



Mountain Rides Transportation Authority

Regular Board Meeting Agenda **(revised)**

12:30pm, Wednesday, November 18, 2015

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

Board Members: Chair Mark Gilbert (Sun Valley), Vice – chair Dave Patrie (Blaine County), Secretary Steve Wolper (at-large), Michael David (Ketchum), Kristin Derrig (Ketchum), Jane Conard (Sun Valley), Becki Keefer (Hailey), Joe Miczulski (Bellevue)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Presentation to Susan McBryant recognizing her 5 years of service to Mountain Rides
4. Public comment period for items not on the Agenda (including questions from the press)
5. Action and discussion items
 - a. Action item: approve release of Invitation for Bid 2015-11-18 for unleaded and diesel fuel purchase via card lock system (p.2-6)
 - b. Action item: approve award of annual vehicle tire bid for calendar year 2016 (p.7)
 - c. Discussion item: discussion of board and committee meetings day and time for 2016 (p.8-9)
6. Committee reports
 - a. Planning and Marketing Committee report from Chair Steve Wolper (p.10)
 - i. Committee members approve minutes for October 2015 and no meeting in November
 - b. Finance and Performance Committee report from Chair Joe Miczulski (p.11)
 - i. Committee members approve minutes for November 2015
7. Staff reports
 - a. Dashboard performance report for September 2015 (p.12-15)
 - b. Operations report (p.16)
 - c. Marketing Outreach report (p.17)
 - d. Bike-Ped report (p.18)
 - e. Maintenance report (p.19)
 - f. Business Manager report (p.20-21)
 - g. Executive Director report (p.22)
8. Consent Calendar items
 - a. Approve minutes – October 21 regular board meeting (p.23-27)
 - b. Receive and file September 2015 Financials and Bills Paid (p.28-46)
9. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

<u>Date:</u>	<input type="text" value="11/18/2015"/>	<u>From:</u>	<input type="text" value="Ben Varner"/>
<u>Action Item:</u>	<input type="text" value="5a. Approve release of Invitation for Bid 2015-11-18 for unleaded and diesel fuel purchase via card lock system"/>		
<u>Committee Review:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no	<u>Committee Purview:</u>	<input type="text" value="Finance & Performance"/>
<u>Previously discussed at board level:</u>	<input checked="" type="radio"/> yes <input type="radio"/> no		
<u>Recommended Motion:</u>	<input type="text" value="I move to approve (or reject) the release of Invitation for Bid 2015-11-18 for unleaded and diesel fuel purchase via card lock system."/>		
<u>Fiscal Impact:</u>	<input type="text" value="\$300,000 budgeted for FY 2016"/>		
<u>Related Policy or Procedural Impact:</u>	<input type="text" value="none"/>		
<u>Background:</u>	<input type="text" value="Each year, MRTA puts fuel purchasing out to bid for the calendar year."/>		



INVITATION FOR BIDS 2015-11-18

PURCHASE OF FUELS

Mountain Rides Transportation Authority (MRTA) of Blaine County, Idaho, will accept bids for the purchase of regular unleaded gasoline (85), and diesel for the calendar year Jan 1 through Dec 31, 2016.

- The bid price per gallon for diesel is to be **exclusive of federal tax**, as MRTA is a tax exempt entity.
- Bids are required for Regular Unleaded Gasoline (85) and for Diesel.
- The cost basis for any on-road diesel fuel shall be the Oil Price Information Service (OPIS) Gross/Standard Burley, ID Ultra Low Sulfur Diesel No. 2 Daily Contract Benchmark Rack Average (RACK AVG) for the day in which fuel is purchased by MRTA.
- The cost basis for any Regular Gasoline shall be the Oil Price Information Service (OPIS) Gross/Standard Burley, ID Unleaded CBOB Ethanol 10% Daily Contract Benchmark Rack Average (RACK AVG) for the day in which fuel is purchased by MRTA.
- Bid submissions should reflect bidder's markup over RACK AVG expressed **in cents per gallon**.
- It is estimated that MRTA will use a total of 27,000 gallons of unleaded fuel and 65,000 gallons of diesel fuel per calendar year.

Submit sealed bids to:

Ben Varner, Maintenance and Facilities Manager
Mountain Rides Transportation Authority
P.O. Box 3091 Ketchum, Idaho 83340

Sealed bids will be accepted at the above address until **12:00 noon Friday, December 11, 2015**. Any bid received after this time will not be accepted. Bids will be opened publicly and recorded shortly after noon Friday, **December 11, 2015** at the MRTA offices, 800 1st Ave North, Ketchum, ID 83340.

MRTA reserves the right to reject any late, incomplete or non-conforming bids.

Instructions to Bidders:

- Bid submissions must reflect bidder's markup over RACK AVG expressed in cents per gallon.
- Bidder may choose to bid unleaded, diesel or both fuels.
- Fuel must be available 24 hours /day
- Pumps must be readily accessible by large vehicles
- Diesel must be available in Ketchum and Bellevue.
- Unleaded must be available in Ketchum, Hailey, Shoshone, and Twin Falls, Idaho.
- All fuels must be available via a card access system that allows 24-hour fueling and allows for identification of the MRTA vehicle number and identification of user through user PINs
- Bidders must complete and submit a signed Fuel Bid Sheet and
- Bidders must certify to all Federal Clauses (a total of 4 certifications required)

Evaluation of Bids:

- Unleaded low bid will be determined by straight average of prices at each of 4 listed locations
- Diesel low bid will be determined by weighted average (see bid sheet) at each of 2 listed locations
- MRTA will award to the qualified low bidder for diesel and for unleaded fuel; this may result in the award to two different bidders, one award for diesel and one for unleaded fuel.

Any exceptions to bid requirements must be approved by MRTA. Bidders will be notified of the preliminary MRTA decision by Monday December 14, 2015 final award to be approved at MRTA Board meeting on Wednesday December 16, 2015.

Protest Procedures:

Protest Procedures are outlined in “MRTA Policy Section 101 – Procurement” section “I. Protest Procedures and Appeals Process” are available upon request to MRTA.

MRTA reserves the right to cancel this Invitation for Bid in whole or in part, at its sole discretion, at any time before the bid is awarded or a contract executed. MRTA reserves the right to determine any specific bid response from a potential bidder that is conditional or not prepared in accordance with the instructions and requirements of this bid to be nonresponsive. MRTA may reject a bid that includes unacceptable provisions in the bid response, including locations deemed to be unsafe for fueling access for large buses.

PUBLISH: MOUNTAIN EXPRESS
Wednesday November 25 and Wednesday December 2, 2015

Mountain Rides Transportation Authority

By: _____

Ben Varner

Maintenance and Facilities Manager

Bid Sheet (Bidders MUST provide bid for all locations)

Unleaded (Unleaded average equally weighted)

1. RACK AVG plus _____ cents per gallon in Ketchum, Idaho.
Pump Address: _____
2. RACK AVG plus _____ cents per gallon in Bellevue, Idaho.
Pump Address: _____
3. RACK AVG plus _____ cents per gallon in Shoshone, Idaho.
Pump Address: _____
4. RACK AVG plus _____ cents per gallon in Twin Falls, Idaho.
Pump Address: _____

Diesel (Diesel average will be weighted – 2/3 Ketchum, 1/3 Bellevue)

1. RACK AVG plus _____ cents per gallon in Ketchum, Idaho.
Pump Address: _____
2. RACK AVG plus _____ cents per gallon in Bellevue, Idaho.
Pump Address: _____

Requirements (Initial)

_____ Complete and sign Bid Sheet

_____ Fuels are available via a 24-hour card access system that allows each card to be assigned to a specific MRTA Vehicle and allows for identification of the MRTA vehicle number and allows for identification of users through user pins.

_____ All transactions including Vehicle #, Fuel Card ID #, Driver, Miles Driven (each vehicle), Gallons and Price Charged are available on a weekly basis for export via .csv file

_____ Signed and enclose four applicable Federal Clauses

_____ Return Fuel Price Sampling Sheet

_____ Pumps are safely accessible for a 40-ft. bus

Bid Submitted by (Company Name): _____

Signature: _____

Printed Name: _____

Title: _____

Contact Phone Number: _____

MRTA Fuel Bid Price Sample Sheet

Regular grade Gasoline (85) (via card access system) Bid required		Price per gallon to Mountain Rides (\$USD)
Price for regular gasoline on 10/6/15 in Bellevue, ID	50	
Price for regular gasoline on 10/23/15 in Bellevue, ID	50	
Price for regular gasoline on 10/27/15 in Bellevue, ID	50	
Average		

Regular grade Gasoline (via card access system) Bid required		
Price for regular gasoline on 10/6/2015 in Shoshone, ID	50	
Price for regular gasoline on 10/23/2015 in Shoshone, ID	50	
Price for regular gasoline on 10/27/2015 in Shoshone, ID	50	
Average		

Diesel (via card access system) Bid required		
Price for diesel on 10/6/2015 in Bellevue, ID	50	
Price for diesel on 10/23/2015 in Bellevue, ID	50	
Price for diesel on 10/27/2015 in Bellevue, ID	50	
Average		

Diesel (via card access system) Bid required		
Price for diesel on 10/6/2015 in Ketchum, ID	50	
Price for diesel on 10/23/2015 in Ketchum, ID	50	
Price for diesel on 10/27/2015 in Ketchum, ID	50	
Average		

Mountain Rides Agenda Action Item Summary

Date:

11/18/2015

From:

Ben Varner

Action Item:

5b. Approve award of annual vehicle tire bid for calendar year 2016.

Committee Review:

☒ yes

☐ no

Committee

Finance & Performance

Purview:

Previously
discussed at board
level:

☒ yes

☐ no

Recommended
Motion:

I move to approve (or reject) the annual tire bid for calendar year 2016.

Fiscal Impact:

Budget for FY 2016 is \$37,000

Related Policy or
Procedural Impact:

informal bid

Background:

Each year, MRTA puts tire purchases out to bid to several regional tire retailers. This is an informal bid process.

Mountain Rides Agenda Discussion Item Summary

Date:	<div>11/18/2015</div>	From:	<div>Jason Miller</div>
Discussion Item:	<div>5c. Discussion of board and committee meetings day and time for 2016</div>		
Committee Review:	<div><input type="radio"/> yes</div>	Committee Purview:	<div>N/A</div>
	<div><input checked="" type="radio"/> no</div>		
Fiscal Impact:	<div>n/a</div>		
Related Policy or Procedural Impact:	<div>n/a</div>		
Background:	<div>At our last meeting, a discussion of changing the board meeting times and possibly days took place. Attached is a document that summarizes the follow-up on this topic since our last meeting.</div>		



Summary of comments on board meeting times/days

At our last board meeting, the idea of moving our board meeting times to better accommodate board member working schedules was discussed. The task to staff was to determine what times are available for the Ketchum council chambers meeting room and to solicit comments from board and staff on what days/times could work. This information is provide as follow-up in this document.

Meeting room availability

The room is available the following times:

- 3rd week of the month – Tuesday or Thursday at 4p or 5p; Tues or Wed at 9a
- 4th week of the month – Tuesday, Wednesday or Thursday at 4 or 5p

Board member comments

Mark, Jane, and Michael all said that they could make any time or day work. Joe said that Tuesday afternoons won't work. Steve said that 5p meeting times worked best. David can't make the 3rd Wednesday at in the afternoon or evening. Kristin said that the 3rd Wed is best, but the 4th Thursday could work.

Staff comments

In general, all staff commented that evening meetings would be difficult due to a variety of reasons including: family commitments, outside of work evening commitments, and existing work schedules (operations and maintenance get into work early and are exhausted by 5p). The consensus of staff is that an evening meeting time would be burdensome, but all staff agreed that a 9am meeting time could work well.

Recommendation

I would recommend keeping our meeting on the 3rd Wed and considering moving it to a 9am meeting start or keeping it as is. As staff is needed to be sharp and available for our meetings, I don't think that an evening meeting time would work well for staff.

Committee meetings would have the same recommendation – keep them on the 1st Wed of the month and consider moving to morning meeting times.



