



**Mountain Rides Transportation Authority  
PUBLIC NOTICE of Regular Board Meeting**

4:00pm., Wednesday, January 16, 2013

**Sun Valley City Hall Council Chambers, 81 Elkhorn Rd., Sun Valley, ID 83340**

**Board Members:** *Peter Everett (Ketchum), Michael David (Ketchum), Nils Ribi (Sun Valley), Mark Gilbert (Sun Valley), unfilled (Blaine Co.), Susan McBryant (Hailey), Joe Miczulski (Bellevue), Steve Wolper (at-large).*

1. 4:00pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Presentations
  - a. none.
5. Action items and discussion items
  - a. Discussion Item: Welcome new Blaine County board representative. (p.2)
  - b. Discussion Item: Status of South Valley Transportation facility. (p.3)
  - c. Discussion Item: FY2014 Federal Transit Administration Funding Applications for operating and capital projects. (p.4-7)
  - d. Discussion Item: Board meeting room conflict and need for adjustment to time and/or day. (p.8)
  - e. Discussion Item: Board committee assignments for 2013. (p.9)
  - f. Action Item: Approve award of vehicle fuel bid to United Oil. (p.10-16)
  - g. Action Item: Approve Strategic Action Initiatives for 2013, based on outcomes of strategic workshop (p.17-20)
6. Committee reports (p.21)
  - a. Planning and Marketing Committee report from Chair Steve Wolper
    - i. No meeting in January.
  - b. Finance and Performance Committee report from Chair Mark Gilbert
    - i. No meeting in January.
7. Staff reports
  - a. Transit report from Operations and Maintenance with December 2012 ridership and year end ridership (p.22-32)
  - b. Bike-Ped report (p.33)
  - c. Business Manager report (p.33)
  - d. Executive Director report (p.33-34)
8. Consent Calendar items (p.35-51)
  - a. Approve minutes – December regular board meeting.
  - b. Receive and file December 2012 Financials.
  - c. Receive and file December 2012 Bills Paid.
9. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1<sup>st</sup> Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller  
SUBJECT: Agenda Item 5.a – Welcome new Blaine County board representative  
RECOMMENDATION: Discussion and Welcome

## BACKGROUND:

The Blaine County Board of Commissioners indicated that they would be voting on January 15<sup>th</sup> for their board representative on the Mountain Rides' board. They also indicated that this person would attend the Mountain Rides board meeting.

From a conversation with Angenie McCleary, Blaine County had two outstanding candidates apply, both of whom would bring significant expertise and energy to the Mountain Rides board. Please join me in welcoming the selected board representative from Blaine County.

Committee Review: n/a  
Legal Review: n/a  
Funding: n/a  
Budget: n/a

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller  
SUBJECT: Items 5.b – Status of South Valley Transportation facility  
RECOMMENDATION: Discuss

At the board meeting, I will give a short update on the status of finding an alternate location for a south valley facility to support our operations. I have been working on evaluating other options, but there are many things that need more research between now (Friday, the 11<sup>th</sup>) and our board meeting.

In general the options include pursuing land to build, looking for a building that could be remodeled or expanded, or looking at opportunities with existing municipal partners like the city of Hailey. There is also much work to be done with the Federal Transit Administration in order to understand how we reset the process and what constraints we have on moving forward on a new location.

Committee Review: none  
Legal Review: none  
Funding: n/a  
Budget: FY2012

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller  
SUBJECT: Item 5.c – FY2014 Federal Transit Administration Funding Applications for operating and capital projects.

RECOMMENDATION: Discuss

## BACKGROUND:

Attached is a spreadsheet outlining grant applications for FY2014. We submitted pre-applications this week at the levels outlined. As a result of the changes brought about by MAP-21, specifically the elimination of JARC and New Freedom awards, we have increased our request for 5311 funding for existing operations, amalgamating past JARC and 5311 funds. We are also applying for 5310 funds to cover operational costs of the existing Hailey Route and our Demand Response service, previously funded by New Freedom awards. Within both of these programs we are also seeking additional funds for some expansion of these existing services.

Capital funding programs are a little unclear at this point due to the recent MAP-21 Changes. We have applied for funds to add one heavy duty bus, one ADA vehicle, 3 van pool vans and 3 van pool mini-vans, as well as funding for some shelter replacement/improvement, and paving of the East Fork parking lot. These requests have been submitted under the 5310 and 5311 programs but will most likely move to new programs (5338? 5339?).

Also attached is a copy of the 2013 Funding Calendar. There is a Coordination meeting later this month and final applications will be due Feb 22 with District Balancing Meetings scheduled for early April.

Committee Review: none  
Legal Review: none  
Funding: 2014  
Budget: FY2014

---

**I-TRIPS and 2013 FUNDING CALENDAR**


---

Date	Event
<b>2012</b>	
10/01/12	ITRIPS Organization Open
10/12/12	ITRIPS Organization Closed
10/15-10/26/12	ITRIPS Certify Organization
11/01/12	ITRIPS Operational Data Submission Starts
12/17/12	ITRIPS Pre-Application Release
12/18/12	Pre-Application Webinar 10am-12pm MT <i>For security purposes email <a href="mailto:gateam@itd.idaho.gov">gateam@itd.idaho.gov</a> to register and receive call in instructions.</i>
12/20/12	Pre-Application Webinar 2pm-4pm MT <i>For security purposes email <a href="mailto:gateam@itd.idaho.gov">gateam@itd.idaho.gov</a> to register and receive call in instructions.</i>
<b>2013</b>	
01/9/13	ITRIPS Pre-Application Due
01/22/13	<p>Coordination Meeting District 4 (4-6PM Local Time) Twin Falls LaQuinta 539 Poleline Road</p> <p>Coordination Meeting District 3 (4-6PM Local Time) Boise Hampton Inn 7499 W. Overland</p>
01/23/13	<p>Coordination Meeting District 2 (4-6PM Local Time) Lewiston Red Lion 621 21<sup>st</sup> Street</p> <p>Coordination Meeting District 5 (4-6PM Local Time) Pocatello AmeriTel Inn 1440 Bench Rd</p>
01/24/13	<p>Coordination Meeting District 1 (4-6PM Local Time) Coeur d'Alene AmeriTel Inn 333 W Ironwood Dr</p> <p>Coordination Meeting District 6 (4-6PM Local Time) Rexburg Springhill Suites Resort - Marriott 1177 South Yellowstone Highway</p>
01/28/13	ITRIPS Application Release

**I-TRIPS and 2013 FUNDING CALENDAR**

01/29/13	Application Webinar 10am-12pm MT <i>For security purposes email <a href="mailto:gateam@itd.idaho.gov">gateam@itd.idaho.gov</a> to register and receive call in instructions.</i>
01/31/13	Application Webinar 2pm-4pm MT <i>For security purposes email <a href="mailto:gateam@itd.idaho.gov">gateam@itd.idaho.gov</a> to register and receive call in instructions.</i>
02/19/13	Application Webinar 10am-12pm MT <i>For security purposes email <a href="mailto:gateam@itd.idaho.gov">gateam@itd.idaho.gov</a> to register and receive call in instructions.</i>
02/22/13	ITRIPS Application Due – closes at midnight **Apply early! No technical assistance available after 4pm
02/25-03/12-13	Technical Review
03/15/13	ITD uploads Applications to I-way
03/18-03/29/13	DCC Review
04/02/13	Balancing Meeting District 3 (1-4PM Local Time) Boise, Hampton Inn 7499 W. Overland
04/03/13	Balancing Meeting District 4 – (10-12PM Local Time) Twin Falls LaQuinta 539 Poleline Road
04/04/13	Balancing Meeting District 6 (2-4PM Local Time) Rexburg , Springhill Suites Resort - Marriott 1177 South Yellowstone Highway  Balancing Meeting District 5 (2-4PM Local Time) Pocatello AmeriTel Inn 1440 Bench Road
04/09/13	Balancing Meeting District 2 (9-12PM Local Time) Lewiston Red Lion 621 21 <sup>st</sup> Street
04/10/13	Balancing Meeting District 1 (9-12PM Local Time) Coeur d’Alene AmeriTel Inn 333 W Ironwood Dr
04/23/13	Idaho Mobility Council (9-3PM Local Time) Boise

## 2013 Funding Applications (for FY2014 funding - April 1, 2014)

Strategy #	Strategy Description	MRTA Application Description	MRTA Federal Requested Amount	Application Program
4.D001	Enable mobility by maximizing value of existing network	Existing MRTA fixed route system (Valley, Blue, Green, Red)	\$975,000	5311
4.D001	Enable mobility by maximizing value of existing network	Existing MRTA Hailey Route (deviated fixed route)	\$90,000	5310
4A.L005	Assess Hailey Route and add or change	Enhance MRTA Hailey Route with earlier and later weekday	\$25,000	5310
4A.L006	Increase mobility within communities of WR Valley with more frequent service	Increase Hailey to Ketchum and Sun Valley Valley Route service during peak hour commute	\$75,000	5311
4.D001	Enable mobility by maximizing value of existing network	Purchase 1 new 29' heavy duty bus for fixed route operations for replacement of bus 4	\$315,000	5339/5311
4.D003	Increase options between WR Valley and Twin and Shoshone	Purchase 3 new vanpool vans for vanpool service for replacement of aging vans	\$87,000	5339/5311
4.D003	Increase options between WR Valley and Twin and Shoshone	Purchase 3 new vanpool vans for expansion of vanpool service (mini-vans)	\$62,000	5339/5311
4A.L003	Build and maintain transit infrastructure	Rebuild 3 shelters, install 1 new shelter, and improve bus stop signage	\$41,000	5311
4A.L026	Provide Capital to Expand Mobility Options for Special Needs Populations	Purchase 1 ADA van to expand demand response service	\$30,000	5310

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller  
SUBJECT: Item 5.d – Board meeting room conflict and need for adjustment to time and/or day.  
RECOMMENDATION: Discuss

## BACKGROUND:

Since we last met and decided to move our board meeting time to 4p on the 3<sup>rd</sup> Wednesday of the month, we have discovered a conflict with the City of Ketchum council chambers meeting room that we use for our meetings. Every other month, the Blaine County Housing Authority has already reserved the room for their board meetings.

So, we must go back and decide if there is another day or time that can work. We are working with the city of Ketchum to determine what blocks of time are open around the third week of each month so that we can have this discussion.

Committee Review: n/a  
Legal Review: n/a  
Funding: n/a  
Budget: n/a



# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller  
SUBJECT: Item 5.e – Board committee assignments for 2013  
RECOMMENDATION: Approve  
BACKGROUND:

On an annual basis, we have assigned membership to our two committees: Planning and Marketing and Finance and Performance. It's time for board members to pick which committee they would like to serve on for the coming year.

Committee Review: both  
Legal Review: n/a  
Funding: n/a  
Budget: n/a

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby/Rod Domke  
SUBJECT: Agenda Item 5.f – Approve award of vehicle fuel bid to United Oil  
RECOMMENDATION: Approve

## BACKGROUND:

We received only one fuel bid (as expected) from United Oil, our current provider. We requested a bid from Sinclair Oil but they did not respond by the 12/27/12 deadline and although they indicated they would bid, we received nothing from them at the deadline. The call for bids was advertised in the Mountain Express on Wed Dec 19<sup>th</sup> and 26<sup>th</sup>. Rod also contacted both United Oil and Sinclair directly to ensure they were aware of the call for bids. Attached is a copy of the Call for Bids, the Bid Sheet, United Oil's bid and the MRTA Bid Recap and Selection Report.

