)		\$ (1,875.00)			
	ve water heater	\$ (1,958.00)		\$ (1,958.00)			
	ve roof drain and overflow	\$ (235.00)		\$ (235.00)			
	ve down spout nozzles to rough brass/bronze	\$ (1,615.00)		\$ (1,615.00)			
	use wall mount single sink in lieu of wash fountain in service bay						
	hvac						
	mechanical (swag for Monday)	\$ (4,000.00)					This number is \$6,300 from ymc but we may need soffits?
	division 15 subtotal	\$ (17,890.00)					
16	Electrical						
	switch feeders from Cu to Al	\$ (2,500.00)		\$ (2,500.00)			check with electrical engineer/ accepted per keeven 5/11
	run circuits in MC instead of EMT	\$ (3,000.00)		\$ (3,000.00)			check with electrical engineer/ accepted per keeven 5/11
	change lighting package from LED to T8 fluorescent	\$ (8,500.00)					
	division 16 subtotal	\$ (8,500.00)					
Grand Total		\$ (231,233.00)	\$ (8,000.00)	\$ (91,529.00)	\$ (17,240.00)	\$ (9,010.00)	\$
Base bid		\$ 1,390,281.00					
deduct for value engineering accepted		\$ (231,233.00)					
Contract base bid after VE		\$ 1,159,048.00					
Potential add for roof joist, deck sheathing and tapered insulated roof at office break room area		\$ 29,226.00				\$ 29,226.00	Add this back to protect office area if no additional funding
Alternate 1 Wash Bay		Original Cost	Added Cost	Total w add			Added cost to include all cost associated with winter, re-mobe, 180 day hold
		\$ 160,511.00					
1	EKC general conditons based on 8 week extension	\$ 31,834.00					Add 8 weeks of general conditions if alt 1 added between at 180 days (deduct 2k for each less)
3	Concrete re-mobe and blankets	\$ 1,500.00					
4	Tent and heat masonry	\$ 5,500.00					
4	Mason re-mobe charge	\$ 3,800.00					
5	re-mobe for steel erector	\$ 1,500.00					does not include increase in material price for steel/ this will be handles through co if necessary
7	no change for roofer if done later/ will hold price	\$ -					
16	Enterprise Electric re-mobe fee	\$ 1,500.00					
	subtotal	\$ 160,511.00	\$ 45,634.00	\$ 206,145.00			
Alternate 2 2nd Level Office Infil		\$ 77,107.00					
1	EKC general conditions based on 8 week extension (apply only if stand alone alt)	\$ 31,834.00					If alt 1 and 2 added then only apply 2 weeks of gen cond or \$7,958
6	add for Bledsoe second trip charge	\$ 350.00					
16	Enterprise Electric re-mobe fee	\$ 1,500.00					Deduct \$500 if awarded with alt 1
	subtotal	\$ 77,107.00	\$ 33,684.00	\$ 110,791.00			
Alternate 3 Radiant Floor Heating		\$ 130,899.00					This alternate can only be added within 14 days of NTP
Alternate 3A Radiant Floor Heating/ use zone 4 radiant delete furn and duc		Initial Cost	Future Cost	Total Cost			
	underground pipe and tubing	\$ 36,687.00					
	radiant floor controls		\$ 86,088.00				
	deduct for furnace and underground duct		\$ (4,000.00)				original price of deduct in alt 3 bid day
	electrical		\$ 1,000.00				
	o&p		\$ 11,977.50				
	subtotal	\$ 36,687.00	\$ 95,065.50	\$ 131,752.50			
Alternate 3B Radiant Floor Heating/ Delete zone 4 radiant use furn and duc		\$ 32,887.00					
	underground pipe and tubing (not including zone 4)		\$ 86,088.00				
	radiant floor controls		\$ 5,500.00				
	add for furnace and underground duct		\$ 1,000.00				
	electrical		\$ 12,547.50				
	o&p		\$ 105,135.50				
	subtotal	\$ 32,887.00	\$ 105,135.50	\$ 138,022.50			
Alternate 4 Manual Bus Wash Bay Equip		\$ 27,737.00					
Alternate 5 Epoxy Floor		\$ 8,956.00					

RESOURCES for SOUTH VALLEY FACILITY and EKC CONTRACT

PROJECT COST	Actual bid - NO wash bay	comments
SV Facility-base project	\$ 1,390,281	
immediate change orders	\$ (61,066.00)	as noted in contract
SV remaining Design/Const Mgmt costs	\$ 40,000	
SV Facility-wash bay	\$ -	
SV Facility-radiant heat	\$ 36,687	assumes we would want to do rough-in
SV Facility-finish apt	\$ -	
5% contingency	\$ 70,295	
	\$ 1,476,197	
FUNDS available		
SV facility federal grant award	\$ 776,000	
Facilities Fund cash on hand	\$ 160,000	
Budgeted from Contig fund	\$ 113,000	
Local capital contrib to Fac Fund for balance of FY15	\$ 45,000	
	\$ 1,094,000	
SURPLUS or (DEFICIT)	\$ (382,197)	

SOURCES of \$ to COVER SURPLUS or DEFICIT		
Take contingency to 2.2%; leaving remaining balance of \$55,000	\$ 175,000	staff is comfortable - no use of contingency in past 2 years
Ops Fund budget adjustments (fuel savings)	\$ 45,000	staff is comfortable - all major costs are below budget with 2/3s of FY complete
Facilities fund contribution for FY16 (assumed @ FY15 level)	\$ 80,000	staff is comfortable - doesn't account for increase in local funding, which would make this number very achievable
Use of Work Force Housing Fund \$; leaving remaining balance of \$7,000	\$ 28,000	staff is comfortable - no current needs for rental units
Use of Captial Equipment Fund \$; leaving remaining balance of \$42,000 (includes FY15 budgeted surplus of \$10,000)	\$ 55,000	staff is comfortable but assumes vanpool program doesn't grow
	\$ 383,000	
SURPLUS/DEFICIT	\$ 803	

FUND BALANCES for EKC Contract Award

	Operations Fund	Contingency Fund	Facilities Fund	Capital Equip Fund	WFH Fund
as at 5/1/15	\$ 193,000.00	\$ 315,000.00	\$ 196,000.00	\$ 192,000.00	\$ 35,000.00
incoming for FY15	\$ -	\$ 28,000.00	\$ 45,000.00	\$ 13,000.00	\$ -
remaining FY15 budgeted needs	\$ -	\$ 113,000.00	\$ 32,500.00	\$ 108,000.00	\$ -
FY15 end balance-projected	\$ 193,000.00	\$ 230,000.00	\$ 208,500.00	\$ 97,000.00	\$ 35,000.00
FY2016 contribution allocated to SV			\$ 80,000.00		
allocated to SV facility per "sources of funds..."	\$ 45,000.00	\$ 175,000.00	\$ 285,000.00	\$ 55,000.00	\$ 28,000.00
remaining balance as of end of FY15	\$ 148,000.00	\$ 55,000.00	\$ 3,500.00	\$ 42,000.00	\$ 7,000.00

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/20/2015"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4b. Action on update to Mountain Rides' organizational statement of purpose and goals"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Planning & Marketing"/>
<u>Previously discussed at board level:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve the updated organization statement of purpose and goals, as presented."/>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="n/a"/>		
<u>Background:</u>	<input type="text" value="At the strategic planning session at the beginning of the year, there was discussion about the need to update our organizational vision, mission and goals. For the past few months, the Planning and Marketing Committee has been working on an update that condenses the vision, mission and goals into a statement of purpose and goals that is simpler and more accessible with less jargon.

Attached you will find the new statement of purpose and goals that was developed by the Planning and Marketing Committee. Also attached is the previously adopted vision, mission and goals."/>		



Purpose and Goals

Final for Approval May 20, 2015

Statement of Purpose: Mountain Rides provides and supports a full range of transportation alternatives* for Blaine County and adjacent communities that are safe, user oriented, environmentally friendly, economically sustainable and supportive of a strong local economy.

Goals:

1. Provide and advocate for well-funded transportation system that reduces the number of single occupancy vehicle trips and meet the needs of our communities.
2. Promote knowledge and increase awareness of the social, financial, environmental and community benefits of transportation alternatives*.
3. Promote regional cooperation on transportation issues.

**Alternatives include, but are not limited to, walking, biking, rideshare, vanpool, carshare, bikeshare, fixed route bus, paratransit demand response, custom bus, commuter bus, transportation planning and transportation counseling.*



VISION, MISSION AND GOALS

VISION (the big picture): To be the sustainable transportation backbone of Blaine County and adjacent communities in order to improve the livability and attractiveness of the region for locals and visitors alike.

MISSION (what we do): To provide cost effective transportation alternatives to the single occupant vehicle for those who live in, work in or visit Blaine County, including fixed route transit, vanpool, rideshare, biking, walking and transportation counseling.

GOALS (how we succeed):

1. Provide and advocate for a variety of transportation alternatives in Blaine County and surrounding communities that reduce the number of single occupancy vehicle trips and meet the needs of those communities.
2. Maintain and develop sources of short and long term, sustainable funding support.
3. Promote knowledge and increase awareness of the social, financial, environmental and community benefits of transportation alternatives.
4. Encourage creative thinking about future transportation alternatives that may include fixed rail streetcar, gondola, in-town rubber tire trolley, and other forms of transportation.
5. Be an advocate for walkable, bicycle and pedestrian friendly communities with added or improved sidewalks, streetlights and bike paths.
6. Promote regional cooperation on transportation issues in order to help fulfill all of Mountain Rides' other goals.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/20/2015"/>	<u>From:</u>	<input type="text" value="Jason Miller"/>
<u>Action Item:</u>	<input type="text" value="4c. Action on Joint Powers Agreement extension amendment and recommendation that cities and county approve extension for another 4 years"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve the revisions to the Joint Powers Agreement, as presented, and approve, as to form, the overall document. Furthermore, I move to recommend that this document be forwarded to all JPA partners for approval prior to the expiration in October."/> <div></div>		
<u>Fiscal Impact:</u>	<input type="text" value="n/a"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="all other organizational documents rely on the JPA in some way"/>		
<u>Background:</u>	<div><p>Mountain Rides was created in 2007 through a Joint Powers Agreement that had an initial term of 4 years. It was renewed in 2011 for another 4 years and will expire in October of this year.</p><p>Attached is Michael Pogue's recommended changes to the document in a red-lined, updated document. This is based on the input of the board and Finance and Performance Committee (also attached is the summary of the changes, as well as the last update to the JPA).</p></div>		

**~~AMENDED~~ AGREEMENT OF
THE KETCHUM-SUN VALLEY PUBLIC TRANSIT AUTHORITY TO PROVIDE
MULTIMODAL PUBLIC TRANSPORTATION SERVICES IN BLAINE COUNTY**

~~Revised October 1, 2007~~

This Agreement ("Agreement"), made and entered into in _____, ~~2007~~, by and between the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), the CITY OF SUN VALLEY, IDAHO, a municipal corporation ("Sun Valley"), the CITY OF HAILEY, a municipal corporation ("Hailey"), the CITY OF BELLEVUE, a charter city ("Bellevue"), ~~the CITY OF CAREY, a municipal corporation ("Carey")~~ and the COUNTY OF BLAINE, a body politic and corporate ("Blaine County") all described, individually as "Party," or jointly as "Parties";

W I T N E S S E T H:

WHEREAS, on June 5, 1989 the Cities of Ketchum and Sun Valley entered into an agreement for the formation of the Ketchum-Sun Valley Public Transit Authority ("Authority") and have since that commencing date jointly funded and operated a public transportation system commonly known as KART within and between the two municipalities through the Authority; and

WHEREAS, since June 2002, Ketchum, Sun Valley and Blaine County have participated in the funding of the PEAK Bus, a regional public transportation service along Idaho State Highway 75 between Bellevue and Ketchum and Sun Valley operated by Wood River Rideshare, a 501c3 non profit corporation; and

WHEREAS, on December 11, 2003, Ketchum and Sun Valley entered into an agreement extending the Ketchum-Sun Valley Public Transit Authority Agreement of June 5, 1989 to (1) ensure the June 5, 1989 Agreement remained in full force and effect, (2) set the term of commitment by Ketchum and Sun Valley to December 31, 2006; and 3) allow for renegotiation or dissolution of the Ketchum-Sun Valley Public Transit Authority Agreement in the event of the formation of a Regional Transportation authority or similar agency ; and

WHEREAS, in August 2005, Blaine County became the sole manager of the PEAK Bus service and solicited and received funding assistance from Ketchum, Sun Valley and Bellevue for fiscal year 2005-06; and

WHEREAS, on January 31, 2006, Ketchum, Sun Valley, Bellevue and Blaine County entered into an agreement (known as the "Amended Agreement of the Ketchum-Sun Valley Public Transit Authority") to operate the KART services in Ketchum and Sun Valley and the Highway 75 services from Bellevue to Ketchum; and

WHEREAS, in May 2006, the Ketchum-Sun Valley Public Transit Authority became the sole manager of the PEAK Bus service and solicited and received funding assistance from Ketchum, Sun Valley, Bellevue and Blaine County for fiscal year 2006-07; and

WHEREAS, on February 21, 2007 The Authority adopted a Vision, Mission and Goals Statement to reflect its broader role as the primary multimodal public transportation agency within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County;

VISION (the big picture): To be the sustainable transportation backbone of Blaine County and adjacent communities

MISSION (what we do): Manage transportation demand by providing access and mobility to those who live, work, or visit Blaine County with service alternatives to the single occupancy vehicle that are environmentally sustainable, energy efficient, attractive, safe, convenient, reliable, and cost-effective.

GOALS (how we succeed):

- Provide attractive and easy to use multimodal transportation services at fair and equitable costs to users and tax payers
- Reduce Blaine County's transportation generated pollution and its "carbon footprint"
- Promote land-use policies in Blaine County that facilitate multimodal transportation

and

WHEREAS, in August 2007, Wood River Rideshare merged with KART allowing the Authority to expand its services to all of those operated by Wood River Rideshare, to include vans, carpools, bicycles, walking, transportation information, counseling and advice and other multimodal public transportation services operating within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County;

WHEREAS, the Parties have adopted comprehensive plans, transportation plans and/or governing board policies identifying the goals, policies and/or action items to support county-wide transportation planning which includes multimodal public transportation services to meet the resident, visitor and commuter needs through regional transportation planning; and

WHEREAS, on October 8, 2007 the parties extended the Joint Powers Agreement until October 7, 2015.

WHEREAS, the public transportation demands for residents, visitors and workers commuting to employment centers in the region are increasing and it is the desire of the Parties to provide for efficient and responsive multimodal public transportation services which are easily identifiable, are coordinated in a manner to encourage the ease of ridership with incentives such as a variety of high quality services, park and ride lots, and high occupancy vehicle lanes, in order to reduce the congestion, costs and pollution caused in part, by individual vehicular trips within Blaine County; and

WHEREAS, the City parties hereto are municipal corporations organized and existing under and by virtue of the laws of the State of Idaho and as such are authorized and empowered by Idaho Code, Section 50-322, to purchase, lease, or otherwise procure multimodal public transportation systems, and to provide by general ordinance for the regulations governing the maintenance and operation of the same; and,

WHEREAS, it is the mutual desire of the Parties hereto, acting pursuant to Idaho Code, Section 67-2328, to maintain an Authority Board to procure, establish, operate, maintain and plan for a multimodal public transportation system in and between the corporate limits of Sun Valley, Ketchum,

Hailey, Bellevue, and Carey and within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County; and,

WHEREAS, it is the mutual desire of the Parties hereto that there are no disruptions to public transportation services as the mutual terms, covenant and conditions of this Agreement are implemented including that the current level of services historically provided by KART for the residents and visitors of Ketchum and Sun Valley and the services to Wood River Valley that were provided by the PEAK Bus are maintained.

NOW, THEREFORE, in order to accomplish the aforesaid purposes, and in consideration of the mutual terms, covenants and conditions set forth herein, the Parties hereto agree as follows:

1. Corporate Name.

Authority shall be renamed the “Mountain Rides Transportation Authority” which replaces the previous name: “Ketchum-Sun Valley Public Transit Authority” (or “KART”).

2. Transportation Authority Membership.

The governing Board of the Authority shall be configured as defined below:

- A. Subject to sub-paragraph E below, two (2) members from the City of Ketchum and two (2) members from the City of Sun Valley shall be appointed by the Mayors of Ketchum and Sun Valley with the concurrence of the City Council of each city.
- B. Subject to sub-paragraph E below, one (1) member each to be appointed by the Mayors of Hailey, ~~and Bellevue and Carey,~~ with the concurrence of the City Council of each such City. The Board may also include one (1) member to be appointed by the Mayor of Carey as determined by the board.
- C. Subject to sub-paragraph E below, one (1) member from Blaine County to be appointed by the Board of County Commissioners.
- D. One “Member-at-Large.” ~~who is a routine user of the multimodal services of the Mountain Rides Transportation Authority shall be appointed by the Board of the Authority. The Board shall consult with and accept advice as to this appointment from Wood River Rideshare (or its successor), a 501c3 non-profit corporation. The Authority will solicit nominations from a variety of organizations that it deems appropriate and have an interest in multi-modal transportation to fill this position, and such selection shall be made by the board.~~
- E. Parties will join and become voting members of the Board upon execution of this Agreement by its respective governing body.
- F. The Mayors, Council Members, Commissioners and employees of the Parties hereto shall not be excluded from membership on the Authority by virtue of their relationship with the Cities and County involved.

G. Employees, directors, shareholders, partners, owners and others with financial interests in any business, company or entity which the Authority has employed or contracted with to provide equipment or services ~~shall not be appointed or remain members of the Authority. Members of the Authority shall be appointed without respect to political affiliation or religious denomination, and shall serve without compensation. Any person may be eligible for appointment shall be subject to the Authority's Conflict of Interest Policy as it may be amended from time to time.~~

3. Term of Office.

The term of office on said Authority shall be for the following initial terms:

- 1 member from Ketchum for one (1) year
- 1 member from Ketchum for three (3) years
- 1 member from Sun Valley for one (1) year
- 1 member from Sun Valley for three (3) years
- 1 member from Blaine County for two (2) years
- 1 member from Hailey for two (2) years
- 1 member from Bellevue for one (1) year
- 1 member from Carey for three (3) years
- 1 member at Large for three (3) years: the current incumbent seat will come up for renewal in October of 2016

Subsequent appointments shall be for three (3) years and a board member shall hold a seat on the board until his or her successor has been appointed and qualified. Vacancies occurring otherwise than through the expiration of appointed terms, shall be filled for the remainder of the term by the Party that appointed the board member.

4. Organization.

The Authority shall be governed by the Mountain Rides Transportation Authority By-laws specifying the method and manner by which it shall conduct its business and affairs, provided, however, that said By-laws shall be amended so as not be inconsistent with or contrary to the provisions of this Agreement, or any applicable local, state or federal law and shall provide that at least a simple majority must concur for the Authority to act.

5. Purposes and Powers.

The purpose of the Authority is to establish, implement, maintain, fund and operate a comprehensive multimodal public transportation system by motor buses, fixed guideway systems, van and car pools, bicycles, amenities for walking or other appropriate means, including transportation counseling and advice for scheduled or unscheduled and charter services within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County for the benefit of commuters and the inhabitants and visitors to Blaine County. In furtherance of that purpose, the Parties hereto hereby delegate to the Authority their power to purchase, lease, or otherwise procure multimodal transportation systems, and to promulgate

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regulations governing the maintenance and operation of the same. Such delegated powers shall more specifically include, but not be limited to, the following:

- A. As a separate legal entity under state and federal statutes, to apply for, receive and operate under financial assistance from the federal or state government, and from any agency or political subdivision thereof, or from any private sources;
- B. To acquire by purchase, gift, lease, sublease or otherwise, to the extent and in the manner that a city or county operating under the laws of the State of Idaho might do so, real or personal property necessary for the establishment, operation and maintenance of a multimodal public transportation system including but not limited to land and easement acquisitions, facilities, employee housing and rolling stock;
- C. To fund operational and maintenance costs of operating a comprehensive multimodal public transportation system;
- D. To contract with public or private agencies, companies or entities for the provision of multimodal public transportation services or for expansion of multimodal public transportation services in the Authority's service area;
- E. To undertake or contract for studies relating to the multimodal public transportation needs of the Parties and the methods by which said needs can best be served;
- F. To participate in, contribute to and support the regional transportation plans, as from time to time may be proposed, adopted and amended.

6. Manner of Financing.

The Authority shall annually adopt a budget. Each Party hereto will annually budget and contribute to the Authority an amount of money necessary to operate and maintain a comprehensive multimodal public transportation system. During each fiscal year, the Parties shall contribute their respective amount of money as determined by the adopted budget, subject to approval of each Party's governing board. Upon approval of the Board, a Party may contribute its share of the budget through in-kind services, equipment, personal or real property or leases.

- A. In adopting the annual budget, it is anticipated that Ketchum and Sun Valley will continue, as a base, the fiscal year 2005-2006 level of financial support which has historically been provided through their respective local option tax ("LOT") revenue for KART and the PEAK Bus. Further, it is anticipated that the County will ~~continue its~~ continue its financial support ~~for the~~ for the multimodal public transportation services operated by the Authority in and beyond the County.
- B. Any Party may contribute additional funds to the Authority. Said additional funds shall be deemed as contribution not subject to matching from any other Party and shall be calculated for division of property upon termination of the Authority under Paragraph 8 herein below, if such contribution(s) were for capital acquisitions.

- C. Any funds received by the Authority shall be used for the purpose of maintaining the Authority and planning for, establishing, acquiring, operating or maintaining a multimodal public transportation system, or for paying costs associated with a contract whereby multimodal public transportation services are provided by others. The budgeting, allocation and use of said funds by the Authority shall be in accordance with the purposes and powers herein provided for, and in no event shall the Authority use, spend, encumber or commit funds of the Parties hereto in amounts exceeding those actually budgeted and contributed to the Authority by the Parties.

7. Duration.

The duration of the Authority created by this Agreement shall be for a period of four (4) years, provided, however, that the same may be extended for an additional period or periods of time, as the Parties hereto deem appropriate. Any such extension of this Authority shall be in writing, adopted by the governing body of each of the Parties hereto.

Any Party may withdraw from the Authority upon ~~one (1)-year's~~six (6) month's written notice. Such notice ~~shall~~ be effective ~~shall be given in the month of August~~upon the next April 1 which follows the expiration of the six (6) months' notice. For example, an entity would have to give notice no later than April 1 if it did not want to be a party to the Joint Powers Agreement the next fiscal year. Upon withdrawal of a party the Board seats appointed by such withdrawing party shall be terminated. Withdrawal of either Ketchum or Sun Valley shall constitute dissolution of the Authority.

8. Dissolution of the Authority.

Subject to section 7 above, the Authority may be dissolved and terminated by majority vote of the Parties. Upon the dissolution of the Authority created by this Agreement or any extension or renewal thereof, for whatever reason, the property, real and personal, owned by the Authority shall be sold or distributed in the manner provided for by law for the disposition of property by cities and counties, and the proceeds of any such sale shall be divided between the Parties hereto in proportion equal to the annual operating and capital contributions of each to the Authority since its inception. Provided, however, that prior to any sale of property, real or personal, Parties may agree to distribute said property between themselves in a manner deemed by them to be equitable and approved in writing by the governing body of each. Property of KART or the Cities of Sun Valley or Ketchum existing at the date of this Agreement, or provided by them after the effective date of this Agreement, shall remain their sole and exclusive property and shall not be divided between the Parties hereto. A schedule of such property shall be prepared and attached hereto as Exhibit "A" upon execution of this Agreement. Such property includes, but is not limited to, buses, vans, vehicles, equipment, tools, furnishings, real property, bus maintenance facility and work force housing units.

9. Mediation.

Any controversy or claim arising out of or relating to this Agreement or breach thereof, shall first be submitted to mediation upon the written request of any Party and conducted by one (1) neutral mediator. If the Parties are unable to select a mediator, then selection shall follow the procedure published by the American Arbitration Association Commercial Mediation Rules. Mediation shall be held in Blaine County. This Agreement to mediate and any other agreement or consent to mediate entered into in accordance with this Agreement shall be specifically enforceable under the prevailing law of Idaho. Each party shall bear its own costs and the parties shall split equally the cost and expenses of the mediator.

10. Execution and Effect.

Upon execution of this Agreement by Ketchum and Sun Valley, the "Agreement Extending the Ketchum-Sun Valley Public Transit Authority" dated December 11, 2003 and the Agreement by Ketchum, Sun Valley, Bellevue and Blaine County, the "Amended Agreement of the Ketchum-Sun Valley Transit Authority" dated January 31, 2006, shall both be deemed cancelled and replaced by this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed to be an original.

