



Mountain Rides Transportation Authority Regular Board Meeting Agenda

12:30 Wednesday, October 15, 2014

Place:

Ketchum City Hall Council Chambers, 480 East Ave. N, Ketchum, ID 83340
--

Board Members: Chair Susan McBryant (Hailey), Vice-chair Mark Gilbert (Sun Valley), Secretary Steve Wolper (at-large), Michael David (Ketchum), Nils Ribi (Sun Valley), Joe Miczulski (Bellevue), Dave Patrie (Blaine County), Kristin Derrig (Ketchum)

1. 12:30pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action items and discussion items

- | | | |
|--|--|--|
| a. Action item: (p.2-6) | <table border="1"><tr><td>Approve FY2015 transportation service plan</td></tr></table> | Approve FY2015 transportation service plan |
| Approve FY2015 transportation service plan | | |
| b. Discussion item: (p.7) | <table border="1"><tr><td>Review design concept for South Valley Facility</td></tr></table> | Review design concept for South Valley Facility |
| Review design concept for South Valley Facility | | |
| c. Discussion item: (p.8-10) | <table border="1"><tr><td>Discuss improving board and committee meeting format, preparation and expectations</td></tr></table> | Discuss improving board and committee meeting format, preparation and expectations |
| Discuss improving board and committee meeting format, preparation and expectations | | |

5. Committee Reports

- a. Planning and Marketing Committee report from Steve Wolper (p.11-12)
 - i. Committee members approve minutes for September and October
- b. Finance and Performance Committee report from Mark Gilbert (p.13-14)
 - i. Committee members approve minutes for September and October

6. Staff reports

- a. Dashboard performance reports for August 2014 (p.15-18)
- b. Operations report (p.19)
- c. Marketing and Outreach report (p.20)
- d. Bike-Ped report (p.21)
- e. Business Manager report (p.22)
- f. Executive Director report (p.23-24)

7. Consent Calendar items

- | | | |
|---|---|---|
| a. Approve minutes | <table border="1"><tr><td>(p.25-29) Sept 17th reg meeting, Notes from Oct 1st special meeting(no quorum=no minutes)</td></tr></table> | (p.25-29) Sept 17th reg meeting, Notes from Oct 1st special meeting(no quorum=no minutes) |
| (p.25-29) Sept 17th reg meeting, Notes from Oct 1st special meeting(no quorum=no minutes) | | |
| b. Receive & File financials | <table border="1"><tr><td>(p.30-35) August 2014</td></tr></table> | (p.30-35) August 2014 |
| (p.30-35) August 2014 | | |
8. Executive Session

Pursuant to Idaho Statute 67-2345(1)(b) to discuss employee evaluation
--

9. Adjournment

Note: Public information on agenda items is available from the Mountain Rides office 800 1st Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

Mountain Rides Agenda Action Item Summary

Date: From:

Action Item:

Committee Review: ☒ yes ☐ no Committee Purview:

Previously discussed at board level: ☒ yes ☐ no

Recommended Motion:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



FY2015 Transportation Service Plan

For ADOPTION – 10/15/14

Since our last board meeting, Mountain Rides has been soliciting public comments for the upcoming service plan update. The public comments received have been limited due to the fact, we believe, that there are not many changes being proposed, and we are largely keeping services as is.

Here are the public comments received:

- General bus comments
 - Allow dogs on buses, especially poodles
 - Daily bus to Galena Lodge in season – 2x (am and pm)
 - Resident pass needed – locals should get a discount
- Valley Route
 - Need bus stop at skate park
 - Express bus in morning from Hailey to Ketchum
 - More frequent buses in the morning
 - Less kids
 - Kids are rude and bump into regular commuter passengers
 - Need ½ hour service starting at 3p north and southbound
 - I am very pleased with morning run schedule
 - Kids in the afternoon can be loud and out of control
- Hailey Route
 - Airport service on weekends
 - Need a bus at 3:40 going towards town from Community Campus
 - Have Hailey Route bus run in between Valley Route bus times (change by 30 minutes)
- Red Route
 - Keep the route “as is”
 - Starting the route later is OK as long as it starts before July 4th
 - Good news for Red Route Bus Buddies
- Green Route
 - Needs to run through midday without a break

Most of these comments relate to issues we are aware of – we continue to work with schools and our drivers to make their impact manageable; we know there are many spots in the schedule where it would be nice to add service (Green, Valley and Hailey all have places where more service would be helpful but we don’t have the budget); the current dog policy is a balance of attracting rides while protecting safety and comfort (dogs

are allowed as service animals and in carriers); and pass prices are something that continually need to be looked at and adjusted to retain and attract ridership.

SERVICE PLAN OVERVIEW

The service plan retains most service as is with the largest changes being that summer season is shortened by 1 week in order to balance the budget; however, we are able to improve Blue Route service during the peak summer season with Blue #2 starting at 7:30a instead of 10:30a. Other changes include an extension of Green Route to Baldy View Cr and an improvement to Hailey Route midday. Valley Route fares will be adjusted within Hailey and between Hailey and Bellevue.

Following is the service plan with the proposed changes highlighted in yellow.

SEASONS

Here are the seasons we would define, as compared to 2014 seasons

Season	FY2014	FY2015
Early Winter	Nov 28 – Dec 13	Nov 27 – Dec 12
Peak Winter	Dec 14 – March 31	Dec 13 – Mar 31
Late Winter	April 1 – April 20	Apr 1 – Apr 19
Spring slack	April 21 – June 13	Apr 20 – June 26
Summer	June 14 – Sept 7	June 20 – Sept 6
Fall slack	Sept 8 – Nov 26	Sept 7 – Nov 25

Here is a route by route look at staff recommendations:

BLUE

No changes to route configuration or timing. Dates/times of service:

Departure #1 (:00 out of Warm Springs, and :30 out of Elkhorn Springs)

- Runs year-round
- 7a – 9:30p hours of service year-round

Departure #2 (:30 out of Warm Springs, and :00 out of Elkhorn Springs)

- Runs all winter (Nov 27-April 19) and summer (June 20-Sept 6) seasons
- 7:30a – 1:00a during winter
- 7:30a – 11:00p during summer (this is an improvement over FY14 summer schedule when Blue #2 didn't start until 10:30a)

RED

No changes to route configuration or timing. Dates/times of service:

Departure #1 (:30 out of Elkhorn Springs, :00 out of downtown Ketchum)

- Runs entire winter and summer seasons
- 8:30a – 5:00p hours of service winter
- 8:30a – 5:30p hours of service summer (summer season is proposed to be 1 week shorter)
- Continue to provide symphony service

Departure #2 (:00 out of Elkhorn Springs, :30 out of downtown Ketchum)

- Runs winter peak (Dec 13- Mar 31)
- 9:00a – 4:00p

GREEN

Change route to end at Baldy View Cr at Sun Valley Resort. Route timing would change a few minutes between :56 and :10 in order to accommodate this change. Dates/times of service:

Departure #1 (:00 out of Sun Valley Baldy Cr, :35 out of Meadows)

- Runs 7 days/wk during entire winter season
- Runs 5 days/wk during slack and summer season
- 7:35a – 11a and 2:00p-5:30p hours of service (no service between 11a-2p) – this is the same year-round
- Reduce the midday gap if we learn we are able to use some 5310 funding for this route

HAILEY

No changes to route configuration or timing. Dates/times of service:

Departure #1 (:00 out of south Woodside, :34 out of Albertsons)

- Weekday service only
- 8:00a – 5:00p hours of service (fill midday gap)

VALLEY

No changes to current schedule or route configuration. One minor adjustment is to move 3:05p northbound trip by 10 minutes to allow for more recovery time and chance for more kids to use express school bus to eliminate Mountain Rides' overloads. See printed schedule for exact schedule – there are minor adjustments to the timing of the route due to the fact that road construction is done for now and the route is running faster. Midday gaps in service remain.

SILVER

No changes to route configuration or timing. Dates/times of service:

Departure #1/3 (:00 and :30 out of Sun Valley Baldy Cr, and :15 and :45 out of River Run)

- Runs entire winter season from mountain open until mountain close
- 7a – 9:30p hours of service

Departure #2/4 (:15 and :45 out of Sun Valley Baldy Cr, and :00 and :30 out of River Run)

- Runs all winter (Nov 27-April 19) and summer (June 27-Sept 6) seasons
- 7:30a – 1:00a during winter

BRONZE

No changes to route configuration or timing. Dates/times of service:

Departure #1/2 (:00 and :30 out of Sun Valley Baldy Cr, and :15 and :45 out of Warm Springs)

- Runs winter peak season only
- 8:30a – 11:00a and 1:15p – 3:30p hours of service

OTHER TRANSPORTATION SERVICES

Mountain Rides will also continue to operate:

- ✓ Vanpool services

- Public routes, Webb routes and Sun Valley Co routes
 - 8-14 routes, depending on time of year
- ✓ Safe Routes to School
 - Education, events and encouragement at schools for biking and walking to school
- ✓ 5B BikeShare
 - 40 bikes – 20 in Hailey and 20 in Ketchum
- ✓ Multi-modal transportation planning (bike-ped plan) and employer support

Mountain Rides Agenda Discussion Item Summary

Date:	<div>10/15/2014</div>		
From:	<div>Jason Miller</div>		
Discussion Item:	<div>4b. Review design concept for South Valley Facility</div>		
Committee Review:	<div><input checked="" type="radio"/> yes</div>	Committee	<div>Both Committees</div>
	<div><input type="radio"/> no</div>	Purview:	
Fiscal Impact:	<div>Included in budget for contract for design/engineering services with JHS</div>		
Related Policy or Procedural Impact:	<div>5 year capital improvement plan</div>		
Background:	<div>JHS continues to make progress developing the concept for our south valley facility in Bellevue. JHS presented 2 concepts earlier this month. Of these two concepts, board and staff preferred Design 1 that featured an angled building for better bus access. There are no documents for this item at this time. Please refer to the initial concepts presented at the October 1 meeting. An updated concept is in process and should be ready for the board meeting.</div>		