MINUTES

Planning and Marketing Committee

Wednesday, 10/7/15, 1:00pm

Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340

In attendance: Kristin Derrig, Jane Conard, Jim Finch, Ben Varner, Kim MacPherson and Wendy Crosby

Absent: Steve Wolper, Dave Patrie and Jason Miller

Meeting start: 1:00pm

Meeting adjourn: 1:45pm

1. Discuss final service plan for FY2016
 - a. The group reviewed the final service plan and will go to the October board meeting for approval. Jan Conard stated that she felt that Mountain Rides is very efficient and meets the needs of the community. And how much we get done with the funds we receive.
2. Review initial survey results
 - a. Kim MacPherson gave an initial overview of the survey comments so far.
3. Review changes coming up to Hailey route fare and implementation
 - a. The group discussed the upcoming Hailey fare implementation and process.
4. Other items to come before the committee. There were none.



MINUTES

Finance and Performance Committee

Wednesday, 11/4/15, 2:30pm

**NOTE: NEW LOCATION: Ketchum City Hall Council Chambers
480 East Ave. N.
Ketchum, ID 83340**

In attendance: Michael David, Mark Gilbert, Jason Miller, Ben Varner, Wendy Crosby

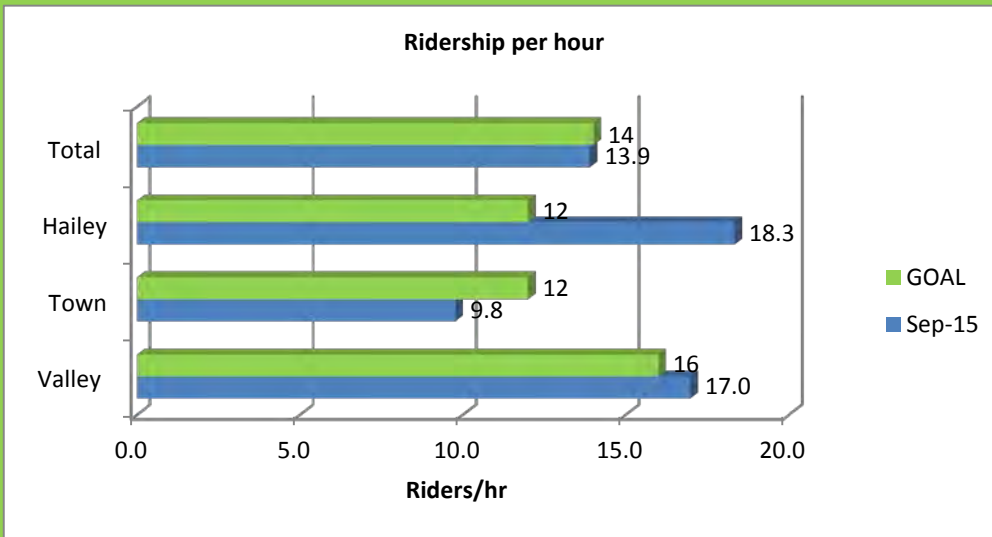
Absent: Joe Miczulski

Meeting start: 2:30PM

- 1) Reviewed Sept 2015 financials, FY2015 financials and bills paid
- 2) Reviewed Fuel bid. Discussed use of an index to establish a pricing basis for bids. Committee discussed using the OPIS index and request bidders to add a spread to that index. Staff is not sure that this index is used broadly by potential bidders, but Mark suggested that this is the best approach. If no bidders make a proposal, then we can determine an alternative method to select a fuel vendor. Ben will get this bid authorization in front of the full board 11/18/15.
- 3) Reviewed employee health insurance quote. Costs have increased 16% over last year. Staff explored options to our current medical plan, but there are no viable alternatives that could be instituted this plan year. Staff will consider use of a consultant to review all potential options for managing health insurance costs going forward.

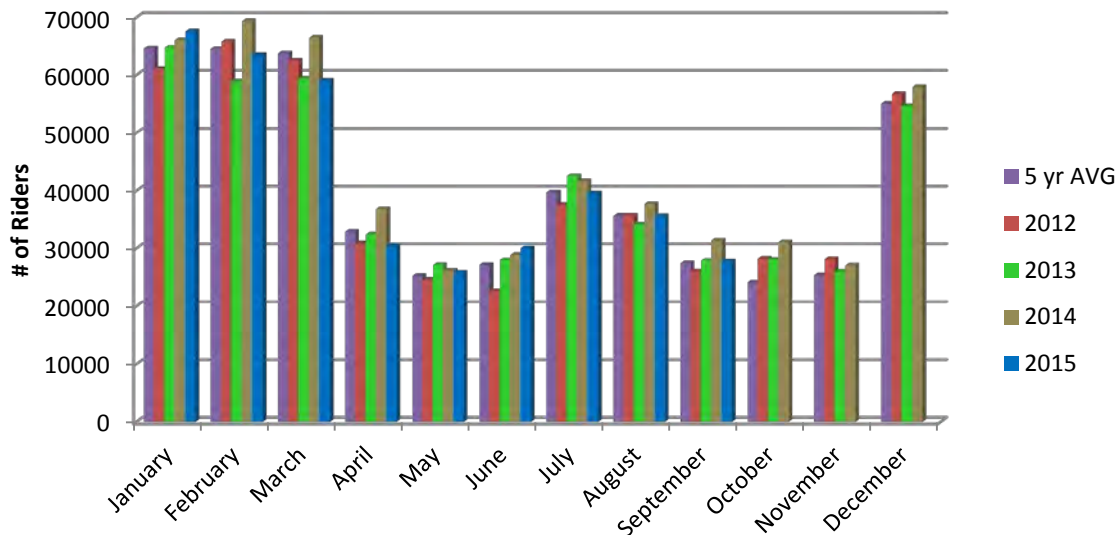
Meeting adjourned 4:50PM

PERFORMANCE DASHBOARD - RIDERSHIP, SEPTEMBER 2015



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

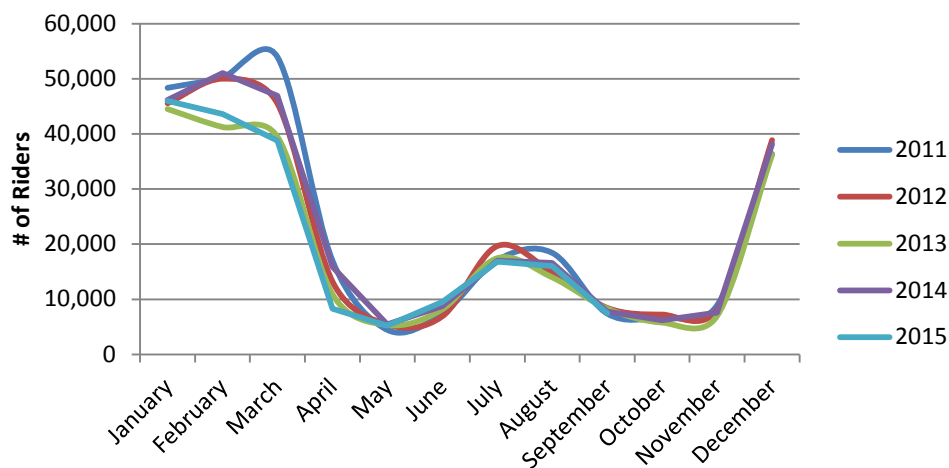
Total Ridership by Month



2015 YTD Ridership 379182
 2014 YTD Ridership 404491
 2013 YTD Ridership 371,853
 2012 YTD Ridership 366,050

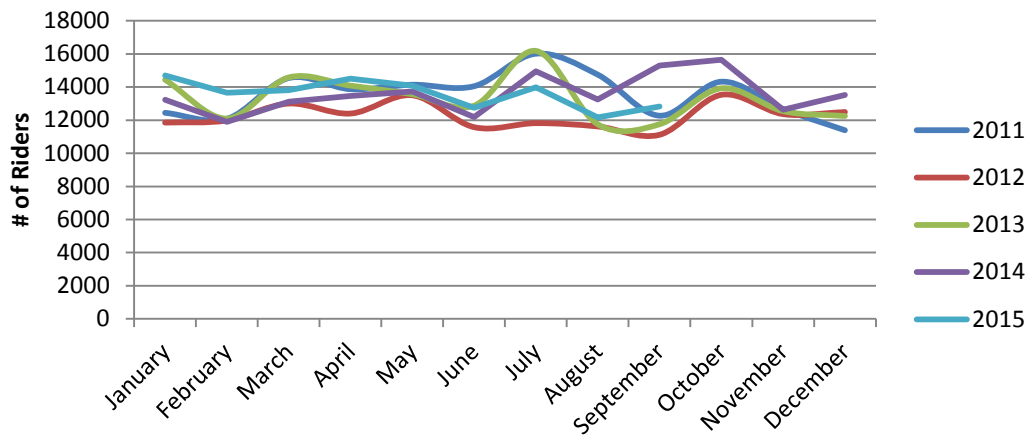
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