11. Amendment.

This Agreement may only be amended upon the approval of a majority of the Parties. To be effective, any such amendment shall be in writing signed by the Chair of the Board certifying that such amendment had been approved by majority vote of the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the duly-authorized representatives this _____ day of _____, 2007.

CITY OF KETCHUM

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

CITY OF SUN VALLEY

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

CITY OF HAILEY

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

CITY OF BELLEVUE

By: _____
Mayor

Date: _____

ATTEST:

City Clerk

~~CITY OF CAREY~~

~~By: _____
Mayor~~

~~Date: _____~~

~~ATTEST:~~

~~_____
City Clerk~~

~~B~~LAINE COUNTY COMMISSIONERS

By: _____

Date: _____

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By: _____

Date: _____

By: _____

Date: _____

2015 Joint Powers Agreement update

Summary of changes discussed at F and P Committee

Our JPA expires this fall and must be renewed by the cities and the county in order to keep Mountain Rides in existence. The main updates to the JPA include, based on input from Michael Pogue:

1. The current JPA states that no individual that has a relationship with a company that has a contract with Mountain Rides can be a Board member. This could conceivably mean that if MR enters into a contract, no matter how small, and even if the conflict is disclosed and the person recuses themselves from voting, that Board member would have to resign. Mountain Rides should delete this language and simply state that board members need to follow the adopted conflict of interest policy.
 - a. Committee would like to have a reference to our existing conflict of interest policy
2. It is not clear from the JPA what the term of office is for the Director at large. The section addressing term length, Section 3 of the 2007 agreement, recites all of the other Director positions except for the “at large” position. Mountain Rides should state that term is 3 years and that the current incumbent seat will come up for renewal in October of 2016.
 - a. This is Ok with committee
3. The current JPA states that Mountain Rides ***must*** follow the advice of Wood River Rideshare when selecting the Director at large. (Section 2(D) of the 2007 agreement). This was identified at this year’s strategic planning session as a particular issue to fix. Mountain Rides should change this to say that Mountain Rides “will solicit nominations from a variety of organizations that it deems appropriate; for example, those that have an interest in multi-modal transportation either for their clients or related to their mission (e.g., BCRD, BCSD).” The process for evaluating these nominations would be detailed in an addition to the by-laws.
 - a. Committee would like language added as stated above and would also like to see the by-laws updated
4. Both the JPA and Bylaws state that MRTA “shall” have a Board of 9 people. This is mandatory language, and requires the appointment of a Carey representative. Mountain Rides should change this to state that the maximum board size is 9 people to be made up of appointees from cities/county that sign the JPA extension. It may be necessary to also add language on minimum number for board appointees.
 - a. This is OK with committee to change to max board size and only put on signature lines for those that will likely sign.
5. We would like to see the cancellation language changed to minimum 6 months’ notice to be effective the October 1st following the 6 months’ notice period (for ex, an entity would have to give notice no later than April 1st if they didn’t want to be a party to the JPA for the next FY).
6. Keep term as 4 years

Exhibit

**EXTENSION OF AMENDED AGREEMENT OF THE KETCHUM-SUN
VALLEY PUBLIC TRANSIT AUTHORITY (RENAMED IN 2007 TO
"MOUNTAIN RIDES TRANSPORTATION AUTHORITY") TO PROVIDE
MULTIMODAL PUBLIC TRANSPORTATION SERVICES IN BLAINE
COUNTY**

WHEREAS on October 8, 2007 the undersigned governmental entities agreed to and caused to be recorded with the Blaine County Recorder that certain agreement known as the Amended Agreement of the Ketchum-Sun Valley Public Transit Authority to Provide Multimodal Public Transportation Services in Blaine County ("Joint Powers Agreement"), recorded on November 1, 2007 as Instrument no. 552903 in Blaine County, Idaho; and

WHEREAS the undersigned governmental agencies desire to extent the Joint Powers Agreement as set forth below,

NOW THEREFORE, the undersigned governmental agencies agree as follows:

1. The Joint Powers Agreement, attached hereto as Exhibit 1 and incorporated by reference is hereby extended for four (4) years, until October 7, 2015.
2. Except as so changed herein, all provisions of the Joint Powers Agreement shall remain in full force and effect.

(seal)

City of Sun Valley

By: 

Its: Mayor

Date: 9/16/2011

Attest: 

City Clerk



City of Ketchum

By: 

Its: Mayor

Date: 9/27/11

Attest: 

City Clerk



(seal)

Instrument # 590904

HAILEY, BLAINE, IDAHO

9-28-2011 04:40:20 No. of Pages: 17

Recorded for : BLAINE COUNTY COMMISSIONERS

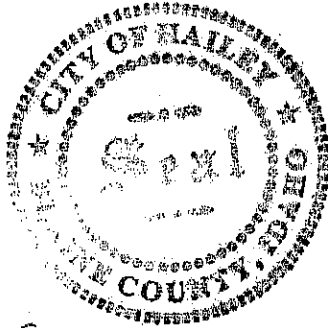
JOLYNN DRAGE Fee: 0.00

Ex-Officio Recorder Deputy

Index to: COMMISSIONER AGREEMENTS

City Clerk

(seal)



City of Hailey

By: Reck Duen

Its: Mayor

Date: 9/20/11

Attest: [Signature]

City Clerk

(seal)

City of Bellevue

By: [Signature]

Its: Mayor Christopher Rock

Date: 8-25-2011

Attest: [Signature]

City Clerk

(seal)



Blaine County Commissioners:

By: [Signature]

Date: 9/28/11

By: [Signature]

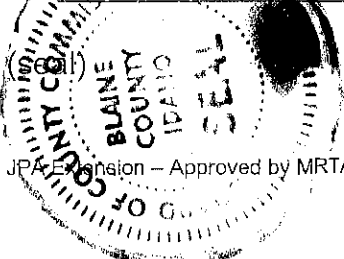
Date: 9-28-11

By: [Signature]

Date: 9/21/2011

Attest: [Signature]

Its: [Signature]



City of Carey

By: _____

Its: Mayor

Date: _____

Attest: _____
City Clerk

EXHIBIT 1

ORIGINAL

**AMENDED AGREEMENT OF
THE KETCHUM-SUN VALLEY PUBLIC TRANSIT AUTHORITY TO PROVIDE
MULTIMODAL PUBLIC TRANSPORTATION SERVICES IN BLAINE COUNTY**

Revised October 1, 2007

This Agreement ("Agreement"), made and entered into in OCT 8th 2007, by and between the CITY OF KETCHUM, IDAHO, a municipal corporation ("Ketchum"), the CITY OF SUN VALLEY, IDAHO, a municipal corporation ("Sun Valley"), the CITY OF HAILEY, a municipal corporation ("Hailey"), the CITY OF BELLEVUE, a charter city ("Bellevue"), the CITY OF CAREY, a municipal corporation ("Carey") and the COUNTY OF BLAINE, a body politic and corporate ("Blaine County") all described, individually as "Party," or jointly as "Parties";

WITNESSETH:

WHEREAS, on June 5, 1989 the Cities of Ketchum and Sun Valley entered into an agreement for the formation of the Ketchum-Sun Valley Public Transit Authority ("Authority") and have since that commencing date jointly funded and operated a public transportation system commonly known as KART within and between the two municipalities through the Authority; and

WHEREAS, since June 2002, Ketchum, Sun Valley and Blaine County have participated in the funding of the PEAK Bus, a regional public transportation service along Idaho State Highway 75 between Bellevue and Ketchum and Sun Valley operated by Wood River Rideshare, a 501c3 non profit corporation; and

WHEREAS, on December 11, 2003, Ketchum and Sun Valley entered into an agreement extending the Ketchum-Sun Valley Public Transit Authority Agreement of June 5, 1989 to (1) ensure the June 5, 1989 Agreement remained in full force and effect, (2) set the term of commitment by Ketchum and Sun Valley to December 31, 2006; and 3) allow for renegotiation or dissolution of the Ketchum-Sun Valley Public Transit Authority Agreement in the event of the formation of a Regional Transportation authority or similar agency; and

WHEREAS, in August 2005, Blaine County became the sole manager of the PEAK Bus service and solicited and received funding assistance from Ketchum, Sun Valley and Bellevue for fiscal year 2005-06; and

WHEREAS, on January 31, 2006, Ketchum, Sun Valley, Bellevue and Blaine County entered into an agreement (known as the "Amended Agreement of the Ketchum-Sun Valley Public Transit Authority") to operate the KART services in Ketchum and Sun Valley and the Highway 75 services from Bellevue to Ketchum; and

WHEREAS, in May 2006, the Ketchum-Sun Valley Public Transit Authority became the sole manager of the PEAK Bus service and solicited and received funding assistance from Ketchum, Sun Valley, Bellevue and Blaine County for fiscal year 2006-07; and

WHEREAS, on February 21, 2007 The Authority adopted a Vision, Mission and Goals Statement to reflect its broader role as the primary multimodal public transportation agency within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County;

Instrument # 552903

HAILEY, BLAINE, IDAHO

2007-11-01 11:39:30 No. of Pages: 8

Recorded for: BLAINE COUNTY COMMISSIONERS

JOLYNN DRAGE Fee: 0.00

Ex-Officio Recorder Deputy

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VISION (the big picture): To be the sustainable transportation backbone of Blaine County and adjacent communities

MISSION (what we do): Manage transportation demand by providing access and mobility to those who live, work, or visit Blaine County with service alternatives to the single occupancy vehicle that are environmentally sustainable, energy efficient, attractive, safe, convenient, reliable, and cost-effective.

GOALS (how we succeed):

- Provide attractive and easy to use multimodal transportation services at fair and equitable costs to users and tax payers
- Reduce Blaine County's transportation generated pollution and its "carbon footprint"
- Promote land-use policies in Blaine County that facilitate multimodal transportation

and

WHEREAS, in August 2007, Wood River Rideshare merged with KART allowing the Authority to expand its services to all of those operated by Wood River Rideshare, to include vans, carpools, bicycles, walking, transportation information, counseling and advice and other multimodal public transportation services operating within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County;

WHEREAS, the Parties have adopted comprehensive plans, transportation plans and/or governing board policies identifying the goals, policies and/or action items to support county-wide transportation planning which includes multimodal public transportation services to meet the resident, visitor and commuter needs through regional transportation planning; and

WHEREAS, the public transportation demands for residents, visitors and workers commuting to employment centers in the region are increasing and it is the desire of the Parties to provide for efficient and responsive multimodal public transportation services which are easily identifiable, are coordinated in a manner to encourage the ease of ridership with incentives such as a variety of high quality services, park and ride lots, and high occupancy vehicle lanes, in order to reduce the congestion, costs and pollution caused in part, by individual vehicular trips within Blaine County; and

WHEREAS, the City parties hereto are municipal corporations organized and existing under and by virtue of the laws of the State of Idaho and as such are authorized and empowered by Idaho Code, Section 50-322, to purchase, lease, or otherwise procure multimodal public transportation systems, and to provide by general ordinance for the regulations governing the maintenance and operation of the same; and,

WHEREAS, it is the mutual desire of the Parties hereto, acting pursuant to Idaho Code, Section 67-2328, to maintain an Authority Board to procure, establish, operate, maintain and plan for a multimodal public transportation system in and between the corporate limits of Sun Valley, Ketchum, Hailey, Bellevue, and Carey and within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County; and,

WHEREAS, it is the mutual desire of the Parties hereto that there are no disruptions to public transportation services as the mutual terms, covenant and conditions of this Agreement are implemented including that the current level of services historically provided by KART for the residents and visitors of Ketchum and Sun Valley and the services to Wood River Valley that were provided by the PEAK Bus are maintained.

NOW, THEREFORE, in order to accomplish the aforesaid purposes, and in consideration of the mutual terms, covenants and conditions set forth herein, the Parties hereto agree as follows:

1. Corporate Name.

Authority shall be renamed the "Mountain Rides Transportation Authority" which replaces the previous name: "Ketchum-Sun Valley Public Transit Authority" (or "KART").

2. Transportation Authority Membership.

The governing Board of the Authority shall be configured as defined below:

- A. Subject to sub-paragraph E below, two (2) members from the City of Ketchum and two (2) members from the City of Sun Valley shall be appointed by the Mayors of Ketchum and Sun Valley with the concurrence of the City Council of each city.
- B. Subject to sub-paragraph E below, one (1) member each to be appointed by the Mayors of Hailey, Bellevue and Carey, with the concurrence of the City Council of each such City.
- C. Subject to sub-paragraph E below, one (1) member from Blaine County to be appointed by the Board of County Commissioners.
- D. One "Member-at-Large" who is a routine user of the multimodal services of the Mountain Rides Transportation Authority shall be appointed by the Board of the Authority. The Board shall consult with and accept advice as to this appointment from Wood River Rideshare (or its successor), a 501(c)(3) non profit corporation.
- E. Parties will join and become voting members of the Board upon execution of this Agreement by its respective governing body.
- F. The Mayors, Council Members, Commissioners and employees of the Parties hereto shall not be excluded from membership on the Authority by virtue of their relationship with the Cities and County involved.
- G. Employees, directors, shareholders, partners, owners and others with financial interests in any business, company or entity which the Authority has employed or contracted with to provide equipment or services shall not be appointed or remain members of the Authority. Members of the Authority shall be appointed without respect to political affiliation or religious denomination, and shall serve without compensation. Any person may be eligible for appointment

3. Term of Office

The term of office on said Authority shall be for the following initial terms:

- 1 member from Ketchum for one (1) year
- 1 member from Ketchum for three (3) years
- 1 member from Sun Valley for one (1) year
- 1 member from Sun Valley for three (3) years
- 1 member from Blaine County for two (2) years
- 1 member from Hailey for two (2) years
- 1 member from Bellevue for one (1) year
- 1 member from Carey for three (3) years

Subsequent appointments shall be for three (3) years and a board member shall hold a seat on the board until his or her successor has been appointed and qualified. Vacancies occurring otherwise than through the expiration of appointed terms, shall be filled for the remainder of the term by the Party that appointed the board member.

4. Organization.

The Authority shall be governed by the Mountain Rides Transportation Authority By-laws specifying the method and manner by which it shall conduct its business and affairs, provided, however, that said By-laws shall be amended so as not be inconsistent with or contrary to the provisions of this Agreement, or any applicable local, state or federal law and shall provide that at least a simple majority must concur for the Authority to act.

5. Purposes and Powers

The purpose of the Authority is to establish, implement, maintain, fund and operate a comprehensive multimodal public transportation system by motor buses, fixed guideway systems, van and car pools, bicycles, amenities for walking or other appropriate means, including transportation counseling and advice for scheduled or unscheduled and charter services within Blaine County and outside of Blaine County to counties with commuters traveling to Blaine County for the benefit of commuters and the inhabitants and visitors to Blaine County. In furtherance of that purpose, the Parties hereto hereby delegate to the Authority their power to purchase, lease, or otherwise procure multimodal transportation systems, and to promulgate regulations governing the maintenance and operation of the same. Such delegated powers shall more specifically include, but not be limited to, the following:

- A. As a separate legal entity under state and federal statutes, to apply for, receive and operate under financial assistance from the federal or state government, and from any agency or political subdivision thereof, or from any private sources;
- B. To acquire by purchase, gift, lease, sublease or otherwise, to the extent and in the manner that a city or county operating under the laws of the State of Idaho might do so, real or personal property necessary for the establishment, operation and maintenance of a multimodal public transportation system including but not limited to land and easement acquisitions, facilities, employee housing and rolling stock;

- C. To fund operational and maintenance costs of operating a comprehensive multimodal public transportation system;
- D. To contract with public or private agencies, companies or entities for the provision of multimodal public transportation services or for expansion of multimodal public transportation services in the Authority's service area;
- E. To undertake or contract for studies relating to the multimodal public transportation needs of the Parties and the methods by which said needs can best be served;
- F. To participate in, contribute to and support the regional transportation plans, as from time to time may be proposed, adopted and amended.

6. Manner of Financing.

The Authority shall annually adopt a budget. Each Party hereto will annually budget and contribute to the Authority an amount of money necessary to operate and maintain a comprehensive multimodal public transportation system. During each fiscal year, the Parties shall contribute their respective amount of money as determined by the adopted budget, subject to approval of each Party's governing board. Upon approval of the Board, a Party may contribute its share of the budget through in-kind services, equipment, personal or real property or leases.

- A. In adopting the annual budget, it is anticipated that Ketchum and Sun Valley will continue, as a base, the fiscal year 2005-2006 level of financial support which has historically been provided through their respective local option tax ("LOT") revenue for KART and the PEAK Bus. Further, it is anticipated that the County will continue its financial support for the multimodal public transportation services operated by the Authority in and beyond the County.
- B. Any Party may contribute additional funds to the Authority. Said additional funds shall be deemed as contribution not subject to matching from any other Party and shall be calculated for division of property upon termination of the Authority under Paragraph 8 herein below, if such contribution(s) were for capital acquisitions.
- C. Any funds received by the Authority shall be used for the purpose of maintaining the Authority and planning for, establishing, acquiring, operating or maintaining a multimodal public transportation system, or for paying costs associated with a contract whereby multimodal public transportation services are provided by others. The budgeting, allocation and use of said funds by the Authority shall be in accordance with the purposes and powers herein provided for, and in no event shall the Authority use, spend, encumber or commit funds of the Parties hereto in amounts exceeding those actually budgeted and contributed to the Authority by the Parties.

7. Duration.

The duration of the Authority created by this Agreement shall be for a period of four (4) years, provided, however, that the same may be extended for an additional period or periods of time, as

the Parties hereto deem appropriate. Any such extension of this Authority shall be in writing, adopted by the governing body of each of the Parties hereto.

Any Party may withdraw from the Authority upon one (1) year's written notice. Such notice to be effective shall be given in the month of August. Withdrawal of either Ketchum or Sun Valley shall constitute dissolution of the Authority.

8. Dissolution of the Authority

Subject to section 7 above, the Authority may be dissolved and terminated by majority vote of the Parties. Upon the dissolution of the Authority created by this Agreement or any extension or renewal thereof, for whatever reason, the property, real and personal, owned by the Authority shall be sold or distributed in the manner provided for by law for the disposition of property by cities and counties, and the proceeds of any such sale shall be divided between the Parties hereto in proportion equal to the annual operating and capital contributions of each to the Authority since its inception. Provided, however, that prior to any sale of property, real or personal, Parties may agree to distribute said property between themselves in a manner deemed by them to be equitable and approved in writing by the governing body of each. Property of KART or the Cities of Sun Valley or Ketchum existing at the date of this Agreement, or provided by them after the effective date of this Agreement, shall remain their sole and exclusive property and shall not be divided between the Parties hereto. A schedule of such property shall be prepared and attached hereto as Exhibit "A" upon execution of this Agreement. Such property includes, but is not limited to, buses, vans, vehicles, equipment, tools, furnishings, real property, bus maintenance facility and work force housing units.

9. Mediation.

Any controversy or claim arising out of or relating to this Agreement or breach thereof, shall be submitted to mediation upon the written request of any Party and conducted by one (1) neutral mediator. If the Parties are unable to select a mediator, then selection shall follow the procedure published by the American Arbitration Association Commercial Mediation Rules. Mediation shall be held in Blaine County. This Agreement to mediate and any other agreement or consent to mediate entered into in accordance with this Agreement shall be specifically enforceable under the prevailing law of Idaho. Each party shall bear its own costs and the parties shall split equally the cost and expenses of the mediator.

10. Execution and Effect.

Upon execution of this Agreement by Ketchum and Sun Valley, the "Agreement Extending the Ketchum-Sun Valley Public Transit Authority" dated December 11, 2003 and the Agreement by Ketchum, Sun Valley, Bellevue and Blaine County, the "Amended Agreement of the Ketchum-Sun Valley Transit Authority" dated January 31, 2006, shall both be deemed cancelled and replaced by this Agreement. This Agreement may be executed in counterparts, each of which shall be deemed to be an original.

11. Amendment.

This Agreement may only be amended upon the approval of a majority of the Parties. To be effective, any such amendment shall be in writing signed by the Chair of the Board certifying that such amendment had been approved by majority vote of the Parties.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by the duly-authorized representatives this 8th day of October, 2007.



CITY OF KETCHUM

By: [Signature]

Mayor

Date: 10/11/07

ATTEST:

[Signature]
City Clerk

CITY OF SUN VALLEY

By: [Signature]

Mayor

Date: 10/11/07



ATTEST:

[Signature]
City Clerk

CITY OF HAILEY

By: [Signature]

Mayor

Date: October 8, 2007



ATTEST:

[Signature]
City Clerk



ATTEST:

Nancy R. Barton
City Clerk

CITY OF BELLEVUE

By: Jim B
Mayor

Date: 10-16-07

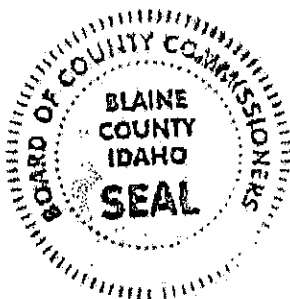
CITY OF CAREY

By: _____
Mayor

Date: _____

ATTEST:

City Clerk



ATTEST

Jellynn Drage
JELLYNN DRAGE

BLAINE COUNTY COMMISSIONERS

By: Ben Bowman

Date: 10-16-07

By: Sarah Michael

Date: 10-16-07

By: [Signature]

Date: 10/16/07

Exhibit A

Joint Powers Agreement

Assets as of 10/1/2005

Mountain Rides Transportation Authority

Date Printed: 03-Mar-09

Asset List with Depreciation

Purchase Dates from 10/1/1982 to 10/1/2005

Asset #	Description	Budget Dept	Purchase Date	Purchase Price	Salvage Value	Useful Life (mos)	Months In Service	Depreciation per Month	Accumulated Depreciation	Net Value
0001	Puller Set 10 Ton	EQUIPMENT	1/25/2000	\$617.00	\$100.00	120	110	\$4.31	\$473.91	\$143.09
0002	Cam set-up S-50	EQUIPMENT	6/3/2002	\$374.00	\$100.00	1200	81	\$0.23	\$18.49	\$355.51
0003	S-50. J24565 & J242276	EQUIPMENT	6/1/2002	\$592.00	\$100.00	1200	81	\$0.41	\$33.21	\$558.79
0004	S-50. J35598 & J35686	EQUIPMENT	7/1/2002	\$629.00	\$100.00	1200	80	\$0.44	\$35.26	\$593.74
0005	Drill Bit Set, 33/64" thru 1"	EQUIPMENT	6/1/2003	\$1,700.00	\$100.00	60	69	\$28.67	\$1,600.00	\$100.00
0008	Dinex Multiplex 82-26661-001-004	EQUIPMENT	8/1/2002	\$3,705.00	\$200.00	120	79	\$29.21	\$2,307.48	\$1,397.54
0009	Torq-Wrench 3/8 " 75 ft. lbs.	EQUIPMENT	5/9/2001	\$113.00	\$100.00	120	94	\$0.11	\$10.18	\$102.82
0010	Multimat Tester (Blue Point)	EQUIPMENT	10/15/2001	\$589.00	\$100.00	60	89	\$8.15	\$489.00	\$100.00
0011	Tune-Up Set, [BB - Cummins]	EQUIPMENT	4/7/1999	\$814.60	\$200.00	240	119	\$2.56	\$304.74	\$509.86
0012	Torque Wrench, 3/4" drv.	EQUIPMENT	2/23/2002	\$467.00	\$100.00	120	85	\$3.05	\$259.96	\$207.04
0013	Gauge, Brake drum/Case	EQUIPMENT	10/22/1989	\$266.00	\$50.00	1200	113	\$0.18	\$20.34	\$245.66
0014	Porta-Power 4 Ton	EQUIPMENT	11/17/1990	\$130.00	\$100.00	60	220	\$0.50	\$30.00	\$100.00
0015	Snap Ring Remover Set	EQUIPMENT	7/1/2002	\$70.00	\$50.00	120	80	\$0.17	\$13.34	\$56.66
0016	Volt Diagnostic Kit	EQUIPMENT	11/9/1980	\$878.00	\$100.00	120	220	\$6.48	\$778.00	\$100.00
0017	Soldering Gun 770-2577	EQUIPMENT	11/9/1990	\$23.87	\$10.00	24	220	\$0.58	\$13.87	\$10.00
0018	Injector timing gauge J-2914-B	EQUIPMENT	11/9/1999	\$26.00	\$10.00	1200	112	\$0.01	\$1.49	\$24.51
0019	Double Flaring Kit; 5474	EQUIPMENT	10/10/2002	\$72.00	\$20.00	1200	77	\$0.04	\$3.33	\$68.67
0020	S-50 Main & Rear bearing inst.	EQUIPMENT	10/11/2001	\$237.00	\$50.00	1200	89	\$0.16	\$13.87	\$223.13
0023	Scanner ABS, DDEC I & II	EQUIPMENT	12/1/1990	\$2,500.00	\$1,000.00	60	219	\$25.00	\$1,500.00	\$1,000.00
0024	3/8" Cordless Drill	EQUIPMENT	11/9/1990	\$125.00	\$50.00	24	220	\$3.13	\$75.00	\$50.00
0025	Saw, Holesaw Kit (10 pcs)	EQUIPMENT	10/5/2001	\$230.00	\$75.00	60	89	\$2.58	\$155.00	\$75.00
0026	Battery Chg. 6-12-24 V	EQUIPMENT	11/15/1998	\$500.00	\$100.00	36	124	\$11.11	\$400.00	\$100.00
0028	Gas/ Oxygen Torch	EQUIPMENT	11/1/1989	\$360.00	\$100.00	100	232	\$2.50	\$250.00	\$100.00
0029	Tap & Die Set	EQUIPMENT	2/9/2000	\$1,763.36	\$500.00	120	109	\$10.53	\$1,147.55	\$615.81
0030	Wire Welder	EQUIPMENT	11/11/1989	\$995.00	\$200.00	120	232	\$6.63	\$795.00	\$200.00
0031	20-Ton floor Air Jack	EQUIPMENT	11/11/1997	\$1,000.00	\$500.00	60	136	\$8.33	\$500.00	\$500.00
0032	Tap Set, Plug Sty. USS	EQUIPMENT	6/23/2002	\$395.00	\$100.00	60	81	\$4.92	\$295.00	\$100.00
0033	Tap Set, Plug Sty. SAE	EQUIPMENT	7/23/2002	\$395.00	\$100.00	60	80	\$4.92	\$295.00	\$100.00
0034	Tap Set, Bottom Sty. SAE	EQUIPMENT	5/23/2002	\$395.00	\$100.00	60	82	\$4.92	\$295.00	\$100.00
0035	Tap Set, Bottom Sty. USS	EQUIPMENT	7/23/2002	\$395.00	\$100.00	60	80	\$4.92	\$295.00	\$100.00
0038	Metal cut-off saw	EQUIPMENT	11/8/1999	\$215.00	\$50.00	60	112	\$2.75	\$165.00	\$50.00
0039	Drum Dolly, 55gal. drum dolly	EQUIPMENT	9/30/1988	\$243.00	\$100.00	300	246	\$0.48	\$117.27	\$125.73
0040	OR-2501F, Drill Press	EQUIPMENT	11/8/1986	\$547.00	\$200.00	300	268	\$1.16	\$310.00	\$237.00
0042	Grinder, bench 4 1/2"	OTHER SUPPLIES	5/10/1990	\$40.00	\$25.00	120	226	\$0.13	\$15.00	\$25.00
0043	35 TON Hydraulic Press	EQUIPMENT	11/8/1989	\$1,627.00	\$300.00	300	232	\$4.42	\$1,026.21	\$600.79
0044	Parts Washer	EQUIPMENT	9/30/1998	\$1,200.00	\$1,000.00	300	126	\$0.67	\$84.00	\$1,116.00
0045	Tool Box	EQUIPMENT	6/1/1998	\$500.00	\$500.00	600	129	\$0.00	\$0.00	\$500.00

