



Mountain Rides Transportation Authority Regular Board Meeting Agenda

12:30 Wednesday, June 17, 2015

Place: Ketchum City Hall Council Chambers, 480 East Ave. N, Ketchum, ID 83340

Board Members: Chair Mark Gilbert (Sun Valley), Vice-chair Dave Patrie (Blaine County), Secretary Steve Wolper (at-large), Michael David (Ketchum), Susan McBryant (Hailey), Jane Conard (Sun Valley), Joe Miczulski (Bellevue), Kristin Derrig (Ketchum)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action and Discussion items

- a. Action item: (p.2-4) Action on adoption of Passenger Code of Conduct
- b. Action item: (p.5-15) Action on update to Financial Policy 102: Accounts Payable
- c. Action item: (p.16-19) Action on EKC Inc. Payment Application #1 for \$60,691.61 for south valley
- d. Action item: (p.20-28) Action on Bus Conveyance Agreement between Mountain Rides and UTA
- e. Discussion item: (p.29-30) Update on south valley facility project progress

5. Committee Reports

- a. Planning and Marketing Committee report from Steve Wolper (p.31)
 - i. Committee members approve minutes for May and June 2015
- b. Finance and Performance Committee report from Joe Miczulski (p.33)
- c. Committee members approve minutes for June 2015

6. Staff reports

- a. Dashboard performance reports for April 2015 (p.34-37)
- b. Operations report (p.38)
- c. Marketing and Outreach report (p.39)
- d. Bike-Ped report (p.40)
- e. Business Manager report (p.41)
- f. Executive Director report (p.42)

7. Consent Calendar items

- a. Approve minutes (p.43-47) May 20 regular board meeting and June 3 special board meeting
- b. Receive & File financials (p.48-54) April 2015

8. Adjournment

Note: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

Date: From:

Action Item:

Committee Review: yes no Committee
Purview:

Previously discussed at board level: yes no

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



Mountain Rides Transportation Authority Passenger Code of Conduct

Mountain Rides Transportation Authority (MRTA) provides services for the benefit of the general public. In order to maintain public transportation services that are safe, orderly and comfortable MRTA has enacted the following Code of Conduct. The Code of Conduct is intended to regulate conduct occurring with MRTA employees, on MRTA vehicles, and within or upon MRTA facilities and properties.

MRTA has the following expectations for passengers on our vehicles and within or upon MRTA property. These expectations make up the Code of Conduct:

1. Passenger shall comply with all applicable laws and ordinances; obey the law;
2. Passengers shall refrain from using tobacco products, including e-cigarettes;
3. Passengers shall keep our buses and facilities clean and shall discard litter in designated receptacles;
4. Passengers shall be courteous to and respectful of other passengers and behave in a way that does not cause a safety hazard or personal interference to others.
5. Passengers shall only bring items on the bus that are small personal items that do not represent a safety hazard to themselves, other passengers, the driver or the general public;
6. Passengers shall refrain from biking, skating or rollerblading on MRTA property;
7. Passengers shall only consume non-alcoholic beverages from spill-proof, covered containers on MRTA vehicles and shall not eat on MRTA vehicles;
8. Passengers shall park on MRTA property for no more than 18 hours at a time and only for the purpose of accessing MRTA services;
9. Passengers shall yield their seat for senior citizens, those in wheelchairs and those with limited mobility or mobility assistance devices;
10. Passengers shall wear shirt or shoes at all times while on MRTA vehicles or properties, unless medical accommodation is necessary;
11. Passengers shall only use MRTA properties and vehicles for personal use and shall not engage commercial, solicitation, or promotional activities. ;
12. Passengers shall pay the fare which is appropriate for them or shall present a valid, MRTA issued pass.
13. Passengers shall respect MRTA property;
14. Passengers shall only bring animals on board a transit vehicle that are service animals (those trained to assist with a disability) or are in an enclosed carrier. Passengers shall clean up after any animal on MRTA property.

Any person who fails to follow this Code of Conduct may be ordered to leave or otherwise restricted or excluded in the use of MRTA vehicles, facilities, or properties. Failure to immediately comply with such a

removal or exclusion order may be grounds for prosecution for criminal trespass and/or unlawful transit conduct.

The following suggested exclusion lengths are guidelines to be used by MRTA in determining the duration of a particular exclusion. The actual exclusion period imposed may be shorter or longer depending on the circumstances of each case.

- a. If the person being excluded has had no conduct violations, including exclusions or removals, in the prior 12 months, and the prohibited conduct would constitute a misdemeanor: the duration of the exclusion should not exceed 30 days; if the prohibited conduct would constitute a felony the exclusion should not exceed 180 days.
- b. If the person being excluded has had one prior conduct violation, including exclusions or removals, in the prior 12 months, and the prohibited conduct would constitute a misdemeanor: the duration of the exclusion should not exceed 90 days; if the prohibited conduct would constitute a felony the exclusion should not exceed 360 days.
- c. If the person being excluded has had two or more prior conduct violations, including exclusions or removals, in the prior 12 months, and the prohibited conduct would constitute a misdemeanor: the duration of the exclusion should not exceed 360 days; if the prohibited conduct would constitute a felony the exclusion may, at MRTA's sole discretion, be a permanent exclusion.
- d. If the prohibited conduct is identified as a crime against a person or involves a firearm or other dangerous weapon, or has compromised the safety or well-being of another passenger or a MRTA employee, the duration of the exclusion could range from 365 days to permanent, at the sole discretion of MRTA.

Circumstances that MRTA may consider in determining the length of exclusion include, but are not limited to, the circumstances of the incident and the individual's history of documented prior conduct or incidents while using or accessing MRTA vehicles, facilities, or properties. Permanent exclusion may be appropriate under certain circumstances in MRTA's sole and absolute discretion.

Not later than 15 calendar days after an exclusion notice becomes effective, an excluded person may appeal in writing to the MRTA Executive Director for a review of the exclusion. The appellant may request a hearing, or a review without a hearing, based on a written statement setting forth the reasons why the appellant believes exclusion is invalid or improper. If the appellant is unable to respond in writing, MRTA will make reasonable accommodations. If no hearing is requested, the MRTA Executive Director, or his or her designee, shall render a written decision within 20 calendar days after MRTA's receipt of the appeal.

If the appellant does request a hearing, the hearing shall be held within 30 calendar days after MRTA's receipt of the appeal, and the hearing may be recorded at MRTA's sole discretion. . The MRTA Executive Director, or his or her designee, shall render a written decision within 20 calendar days after the hearing. The appellant may be represented by counsel and may present witnesses to testify upon oath or affirmation in support of the appeal. The Executive Director may also hear from witnesses who testify upon oath or affirmation, and he or she may examine evidence during the appeal hearing. The exclusion shall remain in effect during the appeal process.

The enforcement of these rules is not intended to limit any applicable federal, state, or municipal laws. Nothing in these rules shall create a duty to any person on the part of MRTA or form any basis for liability on the part of MRTA, its officers, agents, employees, or volunteers. The obligations herein are solely that of any person entering and using MRTA's vehicles, facilities, and properties; MRTA's enforcement of Article III is discretionary not mandatory.

Mountain Rides Agenda Action Item Summary

Date: From:

Action Item:

Committee Review: yes no Committee Purview:

Previously discussed at board level: yes no

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

Policy Section 100 - Financial

Policy 102: Accounts Payable (AP)

Issued: April 27, 2011

Revised: November 21, 2012

Revised: June 17, 2015

Purpose: To outline procedures used in the payment of vendors or other providers of goods or services to MRTA.

Personnel Affected: Executive Director, Business Manager, Operations Manager, Facilities & Maintenance Manager, Outreach & PR Specialist, Bike & Mobility Specialist

Policy:

- A. **Coding Structure** MRTA maintains a coding structure to ensure AP are categorized appropriately. The coding structure consists of 3 levels of coding as follows:

Mountain Rides Transportation Authority Level One Codes for Expense Accounts

Account #	Account	Description
51000	Payroll Expenses	
51100	Salaries and Wages	Salaries and wages paid to employees
51200	Accrued Vacation Expense	Vacation earned and accrued
51300	FICA Expense	employer paid social security- 6.2% up to \$102,000
51350	Medicare Tax Expense	employer paid medicare tax - 1.45% on all w-2 wages
51400	Retirement Plan Expenses	9.5% contrib.expense paid by company to retirement plan
51500	Workers Comp Expense	work comp premium paid by company-approx. 5% of gross
51600	SUI Expense	state unemployment - 1.923% on \$32,200 of w-2 wages
51650	FUTA Expense	Federal unemployment - we are exempt
51700	Medical Ins. Expense	medical prem. paid by employer - \$333.61 plus 1/2 dep. prem.
51800	Dental Ins. Expense	Dental Ins Prem - \$32.33 plus 1/2 of dep. prem.
51900	Vision Ins. Expense	vision ins. prem - \$9.16 per month
51950	Life Ins. Expense	life ins. prem - \$16.85 per month
52000	Insurance Expense	
52100	Ins. - Vehicles	vehicle ins. premiums
52200	Ins. - Liability	liability ins. premiums
52300	Ins. - Apartments	ins. prem. on WFH
53000	Professional Fees	
53100	Accounting & Audit	accounting and auditing professional fees
53200	IT Systems	computer Info Tech professional fees
53300	Grant Support/Admin	prof. fees related to grant writing and support**NOT REIMBURSEABLE UNDER 5311T**
53400	Legal Fees	lawyers, legal costs

Policy Section 100 - Financial

53500	Other Professional Fees	drug/alcohol testing, DOT physical exams, CDL testing & other expenses for prof. fees not included elsewhere
54000	Equipment/ Tool Expense	
54100	Shop Equipment expense	purchase of equipment for shop operations
54200	Shop Tools	purchase of tools
54300	Office Equipment	purchase of office equipment, including software and computer and related equipment
55000	Rent and Utilities	
55100	Rent	Rent of Space
55200	Utilities	Utilities
56000	Supplies	
56100	Office Supplies	supplies used principally in office
56200	Janitorial & Safety Supplies	Janitorial & Safety related costs
56300	Department Supplies	supplies specific to your dept. getting job done
56400	Uniforms	uniforms and other shirts and hats with logo
56500	Postage and Delivery	stamps, mailing costs
57000	Repairs and Maintenance	
57100	Equipment Repairs/Maintenance	on equipment
57200	Building Repairs/Maintenance	on buildings and other structures
57300	Grounds Repairs/Maintenance	on our property/grounds
57400	Equipment Rental	rental of equipment
57500	Janitorial Services	cost of janitorial services
58000	Communications Expense	
58100	Office Phone Expense	office phones
58200	Cell & Two-Way Mobile	cell phones and other mobile lines
58300	Internet/Website	internet charges and website support
58400	On-Board Vehicle Computers	costs related to operating Rangers, Routematch, on-board laptops etc.
59000	Travel and Training	
59100	Vehicle/Airfare	airfare and vehicle exp. for travel to training events, conferences
59200	Lodging	lodging exp for training events, conferences
59300	Meals/Entertainment	meals/ent. while away on training events, conferences or other business
59400	Training/Education	cost of the training and continued education
60000	Business Expenses	
60100	Business Registration Fees	fees to register with various entities to let us do business
60200	Fines, Penalties, Judgments	this is not deductible
60400	Dues & Subscriptions	dues and subscriptions paid
60500	Bank Fees	Bank Service Charges
60600	Ext. Service Contract	Twin Falls Service Contract
61000	Advertising	
61100	Print Advertising	Print Advertising costs
61200	Radio Advertising	Radio Advertising costs

Policy Section 100 - Financial

61300	Online Advertising	Online Advertising costs
61400	Vehicle Graphics	Vehicle Graphics costs
61500	Bus. Adv. Contract	commissions and related costs for securing bus advertisers
62000	Marketing and Promotion	
62100	Info. Displays-Stop Signage	costs for Info. Displays-Stop Signage
62200	Graphic Design	costs for graphic design
62300	Promotional Items	costs for promotional items
62400	Events and Misc.	costs for any special events and other marketing costs
62500	Internal / Other	costs for non-taxable employee perks, parties, etc. **NOT REIMBURSEABLE**
63000	Printing and Reproduction	
63100	Copies, Passes & Flyers	cost of Copies, Passes & Flyers
63200	Schedules, Maps & Brochures	costs of Schedules, Maps & Brochures
64000	Fuel Expense	cost of FUEL
64500	Fuel Expense Reserves	quarterly transfer to Contingency Fund
65000	Vehicle Maintenance	
65100	Vehicle Maintenance:65100 · Parts Expense	costs of vehicle parts
65200	Vehicle Maintenance:65200 · Fluids Expense	cost of fluids for vehicles
65300	Tires Expense	cost of tires for vehicles
65400	Purchased Services	cost of purch. services for vehicles
65500	Vehicle Computer/Diagnostics	cost of maintaining/repair of vehicle computers, , diagnostic and tech related charges
66000	Construction	
66100	Materials & Labor	cost of materials & labor on construction related projects
66200	Const. Management Fees	cost of mgmt fees on construction related projects
67000	Other Direct Expenses	other direct exp to get the job done!

Policy Section 100 - Financial

Level Two Codes for Expense Accounts

	funding source
100 Bus Routes	
140 Valley Routes-Baseline Service(2009)	2009 base level service =5311 late night, weekend, midday = 5316
145 Valley Routes-New Trips (JARC)	JARC
151 Town Routes-All Year Baseline Routes	5311
161 Town Routes-Peak Season Routes	5311
180 Special Services/Charter	local
185 Hailey Circulator (New Freedom)	5317 New Freedom
195 General Bus	5311
199 Twin Commuter Route (JARC)	5316 JARC
200 Vanpool Routes	
270 Vanpool (General)	fares
275 Public Routes-#1, #2, #3	fares
280 Webb Routes	fares
285 Employer X Routes	fares
290 Employer Y Routes	fares
295 Vanshare	fares
300 ADA Services	
310 Complimentary ADA up to 3/4 mile	5311
320 Comp. ADA up to 2 miles (New Freedom)	5311
400 Non-transit	
410 Safe Routes to School	SRTS/local
420 Ridematch & Emergency Ride Home	5311
430 Community Events/Challenges	5311
440 Bike Programs (not SR2S)	local
450 School Pool	
460 ALTF	
500 Facilities (Including WFH)	
510 Ketchum Facility	5311/local
520 South Valley Facility	
530 On Street Property	
600 ARRA Stimulus	
610 Mobility Management & Marketing	ARRA/5311,5316, 5317
620 Preventative Maintenance	ARRA/5311,5316, 5317
800 General - Uncategorized	5311

** For 5311, 5316, 5317, local match is assumed. And there are other funding sources for each service; the funding source listed is for federal/state reimbursement. **



Policy Section 100 - Financial

Level Three Codes for Expense Accounts (Class or department)

- 10 – Administration
- 20 – Marketing
- 25 – Bike / Pedestrian
- 30 – Maintenance & Facilities
- 40 – Operations

SPECIFIC EXAMPLES:

1. Example of how to code a bus part purchased for a bus on a baseline valley route
65100 / 140 / 30
2. How to code print advertising done by the marketing dept. for new valley service
61100 / 145 / 20
3. Example of how to code cell phones for the bus drivers on year round town route
58200 / 151 / 40
4. Example of how to code tires purchased for van used on VP public route #2
65300 / 275 / 30
5. Example how to code a SRTS special event
62400 / 410 / 25

NOTE: The three levels of coding apply to expenses incurred in the MRTA Operations Fund (titled KART company in QB). The MRTA Facilities, Capital Equipment and Workforce Housing Funds use only Level One coding. The level one, two and three code listings may change from time to time as accounts are added and deleted based on MRTA operations.