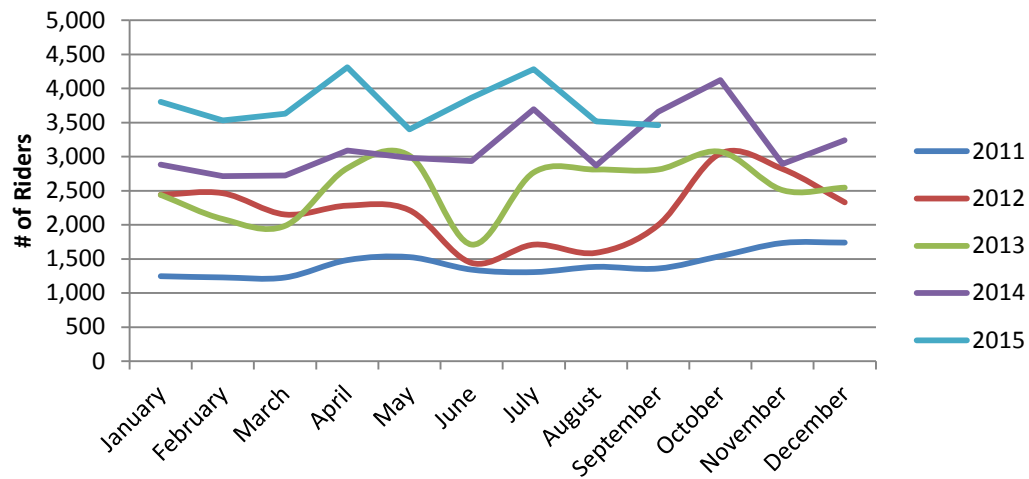


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, SEPTEMBER 2015

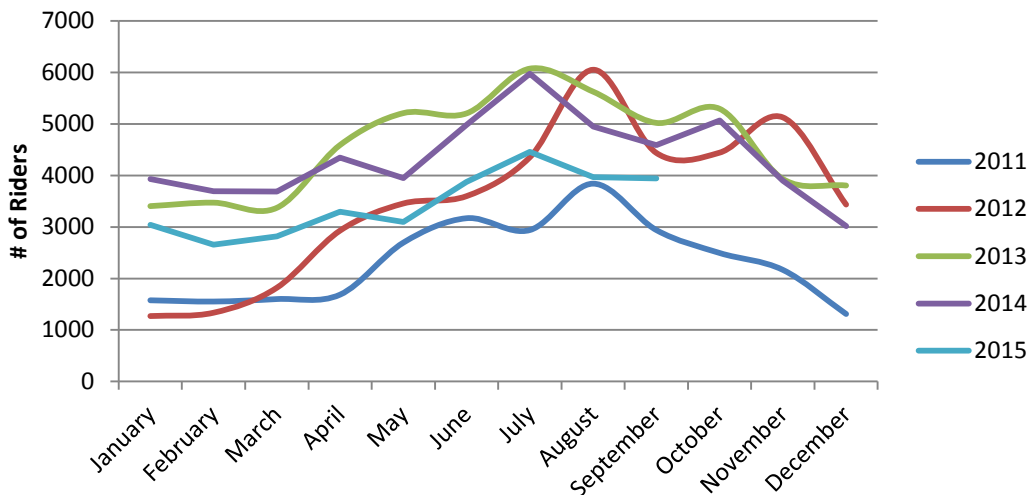
Valley Route



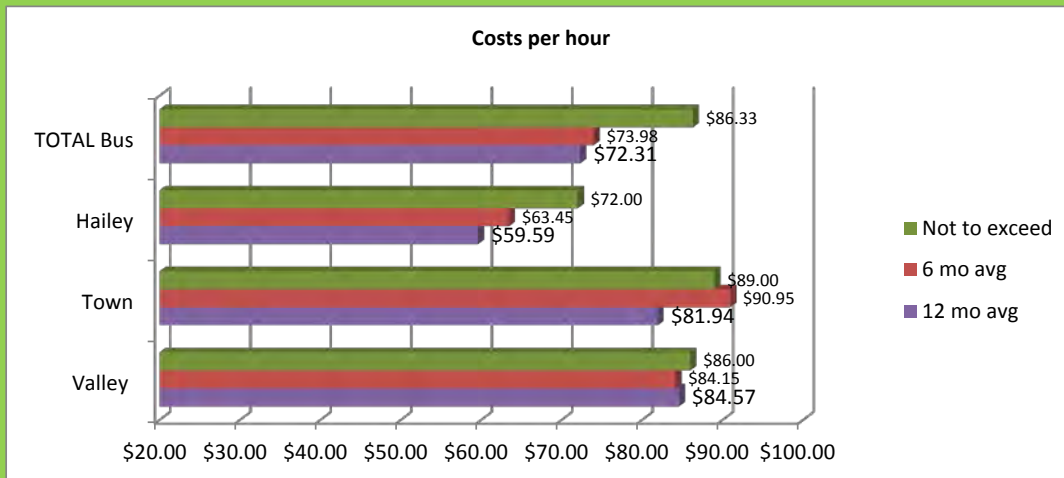
Hailey Route



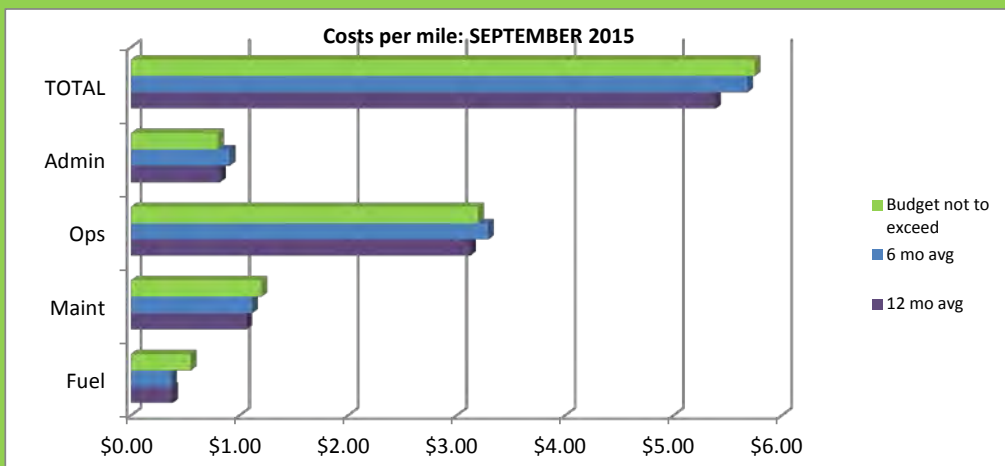
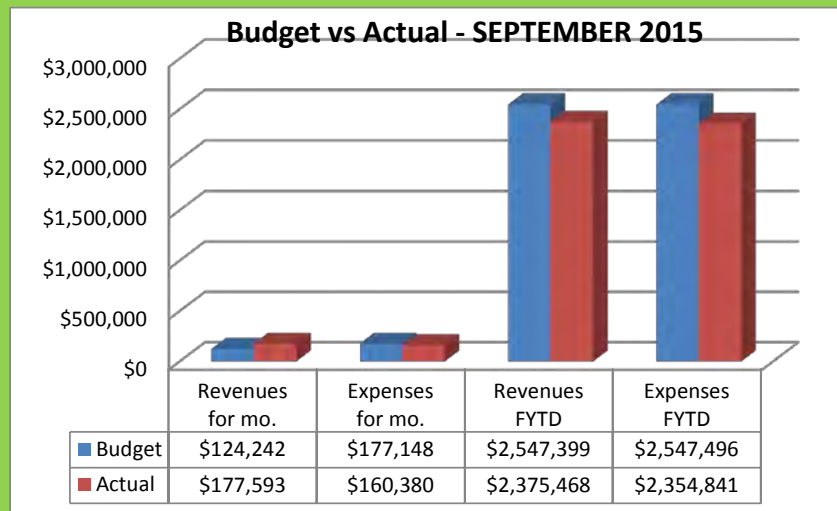
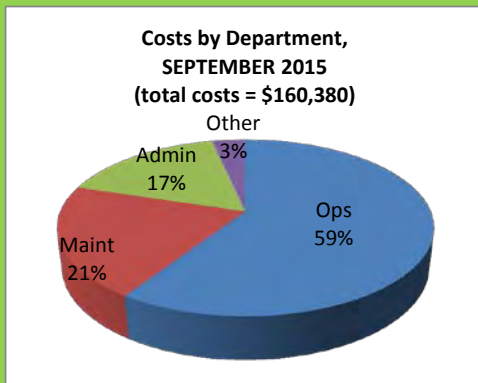
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, SEPTEMBER 2015



Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, SEPTEMBER 2015



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jul-15	Aug-15	Sep-15
Incidents	0	0	0
Accidents	0	0	0
Road Calls	1	0	0

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current**

678

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

11/18/2015

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

October 2015 ridership was down 13% overall compared to 2014. 27,250 total passengers compared to 31,460 passengers in 2014.

Town Routes: Blue -14% Green -31%

Valley Route: -9% 14,239 trips

Hailey Route: -6% 3,895 trips

Vanpool Routes: -24% 3,853 trips

Progress on
projects/initiatives:

Winter Driver hiring and training: We have several promising candidates in training. Our annual refresher training was held on November 13, 2015.

No Accidents or Incidents reported in October 2015.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

11/18/2015

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

At the end of October I attended the RouteMatch conference in Atlanta. I sat in on many programs and was able to learn a few new things for us to use in the software. I always find it very helpful to be at the meetings.

Progress on
projects/initiatives:

We have finished the new schedule and will be getting it on the street this week in time for Thanksgiving day when it starts.
My work continues on all the updates for the winter season to the website, RouteMatch, GTFS files, bus stop signs, passes and quick reference guides.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

11/18/2015

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department
Highlights from the
Previous Month:

Working on the transportation grant to take a look at downtown Hailey street configuration. Working on a PR plan to get the community involved. Consultants here December 9-11 and planned schedule of activities for their workshop. We made a poster and will ask business owners to participate.

Working on submitting a grant through Safe Routes to School for a sidewalk to connect an existing sidewalk safe routes project at Hailey Elementary School to the new ice rink/skate park, which is having a grand opening Saturday. Working with school district to implement the easement they have on the field and extend that easement to the City of Hailey property. Working with City of Hailey and School District to make this grant a reality. Discussed grant potential with ITD and they want to support it. Grant application is due in January.

Brought most of the bikeshare bikes in for the winter, a few are still out on the street in Hailey that will be removed and brought to storage this week.

Progress on
projects/initiatives:

The progress we are making is working with our partners on both these projects. We have done a site visit to the sidewalk and I will be engaging the school district in the next meeting we have to discuss their part in making this project a reality. It's an important connection, it's discussed in the bike-ped plan and it fits nicely with the sorts of projects ITD likes to fund.

Challenges/
Opportunities:

We are really hoping the city of Hailey is behind us on the grant for a study/design of downtown to improve safety and economic vitality. We did find out our traffic counts are low enough to strongly consider a lane reconstruction/elimination and increase sidewalk widths and add a bike lane. The partners of the project all realize that change is scary and there may be strong opposition. That will be our challenge for this project but it is also an opportunity since some folks will definitely be supportive of the change to downtown that may come out of this process.

Mountain Rides Staff Report

Date:

11/18/2015

Staff Member:

Ben Varner

Department:

Maintenance

Department
Highlights from the
Previous Month:

It has been very busy in the Maintenance and Facilities Department as we prep for winter. Most facilities-related annual inspections were completed by outside agencies/vendors. The entire crew has been busy with ski racks, tires, PMIs all while keeping up with the normal day-to-day.

We had a new safety consultant do an inspection of the Ketchum Facility this past week and are looking forward to his report and recommendations as far as safety around the facility and workplace.

Progress on
projects/initiatives:

We had a new safety consultant do an inspection of the Ketchum Facility this past week and are looking forward to his report and recommendations as far as safety around the facility and workplace.

Challenges/
Opportunities:

We learned a lot about the petroleum industry working on the new fuel bid.

Mountain Rides Staff Report

Date:

11/18/2015

Staff Member:

Wendy Crosby

Department:

Business-Finance

Department
Highlights from the
Previous Month:

The existing MRTA retirement plan was restated and our tax filings were completed. We are considering an additional retirement savings plan that would allow for employee contributions and will determine if there is sufficient interest on the part of employees to implement an additional plan. Costs to MRTA would be minimal and this would be an additional employee benefit.

Contingency/change order report through Oct 31 for the South Valley project is attached.

Progress on
projects/initiatives:

We discussed the medical dental plan renewal both internally and at the F & P committee meeting and determined that we will renew with Blue Cross for this plan year at a 16% cost increase. We will explore additional options for next year.

Challenges/
Opportunities:

The outside auditors arrived last week and began their work on the FY2015 audit.

Both Jim and I have been very busy with employee issues. Hiring for the winter season is complete and there have been several employees moved up to full-time status from seasonal, and to seasonal from part-time status. It looks like we have a great crew for the winter with some good new hires and many returning drivers.



Change Order (CO) report #5

As of October 31, 2015, change orders to the base project that have affected the budgeted contingency are as follows:

CO	Description	Applied vs Contingency
14	Added card lock key system, epoxy rebar wash bay/main bldg, HVAC increase	\$4,661
15	benches, sidewalk curb cuts, ductwork at office, therm, power to water fountain	\$10,939
16	epoxy floor to base bldg- diff between orig bid and added CO	\$3,944
17	bus wash system	\$2,717
TOTAL		\$22,262
Starting base project contingency		\$70,295
Additional contingency added with approval of bid alternates		\$32,931
Less previous change orders applied to contingency		\$35,637
change orders applied to contingency this period		\$22,262
Remaining project contingency		\$45,327
% of base project COMPLETE TO DATE		72%
% of total contingency USED TO DATE plus IPCO (\$20K)		56%

As of this report, we believe that we are on track with contingency spending.

Mountain Rides Staff Report

Date:

11/18/2015

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Southern Belle board meeting - I recently attended the Southern Belle Business Park (location of our Bellevue facility) association annual meeting. Everyone in attendance was very happy with our project and the value it adds. As part of the meeting, I was added to the board.

All staff meeting with Northwest Safety - On November 13th, we had our semi-annual all staff safety meetings. It was the best attended meeting to date and one that had great participation and information. Northwest Safety, a consultant hired as part of our new agent representation with Wood River Insurance, gave a presentation on defensive/winter driving, as well as doing a proactive audit of our shop facility and operations. We will be utilizing NW Safety more in the coming year to help us continue to keep safety related losses at a minimum.

Progress on
projects/initiatives:

South Valley facility - the wash bay is now close to complete along with most exterior work. The last of the interior work - plumbing, electrical, flooring and paint - is moving quickly. We are ahead of schedule and working on the final change orders for some of the wish list items. If all continues to move along as it has, we could be moving in by mid-December.

Galena service - I recently had a meeting with the county, the SNRA and BCRD to discuss a pilot bus service for winter 2016-17 between SV/Ketchum and the SNRA and Galena lodge to move nordic skiers. There is great excitement for this project and its potential to alleviate the parking challenges along the trail system during the winter. They understand that this service would need funding and are starting to think about how to build support. I am planning to have a presentation on the details of this service in the coming months.

Friedman airport service - I recently met with Rick Baird, manager of Friedman, to discuss the potential for bus service to/from the airport. He was very excited about the idea and sees no major reasons why we couldn't serve Friedman. There are logistical challenges, but there are no major red flags. We will continue to work on detailing a draft service plan for FY2017.

Challenges/
Opportunities:

County ADA ped ramp grant - Mountain Rides had partnered with the County on trying to develop the other three corners of the East Fork/Hwy 75 intersection. Recently we had to give up on this project due to lack of funding, lack of clarity on design requirements, and problems with crosswalk alignment.