Asset List with Depreciation

Purchase Dates from 10/1/1982 to 10/1/2005

Asset #	Description	Budget Dept	Purchase Date	Purchase Price	Salvage Value	Useful Life (mos)	Months in Service	Depreciation per Month	Accumulated Depreciation	Net Value
0047	Shop base radio & transformer	OFFICE EQUIPME	11/8/1999	\$1,000.00	\$50.00	100	112	\$9.50	\$950.00	\$50.00
0048	Micrometer	EQUIPMENT	10/15/2001	\$155.00	\$100.00	120	89	\$0.46	\$40.79	\$114.21
0049	Anti-Freeze Recycler	EQUIPMENT	9/17/1998	\$2,414.44	\$1,200.00	180	126	\$6.75	\$850.11	\$1,564.33
0051	Shop Desk, Metal wall mount	EQUIPMENT	11/8/1999	\$133.00	\$75.00	300	112	\$0.19	\$21.65	\$111.35
0052	Bead Blaster, pts. cleaner	EQUIPMENT	4/13/2000	\$500.00	\$200.00	300	107	\$1.00	\$107.00	\$393.00
0054	Air Compressor	EQUIPMENT	5/12/1986	\$1,733.00	\$800.00	240	274	\$3.89	\$933.00	\$800.00
0056	Chimp Kit. air-line 90-925	EQUIPMENT	5/21/2003	\$195.00	\$75.00	240	70	\$0.50	\$35.00	\$160.00
0058	Crimp Tool, open barrel 98590	EQUIPMENT	7/12/2002	\$70.00	\$40.00	240	80	\$0.13	\$10.00	\$60.00
0059	12gal Wet/Dry 92531003	EQUIPMENT	3/11/2002	\$90.00	\$75.00	120	84	\$0.13	\$10.50	\$79.50
0228-6	3/8" Drill Milwaukee	EQUIPMENT	11/9/1995	\$120.00	\$100.00	120	160	\$0.17	\$20.00	\$100.00
1" IMPACT WRENC	1" Air Impact Wrench	EQUIPMENT	1/1/1985	\$310.00	\$25.00	360	290	\$0.79	\$229.59	\$80.41
22862	Hose Reel, (10')	EQUIPMENT	11/15/1989	\$1,510.00	\$800.00	360	232	\$2.25	\$522.00	\$1,088.00
40" LADDER	40' extension ladder	EQUIPMENT	11/9/1989	\$120.00	\$100.00	360	232	\$0.06	\$12.90	\$107.10
4074586	Oil Drain Pan-40 gal.	EQUIPMENT	1/1/1989	\$250.00	\$100.00	360	242	\$0.42	\$100.84	\$149.16
500	Computer	EQUIPMENT	1/3/2000	\$100.00	\$50.00	120	110	\$0.42	\$45.84	\$54.16
501	Computer	EQUIPMENT	1/5/2004	\$600.00	\$100.00	36	62	\$13.89	\$500.00	\$100.00
506	Monitor	EQUIPMENT	1/2/2001	\$75.00	\$20.00	120	98	\$0.46	\$44.91	\$30.09
509	Printer	EQUIPMENT	1/5/2004	\$100.00	\$50.00	120	62	\$0.42	\$25.84	\$74.16
513	Digital Camera	EQUIPMENT	1/2/2002	\$180.00	\$75.00	150	86	\$0.70	\$60.20	\$119.80
514	Phone	EQUIPMENT	1/2/2002	\$200.00	\$100.00	150	86	\$0.67	\$57.34	\$142.66
515	Phone	EQUIPMENT	1/2/2002	\$200.00	\$100.00	150	86	\$0.67	\$57.34	\$142.66
521	Lamps(4)	EQUIPMENT	1/5/2004	\$250.00	\$100.00	600	62	\$0.25	\$15.50	\$234.50
522	Coat Rack(free standing)	EQUIPMENT	1/6/2003	\$75.00	\$30.00	500	74	\$0.09	\$6.66	\$68.34
530(File Cabine	2 Drawer File Cabinet (GENE)	OFFICE EQUIPME	9/30/1986	\$366.00	\$50.00	300	270	\$1.05	\$284.39	\$81.61
533(0053)	2-WayRadio	EQUIPMENT	11/15/1985	\$195.00	\$50.00	120	280	\$1.21	\$145.00	\$50.00
534(0056)	Desk Set, computer	OFFICE EQUIPME	10/5/1998	\$308.00	\$100.00	240	125	\$0.87	\$108.34	\$199.66
537(Phone System	Executone	EQUIPMENT	1/2/2002	\$700.00	\$400.00	200	86	\$1.50	\$129.00	\$571.00
550-5023	Seal Installer (4)	EQUIPMENT	11/9/1990	\$349.44	\$25.00	360	220	\$0.90	\$198.28	\$151.18
5545	45 Gal Storage Cabinet (Fire)	EQUIPMENT	10/5/1998	\$1,212.23	\$800.00	360	125	\$1.15	\$143.14	\$1,069.09
6-8222	Sander,Air straight line	EQUIPMENT	4/15/1999	\$169.00	\$100.00	240	119	\$0.29	\$34.21	\$134.79
6SP012	Service Manual 6V-92	EQUIPMENT	8/1/1999	\$210.00	\$100.00	600	115	\$0.18	\$21.08	\$188.92
6X940	C-Clamps (5)	EQUIPMENT	7/5/1995	\$125.00	\$75.00	240	164	\$0.21	\$34.16	\$90.84
7750 GREASE PUM	Pump-Air (grease)	EQUIPMENT	9/30/1987	\$2,168.00	\$1,094.00	360	258	\$3.04	\$784.04	\$1,403.96
821-1366	Reel,Air hose	EQUIPMENT	7/15/2002	\$141.78	\$50.00	120	80	\$0.76	\$81.18	\$60.60
91-102	Porta- Power 10 Ton	EQUIPMENT	7/15/1993	\$373.00	\$100.00	240	188	\$1.14	\$213.85	\$159.15
94-224	20 Ton Bottle Jack	EQUIPMENT	11/9/1994	\$150.00	\$100.00	240	172	\$0.21	\$35.83	\$114.17
BENCH (5)	Work Bench (5)	BUSES	11/8/1999	\$610.00	\$100.00	12	112	\$42.50	\$510.00	\$100.00
BENCH GRINDER	10" Bench Grinder #596	EQUIPMENT	11/8/1999	\$250.00	\$50.00	240	112	\$0.83	\$93.33	\$156.67
BENCH GRINDER-6"	6" Bench Grinder, # 650	EQUIPMENT	11/8/1999	\$125.00	\$50.00	240	112	\$0.31	\$35.00	\$90.00

Asset List with Depreciation

Purchase Dates from 10/1/1982 to 10/1/2005

Asset #	Description	Budget Dept	Purchase Date	Purchase Price	Salvage Value	Useful Life (mos)	Months in Service	Depreciation per Month	Accumulated Depreciation	Net Value
BENCHES	Benches, Bus Stop: (2)	BUILDING	9/30/1991	\$374.33	\$10.00	50	210	\$7.29	\$364.33	\$10.00
BLUEBIRD # 1	1997 23 Passenger/LIFTW/2	BUSES	1/1/1987	\$96,000.00	\$4,000.00	144	146	\$638.89	\$92,000.00	\$4,000.00
BLUEBIRD # 2	1997 23 Passenger, LIFTW/2	BUSES	1/1/1997	\$96,000.00	\$4,000.00	144	146	\$638.89	\$92,000.00	\$4,000.00
Cellphone	Cellphone (ROD'S)	PHONE	10/1/2000	\$189.00	\$50.00	60	101	\$2.48	\$149.00	\$50.00
DESK, OFFICE	Hon HH Desk(TIM)	EQUIPMENT	9/30/1986	\$607.00	\$100.00	120	270	\$4.23	\$507.00	\$100.00
DODGE VAN (17)	1994 4Pas., W/ Wheel Chr. Acces	BUSES	1/1/1984	\$29,112.00	\$3,000.00	120	182	\$217.60	\$26,112.00	\$3,000.00
FA 130 D	Compressor, Gas powered	EQUIPMENT	6/23/1986	\$638.00	\$100.00	120	273	\$4.48	\$538.00	\$100.00
GILLIG # 10	1995 29 PASSENGER, LIFTW/2	BUSES	1/1/1985	\$205,115.00	\$5,000.00	144	170	\$1,389.69	\$200,115.00	\$5,000.00
GILLIG # 11	1995 29 Passenger,LIFTW/2	BUSES	1/1/1995	\$205,115.00	\$5,000.00	144	170	\$1,389.69	\$200,115.00	\$5,000.00
GILLIG # 4	2002 28 Passenger, RAMP W/2	BUSES	8/1/2002	\$241,315.00	\$5,000.00	144	79	\$1,641.08	\$129,645.04	\$111,669.96
GILLIG #3	2002 28 Passenger, RAMP W/2	BUSES	8/1/2002	\$241,315.00	\$5,000.00	144	79	\$1,641.08	\$129,645.04	\$111,669.96
J26469	Spanner Wrench(95 HUB)	EQUIPMENT	5/28/1999	\$178.84	\$50.00	1200	116	\$0.11	\$12.67	\$166.17
J31541A	Seal Installer Set (1) 5pcs.	EQUIPMENT	11/9/1999	\$275.00	\$50.00	1200	112	\$0.19	\$21.00	\$254.00
J35325	Spanner Nut Torque. (G. Trans.)	EQUIPMENT	10/23/2001	\$249.70	\$50.00	1200	89	\$0.17	\$14.81	\$234.89
J8092	Seal Installer Set (1) 3pcs.	EQUIPMENT	11/9/1999	\$180.00	\$50.00	1200	112	\$0.11	\$12.13	\$167.87
L52659	Hoist, bus lift- Rotary	EQUIPMENT	3/1/1988	\$16,313.00	\$5,000.00	120	252	\$94.28	\$11,313.00	\$5,000.00
LAND/KART BLDG.	Land & KART Building	BUILDING	9/30/1987	\$393,342.00	\$800,000.00	1200	258	(\$172.22)	(\$206,658.00)	\$800,000.00
LOCKERS	Drivers Lockers	BUILDING	11/9/1990	\$480.00	\$100.00	360	220	\$1.06	\$232.23	\$247.77
MARK-2	Puller, U-Joint	EQUIPMENT	10/24/2001	\$225.00	\$50.00	0	89			\$1,615.74
MISC. TOOLS	Shop tools (ref. below)	EQUIPMENT	10/25/2000	\$1,718.28	\$500.00	1200	101	\$1.02	\$102.54	\$615.74
MISC. TOOLS 2	Misc.shop equip. ref. below	EQUIPMENT	10/26/2000	\$1,478.45	\$500.00	120	101	\$8.15	\$823.53	\$654.92
ORION BUS # 7	1989 31 Passenger	BUSES	1/1/1989	\$141,000.00	\$5,000.00	144	242	\$944.44	\$136,000.00	\$5,000.00
ORION BUS # 8	1991 31 Passenger	BUSES	1/1/1990	\$153,000.00	\$5,000.00	144	230	\$1,027.76	\$148,000.00	\$5,000.00
ORION BUS #6	1989 31 Passenger	BUSES	1/1/1989	\$141,000.00	\$5,000.00	144	242	\$944.44	\$136,000.00	\$5,000.00
PICK-UP	1976 FORD, PICK-UP /Snow plow	BUSES	1/1/1996	\$9,000.00	\$1,000.00	180	158	\$44.44	\$7,022.22	\$1,977.78
RADIO TWO-WAY	Bus two-way radios. (8)	EQUIPMENT	9/30/1984	\$5,200.00	\$2,000.00	120	294	\$26.67	\$3,200.00	\$2,000.00
RADIO, MGR.BASE	Mgr. Radio -Shop Base	BUILDING	9/30/1990	\$623.00	\$10.00	12	222	\$51.08	\$613.00	\$10.00
REFRIGERATOR	10 cu. ft Refrigerator	EQUIPMENT	11/9/1995	\$328.00	\$50.00	180	160	\$1.55	\$248.00	\$81.00
REFRIGERATOR,S	5 cu. ft. Refrigerator	EQUIPMENT	7/9/1986	\$315.00	\$50.00	360	272	\$0.74	\$200.22	\$114.78
SHELVING	Shelving - Parts Storage	EQUIPMENT	9/30/1988	\$2,042.00	\$250.00	240	246	\$7.47	\$1,792.00	\$250.00
Shop Phones	Phones (2)	OFFICE EQUIPME	9/30/1984	\$285.00	\$75.00	360	284	\$0.53	\$155.17	\$109.83
SIDE CHAIRS	2 Side Chair (TERRY)	OFFICE EQUIPME	9/30/1996	\$385.00	\$10.00	12	270	\$31.25	\$375.00	\$10.00
SKT1854	Socket Set	OTHER SUPPLIES	7/5/2001	\$66.00	\$10.00	1200	92	\$0.05	\$4.30	\$61.70
SKT6012	Punch Set	OTHER SUPPLIES	7/5/2001	\$59.75	\$10.00	1200	92	\$0.04	\$3.82	\$55.93
TANK,WASTE OIL	Waste oil storage Tank	EQUIPMENT	9/30/1988	\$2,095.00	\$20.00	600	246	\$3.46	\$850.74	\$1,244.26
TIME CLOCK	Amano Time Clock (PIX-10)	OFFICE EQUIPME	11/9/1986	\$150.00	\$75.00	240	148	\$0.31	\$46.25	\$103.75
TIRE DOLLY	Tire Mounting dolly	EQUIPMENT	11/9/1992	\$178.00	\$20.00	600	196	\$0.26	\$51.61	\$126.39
TMC # 9	1979 31Passenger	BUSES	1/1/1990	\$20,000.00	\$500.00	144	230	\$135.42	\$19,500.00	\$500.00
TV	TV	EQUIPMENT	5/21/2002	\$45.00	\$10.00	15	82	\$2.33	\$35.00	\$10.00

Asset List with Depreciation

Purchase Dates from 10/1/1982 to 10/1/2005

<u>Asset #</u>	<u>Description</u>	<u>Budget Dept</u>	<u>Purchase Date</u>	<u>Purchase Price</u>	<u>Salvage Value</u>	<u>Useful Life (mos)</u>	<u>Months In Service</u>	<u>Depreciation per Month</u>	<u>Accumulated Depreciation</u>	<u>Net Value</u>
VCR	VCR	EQUIPMENT	5/21/2002	\$20.00	\$10.00	15	82	\$0.67	\$10.00	\$10.00
VICE	Drill Press Vice	EQUIPMENT	11/6/1986	\$138.00	\$10.00	360	268	\$0.36	\$95.30	\$42.70
WISE-6"	6" Bench vise	EQUIPMENT	11/8/1999	\$100.00	\$10.00	360	112	\$0.25	\$28.00	\$72.00
Total # of Assets on Report: 118										Total Net Value: \$895,778.82

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="05/20/2015"/>	<u>From:</u>	<input type="text" value="Wendy Crosby"/>
<u>Action Item:</u>	<input type="text" value="4d. Action on update to Mountain Rides' Title VI policy renewal and adoption of Resolution 02-2015"/>		
<u>Committee Review:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input type="radio"/> yes <input checked="" type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to authorize approval of and adoption of the MRTA Title VI policy updated May 2015 and to authorize the MRTA Board Chair to execute a resolution confirming this approval and adoption."/>		
<u>Fiscal Impact:</u>	<input type="text" value="FY2015-2018"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="Civil Rights, Title VI policy"/>		
<u>Background:</u>	<input type="text" value="As required by federal law, MRTA must have a program in place that states how we will meet the requirements of Title VI Civil Rights Act. We are required to update our Civil Rights -Title VI policy every 3 years. A new, updated plan must be submitted by June 1st. Our existing plan dated May 2012 met all previous requirements, however there has been a newly added Service Standard and Service Policy requirement. The only change to our current policy is the addition of Appendix F which outlines MRTA's Service Standard and Service Policy in order to meet these new Title VI requirements."/>		



MOUNTAIN RIDES TRANSPORTATION AUTHORITY
RESOLUTION 02-2015

RESOLUTION OF THE BOARD OF MOUNTAIN RIDES TRANSPORTATION AUTHORITY (MOUNTAIN RIDES), PURSUANT TO FEDERAL TRANSIT ADMINISTRATION (FTA) CIRCULAR 4702.1B and 49CFR 21.23(F) requiring adoption of and approval of Mountain Rides Transportation Authority's Title VI Policy updated May 2015

BE IT RESOLVED BY THE BOARD OF MOUNTAIN RIDES TRANSPORTATION AUTHORITY OF BLAINE COUNTY, IDAHO:

1. Mountain Rides Transportation Authority ("Mountain Rides") is a political subdivision of the State of Idaho created under the terms of a joint powers agreement for the purpose of operating a County-wide public transportation authority.
2. Mountain Rides is a qualified recipient of FTA funding and is required to maintain a Title VI policy and update same every 3 years.
3. The Mountain Rides' Board has approved the Mountain Rides Transportation Authority May 2015 Title VI policy update for adoption.

Regularly passed, approved and adopted by the Board of Mountain Rides this 20th day of May 2015.

MOUNTAIN RIDES TRANSPORTATION AUTHORITY
BLAINE COUNTY, IDAHO

MARK GILBERT, CHAIR

Mountain Rides Transportation Authority (MRTA)

Title VI Plan

**Endorsed and Approved May 20, 2015 by the:
Mountain Rides Transportation Authority Board of Directors**

Submitted to:
Office of Civil Rights
Federal Transit Administration, Region 10
915 Second Ave, Suite 3142
Seattle, WA 98174
Phone: 206-220-4462
Fax: 206-220-7959

May 20, 2015

RECIPIENT INFORMATION

RECIPIENT: Mountain Rides Transportation Authority (MRTA)
Rural Transit Agency

SUBMITTAL DATE: May 20, 2015

EXPIRATION YEAR: 2015

LAST UPDATE: 2012

CONTACT INFORMATION:

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I. PROVISION OF TITLE VI ASSURANCES

MRTA hereby certifies that, as a condition of receiving Federal financial assistance under the Urban Mass Transportation Act of 1964, as amended, it will ensure that:

- a. MRTA shall submit on an annual basis, their Title VI Assurance, as part of their annual Certification and Assurance submission to the FTA.
- b. No person, on the basis of race, color, or national origin, will be subjected to discrimination in the level and quality of transportation services and transit-related benefits.
- c. MRTA will compile, maintain, and submit in a timely manner, Title VI information required by FTA Circular 4702.1A and in compliance with the Department of Transportation's Title VI Regulation, 49 CFR, Part 21.7. MRTA's List of Investigations, Lawsuits and Complaints is included as **APPENDIX G**.
- d. MRTA will make it known to the public that those persons or persons alleging discrimination on the basis of race, color, or national origin as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

II. TITLE VI COMPLIANCE HISTORY

- a. There are no outstanding lawsuits or complaints naming MRTA which allege discrimination on the basis of race, color or national origin with respect to service or other transit benefits.
- b. There are no pending applications for Federal financial assistance, and there is no Federal financial assistance currently being provided to MRTA other than that being supplied by the Federal Transit Administration (FTA) through capital and operational programs (5309).
- c. During the course of the last three (3) years, there have not been any civil rights compliance review activities conducted with respect to MRTA and, to the best of our knowledge, there are not presently any ongoing civil rights compliance review activities being conducted with respect to MRTA.
- d. There are currently no pending construction projects which would negatively impact minority communities being performed by MRTA.

III. INCORPORATION OF THE PROGRAM

Mountain Rides Transportation Authority (hereinafter referred to as the “MRTA” or “Recipient”) hereby agrees that, as a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the “Act”), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the “Regulations”), and other pertinent directives. No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Transit Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) of the Regulations.

More specifically, and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to its Federal Transit Administration program:

- a. That the Recipient agrees that each “program” and each “facility”, as defined in subsections 21.23(e) and 21.23(b) of the Regulations will be (with regard to a “program”) conducted, or will be (with regard to a “facility”) operated, in compliance with all requirements imposed by, or pursuant to, the Regulations.
- b. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Transit Administration programs and, in adapted form in all proposals or negotiated agreements:

MRTA, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders/proposers that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to the invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

- c. That the Recipient shall insert the clauses contained herein as **APPENDIX A** in every contract subject to this Act and the Regulations.
- d. That the Recipient shall insert the clauses contained herein as **APPENDIX B**, as a covenant running with the land, in any deed from the United States affecting a transfer of real property, structures, or improvements thereon, or interest herein.
- e. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
- f. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
- g. That the Recipient shall include the appropriate clauses contained herein as **APPENDIX C**, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under Federal Transit Administration programs; and (b) for the construction or use of, or access to, space on, over, or under real property acquired, or improved under Federal Administration programs.
- h. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
- i. The Recipient shall provide for such methods of administration for the programs as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
- j. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

- k. The Recipient assures that the level and quality of transit service and related benefits are provided in a manner consistent with Title VI of the Civil Rights Act of 1964.

THESE ASSURANCES are given in consideration of, and for the purpose of, obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the recipient by the Department of Transportation under the Federal Administration and is binding on it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Transit Administration programs.

The person(s) whose signature appears below, are authorized to sign these assurances on behalf of the grant applicant or recipient.

Date:

Jason Miller, Executive Director
MRTA

IV. GENERAL GUIDELINES/REQUIREMENTS

- a. Annual Certification and Assurance

As stated in Section I, MRTA shall submit annually, their Title VI assurance, as part of their annual Certification and Assurance submission to the FTA. The most recent submission for MRTA was executed on 8/27/2014 and submitted to the FTA via TEAM.