Rod has since had conversations with Sinclair Oil and they now better understand our process and hopefully will be in a position to submit bids in future.

Committee Review: none  
Legal Review: none  
Funding: 2013  
Budget: 2013



### CALL FOR BIDS

Mountain Rides Transportation Authority (MRTA) of Blaine County, Idaho, will accept bids for the purchase of regular unleaded gasoline (85), and diesel for the calendar year January 1<sup>st</sup> through December 31<sup>st</sup>, 2013.

The bid price per gallon for diesel is to be exclusive of any federal or state tax, as MRTA is a tax exempt entity.

Bids are required for Regular Unleaded Gasoline (85) and for Diesel. Bids should reflect fuel prices on the dates, locations and quantities shown on the bid sheet. It is estimated that MRTA uses a total of 18,000 gallons of unleaded fuel and 68,000 gallons of diesel fuel per calendar year.

Please contact MRTA for the bid sheet and submit sealed bids to:

Wendy Crosby, Business Manager  
Mountain Rides Transportation Authority  
P.O. Box 3091 Ketchum, Idaho 83340

Sealed bids will be accepted at the above address until **12:00 noon Thursday December 27<sup>th</sup>**. Any bid received after this time will not be accepted. Bids will be opened publicly and recorded shortly after noon Thursday December 27<sup>th</sup>, at the MRTA offices, 800 1<sup>st</sup> Ave North, Ketchum, ID 83340.

MRTA reserves the right to reject any incomplete or non-conforming bids. The qualified low bid for diesel and unleaded will be awarded. Exceptions to bid requirements must be approved by MRTA. MRTA reserves the right to split the award to two different bidders if the low bids for diesel and unleaded are from different bidders. Bidders will be notified of the MRTA decision by 5PM Friday December 28<sup>th</sup>, 2012.

### Instructions to Bidders:

The fuels must be available via a card access system that allows each card to be assigned to a specific MRTA vehicle and allows for identification of the MRTA vehicle number and allows for identification of user through user PINs.

These fuels must be available in Bellevue, Hailey, Ketchum, Sun Valley, Shoshone, Gooding, Jerome, and Twin falls via a card access system that allows 24-hour fueling.

**PUBLISH: MOUNTAIN EXPRESS**  
**December 19<sup>th</sup> and December 26<sup>th</sup>.**

Mountain Rides Transportation Authority

By: \_\_\_\_\_  
Wendy Crosby  
Business Manager

# **MOUNTAIN RIDES TRANSPORTATION AUTHORITY**

## **Fuel Purchase Bid Request – Calender Year 2013**

### **January 1, 2013 through December 31, 2013**

#### **Instructions to Bidders:**

The diesel price per gallon information is to be exclusive of any federal or state tax. Provide your prices on the dates indicated. The fuels must be available via a card access system with user PINS and each vehicles card referenced to match the MRTA vehicle number. These fuels must be available in Bellevue, Hailey, Ketchum , Sun Valley, Shoshone, Gooding, Jerome, and Twin falls via a card access system. Please fill out for the two sample locations below (Hailey and Ketchum) for the dates and quantities shown. Volume pricing on annual basis should be based on 18,000 gallons of unleaded and 68,000 gallons of diesel.

#### **Completed bids due by NOON 12/27/2012**

<b>Regular grade Gasoline (85) (via card access system) Bid required</b>	<b>Quantity (gallons)</b>
Rack price including freight for regular gasoline on 11/1/2012 in Hailey, ID	50
Rack price including freight for regular gasoline on 11/15/2012 in Hailey, ID	50
Rack price including freight for regular gasoline on 11/30/2012 in Hailey, ID	50
<b>Average</b>	
<b>Diesel (via card access system) Bid required</b>	<b>Quantity (gallons)</b>
Rack price including freight for diesel on 11/1/2012 in Hailey, ID	50
Rack price including freight for diesel on 11/15/2012 in Hailey, ID	50
Rack price including freight for diesel on 11/30/2012 in Hailey, ID	50
<b>Average</b>	
<b>Regular grade Gasoline (via card access system) Bid required</b>	<b>Quantity (gallons)</b>
Rack price including freight for regular gasoline on 11/1/2012 in Ketchum, ID	50
Rack price including freight for regular gasoline on 11/15/2012 in Ketchum, ID	50
Rack price including freight for regular gasoline on 11/30/2012 in Ketchum, ID	50
<b>Average</b>	
<b>Diesel (via card access system) Bid required</b>	<b>Quantity (gallons)</b>
Rack price including freight for diesel on 11/1/2012 in Ketchum, ID	50
Rack price including freight for diesel on 11/15/2012 in Ketchum, ID	50
Rack price including freight for diesel on 11/30/2012 in Ketchum, ID	50
<b>Average</b>	

Low bids will be calculated by averaging the prices for the date ranges and locations. Diesel and unleaded will be averaged separately.

Bid submitted by \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Price per gallon (\$USD)


Price per gallon (\$USD)


Price per gallon (\$USD)


Price per gallon (\$USD)




# MOUNTAIN RIDES TRANSPORTATION AUTHORITY

## Fuel Purchase Bid Request – Calender Year 2013

### January 1, 2013 through December 31, 2013

#### Instructions to Bidders:

The diesel price per gallon information is to be exclusive of any federal or state tax. Provide your prices on the dates indicated. The fuels must be available via a card access system with user PINs and each vehicles card referenced to match the MRTA vehicle number. These fuels must be available in Bellevue, Hailey, Ketchum, Sun Valley, Shoshone, Gooding, Jerome, and Twin falls via a card access system. Please fill out for the two sample locations below (Hailey and Ketchum) for the dates and quantities shown. Volume pricing on annual basis should be based on 18,000 gallons of unleaded and 68,000 gallons of diesel.

#### Completed bids due by NOON 12/27/2012

#### Regular grade Gasoline (85) (via card access system) Bid required

	Quantity (gallons)	Price per gallon (\$USD)
Rack price including freight for regular gasoline on 11/1/2012 in Hailey, ID	50	3.5637
Rack price including freight for regular gasoline on 11/15/2012 in Hailey, ID	50	3.2332
Rack price including freight for regular gasoline on 11/30/2012 in Hailey, ID	50	2.8887

Average

3.2285

#### Diesel (via card access system) Bid required

	Quantity (gallons)	Price per gallon (\$USD)
Rack price including freight for diesel on 11/1/2012 in Hailey, ID	50	3.7169
Rack price including freight for diesel on 11/15/2012 in Hailey, ID	50	3.4042
Rack price including freight for diesel on 11/30/2012 in Hailey, ID	50	3.223

Average

3.448

#### Regular grade Gasoline (via card access system) Bid required

	Quantity (gallons)	Price per gallon (\$USD)
Rack price including freight for regular gasoline on 11/1/2012 in Ketchum, ID	50	3.5637
Rack price including freight for regular gasoline on 11/15/2012 in Ketchum, ID	50	3.2332
Rack price including freight for regular gasoline on 11/30/2012 in Ketchum, ID	50	2.8887



**Diesel (via card access system) Bid required**

Average		Quantity (gallons)	Price per gallon (\$USD)
Rack price including freight for diesel on 11/1/2012 in Ketchum, ID		50	3.7169
Rack price including freight for diesel on 11/15/2012 in Ketchum, ID		50	3.4042
Rack price including freight for diesel on 11/30/2012 in Ketchum, ID		50	3.223
Average			3.448

Low bids will be calculated by averaging the prices for the date ranges and locations. Diesel and unleaded will be averaged separately.

Bid submitted by \_\_\_ Dale Johnston \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ (208) 250-2561 \_\_\_\_\_





## BID RECAP AND SELECTION REPORT

INFORMAL BID \_\_\_\_\_ FORMAL BID \_\_\_\_x\_\_\_\_ SOLE SOURCE \_\_\_\_\_

TO: MRTA Executive Director

FROM: Wendy Crosby

Date : 12/28/2012

PROJECT: 2013 Annual Fuel Bid

### SERVICE REQUESTED:

Bids/proposals were solicited from available, qualified firms for the above project. The following firms were considered:

United Oil

After evaluating the bids/proposals submitted, it is my recommendation that the contract be awarded to:

United Oil

This selection was based on the specific criteria established for this expenditure and this vendor was selected because:

Sole bidder

Attached for your review and file are the following documents:

- A. \_\_\_\_x\_\_\_\_ copy of specifications for the requested service
- B. \_\_\_\_x\_\_\_\_ copy of the selected proposals
- C. \_\_\_\_N/A\_\_\_\_ copy of the contractual agreement (if any)

APPROVED BY Executive Director: \_\_\_\_\_

DATE: 12/28/12

APPROVED BY MRTA Board: \_\_\_\_\_

DATE: \_\_\_\_\_



# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller  
SUBJECT: Agenda Item 5.g – Approve Strategic Action Initiatives for 2013, based on outcomes of strategic workshop  
RECOMMENDATION: Approve  
BACKGROUND:

At our strategic planning retreat last month, we had a robust and detailed conversation about what we need to be working on for the coming year in order to be successful in the coming 3-5 years. I thought everyone gave meaningful and helpful input for the initiatives that will drive staff work for the next 12 months.

Thanks to Vanessa's notes and Kim's work compiling, I have taken the input from the strategic session and put it into the strategic initiative format we have used the past couple of years. It is organized around broad topics that we discussed at the retreat and has detail on each initiative. Each initiative includes a description, staff lead, committee link, estimated time and estimated schedule for the year. We will continue to refer to this throughout the year as we work on completing these initiatives.

It should be noted that this list is condensed from years past and represents a more focused and reasonable approach to accomplishing our goals.

Committee Review: both  
Legal Review: n/a  
Funding: All funds  
Budget: FY2013 and FY2014

## 2013 Strategic Business Plan Workshop: Identified Priorities

Draft 1/10/2013

Area	Initiative	Description	Estimated time to complete (annual total)	Staff Lead	Committee Involvement	Financial impact?	Start	On Committee agenda	On board agenda	Completed
Long term planning	Develop a 5 year transportation plan	Define internal and external vision for how to grow, adapt and even shrink through a menu of options define what existing service costs and what growth opportunities exist. Include contingency plan for shortfalls.	160	Jason and Jim	Planning & Marketing	None	Started	Feb, March, April	May, June	June
	Review by-laws and JPA	Look at needed changes to by-laws. Also start to compile needed changes to Joint Powers Agreement for 2015 expiration.	80	Jason	Both	None	June	Aug	Sept	Oct-Nov
	Evaluate dedicated local option tax funding	Research possibilities for creating a dedicated LOT that would allow for stabilized funding for public transportation	100	Jason	Finance & Performance	May require some external expertise to research	Apr	June, July	Aug	Nov
	Carry out origin - destination study	In order to better understand how the benefits of the MR system are related to the different cities, we need to understand where people get on and off, particularly for Ketchum	80	Jim	Planning & Marketing	None	March	April, May	June	August
Capital Projects	Establish new direction for South Valley facility	Look at other locations for facility, figure out larger short-term rental, and develop service plan with options for Bellevue	200	Jason and Wendy	Both	Funding structure may have to change for different approach to project	Started	Feb, March	April	May
	Finish Ketchum Transportation Hub project	Complete public open house process and turn over final location(s) to city of Ketchum for their input and direction on next steps	100	Jason and Kim	Both	Already budgeted in capital accounts for final outreach and design	Started	March, April, July	April, July, October	2014
	Complete fuel path study	We need guidance on the pros and cons of various fuel systems including traditional diesel, compressed natural gas (CNG), and hybrid/electric.	50	Rod	Both	Already budgeted in capital accounts for study	March	April	May	June
	Build East Fork shelter/pathway	Bid and construct shelter and pathway at East Fork (both sides if funding allows). Goal of completion by early July.	80	Wendy	Both	Already budgeted in capital accounts for construction	Started	March	April, July	July

