



RECORDED

**SPECIAL BOARD MEETING  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Friday, August 1, 2014, 12:30 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**PRESENT:** Chairman Susan McBryant (Hailey), Steve Wolper (At-Large), Michael David (Ketchum), Nils Ribi (Sun Valley), Joe Miczulski (Bellevue), David Patrie (Blaine County) and Kristin Derrig (Ketchum)

**ABSENT:** Vice-Chair Mark Gilbert (Sun Valley)

**ALSO** Mountain Rides Executive Director Jason Miller

**PRESENT:** Mountain Rides Operations Manager Jim Finch  
Mountain Rides Maintenance Manager Rod Domke  
Support Specialist Kim MacPherson  
Mountain Rides Legal counsel Michael Pogue  
Terry Smith, *Idaho Mountain Express*  
Paul Jensen, JHS associates, by phone

**1. CALL TO ORDER**

Chair Susan McBryant called to order the meeting of Friday, August 1, 2014 at 12:35pm.

**2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS**

Susan McBryant wanted to compliment Kim in marketing regarding the passes being handed out by Les Schwab and Valley auto body. Susan thought it was terrific outreach to engage Valley residents to the Valley Route. Nils Ribi also thanked Kim for the program sheet to use the bus service to get to the symphony. It was well done and well received and is an excellent resource.

**3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)**

None offered.

**4. ACTION ITEMS AND DISCUSSION ITEMS**

a. Action item:

*Approve Professional Services Contract with Jensen Hayes Shopshire for services as set forth in the Mountain Rides' Request for Qualifications, RFQ0514-01 Design, Engineering Services and Project Management for Mountain Rides South Valley Transit Facility*

Jason Miller gave an overview of the contract which has been reviewed and negotiated between Mountain Rides and JHS and legal counsel reviewed. Discussion included specific language suggestions and changes that Michael Pogue will incorporate.

We contacted Paul Jensen by phone and he was able to answer the questions from the board regarding travel time to weekly visits and LEED certification. We can say we will design to LEED certification without going to the steps to pay for the certification.

**David Patrie moved to approve the Professional Services Contract with Jensen Hayes Shopshire for services as set forth in the Mountain Rides' Request for Qualifications, RFQ0514-01 Design, Engineering Services and Project Management for Mountain Rides South Valley Transit Facility adding language as presented and discussed. Joe Miczulski seconded, and the motion passed unanimously with Michael David abstaining as he arrived late and was not there for the discussion.**

Chair Susan McBryant noted for the record that Nils Ribi left the meeting at this point.

**b. Action item:**

*Approve release of Mountain Rides' Invitation for Bid 072014-1 for construction of downtown Ketchum transportation hub at Sun Valley Rd and East Ave*

Jason Miller said this is the next step to getting the project built and recommended the approval of the release of this Invitation for Bid so we can publish a legal ad on August 13<sup>th</sup> and keep the project on track. Michael Pogue will be able to review it. The board wanted to ensure the issue of bike friendly grate covers be included.

**Mike David moved to approve release of Mountain Rides' Invitation for Bid 072014-1 for construction of downtown Ketchum transportation hub at Sun Valley Rd and East Ave. David Patrie seconded, and the motion passed unanimously.**

**c. Discussion item:**

*Discuss update to Mountain Rides Amended By-laws that would reduce officer terms to 1 year from 2 years*

The board asked if there was a legal provision for having a proxy vote. Michael Pogue said that it is not a provision in Idaho code.

Jason Miller requested we move this to the August regular board meeting for approval.

Michael Pogue left the meeting.

**d. Discussion item:**

*Discuss draft of Mountain Rides annual adopted budget including operating and capital funds for FY2015 (Oct. 1, 2014 – Sept. 30, 2015)*

Jason Miller gave an update to the FTA funding issues and where we stand with our partners currently. No increases are likely. We hope to know more by the 3<sup>rd</sup> week of August.

**5. Committee Reports**

*a. Planning and Marketing Committee report from Chair Steve Wolper*

- i. Committee members approve minutes for June and July  
**The members of the Committee voted for approval unanimously.**

*b. Finance and Performance Committee report from Susan McBryant*

- i. Committee members approve minutes for June

**Committee members voted to approve the June minutes, with Susan McBryant abstaining. The July minutes will carry over to the August meeting for approval.**

**6. Staff reports**

- a. Dashboard performance reports for May 2014
- b. Operations report
- c. Maintenance report
- d. Marketing and Outreach report
- e. Bike-Ped report
- f. Business Manager report
- g. Executive Director report

Susan McBryant made a few comments from the staff reports; one being the driver manual. ICRMP will be renewing our policy. Bikeshare is on hold awaiting the computers and we have lost a season and we are not incurring any expense. Questions came up regarding the East Fork pathway project. ITD is still figuring out the process. Steve Wolper requested that something be done with the cones marking an old utility hole. We should make a note to ITD that we have noticed the hazard and are concerned with safety. Jim, Jason and Kim gave updates on ridership. No committee meetings this month. We will be back in sync for September. If a meeting doesn't happen on the assigned date, we will not be making up the meetings.

**7. Consent Calendar items**

a. Approve minutes for May regular board meeting. **Joe Miczulski moved to approve minutes and Mike David seconded.** Approve minutes for June 4<sup>th</sup> special meeting. **Steve Wolper moved to approve the minutes and Mike David seconded and Susan McBryant abstained.** Approve minutes for July 9<sup>th</sup> special meeting. **David Patrie moved to approve the minutes and Steve Wolper seconded with Mike David abstaining. Motions carried unanimously.**

- b. Receive & File financials April and May 2014

**Mike David moved to approve the financials. David Patrie seconded, and the motion carried unanimously.**

**8. Adjournment**

**Steve Wolper moved to adjourn the meeting at 1:43pm. Joe Miczulski seconded and the motion carried unanimously.**

  
Chairman Susan McBryant