Mountain Rides Agenda Discussion Item Summary

Date:

From:

Discussion Item:

Committee Review: ☐ yes ☒ no Committee Purview:

Fiscal Impact:

Related Policy or Procedural Impact:

Background:



Mountain Rides Transportation Authority Board meetings format, preparation and expectations

In order to clear up any confusion over responsibilities and expectations of staff and board members when it comes to committee and board meetings, I have prepared the following:

Monthly calendar

- Friday before the 1st Wed of the month – the committee and special meeting agenda will be posted and emailed by noon
- Monday before the 1st Wed of the month – all committee and special board meeting materials will be sent via email by noon, including financials. Hard copies will be available by 5p.
- 1st Wed of the month – committee meetings (1p for P&M and 2:30p for F&P) and special board meeting (1:30p), if needed
- Thursday before the 3rd Wed of the month – the board meeting agenda will be posted and emailed by noon
- Friday before the 3rd Wed of the month – board packet will be available electronically (email and on the website)
- Monday before the 3rd Wed of the month – board packet will be available in hard copy form
- 3rd Wed of the month – regular monthly board meeting at 12:30p
- The day after the board meeting – a doodle poll will be sent out by Kim to all board members to establish attendance and quorum for the next month's meeting

EXAMPLE MONTH:

Sun	Monday	Tues	Wednesday	Thursday	Friday	Sat
				1	2 Committee & special meeting agenda emailed by noon	3
4	5 Committee & special meeting materials emailed by noon/hard copies by 5	6	7 1 st Wed: Committee Meetings & Special meeting	8	9	10
11	12	13	14	15 Board meeting agenda posted & emailed by noon	16 Board meeting packet available electronically	17
18	19 Board meeting packet available in hard copy	20	21 3 rd Wed: Regular Board meeting 12:30p	22 Establish quorum for next month's meeting	23	24
25	26	27	28	29	30	31

Expectations

1. Any deviation from the calendar will be given with as much advance notice as possible. The appropriate committee or full board will be notified as to the change, the cause for the change and the timing impacts.
2. Any agenda item for which there are no documents or for which the documents will not be available according to the monthly calendar will be noted at the time the agenda is emailed or at the time the meeting materials are scheduled to be distributed.
3. Kim will be the keeper of the schedule. All board members will correspond with Kim regarding any changes to their meeting availability.
4. Committee meetings are primarily for getting feedback from board members on topics and issues that are in process, and, as a result, the materials received will often be in draft or outline form. Many times there won't be written materials available or created for committee meetings and the agenda item will be a more open discussion.
5. For copies of materials, the following will apply:
 - a. All board members will opt in or opt out of receiving hard copies of the committee materials and the regular board meetings. These preferences will establish how many copies of materials staff must prepare ahead of time. The less waste of paper, the better.
 - b. Lengthy documents that don't add to a material understanding of the topic (e.g. boiler plate contract language that can be hundreds of pages long) will be provided in electronic form only, unless specifically requested by a board member.
 - c. For regular and special board meetings, copies of the materials will be available in Kim's inbox at the top of the stairs at the MR building.
 - d. Color copies will be provided for color documents (maps, plans, pictures, etc.)
6. For action items, language will be added to the agenda item cover sheet that describes the exact wording of the motion so that board members aren't unsure of how to take action.
7. If a board member cannot make a meeting and this causes loss of quorum, the meeting will be cancelled with as much notice as possible. Committee meetings will still progress without a quorum – in the case that no board member can make their respective committee meeting, the meeting will be cancelled.
8. Old board packets, agendas and meeting minutes are available publicly on our website at <http://www.mountainrides.org/meetings-notice.php>.
9. The board section of the website contains all of the relevant, more detailed organizational information for your reference. If you don't have a login, please contact Kim.

Questions

- Do regularly scheduled meetings occur regardless of who is available? What if Jason has a conflict?
- How do we deal with meeting times that aren't conducive for working people?
- Do we need the joint board meeting between the committee meeting going forward? The necessity of this meeting has been reduced lately with many projects quieting down and requiring less time sensitive decisions.
- Are there any adjustments needed to the meeting schedules going forward?



MINUTES

Planning and Marketing Committee, Wednesday, 9/3/14, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In attendance: Steve Wolper, Kristin Derrig, Jason Miller, Kim MacPherson, Jim Finch and Wendy Crosby

Absent: Nils Ribi and David Patrie

Meeting start time: 1:00pm

Meeting adjourn: 1:40pm

1. Discuss FY2015 service plan status and approach to possible service cuts
 - a. Jason gave an update to the possible federal funding shortfall and the cuts we may have to make to service. We will know more on Thursday after the PTAC meeting.
2. Discuss FY2015 service plan public outreach process
 - b. We will have a discussion at the August 17th regular board meeting about the potential options for service cuts and how to move forward.
3. Other items to come before the committee. There were none.



MINUTES

Planning and Marketing Committee, Wednesday, 10/1/14, 1:00pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

In attendance: Dave Patrie, Nils Ribí, Jason Miller and Kim MacPherson

Meeting start: 1:00pm

1. Discuss FY2015 transit service plan
 - a. The committee discussed the service plan and the upcoming Scout Your Route workshops. The group agreed to move the service plan recommendations forward to the board for approval.
2. Discuss Blue Route Night service options
 - a. The committee reviewed the costs associated with improving Blue Route night service and how this might be paid for. The group recommended beginning the conversation with the cities and Sun Valley Co about how to pay for this.
3. Other items to come before the committee.
 - a. There were none.

Meeting adjourned: 1:35pm



Minutes

Finance and Performance Committee 9/3/14, 2:30 pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

Present: Michael David, Susan McBryant, Jason Miller, Wendy Crosby

Absent: Mark Gilbert, Joe Miczulski

1. Reviewed monthly financials and bills (July)
2. Discussed current status of FY2015 budget and approach to funding shortfalls should federal awards be scaled back. Discussed the idea that future budget presentations to funding partners should not reference an increase from last year but rather refer to service that could be provided at various funding level scenarios. Draft budget presentations need to include a column that is a projection of the FYE numbers.
3. Discussed update to Capital Improvement Plan for FY2015.
4. Discussed update to FY2015 pay chart. No change in pay rates for FY2015. Eliminated end of year bonuses for part-time winter drivers and will re-hire those drivers for the following season based on previous season's performance review.

Meeting adjourned 3:30



MINUTES

Finance and Performance Committee 10/1/14, 2:30 pm

Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, ID 83340

Present: Mark Gilbert, Susan McBryant, Jason Miller, Wendy Crosby, Kim MacPherson

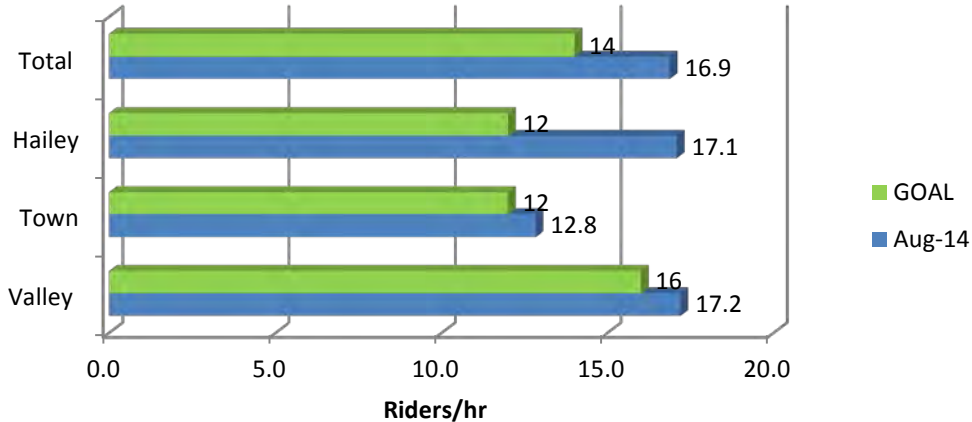
Absent: Joe Miczulski, Michael David

- 1) Reviewed August financials.
- 2) Discussed estimated carryover of FY2014 funding and how to allocate these funds. Jason indicated that the purchase of a used heavy duty bus would take pressure off the IC's (and help control maintenance costs in FY2015) if there were excess operating funds that could be allocated to capital.
- 3) Options for funding partner bus passes were not discussed but left with Jason to determine allocations.
- 4) Discussed merit pay options for highly performing employees at the pay scale maximum. Mark requested that the funds dedicated in the budget as Employee Assistance not be used and that a portion of excess operating reserves be earmarked for this purpose.

Meeting Adjourned 3:45pm.