Communications and Marketing	Carry out 2013 Marketing and Communications Plan	Given that we have an adopted plan, follow the plan. Three goals for 2013 include 100% customer satisfaction, increase ridership, increase public awareness/support	180	Kim with support as needed	Planning & Marketing	None	Feb	March	April	On-going
	Evaluate other opportunities	At a committee level, evaluate other ideas for better communications or improved marketing as they come up. Be opportunistic.	20	Kim and Jason	Planning & Marketing	?	?	?	?	?
Financial Sustainability and Accountability	Develop capital account allocation policy	With recent requests to shift when and where capital contributions from a funding partner are applied, we need to develop a policy that defines the process for allocating such capital funding.	40	Wendy	Finance & Performance	None	June	June, July	August	September
	Adopt funding allocation	We spent a lot of time in 2011 developing a construct that defines how operating funds are used relative to the service provided in a given jurisdiction. We need to go back to that work, refine it and adopt it.	120	Jason	Finance & Performance	None	Feb	March	April	May
	Refine budget adoption strategy	Improve overall process and make sure we start earlier, have a clearer plan with service options/impacts, and try for a broader dialogue with all funding partners on the MR system concept.	160	Jason and Wendy	Finance & Performance	None	Feb	March	April	May
	Develop capital gift policy	If a funding partner gives us a capital asset, we need a policy that defines receipt, use, expectations and depreciation.	20	Wendy	Finance & Performance	None	August	September	October	November
Technology Path	Electronic fare kiosks and purchasing tickets online	Look at further opportunities for improving access and ease of fare payments on the Valley Route.	40	Jason and Wendy	Both	May require additional grant funding to implement	September	October	November	December
	Route Match project	Determine direction for final acceptance of Route Match technology (or cancel project). Either develop final milestones for acceptance or determine how to unwind from project completely.	120	Jim, Rod K and Jason	Both	Financial impacts of canceling project are unknown	January	February	March	April
	Evaluate new technology opportunities	Look at other opportunities including surveillance cameras, mobile device customer info, and automated counters.	80	Jim, Rod K and Rod	Both	May require additional grant funding to implement	March	June	August	October

Catch all									
	Unknown projects or initiatives	This is a placeholder for other projects that will inevitably crop up during the course of the year	200	TBD	?	?	?	?	?
			1830	(all projects)					

Estimated Available Hours	
Staff	Hours
JM	500
JF	100
KM	400
RD	250
WC	300
RK	100
Candice	180
Total	1830

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM:  
SUBJECT: Agenda Item 6.a, 6.b - Committee reports  
RECOMMENDATION: APPROVE

## BACKGROUND:

- a. Planning and Marketing Committee: report from Chair Steve Wolper
  - i. No meeting in January
- b. Finance and Performance Committee: report from Chair Mark Gilbert
  - i. No meeting in January

Committee Review: Planning & Marketing and Finance & Performance, previously  
Legal Review:  
Funding:  
Budget: FY2013 and beyond

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jim Finch, Operations Manager; Rod Domke, Maintenance and Facilities Manager  
SUBJECT: Agenda Item 7.a – Transit report from Operations and Maintenance with December 2012 ridership  
RECOMMENDATION: Review

## BACKGROUND:

### OPERATIONS REPORT- JIM FINCH, OPERATIONS MANAGER:

**Monthly Ridership** December 2012 ridership showed improvement in all service areas! Overall ridership was up 11% compared to 2011.

**Town routes:** +7% 38882 passengers compared to 36343 in 2011

Blue route +6% Red route +24% Silver route +15% Bronze route +17% Green route +11%

**Note: Operations used 28 hours of the 80 hour service reserve to supplement Holiday Silver route/Dollar Lodge passenger overloads and operational delays (gridlock at East Ave and at Dollar Lodge).**

**Valley Route:** +10% 12491 passengers total

**Hailey route:** +34% 2330 passengers

**Vanpool:** +162% 3435 passengers compared to 1310 in 2011. This year we have 4 additional vans operating for SVCo employees (2278 passenger trips!)

### ANNUAL COMPARISON:

2012= 482,157 passenger trips compared to 2011=481,360 passenger trips. This is a .1% gain in 2012 and is the highest ridership total in 17 years!

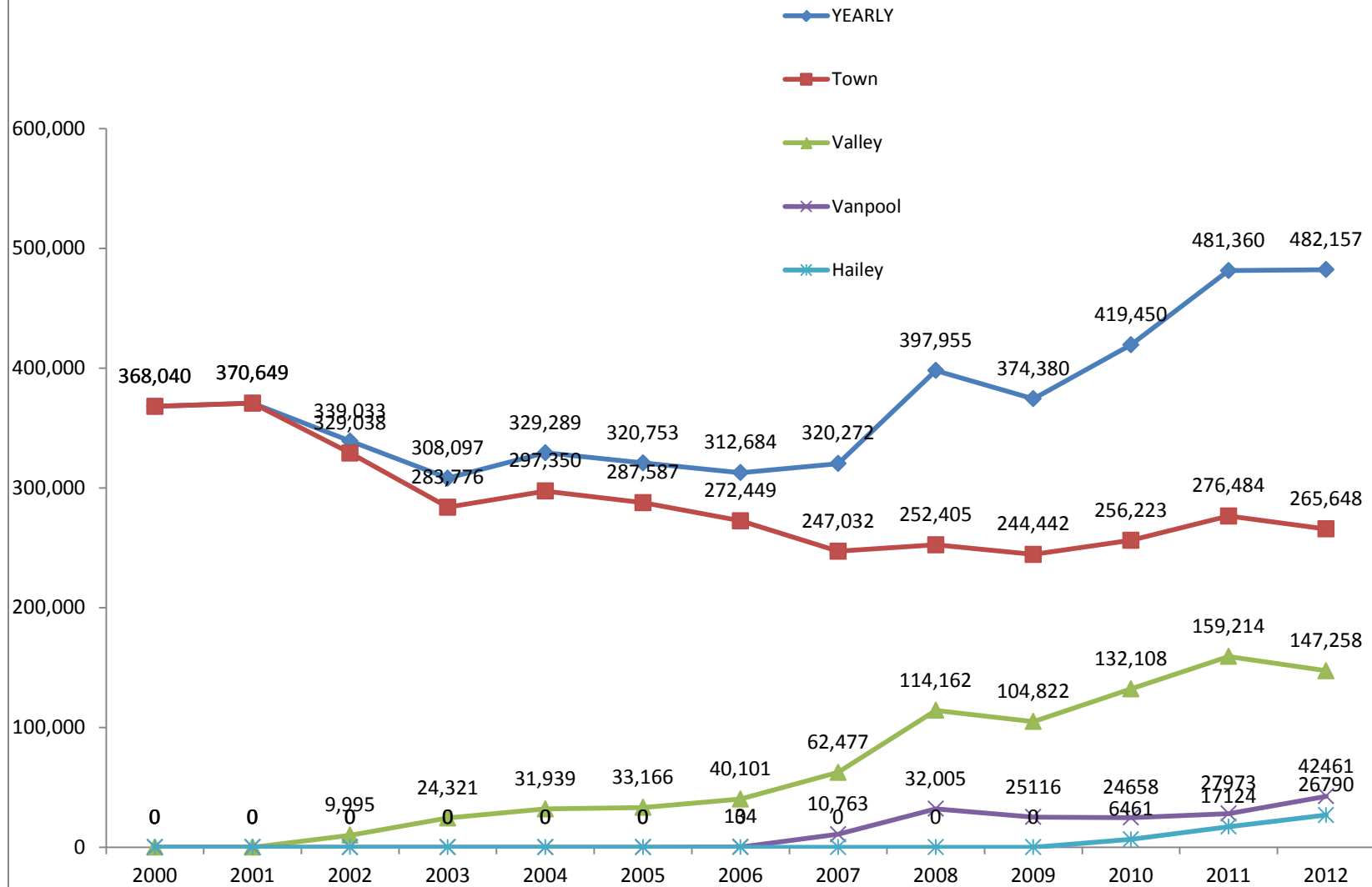
Service	2011	2012	%change	Factors
Town	276,484	265,648	-4%	Poor shoulder season ridership
Valley	159,214	147,258	-7%	Woodside project/ fare in Hailey
Vanpool	27,973	42,461	+52%	13 vans in summer (net +6) SVCo=4 vans
Hailey	17,124	26,790	+56%	Valley fare in Hailey/ BCSD numbers up
Total	481,360	482,157	+.1%	Economy slowly recovering

**Route Match/Rangers/IT:** Rod Kelly, Operations Coordinator, is our IT staff. He has been working with Route Match on day to day issues with individual Ranger units. He has also completed installation of the indoor depot sign at the YMCA. New indoor signs are planned for K/SV Visitor Center, St. Luke's, and SV Lodge Concierge area. See Route Match report.

**Safety-Risk Management:** No accidents or incidents to report in December 2012.

For the year we experienced one (1) major accident and 7 minor incidents (damaged winter equipment, minor body damage). Our drivers continue to provide safe, reliable and friendly service.

## MOUNTAIN RIDES RIDERSHIP YEARLY TOTALS



## MOUNTAIN RIDES YEARLY RIDERSHIP STATS

Cumulative TOTAL - Town Buses / Valley Buses / Vanpools / Hailey Bus

	KART COUNT BEGINNING 1994	RIVER RUN PARKING LOT OPENED							PEAK BUS STARTED July 2002	FREE PARKING AT WS STARTED			VAN POOL SERVICE STARTED Dec 2006	MOUNTAIN RIDES FORMED - Aug 2007		SV Co. PRTRNSP STARTED	Hailey Service Started in April 2010			
	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	
January	101,587	87,272	84,707	75,845	78,140	71,992	64,411	66,291	59,164	51,085	58,675	59,796	51,726	52,375	44,915	53,918	59,203	63,645	61,139	January
February	91,039	104,458	93,576	83,545	81,722	72,184	74,142	75,403	61,006	49,182	53,791	50,878	49,614	43,439	50,255	56,519	59,508	65,127	65,814	February
March	93,573	98,833	94,200	85,906	67,884	60,005	72,635	65,583	61,534	48,432	58,854	51,297	50,530	43,757	53,810	50,513	53,470	71,335	62,500	March
April	16,935	29,828	19,719	23,869	21,335	20,538	19,720	20,454	19,799	15,478	17,277	18,934	19,907	11,900	25,396	19,040	24,350	34,073	30,834	April
May	4,117	4,467	4,442	4,803	3,465	2,983	3,089	4,958	3,527	4,803	6,115	5,853	6,279	8,459	17,186	12,984	17,198	22,800	24,759	May
June	12,453	10,981	11,016	12,767	9,075	9,506	9,970	12,736	10,856	12,535	13,287	12,469	14,526	19,385	28,780	21,510	22,263	25,958	23,540	June
July	26,870	27,619	24,451	26,177	22,107	23,386	24,388	26,347	27,153	27,637	23,336	24,069	24,768	31,880	41,959	31,072	33,907	37,365	37,544	July
August	27,526	27,280	26,506	27,637	25,226	28,378	29,922	30,172	30,699	30,542	25,406	23,522	27,974	31,424	38,194	31,058	34,268	38,218	36,117	August
September	9,590	9,090	9,894	8,663	7,393	8,124	8,266	11,053	7,191	6,331	8,700	11,544	13,442	15,413	19,736	18,349	19,843	23,974	25,989	September
October	7,720	9,006	9,499	11,514	12,029	12,612	13,276	15,151	13,332	13,619	14,506	14,647	12,902	17,977	24,193	19,829	19,766	24,720	28,245	October
November	16,553	5,525	8,299	8,472	5,631	3,829	6,964	4,913	6,956	6,975	7,099	8,642	8,310	9,934	13,908	15,456	20,291	23,320	28,538	November
December	87,820	65,399	56,190	48,136	44,077	39,111	41,257	37,588	37,816	41,478	42,243	39,102	32,706	34,329	39,623	44,132	55,383	50,825	57,138	December
	495,783	479,758	442,499	417,334	378,084	352,648	368,040	370,649	339,033	308,097	329,289	320,753	312,684	320,272	397,955	374,380	419,450	481,360	482,157	TOTALS
		-3%	-8%	-6%	-9%	-7%	4%	1%	-9%	-9%	7%	-3%	-3%	2%	24%	-6%	12%	15%	0%	YTD change over last year
	(16,025)	(37,259)	(25,165)	(39,250)	(25,436)	15,392	2,609	(31,616)	(30,936)	21,192	(8,536)	(8,069)	7,588	77,683	(23,575)	45,070	61,910	797		