- b. Complaint Procedures

In compliance with 49 CFR Section 21.9(b), MRTA has developed procedures for investigating and tracking Title VI complaints filed against them. Such procedures shall be made available to the public upon request. MRTA complaint procedures and complaint form are contained herein as **APPENDIX D**.

- c. Record Title VI Activities

In compliance with 49 CFR Section 21.9(b), MRTA shall prepare and maintain a list of any active investigations conducted by entities other than the FTA, lawsuits, or complaints

naming MRTA that allege discrimination on the basis of race, color, or nation origin. Such list shall include:

- 1) Date the investigation, lawsuit, or complaint was filed;
- 2) Summary of the allegation(s);
- 3) The status of the investigation, lawsuit, or complaint; and
- 4) Actions taken by MRTA in response to the investigation, lawsuit or complaint.

d. Access for LEP Persons

MRTA shall take steps to ensure meaningful access to the benefits, services, information, and other important portions of their programs and activities for individuals who are Limited English Proficient (LEP). MRTA will assist persons with limited English proficiency to participate in the transportation planning process. MRTA Staff will make every effort to provide translators and document translation, where feasible, upon request. MRTA's Limited English Proficiency (LEP) Plan is contained herein as **APPENDIX E**.

e. Public Notification

In compliance with 49 CFT Section 21.9(d), MRTA shall provide information to the public regarding their Title VI obligations and apprise members of the public of the protections against discrimination afforded to them by the Title VI. MRTA complaint procedures and public notification information are contained herein as **APPENDIX D**.

f. Additional Information

MRTA acknowledges that, at the discretion of the FTA, information other than that which is required by FTA C 4702.1A, may be requested in writing of MRTA, to investigate complaints of discrimination or to resolve concerns about possible noncompliance with Title VI.

g. Timely Submission

MRTA acknowledges that their Title VI submissions and/or updates thereto, shall be supplied to their FTA Regional Office once every three (3) years. The submission shall include, but is not limited to:

- 1) A summary of public outreach and involvement activities undertaken since the last submission and a description of steps taken to ensure that

- minority and low-income people had meaningful access to these activities;
- 2) MRTA's process for persons with limited English proficiency (LEP);
- 3) Title VI Complaint and Tracking procedures;
- 4) A list of any Title VI investigations, complaints or lawsuits filed since the last submission; and
- 5) A copy of MRTA's public notice regarding Title VI compliance and public access and instructions to MRTA Title VI complaint procedures.

Portions of the Plan which have not changed since the last submission will not be resubmitted, however, MRTA shall include a statement to this effect in lieu of copies of the original documents in order to eliminate redundancy in resubmissions.

h. Environmental Analysis of Construction Projects

MRTA shall integrate an environmental justice analysis into their National Environmental Policy Act (NEPA) documentation of construction projects of which require NEPA. If a Categorical Exclusion (CE) is performed, MRTA shall complete the FTA's standard CE check-list which includes a section on community disruption and environmental justice. While preparing an Environmental Assessment (EA) or Environmental Impact Statement (EIS), MRTA shall integrate into their documents, the following:

- 1) A description of the low-income and minority population within the study area affected by the project, and a discussion of the method used to identify this population;
- 2) A discussion of all adverse effects that would affect the identified minority and low-income population;
- 3) A discussion of all positive effects that would affect the identified minority and low-income population;
- 4) A description of all mitigation and environmental enhancement actions incorporated into the project to address the adverse effects, including, but not limited to, any special features of the relocation program that go beyond the requirements of the Uniform Relocation Act and address adverse community effects such as separation or cohesion issues, and the replacement of the community resources destroyed by the project, if applicable;
- 5) A discussion of the remaining effects, if any, and why further mitigation is not proposed; and
- 6) For projects that traverse predominantly minority and low-income and predominantly non-minority and non-low-income areas, a comparison will be completed of mitigation and environmental enhancement actions between the two stated areas. If there is no basis for such a comparison, MRTA shall describe why this is so.

i. Public Participation

MRTA shall seek out and consider viewpoints of minority, low-income, and LEP populations in the course of conducting public outreach and involvement activities in regards to proposed transportation decisions. MRTA shall make every effort to include the following practices:

- 1) Coordination with individuals, institutions, or organizations and implementing community-based public involvement strategies to reach out to members in the affected minority and/or low-income communities;
- 2) Provision of opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments;
- 3) Utilization of locations, facilities and meeting times that are convenient and accessible to low-income and minority communities;
- 4) Utilization of different meeting sizes or formats, or varying the type and number of news media used to announce public participation opportunities; and
- 5) Implementation of DOT's policy guidance regarding MRTA's responsibilities to LEP persons.

j. Service Standard and Service Policy Requirements

MRTA's Service Standard and Service Policy Requirements are outlined in **APPENDIX F**.

The person whose signature appears below, is authorized to sign on behalf of the grant applicant or recipient.

Date:

Jason Miller, Executive Director
Mountain Rides Transportation Authority (MRTA)

APPENDIX A

To be included in any contract subject to Title VI

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the “contractor”) agrees as follows:

- (1) Compliance With Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, “DOT”) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) Nondiscrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) Solicitations for Subcontracts, Including Procurement for Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor’s obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) Information and Reports: The contractor shall provide all information reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, or other sources of information, and its facilities as may be determined by Mountain Rides Transportation Authority (MRTA) or the Federal Transit Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information this contractor shall so certify to MRTA, or the Federal Transit Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- (5) Sanctions for Noncompliance: In the event of the contractor’s noncompliance with nondiscrimination provisions of this contract, MRTA shall impose contract sanctions as it or the Federal Transit Administration may determine to be appropriate, including but not limited to:

- (a) withholding of payments to the contractor under the contract until the contractor complies; and/or
 - (b) cancellation, termination, or suspension of the contract, in whole or in part
- (6) Incorporation of Provisions: The contractor shall include the provisions of paragraph (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as MRTA or the Federal Transit Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request MRTA to enter into such litigations to protect the interests of MRTA, and in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the Mountain Rides Transportation Authority (MRTA) will accept title to the lands and maintain the project constructed thereon, in accordance with the state of Idaho, the Regulations for the Administration of 5309 Bus and Bus Facilities Program and the policies and procedures prescribed by Federal Transit Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally –Assisted Programs of the Department of Transportation (herein referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S. C. 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto MRTA all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit “A” attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto Mountain Rides Transportation Authority and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance as extended or for another purpose involving the provision of similar services or benefits and shall be binding on MRTA, its successors and assigns.

MRTA, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located or wholly or in part on, over or under such lands hereby conveyed [,] [and] * (2) that MRTA shall use the lands and interest in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of Secretary.

Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute

property of the Department of Transportation and its assigns as such interest existed prior to this to this instruction.*

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.

APPENDIX C

The following clauses shall be included in all deeds, licenses, lease, permits, or similar instruments entered into by the Mountain Rides Transportation Authority (MRTA) pursuant to the provisions of Assurance 7(a).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for herself/himself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant, and agree [in the case of deeds and leases add “as a covenant running with the land] that in event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose for involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

[Include in license, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenant, MRTA shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and reposess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, MRTA shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of Mountain Rides Transportation Authority and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by Mountain Rides Transportation Authority pursuant to the provisions of Assurance 7(b).

The (grantee, licensee, permittee, etc., as appropriate) for herself/himself, his/her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in case of deeds and leases add “as a covenant running with the land”) that (1) no persons on the grounds of race, color, or national origin shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in

the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing services thereon, no person on the grounds of race, color, or national origin shall be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination, and (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, MRTA shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, MRTA shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of Mountain Rides Transportation Authority and its assigns.

*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

APPENDIX D

TITLE VI PUBLIC NOTICE OF RIGHTS / COMPLAINT PROCESS **MOUNTAIN RIDES TRANSPORTATION AUTHORITY, IDAHO (MRTA)**

Public Notice of Rights

The following statement shall be posted on site at MRTA office, on the MRTA website (www.mountainrides.org); permanently displayed on public transit vehicles; and other appropriate materials made available to the public: *(Documents will be translated into languages other than English, upon request.)*

Non-Discrimination - Your Rights Under Title VI of the Civil Rights Act of 1964

The United States Department of Transportation (DOT) ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color or national origin in the provisions of benefits and services resulting from federally assisted programs and activities. Any person, who believes Mountain Rides Transportation Authority (MRTA) has violated his /her Title VI protections, should contact MRTA at 208-788-7433 or jason@mountainrides.org. MRTA has also developed a policy to assist individuals who are Limited English Proficient (LEP). Translation services in order to assist LEP individuals shall be made available to MRTA's customers upon request. MRTA's Title VI policy, complaint procedures and LEP Plan shall be made available upon request by contacting MRTA Transportation Department at the above-noted information. For federal Title VI information please contact the Federal Transit Administration (FTA), Region 8 at 720-963-3300. Federal Title VI information, including filing complaints, can also be accessed on the FTA web site at: www.fta.dot.gov.

Title VI Information, Limited English Proficient (LEP) information and Complaint Process (for printed materials, website, and other mediums upon request)

The Mountain Rides Transportation Authority (MRTA) grants all citizens equal access to all its transportation services. It is further the intent of MRTA that all citizens are aware of their rights to such access. This is designed to serve as an educational tool for citizens so that they may understand one of the civil rights laws that protect their benefit of MRTA programs and services, specifically, as it relates to Title VI of the Civil Rights Act of 1964.

What is Title VI?

Title VI is a section of the Civil Rights Act of 1964 requiring that "No person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance." Note that Title VI does not address gender discrimination. It only covers race, color and national origin. Other Civil Rights laws prohibit gender discrimination.

What is LEP?

As part of Title VI requirements, MRTA has developed a Limited English Proficiency (LEP) Plan to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to MRTA services as required by Executive Order 13166 "Improving Access to Services for Persons With Limited English Proficiency," reprinted at 65 FR 50121 (August 16, 2000). A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

MRTA's Complaint and Investigation Procedures

These procedures cover all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, for alleged discrimination in any program or activity administered by MRTA.

These procedures do not deny the right of the complainant to file formal complaints with other State or Federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to obtain early resolution of complaints at the lowest level possible. The option of informal mediation meeting(s) between the affected parties and MRTA may be utilized for resolution. Any individual, group of individuals or entity that believes they have been subjected to discrimination prohibited under Title VI and related statutes may file a complaint.

The following measures will be taken to resolve Title VI complaints:

- 1) A formal complaint must be filed within 180 days of the alleged occurrence. Complaints shall be in writing and signed by the individual or his/her representative, and will include the complainant's name, address and telephone number; name of alleged discriminating official, basis of complaint (race, color, national origin, sex, disability, age), and the date of alleged act(s). A statement detailing the facts and circumstances of the alleged discrimination must accompany all complaints.

MRTA strongly encourages the use of the attached **MRTA Title VI Complaint Form** when filing official complaints.

The preferred method is to file your complaint in writing using MRTA **Title VI Complaint Form**, and sending it to:

Title VI Coordinator
Mountain Rides Transportation Authority
PO Box 3091
Ketchum, ID 83340

- 2) In the case where a complainant is unable or incapable of providing a written statement, a verbal complaint of discrimination may be made to MRTA Title VI Coordinator. Under these circumstances, the complainant will be interviewed, and MRTA Title VI Coordinator will assist the Complainant in converting the verbal allegations to writing.
- 3) When a complaint is received, the Title VI Coordinator will provide written acknowledgment to the Complainant, within ten (10) days by registered mail.
- 4) If a complaint is deemed incomplete, additional information will be requested, and the Complainant will be provided 60 business days to submit the required information. Failure to do so may be considered good cause for a determination of no investigative merit.
- 5) Within 15 business days from receipt of a complete complaint, MRTA will determine its jurisdiction in pursuing the matter and whether the complaint has sufficient merit to warrant investigation. Within five (5) days of this decision, the Executive Director or his/her authorized designee will notify the Complainant and Respondent, by registered mail, informing them of the disposition.
 - a. If the decision is not to investigate the complaint, the notification shall specifically state the reason for the decision.
 - b. If the complaint is to be investigated, the notification shall state the grounds of MRTA's jurisdiction, while informing the parties that their full cooperation will be required in gathering additional information and assisting the investigator.

- 6) When MRTA does not have sufficient jurisdiction, the Executive Director or his/her authorized designee will refer the complaint to the appropriate State or Federal agency holding such jurisdiction.
- 7) If the complaint has investigative merit, the Executive Director or his/her authorized designee will instruct the Title VI Coordinator to fully investigate the complaint. A complete investigation will be conducted, and an investigative report will be submitted to the Executive Director within 60 days from receipt of the complaint. The report will include a narrative description of the incident, summaries of all persons interviewed, and a finding with recommendations and conciliatory measures where appropriate. If the investigation is delayed for any reason, the Title VI Coordinator will notify the appropriate authorities, and an extension will be requested.
- 8) The Executive Director or his/her authorized designee will issue letters of finding to the Complainant and Respondent within 90 days from receipt of the complaint.
- 9) If the Complainant is dissatisfied with MRTA's resolution of the complaint, he/she has the right to file a complaint with the:

Federal Transit Administration
Region 10
Office of Civil Rights
915 Second Ave, Suite 3142
Seattle, WA 98174
Phone: 206-220-4462
Fax: 206-220-7959

FTA Complaint procedures can also be found on the FTA web site at: www.fta.dot.gov. These procedures are also outlined in FTA Circular 4702.1A, Chapter IX.

Title VI Complaint Form

Mountain Rides Transportation Authority

Complaint Form

Instructions: If you would like to submit a Title VI complaint to the Mountain Rides Transportation Authority (MRTA), please fill out the form below and send it to: MRTA , Attn: Title VI Coordinator, PO Box 3091, Ketchum, ID 83340. For questions or a full copy of MRTA's Title VI policy and complaint procedures call 208-788-7433 or email jason@mountainrides.org.

1. Name (Complainant):		
2. Phone:		3. Home address (street no., city, state, zip):
4. If applicable, name of person(s) who allegedly discriminated against you:		
5. Location and position of person(s) if known:		6. Date of incident:
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>7. Discrimination because of:</p> <p>Race/Color</p> <p>National origin</p> <p>Creed/religion</p> <p>Disability</p> </div> <div style="width: 30%;"> <p>Sex (includes sexual harassment)</p> <p>Sexual orientation</p> <p>Marital status</p> <p>Age</p> </div> <div style="width: 30%;"> <p>Vietnam Era Veteran</p> <p>Disabled Veteran</p> <p>Retaliation</p> </div> </div>		
<p>8. Explain as briefly and clearly as possible what happened and how you believe you were discriminated against. Indicate who was involved. Be sure to include how you feel other persons were treated differently than you. Also, attach any written material pertaining to your case.</p>		

<p>9. Why do you believe these events occurred?</p>										
<p>10. What other information do you think is relevant to the investigation?</p>										
<p>11. How can this/these issue(s) be resolved to your satisfaction?</p>										
<p>12. Please list below any person(s) we may contact for additional information to support or clarify your complaint (witnesses):</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Name:</td> <td style="width: 33%;">Address:</td> <td style="width: 33%;">Phone number:</td> </tr> </table>	Name:	Address:	Phone number:							
Name:	Address:	Phone number:								
<p>13. Have you filed this complaint with any other federal, state, or local agency; or with any federal or state court?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>If yes, check all that apply:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Federal agency</td> <td style="width: 33%;"> <input type="checkbox"/> Federal court </td> <td style="width: 33%;"> <input type="checkbox"/> State court </td> </tr> <tr> <td>Local agency</td> <td> <input type="checkbox"/> State agency </td> <td></td> </tr> </table> <p>If filed at an agency and/or court, please provide information about a contact person at the agency/court where the complaint was filed.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Agency/Court:</td> <td style="width: 25%;">Contact's Name:</td> <td style="width: 25%;">Address:</td> <td style="width: 25%;">Phone number:</td> </tr> </table>	Federal agency	<input type="checkbox"/> Federal court	<input type="checkbox"/> State court	Local agency	<input type="checkbox"/> State agency		Agency/Court:	Contact's Name:	Address:	Phone number:
Federal agency	<input type="checkbox"/> Federal court	<input type="checkbox"/> State court								
Local agency	<input type="checkbox"/> State agency									
Agency/Court:	Contact's Name:	Address:	Phone number:							
<table style="width: 100%; border: none;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;">Signature (Complainant):</td> <td style="width: 40%; border-bottom: 1px solid black;">Date of filing:</td> </tr> </table>	Signature (Complainant):	Date of filing:								
Signature (Complainant):	Date of filing:									

APPENDIX E

Mountain Rides Transportation Authority's (MRTA) Limited English Proficiency (LEP) Plan

I INTRODUCTION

The purpose of this limited English proficiency policy guidance is to clarify the responsibilities of recipients of federal financial assistance from the U.S. Department of Transportation (DOT) and assist them in fulfilling their responsibilities to limited English proficient (LEP) persons, pursuant to Title VI of the Civil Rights Act of 1964 and implementing regulations. It was prepared in accordance with **Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq.**, and its implementing regulations provide that no person shall be subjected to discrimination on the basis of race, color, or national origin under any program or activity that receives federal financial assistance, and;

II EXECUTIVE ORDER 13166

Executive Order 13166 "Improving Access to Services for Persons With Limited English Proficiency," reprinted at 65 FR 50121 (August 16, 2000), directs each Federal agency that is subject to the requirements of Title VI to publish guidance for its respective recipients clarifying that obligation. Executive Order 13166 further directs that all such guidance documents be consistent with the compliance standards and framework detailed in the Department of Justice's (DOJ's) Policy Guidance entitled "Enforcement of Title VI of the Civil Rights Act of 1964--National Origin Discrimination Against Persons With Limited English Proficiency." (See 65 FR 50123, August 16, 2000 DOJ's General LEP Guidance). Different treatment based upon a person's inability to speak, read, write, or understand English may be a type of national origin discrimination.

Executive Order 13166 applies to all federal agencies and all programs and operations of entities that receive funding from the federal government, including state agencies, local agencies such as MRTA, and governments, private and non-profit entities, and subrecipients.

III PLAN SUMMARY

MRTA has developed this Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to MRTA services as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details procedures on how to identify a person who may need language assistance, the ways in which assistance may be provided, training staff, how to notify LEP persons that assistance is available, and information for future plan updates.

In developing the plan while determining MRTA's extent of obligation to provide LEP services, MRTA undertook a U.S. Department of Transportation four factor LEP analysis which considers the following: 1) The number or proportion of LEP persons eligible in MRTA service area who maybe served or likely to encounter an MRTA program, activity, or service; 2) the frequency with which LEP individuals come in contact with an MRTA services; 3) the nature and importance of the program, activity or service provided by MRTA to the LEP population; and 4) the resources available to MRTA and overall costs to provide LEP assistance. A brief description of these considerations is provided in the following section.

IV FOUR FACTOR ANALYSES

1. The number or proportion of LEP persons eligible in MRTA service area who may be served or likely to encounter a MRTA program, activity, or service. MRTA examined the US Census data online (<http://quickfacts.census.gov>) and was able to determine that approximately 18.5% of Blaine County residents speak a language other than English at home. This is a fairly low percentage overall. Of the languages spoken other than English, Spanish is the dominant language.

2. The frequency with which LEP individuals come in contact with a MRTA program, activity, or service

MRTA assesses the frequency at which staff and drivers have or could possibly have contact with LEP persons. This includes documenting phone inquiries and verbally surveying drivers. MRTA has never had a request for interpreters at any public meeting of MRTA; however drivers of our Valley Route report dealing with many LEP persons. As for phone calls, MRTA has very few inquiries from LEP persons. It seems that of all the services that MRTA provides, the Valley Route bus service and the Safe Routes to School program both have some contact with LEP persons.

3. The nature and importance of the program, activity, or service provided by MRTA to LEP community

Both the MRTA Valley Route bus service and the Safe Routes to School program are important to the LEP community. These services represent about 35% of the overall services that MRTA provides.

4. The resources available to MRTA and overall costs

MRTA assessed its available resources that could be used for providing LEP assistance. This included identifying translation services, identifying which documents are most needed to be translated and looking for organizations to partner with that would help MRTA do outreach to the LEP community. MRTA also has at least 30% of its staff who can speak Spanish and help the LEP community.

After analyzing the four factors, MRTA developed the plan outlined in the following section for assisting persons of limited English proficiency.

V LIMITED ENGLISH PROFICIENCY PLAN OUTLINE

a) **How to Identify an LEP Person who Needs Language Assistance** - Below are tools to help identify persons who may need language assistance:

- Examine records requests for language assistance from past meetings and events to anticipate the possible need for assistance at upcoming meetings;
- When MRTA sponsored workshops or conferences are held, set up a sign-in sheet table, have a staff member greet and briefly speak to each attendee. To informally gauge the attendee's ability to speak and understand English, ask a question that requires a full sentence reply;
- Frequently survey drivers and other first line staff of any direct or indirect contact with LEP individuals.

b) **Language Assistance Measures** - MRTA has or will implement the following LEP procedures. The creation of these steps are based on the very low percentage of persons speaking other languages or not speaking English at least "well," and the lack of resources available in MRTA service area:

- All printed schedules for the Valley Route bus service are translated into Spanish.
- MRTA has pre-recorded information in Spanish and procedures for Spanish speakers to obtain additional information on its phone system.
- MRTA has many drivers and staff who speak Spanish and who are able to help give assistance to the LEP community.
- MRTA's current website is provided with an option to translate the entire site into various languages including Spanish.
- When an interpreter is needed, in person or on the telephone, and MRTA staff has exhausted the above options, staff will first attempt to determine what language is required. MRTA will then work with local LEP support organizations to provide these translation services.

c) **MRTA Staff Training** - All MRTA staff will be provided with the LEP Plan and will be educated on procedures to follow. This information will also be part of MRTA staff orientation process for new hires. Training topics are listed below:

- Understanding the Title VI policy and LEP responsibilities;
- What language assistance services MRTA offers;

- Who is available within existing MRTA staff to help with LEP persons;
- How to use the online translation services;
- Documentation of language assistance requests;
- How to handle a Title VI and/or LEP complaint (this process is contained in APPENDIX D of MRTA Title VI Plan)

d) Outreach Techniques - MRTA does not have a formal practice of outreach techniques due to the lack of LEP population and resources available in the service area. However, the following are a few options that MRTA will incorporate when and/or if the need arises for LEP outreach:

- If staff knows that they will be presenting a topic that could be of potential importance to an LEP person or if staff will be hosting a meeting or a workshop in a geographic location with a known concentration of LEP persons, meeting notices, fliers, advertisements, and agendas will be printed in an alternative language, based on known LEP population in the area.
- When preparing a general public meeting notice, staff will insert the clause, based on the LEP population and when relevant, that translates into “A (insert alternative Language) translator will be available”. For example: “Un traductor del idioma español estará disponible” which means “A Spanish translator will be available”.
- Key printed materials, including but limited to schedules and maps, will be translated and made available at MRTA offices, on board vehicles and in communities when a specific and concentrated LEP population is identified.

e) Monitoring and Updating the LEP Plan - This plan is designed to be flexible and is one that can be easily updated. At a minimum, MRTA will follow the Title VI Program update schedule for the LEP Plan.

Each update should examine all plan components such as:

- How many LEP persons were encountered?
- Were their needs met?
- What is the current LEP population in MRTA service area?
- Has there been a change in the types of languages where translation services are needed?

- Is there still a need for continued language assistance for previously identified MRTA programs? Are there other programs that should be included?
- Have MRTA's available resources, such as technology, staff, and financial costs changed?
- Has MRTA fulfilled the goals of the LEP Plan? and
- Were any complaints received?

f) **Dissemination of MRTA Limited English Proficiency Plan** - MRTA includes the LEP Plan with its Title IV Policy and Complaint Procedures. MRTA's Notice of Rights under Title VI to the public is posted in MRTA office, on all MRTA vehicles, and in selected printed materials and also refers to the LEP Plan's availability.

Any person, including social service, non-profit, and law enforcement agencies and other community partners with internet access will be able to access the plan.

Copies of the LEP Plan will be provided, on request, to any person(s) requesting the document via phone, in person, by mail or email. LEP persons may obtain copies/translations of the plan upon request.

Any questions or comments regarding this plan should be directed to MRTA Title VI Coordinator.

MRTA Title VI Coordinator
 PO Box 3091
 Ketchum, ID 83340
 Phone: 208-788-7433
 Fax: 208-726-7140
 Email: jason@mountainrides.org

APPENDIX F



Mountain Rides Transportation Authority

Service Standards for Vehicle Load, Vehicle Headways, On-time Performance, Service Availability and

Service Policies for Transit Amenities and Vehicle Assignments

As required by the Federal Transit Administration (FTA) as part of the Title VI program, Mountain Rides has standards for its services for minimum levels for vehicles, performance, service availability and service standards.