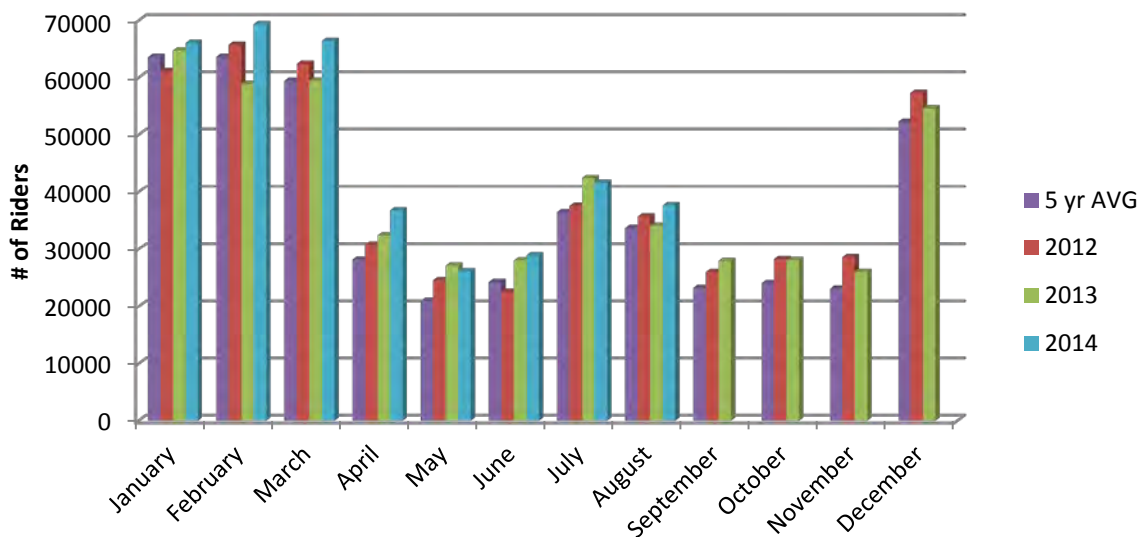
PERFORMANCE DASHBOARD - RIDERSHIP, AUGUST 2014

Ridership per hour



Definition: One way rides for the month divided by the number of bus revenue service hours for the month (aka productivity) - being higher than goal is good. 15 is reasonable goal for a resort-rural fixed route system.

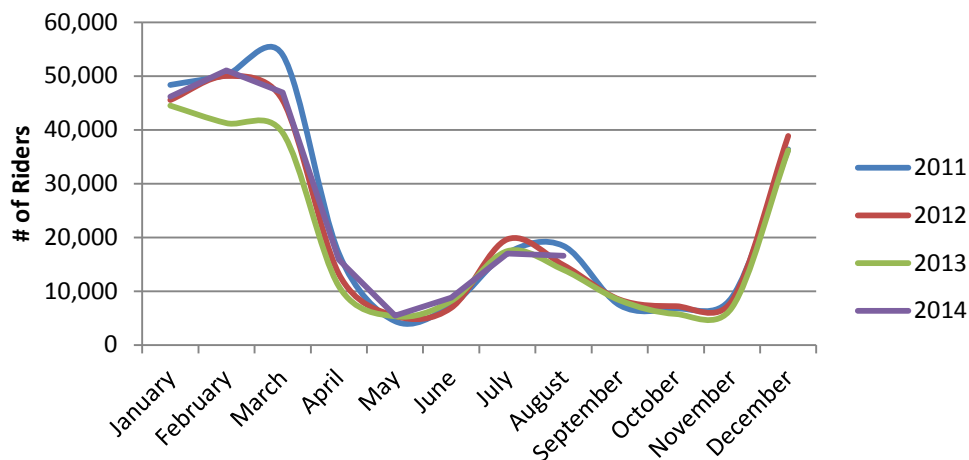
Total Ridership by Month



2014 YTD Ridership 373,177
 2013 YTD Ridership 345,029
 2012 YTD Ridership 340,061

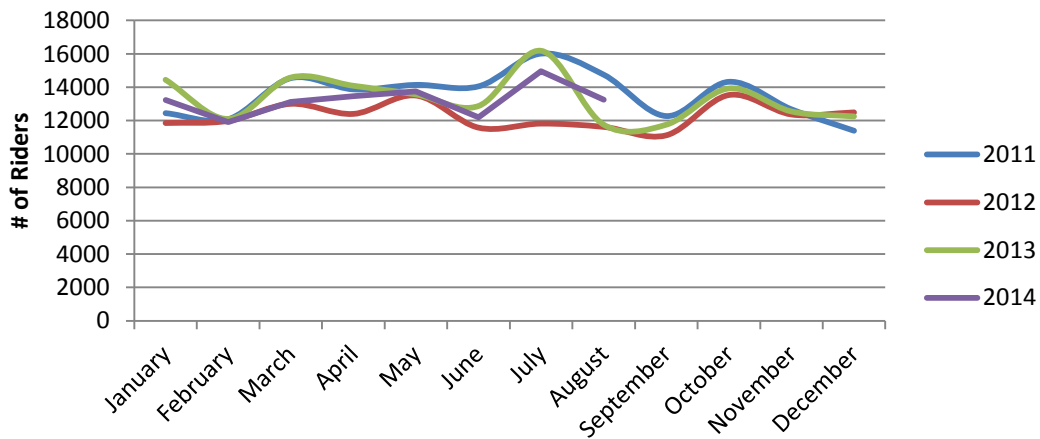
Definition: Monthly ridership compared with one year ago, two years ago and the 5 year average.

Town Routes

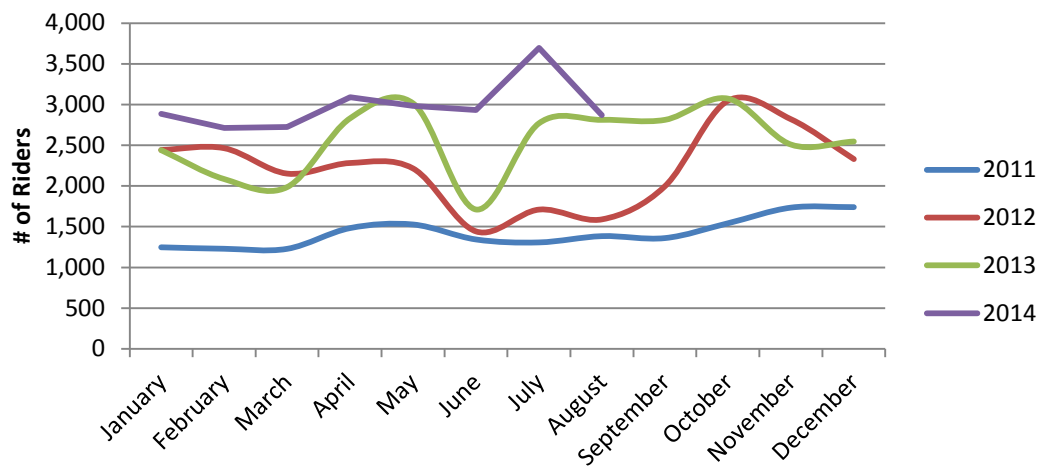


PERFORMANCE DASHBOARD - RIDERSHIP BY ROUTE, AUGUST 2014

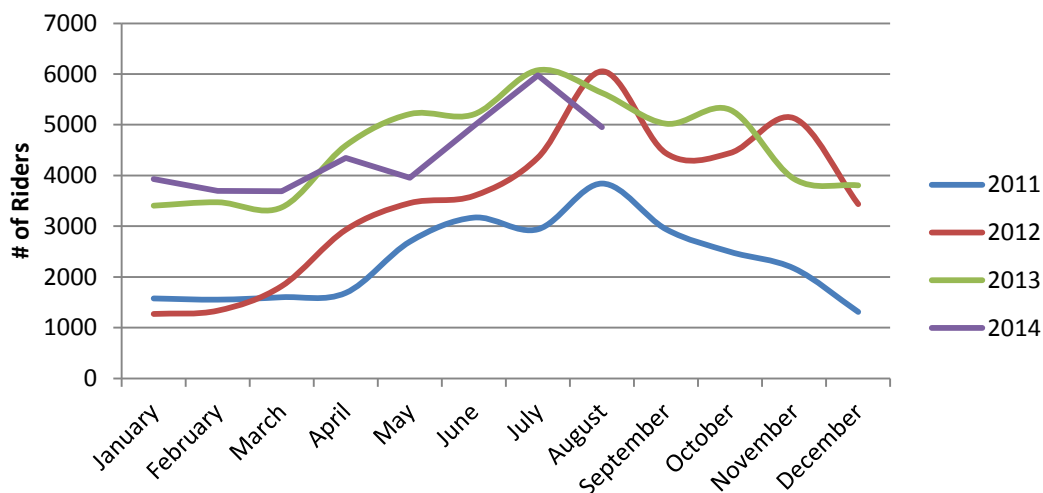
Valley Route



Hailey Route

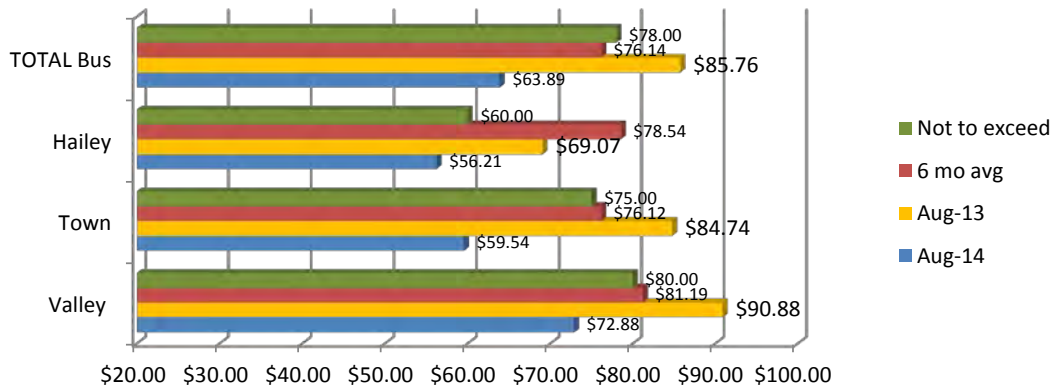


Vanpool



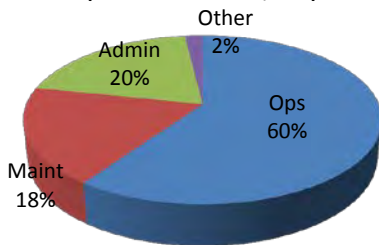
PERFORMANCE DASHBOARD - FINANCIAL, AUGUST 2014

Costs per hour

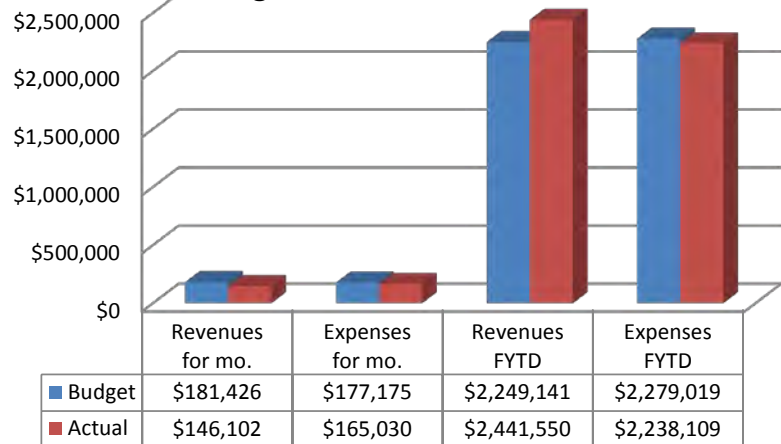


Definition: Monthly costs divided by the number of bus revenue service hours operated for the month. Being lower than goal is good. Monthly numbers are compared to 6 month average in order to give a longer time period for reference (monthly fluctuations can be great).