# MOUNTAIN RIDES TOWN BUS RIDERSHIP STATS

## SV-K TOWN BUSES RIDERSHIP BY CALENDAR YEAR

	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012		
January	101,587	87,272	84,707	75,845	78,140	71,992	64,411	66,291	59,164	49,369	56,271	57,189	48,750	48,242	37,096	44,109	47,918	48,378	45,575	-5.8%	January
February	91,039	104,458	93,576	83,545	81,722	72,184	74,142	75,403	61,006	47,456	51,413	48,292	46,915	39,340	41,742	47,263	48,617	50,266	50,033	-0.5%	February
March	93,573	98,833	94,200	85,906	67,884	60,005	72,635	65,583	61,534	46,705	56,296	48,472	47,405	39,263	44,609	40,766	42,220	53,964	45,525	-15.6%	March
April	16,935	29,828	19,719	23,869	21,335	20,538	19,720	20,454	19,799	13,880	14,965	16,441	17,424	7,869	14,671	9,379	12,259	17,034	13,222	-22.4%	April
May	4,117	4,467	4,442	4,803	3,465	2,983	3,089	4,958	3,527	3,352	3,926	3,551	3,736	3,434	4,318	3,854	3,906	4,437	5,588	25.9%	May
June	12,453	10,981	11,016	12,767	9,075	9,506	9,970	12,736	10,856	10,434	10,129	9,153	10,700	12,738	13,000	8,535	7,372	7,395	6,923	-6.4%	June
July	26,870	27,619	24,451	26,177	22,107	23,386	24,388	26,347	25,722	25,124	20,025	20,680	20,394	23,701	24,769	17,784	18,372	17,105	19,661	14.9%	July
August	27,526	27,280	26,506	27,637	25,226	28,378	29,922	30,172	28,701	27,919	22,060	20,047	23,095	22,982	23,017	18,408	18,266	18,423	16,353	-11.2%	August
September	9,590	9,090	9,894	8,663	7,393	8,124	8,266	11,053	5,163	4,223	6,022	8,979	10,183	8,478	6,028	6,995	6,306	7,404	8,437	14.0%	September
October	7,720	9,006	9,499	11,514	12,029	12,612	13,276	15,151	11,702	11,370	11,980	12,110	9,377	10,073	9,644	8,159	4,753	6,780	7,224	6.5%	October
November	16,553	5,525	8,299	8,472	5,631	3,829	6,964	4,913	5,488	5,052	4,636	6,235	5,101	3,333	3,441	4,992	6,305	8,913	8,225	-7.7%	November
December	87,820	65,399	56,190	48,136	44,077	39,111	41,257	37,588	36,376	38,892	39,627	36,438	29,369	27,579	30,070	34,198	39,929	36,385	38,882	6.9%	December
	495,783	479,758	442,499	417,334	378,084	352,648	368,040	370,649	329,038	283,776	297,350	287,587	272,449	247,032	252,405	244,442	256,223	276,484	265,648		TOTALS
		-3%	-8%	-6%	-9%	-7%	4%	1%	-11%	-14%	5%	-3%	-5%	-9%	2%	-3%	5%	8%	-4%		
	(16,025)	(37,259)	(25,165)	(39,250)	(25,436)	15,392	2,609	(41,611)	(45,262)	13,574	(9,763)	(15,138)	(25,417)	5,373	(7,963)	11,781	20,261	(10,836)			

# MOUNTAIN RIDES VALLEY BUS RIDERSHIP STATS

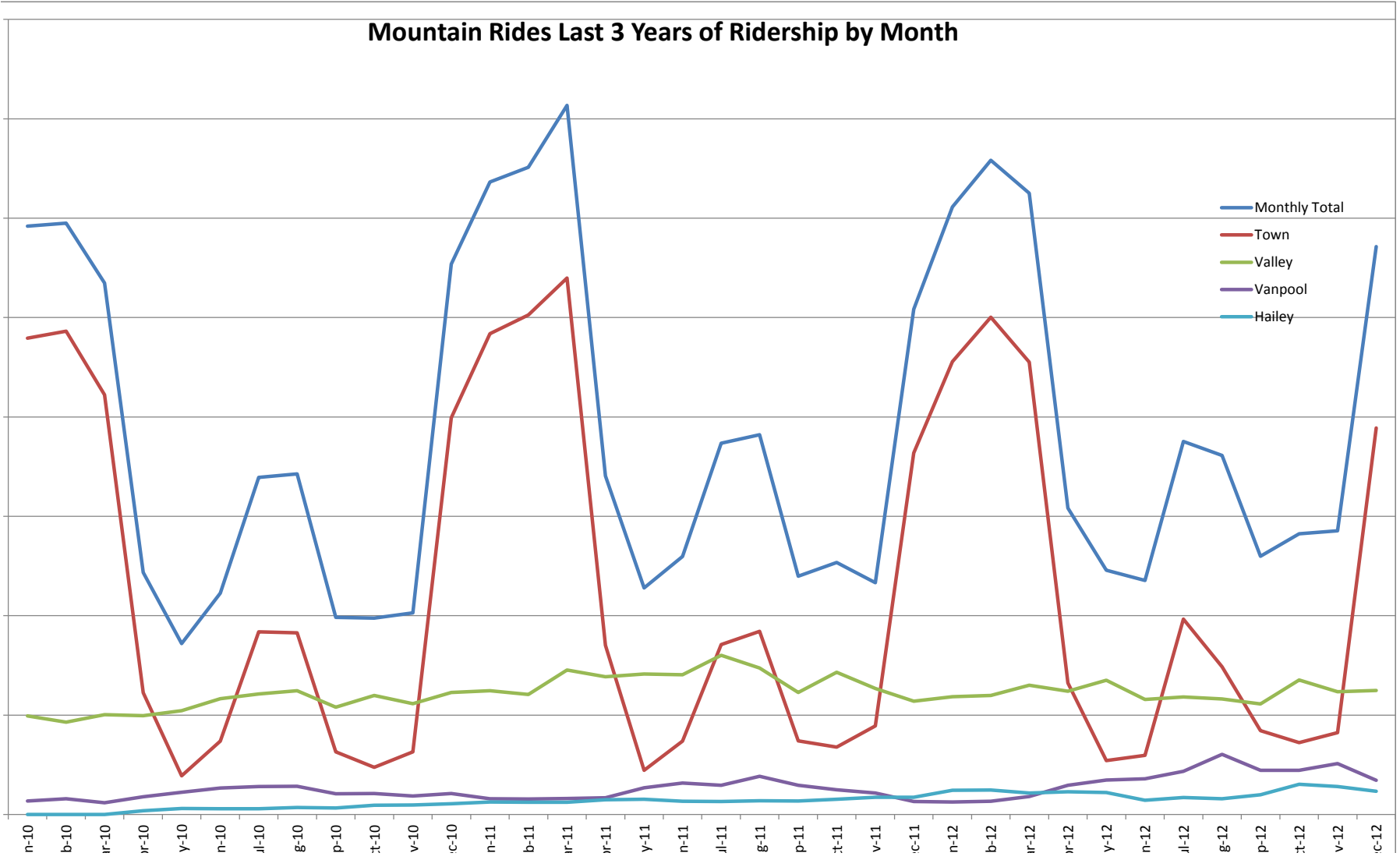
## VALLEY RIDERSHIP BY CALENDAR YEAR

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	
January	0	1,716	2,404	2,607	2976	3907	7556	8753	9918	12444	11853	-4.7%
February	0	1,726	2,378	2,586	2699	3808	7771	8246	9296	12080	11982	-0.8%
March	0	1,727	2,558	2,825	3125	4113	8098	8549	10055	14543	13003	-10.6%
April	0	1,598	2,312	2,493	2483	3689	8717	7759	9949	13870	12400	-10.6%
May	0	1,451	2,189	2302	2543	4622	9628	6404	10451	14140	13500	-4.5%
June	0	2,101	3,158	3316	3826	5731	12027	9650	11650	14050	11576	-17.6%
July	1,431	2,513	3,311	3389	4374	6902	12992	10111	12134	16013	11819	-26.2%
August	1,998	2,623	3,346	3475	4879	7041	11240	9490	12455	11627	11621	-0.1%
September	2,028	2,108	2,678	2565	3259	5418	9652	8862	10788	12481	11117	-10.9%
October	1,630	2,249	2,526	2537	3525	6054	10347	9412	11973	13903	13531	-2.7%
November	1,468	1,923	2,463	2407	3209	5375	7835	8942	11159	12673	12365	-2.4%
December	1,440	2,586	2,616	2664	3203	5817	8299	8644	12280	11390	12491	9.7%
	9,995	24,321	31,939	33,166	40,101	62,477	114,162	104,822	132,108	159,214	147,258	
		143%	31%	4%	21%	56%	83%	-8%	26%	21%	-8%	
		14,326	7,618	1,227	6,935	22,376	51,685	-9,340	27,286	27,106	-11,956	

## MOUNTAIN RIDES VAN POOL RIDERSHIP STATS


### VANPOOL RIDERSHIP BY YEAR

	2006	2007	2008	2009	2010	2011	2012	Yr over Yr %	
January		226	880	1056	1367	1576	1270	-19%	January
February		291	742	1010	1595	1552	1335	-14%	February
March		381	1103	1198	1195	1600	1820	14%	March
April		342	2008	1902	1774	1686	2930	74%	April
May		403	3240	2726	2230	2696	3456	28%	May
June		916	3753	3325	2666	3170	3599	14%	June
July		1277	4198	3177	2826	2940	4354	48%	July
August		1401	3937	3160	2850	3841	6053	58%	August
September		1517	4056	2492	2090	2940	4438	51%	September
October		1850	4202	2258	2105	2495	4443	78%	October
November		1226	2632	1522	1860	2167	5128	137%	November
December	134	933	1254	1290	2100	1310	3635	177%	December
Total	134	10763	32005	25116	24658	27973	42461		TOTALS
			197%	-22%	-2%	13%	52%		
			21,242	-6,889	-458	3,315	14,488		



# MOUNTAIN RIDES HAILEY TOWN BUS RIDERSHIP STATS

## HAILEY TOWN BUSES RIDERSHIP BY CALENDAR YEAR

	2010	2011	2012	
January	0	1,247	2,442	95% \$.50 Hailey fare on Valley route effective 11/12/11
February	0	1,229	2,464	100%
March	0	1,228	2,152	75%
April	368	1,483	2,282	54% 
May	611	1,527	2,315	52%
June	575	1,343	1,542	7% Woodside construction project impacts 6/20/12
July	575	1,307	1,710	27%
August	697	1,384	1,689	15%
September	659	1,360	1,997	47%
October	935	1,542	3,047	98%
November	967	1,734	2,820	63%
December	1,074	1,740	2,330	34%
Total	6461	17124	26790	56%

**Customer Service:** Many of our winter driver staff attended the SVCo “The Guest” training seminar in preparation for providing 100% Customer Service to our winter visitors. It has shown positive results.