B. Payment of Invoices

Once purchases are made, any Purchase Orders, packing lists, and other documentation received from the Vendor must be provided to the Business Manager with the appropriate departmental coding, any necessary approvals and related forms. Notation of any missing items, backordered items must be duly indicated. Purchase orders and packing lists are matched to invoices by the Business Manager as the invoice is received. Any purchases that are not invoiced by the vendor require a Request for Payment form (Exhibit 1) to be completed by the employee ordering the goods/service. Vendors should be encouraged to invoice Mountain Rides however, this is not always possible and when it is not, use of a Request for Payment form is required.

Policy Section 100 - Financial

WORK FLOW



- a. The Business Manager is responsible for preparing checks for payment of all invoices. All the requirements of **Policy 101 – Procurement** must be met before checks are prepared. It is the duty of the Business Manager to ensure procurement requirements have been met before any check is issued and to ensure check signatures are in accordance with **Policy 103 Check Signing Policy** and to ensure timely payment of invoices. Once checks are signed, the Business Manager assembles the check and any payment remittance stub, and mails the payment.

C. Sales Tax Exempt Status

MRTA is a tax exempt entity and does not pay sales tax. All attempts to eliminate the charging of sales tax by vendors should be taken, including the completion and submission of Idaho State Tax Commission Form ST-101 Sales Tax Resale or Exemption Certificate to vendors. This policy should be followed on a best efforts basis and MRTA recognizes that it is not always possible to eliminate the charging of sales tax (e.g. online purchases, travel expenses etc.)

D. Electronic Funds Transfers (EFT's) and other online payments

In order to expedite payments of obligations, EFT's and/or online payments may be authorized by the Executive Director within the limits set out in **Policy 101 – Procurement (purchases up to or equal to \$25,000)**. These payments are exempt from having two authorized signatures, because of

Policy Section 100 - Financial

their regularity in timing and amount, and in order to cut down on paperwork, and are restricted to the following:

- Payroll and Related Items– Payroll is prepared by the Business Manager in conformance with **Section 105 - Payroll**. Approval by the Executive Director must occur before payroll is transmitted to the payroll processor. Related Items include federal and state withholdings, employee contributions to health savings plans, garnishments, and other payroll liabilities and similar items.
- Intra-Bank Transfers – transfers between bank checking/LGIP savings accounts shall be authorized and initiated by Business Manager with no other approval. A paper and electronic record shall be kept.
- Bank Fees, payroll processing fees, payments accompanying tax forms, check/deposit slip orders
- Payments for regularly occurring expenses (monthly or quarterly) including utilities, telephone, online advertising charges, employee benefits (AFLAC, health and dental plan costs), and other recurring expenses for which the amount varies nominally and for which online payment is available.

D. Records

Each check prepared shall be accompanied by supporting documents.

Invoices, packing lists, purchase orders and other paperwork are attached to the check stub and are maintained on file.

All voided and spoiled checks are retained to prevent their unauthorized use.

E. Petty Cash

The Business Manager shall establish control procedures for small procurements and shall maintain a petty cash box containing one hundred dollars (\$100). Petty Cash expenses are documented and all receipts are retained as back-up to support petty cash expenditures. The petty cash is reconciled from time to time as deemed appropriate by the Business Manager.

F. Company Credit Card Use

The MRTA Board has authorized the Executive Director to implement policy for the use, distribution, authorization and control of MRTA credit cards. This policy is as follows:

Authorization: ~~The Executive Director, and Department Heads~~Managers, Supervisors and Specialist positions are authorized to ~~may have~~ credit cards issued in their name if the specific position warrants, at the discretion of the Executive Director. ~~Positions below the level of Specialist may not have credit cards issued in their name.~~ All authorized users must complete a Credit Card User Agreement (Exhibit 2).

Distribution: ~~Each Department Head~~Employees in authorized positions may request a credit card when it is deemed to be necessary and beneficial, as determined by the Executive Director.

Uses: The MRTA Executive Director authorizes the use of MRTA credit cards for the following expenses:

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Policy Section 100 - Financial

- **Travel:** Credit cards may be used by Department Heads and the Executive Director when traveling on official MRTA business pursuant to **MRTA Policy 110 Employee Expense Reimbursement Policy 110**.
- **Registrations:** Credit cards may be used by MRTA Executive Director or Department Head for conference registrations related to official MRTA business, only after approval from the MRTA Executive Director.
- **Purchases:** Credit cards may be used by MRTA Executive Director or Department Heads for ordering supplies and/or services subject to **Policy 101: Procurement**. MRTA Credit Cards may not be used for any personal expenses. Employees must pay for this type of expense personally and then seek reimbursement, as appropriate, through submission of an Expense Report, following guidelines under the **MRTA Policy 110 Employee Expense Reimbursement**²².

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- **Recurring Expenses:** The credit card number may be provided to vendors for recurring monthly expenses such as VOIP telephone costs, dues & subscriptions and other similar expenses.

Control: The Business Manager is responsible for administration of the credit cards to include: selection of card provider, payment of credit card bills, managing the issuance of credit cards, and policing use. Any misuse will be reported to the MRTA Executive Director.

- MRTA credit cards may not be used for cash advances.
- MRTA credit cards may not be used for personal purchases or personal use.
- Credit Cards may not be used to pay other invoices or statements, unless done so by the Business Manager in accordance with this policy.

Employees authorized to use MRTA credit cards are responsible for providing all receipts and any other documentation to the Business Manager in a timely manner.

- Every purchase from a credit card must have a receipt.
- Employees will submit credit card receipts no later than five (5) business days after the purchase date, or within five (5) business days of return from travel.
- Employees will submit delivery receipts no later than five (5) business days after the date merchandise is received.
- Employees will document internet purchases by printing out the purchase confirmation page from the vendor's website.
- Employees will document any purchases made over the phone with a credit card, by signing a copy of the page the item was ordered from (i.e. catalog page, brochure, flyer, etc.).

Policy Section 100 - Financial

Exhibit 1 Request for Payment Form

Request for Payment Form

Date:
Vendor/Payee:
Amount:
Due Date:
Purpose:

MRTA Coding:
Approval (if required):

Request for Payment Form

Date:
Vendor/Payee:
Amount:
Due Date:
Purpose:

MRTA Coding:
Approval (if required):

Request for Payment Form

Date:
Vendor/Payee:
Amount:
Due Date:
Purpose:

MRTA Coding:
Approval (if required):

Policy Section 100 - Financial

Exhibit 2 Credit Card Agreement

I, _____, as an employee of the Mountain Rides Transportation Authority, accept personal responsibility for the safeguard and proper use of MRTA credit card # _____, which has been assigned to me for use in the performance of my job, in accordance with the terms outlined below.

I will only use the MRTA's credit card for the following purposes:

- when traveling on official MRTA business pursuant to MRTA ~~Policy 110 Employee Expense Reimbursement Policy 110~~.
- Credit cards may be used ~~by MRTA Executive Director or Department Heads~~ for ordering supplies and/or services subject to **MRTA Policy 101: Procurement**. MRTA Credit Cards may not be used for any personal expenses. Employees must pay for this type of expense personally and then seek reimbursement, as appropriate, through submission of an Expense Report, following guidelines under the "MRTA Policy 110 Employee Expense Reimbursement".
- Conference registrations related to official MRTA business, only after approval from the MRTA Executive Director.
- The credit card number may be provided to vendors for recurring monthly expenses such as VOIP telephone costs, dues & subscriptions and other similar recurring expenses subject to the policies outlined in MRTA Financial Policy.

I will not use the MRTA credit card for any inappropriate purpose. Inappropriate purposes consist ~~of~~ but are not limited to, the following:

- Cash advances.
- Personal purchases or personal use.
- To pay other invoices or statements unless done so by the Business Manager in accordance with this policy.
- Any purpose not specifically authorized by MRTA Credit Card Policy.

I will provide all necessary documentation to the Business Manager within the time specified:

- Every purchase from a credit card must have a receipt.
- Employees will submit credit card receipts no later than five (5) business days after the purchase date, or within five (5) business days of return from travel status.
- Employees will submit delivery receipts no later than five (5) business days after the date merchandise is received.
- Employees will document internet purchases by printing out the purchase confirmation page ~~from the vendor's website~~.
- Employees will document any purchases made over the phone with a credit card, by signing a copy of the page the item was ordered from (i.e. catalog page, brochure, flyer, etc.).

I understand the MRTA Executive Director will disallow my use of MRTA credit cards for violation of this policy or misuse of a MRTA credit card.

I understand that I will be held personally responsible for any inappropriate charges I incur to the MRTA credit card and payment for any such inappropriate charge is hereby authorized to be withheld from my paycheck.

Employee Signature: _____ Date: _____

Executive Director Signature: _____ Date: _____

(For permanently or temporarily issued MRTA credit cards)

Mountain Rides Agenda Action Item Summary

Date: From:

Action Item:

Committee Review: yes no Committee Purview:

Previously discussed at board level: yes no

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

(Owner)

Bellevue ID 83313

Transit Facility
121 Clover Street
Bellevue ID 83313

PERIOD FROM: 05/27/15

FROM: EKC, Inc.
(Contractor) 1649 W Shoreline Drive

VIA: Jensen Hayes Shropshire Arch
(Architect) 125 N Garfield Avenue

PERIOD TO: 05/31/15

PROJECT NO: 15-010

Boise ID 83702

Pocatello ID 83204

CONTRACT DATE: 05/27/15

CONTRACT FOR: Commercial Bldg

CONTRACTOR'S APPLICATION FOR PAYMENT

1. Original Contract Sum	\$	1,390,281.00
2. Net change by Change Orders	\$	3,782.95
3. Contract Sum to Date	\$	1,394,063.95
4. Total Completed & Store to Date	\$	63,885.90
5. Retainage		
a. 5.00% of Complete Work	\$	3,194.29
b. 0.00% of Stored Materials	\$	0.00
Total Retainage	\$	3,194.29
6. Total Earned Less Retainage	\$	60,691.61
7. Less Previous Certificates for Payment	\$	0.00
8. Current Payment Due	\$	60,691.61
9. Balance to Finish, including Retainage	\$	1,333,372.34

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the contractor for Work for which Previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: *ERC, INC*

By: *[Signature]* Date *6/9/15*

State of: *Idaho*

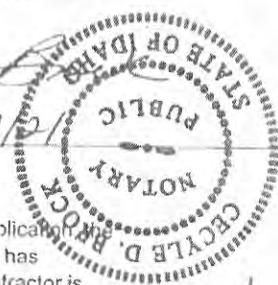
County of: *Ada*

Subscribed and sworn to before me this *9th* day of *June, 2015*

Notary Public: *[Signature]*

My commission expires: *2/19/21*

Change Order Summary	Additions	Deductions
Approved Previous Months	59,448.95	55,666.00
Approved this Month	0.00	0.00
Totals	59,448.95	55,666.00
Net Changes by Change Order	3,782.95	



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED: \$ *60,691.61* By: *[Signature]*

Date: *6-9-15*

A	B	C	D	E	F	G	H	I	
Item No.	Description of Work	Scheduled Value.	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed And Stored To Date (D+E+F)	% (G/C)	Balance to Finish (C-G)	Retainage
			From Previous Application (D+E).	This Period					
1	Permits & Fees	22935.00	0.00	22935.00	0.00	22935.00	100.00	0.00	1146.75
2	General Conditions	127472.78	0.00	5838.25	0.00	5838.25	4.58	121634.53	291.91
3	Bond	16718.00	0.00	16718.00	0.00	16718.00	100.00	0.00	835.90
4	Close Out	2500.00	0.00	0.00	0.00	0.00	0.00	2500.00	0.00
5	Earthwork, Excavation, Grading	122149.26	0.00	9488.00	0.00	9488.00	7.77	112661.26	474.40
6	Pavement Specialties	269.82	0.00	0.00	0.00	0.00	0.00	269.82	0.00
7	Concrete Paving	4682.48	0.00	0.00	0.00	0.00	0.00	4682.48	0.00
8	Fencing	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
9	Benches	4739.44	0.00	0.00	0.00	0.00	0.00	4739.44	0.00
10	Bike Racks	810.90	0.00	0.00	0.00	0.00	0.00	810.90	0.00
11	Landscaping	49227.00	0.00	0.00	0.00	0.00	0.00	49227.00	0.00
12	Concrete	132349.90	0.00	0.00	0.00	0.00	0.00	132349.90	0.00
13	Curb, gutter & Sidewalks	13849.17	0.00	0.00	0.00	0.00	0.00	13849.17	0.00
14	Masonry	155394.00	0.00	0.00	0.00	0.00	0.00	155394.00	0.00
15	Structural Metal Framing	81968.36	0.00	0.00	0.00	0.00	0.00	81968.36	0.00
16	Millwork	4500.00	0.00	0.00	0.00	0.00	0.00	4500.00	0.00
17	Framing/Lumber/Trusses	37685.55	0.00	0.00	0.00	0.00	0.00	37685.55	0.00
18	Wood Stairs	1406.69	0.00	0.00	0.00	0.00	0.00	1406.69	0.00
19	Insulation	1612.29	0.00	0.00	0.00	0.00	0.00	1612.29	0.00
20	Metal Roofing @ Canopy	878.48	0.00	0.00	0.00	0.00	0.00	878.48	0.00
21	Siding	5090.86	0.00	0.00	0.00	0.00	0.00	5090.86	0.00
22	Roofing - Membrane	62456.00	0.00	0.00	0.00	0.00	0.00	62456.00	0.00
23	Doors & Windows	12975.25	0.00	0.00	0.00	0.00	0.00	12975.25	0.00
24	Electric Operated OH Door	21400.00	0.00	0.00	0.00	0.00	0.00	21400.00	0.00
25	Entrances & Storefronts	21250.00	0.00	0.00	0.00	0.00	0.00	21250.00	0.00
26	Gypsum Frame/Rock	18226.00	0.00	0.00	0.00	0.00	0.00	18226.00	0.00
27	Tile	8951.61	0.00	0.00	0.00	0.00	0.00	8951.61	0.00
28	Floorcovering	1500.00	0.00	0.00	0.00	0.00	0.00	1500.00	0.00
29	Painting	44801.00	0.00	0.00	0.00	0.00	0.00	44801.00	0.00
30	Toilet Compartments	630.00	0.00	0.00	0.00	0.00	0.00	630.00	0.00
31	Exterior Signage	1150.00	0.00	0.00	0.00	0.00	0.00	1150.00	0.00
32	Fire Extinguishers	254.51	0.00	0.00	0.00	0.00	0.00	254.51	0.00
33	Restroom Accessories	1711.00	0.00	0.00	0.00	0.00	0.00	1711.00	0.00
	*** Totals ***	982045.35	0.00	54979.25	0.00	54979.25	5.60	927066.10	2748.96