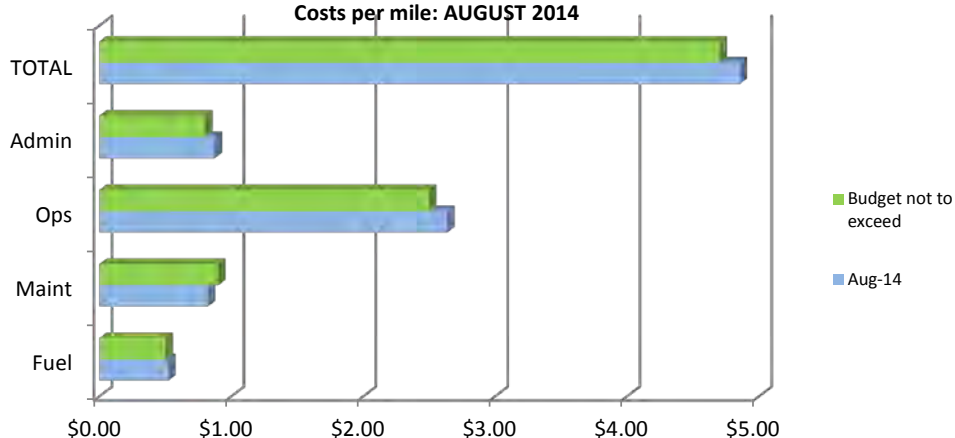
Costs by Department, AUGUST 2014
(total costs = \$165,030)



Budget vs Actual - AUGUST 2014



Costs per mile: AUGUST 2014



Definition: Costs for services are taken in total for the month and then divided by the mileage operated for the month. Costs are also calculated for each department to show the contribution to costs per mile. The budget is established based on historical averages and what is reasonable on a statewide basis for a rural fixed route system.

PERFORMANCE DASHBOARD - SAFETY, AUGUST 2014



Definition: This is the rate at which these safety related items are happening at a rate that is consistent with industry

Safety	Jun-14	Jul-14	Aug-14
Incidents	0	0	0
Accidents	0	0	0
Road Calls	6	1	0

Incident is defined as an event that involved a minor collision, injury or altercation that may have caused physical damage or injury (less than \$200) to MRTA property or persons only. No outside parties involved.

Accident is defined as an event that caused damage to one or more MR vehicles or property in excess of \$200 OR damage to vehicles, property or persons unrelated to MRTA in any amount.

Road Call is defined as a vehicle that is taken out of revenue service because of a need for unscheduled maintenance.

**MAINTENANCE DAYS WITHOUT
A LOSS TIME ACCIDENT OR
INJURY: Current**

354

Mountain Rides Staff Report

Date:

10/15/2014

Staff Member:

Jim Finch

Department:

Operations

Department
Highlights from the
Previous Month:

September 2014 total ridership showed significant increase of 12% compared to 2013.
31,314 total passenger trips vs. 26,824 passenger trips in 2013.
Schools are back in session and new partnerships (Syringa School and Community School) show positive results on various routes.
Town Routes overall +10% at 7,772 passenger trips: Blue +2% Green +88%
Valley Route +26% 15,290 passenger trips
Hailey Route +40% 3,660 passenger trips
Vanpool -9% (Webb down 1 van early this year)

Progress on
projects/initiatives:

Safety : one minor collision at Ketchum garage.

Customer Service focus on Boarding and Alighting.

Challenges/
Opportunities:

Highway 75 project completed. MRTA Drivers are reporting traffic irregularities due to motorists not properly using new lanes. On time performance is improving!

Mountain Rides Staff Report

Date:

10/15/2014

Staff Member:

Kim MacPherson

Department:

Marketing Outreach

Department
Highlights from the
Previous Month:

The CTAI conference was held at the Sun Valley Resort this month. I was able to go to several meetings and work with some other transit agencies. I also worked with RouteMatch on some reporting issues while they were here.

Progress on
projects/initiatives:

Updates have started for the new schedule which will come out in November.

I have been attending an Interagency meeting with local non-profits every 2 months. It is great outreach to other non-profits and learning how we can work with them and their clients.

Challenges/
Opportunities:

Acceptance of RouteMatch is very close but there are still some reporting issues that need to be fixed.

Mountain Rides Staff Report

Date:

10/15/2014

Staff Member:

Kaz Thea

Department:

Bike-Ped

Department
Highlights from the
Previous Month:

We had a successful Bike/Walk to School day on Wednesday, October 1. We pushed the date out to October 1 due to the bike path not being completed as of late September. All elementary schools including Syringa participated and turnout was pretty good considering it was late for this event that is normally held in mid September. The kids seem to really enjoy the bike/walk to school event and get excited to show their participation. We had parent and teacher volunteers to help make this happen.

Progress on
projects/initiatives:

I worked with the Syringa School to discuss traffic issues with the new school starting this fall in Woodside. Syringa was seeing traffic backed up on the highway both from the north and the south. Not only because there is now more than 100 children going to school at about 8AM, but school starts about the same time Power Engineers' business day starts. ITD personnel met with us as well and added 5 seconds to the left turning traffic signal for the southbound traffic. We also discussed the need for the crosswalks to be repainted as they had faded over time and were barely visible. The City of Hailey painted the crosswalks to decrease the safety concerns.

The children are being crossed by volunteers, which has also eased the traffic issue some rather than having them cross at anytime, they are crossed in groups. With a follow up with the school 2 weeks later issues have settled down and the traffic issues have eased.

Challenges/
Opportunities:

Mountain Rides Staff Report

Date:

10/15/2014

Staff Member:

Wendy Crosby

Department:

Business-Finance

Department
Highlights from the
Previous Month:

I received quotes on the audit services and selected Dennis Brown CPA from Twin Falls. His firm is very experienced in governmental audits; they do all local cities (except Sun Valley), the county, BCRD and BCSD. They provided a very competitive quote for our audit and that combined with their experience made it an easy decision. We expect to see them mid November and should have a draft report to the F & P Committee for January.

Progress on
projects/initiatives:

No progress to report on the East Fork pathway.
I have completed drafting the Exclusion Policy.

Challenges/
Opportunities:

I am working on getting the books closed off for year end.
I will be attending the Idaho Cities Risk Managers conference in Pocatello on 10/9 and will take the opportunity to tour the new Pocatello Regional Transit Maintenance facility.

Mountain Rides Staff Report

Date:

10/15/2014

Staff Member:

Jason Miller

Department:

Executive Director

Department
Highlights from the
Previous Month:

Community Transportation Assoc of Idaho conference - CTAI was in SV for its annual conference. There were many helpful sessions that I will highlight with some powerpoint slides during our regular board meeting. The City of Ketchum was presented with the CTAI member of the year award for its support of public transportation efforts.

Sonoran Institute community mobility institute - I have been selected, along with 8 others from Blaine County, to attend a workshop in Boise to discuss regional transportation issues and how to apply them to our local community. It is Nov 5-7.

Progress on
projects/initiatives:

RouteMatch - almost all of the punch list items have been taken care of by RouteMatch over the past 6 months with only reporting issues left. I anticipate that these will be taken care of in the next 2 weeks and that we will be able to accept the system.

Bike share - SoBi has delivered the first updated electronics/lock package that we are now currently testing. So far, it is much improved over the initial system that we had last year. We are also looking at purchasing additional bike racks for the program with remaining grant funding.

Challenges/
Opportunities:

Board member seats - There are two seats that are due for appointment. The City of Ketchum seat currently held by Michael David and the City of Sun Valley seat currently held by Nils Ribi.

