



**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, April 15, 2015, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Mark Gilbert (Sun Valley), Vice-chair David Patrie (Blaine County), Secretary Steve Wolper (At-Large), Michael David (Ketchum), Joe Miczulski (Bellevue), Susan McBryant (Hailey) and Kristin Derrig (Ketchum)

ABSENT: Jane Conard (Sun Valley)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Business Manager Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Support Specialist Kim MacPherson
Terry Smith, *Idaho Mountain Express*
Keeven Shropshire, JHS Architects

1. CALL TO ORDER

Chairman Mark Gilbert called to order the meeting of Wednesday, April 15, 2015 at 12:33pm. Secretary Steve Wolper took roll and determined that a quorum was present.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

There were none.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

There were none.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Action on resolution 04-2015 to receive three (3) 30' Optima heavy duty buses with remaining useful life from Utah Transit Authority

Pocatello Regional Transit started working with UTA over a year and a half ago on the possibility of transferring some UTA buses that weren't being used to 3 Idaho transit agencies, including Mountain Rides. Mountain Rides will receive 3 of these buses, which are 30' heavy duty buses which were manufactured by Optima and have drive-trains similar to our Gillig buses. Jason Miller is requesting that the resolution be signed and additional authority to deal

with any administrative approvals that might be required in this process. Board member Joe Miczulski asked how much it would cost for the logo and graphics for the new buses. Jason Miller said it would be about \$1000 per bus and there would be some tire expense about \$1200. Board member Dave Patrie had concerns regarding the maintenance of the buses and referred to the conveyance letter from UTA. Board member Steve Wolper shares Dave Patrie's thoughts and recommend that legal counsel review the letter. **Joe Miczulski moved to approve resolution 04-2015 to receive three used 30' buses with remaining useful life from Utah Transit Authority and authorize Executive Director to sign Bus Conveyance Agreement with UTA and manage any administrative details associated with this transfer. Michael David seconded.** After further discussion the motion was withdrawn. The board decided the conveyance agreement needed to be edited and reviewed by legal counsel. The critical piece will be getting the resolution approved and we will work on getting the information for the conveyance agreement in order. **Dave Patrie moved to approve resolution 04-2015 to receive three used 30' buses with remaining useful life from Utah Transit Authority. Joe Miczulski seconded and the motion passed unanimously.**

b. Action item:

Action on allocation of FY2014 excess operating reserves and adoption of updated FY2015 for receipt of additional funds and associated expenses

Due to carryover of local funds to fill the funding gap, as well as lower than expected expenses in 2015, we had an excess operating amount of \$164,334 of which \$75,000 was already budgeted and the remaining \$89,334 will be applied to the facilities fund. An amendment to our FY2015 adopted budget is necessary to recognize the excess operating funds as well as to recognize additional operating funds we are receiving. We have gone ahead and revised the capital equipment, facilities and contingency funds, since there have been several significant changes in the past 6 months. Joe Miczulski stated that the Finance & Performance committee reviewed the budget and recommends moving forward.

Mike David made a motion to approve allocation of FY14 excess operating reserves in the amount of \$164,334 and approve the updated FY2015 budget on page 19 of the board packet, dated April 15, 2015 for the Operations, Capital Equipment, Facilities and Contingency Funds. Steve Wolper seconded, and the motion passed unanimously.

c. Action item:

Action on South Valley bid results: notification of apparent low bidder and development of contract

Keeven Shropshire of JHS Architects announced the apparent low bidder at \$1,390,281 to be EKC Construction from Boise and said EKC gets a very favorable recommendation. All the bids came in above the project budget as of Friday, April 10th. JHS's estimate was \$830,000. Keeven and Jason felt that the numbers were all very tight and that we now have the true market value. Jason Miller stated that at a staff level we need to determine what our options are going forward. **Mike David made a motion to notify EKC Construction that their bid is the lowest bid for the South Valley transit facility. Steve Wolper seconded, and the motion passed unanimously.** The board directed staff to let the other bidders know the results.

d. Action item:

Action on approval of lease extension for 4171 Glenbrook Dr in Hailey through March 31, 2016
The action item is tabled as staff looks at all the options available for a place to rent.

d. Discussion item:

Discuss 2015 FTA TIGER Grant opportunity

The Department of Transportation (DOT) announced a new funding opportunity for capital investments through the seventh round of TIGER funding. This funding will have funding dedicated for rural areas. There is \$500 million of total funding available nationwide, and at least \$100 million is available for rural areas nationwide. This funding is for projects that are integrated into the community for economic development and mobility. Staff will look at further possibilities for use of this grant.

5. Committee Reports

Planning & Marketing committee reports for April from Steve Wolper. **Dave Patrie moved to approve the minutes as amended from April. Kristin Derrig seconded and the motion passed.** Finance & Performance committee reports for April from Joe Miczulski. **Susan McBryant moved to approve the minutes from April. Mike David seconded and the motion passed.**

6. Staff reports

a. Dashboard performance reports for February 2015

b. Operations report

Jim Finch reported that Mountain Rides had an accident free winter. Steve Wolper stated that the “corn Shuttle” or the repurposing of the silver route was a great effort and improves the awareness and appreciation of Mountain Rides.

c. Marketing and Outreach report

d. Bike-Ped report

e. Business Manager report

f. Executive Director report

Michael David left the meeting at 2:00pm.

7. Consent Calendar items

a. Approve minutes for March 18th regular board meeting. **Joe Miczulski moved to approve the March 18th minutes and Steve Wolper seconded. Motions carried unanimously.**

b. Receive & File financials February 2015

Dave Patrie moved to receive and file the financials. Kristin Derrig seconded, and the motion carried unanimously.

8. Adjournment

Steve Wolper moved to adjourn the meeting at 2:08pm. Susan McBryant seconded and the motion carried unanimously.



Chairman Mark Gilbert