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value.	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed And Stored To Date (D+E+F)	% (G/C)	Balance to Finish (C-G)	Retainage
			From Previous Application (D+E).	This Period					
34	Install bus lift	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
35	Plumbing	137548.00	0.00	0.00	0.00	0.00	0.00	137548.00	0.00
36	H.V.A.C.	51200.00	0.00	0.00	0.00	0.00	0.00	51200.00	0.00
37	Electrical	120053.00	0.00	0.00	0.00	0.00	0.00	120053.00	0.00
38	Contractor OH & Fee	98934.65	0.00	4531.21	0.00	4531.21	4.58	94403.44	226.56
39	CHANGE ORDER-01 (PCO-2)	-2152.00	0.00	0.00	0.00	0.00	0.00	-2152.00	0.00
40	CHANGE ORDER-02 (PCO-3)	-53514.00	0.00	0.00	0.00	0.00	0.00	-53514.00	0.00
41	CHANGE ORDER-3 (PCO-4)	41603.06	0.00	0.00	0.00	0.00	0.00	41603.06	0.00
42	CHANGE ORDER-04 (PCO-5)	13039.53	0.00	0.00	0.00	0.00	0.00	13039.53	0.00
43	CHANGE ORDER-5 (PCO-1,6)	4806.36	0.00	4375.44	0.00	4375.44	91.03	430.92	218.77
*** Totals ***		1394063.95	0.00	63885.90	0.00	63885.90	4.58	1330178.05	3194.29

Mountain Rides Agenda Action Item Summary

Date: From:

Action Item:

Committee Review: yes no Committee Purview:

Previously discussed at board level: yes no

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:

EXHIBIT A

LING STOCK STATUS REPORT
JTAH TRANSIT AUTHORITY

MAKE/MODEL OR VEHICLE DESCRIPTION	VIN #	DATE IN Service	OUT OF Service	FED USEFUL LIFE (YR)	ACTUAL SERVICE (YR)	REMAINING YRS	REMAINING % BASED ON YRS	ACTUAL MILEAGE	MINIMUM USEFUL LIFE MILEAGE	REMAINING % BASED ON MILES	TOTAL PURCHASE PRICE	FEDERAL PERCENT	TOTAL FEDERAL SHARE	REMAINING FED SHARE BASED ON YRS
5000 Optima Opus	1Z9B5BSS35WZ16283	7/19/2005	5/1/2015	10	9.79	0.21	2.11%	229,665	350,000	34.38%	264,207.30	80.00%	211,366.00	4,458.95
5000 Optima Opus	1Z9B5BSS45WZ16289	7/1/2005	5/1/2015	10	9.84	0.16	1.62%	225,088	350,000	35.69%	264,207.26	80.00%	211,366.00	3,416.60
5000 Optima Opus	1Z9B5BSS15WZ16279	6/22/2005	5/1/2015	10	9.86	0.14	1.37%	229,670	350,000	34.38%	264,207.29	80.00%	211,366.00	2,895.42

EXHIBIT B

Account Name: Utah Transit Authority
 Billing Reason: Tires on Sold Vehicle
 Date: June 8, 2015

Total \$ 15,350.61

Brand #	Vehicle # or Location	WP	Tire Size	OTD	RTD	Min TD	Remaining Usable 32nds	Per 32nd Rate	Rubber Price	Casing Price	Total Price
UT20411	5001	RF	285/70R19.5	18	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT20404	5001	LF	285/70R19.5	18	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT19491	5001	LRO	285/70R19.5	21	20	2	18	\$ 28.27	\$ 508.86	\$ -	\$ 508.86
UT14760	5001	LRI	285/70R19.5	21	20	2	18	\$ 28.27	\$ 508.86	\$ -	\$ 508.86
UT15525	5001	RRO	285/70R19.5	21	19	2	17	\$ 28.27	\$ 480.59	\$ -	\$ 480.59
UT16422	5001	RRI	285/70R19.5	21	18	2	16	\$ 28.27	\$ 452.32	\$ -	\$ 452.32
UT19476	5002	RF	285/70R19.5	18	9	2	7	\$ 28.27	\$ 197.89	\$ -	\$ 197.89
UT19478	5002	LF	285/70R19.5	18	9	2	7	\$ 28.27	\$ 197.89	\$ -	\$ 197.89
UT13298	5002	LRO	285/70R19.5	21	14	2	12	\$ 28.27	\$ 339.24	\$ -	\$ 339.24
UT19130	5002	LRI	285/70R19.5	21	13	2	11	\$ 28.27	\$ 310.97	\$ -	\$ 310.97
UT13302	5002	RRO	285/70R19.5	21	17	2	15	\$ 28.27	\$ 424.05	\$ -	\$ 424.05
UT15145	5002	RRI	285/70R19.5	21	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT14762	5005	RF	285/70R19.5	18	5	2	3	\$ 28.27	\$ 84.81	\$ -	\$ 84.81
UT14761	5005	LF	285/70R19.5	18	5	2	3	\$ 28.27	\$ 84.81	\$ -	\$ 84.81
UT21013	5005	LRO	285/70R19.5	21	16	2	14	\$ 28.27	\$ 395.78	\$ -	\$ 395.78
UT21007	5005	LRI	285/70R19.5	21	15	2	13	\$ 28.27	\$ 367.51	\$ -	\$ 367.51
UT21014	5005	RRO	285/70R19.5	21	15	2	13	\$ 28.27	\$ 367.51	\$ -	\$ 367.51
UT21012	5005	RRI	285/70R19.5	21	16	2	14	\$ 28.27	\$ 395.78	\$ -	\$ 395.78
UT20417	5008	RF	285/70R19.5	18	14	2	12	\$ 28.27	\$ 339.24	\$ -	\$ 339.24
UT20416	5008	LF	285/70R19.5	18	9	2	7	\$ 28.27	\$ 197.89	\$ -	\$ 197.89
UT19134	5008	LRO	285/70R19.5	21	6	2	4	\$ 28.27	\$ 113.08	\$ -	\$ 113.08
UT19133	5008	LRI	285/70R19.5	21	7	2	5	\$ 28.27	\$ 141.35	\$ -	\$ 141.35
UT19136	5008	RRO	285/70R19.5	21	6	2	4	\$ 28.27	\$ 113.08	\$ -	\$ 113.08
UT19123	5008	RRI	285/70R19.5	21	5	2	3	\$ 28.27	\$ 84.81	\$ -	\$ 84.81
UT19783	5009	RF	285/70R19.5	18	8	2	6	\$ 28.27	\$ 169.62	\$ -	\$ 169.62
UT19782	5009	LF	285/70R19.5	18	12	2	10	\$ 28.27	\$ 282.70	\$ -	\$ 282.70
UT21019	5009	LRO	285/70R19.5	21	12	2	10	\$ 28.27	\$ 282.70	\$ -	\$ 282.70
UT21022	5009	LRI	285/70R19.5	21	11	2	9	\$ 28.27	\$ 254.43	\$ -	\$ 254.43
UT21016	5009	RRO	285/70R19.5	21	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT21017	5009	RRI	285/70R19.5	21	6	2	4	\$ 28.27	\$ 113.08	\$ -	\$ 113.08
UT19112	5010	RF	285/70R19.5	18	7	2	5	\$ 28.27	\$ 141.35	\$ -	\$ 141.35
UT19115	5010	LF	285/70R19.5	18	7	2	5	\$ 28.27	\$ 141.35	\$ -	\$ 141.35
UT18443	5010	LRO	285/70R19.5	21	22	2	20	\$ 28.27	\$ 565.40	\$ -	\$ 565.40
UT13900	5010	LRI	285/70R19.5	21	20	2	18	\$ 28.27	\$ 508.86	\$ -	\$ 508.86
UT13906	5010	RRO	285/70R19.5	21	22	2	20	\$ 28.27	\$ 565.40	\$ -	\$ 565.40
UT13902	5010	RRI	285/70R19.5	21	20	2	18	\$ 28.27	\$ 508.86	\$ -	\$ 508.86
UT19775	5011	RF	285/70R19.5	18	5	2	3	\$ 28.27	\$ 84.81	\$ -	\$ 84.81

5009

EXHIBIT B

Account Name: Utah Transit Authority
 Billing Reason: Tires on Sold Vehicle
 Date: June 8, 2015

Brand #	Vehicle # or Location	WP	Tire Size	OTD	RTD	Min TD	Remaining Usable 32nds	Per 32nd Rate	Rubber Price	Casing Price	Total Price
UT14611	5011	LF	285/70R19.5	18	7	2	5	\$ 28.27	\$ 141.35	\$ -	\$ 141.35
UT18444	5011	LRO	285/70R19.5	21	17	2	15	\$ 28.27	\$ 424.05	\$ -	\$ 424.05
UT15221	5011	LRI	285/70R19.5	21	12	2	10	\$ 28.27	\$ 282.70	\$ -	\$ 282.70
UT13713	5011	RRO	285/70R19.5	21	12	2	10	\$ 28.27	\$ 282.70	\$ -	\$ 282.70
UT13306	5011	RRI	285/70R19.5	21	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT20405	5012	RF	285/70R19.5	18	11	2	9	\$ 28.27	\$ 254.43	\$ -	\$ 254.43
UT20413	5012	LF	285/70R19.5	18	12	2	10	\$ 28.27	\$ 282.70	\$ -	\$ 282.70
UT20407	5012	LRO	285/70R19.5	21	7	2	5	\$ 28.27	\$ 141.35	\$ -	\$ 141.35
UT20409	5012	LRI	285/70R19.5	21	8	2	6	\$ 28.27	\$ 169.62	\$ -	\$ 169.62
UT20410	5012	RRO	285/70R19.5	21	6	2	4	\$ 28.27	\$ 113.08	\$ -	\$ 113.08
UT20415	5012	RRI	285/70R19.5	21	5	2	3	\$ 28.27	\$ 84.81	\$ -	\$ 84.81
UT15512	5013	RF	285/70R19.5	18	6	2	4	\$ 28.27	\$ 113.08	\$ -	\$ 113.08
UT15238	5013	LF	285/70R19.5	18	6	2	4	\$ 28.27	\$ 113.08	\$ -	\$ 113.08
UT21003	5013	LRO	285/70R19.5	21	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT20997	5013	LRI	285/70R19.5	21	4	2	2	\$ 28.27	\$ 56.54	\$ -	\$ 56.54
UT21015	5013	RRO	285/70R19.5	21	9	2	7	\$ 28.27	\$ 197.89	\$ -	\$ 197.89
UT21010	5013	RRI	285/70R19.5	21	5	2	3	\$ 28.27	\$ 84.81	\$ -	\$ 84.81
UT16427	5019	RF	285/70R19.5	18	13	2	11	\$ 28.27	\$ 310.97	\$ -	\$ 310.97
UT20423	5019	LF	285/70R19.5	18	13	2	11	\$ 28.27	\$ 310.97	\$ -	\$ 310.97
UT14753	5019	LRO	285/70R19.5	21	11	2	9	\$ 28.27	\$ 254.43	\$ -	\$ 254.43
UT13702	5019	LRI	285/70R19.5	21	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16
UT12894	5019	RRO	285/70R19.5	21	9	2	7	\$ 28.27	\$ 197.89	\$ -	\$ 197.89
UT15423	5019	RRI	285/70R19.5	21	10	2	8	\$ 28.27	\$ 226.16	\$ -	\$ 226.16

Total \$ 15,350.61

5013
5019

BUS CONVEYANCE AGREEMENT

THIS BUS CONVEYANCE AGREEMENT ("Agreement") is made and entered into this ____ day of _____, 2015, by and between Utah Transit Authority, a public transit district organized under the laws of the State of Utah (hereinafter called "UTA" or "Seller"), and Mountain Rides Transportation Authority, a joint powers agency of the State of Idaho (hereinafter called "MRTA" or "Purchaser").

WHEREAS, MRTA is a public transportation provider established pursuant to Idaho law, owning and operating a public transit system; and

WHEREAS, UTA has three (3) 29-foot Optima 2005 buses (UTA fleet unit numbers 05009, 05013 and 05019) that are not optimal for UTA's current service routes and demand (the "Optima Buses"); and

WHEREAS, MRTA has affirmed that it can use the Optima Buses to promote and provide public transit within its district boundaries; and

WHEREAS, the parties hereto are desirous of entering into this Agreement whereby UTA agrees to convey to MRTA and MRTA agrees to accept from UTA the Optima Buses.

NOW, THEREFORE, for and in consideration of the recitals, and the mutual promises, covenants and conditions set forth in this Agreement, the parties hereby agree as follows:

1. Conveyance of the Optima Buses. Subject to the terms and conditions of this Agreement, Seller agrees to sell, and Purchaser agrees to purchase, the Optima Buses (more fully described in Exhibit "A," attached hereto and by this reference made a part hereof).

2. Transfer of Title. UTA agrees to transfer title, relinquish possession, and deliver the Optima Buses to MRTA at the UTA facility located in Salt Lake City, Utah, on or about _____, 2015; provided however, that the Parties have obtained the written concurrence of the Federal Transit Administration (FTA) to the conveyance and transfer. MRTA shall be solely responsible for, and shall bear all costs and expenses arising out of or related to, the conveyance, transfer of title, and transportation of the Optima Buses from the UTA facility. MRTA shall have adequate insurance in place prior to taking possession of the Optima Buses, and shall provide satisfactory evidence of such insurance to UTA prior to taking possession.

3. Federal Interest in Optima Buses. The original purchase of the Optima Buses was funded by FTA Grant No. UT-03-0046. The Optima Buses each have a service life of ten (10) years, or 350,000 miles. UTA and MRTA acknowledge that the FTA has a continuing interest in the Optima Buses. UTA is willing to transfer and convey its ownership interest in each of the three Optima Buses to MRTA, upon receipt of FTA's written concurrence, and as otherwise in compliance with FTA Circulars 5010.1D, 9300.1B, any other FTA requirements, and all other

applicable law, rules and regulations. MRTA agrees that it will include the Optima Buses in its next grant application and take all actions appropriate or required by FTA so as to fully and completely establish transfer of ownership and responsibility for the Optima Buses, and the release of UTA from any liability or responsibility for the Optima Buses.