Maintenance issues - we have completed refurbishment of bus 5 and are almost done with bus 3 (it is at the engine shop getting engine/transmission). These are both low floor Gillig buses and will give us another 250,000 miles of serviceable life with the refurbishment. On the IC buses, we have had a few more warranty issues and are looking at ways of replacing these buses with used heavy duty buses (like Gilligs) sooner than the useful life of the ICs. If we have additional excess operating funds above expected, I will be recommending we use this for 1 used 35' or 40' bus. (see attached spreadsheet for maint. cost comparison)

IC / GILLIG COST COMPARISON

Year	2010	2010	2006	2011
Unit #	#26	#27	#2	#28
Make	IC	IC	GILLIG	GILLIG
Parts	\$ 22,583.60	\$ 18,462.29	\$ 45,206.53	\$ 9,180.62
Labor	\$ 8,584.59	\$ 9,552.74	\$ 22,847.58	\$ 5,445.31
Warranty	\$ -	\$ -	\$ 2,000.00	\$ 200.00
Approx. down time \$100/day	90 days \$ 9,000.00	90 days \$ 9,000.00	14 days \$ 1,400.00	3 days \$ 300.00
Total \$	\$ 40,168.19	\$ 37,015.03	\$ 71,454.11	\$ 14,925.93
Total Mileage on Vehicle	175,000	200,000	376,000	135,000
Cost/Mile	\$ 0.23	\$ 0.19	\$ 0.19	\$ 0.11

Mountain Rides Agenda Action Item Summary

Date:

10/15/2014

From:

Admin

Action Item:

7a. Approve Minutes

Committee Review:

☐ yes

☐ no

Committee

Purview:

Previously
discussed at board
level:

☒ yes

☐ no

Recommended
Motion:

Approve minutes for September 17th regular board meeting

Fiscal Impact:

n/a

Related Policy or
Procedural Impact:

Background:

Notes included from October 1st Special meeting (no quorum=no minutes)



RECORDED

**REGULAR MEETING MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, September 17, 2014, 12:30 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Vice-Chair Mark Gilbert (Sun Valley), Nils Ribi (Sun Valley), Joe Miczulski (Bellevue), David Patrie (Blaine County), Michael David (Ketchum) and Kristin Derrig (Ketchum)

ABSENT: Chairman Susan McBryant (Hailey) and Steve Wolper (At-Large)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Mountain Rides Operations Manager Jim Finch
Mountain Rides Business Manager Wendy Crosby
Support Specialist Kim MacPherson

1. CALL TO ORDER

Vice-Chair Mark Gilbert called to order the meeting of Wednesday, September 17, 2014 at 12:40pm.

2. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

None offered.

3. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (including questions from Press)

None offered.

4. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item:

Approve annual budget for FY2015 including operating, capital and contingency funds.

Wendy Crosby handed out a corrected version of the budget. Jason Miller gave a broad overview and said this was a stable and solid budget for the coming year with federal funding being held at the levels we were told in the spring. Most budget expense areas are staying flat with some up due to inflation and cost increases. Jason noted that we are budgeting and allocating excess operating funds from FY14 to the FY15 operating budget.

Mark Gilbert made a motion to approve the annual budget for FY2015 including operating, capital and contingency funds. Mike David moved and Dave Patrie seconded, and the motion passed unanimously.

b. Action item:

Approve 5-year capital improvement plan for 2015-2019.

Staff presented the CIP, which is a document we approve every year with our operating budget. It states our immediate capital projects and future capital needs.

A motion was made to approve the 5-year capital improvement plan for 2015-19 amended to add a row to show funding coming from revenues derived from vanpool fares. Nils Ribí moved and Joe Miczulski seconded, and the motion passed unanimously.

c. Action item:

Approve FY2015 pay scale

Jason Miller presented the FY2015 pay scale and said we are keeping the pay scale as is because of adjustments made last year. Jason noted that there was no cost of living adjustment to the pay scale, but merit raises would still be available to employees, based on their performance evaluation. Jason noted that we have retained a lot of good employees and that we have the best crew we have had in many years. An issue was raised by Mark Gilbert of how to reward employees who are capped at the top of the pay scale - this issue will be revisited in November or December when we know the excess operating costs.

A motion was made to approve the FY2015 pay scale. Dave Patrie moved and Joe Miczulski seconded, and the motion passed unanimously.

d. Action item:

Reject all bids received in response to Invitation for Bid 072014-1 for construction of downtown Ketchum Transportation Hub.

Jason Miller noted that we only received 2 bids and both were over budget. Jason followed up with the low bidder and with the ones who did not bid. Staff will do some research and prepare several bids, base bid and then add-ons for a rebid in February or March.

A motion was made to reject all bids in response to the Invitation for Bid 072014-1 for construction of downtown Ketchum Transportation Hub. Nils Ribí moved and Dave Patrie seconded, and the motion passed unanimously.

e. Discussion item:

Discuss FY2015 transportation service plan and public outreach plan.

We will be keeping most of the service plan in tact based on the fact that federal funding is not being cut and local funding is staying flat. We will shorten the summer season by a week and improve Blue Route service for summer. Evening service stays as is. No changes to the winter season. We looked hard at all aspects of our service.

5. Committee Reports

- a. No quorum for committees so the minutes will be moved to the October meeting.

6. Staff reports

- a. Dashboard performance reports for July 2014

David Patrie asked why is the Hailey route costs/hour so high for July. Wendy noted that July 2014 was a 3 payroll month vs July 2013 was only a 2 payroll month. Maintenance is high because of the IC buses on that route.

b. Operations report

Jim Finch noted that the additional morning bus service for the Community school seems to be popular.

c. Marketing and Outreach report

d. Bike-Ped report

e. Business Manager report

f. Executive Director report

Jason Miller noted that year to date ridership and productivity are both up.

7. Consent Calendar items

a. Approve minutes for August 20th regular board meeting. Nils Ribi proposed changes to the minutes regarding the Blaine County Bike-Ped Plan. **Nils Ribi moved to approve minutes with revisions and Dave Patrie seconded. Mike David abstained. Motions carried unanimously.**

b. Receive & File financials July 2014

Dave Patrie moved to approve the financials. Joe Miczulski seconded, and the motion carried unanimously.

Nils Ribi made a motion to go into Executive Session pursuant to 67-2345 (1)(c) to consider interest in real property and Joe Miczulski seconded. Roll call: Vice Chair Mark Gilbert yes, Michael David yes, Dave Patrie yes, Kristin Derrig yes, Joe Miczulski yes, and Nils Ribi yes. Motion passed unanimously.

8. Adjournment

Nils Ribi moved to adjourn the meeting at 1:55pm. Michael David seconded and the motion carried unanimously.

Vice-Chair Mark Gilbert



**SPECIAL BOARD MEETING
MINUTES
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Wednesday, October 1, 2014, 1:30 p.m.
Webb Conference Room Annex, 191 8th Street, Suite D, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Special Meeting in the Webb Conference Room Annex, Ketchum, Idaho.

PRESENT: Chairman Susan McBryant, Vice-Chair Mark Gilbert (Sun Valley), Nils Ribi (Sun Valley), David Patrie (Blaine County)

ABSENT: Joe Miczulski (Bellevue), Steve Wolper (At-Large), Kristin Derrig (Ketchum) and Michael David (Ketchum)

ALSO Mountain Rides Executive Director Jason Miller

PRESENT: Support Specialist Kim MacPherson
Mountain Rides Business Manager Wendy Crosby
Keeven Shropshire, JHS Architects

Chair Susan McBryant tried to call the meeting to order but there wasn't enough board members present for a quorum. As a result, there was no action taken. The remaining board members remained at the meeting to see the drawings that JHS has prepared.

Mountain Rides Agenda Item Summary

Date:	10/15/2014
From:	Wendy Crosby
Subject:	7b. August financials
Background:	<p>August 2014:</p> <p>On the Revenue side, we are managing our use of 5311 and 5310 funds in order to ensure availability later in the grant period but to also ensure they are fully used by the 3/31/15 expiration. The effect of this is that revenues are below budget for the month.</p> <p>Total Expenses for August were lower than budget largely due to lower than budgeted payroll expense - billing issues on the dental plan and timing of workman's comp insurance payment- and vehicle maintenance expenses. For the year, vehicle maintenance is over budget due to the IC bus repair costs but this month saw a brief respite. We are expecting to have excess operating funds for the year in the area of \$75-100,000.</p> <p>A few items exceeded the monthly budget but are still expected to come in on-budget over the course of the year:</p> <p>56000 Supplies Expense-over budget for the month due to the timing of some departmental purchases.</p> <p>57000 Repairs & Maintenance - over budget due to stucco work done on the Ketchum building.</p> <p>58000 Communications Expense- over budget for the month due to timing of renewal payment of cloud based data storage.</p> <p>59000 Travel/Training Exp- over as a result of CTAI fall conference fees. These will be reimbursed by RTAP.</p> <p>61000 Advertising - running higher for the month due to radio and print ads for road construction.</p> <p>62000 Marketing/Promotion- is running higher due to internal marketing costs which includes food expenses for board meetings and design meetings with JHS for the south valley facility and the purchase of promotional items for safe routes to school event (will be reimbursed).</p> <p>August 2014 Checks Issued:</p> <p>Large/Unusual Items of note:</p> <p>Gillig- \$4704.54- bus window repair</p> <p>STO- eBank- \$75,000- transfer funds to achieve higher yield</p> <p>Artistic Plastering- \$2663.24 stucco repair to Ketchum building</p>