**MAINTENANCE REPORT – Rod Domke, Maintenance and Facilities Manager**

- Our redesigned ski-racks seem to be working well. So far this season, no incidents have been reported.
- The IC fuel dilution has slowed down considerably. Rush Truck is continually installing new updates in the buses when they become available.
- We would like to thank Steve Wolper for saving MRTA money once again. Steve helped us diagnose the problem with our heated positive ventilation system. Estimates received for replacement were upwards of \$14,000. The equipment was repaired for less than \$500.

<b>Untimely Maintenance</b>				
Date of			Date of	
Defect	BUS #	Mileage	Repair	Reason for Lengthy Repair
07/30/12	24	44500	08/30/12	Rush Still Determining Failure
08/25/12	5	427500	9/26/2012	Waiting for parts from manufacturer
08/30/12	27	95500	9/21/2012	Waiting for new programming from Engineering
09/24/12	26	95000	10/10/2012	Towed to Rush , fuel system failure and programming
10/10/12	27	100075	10/24/2012	Rush Truck-Latest Programming for fuel dilution
10/24/12	25	55870	11/7/2012	Rush Truck-Latest Programming for fuel dilution
01/07/13	5	449300		Waiting for parts from manufacturer

**FY 2012-13**

**UNSCHEDULED MAINTENANCE LOG**

Road

DATE	BUS #	Call	MILEAGE	REASON
10/20/12	5	Yes	432077	Electrical issues in the fuel system
10/21/12	4	Yes	412,500	Check Engine light - Low coolant level
10/22/12	5	no	432340	Check Transmission light on - Elec Connection
11/08/12	5	Yes	437238	Check Engine light-Crank sensor issue
12/12/12	14	No	135800	Brake switch issue - Dash light on
12/21/12	27	Yes	111800	Won't Start - Loose terminals at battery
01/07/13	5	no	449,300	Rear Suspension shifted - Broken torque rod

## FUEL EFFICIENCY REPORT

FISCAL 12/13 TO DATE

ROUTE	MILES	GALS	AVG MPG	AVG COST/MILE	FUEL COST	
HAILEY Fuel	7,016	1063.564	6.597	\$0.594	\$4,167.49	IC
BLUE	26,595	4313.991	6.165	\$0.621	\$16,509.96	31ft Gillig
GOLD	-	0.000	#DIV/0!	#DIV/0!	\$-	Sprinter
SILVER	6,880	1184.709	5.807	\$0.630	\$4,337.44	IC/Gillig
Bronze	4,306	595.619	7.229	\$0.501	\$2,158.47	IC/Gillig
RED	9,986	773.632	12.908	\$0.284	\$2,840.15	Sprint/Gillig
GREEN	9,769	709.550	13.768	\$0.280	\$2,730.79	Sprinter
DV BASE	56,336	7805.832	7.217	\$0.540	\$30,447.82	IC/Gillig
TOTAL DIESEL	120,888	16446.897	7.350	\$0.523	\$63,192.12	
Charters/Backup buses	2458	282.725			\$1,038.78	
FLEET TOTAL	123346	16729.622	7.373	\$0.485	\$59,782.05	

FISCAL 12/13

Fleet Diesel	LESS TAX Cost/Month	Taxes	PUMP\$ Avg\$/Gal	Gals	Miles	MPG
October	\$17,217.100	\$1,099.060	\$4.102	4465.391	32711	7.325
November	\$17,635.690	\$1,188.630	\$3.959	4754.428	36630	7.704
December	\$24,929.260	\$1,855.780	\$3.608	7422.890	53101	7.154
January	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
February	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
March	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
April	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
May	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
June	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
July	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
August	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
September	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
Diesel 12/13	\$59,782.050	\$4,143.47	\$3.592	16642.709	122442	7.357
DV EXPRESS	\$-		#DIV/0!	0.000	0	#DIV/0!
TOTAL	\$59,782.05				122442	

## FUEL EFFICIENCY REPORT FOR VANS

FISCAL 12/13

Van Fuel	LESS TAX	Taxes	PUMP\$	Gals	Miles	MPG
	Cost/Month		Avg\$/Gal			
October	\$8,609.900	\$103.21	\$3.681	2366.882	35845	15.144
November	\$6,448.060	\$45.63	\$3.553	1827.670	29061	15.901
December	\$5,993.870	\$74.81	\$3.166	1916.562	28374	14.805
January	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
February	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
March	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
April	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
May	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
June	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
July	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
August	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
September	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
Fuel 12/13	\$21,051.830	\$223.65	\$3.445	6111.114	93280	15.264

Committee Review: none  
 Legal Review:  
 Funding:  
 Budget: FY2012



# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Jason Miller; Wendy Crosby  
SUBJECT: Items 8.b, 8.c, 8.d – Bike/Ped Report, Business Manager Report, Executive Director Report  
RECOMMENDATION: REVIEW

**Bike-Ped Report:** Safe Routes to School remains in hibernation; however there has been good progress with the bike share project with Social Bicycles. We now have 2 fully operational bikes that we are testing. They can be reserved, unlocked, ridden and then locked again utilizing the keypad on the bike and/or the online software. I have been very impressed so far with how the system performed. There have been a few communication glitches but nothing too concerning. We have also formed a working group of stakeholders in Hailey who are helping us better define the bike share program ahead of our launch in May. If you would like to be involved with checking out the system and becoming a test user, let me know.

In addition to the bike share program, we are involved in an effort to draft and adopt a regional bike and pedestrian master plan that will lay out the future of bike and pedestrian planning and infrastructure in Blaine County, something that is critical to Mountain Rides' success.

**Business Manager Report:** Year-end reporting is nearly complete; the audit and retirement plan reports were submitted; W-2's and 1099's will go out next week. I have been busy with grant pre-applications and this will continue through the end of the grant cycle, in late February. An employee survey was distributed electronically this week and it is intended to test the level of employee satisfaction. There is some work to do to revise our FY2013 budget. I will be focusing on that over the next few weeks, with a view to having the revisions ready for Committee review in Feb and Board approval at the Feb meeting.

## **Executive Director Report:**

**Ketchum Transportation Hub-** We have finally picked a date for the fourth and final public open house on the hub site locations – the last open house will be Wednesday, February 13<sup>th</sup>. At this open house, we will present the final two site locations with a few different configurations and options for each site. As we have done throughout the process, we will solicit public feedback and gather suggestions. After this open house, we will be packaging up all the information and presenting a final recommendation to Ketchum City Council. I hope to see it at Ketchum City Council by early March, at which point it will be up to the council to decide next steps.

**Partner Updates** - In the coming weeks, I will be requesting time in front of our various funding partners to give them an update on Mountain Rides activities, as well as to present the broader picture of the importance of public transportation to a resort economy. I hope to have these complete by mid-February.

**FY2013 Operational funding** – We are now processing the federal funding that becomes active as of April 1, 2013. The funding is as expected with total funding of \$872,000 for the operations fund that must be allocated between administration, preventative maintenance, and operations. We will be working with ITD on this process so that we are ready to start drawing down funds for April expenses in May. This funding is reflected in our adopted budget.

**Travel-** Wendy and I will be traveling to Twin Falls on January 22<sup>nd</sup> to participate in the district coordination meeting for FY2014 federal transit funding administered by ITD.

Committee Review:	none
Legal Review:	none
Funding:	n/a
Budget:	FY2012

# Mountain Rides AGENDA REPORT

AGENDA: January 16, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby  
SUBJECT: Agenda Item 8.a, 8.b, 8.c – Consent Calendar items

RECOMMENDATION: Review and Approve as part of Consent Agenda

## BACKGROUND:

- a. Approve minutes – December regular board meeting
- b. Receive and file December 2012 Financials:

The end of the first quarter of FY2013 came in with MRTA Operations well ahead of budget. On the revenue side, bus advertising income was over budget by \$7,000. Our outside Advertising Contractor, Nicole Brown, has been successful in collecting ad revenue up-front this year and most buses are well covered with ads.

On the Expense side, payroll is coming in pretty much right on budget. Other expenses are in line with or below budget. Of note is fuel expense, which is down approx. \$7,000. We are seeing diesel prices of about \$3.50/gallon and unleaded has touched below \$3.00/gallon but not consistently. Bottom line shows a surplus of about \$26,000. This surplus will be re-aligned as a result of forthcoming budget revisions, with the big adjustment being a result of the south valley facility delays.

I have attached Rev & Expend Budget Performance reports and Balance Sheets for the other MRTA funds for the period ended 12/31/12. All funds are meeting budget however revisions need to be made to adjust for timing changes in the Social Bicycle contract and the South Valley facility. From the Balance Sheets, you can see that MRTA continues to have a good cash reserve and if we are able to get some of our capital projects moving forward, we are in position to fund them.
- c. Receive and file December 2012 Bills Paid:

Large items of note:

  - Les Schwab \$8,370.59 for winterizing vehicles
  - Alexander Clark Printing \$4,908.20 for winter schedules
  - Wells Fargo Credit Card \$2,949.81 includes the purchase of Kim's new computer and purchased services for the repair of Bus #5
  - Quarterly insurance premium to HUB \$20,098
  - \$3,000 proceeds from the sale of Bus #9 moved over to the Capital Equipment Fund

Committee Review: none  
Legal Review: none  
Funding: FY2013  
Budget: FY2013



RECORDED

**REGULAR MEETING  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, December 19, 2012, 12:00 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

**Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.**

**PRESENT:** Chairman Peter Everett, Vice-Chairman Susan McBryant, Secretary Jim Jaquet, Board Members Michael David, Mark Gilbert, Joe Miczulski, and Steve Wolper.

**ABSENT:** Board Member Nils Ribi.

**ALSO** Mountain Rides Executive Director Jason Miller

**PRESENT:** Mountain Rides Business Manager/Treasurer Wendy Crosby  
Mountain Rides Operations Manager Jim Finch  
Mountain Rides Maintenance and Facilities Manager Rod Domke  
Administrative Support Coordinator Kim MacPherson

.....

**1. CALL TO ORDER**

Chairman Peter Everett called to order the meeting of Wednesday, December 19, 2012 at 12:17 p.m.

.....

**2. Comments from the Chair and Board Member Thoughts**

Board members toasted retiring Mountain Rides Board Member Jim Jaquet.

Chairman Peter Everett said, in honor of Jaquet's advocacy of paid parking, that if you manage parking, you manage transportation. Metered on-street parking in Seattle is \$4 hour. A developer in Singapore's Financial District is building a high-rise parking condominium, with parking stalls selling for \$170,000.

Board Member Mark Gilbert thanked Jaquet for his assistance, help and direction.