4. Acceptance of Optima Buses; As-Is Condition. MRTA acknowledges that with the execution of this Agreement, it accepts responsibility for the continuing maintenance and control of the Optima Buses, in accordance with FTA requirements and otherwise. MRTA further represents that the Optima Buses are needed for revenue service, and that MRTA will include the Optima Buses on its equipment inventory records. MRTA acknowledges and agrees that UTA will convey the Optima Buses "as is", and that no representations are made as to the maintenance, design, safety, or condition of the Optima Buses or any of the equipment, tires, or other components. No warranties are made, of any kind or nature, whether express or implied, including but not limited to any warranty with respect to maintenance, design, condition, or fitness for a particular purpose of the Optima Buses, or their quality or capacity, or their conformity to or compliance with any requirements or laws at any level, or any rule, specification or contract pertaining to the Optima Buses. Further, no warranties are made regarding any intellectual property relating to the Optima Buses, nor any latent defects. MRTA's acceptance of the Optima Buses pursuant hereto is full acknowledgement that MRTA has performed (or waived) a detailed inspection of the Optima Buses, and accepts the same in their as-is condition. MRTA further acknowledges and agrees that no representations or warranties have been made, whether oral or written, concerning the condition or design of the Optima Buses, and that MRTA has not relied on any statements or representations made by UTA, or any representative or agent of UTA or of MRTA, regarding the Optima Buses or any equipment or other components that may or may not be a part of the Optima Buses. MRTA agrees that it will inspect the Optima Buses prior to use in revenue service, and satisfy itself as to the safety and operability of the same.

5. Tires. MRTA acknowledges that the tires on each of the Optima Buses are leased by UTA. As part of the transaction hereunder, MRTA agrees to purchase the tires on the vehicles, at UTA's direct purchase cost, according to Exhibit B for a total for the three buses of \$3,646.83, as shown in Exhibit B. Such amount is due and payable to UTA upon receipt of the Optima Buses.

6. No Warranty. MRTA acknowledges that UTA is not the manufacturer of the Optima Buses, or any related equipment or components. Furthermore, UTA is not an agent of the manufacturer, and does not warrant the Optima Buses against any defects in material, workmanship, or maintenance. No oral or written statement, representation or information from or by UTA or MRTA shall create a warranty of any kind, and MRTA expressly acknowledges that it is not entitled to rely on any such oral or written statement if given. MRTA expressly agrees that UTA has no duty to MRTA or to any other agency or entity, to any employees or passengers of MRTA, or member of the general public or other related or unrelated party to correct any defect or dangerous condition, or to give notice of any such defect or condition.

NO WARRANTIES, WHETHER EXPRESS OR IMPLIED, ARE GIVEN OR GRANTED REGARDING THE OPTIMA BUSES. ALL WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE ARE EXPRESSLY

EXCLUDED AND DISCLAIMED. UTA SHALL NOT BE LIABLE FOR ANY GENERAL, SPECIAL, DIRECT OR INDIRECT DAMAGES, INCLUDING BUT NOT LIMITED TO, LOST PROFITS OR OTHER CONSEQUENTIAL OR INCIDENTAL DAMAGES ARISING OUT OF THIS AGREEMENT AND/OR MRTA'S USE AND OPERATION OF THE OPTIMA BUSES. UTA SHALL NOT BE LIABLE FOR ANY CLAIM FOR DAMAGES, INCLUDING BUT NOT LIMITED TO, PERSONAL INJURY, TORT, NEGLIGENCE, MISREPRESENTATION, STRICT LIABILITY, OR BREACH OF AN IMPLIED OR EXPRESS WARRANTY.

7. Indemnification. To the extent permitted by law, MRTA agrees to indemnify, defend and hold harmless UTA from and against any and all suits, actions, damages, liabilities, costs and expenses of any kind or nature, including attorneys' fees, arising out of or related in any way to MRTA's ownership and use of the Optima Buses, and MRTA's negligence or misconduct. The indemnification obligations of this paragraph 7 shall survive the expiration or termination of this Agreement, and shall remain in effect and continue for so long as MRTA owns, possesses, uses, maintains, or has an interest in the Optima Buses.

8. No Agency Relationship; No Third Party Beneficiaries. Pursuant to the terms of this Agreement, UTA will transfer the Optima Buses to MRTA in accordance with FTA Circular 5010.1D and other applicable laws, rules and regulations. UTA is merely a transferor of the Optima Buses. Nothing contained in this Agreement or the transaction contemplated hereby shall be deemed to or shall create an agency relationship between UTA and MRTA. This Agreement creates no rights or benefits for any party other than UTA and MRTA, and no right, interest, claim, or benefit shall be created in any other party by reason hereof or pursuant hereto. Further, UTA is a governmental entity under the Governmental Immunity Act of Utah, *Utah Code Ann.* § 63G-7-101, *et seq.* UTA does not waive any third-party defenses otherwise available under the Act.

9. Notices. Any notice to be given pursuant to this Agreement shall be in writing, and sent by U.S. Mail or nationally-recognized delivery service, addressed as follows:

To UTA:

Utah Transit Authority
Attn: Rulon Chappell
669 West 200 South
Salt Lake City, UT 84101 With

a copy to:

Utah Transit Authority
Office of General Counsel
669 West 200 South
Salt Lake City, UT 84101

To MRTA:

Mountain Rides Transportation Authority

10. Further Assurances. The parties covenant and agree that, subsequent to the execution hereof and conveyance of the Vehicle, and without any further consideration, each party will execute and deliver any further legal instruments and perform any acts which are or may become reasonably necessary to effectuate the purpose of this Agreement.

11. Miscellaneous. This Agreement is and shall be governed by the laws of the State of Utah. Venue for any legal action shall be within Salt Lake County, State of Utah. No amendment or waiver of any right of obligation in this Agreement shall be effective unless in writing, signed by both parties hereto. This Agreement embodies the entire agreement between the parties and supersedes all prior agreements and understandings, if any relating to the matters addressed herein, and may be amended or supplemented only by a written instrument executed by the party against whom enforcement is sought. This Agreement shall be binding upon and inure to the benefit of the executing parties and their respective successors and approved assigns. In the event one or more of the provisions contained in this Agreement shall, for any reason, be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein. This Agreement may be executed in counterpart, each of which when so executed shall be deemed to be an original, and in each case the counterparts together shall constitute but one and the same instrument.

12. Federal Transit Administration Requirements. The Federal Transit Administration (FTA) requirements set forth in Exhibit "B" are hereby incorporated into and made a part of this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement in multiple originals. This Agreement is effective on the date both parties' authorized representatives have signed this Agreement.

UTAH TRANSIT AUTHORITY

Date: _____

By: _____

Printed Name: _____

Title: _____

By: _____

Printed Name : _____

Title: _____

Approved as to Form:

UTA Legal Counsel

**MOUNTAIN RIDES
TRANSPORTATION AUTHORITY**

Date: _____

By: _____

Printed Name: _____

Title: _____

APPROVED AS TO FORM:

MR.TA Legal Counsel

Mountain Rides Agenda Discussion Item Summary

Date: From:

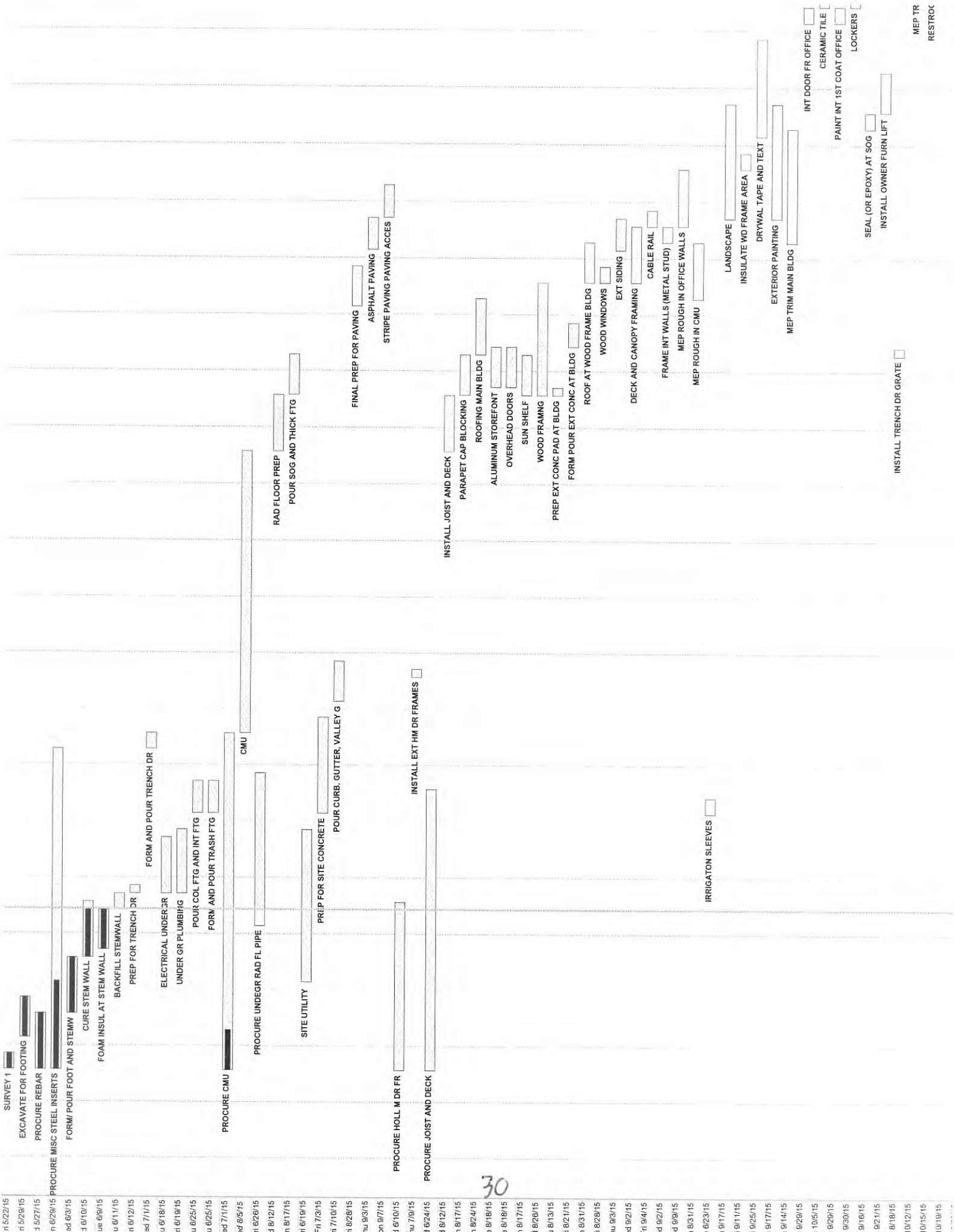
Discussion Item:

Committee Review: yes no Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:





MINUTES

Planning and Marketing Committee

Wednesday, 5/6/15, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In attendance: Steve Wolper, Dave Patrie, Kristin Derrig, Jane Conard, Jason Miller, Kim MacPherson and Jim Finch

Meeting start: 1:00pm

Meeting adjourn: 1:30pm

1. Discuss updated Mountain Rides' vision, mission and goals
 - a. The group reviewed the updated Purpose and Goals which is now the new title for the document. The group decided to make a few changes, one being to change "customer" to "user" but overall felt that it was very concise.
2. Review progress of new printed bus schedule and time table format for Summer/Fall 2015
 - a. The group was shown the updated schedule and format for summer/fall 2015. The group suggested a few edits and those will be incorporated into the final product.
3. Other items to come before the committee. There were none.



MINUTES

Planning and Marketing Committee

Wednesday, 6/3/15, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In attendance: Kristin Derrig, Jane Conard, Jason Miller, Jim Finch and Kim MacPherson

Meeting start: 1:05pm

Meeting adjourn: 1:30pm

1. Review and discuss preliminary ideas and concepts for FY2016 Transportation Service Plan
 - a. The group discussed the improvements and additions to our routes that we could make as funding allows. Staff feels that the "Scout Your Route" public outreach is not working and we are looking at alternatives.
2. Other items to come before the committee. There were none.



MINUTES

Finance and Performance Committee

Wednesday, 6/3/15, 2:30pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In Attendance: Mark Gilbert, Susan McBryant, Jason Miller, Wendy Crosby and Kim MacPherson

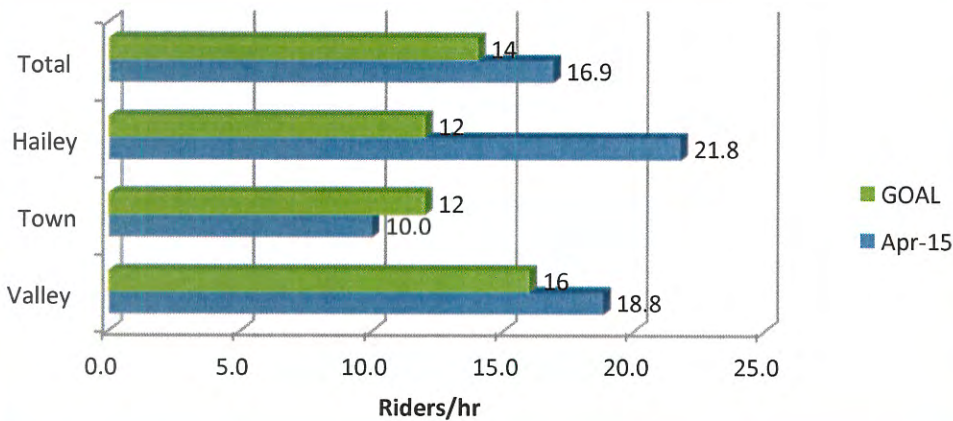
Absent: Joe Miczulski , Mike David

- 1) Reviewed April 2015 financials and bills paid
- 2) Briefly reviewed consultant's analysis of salary survey data. Committee decided that there were not enough members present to warrant further discussion. This item will be discussed again at the July committee meeting.
- 3) Updated passenger code of conduct was not discussed but the Committee recommended that it go to the Board on June 17. The members present had reviewed it and did not propose any changes.
- 4) Update to credit card policy was also not discussed. Changes proposed were minor and were made at the recommendation of Jason for ease of administration. Committee recommended that it go straight to the Board on June 17.