MRTA - Operations Main

Revenue & Expenditures Budget Performance

August 2014

	Aug 14	Budget	% of Budget	Oct '13 - Aug 14	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
41000 - Federal Funding							
41200 - Federal - 5311	21,086.00	60,000.00	35.1%	834,680.00	705,000.00	118.4%	770,000.00
41300 - Federal - 5316	0.00	0.00	0.0%	114,032.00	67,000.00	170.2%	67,000.00
41400 - Federal - 5317	1,645.00	0.00	100.0%	62,593.00	25,000.00	250.4%	25,000.00
41500 - Federal - Stimulus/5310	3,324.00	3,000.00	110.8%	3,324.00	33,000.00	10.1%	35,000.00
Total 41000 - Federal Funding	26,055.00	63,000.00	41.4%	1,014,629.00	830,000.00	122.2%	897,000.00
42000 - State Funding							
42100 - State - Safe Routes	0.00	1,250.00	0.0%	5,436.61	14,250.00	38.2%	18,000.00
42400 - State - Training	1,500.00	0.00	100.0%	4,957.35	2,500.00	198.3%	7,500.00
Total 42000 - State Funding	1,500.00	1,250.00	120.0%	10,393.96	16,750.00	62.1%	25,500.00
43000 - Local Funding							
43100 - Local - Ketchum	39,645.82	39,645.84	100.0%	436,104.12	436,104.16	100.0%	475,750.00
43200 - Local - Hailey	4,901.67	4,901.66	100.0%	53,913.33	53,918.34	100.0%	58,820.00
43300 - Local - Bellevue	14.42	14.41	100.1%	158.61	158.59	100.0%	173.00
43400 - Local - Blaine County	4,000.00	9,000.00	44.4%	104,000.00	99,000.00	105.1%	108,000.00
43500 - Local - Sun Valley	18,020.83	18,020.84	100.0%	198,229.16	198,229.16	100.0%	216,250.00
43600 - Local - Sun Valley Company	0.00	0.00	0.0%	151,375.00	151,375.00	100.0%	151,375.00
Total 43000 - Local Funding	66,582.74	71,582.75	93.0%	943,785.22	938,785.25	100.5%	1,010,368.00
44000 - Fares							
44100 - Fares - Valley Cash	8,855.15	5,500.00	161.0%	64,162.05	69,500.00	92.3%	76,000.00
44200 - Fares - Valley Passes	16,961.00	9,000.00	178.5%	115,726.55	121,000.00	95.6%	130,000.00
44300 - Fares - Vanpool	23,482.95	23,000.00	102.1%	171,432.51	152,000.00	112.8%	175,000.00
44400 - Fares - ADA	76.00	85.00	89.4%	881.00	915.00	96.3%	1,000.00
Total 44000 - Fares	48,475.10	37,585.00	129.0%	352,202.11	343,415.00	102.6%	382,000.00
45000 - Revenue							
45100 - Rev - Advertising	975.00	4,000.00	24.4%	53,298.29	44,000.00	121.1%	48,000.00
45200 - Rev - Business Sponsors	0.00	0.00	0.0%	0.00	1,000.00	0.0%	1,000.00
45450 - Rev - Misc.	0.00	0.00	0.0%	350.00	0.00	0.0%	0.00
45500 - Rev - Charter/Special Event	820.00	2,000.00	41.0%	10,171.25	12,000.00	84.8%	15,000.00
45600 - Rev - Bike Share- Bike Swap	0.00	300.00	0.0%	1,925.25	5,900.00	32.6%	6,000.00
Total 45000 - Revenue	1,795.00	6,300.00	28.5%	65,744.79	62,900.00	104.5%	70,000.00
47000 - Private Donations							
47100 - Priv. Donation - Foundations	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
Total 47000 - Private Donations	0.00	0.00	0.0%	0.00	500.00	0.0%	500.00
48000 - Transfers							
48400 - Transfer - Housing Fund	1,666.66	1,666.66	100.0%	18,333.34	18,333.34	100.0%	20,000.00
Total 48000 - Transfers	1,666.66	1,666.66	100.0%	18,333.34	18,333.34	100.0%	20,000.00
49000 - Interest Income							
49000 - Interest Income	27.63	41.66	66.3%	185.76	458.34	40.5%	500.00
49500 - Diesel Tax Refunds	0.00	0.00	0.0%	16,127.00	18,000.00	89.6%	18,000.00
49600 - Misc. Income	0.00	0.00	0.0%	151.25	0.00	0.0%	0.00
49800 - Excess Operating Funds	0.00	0.00	0.0%	20,000.00	20,000.00	100.0%	20,000.00
Total Income	146,102.13	181,426.07	80.5%	2,441,552.44	2,249,141.93	108.6%	2,443,868.00
Gross Profit	146,102.13	181,426.07	80.5%	2,441,552.44	2,249,141.93	108.6%	2,443,868.00
Expense							
51000 - Payroll Expenses							
51100 - Salaries and Wages	83,354.12	83,750.00	99.5%	1,088,289.05	1,051,250.00	103.5%	1,129,768.00
51200 - Accrued Vacation Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
51300 - FICA Expense	4,921.35	5,270.00	93.4%	64,228.66	66,090.00	97.2%	71,175.00
51350 - Medicare Tax Expense	1,150.94	1,316.66	87.4%	15,095.40	15,651.34	96.4%	16,947.00
51400 - Retirement Plan Expenses	7,129.41	7,200.00	99.0%	76,287.68	89,700.00	85.0%	96,500.00
51500 - Workers Comp Expense	0.00	11,250.00	0.0%	42,357.00	45,000.00	94.1%	45,000.00
51600 - SUI Expense	1,062.88	2,040.66	51.9%	16,630.54	25,923.34	64.2%	28,000.00
51700 - Medical Ins. Expense	12,927.52	10,350.00	124.9%	119,462.33	112,550.00	106.1%	123,000.00
51800 - Dental Ins. Expense	-39.58	958.34	-4.1%	8,755.98	10,541.66	83.1%	11,500.00
51975 - Employee Assistance expense	0.00	0.00	0.0%	0.00	5,000.00	0.0%	5,000.00
51000 - Payroll Expenses - Other	85.50	141.66	60.4%	1,248.00	1,558.34	80.1%	1,700.00
Total 51000 - Payroll Expenses	110,592.14	122,283.32	90.4%	1,432,354.64	1,423,264.68	100.6%	1,528,590.00
52000 - Insurance Expense							
52100 - Ins. - Vehicles	0.00	0.00	0.0%	103,601.67	105,000.00	98.7%	105,000.00
52150 - Ins - Deductibles/claims	0.00	0.00	0.0%	5,074.22	6,000.00	84.6%	6,000.00
52200 - Ins. - Liability- Perf Bond PSP	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 52000 - Insurance Expense	0.00	0.00	0.0%	108,675.89	111,000.00	97.9%	111,000.00
53000 - Professional Fees							
53100 - Accounting & Audit	0.00	0.00	0.0%	9,600.00	10,000.00	96.0%	10,000.00
53200 - IT Systems	0.00	766.66	0.0%	3,139.75	13,233.34	23.7%	14,000.00
53400 - Legal Fees	1,401.60	550.00	280.3%	3,347.60	7,100.00	47.1%	8,000.00
53500 - Other Professional Fees	487.00	550.00	88.5%	5,701.08	9,950.00	57.3%	10,500.00
Total 53000 - Professional Fees	1,888.60	1,816.66	104.0%	21,788.41	40,283.34	54.1%	42,500.00
54000 - Equipment/ Tool Expense							
54100 - Shop Equipment expense	0.00	100.00	0.0%	2,757.71	2,800.00	98.5%	3,000.00
54200 - Shop Tools	0.00	125.00	0.0%	1,384.48	1,975.00	73.8%	2,000.00
54300 - Office Equipment	0.00	200.00	0.0%	2,418.11	1,800.00	134.3%	2,000.00
Total 54000 - Equipment/ Tool Expense	0.00	425.00	0.0%	6,560.30	6,475.00	101.3%	7,000.00
55000 - Rent and Utilities							
55100 - Rent	1,925.00	1,925.00	100.0%	21,935.00	24,575.00	89.3%	26,500.00
55200 - Utilities	508.74	750.00	67.8%	16,148.79	15,750.00	102.5%	16,500.00
Total 55000 - Rent and Utilities	2,433.74	2,675.00	91.0%	38,083.79	40,325.00	94.4%	43,000.00
56000 - Supplies							
56100 - Office Supplies	527.83	200.00	263.9%	1,688.56	2,300.00	73.4%	2,500.00
56200 - Janitorial & Safety Supplies	236.56	75.00	315.4%	4,160.01	1,875.00	221.9%	2,000.00
56300 - Department Supplies	425.23	766.66	55.5%	5,426.02	9,233.34	58.8%	10,000.00
56400 - Uniforms	172.28	0.00	100.0%	5,433.23	4,500.00	120.7%	4,500.00
56500 - Postage and Delivery	25.57	75.00	34.1%	815.46	825.00	98.8%	900.00
Total 56000 - Supplies	1,387.47	1,116.66	124.3%	17,523.28	18,733.34	93.5%	19,900.00
57000 - Repairs and Maintenance							
57100 - Equipment Repairs/Maintenance	500.24	200.00	250.1%	6,810.37	2,300.00	296.1%	2,500.00
57200 - Building Repairs/Maintenance	3,355.58	0.00	100.0%	11,430.93	10,000.00	114.3%	10,000.00
57250 - Bus Stop Repairs/Maint	0.00	300.00	0.0%	567.94	2,700.00	21.0%	3,000.00
57300 - Grounds Repairs/Maintenance	0.00	50.00	0.0%	1,735.28	2,450.00	70.8%	2,500.00
57500 - Janitorial Services	182.00	208.34	87.4%	1,871.98	2,291.66	81.7%	2,500.00
Total 57000 - Repairs and Maintenance	4,037.82	758.34	532.5%	22,416.50	19,741.66	113.5%	20,500.00
58000 - Communications Expense							
58100 - Office Phone Expense	447.35	500.00	89.5%	3,497.31	4,500.00	77.7%	5,000.00
58200 - Cell & Two-Way Mobile	603.34	700.00	86.2%	8,711.34	7,716.68	112.9%	8,500.00
58300 - Internet/Website	796.51	200.00	398.3%	2,828.26	2,200.00	128.6%	2,500.00
58400 - On-Board Vehicle Computers	0.00	0.00	0.0%	10.00	0.00	0.0%	0.00
Total 58000 - Communications Expense	1,847.20	1,400.00	131.9%	15,046.91	14,416.68	104.4%	16,000.00
59000 - Travel and Training							
59100 - Vehicle/Airfare	0.00	0.00	0.0%	4,373.48	3,500.00	125.0%	6,000.00
59200 - Lodging	0.00	250.00	0.0%	1,714.20	3,000.00	57.1%	4,000.00
59300 - Meals/Entertainment	28.00	100.00	28.0%	422.50	2,400.00	17.6%	3,000.00
59400 - Training/Education	1,875.00	200.00	937.5%	7,314.98	6,000.00	121.9%	6,000.00
Total 59000 - Travel and Training	1,903.00	550.00	346.0%	13,825.16	14,900.00	92.8%	19,000.00
60000 - Business Expenses							
60100 - Business Registration Fees	10.00	0.00	100.0%	102.00	500.00	20.4%	500.00
60400 - Dues & Subscriptions	40.00	100.00	40.0%	1,145.00	7,400.00	15.5%	7,500.00
60500 - Bank Fees	-10.83	50.00	-21.7%	391.58	550.00	71.2%	600.00
60700 - Bad Debt	0.00	0.00	0.0%	100.00	0.00	0.0%	0.00
60000 - Business Expenses - Other	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
Total 60000 - Business Expenses	39.17	150.00	26.1%	1,738.58	8,450.00	20.6%	8,600.00
61000 - Advertising							
61100 - Print Advertising	723.98	366.68	197.4%	7,779.37	7,583.32	102.6%	8,000.00
61200 - Radio Advertising	600.00	125.00	480.0%	1,200.00	1,375.00	87.3%	1,500.00
61300 - Online Advertising	70.00	41.66	168.0%	1,385.00	458.34	302.4%	500.00
61400 - Vehicle Graphics	0.00	0.00	0.0%	1,908.00	5,500.00	34.7%	5,500.00
61500 - Bus. Adv. Contract	1,425.00	1,000.00	142.5%	13,632.51	10,000.00	136.3%	11,000.00

