



RECORDED

**REGULAR MEETING
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, May 21, 2014, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chairman Susan McBryant, Vice-Chair Mark Gilbert (Sun Valley), Steve Wolper (At-Large), Michael David (Ketchum), Nils Ribi (Sun Valley), Joe Miczulski (Bellevue), and David Patrie (Blaine County)

ABSENT: Kristin Derrig (Ketchum)

ALSO PRESENT: Mountain Rides Executive Director Jason Miller
Mountain Rides Business Manager/Treasurer Wendy Crosby
Mountain Rides Operations Manager Jim Finch
Mountain Rides Maintenance Manager Rod Domke
Administrative Support Coordinator Kim MacPherson

1. CALL TO ORDER

Chair Susan McBryant called to order the meeting of Wednesday, May 21, 2014 at [12:36:03 PM](#).

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

None offered.

A change to the agenda was requested to accommodate a scheduling conflict. **Steve Wolper moved to take Action Item B before Action Item A. Mike David seconded and the motion carried unanimously.**

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

None offered.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item: (p.2-29) [1:00:54 PM](#)

Approve RFQ0514-01 Request for Qualifications for South Valley facility design, engineering services and project management.

Jason Miller noted that the Board was already familiar with the document, and that legal counsel did not see propose any changes. Discussion included specific language suggestions and editing on a page-by-page basis. **David Patrie moved to approve the RFQ 0514-01 Request for**

Qualifications for South Valley facility design, engineering services and project management as discussed, incorporation of comments from legal counsel, and final review by counsel. Mike David seconded, and the motion passed unanimously.

b. Action item: (p.30-32) [12:38:31 PM](#)

Approve Executive Director Authority policy and updated FY 2014 Pay Scale.

Jason Miller introduced the topic and provided an overview. Mark Gilbert advised that the Finance & Performance Committee had recommended some changes which have now been included. He further noted areas where the Committee believed the Board members would have substantial discussion. Discussion then included changes to pay scale chart, how budget works with performance, support for the purpose of this policy, the importance of including Board members in any litigation, whether this policy was reviewed or should be reviewed by legal counsel, specific language changes were suggested. **Nils Ribi moved to adopt of Policy 201 Executive Director Authority with the four noted changes. David Patrie seconded, and the motion passed unanimously.**

c. Action item: (p. 33-42) [1:18:57 PM](#)

Approve easement for bus shelter on Elephant's Perch property.

Jason Miller provided an overview and the process in obtaining this easement. Chair McBryant asked for confirmation that counsel has reviewed the agreement. Mr. Miller assured it has been reviewed by legal counsel. Discussion included responsibility for unruly conduct, care of the right-of-way, possibility of future improvements and working in good faith with each party, and insurance needs.

Chair McBryant noted for the record that Nils Ribi and Steve Wolper left the meeting at this point.

Mark Gilbert moved to approve the easement agreement. David Patrie seconded, and the motion carried unanimously.

d. Action item: (p. 43-44) [1:28:29 PM](#)

Approve Summer/Fall 2014 Valley Route fares and pass prices.

Jason Miller noted specific changes and reasons for them. Chair McBryant noted that it has been reviewed by the Finance Committee. Further discussion included ways to create a methodology in discounting passes and apply it uniformly. **No action was taken.**

Nils Ribi returned to the meeting.

e. Discussion item: (p. 45-48) [1:31:39 PM](#)

Discuss outline of Ketchum Transportation Hub operations, ownership and maintenance responsibilities.

Jason Miller advised one attachment was missing from the Board's packet, but explained what that diagram would provide. He noted that this simply outlines negotiations. Nils Ribi adds from Committee that the concept was discussed, and there was support for the placement of responsibilities. Specific verbiage was suggested for clarity and understanding.

f. Discussion item: (p. 49-50) [1:48:45 PM](#)

Update on Mountain Rides' FY2015 budget development.

Jason Miller explained sources and categories of funding. Chair McBryant opened the meeting to public comment. Sarah Michael, District 4 Mobility Manager (includes Blaine County) spoke about her predictions for federal funding.

5. Committee Reports

a. *Planning and Marketing Committee report from Chair Steve Wolper (p.51) [1:47:59 PM](#)*

i. Committee members approve minutes for May

The members of the Committee voted for approval unanimously.

b. *Finance and Performance Committee report from Mark Gilbert (p.52) [1:48:45 PM](#)*

i. Committee members approve minutes for May

Mark Gilbert noted that Joe Miczulski will be joining the Committee. **Committee members voted to approve the May minutes, with Susan McBryant abstaining.**

6. Staff reports [1:49:35 PM](#)

a. Dashboard performance reports for March 2014 (p.53-56)

b. Operations report (p.57)

c. Maintenance report (p.58)

d. Marketing and Outreach report (p.59)

e. Bike-Ped report (p.60)

f. Business Manager report (p.61)

g. Executive Director report (p.62)

Jason Miller advised that the winter season went very well with strong ridership, low incident/accident numbers, good crew, progress on capital projects and high levels of customer satisfaction. Jim Finch also noted the high quality of senior staff and new drivers. Kim MacPherson reported on the Bike to Work/School Day and said the turnout was very positive, and that expectations are high for next year. Discussion included ways in which educating cyclists to safety and courtesy could occur.

7. Consent Calendar items (p. 63-71) [2:03:31 PM](#)

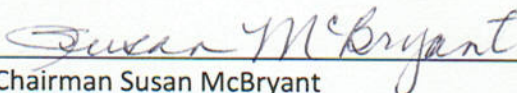
a. Approve minutes April regular board meeting and May special meeting.

b. Receive & File financials March 2014

Mike David moved to approve the Consent Calendar, sections a and b as presented. Joe Miczulski seconded, and the motion carried unanimously with Chair McBryant abstaining on the May meeting section.

8. Adjournment [2:04:56 PM](#)

David Patrie moved to adjourn. Mark Gilbert seconded and the motion carried unanimously.


Chairman Susan McBryant