City of Ketchum sidewalk improvements - I am working with the City of Ketchum on identifying areas where bus stops can be improved in places where the city is already moving ahead with sidewalk improvements. The City has \$700k designated for sidewalk improvements in 2016. Also, I've also worked with the City on how existing stops along Warm Springs Rd could be improved, where there is ROW available.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, October 21, 2015, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Secretary Steve Wolper (At-Large), Michael David (Ketchum), Jane Conard (Sun Valley) and Joe Miczulski (Bellevue)

ABSENT: Vice-chair David Patrie (Blaine County), Kristin Derrig (Ketchum), Susan McBryant (Hailey)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Mountain Rides Maintenance Manager Ben Varner
Support Specialist Kim MacPherson
Ryan Thorne, *Idaho Mountain Express*

1. CALL TO ORDER

Chair Mark Gilbert called to order the meeting of Wednesday, September 16, 2015 at 12:30pm; Secretary Steve Wolper took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Mark Gilbert mentioned that Steve Wolper is having difficulty making the meetings at this time of day due to the interruption of work. Mark did not want to lose a vital member of the board due to a timing issue. The group decided to look to see if there were other days and times for the board to meet. We will include this as a discussion item at the next board meeting.

Michael David wanted to clarify his comment that was written in the paper that day. He would like that 5:30pm bus have more room because it was standing room only and he would like to have more year round residents in Ketchum.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action to approve FY2016 transportation service plan

Jason Miller gave an update to the service plan for the upcoming year. In the packet are the changes to the routes and survey results from our online and on board survey. We changed our format this year and we think the approach has been very successful to solicit information from riders and non-riders using survey monkey as well. The response was tremendous. We have over 230 responses so far. In the past we had only had responses from riders but this year by using online version we were able to get 38 non-riders which is a significant response. We also received a lot of written comments. This really helps to form our 5 year plan as well as our service plan. The top 3 things to get people to ride: more frequent service, a better bus schedule relative to needs and making the bus trip quicker. When it comes to new service the top 3 things were: more frequent morning and afternoon commuter service followed by late night Valley and Blue route service and then more stable service throughout the year. Respondents really want us to focus on infrastructure as well. We will follow this up on December 2nd for the Strategic 5 year planning session. Mark Gilbert commented about the “more stable service” and wanted to know how to quantify what that would take. Jason Miller thought that it would take about \$400,000 to make it happen. Jason Miller said Mountain Rides is looking at instead of having 6 seasons that we would have peak and off-peak seasons. To do that it would take about \$100,000 - \$150,000 and that is doable in the next 3 - 5 years. **Jane Conard made a motion to approve the Mountain Rides FY2016 transportation service plan, as presented, that defines our bus, vanpool and bike-ped programs and services for the coming year. Steve Wolper seconded. The motion passed unanimously.**

b. Action item:

Action to approve release of Invitation for Bid 2015-10-21 for unleaded and diesel fuel purchase via card lock system

Ben Varner stated that this is the annual sealed bid that we push out to several petroleum companies. We are projecting 27,000 gallons of unleaded and 65,000 gallons of diesel and the budget impact for 2016 is a little over \$300,000.

Joe Miczulski made a motion to approve the release and publication of the Invitation to Bid 2015-10-21 for unleaded and diesel fuel for 2016. Michael David seconded. Steve Wolper commented that we should partner with the school district to maximize price and that the economies of scale are not being realized which is not a fault of Mountain Rides. Mountain Rides has reached out in the past regarding this issue but not this year. Jason Miller stated that the BCSD has a tank on their property for their vehicles which is under a tight agreement with the city relative to property owners in the neighborhood and the concerns about access to a fuel tank on the property which ties it to just to the school district. Jason Miller and Rod Domke had a conversation with Valley Co-op last year and they charge a convenience fee for bulk delivery. Valley Co-op said we would see better prices using their stations. Ben Varner said he would look into a government partnership for 2017 and include the cities as well. Steve Wolper said there could be a “Blaine County fuel purchase.” Jane Conard asked if it was standard to offer only a yearlong contract or can we do a 6 month contract? Ben Varner said that no one is guaranteeing the pricing on any given day. The companies give us a discount off the daily price. The yearlong process is an internal process developed over time. Mark Gilbert stated that we really weren’t getting bids at all. If we are getting bids could we structure it so that they compete with each other and give us the fuel index plus cents on top of that? Wendy stated that we are usually getting about 3 bids: United Oil, Associated petroleum and Sinclair

Oil has been in the mix in the past. We buy all our fuel through a card lock system and the provider has both unleaded and diesel fuel. The card lock system has to provide fuel at multiple locations. We need to fuel in Ketchum, Hailey and Bellevue in addition to our vanpool requirements which is Gooding, Shoshone and Twin Falls. Mark Gilbert stated that there is a bid document which is set up by "Index plus cents" which is common in the transit industry. Mark Gilbert stated we need to sharpen our pencils in terms of our bidding methodology and try to look for savings in the manner that Director Wolper mentioned but also a bidding scheme that requires bidders to compete. Larger transit districts would have fuel delivered. Mark Gilbert stated that a possibility would be to fuel delivered to us and have agencies come to us. Right now we are locking ourselves in to a vendor for a year with no guarantee that they are a low cost supplier which is risky. Steve Wolper is not criticizing the process but going forward there ought to be a way to aggregate diesel purchases in Blaine County. Jason Miller stated that by not taking action today we could go and do a little research for this year. Michael David said one of our funding partners has a connection to Sinclair Oil. Sinclair Oil is always invited to bid but they don't choose to bid. Wendy stated that when we changed vendors from United Oil to Associated Petroleum we saw our pricing go dramatically down. Wendy checks fuel prices on a regular basis by having drivers turn in receipts and check the bill. **Jane Conard moved table this item until the next meeting to allow staff to do some more research. Michael David seconded and the substitute motion passed unanimously**

c. Action item:

Approve declaration pf 2 vans and 2 buses as surplus property

Ben Varner stated that vehicles 10 and 11 have outlived their useful life as well as 1 commuter van and one Toyota support vehicle. We would like someone to come and take them off our hands. The commuter van is in good shape but has out lived its useful life with MRTA. Ben Varner stated there is a small market for the Gillig. Steve Wolper asked if there was a possibility to donate to the fire department as a last ditch effort. Ben Varner said he would love to have one for the fire department. **Joe Miczulski made a motion to approve the surplussing of 4 vehicles owned by MRTA.** Jason Miller stated that we do not stock engines and these engines are out of date for the vehicles that we have. **Jane Conard seconded. The motion passed unanimously.** Jason Miller thanked Dales Bates for the donation of the Toyota van many, many years ago when KART and Peak bus were coming together. It has served us well.

Steve Wolper left at 1:30pm.

d. Discussion item:

Update on south valley facility including September change order report

Mark Gilbert made a tour of the facility the day before. He made a suggestion to have it plumbed for solar power for the future but it is not in the current project budget. Jason Miller stated that we are doing well relative to contingency. Ben Varner showed recent photos of the facility. Ben Varner researched the issue of the Idaho Power hook-up. Back when the Southern Belle property was being developed, Bellevue didn't require anything but sewer and water. It was clear that it was owner responsibility for utility hook-up. It was not communicated that we would have to hook up the power.

e. Discussion item:

Report on recent American Public Transportation Assoc. conference

Mark Gilbert and Jason Miller attended the APTA annual conference. Mark Gilbert gave an update on the programs offered at the conference. One of the topics was regarding the “Economic impact” on operations. Jason Miller and Mark were able to meet with the president of Gillig and to try to arrange a meeting with the Crown family regarding the new hotel in Ketchum. There was also a meeting about a bill for Map-21 which we will get by December if at all. Mark also attended a program on sustainability and project delivery methods for construction projects. Jason Miller spoke of the “buzz” at the meetings were 3 things: technology and the role in public transit, Uber, Lift (TNC’s) transportation network companies, and Millennials and what it means for public transit. FTA is working on “Mobility on demand” which is a real shift in how to look at public transit; match a user with the right mode at the right time in real time. Battery electric is the new hot topic when it comes to buses. Within 5 years we could probably have an electric bus. A very useful session was on strategic planning. A good quote Jason liked: “Find a story that connects people to your passion and tell it over and over again.” Interesting closing session on demographics: millennial generation is larger than the baby boomers. This country will be determined by baby boomers economically and socially. There will be a major shift to people living in urban areas. Rural areas and colder climates will be going through some interesting changes. Millennials are choosing public transportation at greater levels than at any other time in the US. Another session on employee retention was very good, with agencies using employee evaluation 3 or 4 times a year. Mark Gilbert said we should look at our demographics going forward. Millennials are defined as 15-35 years of age.

5. Committee Reports

Planning & Marketing committee report for October from Chair Steve Wolper.

This report will go to the November meeting to be approved.

Finance & Performance committee report for October from Chair Joe Miczulski.

Susan McBryant was the only attendee. These meeting minutes are for reference only.

6. Staff reports

a. Dashboard performance reports for August 2015

b. Operations report – ridership numbers are higher than 2013 but not as much as 2014. We have several new drivers in training. Jim says: We need to entice drivers out of the SOVs and put their seats in our seats! Jim asked the questions as to whether millennials vote and Jason Miller stated that Millennials are less politically motivated.

c. Maintenance report – The focus is getting ready for the winter.

d. Marketing and Outreach report

e. Bike-Ped report – Kaz gave a report on the bike share program. More bikes were used on Ketchum than Hailey this year. Jason Miller had a meeting with Sobi and they have come around with more flexible ways for people to pay and deploy the bikes with employers. The bikes are working very well.

f. Business Manager report – We will be staying with Blue Cross for medical and dental.

g. Executive Director report – The survey has been an interesting and informative effort. Many people took the time to thank Mountain Rides. It makes Jason Miller very proud of our team.

Thank you to everyone who is here. It shows we are doing great work. The JPA is filed and signed by all the partners.

Mark Gilbert mentioned that they need to do Jason Miller's performance evaluation which Jason deferred until December. His evaluation will be under the new pay scale. Dave Patrie and Joe Miczulski will be on the committee for the evaluation.

7. Consent Calendar items

a. Approve minutes for September 16th regular board meeting. **Michael David moved to approve the September 16th minutes. Jane Conard seconded and the motion carried unanimously. Joe Miczulski abstained.**

b. Receive & File financials August 2015

Michael David moved to receive and file the financials. Jane Conard seconded, and the motion carried unanimously.

8. Adjournment

Jane Conard moved to adjourn the meeting at 2:47pm. Michael David seconded and the motion carried unanimously.

Chair Mark Gilbert

Mountain Rides Agenda Item Summary

Date: 11/18/2015

From: Wendy Crosby

Subject: 7b. September and FY2015 financials

Background:

For the month of Sept. 2015- Operations Fund:
Revenue jumped in Sept. compared to budget as we continue to fully use 5311 funds and the additional 5316 and 5317 funds that were made available to us in FY2015.

Total Expenses for the month were below budget largely due to reduced fuel and vehicle maintenance costs. A few expense line items were above budget for the month but at or below budget for the YTD. The only exception is 58000 Communications Expense at about 8% over budget for the year due to higher than expected Internet/Website costs as we added bike share information to the website.

Sept 2015 Checks Issued:
Large (over \$2,500)/Unusual Items of note:
Webb- \$2408.29- irrigation work Ketchum facility & East Fork path
Freightliner-\$3413.07- Bus 28 & 29

FY2015:
Revenues were at 93% of budget primarily due to the method of reporting Transfers to the Facilities Fund and Excess Operating Reserves. Van pool fare revenue was significantly lower than budgeted due to the reduction in Webb vans over the summer.

Expenses for the fiscal year were also below budget. Fuel came in at 76% of budget and despite the use of overtime hours to compensate for a driver shortage, payroll expenses were slightly below budget too. Vehicle Maintenance costs were about 74% of budget and also contributed to the lower than budgeted expenses.

Overall we had good cost control and ended the year with a surplus of about \$20K. Cash balances are in excess of \$300K and will cover operations' cash flow requirements until the Contingency Fund is replenished with the new capital grants approved in September.

Mountain Rides Agenda Item Summary

Date:

11/18/2015

From:

Wendy Crosby

Subject:

7b. FY2015 financials continued

Background:

Year-end financials for MR's other funds are attached and show:

- Contingency Fund-The only activity is the transfer of funds in from the Ops Fund and the budgeted transfer out to the Facilities Fund for the south valley facility. Fund balances covered the transfer to the FF.
- Work Force Housing Fund- Deficit of about \$2,500 as a result of repairs to the heating unit in apartment 1. Fund balances adequately covered this deficit.
- Facilities Fund- Deficit of about \$8K which was covered by fund balances. The south valley facility project was about 65% complete at the end of fiscal 2015 and accounted for the bulk of the activity in the FF. That project continues to progress and we are on budget.