2:03 PM

09/30/14

Accrual Basis

MRTA - Operations Main **Revenue & Expenditures Budget Performance**

August 2014

	Aug 14	Budget	% of Budget	Oct '13 - Aug 14	YTD Budget	% of Budget	Annual Budget
Total 61000 - Advertising	2,818.98	1,533.34	183.8%	24,902.88	24,916.66	99.9%	26,500.00
62000 - Marketing and Promotion							
62100 - Info. Displays-Stop Signage	68.00	200.00	34.0%	1,575.21	3,800.00	41.5%	4,000.00
62200 - Graphic Design	0.00	100.00	0.0%	3,785.00	6,500.00	58.2%	6,500.00
62300 - Promotional Items	152.25	0.00	100.0%	2,351.13	2,750.00	85.5%	3,000.00
62400 - Events and Misc.	48.00	0.00	100.0%	372.49	3,500.00	10.6%	3,500.00
62450 - External Marketing Support	0.00			0.00	0.00	0.0%	0.00
62500 - Internal Marketing / Events	386.39	0.00	100.0%	8,002.08	3,500.00	228.6%	3,500.00
Total 62000 - Marketing and Promotion	654.64	300.00	218.2%	16,085.91	20,050.00	80.2%	20,500.00
63000 - Printing and Reproduction							
63100 - Copies, Passes & Flyers	0.00	125.00	0.0%	1,509.72	2,725.00	55.4%	3,000.00
63200 - Schedules, Maps & Brochures	0.00	0.00	0.0%	9,011.55	9,000.00	100.1%	9,000.00
Total 63000 - Printing and Reproduction	0.00	125.00	0.0%	10,521.27	11,725.00	89.7%	12,000.00
64000 - Fuel Expense	28,892.53	30,000.00	96.3%	312,467.53	337,078.00	92.7%	367,078.00
65000 - Vehicle Maintenance							
65100 - Parts Expense	2,848.11	7,500.00	38.0%	95,046.22	87,500.00	108.6%	95,000.00
65200 - Fluids Expense	0.00	1,333.34	0.0%	12,822.22	14,666.66	87.4%	16,000.00
65300 - Tires Expense	1,520.33	625.00	243.3%	30,837.19	29,375.00	105.0%	30,000.00
65400 - Purchased Services	0.00	250.00	0.0%	9,681.80	8,450.00	114.6%	8,700.00
65500 - Vehicle Computer/Diagnostic	0.00	166.66	0.0%	1,898.09	1,833.34	103.5%	2,000.00
Total 65000 - Vehicle Maintenance	4,368.44	9,875.00	44.2%	150,285.32	141,825.00	106.0%	151,700.00
69500 - Contingency Expense-Operations	4,166.66	4,166.66	100.0%	45,833.36	45,833.34	100.0%	50,000.00
Total Expense	165,030.39	177,174.98	93.1%	2,238,109.73	2,279,017.70	98.2%	2,443,868.00
Net Ordinary Income	-18,928.26	4,251.09	-445.3%	203,442.71	-29,875.77	-681.0%	0.00
Net Income	-18,928.26	4,251.09	-445.3%	203,442.71	-29,875.77	-681.0%	0.00

11:46 AM

09/30/14

Accrual Basis

MRTA - Operations Main

Checks Issued

As of August 31, 2014

Type	Date	Num	Name	Memo	Amount	Balance
11100 - Mountain West Checking						86,480.35
Liability Check	08/01/2014	E-pay	United States Treasury	82-0382250 QB Track...	-9,665.88	76,814.47
Deposit	08/01/2014			Deposit	199.73	77,014.20
Deposit	08/04/2014			Deposit	958.75	77,972.95
Deposit	08/05/2014			Deposit	1,816.00	79,788.95
Deposit	08/06/2014			Deposit	311.20	80,100.15
Deposit	08/06/2014			Deposit	47,363.33	127,463.48
Deposit	08/06/2014			Deposit	67,312.00	194,775.48
Deposit	08/07/2014			Deposit	783.70	195,559.18
Deposit	08/08/2014			Deposit	240.00	195,799.18
Deposit	08/11/2014			VOID: Deposit	0.00	195,799.18
Deposit	08/11/2014			Deposit	9,663.25	205,462.43
Bill Pmt -Check	08/12/2014	4276	Allstar Property Services, Inc.		-198.98	205,263.45
Bill Pmt -Check	08/12/2014	4277	Idaho Transmission Warehouse		-98.73	205,164.72
Bill Pmt -Check	08/12/2014	4278	Integrated Technologies		-23.81	205,140.91
Bill Pmt -Check	08/12/2014	4279	Kent's Precision Electric Inc.		-558.25	204,582.66
Bill Pmt -Check	08/12/2014	4280	United Oil		-193.60	204,389.06
Bill Pmt -Check	08/12/2014	4281	Wendy Crosby	expense reimbursement	-59.96	204,329.10
Bill Pmt -Check	08/12/2014	ACH	Intermtn Gas Co #10630400-001-6	#10630400-001-6	-16.33	204,312.77
Bill Pmt -Check	08/12/2014	ACH	Intermtn Gas Co #10630400-353-1	#10630400-353-1	-2.06	204,310.71
Bill Pmt -Check	08/12/2014	4282	UPS		-10.47	204,300.24
Bill Pmt -Check	08/12/2014	4283	Wood River Lock & Safe		-109.20	204,191.04
Bill Pmt -Check	08/12/2014	4284	Luke's Family Pharmacy/Fisher Ja...		-73.85	204,117.19
Bill Pmt -Check	08/12/2014	4285	Clear Creek Disposal	1327	-77.53	204,039.66
Bill Pmt -Check	08/12/2014	4286	Chateau Drug & True Value Hard...		-53.96	203,985.70
Bill Pmt -Check	08/12/2014	4287	Les Schwab	117-00888	-2,340.72	201,644.98
Bill Pmt -Check	08/12/2014	4288	AlSCO		-145.28	201,499.70
Bill Pmt -Check	08/12/2014	4289	Freightliner of Idaho	VOID: replaced with #	0.00	201,499.70
Bill Pmt -Check	08/12/2014	4290	Gillig LLC	36869600	-4,704.54	196,795.16
Bill Pmt -Check	08/12/2014	4291	NAPA Auto Parts		-1,822.83	194,972.33
Bill Pmt -Check	08/12/2014	4292	Rod Domke	expense reimbursement	-90.00	194,882.33
Bill Pmt -Check	08/12/2014	4293	L.L. Green's Hardware		-65.50	194,816.83
Bill Pmt -Check	08/12/2014	4294	Associated Petroleum Products, I...		-15,388.13	179,428.70
Bill Pmt -Check	08/12/2014	4295	Names and Numbers		-147.08	179,281.62
Bill Pmt -Check	08/12/2014	4296	Atkinsons' Grocery		-152.68	179,128.94
Bill Pmt -Check	08/12/2014	4297	Business As Usual		-19.15	179,109.79
Bill Pmt -Check	08/12/2014	4298	Express Publishing Inc.		-660.27	178,449.52
Bill Pmt -Check	08/12/2014	4299	St Luke's Clinic - Hailey	940000328	-68.00	178,381.52
Deposit	08/12/2014			Deposit	62,839.58	241,221.10
Check	08/12/2014	ACH	Capital Equipment Fund	monthly transfer July ...	-4,883.62	236,337.48
Check	08/12/2014	ACH	Facilities Fund	monthly transfer	-4,883.63	231,453.85
Deposit	08/12/2014			Deposit	1,666.66	233,120.51
Deposit	08/12/2014			Deposit	1,163.65	234,284.16
Deposit	08/13/2014			Deposit	43.39	234,327.55
Liability Check	08/13/2014		QuickBooks Payroll Service	Created by Payroll Se...	-30,164.90	204,162.65
Bill Pmt -Check	08/13/2014	4305	Wells Fargo		-1,519.36	202,643.29
Bill Pmt -Check	08/13/2014	4306	Freightliner of Idaho		-417.91	202,225.38
Deposit	08/13/2014			Deposit	112.00	202,337.38
Deposit	08/13/2014			Deposit	136.80	202,474.18
Check	08/13/2014	ACH	Capital Equipment Fund	reimb for GEN-2014VI...	-24,016.00	178,458.18
Paycheck	08/14/2014	DD	Aguilar, Hortencia	Direct Deposit	0.00	178,458.18
Paycheck	08/14/2014	DD	Aguilar, Meliton	Direct Deposit	0.00	178,458.18
Paycheck	08/14/2014	4304	Anderson, Charles		-443.75	178,014.43
Paycheck	08/14/2014	DD	Conlago, Maira P.	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Djasran JR, Johnny	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Domke, Rodney F	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Finch, James F	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Gray, Stuart	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Green, William E	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Grubbs, Torrey E	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Johnson, Mark F	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Kelly, David W	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Knudsen, Michael W	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	MacPherson, Kim	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Miller, Jason M	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Nestor, Robert A	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Romero-Campos, Raul	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Selisch, Kurt	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Shroyer, Randall R	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Sproule, William	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Tellez, Carlos	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Thea, Karen J	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Torres, April L	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Uberuaga, Richard S	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Vasquez, Pamela	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Victorino, Jose L	Direct Deposit	0.00	178,014.43
Paycheck	08/14/2014	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	178,014.43