These standards are important in order to ensure reliable service that is transparent to the general public, especially our riders.

Vehicle Load Standards

Each of the vehicles in our fleet has a different capacity for both seated and standing capacities. Standing capacities are specific to the bus and, in many cases, to the manufacturer. Maximum load factor is calculated as a ratio of total capacity divided by seated capacity.

Vehicle Type	Average Passenger Capacities			
	<i>Seated</i>	<i>Standing</i>	<i>Total</i>	<i>Max Load Factor</i>
Vanpool van	12-15	0	12-15	1
24' small bus (i.e. Sprinter)	14	5	19	1.4
29' low floor bus (i.e. Gillig)	28	12	40	1.4
31' low floor bus (i.e. IC)	25	8	33	1.3
35' low floor bus (i.e. Gillig)	35	15	50	1.4
36' low floor bus (i.e. IC)	33	9	42	1.3
40' high floor bus (i.e. Gillig)	43	17	60	1.4

These are passenger capacities are maximums – Mountain Rides may not always load at maximums based on external factors like weather.

Vehicle Headway Standards

Mountain Rides operates a seasonal service in a resort economy where demand grows and shrinks significantly based on the time of year and the route. This requires vehicle headway standards to vary significantly throughout the year. Some routes only run during the winter, some run both winter and summer but not during the spring and fall, and some run year-round with different headways for different seasons.

Scheduling involves the consideration of a number of factors including: demand, ridership productivity (riders/hour), transit friendly streets, housing density and population, seasonality, activities, regional planning, transit developments, land use connectivity and transportation demand management. Mountain Rides considers all these factors in determining its annual schedule and service planning.

Service during peak times of year (winter and summer):

Peak (winter/summer)	Minimum Frequency (expressed in minutes)			
	<i>Commute (6a-8:30a and 4p-5:30p)</i>	<i>Day (8:30a-4p)</i>	<i>Evening (5:30p-9p)</i>	<i>Night (after 9p)</i>
Valley Route weekday	30	120	120	n/a
Valley Route weekend	120	180	n/a	n/a
Blue Route	30 (service starts at 7a)	30	30	60 (service ends at 11p in summer, 1a in winter)
Green Route	60 (service starts at 7:35a and runs until 5:30p)	60	n/a	n/a
Red Route	n/a	60 (service runs every 30 minutes during part of winter season)	n/a	n/a
Bronze Route (route only runs during winter, no summer service)	30	30 (no service from 10:30a-1:30p)	n/a	n/a
Silver Route (route only runs during winter, no summer service)	30	30 (15 minute service from last week in Dec until end of Mar)	n/a	n/a
Hailey Route (weekday service only)	60 (service starts at 8a and ends at 5p)	60	n/a	n/a

Notes:

1. Winter season is defined as Thanksgiving until first week of April, unless noted otherwise above.
2. Summer season is defined as last week in June until first week in September, unless noted otherwise above.
3. Some services may run more frequently than minimums listed above.
4. Where noted with "n/a" the service doesn't run during that time period.

Service during off-peak times of year (spring and fall):

Off-peak (spring/fall)	Minimum Frequency (expressed in minutes)			
	<i>Commute (6a-8:30a and 4p-5:30p)</i>	<i>Day (8:30a-4p)</i>	<i>Evening (5:30p-9p)</i>	<i>Night (after 9p)</i>
Valley Route weekday	30	120	120	n/a
Valley Route weekend	120	180	n/a	n/a
Blue Route	60 (service starts at 7a)	60	60	n/a
Green Route (weekday service only)	60 (service starts at 7:35a and runs until 5:30p)	60 (no service between 11a-2p)	n/a	n/a
Hailey Route (weekday service only)	60 (service starts at 8a and ends at 5p)	60	n/a	n/a

Notes:

1. Spring season is defined as second week of April until last week of June, unless noted otherwise above.
2. Fall season is defined as second week in September until day before Thanksgiving, unless noted otherwise above.
3. Spring and fall seasons are also known as slack seasons.
4. Some services may run more frequently than minimums listed above.
5. Where noted with “n/a” the service doesn’t run during that time period.
6. Silver, Bronze and Red Routes do not run during spring and fall periods.

These headway standards are minimums. Mountain Rides will seek to improve upon these headway minimums as resources allow, as part of its service planning process every 6 months.

On-time Performance Standard

Mountain Rides measures on-time performance through its fixed route management software, which allows for reporting of whether or not buses are on-time or not, based on pre-determined standards. Mountain Rides currently defines early as buses leaving a stop more than 1 minute before scheduled time, and buses are defined as buses leaving a stop more than 6 minutes after scheduled time.

Mountain Rides on-time performance objective for all transit routes is **90% or better**.

Service Availability Standard

Mountain Rides will distribute transit service so that **80% of all residents** of the Wood River Valley, defined as the corridor from Bellevue north to Ketchum and Sun Valley, inclusive of the incorporated cities of Bellevue, Hailey, Ketchum and Sun Valley and the unincorporated area of Blaine County along the Highway 75 corridor between Hailey and Ketchum, will be able to access bus service with a ¼ mile walk.

Bus stops within city corridors are typically 1000-2500 feet apart, depending on housing density.

Transit Amenities

For fixed route bus service, Mountain Rides will work with its municipal partners to improve bus stops with amenities such benches, lighting, signage and sidewalks. The installation of these amenities will be based upon demand, funding availability, right of way and approval from landowners. Some bus stops cannot have amenities due to sight constraints, landowner restrictions or other factors.

For regional vanpool service, Mountain Rides works to identify park and ride areas for its passengers.

Passenger amenities at these locations are limited.

Vehicle Assignments for each mode

Mountain Rides assigns vehicles to routes in order to try to match the best suited vehicle with the unique demands and needs of the route, which sometimes varies by season. In general, vehicles are assigned such that the average age of the fleet serving Mountain Rides’ bus routes does not exceed 8 years. Low-floor buses are deployed on frequent service and high-ridership lines. At least 60% of Mountain Rides’ fleet is equipped with air conditioning and all are equipped with padded seats.

Bus assignments will be made to account for operating characteristics of buses of varying lengths, which are matched to the needs and operating characteristics of the route. Smaller, neighborhood routes will typically utilize 25’ or smaller buses. Valley Route commuter route will typically use 35’ or larger buses. Some routes requiring tight turns may require smaller buses. Winter conditions may also require different bus assignments.

APPENDIX G

LIST of Investigations, Lawsuits, and Complaints under TITLE VI May 2012 -May 2015				
	Date	Summary (Include basis of complaint; race, color, or national origin)	Status	Action taken
Investigations		NONE		
Lawsuits		NONE		
Complaints				
1	10/20/2014	driver requested student to catch bus at a stop other than the stop the student chose	closed	parent and student were cotacted and the issue was resolved to their satisfaction



MINUTES

Planning and Marketing Committee

Wednesday, 5/6/15, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In attendance: Steve Wolper, Dave Patrie, Kristin Derrig, Jane Conard, Jason Miller, Kim MacPherson and Jim Finch

Meeting start: 1:00pm

Meeting adjourn: 1:30pm

1. Discuss updated Mountain Rides' vision, mission and goals
 - a. The group reviewed the updated Purpose and Goals which is now the new title for the document. The group decided to make a few changes, one being to change "customer" to "user" but overall felt that it was very concise.
2. Review progress of new printed bus schedule and time table format for Summer/Fall 2015
 - a. The group was shown the updated schedule and format for summer/fall 2015. The group suggested a few edits and those will be incorporated into the final product.
3. Other items to come before the committee. There were none.



MINUTES

Finance and Performance Committee

Wednesday, 5/6/15, 2:30pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In Attendance: Joe Miczulski, Mark Gilbert, Mike David, Jason Miller, Wendy Crosby and Kim MacPherson

Absent: Susan McBryant

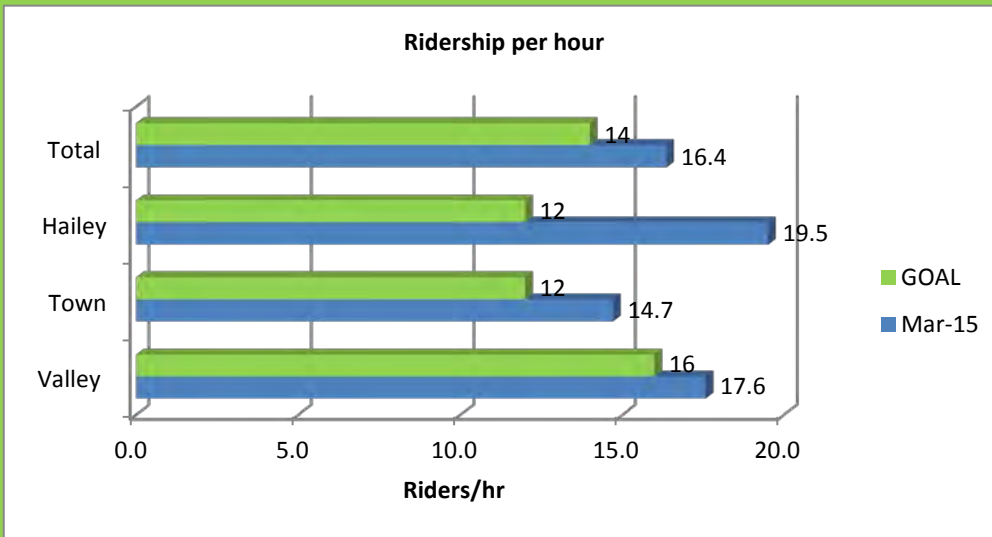
- 1) Reviewed March 2015 financials and FY 2nd quarter financials.
- 2) Discussed preliminary salary survey results. Jason mentioned concerns about the upper and lower position wage levels. This will be reviewed again. Mark suggested that outside, 3rd party validation of staff recommendations occurs before it moves forward to the full board.

NOTE: Mike David left the meeting at 3:20PM

- 3) Discussion of updated passenger code of conduct was deferred until next meeting due to time constraints and absence of committee members
- 4) Joint Powers Agreement update. Jason indicated that the JPA was under review by Michael Pogue and that changes would be limited to his comments. It will come before the full board at the May meeting in order to allow sufficient time to get participant signatures before the Sept. 30, 2015 expiration.

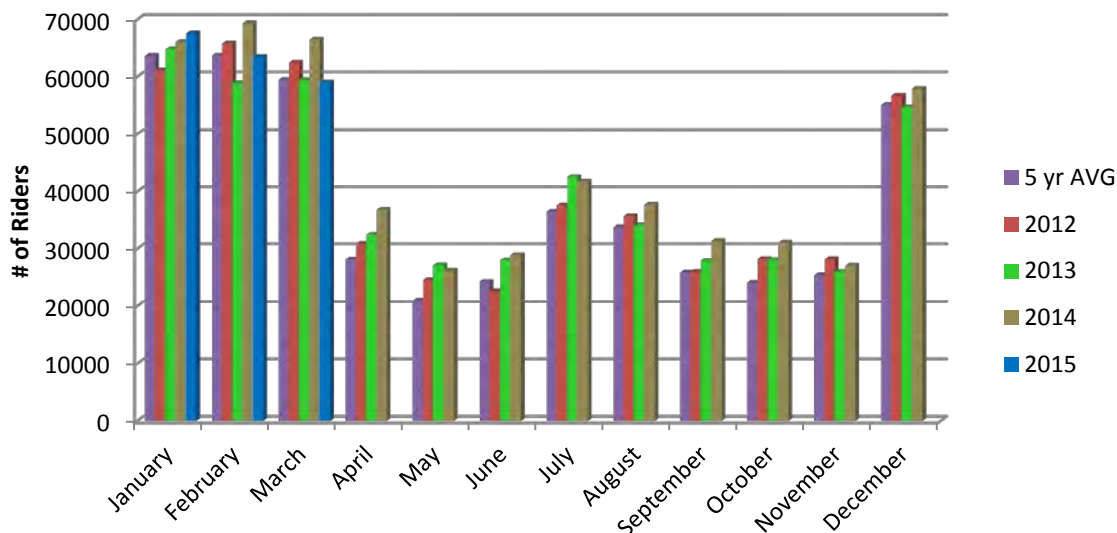
Meeting adjourned: 3:55PM

PERFORMANCE DASHBOARD - RIDERSHIP, MARCH 2015



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

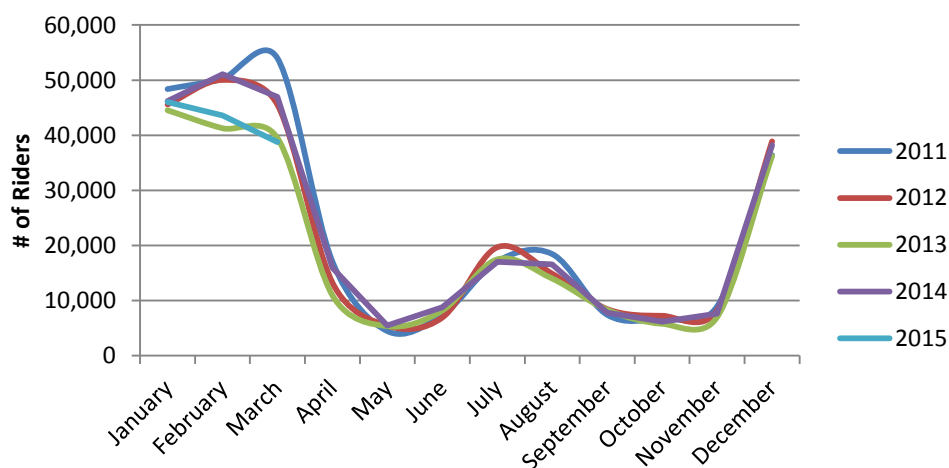
Total Ridership by Month



2015 YTD Ridership 190033
 2014 YTD Ridership 202089
 2013 YTD Ridership 183,104
 2012 YTD Ridership 189,454

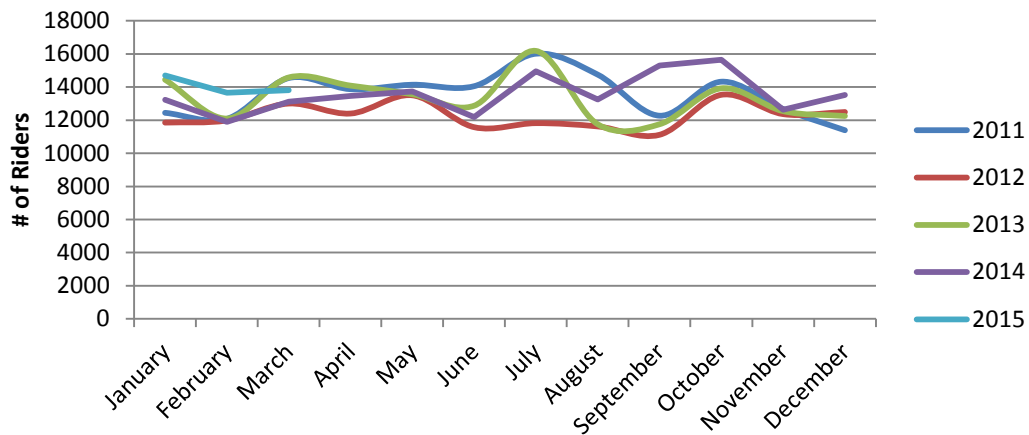
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

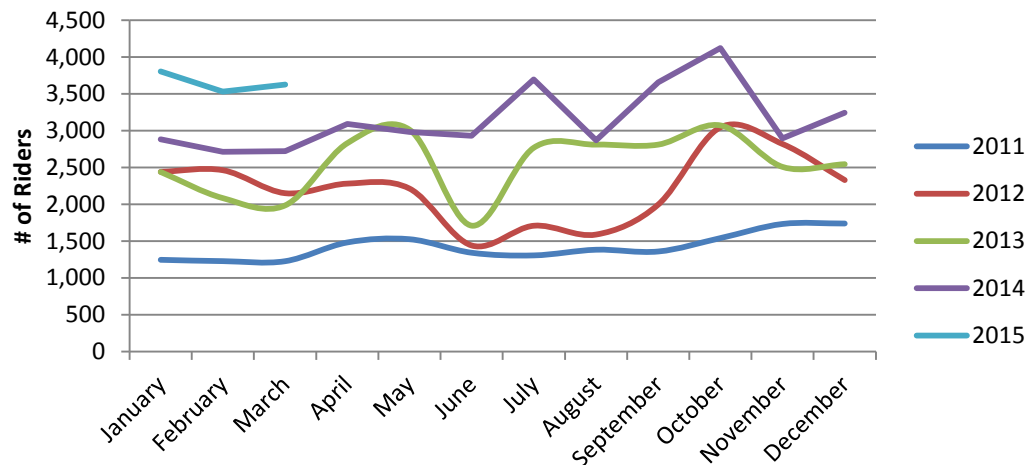


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, MARCH 2015

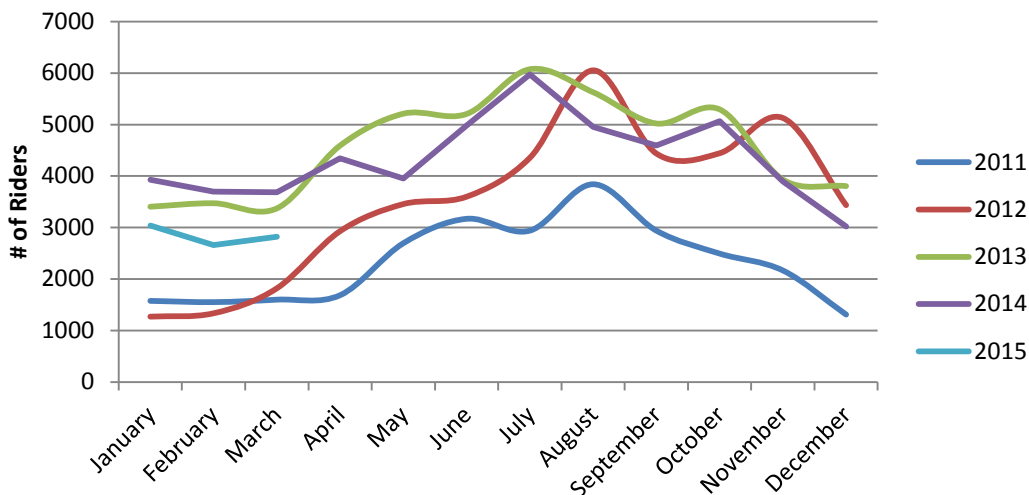
Valley Route



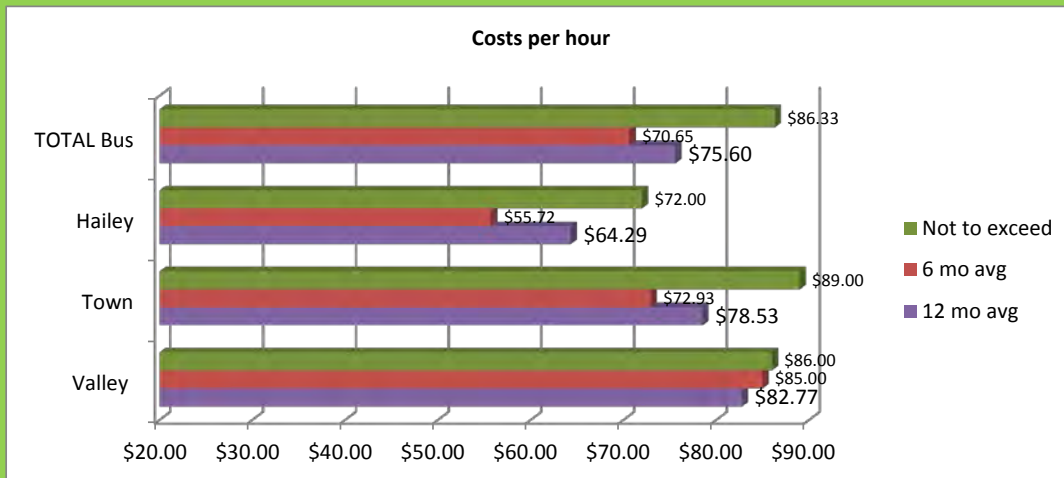
Hailey Route



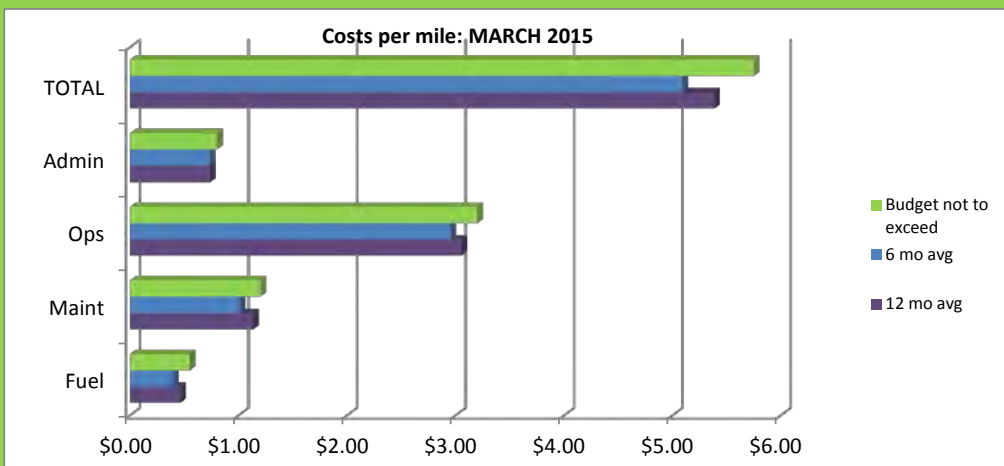
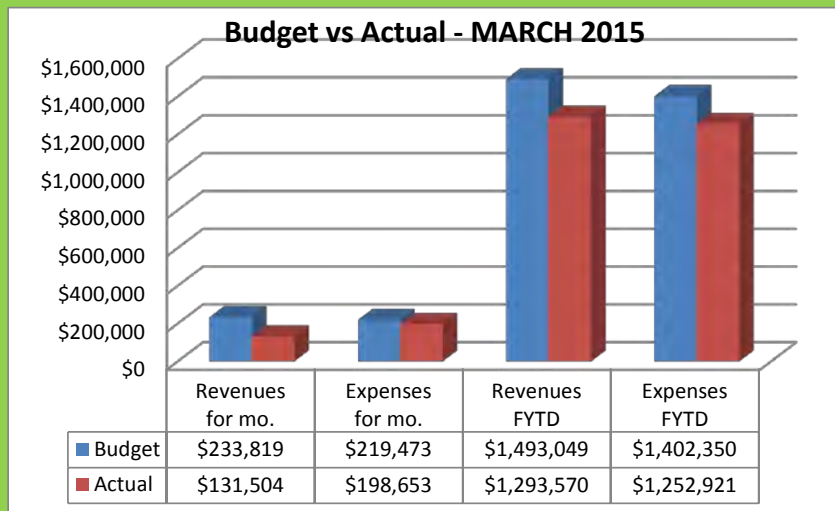
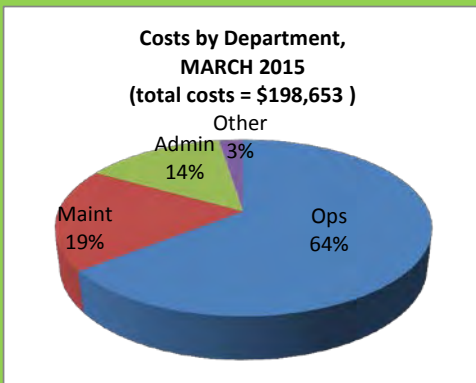
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, MARCH 2015



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, MARCH 2015



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jan-15	Feb-15	Mar-15
Incidents	0	0	0
Accidents	0	0	0
Road Calls	1	1	0

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current**

558

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

05/20/2015

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

Sun Valley closed Bald Mountain on April 6, 2015 resulting in considerable drop in ridership compared to April 2014. April 2015 ridership totaled 30,568 passenger trips compared to 36,825 passenger trips in April 2014 (-17% overall).

Town routes 8,317 passenger trips (down 48% compared to Apr "14)

Blue Route 6,627 -39% Green Route 1,317 -25% Red Route 43 -92%

Silver Route 353 -88% Vanpool 3,298

Good news: Hailey Route +30% 4,310 passengers! Valley Route +8% 14,516 passengers

Progress on
projects/initiatives:

Mountain Rides staff continues to provide Safe, Friendly and Professional service.
No Accidents or Incidents in April 2015.

Challenges/
Opportunities:

Planned construction of Limelight Hotel will cause some disruption of service at the Main St. stop.