Other activity in the FF includes the repayment to the KURA for funds advanced for the Ketchum hub (\$85K) and completion of the East Fork pathway project. There were also some upgrades to the Ketchum facility.

- Capital Equipment Fund- MRTA acquired two new van pool vans, a new ADA van, completed refurbishment of Bus 3, acquired additional bike share bikes, and added security cameras and a keyless entry system to the Ketchum facility.

Balance sheets are included for each fund to show cash balances as at 9/30/15.

11:47 AM

11/16/15

Accrual Basis

MRTA - Operations Main
Revenue & Expenditures Budget Performance
September 2015

	Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 · Federal Funding							
41200 · Federal - 5311	45,340.00	0.00	100.0%	793,206.00	845,000.00	93.9%	845,000.00
41300 · Federal - 5316	5,257.00	0.00	100.0%	55,759.00	0.00	100.0%	0.00
41400 · Federal - 5317	6,614.00	4,000.00	165.4%	44,913.00	26,000.00	172.7%	26,000.00
41500 · Federal - Stimulus/5310	0.00	0.00	0.0%	32,133.00	30,000.00	107.1%	30,000.00
41600 · Federal - SRTS	404.25	5,000.00	8.1%	12,384.21	15,000.00	82.6%	15,000.00
41700 · Federal Funding -other programs	0.00	0.00	0.0%	9,423.57	8,000.00	117.8%	8,000.00
Total 41000 · Federal Funding	57,615.25	9,000.00	640.2%	947,818.78	924,000.00	102.6%	924,000.00
42000 · State Funding							
42400 · State - Training	1,263.50	0.00	100.0%	3,898.96	7,500.00	52.0%	7,500.00
Total 42000 · State Funding	1,263.50	0.00	100.0%	3,898.96	7,500.00	52.0%	7,500.00
43000 · Local Funding							
43100 · Local - Ketchum	40,333.33	40,333.37	100.0%	496,575.00	496,575.00	100.0%	496,575.00
43200 · Local - Hailey	4,986.67	4,986.63	100.0%	59,840.00	59,840.00	100.0%	59,840.00
43300 · Local - Bellevue	0.00	0.00	0.0%	440.00	500.00	88.0%	500.00
43400 · Local - Blaine County	9,000.00	9,000.00	100.0%	108,000.00	108,000.00	100.0%	108,000.00
43500 · Local - Sun Valley	18,333.34	18,333.37	100.0%	222,000.00	222,000.00	100.0%	222,000.00
43600 · Local - Sun Valley Company	0.00	0.00	0.0%	157,080.00	157,080.00	100.0%	157,080.00
Total 43000 · Local Funding	72,653.34	72,653.37	100.0%	1,043,935.00	1,043,995.00	100.0%	1,043,995.00
44000 · Fares							
44100 · Fares - Valley Cash	6,125.20	8,000.00	76.6%	72,359.30	76,000.00	95.2%	76,000.00
44200 · Fares - Valley Passes	11,014.88	14,000.00	78.7%	127,423.86	130,000.00	98.0%	130,000.00
44300 · Fares - Vanpool	16,416.24	14,700.00	111.7%	149,260.27	175,000.00	85.3%	175,000.00
44400 · Fares - ADA	60.00	80.00	75.0%	1,067.00	1,000.00	106.7%	1,000.00
Total 44000 · Fares	33,616.32	36,780.00	91.4%	350,110.43	382,000.00	91.7%	382,000.00
45000 · Revenue							
45100 · Rev - Advertising							
45125 · Bike Share membership revenue	111.96			997.47			
45150 · Bike Share ad revenue	0.00			1,985.00			
45100 · Rev - Advertising - Other	5,150.00	1,000.00	515.0%	61,048.13	55,000.00	111.0%	55,000.00
Total 45100 · Rev - Advertising	5,261.96	1,000.00	526.2%	64,030.60	55,000.00	116.4%	55,000.00
45450 · Rev - Misc.	64.65	0.00	100.0%	376.80	0.00	100.0%	0.00
45500 · Rev - Charter/Special Event	1,645.00	3,100.00	53.1%	13,702.50	15,000.00	91.4%	15,000.00
45600 · Rev - Bike Share- Bike Swap	0.00	0.00	0.0%	148.14	5,000.00	3.0%	5,000.00
Total 45000 · Revenue	6,971.61	4,100.00	170.0%	78,258.04	75,000.00	104.3%	75,000.00
47000 · Private Donations							
47100 · Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
47300 · Priv. Donation - Other	0.00			250.00			
Total 47000 · Private Donations	0.00	0.00	0.0%	250.00	500.00	50.0%	500.00
48000 · Transfers							
48300 · Transfer - Facilities Fund	0.00	0.00	0.0%	-89,334.00	0.00	100.0%	0.00
48400 · Transfer - Housing Fund	1,666.68	1,666.66	100.0%	20,000.00	20,000.00	100.0%	20,000.00
Total 48000 · Transfers	1,666.68	1,666.66	100.0%	-69,334.00	20,000.00	-346.7%	20,000.00
49000 · Interest Income	18.78	41.63	45.1%	337.07	500.00	67.4%	500.00
49500 · Diesel Tax Refunds	3,788.00	0.00	100.0%	20,193.00	19,000.00	106.3%	19,000.00
49800 · Excess Operating Funds	0.00	0.00	0.0%	0.00	75,000.00	0.0%	75,000.00
Total Income	177,593.48	124,241.66	142.9%	2,375,467.28	2,547,495.00	93.2%	2,547,495.00
Gross Profit	177,593.48	124,241.66	142.9%	2,375,467.28	2,547,495.00	93.2%	2,547,495.00

11:47 AM

11/16/15

Accrual Basis

MRTA - Operations Main
Revenue & Expenditures Budget Performance
September 2015

	Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
Expense							
51000 · Payroll Expenses							
51100 · Salaries and Wages	85,879.23	79,060.00	108.6%	1,217,670.37	1,234,060.00	98.7%	1,234,060.00
51300 · FICA Expense	5,043.89	4,760.00	106.0%	72,273.56	72,500.00	99.7%	72,500.00
51350 · Medicare Tax Expense	1,179.61	1,185.00	99.5%	16,828.57	17,250.00	97.6%	17,250.00
51400 · Retirement Plan Expenses	7,925.70	7,500.00	105.7%	101,055.59	93,000.00	108.7%	93,000.00
51500 · Workers Comp Expense	0.00	166.63	0.0%	44,810.00	45,000.00	99.6%	45,000.00
51600 · SUI Expense	845.47	1,726.63	49.0%	14,786.86	24,000.00	61.6%	24,000.00
51700 · Medical Ins. Expense	12,081.04	11,500.00	105.1%	141,561.33	142,000.00	99.7%	142,000.00
51800 · Dental Ins. Expense	1,011.06	1,016.63	99.5%	11,336.19	12,000.00	94.5%	12,000.00
51975 · Employee Assistance expense	0.00	416.63	0.0%	0.00	5,000.00	0.0%	5,000.00
51000 · Payroll Expenses - Other	104.75	150.00	69.8%	1,424.35	1,750.00	81.4%	1,750.00
Total 51000 · Payroll Expenses	114,070.75	107,481.52	106.1%	1,621,746.82	1,646,560.00	98.5%	1,646,560.00
52000 · Insurance Expense							
52100 · Ins. - Vehicles	8,750.00	8,750.00	100.0%	105,000.00	105,000.00	100.0%	105,000.00
52150 · Ins- Deductibles/claims	0.00	0.00	0.0%	641.30	6,000.00	10.7%	6,000.00
Total 52000 · Insurance Expense	8,750.00	8,750.00	100.0%	105,641.30	111,000.00	95.2%	111,000.00
53000 · Professional Fees							
53100 · Accounting & Audit	0.00	0.00	0.0%	9,400.00	11,000.00	85.5%	11,000.00
53200 · IT Systems	0.00	2,300.00	0.0%	1,817.00	12,000.00	15.1%	12,000.00
53300 · Grant Support/Admin	0.00	0.00	0.0%	2,891.58	0.00	100.0%	0.00
53400 · Legal Fees	0.00	600.00	0.0%	7,832.70	7,000.00	111.9%	7,000.00
53450 · Planning/ Design	0.00	0.00	0.0%	2,013.13	1,500.00	134.2%	1,500.00
53500 · Other Professional Fees	279.00	500.00	55.8%	7,008.45	8,000.00	87.6%	8,000.00
Total 53000 · Professional Fees	279.00	3,400.00	8.2%	30,962.86	39,500.00	78.4%	39,500.00
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment expense	0.00	0.00	0.0%	1,265.31	7,000.00	18.1%	7,000.00
54200 · Shop Tools	12.56	375.00	3.3%	1,006.09	3,400.00	29.6%	3,400.00
54300 · Office Equipment	0.00	1,500.00	0.0%	4,196.43	5,000.00	83.9%	5,000.00
Total 54000 · Equipment/ Tool Expense	12.56	1,875.00	0.7%	6,467.83	15,400.00	42.0%	15,400.00
55000 · Rent and Utilities							
55100 · Rent	2,000.00	2,250.00	88.9%	25,597.90	26,500.00	96.6%	26,500.00
55200 · Utilities	1,932.31	1,000.00	193.2%	16,343.61	16,500.00	99.1%	16,500.00
Total 55000 · Rent and Utilities	3,932.31	3,250.00	121.0%	41,941.51	43,000.00	97.5%	43,000.00
56000 · Supplies							
56100 · Office Supplies	118.87	150.00	79.2%	2,115.59	2,000.00	105.8%	2,000.00
56200 · Janitorial & Safety Supplies	802.22	250.00	320.9%	4,427.60	4,000.00	110.7%	4,000.00
56300 · Department Supplies	257.45	725.00	35.5%	3,451.27	8,500.00	40.6%	8,500.00
56400 · Uniforms	398.82	0.00	100.0%	7,277.74	6,500.00	112.0%	6,500.00
56500 · Postage and Delivery	120.88	90.00	134.3%	509.22	900.00	56.6%	900.00
Total 56000 · Supplies	1,698.24	1,215.00	139.8%	17,781.42	21,900.00	81.2%	21,900.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	50.00	186.40	26.8%	1,557.42	2,500.00	62.3%	2,500.00
57200 · Building Repairs/Maintenance	1,291.48	500.00	258.3%	6,500.45	12,000.00	54.2%	12,000.00
57250 · Bus Stop Repairs/Maint	0.00	200.00	0.0%	2,186.16	5,000.00	43.7%	5,000.00
57300 · Grounds Repairs/Maintenance	0.00	100.00	0.0%	1,893.80	2,500.00	75.8%	2,500.00
57400 · Bike Share Repairs/Maintenance	38.77	300.00	12.9%	2,122.30	6,000.00	35.4%	6,000.00
57500 · Janitorial Services	161.37	200.00	80.7%	1,253.37	2,500.00	50.1%	2,500.00
Total 57000 · Repairs and Maintenance	1,541.62	1,486.40	103.7%	15,513.50	30,500.00	50.9%	30,500.00
58000 · Communications Expense							
58100 · Office Phone Expense	281.65	500.00	56.3%	3,505.75	4,000.00	87.6%	4,000.00
58200 · Cell & Two-Way Mobile	775.67	720.00	107.7%	9,604.66	10,000.00	96.0%	10,000.00
58300 · Internet/Website	118.77	141.67	83.8%	4,515.47	2,500.00	180.6%	2,500.00
58400 · On-Board Vehicle Computers	230.00	0.00	100.0%	230.00	0.00	100.0%	0.00
Total 58000 · Communications Expense	1,406.09	1,361.67	103.3%	17,855.88	16,500.00	108.2%	16,500.00