11:46 AM

09/30/14

Accrual Basis

MRTA - Operations Main

Checks Issued

As of August 31, 2014

Type	Date	Num	Name	Memo	Amount	Balance
Liability Check	08/14/2014	4300	Blaine County Collectors	April Torres	-100.00	177,914.43
Liability Check	08/14/2014	4301	Blaine County Sheriff's Office	#CV-2014-56 Torres	-265.94	177,648.49
Liability Check	08/14/2014	4302	Idaho Child Support Receipting	326231	-244.60	177,403.89
Liability Check	08/14/2014	4303	National Benefit Services, LLC	Mountain Rides FSA	-386.14	177,017.75
Check	08/14/2014	ACH	Contingency Fund	monthly transfer- July ...	-4,166.67	172,851.08
Check	08/14/2014	ach	STO eBank		-75,000.00	97,851.08
Bill Pmt -Check	08/14/2014	4307	Rush Truck Centers		-16,899.85	80,951.23
Bill Pmt -Check	08/14/2014	4308	Artistic Plastering, LLC		-2,663.24	78,287.99
Bill Pmt -Check	08/14/2014	4309	Karen Thea	expense reimbursement	-15.10	78,272.89
Deposit	08/14/2014			Deposit	918.00	79,190.89
Liability Check	08/15/2014	E-pay	United States Treasury	82-0382250 QB Track...	-9,774.78	69,416.11
Deposit	08/15/2014			Deposit	26.89	69,443.00
Bill Pmt -Check	08/15/2014	4310	Franklin Building Supply		-43.35	69,399.65
Bill Pmt -Check	08/15/2014	4311	Ketchum Computers, Inc.		-258.75	69,140.90
Bill Pmt -Check	08/15/2014	4312	National Benefit Services, LLC		-113.00	69,027.90
Bill Pmt -Check	08/15/2014	4313	AC Houston Lumber Company	16203-1	-18.96	69,008.94
Bill Pmt -Check	08/15/2014	4314	Window Welder Inc.		-150.00	68,858.94
Deposit	08/18/2014			Deposit	98.50	68,957.44
Deposit	08/18/2014			Deposit	1,054.85	70,012.29
Deposit	08/19/2014			Deposit	2,021.72	72,034.01
Bill Pmt -Check	08/19/2014	4315	Access Idaho		-486.00	71,548.01
Bill Pmt -Check	08/19/2014	4316	Canteen Vending formerly Magic ...		-44.96	71,503.05
Bill Pmt -Check	08/19/2014	4317	Idaho Transmission Warehouse		-2,109.50	69,393.55
Bill Pmt -Check	08/19/2014	4318	Integrated Technologies		-79.90	69,313.65
Bill Pmt -Check	08/19/2014	4319	Rich Broadcasting - KSKI FM/KE...		-300.00	69,013.65
Bill Pmt -Check	08/19/2014	4320	State Insurance Fund	Policy # 495600	-9,880.00	59,133.65
Deposit	08/19/2014			Deposit	573.15	59,706.80
Liability Check	08/20/2014	TAP	Idaho State Tax Commission	000186434	-4,817.00	54,889.80
Bill Pmt -Check	08/20/2014	4321	Snap-on Tools Company, LLC		-340.05	54,549.75
Bill Pmt -Check	08/20/2014	4322	Cummins Rocky Mountain LLC		-1,142.71	53,407.04
Bill Pmt -Check	08/20/2014	ACH	City of Hailey	40205001	-65.68	53,341.36
Bill Pmt -Check	08/20/2014	4323	CTAI		-1,875.00	51,466.36
Bill Pmt -Check	08/20/2014	ACH	Idaho Power Acc#2204788885		-297.80	51,168.56
Bill Pmt -Check	08/20/2014	ACH	Idaho Power Acct.#2204640144		-49.34	51,119.22
Bill Pmt -Check	08/20/2014	ACH	Verizon Wireless	942013229	-240.34	50,878.88
Deposit	08/21/2014			Deposit	17,077.00	67,955.88
Deposit	08/21/2014			Deposit	527.75	68,483.63
Deposit	08/22/2014			Deposit	490.30	68,973.93
Bill Pmt -Check	08/25/2014	4324	National Benefit Services, LLC		-824.60	68,149.33
Deposit	08/25/2014			Deposit	3,926.50	72,075.83
Deposit	08/25/2014			Deposit	50.00	72,125.83
Deposit	08/25/2014			Deposit	458.20	72,584.03
Bill Pmt -Check	08/26/2014	4329	Associated Petroleum Products, I...		-16,817.32	55,766.71
Bill Pmt -Check	08/26/2014	4330	Gem State Welders Supply Inc.		-8.06	55,758.65
Bill Pmt -Check	08/26/2014	4331	Jim Finch	expense reimbursement	-45.00	55,713.65
Bill Pmt -Check	08/26/2014	4332	Smith Power Products		-143.42	55,570.23
Bill Pmt -Check	08/26/2014	4333	Window Welder Inc.		-347.19	55,223.04
Bill Pmt -Check	08/26/2014	4334	Certified Folder Display Service, Inc	14-0086946	-68.00	55,155.04
Bill Pmt -Check	08/26/2014	4335	St Luke's Clinic - Hailey	940000328	-68.00	55,087.04
Bill Pmt -Check	08/26/2014	4336	White Cloud Communications Inc.		-288.00	54,799.04
Deposit	08/26/2014			Deposit	15,172.66	69,971.70
Liability Check	08/27/2014		QuickBooks Payroll Service	Created by Payroll Se...	-29,844.42	40,127.28
Deposit	08/27/2014			Deposit	39,681.00	79,808.28
Deposit	08/27/2014			Deposit	757.15	80,565.43
Paycheck	08/28/2014	DD	Aguilar, Hortencia	Direct Deposit	0.00	80,565.43
Paycheck	08/28/2014	DD	Aguilar, Meliton	Direct Deposit	0.00	80,565.43
Paycheck	08/28/2014	4337	Anderson, Charles		-850.28	79,715.15
Paycheck	08/28/2014	DD	Conlago, Maira P.	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Djasran JR, Johnny	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Domke, Rodney F	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Finch, James F	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Gray, Stuart	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Green, William E	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Grubbs, Torrey E	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Johnson, Mark F	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Kelly, David W	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Knudsen, Michael W	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	MacPherson, Kim	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Miller, Jason M	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Nestor, Robert A	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Romero-Campos, Raul	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Selisch, Kurt	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Shroyer, Randall R	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Sproule, William	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Tellez, Carlos	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Torres, April L	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Uberuaga, Richard S	Direct Deposit	0.00	79,715.15

11:46 AM

09/30/14

Accrual Basis

MRTA - Operations Main
Checks Issued
As of August 31, 2014

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	08/28/2014	DD	Vasquez, Pamela	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Victorino, Jose L	Direct Deposit	0.00	79,715.15
Paycheck	08/28/2014	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	79,715.15
Liability Check	08/28/2014	4325	Blaine County Collectors	April Torres	-100.00	79,615.15
Liability Check	08/28/2014	4326	Blaine County Sheriff's Office	#CV-2014-56 Torres	-258.72	79,356.43
Liability Check	08/28/2014	4327	Idaho Child Support Receipting	326231	-244.60	79,111.83
Liability Check	08/28/2014	4328	National Benefit Services, LLC	Mountain Rides FSA	-386.14	78,725.69
Deposit	08/28/2014			Deposit	76.00	78,801.69
Liability Check	08/29/2014	E-pay	United States Treasury	82-0382250 QB Track...	-9,818.80	68,982.89
Bill Pmt -Check	08/29/2014	4339	Integrated Technologies		-59.66	68,923.23
Bill Pmt -Check	08/29/2014	4340	Kent's Precision Electric Inc.		-644.50	68,278.73
Bill Pmt -Check	08/29/2014	4341	Kim MacPherson'	expense reimbursement	-15.00	68,263.73
Bill Pmt -Check	08/29/2014	4342	Wendy Crosby	expense reimbursement	-27.96	68,235.77
Bill Pmt -Check	08/29/2014	4344	Virginia Rhinehart	Monthly Rent	-1,925.00	66,310.77
Deposit	08/29/2014			Deposit	2,404.00	68,714.77
Deposit	08/29/2014			Deposit	1,666.66	70,381.43
Deposit	08/29/2014			Deposit	858.45	71,239.88
Bill Pmt -Check	08/29/2014	ACH	Cox Communications	001-2401-205184001	-33.78	71,206.10
Deposit	08/31/2014			Deposit	143.82	71,349.92
Liability Check	08/31/2014	4338	Blue Cross of Idaho	10034150-R001	-13,980.64	57,369.28
Liability Check	08/31/2014	ACH	Aflac	DQR88	-420.36	56,948.92
Bill Pmt -Check	08/31/2014	4343	Nicole Brown		-1,425.00	55,523.92
Deposit	08/31/2014			Interest	6.44	55,530.36
Total 11100 · Mountain West Checking					-30,949.99	55,530.36
TOTAL					-30,949.99	55,530.36

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

W. King

Signed

Business Manager

Title

10/15/2014

Date