Are we facing a labor shortage in Blaine County?

Mountain Rides Staff Report

Date:

05/20/2015

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

Bike to Work and Bike to School day was on Friday, May 15th. It was a very rainy day but we still had riders show up.

Progress on
projects/initiatives:

I have been working with our graphic designer on updating the printed bus schedule. We have shown it to the Planning & Marketing committee and are looking at having it completed by the end of May.
I have started outreach for the implementation of the new schedule.

Challenges/
Opportunities:

We have Dump the Pump day coming up in June, Free Fridays in July and The Sun Valley Story Tour. I have started work on all the outreach involved for those events.

Mountain Rides Staff Report

Date:

05/20/2015

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department
Highlights from the
Previous Month:

We launched BikeShare program this month. We are live and have generated some ambassador codes for folks who have had a hand in helping to start the program to offer them use of bikes to help us get the word out to the community by using the bikes. We are also offering 50% discount to users who were members of bikeshare a couple of years ago. And finally we will offer bus pass holders a discount to join bikeshare. I think our goal is to build membership initially and shoot for about 100 members by mid-summer.

We had bike to school/work day on Friday, May 15 and it was a success in spite of the rain. We had about 440 participants from all of the Blaine County elementary schools including the Sage school, Montessori, Community School, and Syringa. We have the bike/walk challenge 2 weeks ongoing now until May 29 and have lots of fun raffle items to give away as incentive for kids to continue riding/walking to school for the rest of the school year.

Progress on
projects/initiatives:

We gave away 30 helmets to the Hailey Headstart program on May 14 at their end of the school year event. This was a great success and the parents were very grateful. St Luke's provided \$250 towards the purchase of helmets for our helmet safety program. We also provided helmets to the Kiwanis club event where high school kids in the Key Club held a bike rodeo. We will work with the YMCA to give away additional helmets to their programs including a bike rodeo happening on May 20.

I am working on submitting a New Mobility West grant with the City of Hailey for technical assistance to look at how to improve Hailey Main Street/Highway 75 corridor and make the Main street more livable, increase pedestrian crossing safety, increase sidewalk width for main street businesses to enjoy sidewalk use for business, build a bike lane and any other considerations. Grant facilitates design charrettes, a community process to engage the public, and provides technical assistance to help look at viable alternatives. Grant is due June 15.

Challenges/
Opportunities:

Goal to work on is build membership for bikeshare in the community with a goal of 100 members by early July.

Mountain Rides Staff Report

Date:

05/20/2015

Staff Member:

Wendy Crosby

Department:

Business-Finance

Department
Highlights from the
Previous Month:

We have received and reviewed all bids for the south valley facility. Low bid exceeds budget and we have been working to determine available sources of funds and potential cost savings.

Progress on
projects/initiatives:

Civil Rights policy was reviewed and updated. It is before the board this month for approval and will then be submitted to the FTA.

Challenges/
Opportunities:

We are beginning the next funding cycle for mobility funds (5311& 5317 programs), April 1. We have received our funding agreement for 5311 which covers only a part of the approved funds due to only partial federal apportionment. The funding in place covers just over 2/3 of the awarded amount so as long as the balance is forthcoming before year end, we will have no cash flow issues.

Work on the FY 2016 budget will begin in the coming weeks.

Mountain Rides Staff Report

Date:

05/20/2015

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Budget update - So far, I have presented to most of the funding partners, except for Hailey and Bellevue. Our requests for additional funding above and beyond current year funding have largely been well-received. In particular, there has been much support, interest and questions about potential direct service to/from Friedman airport.

Grants - we have updated the budget sheets for our capital grants and have continued to work with ITD on any additional data requests. ITD has indicated that the initial review will be complete later this week with potential to know how likely our various funding requests will be successful.

Progress on
projects/initiatives:

Maintenance and Facilities Manager - we have been interviewing candidates for this position and have had three strong candidates with whom we did two rounds of interviews. I hope to have this position filled in the coming weeks.

Salary survey - we have worked with the Finance and Performance Committee on the initial data and summary and are in the process of hiring a consultant to review the results and methodology for the management and administration positions.

Challenges/
Opportunities:

School partnerships - this is both a challenge and an opportunity. I am currently working with all of our school partners on updating the bulk pass agreement amounts. Both BCSD and Syringa have higher ridership that necessitate increased funding. BCSD will not be increasing their funding to Mountain Rides, so we are discussing creating a low-cost student pass that parents would purchase to offset the difference between the base amount of BCSD funding and the value of the partnership. Syringa is working to see if they will have access to BCSD bus service, which could mean that they don't need to access Mountain Rides as much.



**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, April 15, 2015, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Vice-chair David Patrie (Blaine County), Secretary Steve Wolper (At-Large), Michael David (Ketchum), Joe Miczulski (Bellevue), Susan McBryant (Hailey) and Kristin Derrig (Ketchum)

ABSENT: Jane Conard (Sun Valley)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Support Specialist Kim MacPherson
Terry Smith, *Idaho Mountain Express*
Keeven Shropshire, JHS Architects

1. CALL TO ORDER

Chairman Mark Gilbert called to order the meeting of Wednesday, April 15, 2015 at 12:33pm. Secretary Steve Wolper took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

There were none.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action on resolution 04-2015 to receive three (3) 30' Optima heavy duty buses with remaining useful life from Utah Transit Authority

Pocatello Regional Transit started working with UTA over a year and a half ago on the possibility of transferring some UTA buses that weren't being used to 3 Idaho transit agencies, including Mountain Rides. Mountain Rides will receive 3 of these buses, which are 30' heavy duty buses which were manufactured by Optima and have drive-trains similar to our Gillig buses. Jason Miller is requesting that the resolution be signed and additional authority to deal

with any administrative approvals that might be required in this process. Board member Joe Miczulski asked how much it would cost for the logo and graphics for the new buses. Jason Miller said it would be about \$1000 per bus and there would be some tire expense about \$1200. Board member Dave Patrie had concerns regarding the maintenance of the buses and referred to the conveyance letter from UTA. Board member Steve Wolper shares Dave Patrie's thoughts and recommend that legal counsel review the letter. **Joe Miczulski moved to approve resolution 04-2015 to receive three used 30' buses with remaining useful life from Utah Transit Authority and authorize Executive Director to sign Bus Conveyance Agreement with UTA and manage any administrative details associated with this transfer. Michael David seconded. Motion passes unanimously.** After further discussion the motion was withdrawn. The board decided the conveyance agreement needed to be edited and reviewed by legal counsel. The critical piece will be getting the resolution approved and we will work on getting the information for the conveyance agreement in order. **Dave Patrie moved to approve resolution 04-2015 to receive three used 30' buses with remaining useful life from Utah Transit Authority. Joe Miczulski seconded and the motion passed unanimously.**

b. Action item:

Action on allocation of FY2014 excess operating reserves and adoption of updated FY2015 for receipt of additional funds and associated expenses

Due to carryover of local funds to fill the funding gap, as well as lower than expected expenses in 2015, we had an excess operating amount of \$164,334 of which \$75,000 was already budgeted and the remaining \$89,334 will be applied to the facilities fund. An amendment to our FY2015 adopted budget is necessary to recognize the excess operating funds as well as to recognize additional operating funds we are receiving. We have gone ahead and revised the capital equipment, facilities and contingency funds, since there have been several significant changes in the past 6 months. Joe Miczulski stated that the Finance & Performance committee reviewed the budget and recommends moving forward.

Mike David made a motion to approve allocation of FY14 excess operating reserves in the amount of \$164,334 and approve the updated FY2015 budget on page 19 of the board packet, dated April 15, 2015 for the Operations, Capital Equipment, Facilities and Contingency Funds. Steve Wolper seconded, and the motion passed unanimously.

c. Action item:

Action on South Valley bid results: notification of apparent low bidder and development of contract

Keeven Shropshire of JHS Architects announced the apparent low bidder at \$1,390,281 to be EKC Construction from Boise and said EKC gets a very favorable recommendation. All the bids came in above the project budget as of Friday, April 10th. JHS's estimate was \$830,000. Keeven and Jason felt that the numbers were all very tight and that we now have the true market value. Jason Miller stated that at a staff level we need to determine what our options are going forward. **Mike David made a motion to notify EKC Construction that their bid is the lowest bid for the South Valley transit facility. Steve Wolper seconded, and the motion passed unanimously.** The board directed staff to let the other bidders know the results.

d. Action item:

Action on approval of lease extension for 4171 Glenbrook Dr in Hailey through March 31, 2016
The action item is tabled as staff looks at all the options available for a place to rent.

d. Discussion item:

Discuss 2015 FTA TIGER Grant opportunity

The Department of Transportation (DOT) announced a new funding opportunity for capital investments through the seventh round of TIGER funding. This funding will have funding dedicated for rural areas. There is \$500 million of total funding available nationwide, and at least \$100 million is available for rural areas nationwide. This funding is for projects that are integrated into the community for economic development and mobility. Staff will look at further possibilities for use of this grant.

5. Committee Reports

Planning & Marketing committee reports for April from Steve Wolper. **Dave Patrie moved to approve the minutes as amended from April. Kristin Derrig seconded and the motion passed.**
Finance & Performance committee reports for April from Joe Miczulski. **Susan McBryant moved to approve the minutes from April. Mike David seconded and the motion passed.**

6. Staff reports

a. Dashboard performance reports for February 2015

b. Operations report

Jim Finch reported that Mountain Rides had an accident free winter. Steve Wolper stated that the "corn Shuttle" or the repurposing of the silver route was a great effort and improves the awareness and appreciation of Mountain Rides.

c. Marketing and Outreach report

d. Bike-Ped report

e. Business Manager report

f. Executive Director report

Michael David left the meeting at 2:00pm.

7. Consent Calendar items

a. Approve minutes for March 18th regular board meeting. **Joe Miczulski moved to approve the March 18th minutes and Steve Wolper seconded. Motions carried unanimously.**

b. Receive & File financials February 2015

Dave Patrie moved to receive and file the financials. Kristin Derrig seconded, and the motion carried unanimously.

8. Adjournment

Steve Wolper moved to adjourn the meeting at 2:08pm. Susan McBryant seconded and the motion carried unanimously.

Chairman Mark Gilbert



**SPECIAL BOARD MEETING
MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, May 6, 2015, 1:30 p.m.
Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Special Meeting in the Webb Conference Room Annex, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Vice-chair David Patrie (Blaine County), Secretary Steve Wolper (At-Large), Michael David (Ketchum), Jane Conard (Sun Valley) Kristin Derrig (Ketchum) and Joe Miczulski (Bellevue)

ABSENT: Susan McBryant (Hailey)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Support Specialist Kim MacPherson
Operations Manager Jim Finch
Michael Pogue, counsel
Terry Smith *Idaho Mountain Express*

1. CALL TO ORDER

Chair Mark Gilbert called to order the meeting of Wednesday, May 6, 2015 at 1:30pm. Secretary Steve Wolper called roll and a quorum was established.

2. Discussion item:

Workshop to discuss next steps for south valley facility construction project

Jason Miller stated that this was a workshop format and that they were not here to award the contract or a notice to proceed but to just discuss the project. Mountain Rides is trying to move forward as quickly as we can. Questions arose around the base bid and what options were included, radiant heat, the wash bay and the second floor. Keeven Shropshire spoke to EKC to hold numbers open an additional 120 days for the wash bay option. Michael Pogue is concerned to enter into a contract without confirmation to exercise an option to add within a certain amount of time with "x" price. Jason Miller and Wendy Crosby stated that they will know more about funding the week of May 18th after they speak with ITD.

3. Action item:

Action on approval of check for \$82,668 to the Ketchum Urban Renewal Agency

The KURA has asked for their share of the money that they contributed for the Hub project be returned to them since the project is not going forward immediately. Jason stated that it is Mountain Rides policy to get board approval for checks issued above \$25,000. KURA will look at projects in the future on a case by case basis.

Jane Conard moved to approve that Mountain Rides issue a check in the amount of \$82,668 to the Ketchum Urban Renewal Agency to fulfill a request to return the funds that we were not able to use. Joe Miczulski seconded and the motion carried unanimously.

Note: Michael Pogue left the meeting at 2:40pm.

4. Action item:

Approval of revisions to grant budget sheets to ITD for one-time capital funding through 5339 program

Jason Miller presented a suggested revision to the grant budget sheets. The total amount is the same but the allocations are different.

Dave Patrie moved to approve the revisions to the grant budget sheets to ITD for one-time capital funding through 5339 program as presented by staff. Kristin Derrig seconded and the motion carried unanimously.

5. Adjournment

Dave Patrie moved to adjourn the meeting at 2:44pm. Steve Wolper seconded and the motion carried unanimously.

Chair Mark Gilbert

Mountain Rides Agenda Item Summary

Date:

05/20/2015

From:

Wendy Crosby

Subject:

7b. March and 2Q ended March 31, 2015 financials

Background:

March 2015:

March saw the last of our 5311 funds which were fully used in advance of their 3/31/2015 expiration. 5310 reimbursements are running a little ahead of budget as we attempted to fully use this award in advance of the 3/31/15 deadline. With the movement of \$34,000 to capital for the new ADA van, we ended up leaving about \$6,000 of 5310 money unused. The addition of the deviated service to the Green Route and expansion of the Hailey service through mid-day, proved to be very successful uses of this funding. Van Pool Fare revenue shows as a negative for the month because of the budgeted transfer to the Capital Equipment fund to cover van replacement. Advertising revenue continues to be collected quicker than budgeted but is expected to come in on budget for the year.

Total Expenses were 90% of budget for the month with nearly all expenses running lower than budget. Kudos to Jim for getting through the peak season driver shortage using overtime but still managing to keep the payroll costs in line. Fuel is still running about 85% of budget for the YTD.

58000 Communications and 63000 Printing and Reproduction are the exceptions. Both of these items are running over for the month and year-to-date due to pre-paid Bike Share costs. Website work and Advertising costs were pre-paid last fall in order to use the Hailey EPA award before it expired on November 30th.

March 2015 Checks Issued:

Large (over \$2,500)/Unusual Items of note:

Kim MacPherson- \$376.28-expense reimbursement for travel to Boise for CTAI and Valley Rides meetings

Capital Equipment Fund - \$17,500-transfer of van pool fares for van replacement

Northwest Equipment Sales- \$2795.88- Bus 1 differential

Mountain Rides Agenda Item Summary

Date: 05/20/2015

From: Wendy Crosby

Subject: 7b. March financials continued

Background:

Quarterly Report on Funds:

- Contingency Fund-The only activity is the transfer of funds from the Ops Fund. There has been no use of contingency funds this FY year-to-date.
- Work Force Housing Fund- Deficit of about \$2,000 this Quarter, however we are operating a little better than budget year-to-date.
- Facilities Fund- Deficit for the Quarter of \$800. Design costs for the South Valley and a small payment for the re-bidding of the HUB are the only activities in this fund during the quarter. This fund is also operating a little better than budget year-to-date.
- Capital Equipment Fund- MRTA contracted for a new ADA van this quarter and completed the acquisition of the card-lock system for the Ketchum building under the asset technology award. Bottom line YTD for this fund appears behind budget but this is due to the fact that we have shown the cost of the ADA van but not the income. The van has been ordered and delivery is expected late May.

Balance sheets are included for each fund to show cash balances as at 3/31/15.

2:49 PM

05/01/15

Accrual Basis

MRTA - Operations Main Balance Sheet As of March 31, 2015

	<u>Mar 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	97,416.17
11500 · Petty Cash	100.00
11600 · General Fund LGIP	249,226.72
Total Checking/Savings	346,742.89
Accounts Receivable	
11800 · Accounts Receivable	82,132.82
Total Accounts Receivable	82,132.82
Other Current Assets	
13000 · Due From Workforce Housing Fund	35.80
Total Other Current Assets	35.80
Total Current Assets	428,911.51
TOTAL ASSETS	428,911.51
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	50,437.83
Total Accounts Payable	50,437.83
Other Current Liabilities	
22200 · Due to Capital Equip. Fund	6,190.00
22500 · Due to Facilities Fund	6,510.00
23500 · Due to Contingency Fund	4,166.67
24000 · Payroll Liabilities	
24700 · State Tax W/H Payable	4,051.00
24800 · State Unemployment Tax Payable	5,562.11
Total 24000 · Payroll Liabilities	9,613.11
Total Other Current Liabilities	26,479.78
Total Current Liabilities	76,917.61
Total Liabilities	76,917.61
Equity	
30000 · Opening Bal Equity	167,470.40
32000 · Reserve Balance	143,874.89
Net Income	40,648.61

MRTA - Operations Main
Balance Sheet
As of March 31, 2015

	Mar 31, 15
Total Equity	351,993.90
TOTAL LIABILITIES & EQUITY	428,911.51

2:59 PM

05/01/15

Accrual Basis

**MRTA - Contingency Fund
Balance Sheet
As of March 31, 2015**

	<u>Mar 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11600 · LGIP Contingency Fund Acct.	315,704.60
Total Checking/Savings	315,704.60
Accounts Receivable	
11800 · Accounts Receivable	4,166.67
Total Accounts Receivable	4,166.67
Total Current Assets	319,871.27
TOTAL ASSETS	<u>319,871.27</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Bal Equity	20,000.00
32000 · Retained Earnings	274,663.09
Net Income	25,208.18
Total Equity	319,871.27
TOTAL LIABILITIES & EQUITY	<u>319,871.27</u>

2:57 PM

05/01/15

Accrual Basis

MRTA - Capital Equipment Fund
Balance Sheet
As of March 31, 2015

	Mar 31, 15
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	2,188.19
11600 · LGIP Capital Equipment Acct.	183,934.89
Total Checking/Savings	186,123.08
Other Current Assets	
12000 · Due From Operations Main Fund	6,190.00
Total Other Current Assets	6,190.00
Total Current Assets	192,313.08
Fixed Assets	
15000 · Fixed Assets	
15100 · Vehicles	
15125 · Buses - mid and heavy duty	1,426,660.00
15175 · Vans	562,963.00
Total 15100 · Vehicles	1,989,623.00
15200 · Equipment - Maintenance	39,590.00
15300 · Equipment - Office	1,723.00
Total 15000 · Fixed Assets	2,030,936.00
Total Fixed Assets	2,030,936.00
TOTAL ASSETS	2,223,249.08
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	39,966.03
Total Accounts Payable	39,966.03
Total Current Liabilities	39,966.03
Total Liabilities	39,966.03
Equity	
30000 · Opening Bal Equity	1,139,987.00
32000 · Retained Earnings	1,066,035.33
Net Income	-22,739.28
Total Equity	2,183,283.05
TOTAL LIABILITIES & EQUITY	2,223,249.08

3:08 PM

05/01/15

Accrual Basis

MRTA - Facilities Fund
Balance Sheet
As of March 31, 2015

	<u>Mar 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	2,102.16
11600 · LGIP Facilities Account	181,886.06
Total Checking/Savings	183,988.22
Other Current Assets	
12000 · Due From Operations Main Fund	6,510.00
Total Other Current Assets	6,510.00
Total Current Assets	190,498.22
Fixed Assets	
16000 · Buildings	1,399,791.00
17000 · Land	125,000.00
Total Fixed Assets	1,524,791.00
TOTAL ASSETS	<u>1,715,289.22</u>
LIABILITIES & EQUITY	
Equity	
30000 · Opening Bal Equity	1,659,987.00
32000 · Retained Earnings	44,679.54
Net Income	10,622.68
Total Equity	1,715,289.22
TOTAL LIABILITIES & EQUITY	<u>1,715,289.22</u>

1:31 PM

05/04/15

Accrual Basis

MRTA - Work Force Housing Fund
Balance Sheet
As of March 31, 2015

	<u>Mar 31, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	2,110.34
11600 · LGIP Work Force Housing Acct.	33,000.04
Total Checking/Savings	35,110.38
Accounts Receivable	
11800 · Accounts Receivable	-950.00
Total Accounts Receivable	-950.00
Total Current Assets	34,160.38
TOTAL ASSETS	<u>34,160.38</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	2,084.52
Total Accounts Payable	2,084.52
Other Current Liabilities	
28500 · Deferred Revenue-Pre-Paid Rent	500.00
Total Other Current Liabilities	500.00
Total Current Liabilities	2,584.52
Total Liabilities	2,584.52
Equity	
30000 · Opening Bal Equity	15,000.00
32000 · Retained Earnings	17,468.76
Net Income	-892.90
Total Equity	31,575.86
TOTAL LIABILITIES & EQUITY	<u>34,160.38</u>