Meeting adjourned: 2:55

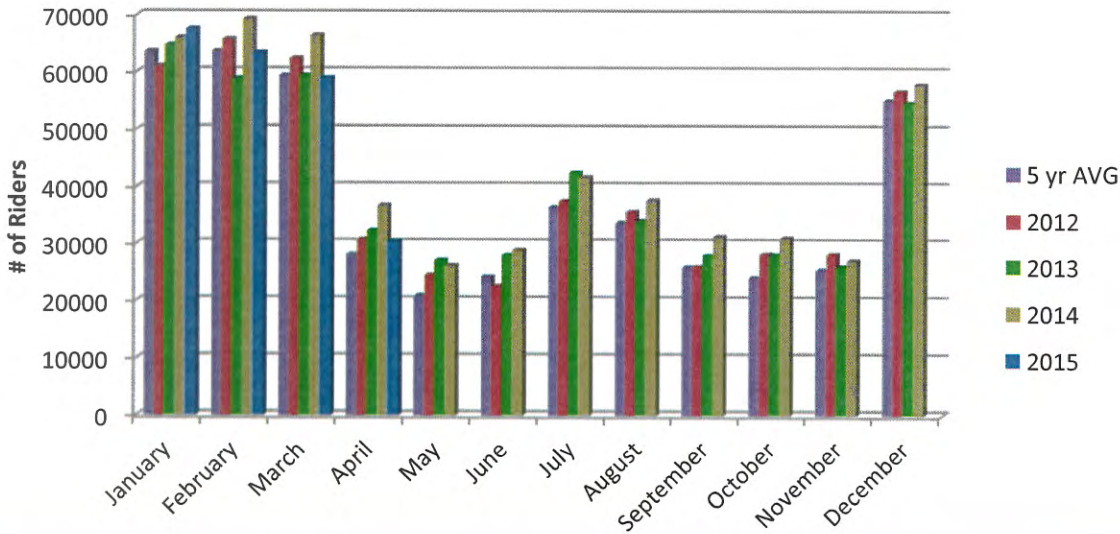
PERFORMANCE DASHBOARD - RIDERSHIP, APRIL 2015

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

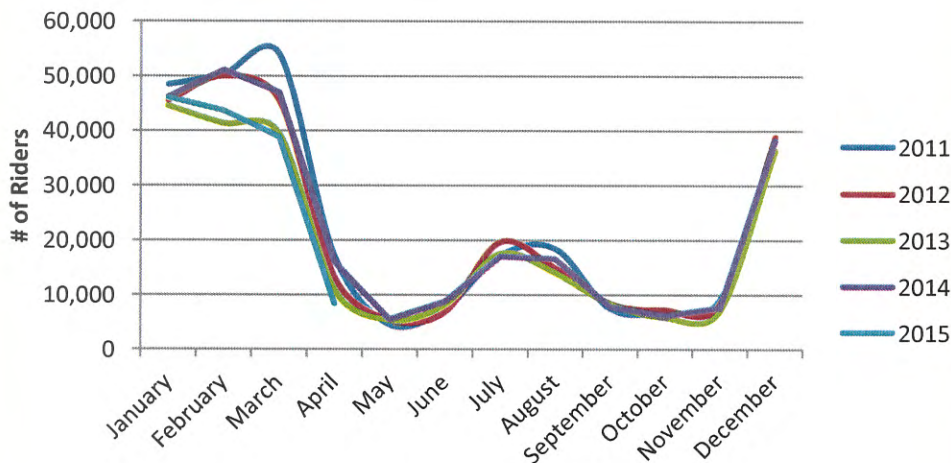
Total Ridership by Month



2015 YTD Ridership 190033
 2014 YTD Ridership 202089
 2013 YTD Ridership 183,104
 2012 YTD Ridership 189,454

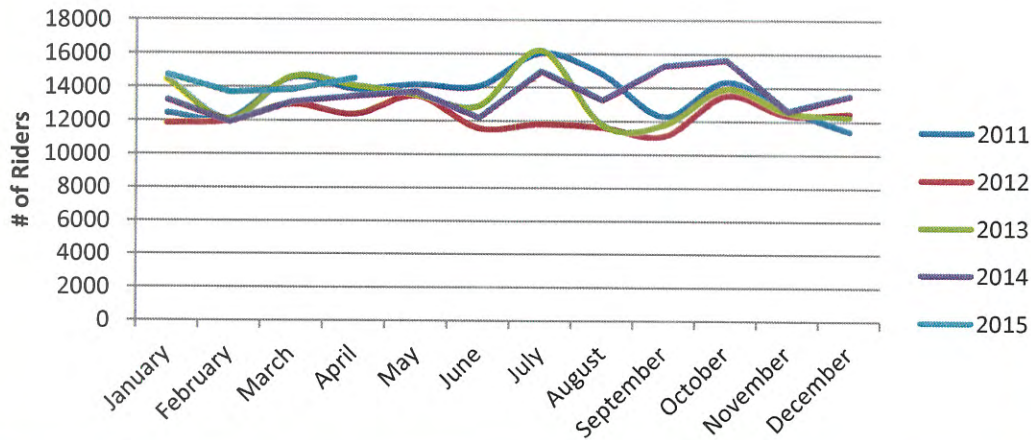
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

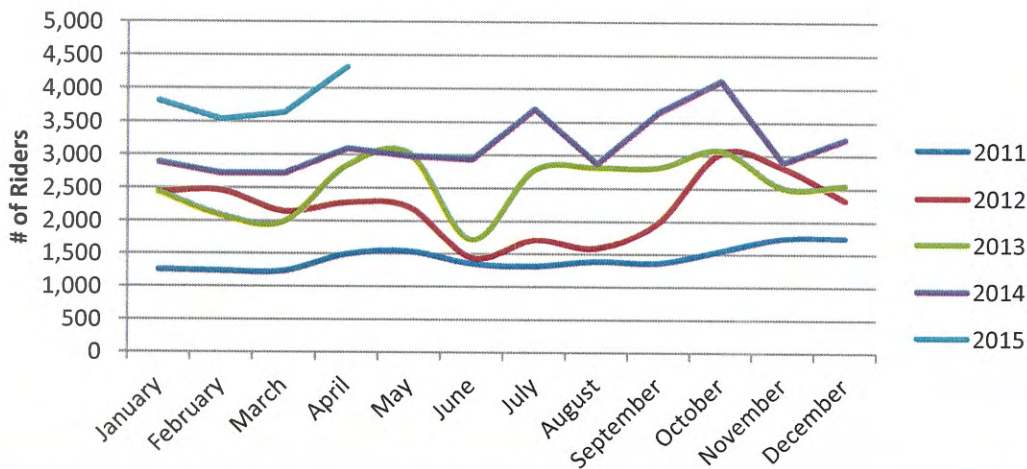


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, APRIL 2015

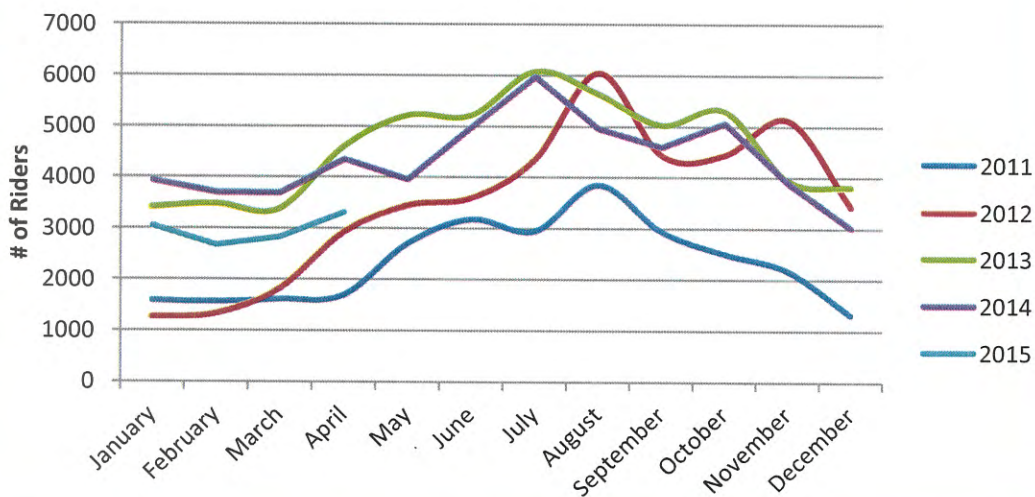
Valley Route



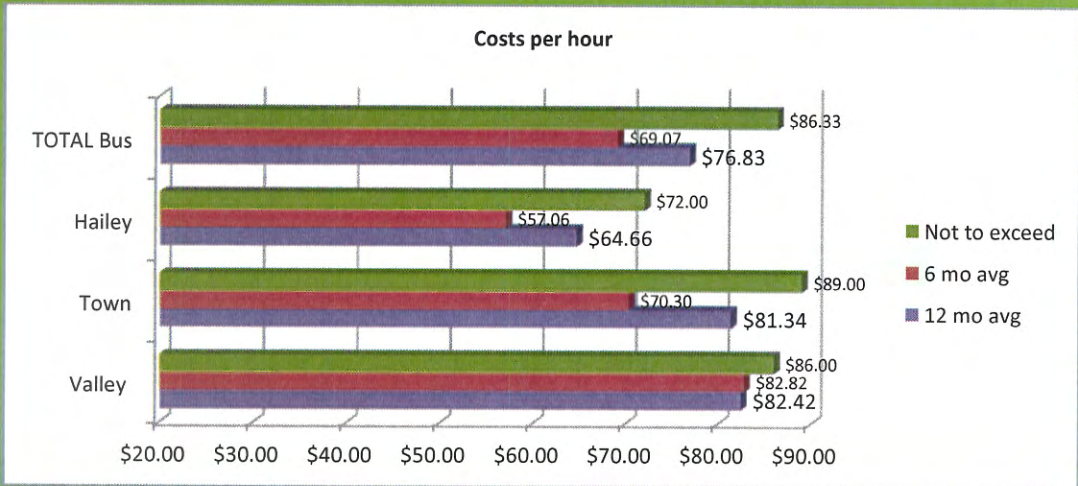
Hailey Route



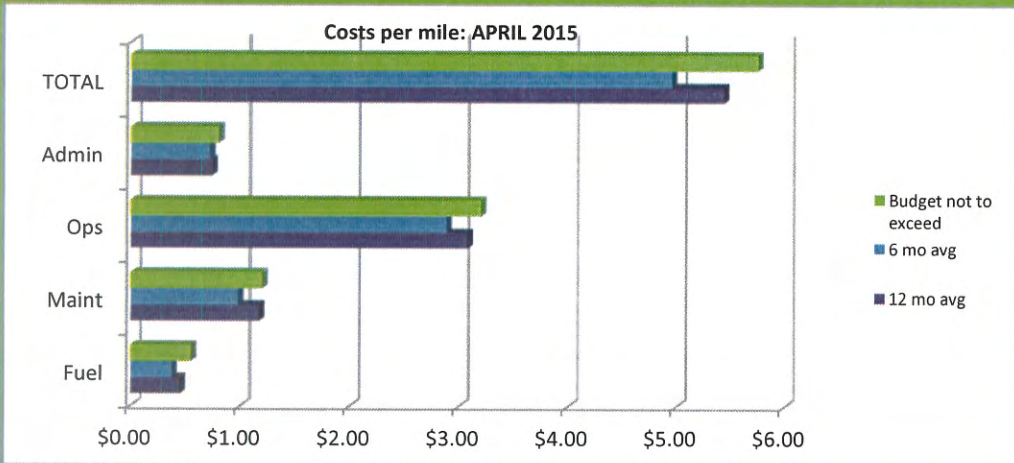
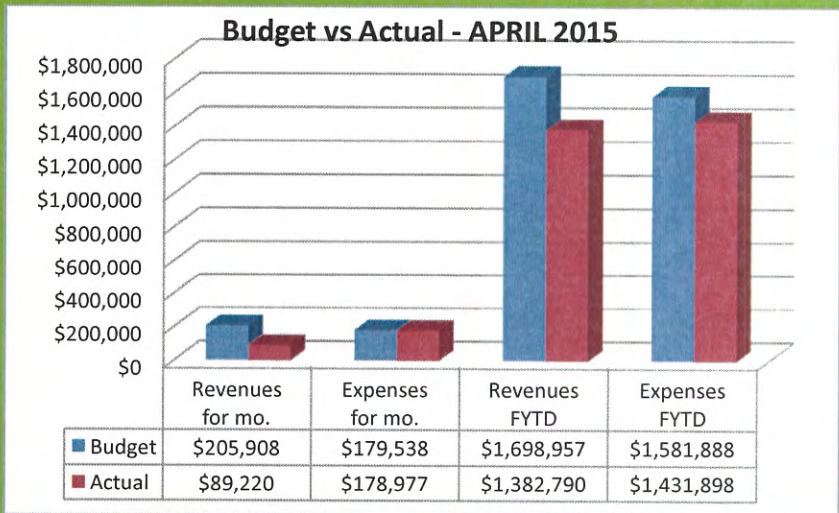
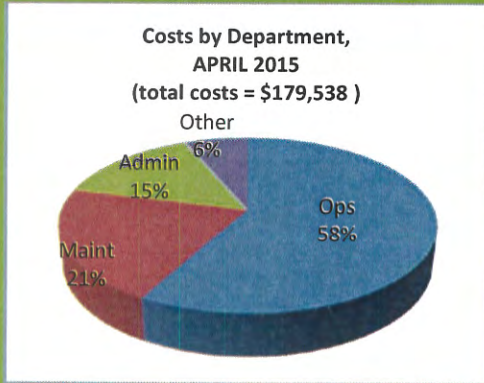
Vanpool



PERFORMANCE DASHBOARD - FINANCIAL, APRIL 2015

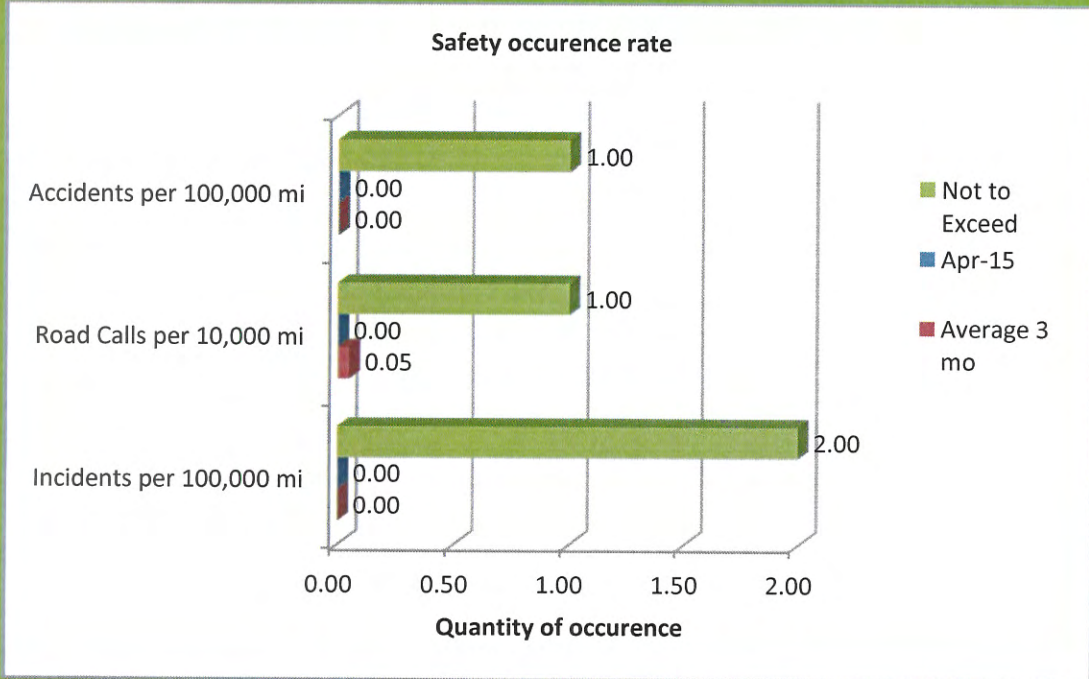


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 and 12 month averages in order to give a longer time period for reference (monthly fluctuations can be great).