11:47 AM

11/16/15

Accrual Basis

MRTA - Operations Main
Revenue & Expenditures Budget Performance
September 2015

	Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
59000 · Travel and Training							
59100 · Vehicle/Airfare	545.70	0.00	100.0%	3,247.55	4,000.00	81.2%	4,000.00
59200 · Lodging	0.00	0.00	0.0%	2,614.50	2,500.00	104.6%	2,500.00
59300 · Food/Meals/Entertainment	5.25	300.00	1.8%	1,162.24	4,000.00	29.1%	4,000.00
59400 · Training/Education	100.00	150.00	66.7%	3,317.81	2,000.00	165.9%	2,000.00
59500 · Safety Curriculum	0.00	0.00	0.0%	9,369.22	10,500.00	89.2%	10,500.00
Total 59000 · Travel and Training	650.95	450.00	144.7%	19,711.32	23,000.00	85.7%	23,000.00
60000 · Business Expenses							
60100 · Business Registration Fees	23.46	0.00	100.0%	92.46	0.00	100.0%	0.00
60400 · Dues & Subscriptions	41.98	625.00	6.7%	1,606.72	7,500.00	21.4%	7,500.00
60500 · Bank Fees	51.45	83.26	61.8%	511.83	1,000.00	51.2%	1,000.00
60700 · Bad Debt	4.00	0.00	100.0%	71.50	0.00	100.0%	0.00
Total 60000 · Business Expenses	120.89	708.26	17.1%	2,282.51	8,500.00	26.9%	8,500.00
61000 · Advertising							
61100 · Print Advertising	607.89	800.00	76.0%	10,985.75	10,000.00	109.9%	10,000.00
61200 · Radio Advertising	0.00	300.00	0.0%	2,020.00	2,000.00	101.0%	2,000.00
61300 · Online Advertising	40.00	41.63	96.1%	480.00	1,500.00	32.0%	1,500.00
61400 · Vehicle Graphics	0.00	0.00	0.0%	6,676.00	11,000.00	60.7%	11,000.00
61500 · Bus. Adv. Contract	1,675.00	750.00	223.3%	16,092.51	13,000.00	123.8%	13,000.00
Total 61000 · Advertising	2,322.89	1,891.63	122.8%	36,254.26	37,500.00	96.7%	37,500.00
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	380.23	0.00	100.0%	4,692.45	4,000.00	117.3%	4,000.00
62200 · Graphic Design	0.00	166.63	0.0%	3,480.02	6,000.00	58.0%	6,000.00
62300 · Promotional Items	0.00	0.00	0.0%	2,546.69	3,000.00	84.9%	3,000.00
62400 · Customer Events and Misc.	24.00	500.00	4.8%	4,269.31	3,500.00	122.0%	3,500.00
62500 · Staff Appreciation/ Events	246.55	750.00	32.9%	7,293.90	8,000.00	91.2%	8,000.00
Total 62000 · Marketing and Promotion	650.78	1,416.63	45.9%	22,282.37	24,500.00	90.9%	24,500.00
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	233.43	0.00	100.0%	3,124.55	2,500.00	125.0%	2,500.00
63200 · Schedules, Maps & Brochures	0.00	0.00	0.0%	9,936.23	9,000.00	110.4%	9,000.00
Total 63000 · Printing and Reproduction	233.43	0.00	100.0%	13,060.78	11,500.00	113.6%	11,500.00
64000 · Fuel Expense	14,936.99	28,620.00	52.2%	227,974.57	299,135.00	76.2%	299,135.00
65000 · Vehicle Maintenance							
65100 · Parts Expense	4,096.84	8,541.69	48.0%	73,201.55	102,500.00	71.4%	102,500.00
65200 · Fluids Expense	220.53	1,333.37	16.5%	12,576.45	17,000.00	74.0%	17,000.00
65300 · Tires Expense	902.70	500.00	180.5%	30,556.70	37,000.00	82.6%	37,000.00
65400 · Purchased Services	387.00	500.00	77.4%	8,331.73	10,500.00	79.3%	10,500.00
65500 · Vehicle Computer/Diagnostic	0.00	200.00	0.0%	698.44	2,000.00	34.9%	2,000.00
Total 65000 · Vehicle Maintenance	5,607.07	11,075.06	50.6%	125,364.87	169,000.00	74.2%	169,000.00
69500 · Contingency Expense-Operations	4,166.68	4,166.64	100.0%	50,000.00	50,000.00	100.0%	50,000.00
Total Expense	160,380.25	177,147.81	90.5%	2,354,841.80	2,547,495.00	92.4%	2,547,495.00
Net Ordinary Income	17,213.23	-52,906.15	-32.5%	20,625.48	0.00	100.0%	0.00
Net Income	17,213.23	-52,906.15	-32.5%	20,625.48	0.00	100.0%	0.00

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MRTA - Operations Main
Checks Issued
As of September 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						63,699.28
Bill Pmt -Check	09/01/2015	5136	Virginia Rhinehart	Monthly Rent- 4171 ...	-2,000.00	61,699.28
Check	09/01/2015	ACH	Capital Equipment Fund	monthly transfer Au...	-2,170.00	59,529.28
Check	09/01/2015	ACH	Facilities Fund	monthly transfer	-6,510.00	53,019.28
Deposit	09/01/2015			Deposit	1,666.67	54,685.95
Check	09/01/2015	ACH	Contingency Fund	monthly transfer Au...	-4,166.67	50,519.28
Deposit	09/01/2015			Deposit	810.00	51,329.28
Deposit	09/02/2015			Deposit	730.00	52,059.28
Deposit	09/02/2015			Deposit	783.45	52,842.73
Deposit	09/03/2015			Deposit	255.00	53,097.73
Check	09/03/2015	5139	Leah Fixsen	reimburse fuel	-10.01	53,087.72
Check	09/03/2015	5140	Justin Olsen	fuel reimbursement	-50.72	53,037.00
Bill Pmt -Check	09/03/2015	5141	Ben Varner		-82.38	52,954.62
Bill Pmt -Check	09/03/2015	5142	Integrated Technologies		-82.31	52,872.31
Bill Pmt -Check	09/03/2015	5143	Jason Miller	expense reimburse...	-866.97	52,005.34
Bill Pmt -Check	09/03/2015	5144	Jim Finch	expense reimburse...	-45.00	51,960.34
Bill Pmt -Check	09/03/2015	5145	Kim MacPherson	expense reimburse...	-65.81	51,894.53
Bill Pmt -Check	09/03/2015	5146	Quality Tool Connection Inc.	48	-20.95	51,873.58
Bill Pmt -Check	09/03/2015	5147	Wendy Crosby	expense reimburse...	-1,377.30	50,496.28
Bill Pmt -Check	09/03/2015	5148	Windy City Arts Inc.		-993.76	49,502.52
Bill Pmt -Check	09/03/2015	5149	Zilch Art & Design		-100.00	49,402.52
Bill Pmt -Check	09/03/2015	5150	Names and Numbers		-313.66	49,088.86
Bill Pmt -Check	09/03/2015	ACH	idaho Power Acct#2221525351		-23.67	49,065.19
Bill Pmt -Check	09/03/2015	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-113.71	48,951.48
Bill Pmt -Check	09/03/2015	ACH	Cox Communications	001-2401-205184001	-33.77	48,917.71
Deposit	09/08/2015			Deposit	1,219.20	50,136.91
Liability Check	09/09/2015		QuickBooks Payroll Service	Created by Payroll ...	-33,322.99	16,813.92
Deposit	09/09/2015			Deposit	4,978.80	21,792.72
Paycheck	09/10/2015	DD	Aguilar, Hortencia	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Conlago, Maira P.	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Djasran JR, Johnny	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Ellsworth, Bryson D	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Finch, James F	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Gray, Stuart	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Grubbs, Torrey E	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Johnson, Mark F	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Kelly, David W	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Knudson, Michael W	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Leon, Teofilo O	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	MacPherson, Kim	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Miller, Jason M	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Nestor, Robert A	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Romero-Campos, Raul	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Sanchez, Jose J	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Selisch, Kurt	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Smith, Scott A	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Spalding, Richard L	Direct Deposit	0.00	21,792.72

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Accrual Basis

MRTA - Operations Main
Checks Issued
As of September 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	09/10/2015	DD	Sproule, William	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Tellez, Carlos	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Thea, Karen J	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Torres, April L	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Uberuaga, Richard S	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Varner, Benjamin N	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Vasquez, Pamela	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Victorino, Jose L	Direct Deposit	0.00	21,792.72
Paycheck	09/10/2015	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	21,792.72
Liability Check	09/10/2015	5151	Idaho Child Support Receipting	326231	-244.60	21,548.12
Liability Check	09/10/2015	5152	National Benefit Services, LLC	Mountain Rides FSA	-516.91	21,031.21
Bill Pmt -Check	09/10/2015	5153	AlSCO		-150.76	20,880.45
Bill Pmt -Check	09/10/2015	5154	Gillig LLC	36869600	-165.46	20,714.99
Bill Pmt -Check	09/10/2015	5155	Freightliner of Idaho		-3,413.07	17,301.92
Bill Pmt -Check	09/10/2015	5156	Copy & Print		-447.94	16,853.98
Bill Pmt -Check	09/10/2015	5157	Cummins Rocky Mountain LLC		-743.14	16,110.84
Bill Pmt -Check	09/10/2015	5158	Rush Truck Centers		-1,739.04	14,371.80
Bill Pmt -Check	09/10/2015	5159	River Run Auto Parts, Inc.		-18.96	14,352.84
Bill Pmt -Check	09/10/2015	5160	AC Houston Lumber Company	16203-1	-5.54	14,347.30
Bill Pmt -Check	09/10/2015	5161	Allstar Property Services, Inc.		-182.00	14,165.30
Bill Pmt -Check	09/10/2015	5162	Associated Petroleum Products...		-8,398.16	5,767.14
Bill Pmt -Check	09/10/2015	5163	Atkinsons' Grocery		-187.26	5,579.88
Bill Pmt -Check	09/10/2015	5164	GEM State Paper & Supply Co.	#105020	-110.48	5,469.40
Bill Pmt -Check	09/10/2015	5165	Jane's Artifacts		-19.96	5,449.44
Bill Pmt -Check	09/10/2015	5166	Johnny G's Sub Shack		-102.06	5,347.38
Bill Pmt -Check	09/10/2015	5167	Les Schwab	117-00888	-1,993.62	3,353.76
Bill Pmt -Check	09/10/2015	5168	L.L. Green's Hardware		-9.79	3,343.97
Bill Pmt -Check	09/10/2015	5169	Northwest Equipment Sales, Inc.		-230.93	3,113.04
Bill Pmt -Check	09/10/2015	5170	National Benefit Services, LLC		-983.44	2,129.60
Bill Pmt -Check	09/10/2015	5171	United Oil		-209.55	1,920.05
Bill Pmt -Check	09/10/2015	5172	Webb Landscape		-2,408.29	-488.24
Bill Pmt -Check	09/10/2015	5173	Window Welder Inc.		-275.74	-763.98
Bill Pmt -Check	09/10/2015	5174	Clear Creek Disposal	1327	-934.18	-1,698.16
Bill Pmt -Check	09/10/2015	5175	Lawson Laski Clark & Pogue, ...		-136.50	-1,834.66
Bill Pmt -Check	09/10/2015	5176	Ketchum Computers, Inc.		-293.25	-2,127.91
Bill Pmt -Check	09/10/2015	5177	Business As Usual		-274.45	-2,402.36
Bill Pmt -Check	09/10/2015	5178	Mantek		-195.10	-2,597.46
Bill Pmt -Check	09/10/2015	5179	St Luke's Clinic - Hailey	940000328	-148.00	-2,745.46
Bill Pmt -Check	09/10/2015	5180	Petty Cash		-99.20	-2,844.66
Liability Check	09/11/2015	E-pay	United States Treasury	82-0382250 QB Tra...	-10,427.28	-13,271.94
Bill Pmt -Check	09/11/2015	ACH	Intermtn Gas Co #525 140 300...	#525 140 3000 7	-2.06	-13,274.00
Bill Pmt -Check	09/11/2015	ACH	Intermtn Gas Co #826 580 300...	#826 580 3000 0	-19.53	-13,293.53
Bill Pmt -Check	09/11/2015	5181	NAPA Auto Parts		-645.25	-13,938.78
Bill Pmt -Check	09/11/2015	5182	Express Publishing Inc.		-207.48	-14,146.26
Bill Pmt -Check	09/11/2015	5183	Schaeffer MFG. CO.	1140316	-1,039.50	-15,185.76
Deposit	09/11/2015			Deposit	1,000.00	-14,185.76
Deposit	09/11/2015			Deposit	432.80	-13,752.96
Deposit	09/11/2015			Deposit	28.00	-13,724.96
Deposit	09/14/2015			Deposit	424.94	-13,300.02