MRTA - Operations Main
Revenue & Expenditures Budget Performance
 January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	137,202.00	293,302.00	46.8%	398,992.00	529,302.00	75.4%	845,000.00
41400 · Federal - 5317	3,125.00	0.00	100.0%	6,998.00	0.00	100.0%	26,000.00
41500 · Federal - Stimulus/5310	19,310.00	15,000.00	128.7%	32,133.00	27,500.00	116.8%	30,000.00
41600 · Federal - SRTS	1,054.01	0.00	100.0%	2,620.12	0.00	100.0%	15,000.00
41700 · Federal Funding -other programs	0.00	0.00	0.0%	0.00	8,000.00	0.0%	8,000.00
Total 41000 · Federal Funding	160,691.01	308,302.00	52.1%	440,743.12	564,802.00	78.0%	924,000.00
42000 · State Funding							
42400 · State - Training	0.00	0.00	0.0%	2,635.46	4,000.00	65.9%	7,500.00
Total 42000 · State Funding	0.00	0.00	0.0%	2,635.46	4,000.00	65.9%	7,500.00
43000 · Local Funding							
43100 · Local - Ketchum	123,574.99	133,574.99	92.5%	254,574.98	254,574.98	100.0%	496,575.00
43200 · Local - Hailey	14,960.00	14,960.01	100.0%	29,920.00	29,920.02	100.0%	59,840.00
43300 · Local - Bellevue	0.00	0.00	0.0%	440.00	500.00	88.0%	500.00
43400 · Local - Blaine County	27,000.00	27,000.00	100.0%	54,000.00	54,000.00	100.0%	108,000.00
43500 · Local - Sun Valley	57,000.00	56,999.99	100.0%	112,000.00	111,999.98	100.0%	222,000.00
43600 · Local - Sun Valley Company	91,080.00	91,080.00	100.0%	157,080.00	157,080.00	100.0%	157,080.00
Total 43000 · Local Funding	313,614.99	323,614.99	96.9%	608,014.98	608,074.98	100.0%	1,043,995.00
44000 · Fares							
44100 · Fares - Valley Cash	16,172.35	18,000.00	89.8%	31,936.95	36,000.00	88.7%	76,000.00
44200 · Fares - Valley Passes	24,236.13	16,000.00	151.5%	70,535.38	64,000.00	110.2%	130,000.00
44300 · Fares - Vanpool	18,764.82	41,000.00	45.8%	65,168.93	82,000.00	79.5%	175,000.00
44400 · Fares - ADA	250.00	270.00	92.6%	548.00	520.00	105.4%	1,000.00
Total 44000 · Fares	59,423.30	75,270.00	78.9%	168,189.26	182,520.00	92.1%	382,000.00
45000 · Revenue							
45100 · Rev - Advertising	10,321.88	14,000.00	73.7%	43,354.38	33,000.00	131.4%	55,000.00
45450 · Rev - Misc.	122.20	0.00	100.0%	9,735.72	0.00	100.0%	0.00
45500 · Rev - Charter/Special Event	1,860.00	3,500.00	53.1%	2,820.00	5,400.00	52.2%	15,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
Total 45000 · Revenue	12,304.08	17,500.00	70.3%	55,910.10	38,400.00	145.6%	75,000.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
47300 · Priv. Donation - Other	250.00			250.00			
Total 47000 · Private Donations	250.00	0.00	100.0%	250.00	0.00	100.0%	500.00
48000 · Transfers							
48400 · Transfer - Housing Fund	5,000.00	5,000.00	100.0%	9,999.99	10,000.01	100.0%	20,000.00
Total 48000 · Transfers	5,000.00	5,000.00	100.0%	9,999.99	10,000.01	100.0%	20,000.00
49000 · Interest Income	99.12	125.01	79.3%	186.57	250.02	74.6%	500.00
49500 · Diesel Tax Refunds	3,841.00	6,000.00	64.0%	7,640.00	10,000.00	76.4%	19,000.00
49800 · Excess Operating Funds	0.00	75,000.00	0.0%	0.00	75,000.00	0.0%	75,000.00
Total Income	555,223.50	810,812.00	68.5%	1,293,569.48	1,493,047.01	86.6%	2,547,495.00
Gross Profit	555,223.50	810,812.00	68.5%	1,293,569.48	1,493,047.01	86.6%	2,547,495.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	385,858.18	433,500.00	89.0%	645,379.25	716,000.00	90.1%	1,234,060.00
51300 · FICA Expense	23,273.53	24,440.00	95.2%	38,525.81	41,330.00	93.2%	72,500.00
51350 · Medicare Tax Expense	5,368.89	5,045.00	106.4%	8,935.96	8,790.00	101.7%	17,250.00
51400 · Retirement Plan Expenses	24,357.30	22,500.00	108.3%	47,321.10	45,000.00	105.2%	93,000.00
51500 · Workers Comp Expense	6,764.00	11,000.01	61.5%	18,309.00	21,000.02	87.2%	45,000.00
51600 · SUI Expense	5,562.11	8,230.01	67.6%	7,661.91	13,960.02	54.9%	24,000.00
51700 · Medical Ins. Expense	35,012.12	36,000.00	97.3%	71,940.48	70,500.00	102.0%	142,000.00
51800 · Dental Ins. Expense	2,737.61	3,050.01	89.8%	5,794.46	5,900.02	98.2%	12,000.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
 January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
51975 · Employee Assistance expense	0.00	1,250.01	0.0%	0.00	2,500.02	0.0%	5,000.00
51000 · Payroll Expenses - Other	395.60	450.00	87.9%	774.80	850.00	91.2%	1,750.00
Total 51000 · Payroll Expenses	489,329.34	545,465.04	89.7%	844,642.77	925,830.08	91.2%	1,646,560.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	26,250.00	26,250.00	100.0%	52,500.00	52,500.00	100.0%	105,000.00
52150 · Ins- Deductibles/claims	0.00	3,000.00	0.0%	0.00	5,500.00	0.0%	6,000.00
Total 52000 · Insurance Expense	26,250.00	29,250.00	89.7%	52,500.00	58,000.00	90.5%	111,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	0.00	1,500.00	0.0%	9,400.00	11,000.00	85.5%	11,000.00
53200 · IT Systems	0.00	1,500.00	0.0%	460.00	2,700.00	17.0%	12,000.00
53400 · Legal Fees	2,203.50	2,000.00	110.2%	3,854.70	3,400.00	113.4%	7,000.00
53450 · Planning/ Design	160.63	1,000.00	16.1%	710.63	1,500.00	47.4%	1,500.00
53500 · Other Professional Fees	1,245.00	1,500.00	83.0%	3,693.95	5,000.00	73.9%	8,000.00
Total 53000 · Professional Fees	3,609.13	7,500.00	48.1%	18,119.28	23,600.00	76.8%	39,500.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment expense	0.00	2,000.00	0.0%	234.82	7,000.00	3.4%	7,000.00
54200 · Shop Tools	350.71	900.00	39.0%	764.00	1,525.00	50.1%	3,400.00
54300 · Office Equipment	251.81	1,150.00	21.9%	2,482.57	3,250.00	76.4%	5,000.00
Total 54000 · Equipment/ Tool Expense	602.52	4,050.00	14.9%	3,481.39	11,775.00	29.6%	15,400.00
55000 · Rent and Utilities							
55100 · Rent	6,730.95	7,575.00	88.9%	14,347.90	14,550.00	98.6%	26,500.00
55200 · Utilities	6,206.97	6,750.00	92.0%	9,641.24	10,000.00	96.4%	16,500.00
Total 55000 · Rent and Utilities	12,937.92	14,325.00	90.3%	23,989.14	24,550.00	97.7%	43,000.00
56000 · Supplies							
56100 · Office Supplies	810.04	450.00	180.0%	1,576.78	1,100.00	143.3%	2,000.00
56200 · Janitorial & Safety Supplies	516.97	900.00	57.4%	2,070.42	2,350.00	88.1%	4,000.00
56300 · Department Supplies	857.14	2,175.00	39.4%	2,086.69	4,150.00	50.3%	8,500.00
56400 · Uniforms	844.87	0.00	100.0%	4,901.86	3,700.00	132.5%	6,500.00
56500 · Postage and Delivery	114.00	230.00	49.6%	228.51	460.00	49.7%	900.00
Total 56000 · Supplies	3,143.02	3,755.00	83.7%	10,864.26	11,760.00	92.4%	21,900.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	404.52	559.08	72.4%	1,057.11	1,381.80	76.5%	2,500.00
57200 · Building Repairs/Maintenance	763.40	1,500.00	50.9%	1,858.88	3,000.00	62.0%	12,000.00
57250 · Bus Stop Repairs/Maint	334.90	900.00	37.2%	778.89	1,200.00	64.9%	5,000.00
57300 · Grounds Repairs/Maintenance	0.00	700.00	0.0%	750.00	2,050.00	36.6%	2,500.00
57400 · Bike Share Repairs/Maintenance	0.00	0.00	0.0%	1,073.16	4,200.00	25.6%	6,000.00
57500 · Janitorial Services	364.00	700.00	52.0%	910.00	1,300.00	70.0%	2,500.00
Total 57000 · Repairs and Maintenance	1,866.82	4,359.08	42.8%	6,428.04	13,131.80	49.0%	30,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	1,097.97	900.00	122.0%	1,819.59	1,800.00	101.1%	4,000.00
58200 · Cell & Two-Way Mobile	2,404.12	4,120.00	58.4%	4,570.15	5,680.00	80.5%	10,000.00
58300 · Internet/Website	1,179.74	500.00	235.9%	2,178.58	1,458.33	149.4%	2,500.00
Total 58000 · Communications Expense	4,681.83	5,520.00	84.8%	8,568.32	8,938.33	95.9%	16,500.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	980.80	0.00	100.0%	1,703.15	2,000.00	85.2%	4,000.00
59200 · Lodging	862.72	500.00	172.5%	1,183.15	1,300.00	91.0%	2,500.00
59300 · Food/Meals/Entertainment	315.44	950.00	33.2%	862.96	1,900.00	45.4%	4,000.00
59400 · Training/Education	1,297.95	600.00	216.3%	1,332.95	1,050.00	126.9%	2,000.00
59500 · Safety Curriculum	0.00	2,500.00	0.0%	9,242.34	10,500.00	88.0%	10,500.00
Total 59000 · Travel and Training	3,456.91	4,550.00	76.0%	14,324.55	16,750.00	85.5%	23,000.00
60000 · Business Expenses							
60100 · Business Registration Fees	46.00	0.00	100.0%	69.00	0.00	100.0%	0.00
60400 · Dues & Subscriptions	237.93	1,875.00	12.7%	904.84	3,500.00	25.9%	7,500.00
60500 · Bank Fees/Bad Debt	313.95	250.02	125.6%	355.79	500.04	71.2%	1,000.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
 January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
60700 · Bad Debt	67.50	0.00	100.0%	67.50	0.00	100.0%	0.00
Total 60000 · Business Expenses	665.38	2,125.02	31.3%	1,397.13	4,000.04	34.9%	8,500.00
61000 · Advertising							
61100 · Print Advertising	2,545.65	860.00	296.0%	5,002.24	2,450.00	204.2%	10,000.00
61200 · Radio Advertising	500.00	0.00	100.0%	1,220.00	0.00	100.0%	2,000.00
61300 · Online Advertising	120.00	125.01	96.0%	240.00	250.02	96.0%	1,500.00
61400 · Vehicle Graphics	1,091.50	3,500.00	31.2%	6,709.00	8,000.00	83.9%	11,000.00
61500 · Bus. Adv. Contract	540.00	3,500.00	15.4%	8,054.38	8,500.00	94.8%	13,000.00
Total 61000 · Advertising	4,797.15	7,985.01	60.1%	21,225.62	19,200.02	110.5%	37,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	2,230.74	0.00	100.0%	2,511.68	2,500.00	100.5%	4,000.00
62200 · Graphic Design	1,015.50	4,500.01	22.6%	2,065.50	5,000.02	41.3%	6,000.00
62300 · Promotional Items	385.58	0.00	100.0%	385.58	0.00	100.0%	3,000.00
62400 · Customer Events and Misc.	244.96	0.00	100.0%	462.32	0.00	100.0%	3,500.00
62500 · Staff Appreciation/ Events	3,460.32	1,500.00	230.7%	5,801.38	6,000.00	96.7%	8,000.00
Total 62000 · Marketing and Promotion	7,337.10	6,000.01	122.3%	11,226.46	13,500.02	83.2%	24,500.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	640.21	0.00	100.0%	1,282.79	1,050.00	122.2%	2,500.00
63200 · Schedules, Maps & Brochures	174.47	0.00	100.0%	5,832.13	5,000.00	116.6%	9,000.00
Total 63000 · Printing and Reproduction	814.68	0.00	100.0%	7,114.92	6,050.00	117.6%	11,500.00
64000 · Fuel Expense	62,337.75	72,000.00	86.6%	125,611.27	146,515.00	85.7%	299,135.00
65000 · Vehicle Maintenance							
65100 · Parts Expense	16,578.62	24,624.99	67.3%	43,778.01	51,249.98	85.4%	102,500.00
65200 · Fluids Expense	3,864.17	4,499.99	85.9%	7,018.91	8,999.98	78.0%	17,000.00
65300 · Tires Expense	2,785.58	1,500.00	185.7%	22,239.84	26,500.00	83.9%	37,000.00
65400 · Purchased Services	4,087.79	4,000.00	102.2%	5,370.10	6,000.00	89.5%	10,500.00
65500 · Vehicle Computer/Diagnostic	0.00	600.00	0.0%	20.89	1,000.00	2.1%	2,000.00
Total 65000 · Vehicle Maintenance	27,316.16	35,224.98	77.5%	78,427.75	93,749.96	83.7%	169,000.00
69500 · Contingency Expense-Operations	12,499.99	12,500.01	100.0%	24,999.97	25,000.02	100.0%	50,000.00
Total Expense	661,645.70	754,609.15	87.7%	1,252,920.87	1,402,350.27	89.3%	2,547,495.00
Net Ordinary Income	-106,422.20	56,202.85	-189.4%	40,648.61	90,696.74	44.8%	0.00
Net Income	-106,422.20	56,202.85	-189.4%	40,648.61	90,696.74	44.8%	0.00

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05/01/15

Accrual Basis

MRTA - Contingency Fund
Revenue & Expenditures Budget Performance
 January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Income							
48000 · Transfers							
48100 · Transfer from Operations Fund	12,499.99	12,500.01	100.0%	24,999.97	25,000.02	100.0%	50,000.00
48200 · Transfer from Reserves	0.00	0.00	0.0%	0.00	0.00	0.0%	62,851.00
48000 · Transfers - Other	0.00			0.00	0.00	0.0%	0.00
Total 48000 · Transfers	12,499.99	12,500.01	100.0%	24,999.97	25,000.02	100.0%	112,851.00
49000 · Interest Earned	112.68	12.51	900.7%	208.21	25.02	832.2%	50.00
Total Income	12,612.67	12,512.52	100.8%	25,208.18	25,025.04	100.7%	112,901.00
Expense							
68000 · Transfers out	0.00	0.00	0.0%	0.00	0.00	0.0%	112,901.00
Total Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	112,901.00
Net Income	12,612.67	12,512.52	100.8%	25,208.18	25,025.04	100.7%	0.00

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Accrual Basis

MRTA - Capital Equipment Fund
Revenue & Expenditures Budget Performance
 January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Income							
41000 · Federal Funding							
41100 · Federal-5339							
41101 · Federal -5339- Buses	0.00	0.00	0.0%	14,401.00	65,600.00	22.0%	65,600.00
41102 · Federal- 5339-Vans	0.00	0.00	0.0%	48,000.00	54,400.00	88.2%	54,400.00
41100 · Federal-5339 - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 41100 · Federal-5339	0.00	0.00	0.0%	62,401.00	120,000.00	52.0%	120,000.00
41400 · Federal - 5317	0.00			0.00	0.00	0.0%	0.00
41500 · Federal - Other	7,365.00	8,000.00	92.1%	17,965.00	16,000.00	112.3%	46,000.00
Total 41000 · Federal Funding	7,365.00	8,000.00	92.1%	80,366.00	136,000.00	59.1%	166,000.00
42000 · State Funding							
42300 · State - Rideshare Vans	0.00	0.00	0.0%	0.00	0.00	0.0%	25,000.00
Total 42000 · State Funding	0.00	0.00	0.0%	0.00	0.00	0.0%	25,000.00
43000 · Local Funding							
43100 · Local - Ketchum	4,125.00	4,125.00	100.0%	8,250.00	8,250.00	100.0%	16,500.00
43200 · Local - Hailey	510.00	510.00	100.0%	1,020.00	1,020.00	100.0%	2,040.00
43300 · Local - Bellevue	0.00	0.00	0.0%	15.00	0.00	100.0%	0.00
43400 · Local - Blaine County	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43500 · Local - Sun Valley	1,875.00	1,875.00	100.0%	3,750.00	3,750.00	100.0%	7,500.00
43600 · Local -Sun Valley Company	12,420.00	12,420.00	100.0%	21,420.00	21,420.00	100.0%	21,420.00
Total 43000 · Local Funding	18,930.00	18,930.00	100.0%	34,455.00	34,440.00	100.0%	47,460.00
44000 · Fares							
44300 · Fares - Vanpool	17,500.00	0.00	100.0%	17,500.00	0.00	100.0%	35,000.00
Total 44000 · Fares	17,500.00	0.00	100.0%	17,500.00	0.00	100.0%	35,000.00
48000 · Transfers	0.00			0.00	0.00	0.0%	0.00
49000 · Interest Earned	42.78	50.01	85.5%	92.16	100.02	92.1%	200.00
49900 · Misc. Income	0.00	5,000.00	0.0%	0.00	5,000.00	0.0%	5,000.00
Total Income	43,837.78	31,980.01	137.1%	132,413.16	175,540.02	75.4%	278,660.00
Expense							
54000 · Equipment/Tool Expense	0.00			0.00	0.00	0.0%	0.00
60000 · Business Expenses							
60500 · Bank Fees	0.00			34.85			
Total 60000 · Business Expenses	0.00			34.85			
68000 · Capital Expenses							
68100 · Expenditures for Vans	39,966.03	0.00	100.0%	109,011.39	70,000.00	155.7%	170,000.00
68200 · Exp. for Buses-mid/heavy duty	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
68250 · Buses- Refurbish	0.00	0.00	0.0%	26,234.25	80,000.00	32.8%	80,000.00
68400 · Expenditures for Bike Programs	0.00	0.00	0.0%	10,600.00	8,000.00	132.5%	8,000.00
68500 · Technology	4,501.16	10,000.00	45.0%	9,271.95	10,000.00	92.7%	10,000.00
68600 · Planning/Design	0.00			0.00	0.00	0.0%	0.00
Total 68000 · Capital Expenses	44,467.19	10,000.00	444.7%	155,117.59	168,000.00	92.3%	268,000.00
Total Expense	44,467.19	10,000.00	444.7%	155,152.44	168,000.00	92.4%	268,000.00
Net Income	-629.41	21,980.01	-2.9%	-22,739.28	7,540.02	-301.6%	10,660.00

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Accrual Basis

MRTA - Work Force Housing Fund
Revenue & Expenditures Budget Performance
January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
45000 · Revenue							
45300 · Rev - Housing Units							
45325 · Apartment Deposits	0.00	0.00	0.0%	638.24	0.00	100.0%	0.00
45350 · Apartment Rent	7,350.00	7,350.00	100.0%	14,200.00	14,700.00	96.6%	29,500.00
45300 · Rev - Housing Units - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45300 · Rev - Housing Units	7,350.00	7,350.00	100.0%	14,838.24	14,700.00	100.9%	29,500.00
45400 · Rev - Laundry	314.00	0.00	100.0%	757.00	400.00	189.3%	1,000.00
45000 · Revenue - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45000 · Revenue	7,664.00	7,350.00	104.3%	15,595.24	15,100.00	103.3%	30,500.00
47000 · Use of Reserves	0.00	0.00	0.0%	0.00	0.00	0.0%	600.00
49000 · Interest Earned	12.29	12.51	98.2%	22.74	25.02	90.9%	50.00
Total Income	7,676.29	7,362.51	104.3%	15,617.98	15,125.02	103.3%	31,150.00
Expense							
55000 · Rent and Utilities							
55200 · Utilities	2,170.22	2,000.00	108.5%	3,248.63	3,300.00	98.4%	5,200.00
Total 55000 · Rent and Utilities	2,170.22	2,000.00	108.5%	3,248.63	3,300.00	98.4%	5,200.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	100.00	0.0%	0.00	100.00	0.0%	250.00
57200 · Building Repairs/Maintenance	1,764.89	750.00	235.3%	1,960.13	1,500.00	130.7%	3,000.00
57400 · Elevator Expense	663.03	675.00	98.2%	1,305.12	1,350.00	96.7%	2,700.00
Total 57000 · Repairs and Maintenance	2,427.92	1,525.00	159.2%	3,265.25	2,950.00	110.7%	5,950.00
60000 · Business Expenses							
60500 · Bank Fees	5.00			5.00			
60000 · Business Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 60000 · Business Expenses	5.00	0.00	100.0%	5.00	0.00	100.0%	0.00
63000 · Printing and Reproduction	0.00			-7.99			
69000 · Transfer out to Operations Acct	5,000.00	5,000.00	100.0%	9,999.99	10,000.01	100.0%	20,000.00
Total Expense	9,603.14	8,525.00	112.6%	16,510.88	16,250.01	101.6%	31,150.00
Net Ordinary Income	-1,926.85	-1,162.49	165.8%	-892.90	-1,124.99	79.4%	0.00
Net Income	-1,926.85	-1,162.49	165.8%	-892.90	-1,124.99	79.4%	0.00

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Accrual Basis

MRTA - Facilities Fund
Revenue & Expenditures Budget Performance
January through March 2015

	Jan - Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Income							
41000 · Federal Funding							
41100 · Federal - 5309							
41106 · Federal- SV Facility							
41106.5 · Federal- SV Facility-constru...	0.00	0.00	0.0%	0.00	0.00	0.0%	765,000.00
41106 · Federal- SV Facility - Other	2,041.00	10,000.00	20.4%	28,289.00	35,000.00	80.8%	35,000.00
Total 41106 · Federal- SV Facility	2,041.00	10,000.00	20.4%	28,289.00	35,000.00	80.8%	800,000.00
41107 · Federal - Bus Liv- Transit Hub	0.00	0.00	0.0%	0.00	0.00	0.0%	18,000.00
41108 · Federal- Bus Liv - East Fork	0.00	0.00	0.0%	0.00	0.00	0.0%	13,000.00
Total 41100 · Federal - 5309	2,041.00	10,000.00	20.4%	28,289.00	35,000.00	80.8%	831,000.00
Total 41000 · Federal Funding	2,041.00	10,000.00	20.4%	28,289.00	35,000.00	80.8%	831,000.00
43000 · Local Funding							
43100 · Local - Ketchum	12,375.00	12,375.00	100.0%	24,750.00	24,750.00	100.0%	49,500.00
43200 · Local - Hailey	1,530.00	1,530.00	100.0%	3,060.00	3,060.00	100.0%	6,120.00
43300 · Local - Bellevue	0.00	0.00	0.0%	45.00	0.00	100.0%	0.00
43500 · Local - Sun Valley	5,625.00	5,625.00	100.0%	11,250.00	11,250.00	100.0%	22,500.00
Total 43000 · Local Funding	19,530.00	19,530.00	100.0%	39,105.00	39,060.00	100.1%	78,120.00
47000 · Use of Cash Reserves	0.00	0.00	0.0%	0.00	0.00	0.0%	86,480.00
48000 · Transfers	0.00	0.00	0.0%	0.00	0.00	0.0%	112,901.00
49000 · Interest Earned	63.51	30.00	211.7%	112.18	82.50	136.0%	100.00
50000 · Excess Operating Reserves	0.00	0.00	0.0%	0.00	0.00	0.0%	89,334.00
Total Income	21,634.51	29,560.00	73.2%	67,506.18	74,142.50	91.0%	1,197,935.00
Expense							
66000 · Construction/Acquisition							
66100 · Materials & Labor							
66105 · East Fork pathways, sidewalks	0.00	0.00	0.0%	0.00	0.00	0.0%	15,000.00
Total 66100 · Materials & Labor	0.00	0.00	0.0%	0.00	0.00	0.0%	15,000.00
66300 · Design/Planning							
66310 · Ketchum Transit Plaza	2,223.00	0.00	100.0%	2,223.00	0.00	100.0%	80,435.00
66320 · South Valley facility	20,221.50	32,000.00	63.2%	54,660.50	67,000.00	81.6%	80,000.00
Total 66300 · Design/Planning	22,444.50	32,000.00	70.1%	56,883.50	67,000.00	84.9%	160,435.00
66400 · South Valley Facility							
66420 · South Valley Improvements	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000,000.00
66430 · South Valley - Move-in Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
Total 66400 · South Valley Facility	0.00	0.00	0.0%	0.00	0.00	0.0%	1,005,000.00
66500 · Ketchum Facility upgrades	0.00	0.00	0.0%	0.00	0.00	0.0%	17,500.00
Total 66000 · Construction/Acquisition	22,444.50	32,000.00	70.1%	56,883.50	67,000.00	84.9%	1,197,935.00
Total Expense	22,444.50	32,000.00	70.1%	56,883.50	67,000.00	84.9%	1,197,935.00
Net Income	-809.99	-2,440.00	33.2%	10,622.68	7,142.50	148.7%	0.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
March 2015

	Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	3,590.00	79,302.00	4.5%	398,992.00	529,302.00	75.4%	845,000.00
41400 · Federal - 5317	650.00	0.00	100.0%	6,998.00	0.00	100.0%	26,000.00
41500 · Federal - Stimulus/5310	6,275.00	5,000.00	125.5%	32,133.00	27,500.00	116.8%	30,000.00
41600 · Federal - SRTS	1,054.01	0.00	100.0%	2,620.12	0.00	100.0%	15,000.00
41700 · Federal Funding -other programs	0.00	0.00	0.0%	0.00	8,000.00	0.0%	8,000.00
Total 41000 · Federal Funding	11,569.01	84,302.00	13.7%	440,743.12	564,802.00	78.0%	924,000.00
42000 · State Funding							
42400 · State - Training	0.00	0.00	0.0%	2,635.46	4,000.00	65.9%	7,500.00
Total 42000 · State Funding	0.00	0.00	0.0%	2,635.46	4,000.00	65.9%	7,500.00
43000 · Local Funding							
43100 · Local - Ketchum	42,908.33	52,908.33	81.1%	254,574.98	254,574.98	100.0%	496,575.00
43200 · Local - Hailey	4,986.66	4,986.67	100.0%	29,920.00	29,920.02	100.0%	59,840.00
43300 · Local - Bellevue	0.00	0.00	0.0%	440.00	500.00	88.0%	500.00
43400 · Local - Blaine County	9,000.00	9,000.00	100.0%	54,000.00	54,000.00	100.0%	108,000.00
43500 · Local - Sun Valley	18,333.34	20,333.33	90.2%	112,000.00	111,999.98	100.0%	222,000.00
43600 · Local - Sun Valley Company	29,480.00	29,480.00	100.0%	157,080.00	157,080.00	100.0%	157,080.00
Total 43000 · Local Funding	104,708.33	116,708.33	89.7%	608,014.98	608,074.98	100.0%	1,043,995.00
44000 · Fares							
44100 · Fares - Valley Cash	5,703.65	6,000.00	95.1%	31,936.95	36,000.00	88.7%	76,000.00
44200 · Fares - Valley Passes	5,722.88	5,000.00	114.5%	70,535.38	64,000.00	110.2%	130,000.00
44300 · Fares - Vanpool	-3,898.24	15,000.00	-26.0%	65,168.93	82,000.00	79.5%	175,000.00
44400 · Fares - ADA	80.00	100.00	80.0%	548.00	520.00	105.4%	1,000.00
Total 44000 · Fares	7,608.29	26,100.00	29.2%	168,189.26	182,520.00	92.1%	382,000.00
45000 · Revenue							
45100 · Rev - Advertising	3,800.00	3,000.00	126.7%	43,354.38	33,000.00	131.4%	55,000.00
45450 · Rev - Misc.	0.00	0.00	0.0%	9,735.72	0.00	100.0%	0.00
45500 · Rev - Charter/Special Event	1,860.00	2,000.00	93.0%	2,820.00	5,400.00	52.2%	15,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
Total 45000 · Revenue	5,660.00	5,000.00	113.2%	55,910.10	38,400.00	145.6%	75,000.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
47300 · Priv. Donation - Other	250.00			250.00			
Total 47000 · Private Donations	250.00	0.00	100.0%	250.00	0.00	100.0%	500.00
48000 · Transfers							
48400 · Transfer - Housing Fund	1,666.67	1,666.67	100.0%	9,999.99	10,000.01	100.0%	20,000.00
Total 48000 · Transfers	1,666.67	1,666.67	100.0%	9,999.99	10,000.01	100.0%	20,000.00
49000 · Interest Income	41.76	41.67	100.2%	186.57	250.02	74.6%	500.00
49500 · Diesel Tax Refunds	0.00	0.00	0.0%	7,640.00	10,000.00	76.4%	19,000.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	75,000.00	0.0%	75,000.00
Total Income	131,504.06	233,818.67	56.2%	1,293,569.48	1,493,047.01	86.6%	2,547,495.00
Gross Profit	131,504.06	233,818.67	56.2%	1,293,569.48	1,493,047.01	86.6%	2,547,495.00
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	108,757.62	118,500.00	91.8%	645,379.25	716,000.00	90.1%	1,234,060.00
51300 · FICA Expense	6,475.25	6,980.00	92.8%	38,525.81	41,330.00	93.2%	72,500.00
51350 · Medicare Tax Expense	1,514.38	1,515.00	100.0%	8,935.96	8,790.00	101.7%	17,250.00
51400 · Retirement Plan Expenses	7,677.49	8,500.00	90.3%	47,321.10	45,000.00	105.2%	93,000.00
51500 · Workers Comp Expense	0.00	166.67	0.0%	18,309.00	21,000.02	87.2%	45,000.00
51600 · SUI Expense	1,288.88	2,076.67	62.1%	7,661.91	13,960.02	54.9%	24,000.00
51700 · Medical Ins. Expense	11,574.66	12,000.00	96.5%	71,940.48	70,500.00	102.0%	142,000.00
51800 · Dental Ins. Expense	991.64	1,016.67	97.5%	5,794.46	5,900.02	98.2%	12,000.00