Mountain Rides Executive Director Jason Miller thanked Jaquet for his advice and insight, particularly into the workings of city government.

**3. Public comment period for items not on the Agenda (including questions from the press)**

Board Member Jim Jaquet responded to a public comment that he would continue doing the Story Tour. He said the Historical Society was considering doing a charter for the Story Tour.

**4. Presentation: Results of annual financial audit of FY2012 by Joel Robins of Anderson Arritt Robins Waters.**

CPA Joel Robins said Mountain Rides' financial statements were, in his opinion, fairly stated, and he gave Mountain Rides a clean audit report. Mountain Rides is classified as a small local government, and the audit is done under governmental standards.

Robins said he'd already reviewed the audit in detail with the Finance Committee, so he summarized it for the Board. The General Fund Balance is just over \$400,000. The Capital Reserve Funds are a little over \$140,000. The Workforce Housing Fund balance is \$27,000. The total Funds balance of \$600,000 is now on the lower end of a reasonable fund balance, and continues to grow. General Fund revenues exceeded expenditures for the year by \$64,000. The General Fund, Capital Fund and Workforce Housing Fund were all within budget.

Governmental Auditing Standards require a Supplementary Financial Report reporting on internal control over financial reporting and on compliance. Robins also gave Mountain Rides a clean report on internal controls, and reported no deficiencies.

Mountain Rides receives over \$500,000 in federal grant funds and is required to have a Single Audit. Robins audited major programs (5311 grant moneys, both regular and stimulus) for compliance with agreements and gave the Single Audit a clean report as well.

The Auditor's Communication to Management outlines accounting policies, estimates, disclosures in the financial statement, and auditor's relationship with management and staff during the audit. The Auditor's Management Letter

only has one suggestion to the Board: The Capital Reserve Fund should either be zero or a positive amount at the end of the budget year, not a negative fund balance.

Executive Director Miller said some smaller agencies opt not to conform with the format of a Management Discussion and Analysis, but committee thinks Mountain Rides is big enough to do this going forward. The MDA will require staff time, and a different timeline.

Robins commended Mountain Rides for its overall attitude of internal control and compliance.

**5. Action items and discussion items**

**a. Action Item: Approve the receipt and filing of the FY2012 Audited Financial Statements.**

**Board Member Mark Gilbert moved to approve the receipt and filing of the FY2012 Audited Financial Statements, seconded by Board Member Jim Jaquet. Motion passed unanimously.**

**b. Action Item: Approve committee and board meeting schedule for 2013.**

The Board discussed an alternative Board meeting time. An evening time 4:00 to 6:00 p.m. would be better for Board Member Michael David.

**Board Member Mark Gilbert moved to approve a calendar year 2013 Board meeting schedule of 4:00 p.m. on the third Wednesday of the month; and committee meetings from 1:00 to about 5:00 on the first Wednesday of each month, seconded by Board Member Steve Wolper. Motion passed unanimously.**

**c. Action Item: Approve submittal of IRS Form 5500 for annual retirement plan reporting.**

Mountain Rides Business Manager Wendy Crosby said this is the annual tax form for performance and contribution to the retirement plan. The earnings this year exceeded all prior years over the 12-year period. Despite the lower contribution, the management company, American Funds, turned in a very good return. This can be partially attributed to lower expenses and the overall market performance, but a very good return nonetheless. Employees are happy with the change from Symetra.

**Board Member Jim Jaquet moved to approve submittal of IRS Form 5500 for annual retirement plan reporting, seconded by Board Member Mark Gilbert. Motion carried unanimously.**

**The following three items were added to the Agenda as a result of the Strategic Workshop Retreat yesterday:**

**d. Action Item: Election of Mountain Rides Board Officers—Chairperson, Vice-Chairperson and Secretary—for calendar years 2013-2014.**

Board Member Jaquet nominated the following: Susan McBryant Chairperson, Mark Gilbert Vice-Chairperson, and Steve Wolper Secretary. Board Member Joe Miczulski seconded the nomination. Chairman Peter Everett asked for other nominations; there were none. Nomination unanimously approved.

Committee memberships will remain as is for now.

**e. Approval of FY2013-17 Capital Improvement Plan**

**Board Member Mark Gilbert moved to approve the FY2013-17 Capital Improvement Plan, subject to change. Motion seconded by Board Member Jim Jaquet, and passed unanimously.**

**f. Approval of 2013 Marketing and Communications Plan**

**Vice-Chairman Susan McBryant moved to adopt the 2013 Marketing and Communications Plan, seconded by Board Member Joe Miczulski. Motion passed unanimously.**

**g. Discussion Item: South Valley Transportation Center update.**

Executive Director Miller said the application of the seller of the Bellevue lot proposed for Mountain Rides South Valley facility was unanimously denied by Bellevue P&Z. Mountain Rides was told the facility does not fit in Bellevue's LI, or within Bellevue's Comprehensive Plan, and wasn't appropriate for Highway 75 frontage in Bellevue. Bellevue did not want to take commercial property off the tax roll. The seller of the property will withdraw and revise their application. Mountain Rides Business Manager Wendy Crosby said an appeal before the Bellevue City Council is not an option.

The City of Hailey has contacted Mountain Rides to discuss the potential of a south valley facility in Hailey.

Mountain Rides' budget anticipated having the facility in place and not paying rent on the current building. If this facility had been approved, the forgone property taxes would have been deemed an in-kind contribution to MRTA operations from Bellevue. As a result of the decline, staff and the Finance Committee will discuss alternative options for Bellevue's contribution for the current fiscal year relative to service levels in Bellevue.

Board Member Gilbert said a Bellevue facility would have anchored Mountain Rides service and served the entire community in a way that is now not possible. He is pleased that Hailey is positive in its support for a transportation facility, and is ready to make what service adjustments are necessary.

Board Member Steve Wolper concurred. Bellevue's decision demonstrated a lack of appreciation for the value of the service that Mountain Rides has provided since its inception, during which Bellevue has contributed approximately \$6,000 for over \$400,000 in local service provided by Mountain Rides to Bellevue. All federal grants require a local match, which has been provided for Bellevue by Blaine County and its other cities. Locating the facility in Bellevue would have saved Mountain Rides operationally about \$60,000 annually, which could have been used to improve service to Bellevue and the rest of the community.

Board Member Jaquet said Blaine County started and funded the Valley Route service, originally called the Peak Bus. Blaine County will maintain some level of service to the Bellevue area, which will be paid for by local property tax.

Executive Director Jason Miller said south facility grant funding has been in place for a number of years, and could be lost if the project doesn't move forward soon. The Board suggested the City of Hailey and Mountain Rides send a letter in support of the Hailey project to the federal grant administrator.

PUBLIC COMMENT: NONE

**Board Member Steve Wolper left the meeting at this time.**

**h. Discussion Item: RouteMatch technology project.**

RouteMatch is still not working efficiently. The State is funding the RouteMatch project and equipment, but Mountain Rides management has spent a lot of time trying to get RouteMatch to work with no compensation. Staff will research the implications of withdrawing from the statewide RouteMatch program.

**i. Discussion Item: Review LSC Transportation Consultants analysis of transportation hub locations.**

At recent Ketchum open houses, the Ketchum transportation hub has been narrowed down to two potential locations with a couple possible configurations. Staff submitted LSC's four plans to the Board. Funding of the hub location is still uncertain, depending on the location and who owns the property.

Chairman Peter Everett said his preference for the transit hub would be by the Visitors Center and in the heart of Ketchum's retail center. LSC said closing off both ends of East Avenue encouraged pedestrian movement, which is in line with Ketchum's Comprehensive Plan.

PUBLIC COMMENT:

- George Kirk said there had been past suggestions to integrate one or two levels of underground parking at Sun Valley Road and East Avenue, from First Street to Fifth Street. This would put a park-and-ride right at the transportation hub, and also put parking in the center of Ketchum's retail core. Kirk suggested Mountain Rides collaborate with Ketchum, the Ketchum URA and Ketchum businesses to improve parking and make East Avenue a walking area from First Street to Fifth Street.

Board Member Jaquet encouraged considering paid parking in an underground structure. The Board agreed that improving walkability and parking in Ketchum would be commendable, but underground parking is very expensive. Hub project funding is not jeopardized by the delay of researching underground parking research as long as there is progress on the hub in the next year. Executive Director Miller said a master plan of Washington Avenue is being similarly discussed. The Board suggested Mountain Rides send a letter to the URA to see if they are interested in underground parking.

**j. Discussion Item: Follow-up items from Strategic Business Planning Workshop.**

The Board thanked Vanessa Fry for facilitating the Workshop. Chairman Everett said future long-term planning would be by setting priorities and then accomplishing them as funds are available. Vice-Chairman Susan McBryant said she was pleased with the more specific timelines and specific courses of action that came out of the workshop.

**6. Committee reports**

**a. Planning and Marketing Committee report**

**Approve December committee minutes.**

**Board Member Jim Jaquet moved to approve the minutes of the Planning and Marketing Committee, seconded by Vice-Chairman Susan McBryant. Motion passed with five in favor and Board Member Mark Gilbert abstained since he was not at the committee meeting.**

- b. Finance and Performance Committee report from Chair Jim Jaquet**  
**Approve December committee minutes.**

**Board Member Jim Jaquet moved to approve the minutes of the Finance and Performance Committee, seconded by Vice-Chairman Susan McBryant. Motion passed with five in favor and Board Member Mark Gilbert abstained since he was not at the committee meeting.**

**7. Staff reports**

- a. Transit report from Operations and Maintenance with November 2012 ridership**

Operations Manager Jim Finch reported that snow had arrived and ridership was picking up. November was a little slow, but Thanksgiving was good. The bi-annual all-staff meeting was well-attended and fun, with trainers presenting little scenarios to engage everyone. The three main trainers mentor their drivers and work together to get information out and take care of trouble spots.

Mountain Rides Maintenance and Facilities Manager Rod Domke said the mentorship had helped drivers learn to drive the vehicles properly, which was helping with maintenance as well. The ICs are not causing as many problems. The new redesigned ski racks are working better. The new bus washer is fast and works great.

- b. Bike-Ped report**

No report at this time.

- c. Business Manager report**

No report at this time.

- d. Executive Director report**

Executive Director Jason Miller is looking forward to the start of the winter season.

**8. Consent Calendar items**

- a. Approve minutes – November regular board meeting.**
- b. Receive and file November 2012 Financials.**
- c. Receive and file November 2012 Bills Paid.**

**Board Member Jim Jaquet moved to approve the Consent Calendar for December 19, 2012. Motion seconded by Board Member Mark Gilbert, and passed unanimously.**

**9. Any Other Business**

Board Member Joe Miczulski, Bellevue's appointed Mountain Rides Board member and an everyday Mountain Rides rider, thanked Mountain Rides Joint Powers Agreement partners for their contributions that would allow the bus to continue at least minimal service in the City of Bellevue.

Board Members strongly agreed that service to Bellevue had to continue.