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MRTA - Operations Main
Checks Issued
As of September 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	09/14/2015			Deposit	944.39	-12,355.63
Deposit	09/14/2015			Deposit	25,000.00	12,644.37
Bill Pmt -Check	09/15/2015	5184	Chateau Drug & True Value Ha...		-35.97	12,608.40
Deposit	09/15/2015			Deposit	995.80	13,604.20
Bill Pmt -Check	09/16/2015	5185	Access Idaho		-9.00	13,595.20
Bill Pmt -Check	09/16/2015	5186	Certified Folder Display Service...	14-0086946	-76.00	13,519.20
Bill Pmt -Check	09/16/2015	5187	Evans Plumbing, Inc.	MOURID	-170.00	13,349.20
Bill Pmt -Check	09/16/2015	5188	Minert & Associates, Inc.		-45.00	13,304.20
Bill Pmt -Check	09/16/2015	5189	Wells Fargo		-1,637.39	11,666.81
Bill Pmt -Check	09/16/2015	5190	White Cloud Communications I...		-288.00	11,378.81
Deposit	09/17/2015			Deposit	24,405.00	35,783.81
Deposit	09/17/2015			Deposit	16,700.25	52,484.06
Liability Check	09/18/2015	TAP	Idaho State Tax Commission	000186434	-3,521.00	48,963.06
Deposit	09/18/2015			Deposit	461.90	49,424.96
Deposit	09/18/2015			Deposit	660.00	50,084.96
Deposit	09/21/2015			Deposit	12,585.20	62,670.16
Bill Pmt -Check	09/22/2015	5193	Ben Varner'		-45.00	62,625.16
Bill Pmt -Check	09/22/2015	ACH	City of Hailey	40205001	-66.57	62,558.59
Bill Pmt -Check	09/22/2015	5194	Jim Finch	expense reimburse...	-45.00	62,513.59
Bill Pmt -Check	09/22/2015	5195	Karen Thea	expense reimburse...	-38.77	62,474.82
Bill Pmt -Check	09/22/2015	5196	Luke's Family Pharmacy/Fisher...		-138.72	62,336.10
Bill Pmt -Check	09/22/2015	5197	Snap-on Tools Company, LLC		-453.60	61,882.50
Deposit	09/22/2015			Deposit	7,668.13	69,550.63
Deposit	09/22/2015			Deposit	655.05	70,205.68
Deposit	09/23/2015			Deposit	310.00	70,515.68
Deposit	09/23/2015			Deposit	49.22	70,564.90
Liability Check	09/23/2015		QuickBooks Payroll Service	Created by Payroll ...	-30,281.29	40,283.61
Bill Pmt -Check	09/23/2015	ACH	Idaho Power Acc#2204788885		-293.51	39,990.10
Bill Pmt -Check	09/23/2015	5198	Associated Petroleum Products...		-9,226.03	30,764.07
Bill Pmt -Check	09/23/2015	5199	Evans Plumbing, Inc.	VOID: MOURID- sh...	0.00	30,764.07
Bill Pmt -Check	09/23/2015	5200	Integrated Technologies		-216.45	30,547.62
Bill Pmt -Check	09/23/2015	ACH	Verizon Wireless	942013229	-322.67	30,224.95
Deposit	09/23/2015			Deposit	120.00	30,344.95
Deposit	09/23/2015			Deposit	343.00	30,687.95
General Journal	09/23/2015	093126	100 Bus Routes:105 Down Vall...	bounced check- Zac...	-24.00	30,663.95
Paycheck	09/24/2015	DD	Aguilar, Hortencia	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Conlago, Maira P.	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Djasran JR, Johnny	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Ellsworth, Bryson D	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Finch, James F	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Gray, Stuart	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Grubbs, Torrey E	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Johnson, Mark F	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Kelly, David W	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Knudson, Michael W	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Leon, Teofilo O	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	MacPherson, Kim	Direct Deposit	0.00	30,663.95

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Accrual Basis

MRTA - Operations Main
Checks Issued
As of September 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	09/24/2015	DD	Miller, Jason M	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Nestor, Robert A	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Romero-Campos, Raul	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Selisch, Kurt	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Smith, Scott A	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Spalding, Richard L	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Sproule, William	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Tellez, Carlos	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Thea, Karen J	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Torres, April L	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Uberuaga, Richard S	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Varner, Benjamin N	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Vasquez, Pamela	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Victorino, Jose L	Direct Deposit	0.00	30,663.95
Paycheck	09/24/2015	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	30,663.95
Liability Check	09/24/2015	5191	Idaho Child Support Receipting	326231	-244.60	30,419.35
Liability Check	09/24/2015	5192	National Benefit Services, LLC	Mountain Rides FSA	-516.91	29,902.44
Liability Check	09/25/2015	E-pay	United States Treasury	82-0382250 QB Tra...	-9,576.72	20,325.72
Bill Pmt -Check	09/25/2015	ACH	Idaho Power Acct.#2204640144		-43.77	20,281.95
Deposit	09/25/2015			Deposit	32.00	20,313.95
Deposit	09/25/2015			Deposit	501.15	20,815.10
Bill Pmt -Check	09/28/2015	5203	Alexander Clark Printing	Cust #66170	-236.60	20,578.50
Bill Pmt -Check	09/28/2015	5204	Gem State Welders Supply Inc.		-8.06	20,570.44
Bill Pmt -Check	09/28/2015	5206	IRS	Tax ID#: 82-038225...	-3.94	20,566.50
Bill Pmt -Check	09/28/2015	5207	Ketchum Computers, Inc.		-230.00	20,336.50
Bill Pmt -Check	09/28/2015	ACH	Cox Communications	001-2401-205184001	-33.77	20,302.73
Deposit	09/29/2015			Deposit	49,902.37	70,205.10
Bill Pmt -Check	09/29/2015	5208	Davis Embroidery		-187.12	70,017.98
Bill Pmt -Check	09/29/2015	5209	Evans Plumbing, Inc.	MOURID	-365.18	69,652.80
Bill Pmt -Check	09/29/2015	5210	Kim MacPherson'	expense reimburse...	-17.62	69,635.18
Bill Pmt -Check	09/29/2015	5211	Nicole Brown		-1,675.00	67,960.18
Bill Pmt -Check	09/29/2015	5212	Wendy Crosby	expense reimburse...	-15.00	67,945.18
Bill Pmt -Check	09/29/2015	5213	Wood River Lock & Safe	VOID:Facilities Fun...	0.00	67,945.18
Deposit	09/29/2015			Deposit	583.50	68,528.68
Liability Check	09/30/2015	ACH	Aflac	DQR88	-456.36	68,072.32
Liability Check	09/30/2015	5201	Blue Cross of Idaho	10034150-R001	-1,357.74	66,714.58
Liability Check	09/30/2015	5202	Blue Cross of Idaho	10034150-R001	-14,903.04	51,811.54
Deposit	09/30/2015			Deposit	165,882.00	217,693.54
Check	09/30/2015	ACH	Facilities Fund	monthly transfer	-6,510.00	211,183.54
Check	09/30/2015	ACH	Capital Equipment Fund	monthly transfer Se...	-2,170.00	209,013.54
Deposit	09/30/2015			Deposit	1,666.68	210,680.22
Deposit	09/30/2015			Deposit	583.59	211,263.81
Check	09/30/2015	ACH	Contingency Fund	monthly transfer Se...	-4,166.68	207,097.13
Deposit	09/30/2015			Deposit	134.67	207,231.80
Deposit	09/30/2015			Deposit	261.33	207,493.13
Deposit	09/30/2015			Deposit	1.00	207,494.13
Deposit	09/30/2015			Deposit	111.96	207,606.09
Deposit	09/30/2015			Deposit	20.00	207,626.09
Deposit	09/30/2015			Deposit	492.35	208,118.44

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11/02/15

Accrual Basis

MRTA - Operations Main
Checks Issued
As of September 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	09/30/2015			Deposit	64.65	208,183.09
Deposit	09/30/2015			Deposit	270.00	208,453.09
Deposit	09/30/2015			Interest	1.02	208,454.11
Total 11100 · Mountain West Checking					144,754.83	208,454.11
TOTAL					144,754.83	208,454.11

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)



Signed



Title

11/18/2015

Date

MRTA - Operations Main Balance Sheet As of September 30, 2015

	Sep 30, 15
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	208,454.11
11500 · Petty Cash	100.00
11600 · General Fund LGIP	124,361.62
Total Checking/Savings	332,915.73
Accounts Receivable	
11800 · Accounts Receivable	59,645.74
Total Accounts Receivable	59,645.74
Other Current Assets	
11950 · Undeposited Funds	-270.00
Total Other Current Assets	-270.00
Total Current Assets	392,291.47
TOTAL ASSETS	392,291.47
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	53,520.86
Total Accounts Payable	53,520.86
Other Current Liabilities	
24000 · Payroll Liabilities	
24700 · State Tax W/H Payable	3,348.00
24800 · State Unemployment Tax Payable	3,451.84
Total 24000 · Payroll Liabilities	6,799.84
Total Other Current Liabilities	6,799.84
Total Current Liabilities	60,320.70
Total Liabilities	60,320.70
Equity	
30000 · Opening Bal Equity	167,470.40
32000 · Reserve Balance	143,874.89
Net Income	20,625.48
Total Equity	331,970.77
TOTAL LIABILITIES & EQUITY	392,291.47

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Accrual Basis

MRTA - Contingency Fund
Revenue & Expenditures Budget Performance
 October 2014 through September 2015

	Oct '14 - Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
Income							
48000 · Transfers							
48100 · Transfer from Operations Fund	50,000.00	50,000.00	100.0%	50,000.00	50,000.00	100.0%	50,000.00
48200 · Transfer from Reserves	0.00	62,851.00	0.0%	0.00	62,851.00	0.0%	62,851.00
48000 · Transfers - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 48000 · Transfers	50,000.00	112,851.00	44.3%	50,000.00	112,851.00	44.3%	112,851.00
49000 · Interest Earned	531.17	50.00	1,062.3%	531.17	50.00	1,062.3%	50.00
Total Income	50,531.17	112,901.00	44.8%	50,531.17	112,901.00	44.8%	112,901.00
Expense							
68000 · Transfers out	112,901.00	112,901.00	100.0%	112,901.00	112,901.00	100.0%	112,901.00
Total Expense	112,901.00	112,901.00	100.0%	112,901.00	112,901.00	100.0%	112,901.00
Net Income	-62,369.83	0.00	100.0%	-62,369.83	0.00	100.0%	0.00

MRTA - Contingency Fund
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11600 · LGIP Contingency Fund Acct.	345,194.26
Total Checking/Savings	<u>345,194.26</u>
Total Current Assets	<u>345,194.26</u>
TOTAL ASSETS	<u>345,194.26</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	112,901.00
Total Accounts Payable	<u>112,901.00</u>
Total Current Liabilities	<u>112,901.00</u>
Total Liabilities	112,901.00
Equity	
30000 · Opening Bal Equity	20,000.00
32000 · Retained Earnings	274,663.09
Net Income	<u>-62,369.83</u>
Total Equity	<u>232,293.26</u>
TOTAL LIABILITIES & EQUITY	<u>345,194.26</u>

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Accrual Basis

MRTA - Work Force Housing Fund
Revenue & Expenditures Budget Performance
 October 2014 through September 2015

	Oct '14 - Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
45000 · Revenue							
45300 · Rev - Housing Units							
45325 · Apartment Deposits	138.24	0.00	100.0%	138.24	0.00	100.0%	0.00
45350 · Apartment Rent	28,900.00	29,500.00	98.0%	28,900.00	29,500.00	98.0%	29,500.00
45300 · Rev - Housing Units - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45300 · Rev - Housing Units	29,038.24	29,500.00	98.4%	29,038.24	29,500.00	98.4%	29,500.00
45400 · Rev - Laundry	1,561.00	1,000.00	156.1%	1,561.00	1,000.00	156.1%	1,000.00
45000 · Revenue - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45000 · Revenue	30,599.24	30,500.00	100.3%	30,599.24	30,500.00	100.3%	30,500.00
47000 · Use of Reserves	0.00	600.00	0.0%	0.00	600.00	0.0%	600.00
49000 · Interest Earned	56.02	50.00	112.0%	56.02	50.00	112.0%	50.00
Total Income	30,655.26	31,150.00	98.4%	30,655.26	31,150.00	98.4%	31,150.00
Expense							
55000 · Rent and Utilities							
55200 · Utilities	5,721.52	5,200.00	110.0%	5,721.52	5,200.00	110.0%	5,200.00
Total 55000 · Rent and Utilities	5,721.52	5,200.00	110.0%	5,721.52	5,200.00	110.0%	5,200.00
56000 · Supplies							
56200 · Janitorial & Safety Supplies	25.92			25.92			
Total 56000 · Supplies	25.92			25.92			
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	180.00	250.00	72.0%	180.00	250.00	72.0%	250.00
57200 · Building Repairs/Maintenance	5,240.69	3,000.00	174.7%	5,240.69	3,000.00	174.7%	3,000.00
57400 · Elevator Expense	2,030.12	2,700.00	75.2%	2,030.12	2,700.00	75.2%	2,700.00
Total 57000 · Repairs and Maintenance	7,450.81	5,950.00	125.2%	7,450.81	5,950.00	125.2%	5,950.00
60000 · Business Expenses							
60500 · Bank Fees	5.00			5.00			
60000 · Business Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 60000 · Business Expenses	5.00	0.00	100.0%	5.00	0.00	100.0%	0.00
61000 · Advertising	35.80			35.80			
63000 · Printing and Reproduction	-7.99			-7.99			
69000 · Transfer out to Operations Acct	20,000.00	20,000.00	100.0%	20,000.00	20,000.00	100.0%	20,000.00
Total Expense	33,231.06	31,150.00	106.7%	33,231.06	31,150.00	106.7%	31,150.00
Net Ordinary Income	-2,575.80	0.00	100.0%	-2,575.80	0.00	100.0%	0.00
Net Income	-2,575.80	0.00	100.0%	-2,575.80	0.00	100.0%	0.00