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Accrual Basis

MRTA - Operations Main
Revenue & Expenditures Budget Performance
March 2015

	Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
51975 · Employee Assistance expense	0.00	416.67	0.0%	0.00	2,500.02	0.0%	5,000.00
51000 · Payroll Expenses - Other	129.20	150.00	86.1%	774.80	850.00	91.2%	1,750.00
Total 51000 · Payroll Expenses	138,409.12	151,321.68	91.5%	844,642.77	925,830.08	91.2%	1,646,560.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	8,750.00	8,750.00	100.0%	52,500.00	52,500.00	100.0%	105,000.00
52150 · Ins- Deductibles/claims	0.00	1,000.00	0.0%	0.00	5,500.00	0.0%	6,000.00
Total 52000 · Insurance Expense	8,750.00	9,750.00	89.7%	52,500.00	58,000.00	90.5%	111,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	0.00	500.00	0.0%	9,400.00	11,000.00	85.5%	11,000.00
53200 · IT Systems	0.00	500.00	0.0%	460.00	2,700.00	17.0%	12,000.00
53400 · Legal Fees	1,072.50	800.00	134.1%	3,854.70	3,400.00	113.4%	7,000.00
53450 · Planning/ Design	0.00	0.00	0.0%	710.63	1,500.00	47.4%	1,500.00
53500 · Other Professional Fees	241.00	500.00	48.2%	3,693.95	5,000.00	73.9%	8,000.00
Total 53000 · Professional Fees	1,313.50	2,300.00	57.1%	18,119.28	23,600.00	76.8%	39,500.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment expense	0.00	2,000.00	0.0%	234.82	7,000.00	3.4%	7,000.00
54200 · Shop Tools	-189.50	300.00	-63.2%	764.00	1,525.00	50.1%	3,400.00
54300 · Office Equipment	0.00	50.00	0.0%	2,482.57	3,250.00	76.4%	5,000.00
Total 54000 · Equipment/ Tool Expense	-189.50	2,350.00	-8.1%	3,481.39	11,775.00	29.6%	15,400.00
55000 · Rent and Utilities							
55100 · Rent	1,925.00	2,525.00	76.2%	14,347.90	14,550.00	98.6%	26,500.00
55200 · Utilities	1,743.27	2,250.00	77.5%	9,641.24	10,000.00	96.4%	16,500.00
Total 55000 · Rent and Utilities	3,668.27	4,775.00	76.8%	23,989.14	24,550.00	97.7%	43,000.00
56000 · Supplies							
56100 · Office Supplies	296.00	150.00	197.3%	1,576.78	1,100.00	143.3%	2,000.00
56200 · Janitorial & Safety Supplies	140.65	300.00	46.9%	2,070.42	2,350.00	88.1%	4,000.00
56300 · Department Supplies	516.22	725.00	71.2%	2,086.69	4,150.00	50.3%	8,500.00
56400 · Uniforms	165.20	0.00	100.0%	4,901.86	3,700.00	132.5%	6,500.00
56500 · Postage and Delivery	49.00	50.00	98.0%	228.51	460.00	49.7%	900.00
Total 56000 · Supplies	1,167.07	1,225.00	95.3%	10,864.26	11,760.00	92.4%	21,900.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	50.00	186.36	26.8%	1,057.11	1,381.80	76.5%	2,500.00
57200 · Building Repairs/Maintenance	332.00	500.00	66.4%	1,858.88	3,000.00	62.0%	12,000.00
57250 · Bus Stop Repairs/Maint	0.00	300.00	0.0%	778.89	1,200.00	64.9%	5,000.00
57300 · Grounds Repairs/Maintenance	0.00	100.00	0.0%	750.00	2,050.00	36.6%	2,500.00
57400 · Bike Share Repairs/Maintenance	0.00	0.00	0.0%	1,073.16	4,200.00	25.6%	6,000.00
57500 · Janitorial Services	0.00	200.00	0.0%	910.00	1,300.00	70.0%	2,500.00
Total 57000 · Repairs and Maintenance	382.00	1,286.36	29.7%	6,428.04	13,131.80	49.0%	30,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	278.84	300.00	92.9%	1,819.59	1,800.00	101.1%	4,000.00
58200 · Cell & Two-Way Mobile	1,182.74	720.00	164.3%	4,570.15	5,680.00	80.5%	10,000.00
58300 · Internet/Website	293.77	100.00	293.8%	2,178.58	1,458.33	149.4%	2,500.00
Total 58000 · Communications Expense	1,755.35	1,120.00	156.7%	8,568.32	8,938.33	95.9%	16,500.00
59000 · Travel and Training							
59100 · Vehicle/Airfare	161.00	0.00	100.0%	1,703.15	2,000.00	85.2%	4,000.00
59200 · Lodging	0.00	500.00	0.0%	1,183.15	1,300.00	91.0%	2,500.00
59300 · Food/Meals/Entertainment	101.34	350.00	29.0%	862.96	1,900.00	45.4%	4,000.00
59400 · Training/Education	0.00	200.00	0.0%	1,332.95	1,050.00	126.9%	2,000.00
59500 · Safety Curriculum	0.00	0.00	0.0%	9,242.34	10,500.00	88.0%	10,500.00
Total 59000 · Travel and Training	262.34	1,050.00	25.0%	14,324.55	16,750.00	85.5%	23,000.00
60000 · Business Expenses							
60100 · Business Registration Fees	0.00	0.00	0.0%	69.00	0.00	100.0%	0.00
60400 · Dues & Subscriptions	41.98	625.00	6.7%	904.84	3,500.00	25.9%	7,500.00
60500 · Bank Fees/Bad Debt	286.84	83.34	344.2%	355.79	500.04	71.2%	1,000.00

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Accrual Basis

MRTA - Operations Main
Revenue & Expenditures Budget Performance
March 2015

	Mar 15	Budget	% of Budget	Oct '14 - Mar 15	YTD Budget	% of Budget	Annual Budget
60700 · Bad Debt	0.00	0.00	0.0%	67.50	0.00	100.0%	0.00
Total 60000 · Business Expenses	328.82	708.34	46.4%	1,397.13	4,000.04	34.9%	8,500.00
61000 · Advertising							
61100 · Print Advertising	1,215.95	220.00	552.7%	5,002.24	2,450.00	204.2%	10,000.00
61200 · Radio Advertising	0.00	0.00	0.0%	1,220.00	0.00	100.0%	2,000.00
61300 · Online Advertising	40.00	41.67	96.0%	240.00	250.02	96.0%	1,500.00
61400 · Vehicle Graphics	1,091.50	2,500.00	43.7%	6,709.00	8,000.00	83.9%	11,000.00
61500 · Bus. Adv. Contract	0.00	1,000.00	0.0%	8,054.38	8,500.00	94.8%	13,000.00
Total 61000 · Advertising	2,347.45	3,761.67	62.4%	21,225.62	19,200.02	110.5%	37,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	68.00	0.00	100.0%	2,511.68	2,500.00	100.5%	4,000.00
62200 · Graphic Design	600.00	1,166.67	51.4%	2,065.50	5,000.02	41.3%	6,000.00
62300 · Promotional Items	0.00	0.00	0.0%	385.58	0.00	100.0%	3,000.00
62400 · Customer Events and Misc.	196.96	0.00	100.0%	462.32	0.00	100.0%	3,500.00
62500 · Staff Appreciation/ Events	174.65	250.00	69.9%	5,801.38	6,000.00	96.7%	8,000.00
Total 62000 · Marketing and Promotion	1,039.61	1,416.67	73.4%	11,226.46	13,500.02	83.2%	24,500.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	191.48	0.00	100.0%	1,282.79	1,050.00	122.2%	2,500.00
63200 · Schedules, Maps & Brochures	174.47	0.00	100.0%	5,832.13	5,000.00	116.6%	9,000.00
Total 63000 · Printing and Reproduction	365.95	0.00	100.0%	7,114.92	6,050.00	117.6%	11,500.00
64000 · Fuel Expense	22,464.60	24,000.00	93.6%	125,611.27	146,515.00	85.7%	299,135.00
65000 · Vehicle Maintenance							
65100 · Parts Expense	9,017.07	7,208.33	125.1%	43,778.01	51,249.98	85.4%	102,500.00
65200 · Fluids Expense	0.00	1,333.33	0.0%	7,018.91	8,999.98	78.0%	17,000.00
65300 · Tires Expense	1,325.65	500.00	265.1%	22,239.84	26,500.00	83.9%	37,000.00
65400 · Purchased Services	2,078.54	1,000.00	207.9%	5,370.10	6,000.00	89.5%	10,500.00
65500 · Vehicle Computer/Diagnostic	0.00	200.00	0.0%	20.89	1,000.00	2.1%	2,000.00
Total 65000 · Vehicle Maintenance	12,421.26	10,241.66	121.3%	78,427.75	93,749.96	83.7%	169,000.00
69500 · Contingency Expense-Operations	4,166.67	4,166.67	100.0%	24,999.97	25,000.02	100.0%	50,000.00
Total Expense	198,652.51	219,473.05	90.5%	1,252,920.87	1,402,350.27	89.3%	2,547,495.00
Net Ordinary Income	-67,148.45	14,345.62	-468.1%	40,648.61	90,696.74	44.8%	0.00
Net Income	-67,148.45	14,345.62	-468.1%	40,648.61	90,696.74	44.8%	0.00

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Accrual Basis

MRTA - Operations Main

Checks Issued

As of March 31, 2015

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						94,961.54
Bill Pmt -Check	03/02/2015	4776	Mack Center	4130 Glenbrook Dr #D	-300.00	94,661.54
Bill Pmt -Check	03/02/2015	4777	Virginia Rhinehart	Monthly Rent	-1,925.00	92,736.54
Bill Pmt -Check	03/02/2015	4778	Mack Center	4130 Glenbrook Dr #D	-65.92	92,670.62
Bill Pmt -Check	03/02/2015	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-111.99	92,558.63
Bill Pmt -Check	03/02/2015	ACH	Cox Communications	001-2401-205184001	-33.77	92,524.86
Bill Pmt -Check	03/02/2015	ACH	Idaho Power Acct.#2204640144		-177.67	92,347.19
Bill Pmt -Check	03/02/2015	ACH	Idaho Power Acc#2204788885		-402.55	91,944.64
Deposit	03/02/2015			Deposit	26,299.66	118,244.30
Check	03/04/2015	ACH	Capital Equipment Fund'	monthly transfer Feb	-6,370.00	111,874.30
Check	03/04/2015	ACH	Facilities Fund	monthly transfer- Feb	-6,510.00	105,364.30
Check	03/04/2015	ACH	Contingency Fund	monthly transfer- Feb ...	-4,166.66	101,197.64
Deposit	03/04/2015			Deposit	295.00	101,492.64
Bill Pmt -Check	03/05/2015	4779	Window Welder Inc.		-1,292.32	100,200.32
Bill Pmt -Check	03/05/2015	4780	AlSCO		-132.16	100,068.16
Bill Pmt -Check	03/05/2015	4781	NAPA Auto Parts		-1,359.11	98,709.05
Bill Pmt -Check	03/05/2015	4782	L.L. Green's Hardware		-19.15	98,689.90
Bill Pmt -Check	03/05/2015	4783	National Benefit Services, LLC		-1,463.57	97,226.33
Bill Pmt -Check	03/05/2015	4784	Smith Power Products		-130.25	97,096.08
Bill Pmt -Check	03/05/2015	4785	Zilch Art & Design		-265.50	96,830.58
Deposit	03/05/2015			Deposit	125.00	96,955.58
Deposit	03/06/2015			Deposit	50.00	97,005.58
Bill Pmt -Check	03/06/2015	4791	Smith Power Products		-146.20	96,859.38
Bill Pmt -Check	03/06/2015	4786	Jason Miller	VOID: expense reimb...	0.00	96,859.38
Bill Pmt -Check	03/06/2015	4787	Ketchum Computers, Inc.		-201.25	96,658.13
Bill Pmt -Check	03/06/2015	4792	Kim MacPherson'	expense reimbursement	-376.28	96,281.85
Bill Pmt -Check	03/06/2015	4788	Wendy Crosby	expense reimbursement	-68.83	96,213.02
Bill Pmt -Check	03/06/2015	4789	AmeriBen Solutions/IEC Group		-170.00	96,043.02
Bill Pmt -Check	03/06/2015	4790	Associated Petroleum Products, I...		-10,242.35	85,800.67
Deposit	03/06/2015			Deposit	967.90	86,768.57
Bill Pmt -Check	03/09/2015	4793	Gillig LLC	36869600	-997.65	85,770.92
Bill Pmt -Check	03/10/2015	4794	Jason Miller	expense reimbursement	-280.11	85,490.81
Liability Check	03/10/2015	E-pay	United States Treasury	82-0382250 QB Track...	-12,703.10	72,787.71
Deposit	03/10/2015			Deposit	46,545.83	119,333.54
Bill Pmt -Check	03/10/2015	4797	Allstar Property Services, Inc.		-1,300.95	118,032.59
Bill Pmt -Check	03/10/2015	4798	Business As Usual		-4.95	118,027.64
Bill Pmt -Check	03/10/2015	4799	Clear Creek Disposal	1327	-77.53	117,950.11
Bill Pmt -Check	03/10/2015	4800	Integrated Technologies		-296.00	117,654.11
Bill Pmt -Check	03/10/2015	4801	Lawson Laski Clark & Pogue, PLLC		-975.00	116,679.11
Deposit	03/10/2015			Deposit	1,666.66	118,345.77
Deposit	03/11/2015			Deposit	43.39	118,389.16
Liability Check	03/11/2015		QuickBooks Payroll Service	Created by Payroll Se...	-42,156.93	76,232.23
Bill Pmt -Check	03/11/2015	4802	Chateau Drug & True Value Hard...		-12.99	76,219.24
Bill Pmt -Check	03/11/2015	4803	Six Roblees' Inc formerly Valley Br...	64830	-124.99	76,094.25
Bill Pmt -Check	03/11/2015	4804	Wells Fargo		-694.31	75,399.94
Deposit	03/11/2015			Deposit	6,940.74	82,340.68
Deposit	03/11/2015			Deposit	737.00	83,077.68
Paycheck	03/12/2015	DD	Aguilar, Hortencia	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Conlago, Maira P.	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Djasran JR, Johnny	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Domke, Rodney F	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Ellsworth, Bryson D	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Fairbrook, Douglas H	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Finch, James F	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Glasscock, David T	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Gray, Stuart	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Grubbs, Torrey E	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Holloway, Junichi J	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Johnson, Mark F	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Juarez, Felimon	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Kelly, David W	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Knudson, Michael W	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Leon, Teofilo O	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	MacPherson, Kim	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	McCarty, Isabelle	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Miller, Jason M	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Nestor, Robert A	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Parker, Michael J	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Parker, Roger G	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Romero-Campos, Raul	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Sanchez, Jose J	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Selisch, Kurt	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Shroyer, Randall R	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Sproule, William	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Stavros, William A.	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Tellez, Carlos	Direct Deposit	0.00	83,077.68

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Accrual Basis

MRTA - Operations Main

Checks Issued

As of March 31, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	03/12/2015	DD	Thea, Karen J	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Torres, April L	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Uberuaga, Richard S	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Vasquez, Pamela	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Vega, Roberto	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Victorino, Jose L	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	83,077.68
Paycheck	03/12/2015	DD	Williams, Gordon K	Direct Deposit	0.00	83,077.68
Liability Check	03/12/2015	4795	Idaho Child Support Receipting	326231	-244.60	82,833.08
Liability Check	03/12/2015	4796	National Benefit Services, LLC	Mountain Rides FSA	-482.29	82,350.79
Deposit	03/13/2015			Deposit	57.96	82,408.75
Deposit	03/13/2015			Deposit	3,224.50	85,633.25
Deposit	03/13/2015			Deposit	776.95	86,410.20
Bill Pmt -Check	03/16/2015	4805	Access Idaho		-90.00	86,320.20
Bill Pmt -Check	03/16/2015	4806	Associated Petroleum Products, I...		-9,004.49	77,315.71
Bill Pmt -Check	03/16/2015	4807	Blue Printing Inc.		-26.40	77,289.31
Bill Pmt -Check	03/16/2015	4808	Certified Folder Display Service, Inc	14-0086946	-68.00	77,221.31
Bill Pmt -Check	03/16/2015	4809	Minert & Associates, Inc.		-90.00	77,131.31
Bill Pmt -Check	03/16/2015	4810	Schaeffer MFG. CO.	1140316	-2,407.50	74,723.81
Bill Pmt -Check	03/16/2015	4811	White Cloud Communications Inc.		-288.00	74,435.81
Bill Pmt -Check	03/16/2015	ACH	Intermtn Gas Co #10630400-001-6	#10630400-001-6	-477.54	73,958.27
Bill Pmt -Check	03/16/2015	ACH	Intermtn Gas Co #10630400-353-1	#10630400-353-1	-168.14	73,790.13
Deposit	03/16/2015			Deposit	36,500.00	110,290.13
Deposit	03/16/2015			Deposit	57.96	110,348.09
Deposit	03/17/2015			Deposit	2,861.00	113,209.09
Deposit	03/18/2015			Deposit	438.85	113,647.94
Deposit	03/18/2015			Deposit	502.10	114,150.04
Check	03/20/2015	ACH	Intuit	payroll service subscri...	-274.99	113,875.05
Liability Check	03/20/2015	TAP	Idaho State Tax Commission	000186434	-4,224.00	109,651.05
Deposit	03/20/2015			Deposit	9,285.58	118,936.63
Deposit	03/20/2015			Deposit	597.80	119,534.43
Bill Pmt -Check	03/23/2015	ACH	City of Hailey	40205001	-66.57	119,467.86
Bill Pmt -Check	03/23/2015	ACH	Verizon Wireless	942013229	-270.36	119,197.50
Deposit	03/24/2015			Deposit	57.96	119,255.46
Bill Pmt -Check	03/24/2015	ACH	Idaho Power Acc#2204788885		-362.16	118,893.30
Liability Check	03/25/2015		QuickBooks Payroll Service	Created by Payroll Se...	-40,551.66	78,341.64
Bill Pmt -Check	03/25/2015	ACH	Capital Equipment Fund'		-17,500.00	60,841.64
Deposit	03/25/2015			Deposit	78,968.00	139,809.64
Bill Pmt -Check	03/26/2015	ACH	Idaho Power Acct.#2204640144		-61.03	139,748.61
Paycheck	03/26/2015	DD	Aguilar, Hortencia	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Conlago, Maira P.	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Djasran JR, Johnny	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Domke, Rodney F	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Ellsworth, Bryson D	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Fairbrook, Douglas H	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Finch, James F	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Glasscock, David T	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Gray, Stuart	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Holloway, Junichi J	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Johnson, Mark F	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Juarez, Felimon	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Kelly, David W	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Knudson, Michael W	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Leon, Teofilo O	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	MacPherson, Kim	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	McCarty, Isabelle	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Miller, Jason M	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Nestor, Robert A	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Parker, Michael J	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Parker, Roger G	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Romero-Campos, Raul	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Sanchez, Jose J	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Selisch, Kurt	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Shroyer, Randall R	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Sproule, William	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Stavros, William A.	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Tellez, Carlos	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Thea, Karen J	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Torres, April L	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Uberuaga, Richard S	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Vasquez, Pamela	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Vega, Roberto	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Victorino, Jose L	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	139,748.61
Paycheck	03/26/2015	DD	Williams, Gordon K	Direct Deposit	0.00	139,748.61
Liability Check	03/26/2015	4812	Idaho Child Support Receipting	326231	-244.60	139,504.01

Accrual Basis

MRTA - Operations Main
Checks Issued
As of March 31, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	03/26/2015	4813	National Benefit Services, LLC	Mountain Rides FSA	-482.29	139,021.72
Deposit	03/26/2015			Deposit	95.88	139,117.60
Bill Pmt -Check	03/26/2015	4814	Davis Embroidery		-172.96	138,944.64
Bill Pmt -Check	03/26/2015	4815	Gem State Welders Supply Inc.		-115.44	138,829.20
Bill Pmt -Check	03/26/2015	4816	Integrated Technologies		-95.11	138,734.09
Bill Pmt -Check	03/26/2015	4817	Kim MacPherson'	expense reimbursement	-21.94	138,712.15
Bill Pmt -Check	03/26/2015	4818	Luke's Family Pharmacy/Fisher Ja...		-45.67	138,666.48
Bill Pmt -Check	03/26/2015	4819	Wendy Crosby	expense reimbursement	-64.00	138,602.48
Liability Check	03/27/2015	E-pay	United States Treasury	82-0382250 QB Track...	-12,434.16	126,168.32
Deposit	03/27/2015			Deposit	938.00	127,106.32
Liability Check	03/31/2015	ACH	Aflac	DQR88	-420.36	126,685.96
Liability Check	03/31/2015	4867	Blue Cross of Idaho	10034150-R001	-1,348.30	125,337.66
Liability Check	03/31/2015	4868	Blue Cross of Idaho	10034150-R001	-14,552.94	110,784.72
Deposit	03/31/2015			Deposit	3,995.00	114,779.72
Bill Pmt -Check	03/31/2015	4822	Virginia Rhinehart	Monthly Rent- 4171 Gl...	-1,925.00	112,854.72
Bill Pmt -Check	03/31/2015	ACH	Cox Communications	001-2401-205184001	-33.77	112,820.95
Bill Pmt -Check	03/31/2015	4823	American Funds	plan ID BRK100102	-250.00	112,570.95
Bill Pmt -Check	03/31/2015	4824	Dick York's Auto Service	Tow Bus	-366.00	112,204.95
Bill Pmt -Check	03/31/2015	4825	Jason Miller	expense reimbursement	-217.00	111,987.95
Bill Pmt -Check	03/31/2015	4826	Smith Power Products		-69.76	111,918.19
Bill Pmt -Check	03/31/2015	4827	Wood River Lock & Safe		-47.75	111,870.44
Bill Pmt -Check	03/31/2015	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-111.99	111,758.45
Bill Pmt -Check	03/31/2015	4828	Alexander Clark Printing	Cust #66170	-174.47	111,583.98
Bill Pmt -Check	03/31/2015	4829	Associated Petroleum Products, I...		-11,241.21	100,342.77
Bill Pmt -Check	03/31/2015	4833	Idaho Transmission Warehouse		-760.75	99,582.02
Bill Pmt -Check	03/31/2015	4830	Northwest Equipment Sales, Inc.		-2,795.88	96,786.14
Bill Pmt -Check	03/31/2015	4831	Six Roblees' Inc formerly Valley Br...	64830	-123.51	96,662.63
Bill Pmt -Check	03/31/2015	4832	Smith Power Products		-78.13	96,584.50
Deposit	03/31/2015			Deposit	745.05	97,329.55
Deposit	03/31/2015			Interest	6.62	97,336.17
Deposit	03/31/2015			Deposit	80.00	97,416.17
Total 11100 - Mountain West Checking					2,454.63	97,416.17
TOTAL					2,454.63	97,416.17

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

W. King Signed

Business Manager Title

5/20/2015 Date