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, APRIL 2015



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Feb-15	Mar-15	Apr-15
Incidents	0	0	0
Accidents	0	0	0
Road Calls	1	0	0

MAINTENANCE DAYS WITHOUT A LOSS TIME ACCIDENT OR INJURY: Current 558

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

Mountain Rides Staff Report

Date:

06/17/2015

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

Monthly ridership summary:

May 2015 26,015 (down 142 passengers (1%) compared to May 2014)

Town Routes overall 5,229 passenger -4%; Blue 4135 passengers -12%;

Green 1094 passengers +40%

Valley route 14,073 passengers +2%

Hailey route 3,400 passengers +14%

Vanpool 3,100 passengers -22% Webb 2 vans (4 vans in May 2014)

Progress on
projects/initiatives:

No Accidents or Incidents reported. MRTA employees continue to provide the SAFEST public transportation available. Our drivers are Professional, Courteous, and operate on-time!

June 14th ALL STAFF focus is on Summer service and SAFETY.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

06/17/2015

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

The new bus schedule format is finished and we will be rolling it out on June 20th.

Progress on
projects/initiatives:

Events coming up are Dump the Pump day on June 18th and then we will be having Free Fridays on the Valley Route in July.

The Sun Valley Story Tour will also resume on July 10th and will run on Fridays through September 4th.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

06/12/2015

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department
Highlights from the
Previous Month:

Helmet safety program has been very active we gave 20 helmets to YMCA kids programs. I gave a bike safety talk to the kids and showed them proper use of helmets. Working with higher Ground and special needs kids programs. I ordered more small kid helmets with money St Luke's kicked in to purchase helmets due to need.

Bike to school and bike challenge week were successful. Numbers were a little down this year due to really rainy weather. All elementary schools, the sage school, the community school all participated in bike to school in the pouring rain. I gave prizes to kids who participated in bike challenge week and Bellevue school had much higher numbers this year than any other school.

Mountain rides is partnering with the City of Hailey to apply for a technical assistance grant to the Sonoran Institute under their New Mobility West program. I wrote several sections of the grant and BCRD, ITD, Hailey Chamber with 15 businesses have signed letter of support. Grant is to improve multi modal infrastructure on Main Street/Highway 75 and improve safety.

Progress on
projects/initiatives:

Bikeshare is well under way with 20 bikes in Hailey and 20 in Ketchum. We are getting mostly users who want the pay as you go option and those who have used the bikes love the program and are very grateful to have it. We have ambassadors in both towns using the bikes and talking up the program. The goal is to increase membership and ridership and that will be my focus this month.

Signed an MOU with Boise Green Bikes to allow for our 2 bikeshare programs to share use. The MOU basically states that if a member from boise bikeshare comes to sun valley and wants to use our bikeshare program they can do that for free, and vice a versa. We have asked social bicycles to create a code for this through a sharing of the bikeshare programs. SoBi will work on making this happen. Several members have requested this.

Challenges/
Opportunities:

Challenge and opportunity is to work on increasing membership for bikeshare. I will work with hotels, condo owners, visitors and the local community to increase membership.

Mountain Rides Staff Report

Date:

06/17/2015

Staff Member:

Wendy Crosby

Department:

Business-Finance

Department
Highlights from the
Previous Month:

Construction of the south valley facility is underway and we have worked out change orders and payment systems with the contractor and architect. We received the first payment request for your approval at this meeting and it only took one revision!

We received our new ADA van and are getting it 'road ready'. Registration and graphics are in process.

Progress on
projects/initiatives:

The Civil Rights policy was submitted ahead of the June 1 deadline. We have not heard from the FTA regarding deficiencies so are assuming it is all good.

The construction project and related issues have been taking time to sort through but we have a good working relationship with both the contractor and the architect and their staff.

I am beginning work on the FY2016 budget.

Challenges/
Opportunities:

We have nearly completed the open enrollment period for our cafeteria plans. The new plan year begins July 1.

We received notice of some additional JARC 5316 money from ITD this week. It totals nearly \$77,000 and we will use it to fund Valley Route operations and maintenance in this fiscal year.

We are expecting ITD to open the public comment period on our FY2016-18 funding applications late this week and those applications are on schedule to go before PTAC in July.

Mountain Rides Staff Report

Date:

06/17/2015

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Two new hires - I am proud to announce that we have made two hires for key positions within Mountain Rides. Ben Varner has been hired as the Maintenance and Facilities Manager and will start on June 22nd. Ben has most recently been the Circulation and Logistics Manager for the Idaho Mountain Express. We also have hired Henry Brown as an Operations Manager assistant who will be training under Jim over the next 4-6 months to become the Operations Manager. For those who don't know, Jim is looking to "semi-retire" or "repurpose himself," as he says, to be able to take large chunks of time off in the spring and fall and come in seasonally as a driver and on-street supervisor for peak demands. Henry is a West Point grad and has had a variety of high level HR management jobs for industrial organizations. I hope to have both Henry and Ben attend the board meeting for introductions.

ICRMP - I had a recent meeting with the director of ICRMP, our insurance carrier. He was happy with our recent safety record and our overall direction. His goal for our insurance rate is stability and predictability. For the coming year, our rate will be staying the same.

FY16 Service Plan - we are working on a new format for seeking public input over the next 2 months. The Scout Your Route format has been very lightly attended so we need to look at surveys and focus groups.

Progress on
projects/initiatives:

Salary survey - the work is complete and heading for review by Finance and Performance committee. Kim completed the research and then we had it reviewed by a human resources professional in Boise, who made some recommendations. This information will come to the full board in July.

Joint Powers Agreement - I am working to get this on the agendas of the cities and county. I hope to have Ketchum and Sun Valley sign the updated JPA first.

Business plan - I have not had the time I would like to make significant progress on this initiative. I hope to work on this in earnest in the coming 2 months.

Airport service - I recently met with Fly Sun Valley Alliance, who were enthusiastic about this potential. I believe the next step is to develop a more detailed service and funding plan.

Challenges/
Opportunities:

Additional ITD funding - On Monday, June 8th, ITD was supposed to post the funding recommendations that include our federal operating and capital requests for the next 2 and 1/2 years, but we have yet to see the recommendations. Once they are posted, we will need to rally our partners to make positive comments about our applications during the public comment period.

Maintenance transition - the maintenance department will be in transition as Ben comes on board and another mechanic/technician is hired. All safety related maintenance is continuing but we are getting a long punch list of facility items that need to be addressed in the coming months.



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, May 20, 2015, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Vice-chair David Patrie (Blaine County), Secretary Steve Wolper (At-Large), Michael David (Ketchum) by phone, Joe Miczulski (Bellevue), Susan McBryant (Hailey) and Jane Conard (Sun Valley)

ABSENT: Kristin Derrig (Ketchum)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Support Specialist Kim MacPherson
Terry Smith, *Idaho Mountain Express*
Keeven Shropshire, JHS Architects
Brian Ellsworth, EKC Inc.

1. CALL TO ORDER

Chairman Mark Gilbert called to order the meeting of Wednesday, May 20, 2015 at 12:33pm. Secretary Steve Wolper took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

There were none.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action on the south valley facility construction contract with EKC Construction

Jason Miller gave a recap of where Mountain Rides is with the project. He also showed a PowerPoint presentation for the EKC award analysis. **Dave Patrie moved to approve the contract, as presented, with EKC Inc. for the south valley facility project in Bellevue, Idaho in the amount of \$1,390,281.00 and hereby give a notice to proceed to EKC and further authorizing staff to execute change orders in Exhibit C for \$2152.00.**

b. Action item:

Action on update to Mountain Rides’ organizational statement of purpose and goals

At the strategic planning meeting at the beginning of the year, there was discussion about the need to update our organizational vision, mission and goals. Board member Steve Wolper has led the effort with the Planning and Marketing committee to update the document.

Joe Miczulski made a motion to approve the updated organization statement of purpose and goals, as presented. Susan McBryant seconded, and the motion passed unanimously.

c. Action item:

Action on Joint Powers Agreement extension amendment and recommendation that cities and county approve extension for another 4 years

Mountain Rides was created in 2007 through a Joint Powers Agreement that had an initial term of 4 years. It was renewed in 2011 for another 4 years and will expire in October of this year. **Joe Miczulski made a motion to approve the revisions to the Joint Powers Agreement, as presented, and approve, as to form, the overall document. Furthermore, I move to recommend that this document be forwarded to all JPA partners for approval prior to the expiration in October. Jane Conard seconded, and the motion passed unanimously.**

d. Action item:

Action on update to Mountain Rides’ Title VI policy renewal

Mountain Rides is required to update our Civil Rights – Title VI policy every 3 years. **Susan McBryant moved to authorize approval of and adoption of the MRTA Title VI policy updated May 2015 and to authorize the MRTA Board chair to execute resolution 022015 confirming this approval and adoption. Dave Patrie seconded, and the motion passed unanimously.**

Steve Wolper left the meeting at 1:52pm.

5. Committee Reports

Planning & Marketing committee reports for May from Steve Wolper.

Move to June meeting for approval since there was not a committee quorum.

Finance & Performance committee reports for May from Joe Miczulski. **Joe Miczulski moved to approve the minutes from April. Mark Gilbert seconded and the motion passed. Susan McBryant abstained.**

6. Staff reports

- a. Dashboard performance reports for March 2015
- b. Operations report
- c. Marketing and Outreach report
- d. Bike-Ped report
- e. Business Manager report
- f. Executive Director report

Michael David left the meeting at 2:02pm.

Susan McBryant left the meeting at 2:12pm.

7. Consent Calendar items

a. Approve minutes for April 15th regular board meeting. **Dave Patrie moved to approve the April 15th minutes and Joe Miczulski seconded. Motions carried unanimously. Jane Conard abstained.**

Approve minutes for May 6th special board meeting. **Jane Conard moved to approve the May 6th minutes and Joe Miczulski seconded. Motions carried unanimously.**

b. Receive & File financials March 2015

Dave Patrie moved to receive and file the financials. Joe Miczulski seconded, and the motion carried unanimously.

8. Adjournment

Joe Miczulski moved to adjourn the meeting at 2:32pm. Jane Conard seconded and the motion carried unanimously.

Chairman Mark Gilbert



**SPECIAL BOARD MEETING
MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, June 3, 2015, 1:30 p.m.
Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Special Meeting in the Webb Conference Room Annex, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Secretary Steve Wolper (At-Large), Jane Conard (Sun Valley), Susan McBryant (Hailey), Kristin Derrig (Ketchum)

ABSENT: Vice-chair David Patrie (Blaine County), Michael David (Ketchum) and Joe Miczulski (Bellevue)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Support Specialist Kim MacPherson
Operations Manager Jim Finch
Brian Ellsworth, EKC by phone for questions

1. CALL TO ORDER

Chair Mark Gilbert called to order the meeting of Wednesday, June 3, 2015 at 1:30pm, called roll and a quorum was established.

2. Action item:

Action on south valley facility change order process and parameters

The group discussed the Construction Change Order Policy to allow the Executive Director to approve a CCO under the threshold of \$15,000.

Susan McBryant moved to adopt the Construction Change Order policy as presented with the change from \$25,000 to \$15,000. Jane Conard seconded and the motion carried unanimously.

3. Action item:

Action on approving the budget for the south valley facility

Jane Conard moved to approve a set budget for the south valley facility at \$1,482,204 as reflected in the documents presented. Kristin Derrig seconded and the motion carried unanimously.

4. Action item:

Action on proposed change orders

Mark Gilbert suggested edits to the proposed change order page to not leave any blanks on the page.

Jane Conard moved to approve PCO-03 with the addition of the description and revised worksheet to identify the changes in the 30 day column as deductive items. Susan McBryant seconded and the motion carried unanimously.

Susan McBryant moved to approve PCO-04 as presented with the addition of zone 4. Jane Conard seconded. Susan McBryant amended the motion to approve PCO-04 as presented with the addition of zone 4 and P&O at 8% and 5% for GC are applied to the total. Jane Conard seconded and the motion carried unanimously.

5. Discussion item:

Discussion of July committee meetings

Jason Miller suggested moving the July 1st committee meetings to Wednesday July 8th due to conflicts in scheduling. Kim MacPherson will email the board with the new suggestions.

Jane Conard left the meeting at 2:30pm.

5. Adjournment

Susan McBryant moved to adjourn the meeting at 2:36pm. Kristin Derrig seconded and the motion carried unanimously.

Chair Mark Gilbert

Mountain Rides Agenda Item Summary

Date:

06/17/2015

From:

Wendy Crosby

Subject:

7b. April 2015 financials

Background:

April 2015:

5311 receipts were lower than budgeted because expenses related to Valley Route (JARC reimbursements) were not included for reimbursement. We were notified of additional JARC money this month, which resulted in additional revenue of approx. \$20,000 that will show in May. We continue to invoice ITD for 5317 funds but do not have a funding agreement nor do we know how much funding we will receive. Hopefully this will be known soon.

Van Pool Fare revenue is down as our Webb vans have been reduced to 2 vans from 4-5.

We transferred Excess Operating Funds to the Facilities Fund in April and at the request of our auditors this was shown as a Transfer (account #48300) rather than account #49800 where it was budgeted.

Total Expenses were 100% of budget for the month. YTD we are running at 91% of budget. Payroll costs were a little higher than budgeted for the month but are at 93% of budget for the year. Fuel continues to be significantly below budget at 66% for the month and 83% for the YTD.

54000 Equipment/ Tool Expense is over budget for the month as a result of the purchase of a computer for Kaz. YTD we are well below budget for this line item.

56000 Supplies are slightly over-budget but will fall into line YTD.

58000 Communications is higher for the month as a result of replacement of some two-way radios. We expect this line to meet budget for the FY.

62000 Marketing & Promotion is over budget because of expenses related Bike to School and Bike to Work events. We will be reimbursed for most of the Bike to School expenses.