MRTA - Work Force Housing Fund
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	1,579.99
11600 · LGIP Work Force Housing Acct.	33,033.06
Total Checking/Savings	34,613.05
Accounts Receivable	
11800 · Accounts Receivable	-1,200.00
Total Accounts Receivable	-1,200.00
Total Current Assets	33,413.05
TOTAL ASSETS	<u>33,413.05</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	3,520.09
Total Accounts Payable	3,520.09
Total Current Liabilities	3,520.09
Total Liabilities	3,520.09
Equity	
30000 · Opening Bal Equity	15,000.00
32000 · Retained Earnings	17,468.76
Net Income	-2,575.80
Total Equity	29,892.96
TOTAL LIABILITIES & EQUITY	<u>33,413.05</u>

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Accrual Basis

MRTA - Facilities Fund
Revenue & Expenditures Budget Performance
 October 2014 through September 2015

	Oct '14 - Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
Income							
41000 · Federal Funding							
41100 · Federal - 5309							
41106 · Federal- SV Facility							
41106.5 · Federal- SV Facility-construct	737,000.00	765,000.00	96.3%	737,000.00	765,000.00	96.3%	765,000.00
41106 · Federal- SV Facility - Other	28,289.00	35,000.00	80.8%	28,289.00	35,000.00	80.8%	35,000.00
Total 41106 · Federal- SV Facility	765,289.00	800,000.00	95.7%	765,289.00	800,000.00	95.7%	800,000.00
41107 · Federal - Bus Liv- Transit Hub	0.00	18,000.00	0.0%	0.00	18,000.00	0.0%	18,000.00
41108 · Federal- Bus Liv - East Fork	0.00	13,000.00	0.0%	0.00	13,000.00	0.0%	13,000.00
Total 41100 · Federal - 5309	765,289.00	831,000.00	92.1%	765,289.00	831,000.00	92.1%	831,000.00
Total 41000 · Federal Funding	765,289.00	831,000.00	92.1%	765,289.00	831,000.00	92.1%	831,000.00
43000 · Local Funding							
43100 · Local - Ketchum	49,500.00	49,500.00	100.0%	49,500.00	49,500.00	100.0%	49,500.00
43200 · Local - Hailey	6,120.00	6,120.00	100.0%	6,120.00	6,120.00	100.0%	6,120.00
43300 · Local - Bellevue	45.00	0.00	100.0%	45.00	0.00	100.0%	0.00
43500 · Local - Sun Valley	22,500.00	22,500.00	100.0%	22,500.00	22,500.00	100.0%	22,500.00
Total 43000 · Local Funding	78,165.00	78,120.00	100.1%	78,165.00	78,120.00	100.1%	78,120.00
47000 · Use of Cash Reserves	0.00	86,480.00	0.0%	0.00	86,480.00	0.0%	86,480.00
48000 · Transfers	202,235.00	112,901.00	179.1%	202,235.00	112,901.00	179.1%	112,901.00
49000 · Interest Earned	305.45	100.00	305.5%	305.45	100.00	305.5%	100.00
50000 · Excess Operating Reserves	0.00	89,334.00	0.0%	0.00	89,334.00	0.0%	89,334.00
Total Income	1,045,994.45	1,197,935.00	87.3%	1,045,994.45	1,197,935.00	87.3%	1,197,935.00
Expense							
66000 · Construction/Acquisition							
66100 · Materials & Labor							
66105 · East Fork pathways, sidewalks	12,356.55	15,000.00	82.4%	12,356.55	15,000.00	82.4%	15,000.00
Total 66100 · Materials & Labor	12,356.55	15,000.00	82.4%	12,356.55	15,000.00	82.4%	15,000.00
66300 · Design/Planning							
66310 · Ketchum Transit Plaza	84,891.00	80,435.00	105.5%	84,891.00	80,435.00	105.5%	80,435.00
66320 · South Valley facility	70,516.84	80,000.00	88.1%	70,516.84	80,000.00	88.1%	80,000.00
Total 66300 · Design/Planning	155,407.84	160,435.00	96.9%	155,407.84	160,435.00	96.9%	160,435.00
66400 · South Valley Facility							
66420 · South Valley Improvements	883,250.34	1,000,000.00	88.3%	883,250.34	1,000,000.00	88.3%	1,000,000.00
66430 · South Valley - Move-in Expense	0.00	5,000.00	0.0%	0.00	5,000.00	0.0%	5,000.00
Total 66400 · South Valley Facility	883,250.34	1,005,000.00	87.9%	883,250.34	1,005,000.00	87.9%	1,005,000.00
66500 · Ketchum Facility upgrades	2,919.32	17,500.00	16.7%	2,919.32	17,500.00	16.7%	17,500.00
Total 66000 · Construction/Acquisition	1,053,934.05	1,197,935.00	88.0%	1,053,934.05	1,197,935.00	88.0%	1,197,935.00
Total Expense	1,053,934.05	1,197,935.00	88.0%	1,053,934.05	1,197,935.00	88.0%	1,197,935.00
Net Income	-7,939.60	0.00	100.0%	-7,939.60	0.00	100.0%	0.00

MRTA - Facilities Fund
Balance Sheet
As of September 30, 2015

	<u>Sep 30, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	4,767.97
11600 · LGIP Facilities Account	57,066.97
Total Checking/Savings	61,834.94
Accounts Receivable	
11800 · Accounts Receivable	112,901.00
Total Accounts Receivable	112,901.00
Total Current Assets	174,735.94
Fixed Assets	
16000 · Buildings	1,399,791.00
17000 · Land	125,000.00
Total Fixed Assets	1,524,791.00
TOTAL ASSETS	<u>1,699,526.94</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	2,800.00
Total Accounts Payable	2,800.00
Total Current Liabilities	2,800.00
Total Liabilities	2,800.00
Equity	
30000 · Opening Bal Equity	1,659,987.00
32000 · Retained Earnings	44,679.54
Net Income	-7,939.60
Total Equity	1,696,726.94
TOTAL LIABILITIES & EQUITY	<u>1,699,526.94</u>

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Accrual Basis

MRTA - Capital Equipment Fund
Revenue & Expenditures Budget Performance
 October 2014 through September 2015

	Oct '14 - Sep 15	Budget	% of Budget	Oct '14 - Sep 15	YTD Budget	% of Budget	Annual Budget
Income							
41000 · Federal Funding							
41100 · Federal-5339							
41101 · Federal -5339- Buses	14,401.00	65,600.00	22.0%	14,401.00	65,600.00	22.0%	65,600.00
41102 · Federal- 5339-Vans	48,000.00	54,400.00	88.2%	48,000.00	54,400.00	88.2%	54,400.00
41100 · Federal-5339 - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 41100 · Federal-5339	62,401.00	120,000.00	52.0%	62,401.00	120,000.00	52.0%	120,000.00
41400 · Federal - 5317	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
41500 · Federal - Other	51,247.00	46,000.00	111.4%	51,247.00	46,000.00	111.4%	46,000.00
Total 41000 · Federal Funding	113,648.00	166,000.00	68.5%	113,648.00	166,000.00	68.5%	166,000.00
42000 · State Funding							
42300 · State - Rideshare Vans	0.00	25,000.00	0.0%	0.00	25,000.00	0.0%	25,000.00
Total 42000 · State Funding	0.00	25,000.00	0.0%	0.00	25,000.00	0.0%	25,000.00
43000 · Local Funding							
43100 · Local - Ketchum	16,500.00	16,500.00	100.0%	16,500.00	16,500.00	100.0%	16,500.00
43200 · Local - Hailey	2,040.00	2,040.00	100.0%	2,040.00	2,040.00	100.0%	2,040.00
43300 · Local - Bellevue	15.00	0.00	100.0%	15.00	0.00	100.0%	0.00
43400 · Local - Blaine County	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43500 · Local - Sun Valley	7,500.00	7,500.00	100.0%	7,500.00	7,500.00	100.0%	7,500.00
43600 · Local -Sun Valley Company	21,420.00	21,420.00	100.0%	21,420.00	21,420.00	100.0%	21,420.00
Total 43000 · Local Funding	47,475.00	47,460.00	100.0%	47,475.00	47,460.00	100.0%	47,460.00
44000 · Fares							
44300 · Fares - Vanpool	17,500.00	35,000.00	50.0%	17,500.00	35,000.00	50.0%	35,000.00
Total 44000 · Fares	17,500.00	35,000.00	50.0%	17,500.00	35,000.00	50.0%	35,000.00
48000 · Transfers	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
49000 · Interest Earned	270.11	200.00	135.1%	270.11	200.00	135.1%	200.00
49900 · Misc. Income	0.00	5,000.00	0.0%	0.00	5,000.00	0.0%	5,000.00
Total Income	178,893.11	278,660.00	64.2%	178,893.11	278,660.00	64.2%	278,660.00
Expense							
54000 · Equipment/Tool Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
60000 · Business Expenses							
60500 · Bank Fees	34.85			34.85			
Total 60000 · Business Expenses	34.85			34.85			
68000 · Capital Expenses							
68100 · Expenditures for Vans	110,649.91	170,000.00	65.1%	110,649.91	170,000.00	65.1%	170,000.00
68200 · Exp. for Buses-mid/heavy duty	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
68250 · Buses- Refurbish	26,234.25	80,000.00	32.8%	26,234.25	80,000.00	32.8%	80,000.00
68400 · Expenditures for Bike Programs	10,600.00	8,000.00	132.5%	10,600.00	8,000.00	132.5%	8,000.00
68500 · Technology	9,271.95	10,000.00	92.7%	9,271.95	10,000.00	92.7%	10,000.00
68600 · Planning/Design	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 68000 · Capital Expenses	156,756.11	268,000.00	58.5%	156,756.11	268,000.00	58.5%	268,000.00
Total Expense	156,790.96	268,000.00	58.5%	156,790.96	268,000.00	58.5%	268,000.00
Net Income	22,102.15	10,660.00	207.3%	22,102.15	10,660.00	207.3%	10,660.00

MRTA - Capital Equipment Fund
Balance Sheet
As of September 30, 2015

	Sep 30, 15
ASSETS	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	16,695.00
11600 · LGIP Capital Equipment Acct.	179,111.48
Total Checking/Savings	195,806.48
Accounts Receivable	
11800 · Accounts Receivable	1,382.00
Total Accounts Receivable	1,382.00
Total Current Assets	197,188.48
Fixed Assets	
15000 · Fixed Assets	
15100 · Vehicles	
15125 · Buses - mid and heavy duty	1,426,660.00
15175 · Vans	562,963.00
Total 15100 · Vehicles	1,989,623.00
15200 · Equipment - Maintenance	39,590.00
15300 · Equipment - Office	1,723.00
Total 15000 · Fixed Assets	2,030,936.00
Total Fixed Assets	2,030,936.00
TOTAL ASSETS	2,228,124.48
LIABILITIES & EQUITY	
Equity	
30000 · Opening Bal Equity	1,139,987.00
32000 · Retained Earnings	1,066,035.33
Net Income	22,102.15
Total Equity	2,228,124.48
TOTAL LIABILITIES & EQUITY	2,228,124.48