



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, September 17, 2014, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Vice-Chair Mark Gilbert (Sun Valley), Nils Ribi (Sun Valley), Joe Miczulski (Bellevue), David Patrie (Blaine County), Michael David (Ketchum) and Kristin Derrig (Ketchum)

ABSENT: Chairman Susan McBryant (Hailey) and Steve Wolper (At-Large)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Operations Manager Jim Finch
Mountain Rides Business Manager Wendy Crosby
Support Specialist Kim MacPherson

1. CALL TO ORDER

Vice-Chair Mark Gilbert called to order the meeting of Wednesday, September 17, 2014 at 12:40pm.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

None offered.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

None offered.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Approve annual budget for FY2015 including operating, capital and contingency funds.

Wendy Crosby handed out a corrected version of the budget. Jason Miller gave a broad overview and said this was a stable and solid budget for the coming year with federal funding being held at the levels we were told in the spring. Most budget expense areas are staying flat with some up due to inflation and cost increases. Jason noted that we are budgeting and allocating excess operating funds from FY14 to the FY15 operating budget.

Mark Gilbert made a motion to approve the annual budget for FY2015 including operating funds in the amount of \$2,532,400, capital equipment fund in the amount of \$228,000, work force housing fund in the amount of \$31,150, facilities fund in the amount of \$1,327,500 and

the contingency fund in the amount of \$79,800. Mike David moved and Dave Patrie seconded, and the motion passed unanimously.

b. Action item:

Approve 5-year capital improvement plan for 2015-2019.

Staff presented the CIP, which is a document we approve every year with our operating budget. It states our immediate capital projects and future capital needs.

A motion was made to approve the 5-year capital improvement plan for 2015-19 amended to add a row to show funding coming from revenues derived from vanpool fares. Nils Ribí moved and Joe Miczulski seconded, and the motion passed unanimously.

c. Action item:

Approve FY2015 pay scale

Jason Miller presented the FY2015 pay scale and said we are keeping the pay scale as is because of adjustments made last year. Jason noted that there was no cost of living adjustment to the pay scale, but merit raises would still be available to employees, based on their performance evaluation. Jason noted that we have retained a lot of good employees and that we have the best crew we have had in many years. An issue was raised by Mark Gilbert of how to reward employees who are capped at the top of the pay scale - this issue will be revisited in November or December when we know the excess operating costs.

A motion was made to approve the FY2015 pay scale. Dave Patrie moved and Joe Miczulski seconded, and the motion passed unanimously.

d. Action item:

Reject all bids received in response to Invitation for Bid 072014-1 for construction of downtown Ketchum Transportation Hub.

Jason Miller noted that we only received 2 bids and both were over budget. Jason followed up with the low bidder and with the ones who did not bid. Staff will do some research and prepare several bids, base bid and then add-ons for a rebid in February or March.

A motion was made to reject all bids in response to the Invitation for Bid 072014-1 for construction of downtown Ketchum Transportation Hub. Nils Ribí moved and Dave Patrie seconded, and the motion passed unanimously.

e. Discussion item:

Discuss FY2015 transportation service plan and public outreach plan.

We will be keeping most of the service plan in tact based on the fact that federal funding is not being cut and local funding is staying flat. We will shorten the summer season by a week and improve Blue Route service for summer. Evening service stays as is. No changes to the winter season. We looked hard at all aspects of our service.

5. Committee Reports

- a. No quorum for committees so the minutes will be moved to the October meeting.

6. Staff reports

a. Dashboard performance reports for July 2014

David Patrie asked why the Hailey route costs/hour are so high for July. Wendy noted that July 2014 was a 3 payroll month vs July 2013 was only a 2 payroll month. Maintenance is high because of the IC buses on that route.

b. Operations report

Jim Finch noted that the additional morning bus service for the Community school seems to be popular.

c. Marketing and Outreach report

d. Bike-Ped report

e. Business Manager report

f. Executive Director report

Jason Miller noted that year to date ridership and productivity are both up.

7. Consent Calendar items

a. Approve minutes for August 20th regular board meeting. Nils Ribi proposed changes to the minutes regarding the Blaine County Bike-Ped Plan. **Nils Ribi moved to approve minutes with revisions and Dave Patrie seconded. Mike David abstained. Motions carried unanimously.**

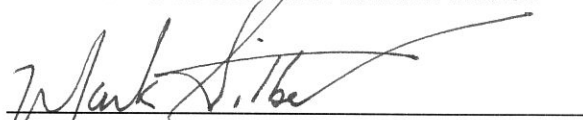
b. Receive & File financials July 2014

Dave Patrie moved to approve the financials. Joe Miczulski seconded, and the motion carried unanimously.

Nils Ribi made a motion to go into Executive Session pursuant to 67-2345 (1)(c) to consider interest in real property and Joe Miczulski seconded. Roll call: Vice Chair Mark Gilbert yes, Michael David yes, Dave Patrie yes, Kristin Derrig yes, Joe Miczulski yes, and Nils Ribi yes. Motion passed unanimously.

8. Adjournment

Nils Ribi moved to adjourn the meeting at 1:55pm. Michael David seconded and the motion carried unanimously.



Vice-Chair Mark Gilbert