**10. Adjournment**

**With no other business to come before the Board, Board Member Mark Gilbert moved to adjourn the meeting at 1:50 p.m., seconded by Board Member Jim Jaquet. Motion passed unanimously.**

---

**Chairman Peter Everett**

**cc: Commissioner Angenie McCleary, Blaine County  
Virginia Egger, Interim Sun Valley City Administrator  
Gary Marks, Ketchum City Administrator  
Sandy Cady, Ketchum City Clerk  
Heather Dawson, Hailey City Administrator  
Mary Cone, Hailey City Clerk  
Dee Barton, Bellevue City Clerk  
Tess Cenarrusa, Carey City Clerk  
Randall Patterson, Carey Mayor**

11:46 AM

01/11/13

Accrual Basis

**MRTA - Capital Equipment Fund**  
**Revenue & Expenditures Budget Performance**  
**October through December 2012**

	Oct - Dec 12	Budget	% of Budget	Oct - Dec 12	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
41000 · Federal Funding							
41100 · Federal - 5309							
41104 · Federal - State of Good Repair	0.00	0.00	0.0%	0.00	0.00	0.0%	20,000.00
Total 41100 · Federal - 5309	0.00	0.00	0.0%	0.00	0.00	0.0%	20,000.00
41200 · Federal - 5311	757.00			757.00			
Total 41000 · Federal Funding	757.00	0.00	100.0%	757.00	0.00	100.0%	20,000.00
42000 · State Funding							
42300 · State - Rideshare Vans	0.00	0.00	0.0%	0.00	0.00	0.0%	6,000.00
Total 42000 · State Funding	0.00	0.00	0.0%	0.00	0.00	0.0%	6,000.00
43000 · Local Funding							
43100 · Local - Ketchum	8,089.50	8,089.50	100.0%	8,089.50	8,089.50	100.0%	32,358.00
43200 · Local - Hailey	1,002.00	1,002.00	100.0%	1,002.00	1,002.00	100.0%	4,008.00
43300 · Local - Bellevue	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43400 · Local - Blaine County	1,902.00	1,902.00	100.0%	1,902.00	1,902.00	100.0%	7,608.00
43500 · Local - Sun Valley	4,244.76	4,244.76	100.0%	4,244.76	4,244.76	100.0%	16,979.00
43600 · Local - Sun Valley Company	4,599.00	4,599.00	100.0%	4,599.00	4,599.00	100.0%	10,731.00
Total 43000 · Local Funding	19,837.26	19,837.26	100.0%	19,837.26	19,837.26	100.0%	71,684.00
44000 · Fares							
44200 · Fares - Down Valley Passes	0.00	0.00	0.0%	0.00	0.00	0.0%	35,000.00
Total 44000 · Fares	0.00	0.00	0.0%	0.00	0.00	0.0%	35,000.00
49000 · Interest Earned	18.57	63.00	29.5%	18.57	63.00	29.5%	250.00
49900 · Misc. Income	3,000.00			3,000.00			
Total Income	23,612.83	19,900.26	118.7%	23,612.83	19,900.26	118.7%	132,934.00
<b>Expense</b>							
54000 · Equipment/Tool Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	25,000.00
68000 · Capital Expenses							
68100 · Expenditures for Vans	0.00	0.00	0.0%	0.00	0.00	0.0%	60,000.00
68400 · Expenditures for Bike Programs	1,472.44			1,472.44			
68500 · Technology	0.00	0.00	0.0%	0.00	0.00	0.0%	25,000.00
68600 · Planning/Design	0.00	0.00	0.0%	0.00	0.00	0.0%	7,500.00
Total 68000 · Capital Expenses	1,472.44	0.00	100.0%	1,472.44	0.00	100.0%	92,500.00
Total Expense	1,472.44	0.00	100.0%	1,472.44	0.00	100.0%	117,500.00
Net Income	22,140.39	19,900.26	111.3%	22,140.39	19,900.26	111.3%	15,434.00



11:49 AM

01/11/13

Accrual Basis

**MRTA - Contingency Fund**  
**Revenue & Expenditures Budget Performance**  
 October through December 2012

	Oct - Dec 12	Budget	% of Budget	Oct - Dec 12	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
48000 · Transfers	9,999.99	9,999.99	100.0%	9,999.99	9,999.99	100.0%	40,000.00
49000 · Interest Earned	33.91	14.00	242.2%	33.91	14.00	242.2%	50.00
<b>Total Income</b>	10,033.90	10,013.99	100.2%	10,033.90	10,013.99	100.2%	40,050.00
<b>Expense</b>	0.00			0.00			
<b>Net Income</b>	<b>10,033.90</b>	<b>10,013.99</b>	<b>100.2%</b>	<b>10,033.90</b>	<b>10,013.99</b>	<b>100.2%</b>	<b>40,050.00</b>

**MRTA - Capital Equipment Fund**  
**Balance Sheet**  
As of December 31, 2012

	Dec 31, 12
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11100 · Mountain West Checking	17,557.06
11600 · LGIP Capital Equipment Acct.	110,483.51
<b>Total Checking/Savings</b>	128,040.57
<b>Other Current Assets</b>	
12000 · Due From Operations Main Fund	7,225.62
<b>Total Other Current Assets</b>	7,225.62
<b>Total Current Assets</b>	135,266.19
<b>Fixed Assets</b>	
<b>15000 · Fixed Assets</b>	
<b>15100 · Vehicles</b>	
15125 · Buses - mid and heavy duty	1,015,751.00
15175 · Vans	101,168.00
<b>Total 15100 · Vehicles</b>	1,116,919.00
15200 · Equipment - Maintenance	52,031.00
15300 · Equipment - Office	842.22
<b>Total 15000 · Fixed Assets</b>	1,169,792.22
<b>Total Fixed Assets</b>	1,169,792.22
<b>TOTAL ASSETS</b>	<b>1,305,058.41</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20500 · Accounts Payable	1,472.44
<b>Total Accounts Payable</b>	1,472.44
<b>Total Current Liabilities</b>	1,472.44
<b>Total Liabilities</b>	1,472.44
<b>Equity</b>	
30000 · Opening Bal Equity	1,139,987.00
32000 · Retained Earnings	141,458.58
Net Income	22,140.39
<b>Total Equity</b>	1,303,585.97
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,305,058.41</b>

11:49 AM  
01/11/13  
Accrual Basis

**MRTA - Contingency Fund**  
**Balance Sheet**  
As of December 31, 2012

	<u>Dec 31, 12</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11600 · LGIP Contingency Fund Acct.	190,727.25
Total Checking/Savings	190,727.25
Accounts Receivable	
11800 · Accounts Receivable	3,333.33
Total Accounts Receivable	3,333.33
Total Current Assets	194,060.58
<b>TOTAL ASSETS</b>	<b><u>194,060.58</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
30000 · Opening Bal Equity	20,000.00
32000 · Retained Earnings	164,026.68
Net Income	10,033.90
Total Equity	194,060.58
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>194,060.58</u></b>

11:40 AM

01/11/13

Accrual Basis

**MRTA - Facilities Fund**  
**Revenue & Expenditures Budget Performance**  
**October through December 2012**

	Oct - Dec...	Budget	% of Bud...	Oct - Dec...	YTD Bud...	% of Bud...	Annual Budget
<b>Income</b>							
41000 · Federal Funding							
41100 · Federal - 5309							
41105 · Federal- Stimulus- Shelters	0.00	8,000.00	0.0%	0.00	8,000.00	0.0%	12,000.00
41106 · Federal- SV Facility-purchase	0.00	0.00	0.0%	0.00	0.00	0.0%	624,000.00
41106.5 · Federal- SV Facility-construct	0.00	0.00	0.0%	0.00	0.00	0.0%	160,000.00
41107 · Federal - Bus Liv- Transit Hub	0.00	0.00	0.0%	0.00	0.00	0.0%	312,000.00
41108 · Federal- Bus Liv - East Fork	0.00	0.00	0.0%	0.00	0.00	0.0%	28,000.00
Total 41100 · Federal - 5309	0.00	8,000.00	0.0%	0.00	8,000.00	0.0%	1,136,000.00
Total 41000 · Federal Funding	0.00	8,000.00	0.0%	0.00	8,000.00	0.0%	1,136,000.00
43000 · Local Funding							
43100 · Local - Ketchum	11,170.98	11,170.98	100.0%	11,170.98	11,170.98	100.0%	44,684.00
43200 · Local - Hailey	1,383.75	1,383.75	100.0%	1,383.75	1,383.75	100.0%	5,535.00
43300 · Local - Bellevue	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43400 · Local - Blaine County	2,626.74	2,626.74	100.0%	2,626.74	2,626.74	100.0%	10,507.00
43500 · Local - Sun Valley	5,861.76	5,861.76	100.0%	5,861.76	5,861.76	100.0%	23,447.00
43600 · Local - Sun Valley Co.	6,351.00	6,351.00	100.0%	6,351.00	6,351.00	100.0%	14,819.00
43700 · Local- Other Ketchum URA	0.00	0.00	0.0%	0.00	0.00	0.0%	50,000.00
Total 43000 · Local Funding	27,394.23	27,394.23	100.0%	27,394.23	27,394.23	100.0%	148,992.00
49000 · Interest Earned	5.80	25.03	23.2%	5.80	25.03	23.2%	100.00
Total Income	27,400.03	35,419.26	77.4%	27,400.03	35,419.26	77.4%	1,285,092.00
<b>Expense</b>							
61000 · Advertising	334.32			334.32			
66000 · Construction/Acquisition							
66100 · Materials & Labor							
66105 · East Fork pathways	0.00	0.00	0.0%	0.00	0.00	0.0%	35,000.00
66110 · East Fork Shelters	0.00	9,000.00	0.0%	0.00	9,000.00	0.0%	13,000.00
66115 · Materials & Labor- Ketchum Hub	0.00	0.00	0.0%	0.00	0.00	0.0%	390,000.00
Total 66100 · Materials & Labor	0.00	9,000.00	0.0%	0.00	9,000.00	0.0%	438,000.00
66300 · Design/Planning							
66310 · Ketchum Transit Plaza	2,006.95			2,006.95			
66320 · South Valley facility	0.00	0.00	0.0%	0.00	0.00	0.0%	12,500.00
Total 66300 · Design/Planning	2,006.95	0.00	100.0%	2,006.95	0.00	100.0%	12,500.00
66400 · South Valley Facility							
66410 · South Valley Acquisition	0.00	0.00	0.0%	0.00	0.00	0.0%	780,000.00
66420 · South Valley Improvements	0.00	0.00	0.0%	0.00	0.00	0.0%	187,500.00
66430 · South Valley - Move-in Expense	0.00	0.00	0.0%	0.00	0.00	0.0%	8,000.00
Total 66400 · South Valley Facility	0.00	0.00	0.0%	0.00	0.00	0.0%	975,500.00
66500 · Ketchum Facility upgrades	0.00	0.00	0.0%	0.00	0.00	0.0%	12,000.00
Total 66000 · Construction/Acquisition	2,006.95	9,000.00	22.3%	2,006.95	9,000.00	22.3%	1,438,000.00
Total Expense	2,341.27	9,000.00	26.0%	2,341.27	9,000.00	26.0%	1,438,000.00
Net Income	25,058.76	26,419.26	94.9%	25,058.76	26,419.26	94.9%	-152,908.00

**MRTA - Facilities Fund**  
**Balance Sheet**  
**As of December 31, 2012**

	<u>Dec 31, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11100 · Mountain West Checking	25,912.46
11600 · LGIP Facilities Account	21,537.31
<b>Total Checking/Savings</b>	<u>47,449.77</u>
<b>Other Current Assets</b>	
12000 · Due From Operations Main Fund	10,173.21
<b>Total Other Current Assets</b>	<u>10,173.21</u>
<b>Total Current Assets</b>	57,622.98
<b>Fixed Assets</b>	
16000 · Buildings	1,529,987.00
17000 · Land	125,000.00
<b>Total Fixed Assets</b>	<u>1,654,987.00</u>
<b>TOTAL ASSETS</b>	<b><u>1,712,609.98</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
30000 · Opening Bal Equity	1,659,987.00
32000 · Retained Earnings	27,564.22
Net Income	25,058.76
<b>Total Equity</b>	<u>1,712,609.98</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>1,712,609.98</u></b>