63000 Printing and Reproduction is slightly over for the month but expected to be within budget for the year.

April 2015 Checks Issued:

Large (over \$2,500)/Unusual Items of note:

ICRMP- \$52,500-second half FY2015 premium

Jerry Garcia- \$60-CDL reimbursement

Wood River High School- \$50-ad in Senior Project magazine

Stuart Gray-\$1,27-9 paycheck in lieu of direct deposit

Facilities Fund - \$89,334-transfer of Excess Operating Funds FY2014

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2015

	Apr 15	Budget	% of Budget	Oct '14 - Apr 15	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 - Federal Funding	60,826.00	77,986.00	78.0%	459,818.00	607,268.00	75.7%	845,000.00
41200 - Federal - 5311	6,906.00	4,000.00	172.7%	13,904.00	4,000.00	347.6%	26,000.00
41500 - Federal - Stimulus/5310	0.00	2,500.00	0.0%	32,133.00	30,000.00	107.1%	30,000.00
41600 - Federal - SRTS	0.00	5,000.00	0.0%	2,620.12	5,000.00	52.4%	13,000.00
41700 - Federal Funding - other programs	0.00	0.00	0.0%	9,423.57	8,000.00	117.8%	8,000.00
Total 41000 - Federal Funding	67,732.00	89,486.00	75.7%	517,898.69	654,268.00	79.2%	824,000.00
42000 - State Funding	0.00	1,500.00	0.0%	2,635.46	5,500.00	47.9%	7,500.00
Total 42000 - State Funding	0.00	1,500.00	0.0%	2,635.46	5,500.00	47.9%	7,500.00
43000 - Local Funding	40,333.34	40,333.33	100.0%	294,908.32	294,908.31	100.0%	496,575.00
43200 - Local - Keichum	4,986.67	4,986.67	100.0%	34,906.67	34,906.69	100.0%	59,540.00
43300 - Local - Bellevue	0.00	0.00	0.0%	440.00	500.00	88.0%	800.00
43400 - Local - Blaine County	9,000.00	9,000.00	100.0%	63,000.00	63,000.00	100.0%	108,000.00
43500 - Local - Sun Valley	18,333.33	18,333.33	100.0%	130,333.33	130,333.31	100.0%	222,000.00
43600 - Local - Sun Valley Company	0.00	0.00	0.0%	157,080.00	157,080.00	100.0%	157,080.00
Total 43000 - Local Funding	72,653.34	72,653.33	100.0%	680,688.32	680,728.31	100.0%	1,043,995.00
44000 - Fares	4,462.65	5,000.00	89.3%	36,399.60	41,000.00	88.8%	76,000.00
44200 - Fares - Valley Passes	11,601.00	5,000.00	232.0%	82,136.38	69,000.00	119.0%	130,000.00
44300 - Fares - Vampool	11,202.38	18,000.00	62.2%	76,371.31	100,000.00	76.4%	179,000.00
44400 - Fares - ADA	85.00	80.00	106.3%	633.00	600.00	105.5%	1,000.00
Total 44000 - Fares	27,351.03	28,080.00	97.4%	195,540.29	210,600.00	92.8%	382,000.00
45000 - Revenue							
45100 - Rev - Advertising	385.00	7,000.00	46.0%	46,576.26	40,000.00	116.4%	55,000.00
45150 - Bike Share ad revenue	3,606.88	7,000.00	51.5%	46,961.26	40,000.00	117.4%	55,000.00
45100 - Rev - Advertising - Other	0.00	0.00	0.0%	312.15	0.00	100.0%	0.00
Total 45100 - Rev - Advertising	3,606.88	7,000.00	51.5%	46,961.26	40,000.00	117.4%	55,000.00
45450 - Rev - Misc.	0.00	500.00	0.0%	2,820.00	5,900.00	47.8%	15,000.00
45500 - Rev - Charter/Special Event	0.00	0.00	0.0%	0.00	0.00	0.0%	5,000.00
45600 - Rev - Bike Share - Bike Swap	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 45000 - Revenue	3,606.88	7,500.00	48.1%	50,693.41	45,900.00	109.1%	75,000.00
47000 - Private Donations	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
47100 - Priv. Donation - Foundations	0.00	0.00	0.0%	250.00	0.00	100.0%	500.00
47300 - Priv. Donation - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 47000 - Private Donations	0.00	0.00	0.0%	250.00	0.00	100.0%	500.00
48000 - Transfers	-89,334.00	-1,866.67	100.0%	-89,334.00	-11,666.68	100.0%	20,000.00
48300 - Transfer - Facilities Fund	1,666.67	1,666.67	100.0%	11,666.66	11,666.68	100.0%	20,000.00
48400 - Transfer - Housing Fund	-89,334.00	-1,866.67	100.0%	-89,334.00	-11,666.68	100.0%	20,000.00
Total 48000 - Transfers	-87,667.33	-1,866.67	100.0%	-89,334.00	-11,666.68	100.0%	20,000.00
49000 - Interest Income	38.20	41.67	91.7%	-77,667.34	11,666.68	-665.7%	20,000.00
49500 - Diesel Tax Refunds	5,506.00	5,000.00	110.1%	13,146.00	15,000.00	87.1%	500.00
49800 - Excess Operating Funds	0.00	0.00	0.0%	0.00	75,000.00	0.0%	19,000.00
Total Income	89,220.12	205,907.67	43.3%	1,382,789.60	1,688,954.68	81.4%	2,547,495.00
Gross Profit	89,220.12	205,907.67	43.3%	1,382,789.60	1,688,954.68	81.4%	2,547,495.00
Expense							
51000 - Payroll Expenses	93,941.54	82,750.00	113.5%	739,320.79	799,750.00	92.6%	1,234,060.00
51100 - Salaries and Wages	5,544.80	4,945.00	112.1%	44,070.61	46,275.00	95.2%	72,500.00
51350 - FICA Expense	7,427.52	1,515.00	85.6%	10,232.69	10,305.00	99.3%	19,000.00
51400 - Medicare Tax Expense	0.00	6,500.00	0.0%	54,748.62	53,500.00	102.3%	93,000.00
51600 - Retirement Plan Expenses	0.00	166.67	0.0%	18,309.00	21,166.69	86.5%	45,000.00
51600 - SU Expense	1,347.78	1,576.67	85.5%	9,009.69	15,536.69	58.0%	24,000.00
51700 - Medical Ins. Expense	12,426.66	12,000.00	103.6%	84,369.17	82,500.00	102.3%	142,000.00
51800 - Dental Ins. Expense	854.68	416.67	87.0%	6,679.14	6,916.69	96.6%	12,000.00
51925 - Employee Assistance Expense	0.00	0.00	0.0%	0.00	2,916.69	0.0%	5,000.00
51000 - Payroll Expenses - Other	113.00	150.00	75.3%	887.80	1,000.00	88.8%	1,750.00
Total 51000 - Payroll Expenses	122,984.74	113,036.68	108.8%	987,627.51	1,038,868.76	95.1%	1,646,560.00
52000 - Insurance Expense	8,750.00	8,750.00	100.0%	61,250.00	61,250.00	100.0%	105,000.00
52100 - Ins. Vehicle	0.00	0.00	0.0%	0.00	5,500.00	0.0%	6,000.00
52150 - Ins. Ducth/claims	0.00	0.00	0.0%	0.00	66,750.00	0.0%	111,000.00
Total 52000 - Insurance Expense	8,750.00	8,750.00	100.0%	61,250.00	66,750.00	91.6%	111,000.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance
April 2015

	Apr 15	Budget	% of Budget	Oct '14 - Apr 15	YTD Budget	% of Budget	Annual Budget
53000 - Professional Fees							
53100 - Accounting & Audit	0.00	0.00	0.0%	9,400.00	11,000.00	85.5%	11,000.00
53200 - IT Systems	287.50	500.00	57.5%	747.50	3,200.00	23.4%	4,000.00
53300 - Legal Fees	1,228.50	600.00	204.8%	5,083.20	4,000.00	127.1%	7,000.00
53450 - Planning/Design	0.00	0.00	0.0%	710.63	1,500.00	47.4%	1,500.00
53500 - Other Professional Fees	182.00	500.00	36.4%	3,875.95	5,500.00	70.5%	8,000.00
Total 53000 - Professional Fees	1,695.00	1,600.00	106.1%	19,817.28	25,200.00	78.6%	38,500.00
54000 - Equipment/ Tool Expense							
54100 - Shop Equipment Expense	12.71	0.00	100.0%	247.53	7,000.00	3.5%	7,000.00
54200 - Shop Tools	0.00	300.00	0.0%	764.00	1,825.00	41.9%	3,480.00
54300 - Office Equipment	1,159.35	50.00	2,318.7%	3,641.92	3,300.00	110.4%	5,000.00
Total 54000 - Equipment/ Tool Expense	1,172.06	350.00	334.9%	4,653.45	12,125.00	38.4%	15,400.00
55000 - Rent and Utilities							
55100 - Rent	1,925.00	1,925.00	100.0%	16,272.50	16,475.00	98.8%	26,500.00
55200 - Utilities	896.71	1,500.00	59.8%	10,537.95	11,500.00	91.6%	16,500.00
Total 55000 - Rent and Utilities	2,821.71	3,425.00	82.4%	26,810.85	27,975.00	95.8%	43,000.00
56000 - Supplies							
56100 - Office Supplies	0.00	150.00	0.0%	1,576.78	1,250.00	126.1%	2,000.00
56200 - Janitorial & Safety Supplies	549.54	300.00	183.2%	2,619.96	2,650.00	98.9%	4,000.00
56300 - Department Supplies	485.02	725.00	66.9%	2,571.71	4,875.00	52.8%	8,500.00
56400 - Uniforms	173.89	0.00	100.0%	5,075.75	3,700.00	137.2%	6,500.00
56500 - Postage and Delivery	149.03	50.00	298.1%	377.54	510.00	74.0%	900.00
Total 56000 - Supplies	1,357.48	1,225.00	110.8%	12,221.74	12,985.00	94.1%	21,900.00
57000 - Repairs and Maintenance							
57100 - Equipment Repairs/Maintenance	64.44	186.36	34.6%	1,121.55	1,568.16	71.5%	2,500.00
57200 - Building Repairs/Maintenance	965.46	500.00	197.1%	2,844.34	3,500.00	81.3%	12,000.00
57250 - Bus Stop Repairs/Maint	0.00	300.00	0.0%	778.89	1,500.00	51.9%	5,000.00
57300 - Curb Repairs/Maintenance	0.00	100.00	0.0%	750.00	2,150.00	34.9%	2,500.00
57400 - Bike Shop Repairs/Maintenance	0.00	0.00	0.0%	1,073.16	4,200.00	25.6%	6,000.00
57500 - Janitorial Services	0.00	200.00	0.0%	910.00	1,500.00	60.7%	2,500.00
Total 57000 - Repairs and Maintenance	1,049.90	1,286.36	81.6%	7,477.94	14,418.16	51.9%	30,500.00
58000 - Communications Expense							
58100 - Office Phone Expense	280.58	300.00	93.5%	2,100.17	2,100.00	100.0%	4,000.00
58200 - Cell & Two-Way Mobile	1,205.94	720.00	167.5%	5,775.99	6,400.00	90.2%	10,000.00
58300 - Internet/Website	523.77	100.00	523.8%	2,702.35	1,558.33	173.4%	2,500.00
Total 58000 - Communications Expense	2,010.19	1,120.00	179.5%	10,578.51	10,058.33	105.2%	16,500.00
59000 - Travel and Training							
59100 - Vehicle/Airfare	0.00	250.00	0.0%	1,703.15	2,250.00	75.7%	4,000.00
59200 - Lodging	0.00	500.00	0.0%	1,183.15	1,800.00	65.7%	2,500.00
59300 - Food/Meals/Entertainment	95.80	200.00	47.9%	658.86	2,400.00	40.0%	4,000.00
59400 - Training/Education	0.00	0.00	0.0%	1,332.95	1,250.00	106.6%	2,000.00
59500 - Safety Curriculum	0.00	0.00	0.0%	9,242.34	10,500.00	88.0%	10,500.00
Total 59000 - Travel and Training	95.80	1,450.00	6.6%	14,420.45	18,200.00	79.2%	23,000.00
60000 - Business Expenses							
60100 - Business Registration Fees	0.00	0.00	0.0%	69.00	0.00	100.0%	0.00
60400 - Dues & Subscriptions	491.88	875.00	56.2%	1,386.82	4,375.00	31.9%	7,500.00
60500 - Bank Fees/Bad Debt	28.34	83.34	34.0%	384.13	583.38	65.8%	1,000.00
60700 - Bad Debt	0.00	0.00	0.0%	67.50	0.00	100.0%	0.00
Total 60000 - Business Expenses	520.22	958.34	54.3%	1,917.45	4,958.38	38.7%	8,500.00
61000 - Advertising							
61100 - Print Advertising	65.00	2,270.00	2.9%	4,937.24	4,720.00	104.6%	10,000.00
61200 - Radio Advertising	0.00	0.00	0.0%	1,220.00	0.00	100.0%	2,000.00
61300 - Online Advertising	40.00	541.67	7.4%	280.00	791.69	35.4%	1,500.00
61400 - Vehicle Graphics	0.00	0.00	0.0%	6,709.00	8,000.00	83.9%	11,000.00
61500 - Bus. Adv. Contract	2,389.19	750.00	318.6%	10,443.57	9,250.00	112.9%	13,000.00
Total 61000 - Advertising	2,389.19	3,561.67	66.4%	23,589.81	22,761.69	103.6%	37,500.00
62000 - Marketing and Promotion							
62100 - Info. Displays-Stop Signage	68.00	0.00	100.0%	2,579.68	2,500.00	103.2%	4,000.00
62200 - Graphic Design	185.02	166.67	111.0%	2,250.52	5,196.69	43.6%	6,000.00
62300 - Promotional Items	75.44	750.00	10.1%	461.02	750.00	61.5%	3,000.00
62400 - Customer Events and Misc.	3,367.06	1,500.00	224.5%	3,829.38	1,500.00	255.3%	3,500.00
62500 - Staff Appreciation/ Events	290.02	250.00	116.0%	6,091.40	6,250.00	97.5%	8,000.00
Total 62000 - Marketing and Promotion	3,985.54	2,666.67	149.5%	15,212.00	16,166.69	94.1%	24,500.00
63000 - Printing and Reproduction							
63100 - Copies, Passes & Flyers	266.46	200.00	133.2%	1,549.25	1,250.00	123.9%	2,500.00
63200 - Schedules, Maps & Brochures	0.00	0.00	0.0%	5,832.13	5,000.00	116.6%	9,000.00
Total 63000 - Printing and Reproduction	266.46	200.00	133.2%	7,381.38	6,250.00	118.1%	11,500.00

MRTA - Operations Main
Revenue & Expenditures Budget Performance

April 2015

	Apr 15	Budget	% of Budget	Oct '14 - Apr 15	YTD Budget	% of Budget	Annual Budget
64000 - Fuel Expense	15,834.72	24,000.00	66.0%	141,445.89	170,515.00	83.0%	299,135.00
65000 - Vehicle Maintenance							
65100 - Parts Expense	5,439.98	8,708.33	62.5%	46,217.97	59,968.31	82.1%	102,500.00
65200 - Fluids Expense	1,296.53	1,333.33	97.3%	8,315.84	10,333.31	80.5%	17,000.00
65300 - Tires Expense	2,706.01	5,000.00	54.1%	24,945.85	27,000.00	92.4%	37,000.00
65400 - Purchased Services	456.48	1,000.00	45.6%	5,826.58	7,000.00	83.2%	10,500.00
65500 - Vehicle Computer/Diagnostic	0.00	200.00	0.0%	20.89	1,200.00	1.7%	2,000.00
Total 65000 - Vehicle Maintenance	9,899.38	11,741.66	84.3%	88,327.13	105,491.62	83.7%	169,000.00
69500 - Contingency Expense-Operations	4,166.67	4,166.67	100.0%	29,166.64	29,166.69	100.0%	50,000.00
Total Expense	178,977.26	179,538.05	99.7%	1,431,898.13	1,561,888.32	90.5%	2,547,495.00
Net Ordinary Income	-89,757.14	26,369.62	-340.4%	-49,108.53	117,066.36	-41.9%	0.00
Net Income	-89,757.14	26,369.62	-340.4%	-49,108.53	117,066.36	-41.9%	0.00

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Accrual Basis

MRTA - Operations Main

Checks Issued

As of April 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						
Deposit	04/03/2015			Deposit	445.00	97,416.17
Deposit	04/06/2015			Deposit	2,995.88	97,861.17
Deposit	04/06/2015			Deposit	992.50	101,849.55
Deposit	04/07/2015			Deposit	790.05	102,639.60
Liability Check	04/08/2015		QuickBooks Payroll Service	Created by Payroll Se...	-38,983.19	63,656.41
Paycheck	04/09/2015	DD	Aguilar, Hortencia	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Conlago, Maira P.	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Djasran JR, Johnny	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Ellsworth, Bryson D	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Fairbrook, Douglas H	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Finch, James F	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Glasscock, David T	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Gray, Stuart	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Holloway, Junichi J	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Domke, Rodney F	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Johnson, Mark F	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Juarez, Felimon	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Kelly, David W	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Knudson, Michael W	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Leon, Teofilo O	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	MacPherson, Kim	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	McCarty, Isabelle	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Miller, Jason M	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Nestor, Robert A	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Parker, Michael J	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Parker, Roger G	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Romero-Campos, Raul	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Sanchez, Jose J	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Selisch, Kurt	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Shroyer, Randall R	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Sproule, William	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Stavros, William A.	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Tellez, Carlos	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Thea, Karen J	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Torres, April L	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Uberuaga, Richard S	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Vasquez, Pamela	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Vega, Roberto	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Victorino, Jose L	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	63,656.41
Paycheck	04/09/2015	DD	Williams, Gordon K	Direct Deposit	0.00	63,656.41
Deposit	04/09/2015			Deposit	450.65	64,107.06
Deposit	04/09/2015			Deposit	173.88	64,280.94
Deposit	04/09/2015			Deposit	702.50	64,983.44
Deposit	04/09/2015			Deposit	45,833.33	110,816.77
Deposit	04/09/2015			Deposit	35.00	110,851.77
Liability Check	04/09/2015	4864	Idaho Child Support Receipting	326231	-244.60	110,607.17
Liability Check	04/09/2015	4865	National Benefit Services, LLC	Mountain Rides FSA	-482.29	110,124.88
Liability Check	04/10/2015	E-pay	United States Treasury	82-0382250 QB Trac...	-11,719.20	98,405.68
Deposit	04/13/2015			Deposit	118.80	98,524.48
Bill Pmt -Check	04/14/2015	4834	Allstar Property Services, Inc.		-1,707.64	96,816.84
Bill Pmt -Check	04/14/2015	4835	Chateau Drug & True Value Hard...		-11.98	96,804.86
Bill Pmt -Check	04/14/2015	4836	Lawson Laski Clark & Pogue, PLLC		-1,072.50	95,732.36
Bill Pmt -Check	04/14/2015	4837	Rush Truck Centers		-186.90	95,545.46
Bill Pmt -Check	04/14/2015	4838	Windy City Arts Inc.		-1,091.50	94,453.96
Bill Pmt -Check	04/14/2015	4839	Zee Medical Inc.		-102.40	94,351.56
Bill Pmt -Check	04/14/2015	4840	NAPA Auto Parts		-993.64	93,357.92
Bill Pmt -Check	04/14/2015	4841	Freightliner of Idaho		-295.40	93,062.52
Bill Pmt -Check	04/14/2015	4842	ICRMP	Policy # 30A1903010...	-52,500.00	40,562.52
Bill Pmt -Check	04/14/2015	4843	Nicole Brown		-1,325.13	39,237.39
Bill Pmt -Check	04/14/2015	4844	L.L. Green's Hardware		-246.98	38,990.41
Bill Pmt -Check	04/14/2015	4845	Johnny G's Sub Shack		-90.34	38,900.07
Bill Pmt -Check	04/14/2015	4846	Smith Power Products		-639.60	38,260.47
Bill Pmt -Check	04/14/2015	4847	AlSCO		-165.20	38,095.27
Bill Pmt -Check	04/14/2015	4848	Atkinsons' Grocery		-44.29	38,050.98
Bill Pmt -Check	04/14/2015	4849	Gillig LLC	36869600	-801.52	37,249.46
Bill Pmt -Check	04/14/2015	4850	Business As Usual		-30.30	37,219.16
Bill Pmt -Check	04/14/2015	4851	Clear Creek Disposal	1327	-77.53	37,141.63
Bill Pmt -Check	04/14/2015	4852	Greyhound Design		-175.00	36,966.63
Bill Pmt -Check	04/14/2015	4853	Jim Finch	expense reimbursem...	-45.00	36,921.63
Bill Pmt -Check	04/14/2015	4854	Zilch Art & Design		-600.00	36,321.63
Bill Pmt -Check	04/14/2015	4855	Copy & Print		-146.37	36,175.26
Bill Pmt -Check	04/14/2015	4856	Access Idaho		-9.00	36,166.26
Bill Pmt -Check	04/14/2015	4857	St Luke's Clinic - Hailey	940000328	-74.00	36,092.26
Bill Pmt -Check	04/14/2015	4858	United Oil		-209.55	35,882.71

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Accrual Basis

MRTA - Operations Main
Checks Issued
 As of April 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	04/14/2015	4859	Les Schwab	117-00888	-1,325.65	34,557.06
Bill Pmt -Check	04/14/2015	ACH	Intermtn Gas Co #10630400-001-6	#10630400-001-6	-303.42	34,253.64
Bill Pmt -Check	04/14/2015	ACH	Intermtn Gas Co #10630400-353-1	#10630400-353-1	-101.71	34,151.93
Bill Pmt -Check	04/14/2015	4860	Cummins Rocky Mountain LLC		-138.94	34,012.99
Bill Pmt -Check	04/14/2015	4861	Jerry Garcia		-60.00	33,952.99
Bill Pmt -Check	04/14/2015	4862	City of Ketchum		-770.85	33,182.14
Bill Pmt -Check	04/14/2015	4863	Wells Fargo		-557.38	32,624.76
Deposit	04/14/2015			Deposit	1,666.67	34,291.43
Deposit	04/14/2015			Deposit	614.60	34,906.03
Bill Pmt -Check	04/15/2015	4866	Window Welder Inc.		-506.23	34,399.80
Deposit	04/16/2015			Deposit	3,592.50	37,992.30
Deposit	04/16/2015			Deposit	223.10	38,215.40
Deposit	04/17/2015			Deposit	84.85	38,300.25
Deposit	04/17/2015			Deposit	358.60	38,658.85
Liability Check	04/20/2015	TAP	Idaho State Tax Commission	000186434	-4,051.00	34,607.85
Deposit	04/20/2015			Deposit	30,555.00	65,162.85
Bill Pmt -Check	04/21/2015	4869	Canteen Vending formerly Magic ...		-117.00	65,045.85
Bill Pmt -Check	04/21/2015	4870	Certified Folder Display Service, I...	14-0086946	-68.00	64,977.85
Bill Pmt -Check	04/21/2015	4871	Express Publishing Inc.		-1,215.95	63,761.90
Bill Pmt -Check	04/21/2015	4872	Fire Services of Idaho		-83.00	63,678.90
Bill Pmt -Check	04/21/2015	4873	Minert & Associates, Inc.		-45.00	63,633.90
Bill Pmt -Check	04/21/2015	4874	Superior Door Co.		-664.50	62,969.40
Bill Pmt -Check	04/21/2015	4875	Webb Landscape		-150.00	62,819.40
Bill Pmt -Check	04/21/2015	4876	White Cloud Communications Inc.		-288.00	62,531.40
Bill Pmt -Check	04/21/2015	4877	Windy City Arts Inc.		-85.02	62,446.38
Bill Pmt -Check	04/21/2015	ACH	City of Hailey	40205001	-66.57	62,379.81
Bill Pmt -Check	04/21/2015	ACH	Idaho Power Acc#2204788885		-317.55	62,062.26
Check	04/21/2015	4878	Wood River High School	magazine ad	-50.00	62,012.26
Deposit	04/21/2015			Deposit	644.00	62,656.26
Liability Check	04/22/2015		QuickBooks Payroll Service	Created by Payroll Se...	-28,545.13	34,111.13
Deposit	04/22/2015			Deposit	878.00	34,989.13
Bill Pmt -Check	04/22/2015	ACH	Verizon Wireless	942013229	-504.38	34,484.75
Deposit	04/22/2015			Deposit	48.25	34,533.00
Paycheck	04/23/2015	DD	Aguilar, Hortencia	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	DD	Conlago, Maira P.	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	DD	Djasran JR, Johnny	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	DD	Domke, Rodney F	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	DD	Ellsworth, Bryson D	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	DD	Finch, James F	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	DD	Garcia-Izarraras, Gerardo	Direct Deposit	0.00	34,533.00
Paycheck	04/23/2015	4879	Gray, Stuart		-1,279.00	33,254.00
Paycheck	04/23/2015	DD	Holloway, Junichi J	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Johnson, Mark F	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Kelly, David W	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Knudson, Michael W	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Leon, Teofilo O	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	MacPherson, Kim	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Miller, Jason M	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Nestor, Robert A	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Romero-Campos, Raul	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Selisch, Kurt	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Shroyer, Randall R	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Sproule, William	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Tellez, Carlos	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Thea, Karen J	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Torres, April L	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Vasquez, Pamela	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Victorino, Jose L	Direct Deposit	0.00	33,254.00
Paycheck	04/23/2015	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	33,254.00
Liability Check	04/23/2015	4880	Idaho Child Support Receipting	326231	-244.60	33,009.40
Liability Check	04/23/2015	4881	National Benefit Services, LLC	Mountain Rides FSA	-482.29	32,527.11
Deposit	04/23/2015			Deposit	110,000.00	142,527.11
Bill Pmt -Check	04/23/2015	4882	Jim Finch	expense reimbursem...	-45.00	142,482.11
Bill Pmt -Check	04/23/2015	4883	Karen Thea	expense reimbursem...	-12.71	142,469.40
Bill Pmt -Check	04/23/2015	4884	Wendy Crosby	expense reimbursem...	-15.00	142,454.40
Deposit	04/24/2015			Deposit	43.39	142,497.79
Liability Check	04/24/2015	E-pay	United States Treasury	82-0382250 QB Trac...	-9,684.90	132,812.89
Deposit	04/24/2015			Deposit	983.00	133,795.89
Deposit	04/24/2015			Deposit	339.30	134,135.19
Check	04/27/2015	ACH	Facilities Fund	monthly transfer- March	-6,510.00	127,625.19
Check	04/27/2015	ACH	Capital Equipment Fund'	monthly transfer march	-6,190.00	121,435.19
Check	04/27/2015	ACH	Contingency Fund	monthly transfer- Mar...	-4,166.67	117,268.52
Bill Pmt -Check	04/27/2015	4885	Associated Petroleum Products, I...		-11,223.39	106,045.13
Bill Pmt -Check	04/27/2015	4886	Gem State Welders Supply Inc.		-8.06	106,037.07
Bill Pmt -Check	04/27/2015	4887	Ketchum Computers, Inc.		-287.50	105,749.57
Bill Pmt -Check	04/27/2015	4888	National Benefit Services, LLC		-113.00	105,636.57
Bill Pmt -Check	04/27/2015	4889	Petty Cash		-99.82	105,536.75

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Accrual Basis

MRTA - Operations Main Checks Issued As of April 30, 2015

Type	Date	Num	Name	Memo	Amount	Balance	
Bill Pmt -Check	04/27/2015	4890	Southern Belle Buisness Park Ow...		-125.00	105,411.75	
Bill Pmt -Check	04/27/2015	4891	Windy City Arts Inc.		-10.00	105,401.75	
Bill Pmt -Check	04/27/2015	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-112.18	105,289.57	
Bill Pmt -Check	04/27/2015	ACH	Cox Communications	001-2401-205184001	-33.77	105,255.80	
Bill Pmt -Check	04/27/2015	4894	Davis Embroidery		-41.73	105,214.07	
Bill Pmt -Check	04/27/2015	ACH	Idaho Power Acct.#2204640144		-54.57	105,159.50	
Deposit	04/27/2015			Deposit	486.35	105,645.85	
Liability Check	04/28/2015		QuickBooks Payroll Service	Created by Payroll Se...	-1,402.41	104,243.44	
Deposit	04/28/2015			Deposit	9,766.76	114,010.20	
Paycheck	04/29/2015	DD	Shroyer, Randall R	Direct Deposit	0.00	114,010.20	
Deposit	04/29/2015			Deposit	53,489.01	167,499.21	
Liability Check	04/30/2015	ACH	Idaho Department of Labor	0001211374	-5,562.10	161,937.11	
Liability Check	04/30/2015	ACH	Aflac	DQR88	-420.36	161,516.75	
Deposit	04/30/2015			Deposit	115.30	161,632.05	
Liability Check	04/30/2015	4892	Blue Cross of Idaho	10034150-R001	-1,241.34	160,390.71	
Liability Check	04/30/2015	4893	Blue Cross of Idaho	10034150-R001	-13,406.97	146,983.74	
Deposit	04/30/2015			Deposit	173.88	147,157.62	
Bill Pmt -Check	04/30/2015	4895	Color Haus		-14.44	147,143.18	
Bill Pmt -Check	04/30/2015	4896	Kim MacPherson'	expense reimbursem...	-24.39	147,118.79	
Bill Pmt -Check	04/30/2015	4897	Steve's Quick Service		-73.23	147,045.56	
Bill Pmt -Check	04/30/2015	4898	White Cloud Communications Inc.		-590.00	146,455.56	
Bill Pmt -Check	04/30/2015	4899	Virginia Rhinehart	Monthly Rent- 4171 G...	-1,925.00	144,530.56	
Check	04/30/2015	ACH	Facilities Fund	excess operating funds	-89,334.00	55,196.56	
Deposit	04/30/2015			Deposit	85.00	55,281.56	
Deposit	04/30/2015			Deposit	143.11	55,424.67	
Deposit	04/30/2015			Deposit	516.00	55,940.67	
Deposit	04/30/2015			Interest	4.62	55,945.29	
Total 11100 · Mountain West Checking						-41,470.88	55,945.29
TOTAL						-41,470.88	55,945.29

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