# MRTA - Operations Main

## Balance Sheet

As of December 31, 2012

	Dec 31, 12
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
11100 · Mountain West Checking	16,281.96
11500 · Petty Cash	100.00
11600 · General Fund LGIP	177,830.39
Total Checking/Savings	194,212.35
Accounts Receivable	
11800 · Accounts Receivable	192,458.66
Total Accounts Receivable	192,458.66
Other Current Assets	
14000 · Inventories	170,514.00
Total Other Current Assets	170,514.00
Total Current Assets	557,185.01
<b>TOTAL ASSETS</b>	<b>557,185.01</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20500 · Accounts Payable	62,932.15
Total Accounts Payable	62,932.15
Other Current Liabilities	
22200 · Due to Capital Equip. Fund	7,225.62
22500 · Due to Facilities Fund	10,173.21
23500 · Due to Contingency Fund	3,333.33
24000 · Payroll Liabilities	
24700 · State Tax W/H Payable	3,110.00
24800 · State Unemployment Tax Payable	3,951.48
25500 · Employee Prem W/H & Payable	275.16
24000 · Payroll Liabilities - Other	60.30
Total 24000 · Payroll Liabilities	7,396.94
Total Other Current Liabilities	28,129.10
Total Current Liabilities	91,061.25
Total Liabilities	91,061.25
Equity	
30000 · Opening Bal Equity	331,424.40
32000 · Reserve Balance	76,476.68
Net Income	58,222.68
Total Equity	466,123.76
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>557,185.01</b>

11:36 AM

01/11/13

Accrual Basis

# MRTA - Work Force Housing Fund Revenue & Expenditures Budget Performance

October through December 2012

	Oct - Dec 12	Budget	% of Budget	Oct - Dec 12	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
45000 · Revenue							
45300 · Rev - Housing Units							
45325 · Apartment Deposits	0.00	0.00	0.0%	0.00	0.00	0.0%	1,000.00
45350 · Apartment Rent	7,350.00	7,350.00	100.0%	7,350.00	7,350.00	100.0%	29,500.00
Total 45300 · Rev - Housing Units	7,350.00	7,350.00	100.0%	7,350.00	7,350.00	100.0%	30,500.00
45400 · Rev - Laundry	173.00	300.00	57.7%	173.00	300.00	57.7%	600.00
Total 45000 · Revenue	7,523.00	7,650.00	98.3%	7,523.00	7,650.00	98.3%	31,100.00
49000 · Interest Earned	3.87	12.00	32.3%	3.87	12.00	32.3%	50.00
Total Income	7,526.87	7,662.00	98.2%	7,526.87	7,662.00	98.2%	31,150.00
Expense							
55000 · Rent and Utilities							
55200 · Utilities	1,238.64	1,626.00	76.2%	1,238.64	1,626.00	76.2%	6,500.00
Total 55000 · Rent and Utilities	1,238.64	1,626.00	76.2%	1,238.64	1,626.00	76.2%	6,500.00
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
57200 · Building Repairs/Maintenance	0.00	900.00	0.0%	0.00	900.00	0.0%	3,750.00
57400 · Elevator Expense	605.97	606.00	100.0%	605.97	606.00	100.0%	2,000.00
Total 57000 · Repairs and Maintenance	605.97	1,506.00	40.2%	605.97	1,506.00	40.2%	6,250.00
67000 · Other Operating Expenses	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
Total Expense	1,844.61	3,132.00	58.9%	1,844.61	3,132.00	58.9%	13,250.00
Net Ordinary Income	5,682.26	4,530.00	125.4%	5,682.26	4,530.00	125.4%	17,900.00
Other Income/Expense							
Other Expense							
69000 · Transfer out to Operations Acct	4,500.00	4,500.00	100.0%	4,500.00	4,500.00	100.0%	18,000.00
Total Other Expense	4,500.00	4,500.00	100.0%	4,500.00	4,500.00	100.0%	18,000.00
Net Other Income	-4,500.00	-4,500.00	100.0%	-4,500.00	-4,500.00	100.0%	-18,000.00
Net Income	1,182.26	30.00	3,940.9%	1,182.26	30.00	3,940.9%	-100.00

**MRTA - Work Force Housing Fund**  
**Balance Sheet**  
As of December 31, 2012

	<u>Dec 31, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
11100 · Mountain West Checking	3,891.81
11600 · LGIP Work Force Housing Acct.	24,908.55
<b>Total Checking/Savings</b>	28,800.36
<b>Accounts Receivable</b>	
11800 · Accounts Receivable	200.00
<b>Total Accounts Receivable</b>	200.00
<b>Total Current Assets</b>	29,000.36
<b>TOTAL ASSETS</b>	<u><u>29,000.36</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20500 · Accounts Payable	494.83
<b>Total Accounts Payable</b>	494.83
<b>Total Current Liabilities</b>	494.83
<b>Total Liabilities</b>	494.83
<b>Equity</b>	
30000 · Opening Bal Equity	15,000.00
32000 · Retained Earnings	12,323.27
Net Income	1,182.26
<b>Total Equity</b>	28,505.53
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>29,000.36</u></u>



11:49 AM

01/11/13

Accrual Basis

**MRTA - Contingency Fund**  
**Revenue & Expenditures Budget Performance**  
 October through December 2012

	Oct - Dec 12	Budget	% of Budget	Oct - Dec 12	YTD Budget	% of Budget	Annual Budget
<b>Income</b>							
48000 · Transfers	9,999.99	9,999.99	100.0%	9,999.99	9,999.99	100.0%	40,000.00
49000 · Interest Earned	33.91	14.00	242.2%	33.91	14.00	242.2%	50.00
<b>Total Income</b>	10,033.90	10,013.99	100.2%	10,033.90	10,013.99	100.2%	40,050.00
<b>Expense</b>	0.00			0.00			
<b>Net Income</b>	<b>10,033.90</b>	<b>10,013.99</b>	<b>100.2%</b>	<b>10,033.90</b>	<b>10,013.99</b>	<b>100.2%</b>	<b>40,050.00</b>

3:51 PM

01/18/13

Accrual Basis

# Mountain Rides Transportation

## Revenues and Expenditures Budget Performance

### December 2012

	Dec 12	Budget	% of Bud...	Oct - De...	YTD Bud...	% of Bud...	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
41000 · Federal Funding							
41200 · Federal - 5311	72,990.00	75,000.00	97.3%	145,205.00	195,000.00	74.5%	760,000.00
41300 · Federal - 5316	23,732.00	15,000.00	158.2%	63,347.99	34,000.00	186.3%	150,000.00
41400 · Federal - 5317	4,694.00	3,750.00	125.2%	13,923.00	11,250.00	123.8%	45,000.00
41500 · Federal - Stimulus	0.00			-4,500.95			
<b>Total 41000 · Federal Funding</b>	<b>101,416.00</b>	<b>93,750.00</b>	<b>108.2%</b>	<b>217,975.04</b>	<b>240,250.00</b>	<b>90.7%</b>	<b>955,000.00</b>
42000 · State Funding							
42100 · State - Safe Routes	0.00	0.00	0.0%	0.00	0.00	0.0%	15,000.00
42400 · State - Training	369.50	1,500.00	24.6%	369.50	1,500.00	24.6%	6,500.00
<b>Total 42000 · State Funding</b>	<b>369.50</b>	<b>1,500.00</b>	<b>24.6%</b>	<b>369.50</b>	<b>1,500.00</b>	<b>24.6%</b>	<b>21,500.00</b>
43000 · Local Funding							
43100 · Local - Ketchum	37,130.67	37,130.58	100.0%	111,392.01	111,391.74	100.0%	445,567.00
43200 · Local - Hailey	4,621.42	4,621.42	100.0%	13,864.25	13,864.26	100.0%	55,457.00
43300 · Local - Bellevue	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43400 · Local - Blaine County	8,782.10	8,782.08	100.0%	26,346.26	26,346.24	100.0%	105,385.00
43500 · Local - Sun Valley	17,464.50	17,464.58	100.0%	52,393.48	52,393.74	100.0%	209,575.00
43600 · Local - Sun Valley Company	29,890.00	29,890.00	100.0%	64,050.00	64,050.00	100.0%	149,450.00
<b>Total 43000 · Local Funding</b>	<b>97,888.69</b>	<b>97,888.66</b>	<b>100.0%</b>	<b>268,046.00</b>	<b>268,045.98</b>	<b>100.0%</b>	<b>965,434.00</b>
44000 · Fares							
44100 · Fares - Valley Cash	4,436.45	6,500.00	68.3%	14,522.55	21,500.00	67.5%	75,000.00
44200 · Fares - Valley Passes	5,912.25	6,000.00	98.5%	60,981.25	50,500.00	120.8%	125,000.00
44300 · Fares - Vanpool	6,160.00	6,000.00	102.7%	26,092.50	25,000.00	104.4%	140,000.00
<b>Total 44000 · Fares</b>	<b>16,508.70</b>	<b>18,500.00</b>	<b>89.2%</b>	<b>101,596.30</b>	<b>97,000.00</b>	<b>104.7%</b>	<b>340,000.00</b>
45000 · Revenue							
45100 · Rev - Advertising	12,398.33	5,000.00	248.0%	24,534.99	13,500.00	181.7%	36,000.00
45200 · Rev - Business Sponsors	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00
45450 · Rev - Misc.	225.00			401.25			
45500 · Rev - Charter/Special Event	737.50	0.00	100.0%	1,585.00	1,100.00	144.1%	15,000.00
<b>Total 45000 · Revenue</b>	<b>13,360.83</b>	<b>5,000.00</b>	<b>267.2%</b>	<b>26,521.24</b>	<b>14,600.00</b>	<b>181.7%</b>	<b>52,500.00</b>
48000 · Transfers							
48400 · Transfer - Housing Fund	1,500.00	1,500.00	100.0%	4,500.00	4,500.00	100.0%	18,000.00
<b>Total 48000 · Transfers</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>100.0%</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>100.0%</b>	<b>18,000.00</b>
49000 · Interest Income	43.12	42.00	102.7%	125.95	126.00	100.0%	500.00
49500 · Diesel Tax Refunds	0.00			3,937.00	3,500.00	112.5%	17,000.00
<b>Total Income</b>	<b>231,086.84</b>	<b>218,180.66</b>	<b>105.9%</b>	<b>623,071.03</b>	<b>629,521.98</b>	<b>99.0%</b>	<b>2,369,934.00</b>
<b>Gross Profit</b>	<b>231,086.84</b>	<b>218,180.66</b>	<b>105.9%</b>	<b>623,071.03</b>	<b>629,521.98</b>	<b>99.0%</b>	<b>2,369,934.00</b>
<b>Expense</b>							
51000 · Payroll Expenses							
51100 · Salaries and Wages	95,897.28	95,000.00	100.9%	254,380.31	248,000.00	102.6%	1,140,000.00
51300 · FICA Expense	5,769.87	6,000.00	96.2%	15,201.31	14,900.00	102.0%	72,000.00
51350 · Medicare Tax Expense	1,349.43	1,450.00	93.1%	3,555.14	3,550.00	100.1%	17,000.00
51400 · Retirement Plan Expenses	6,488.39	6,500.00	99.8%	19,727.11	18,600.00	106.1%	80,000.00
51500 · Workers Comp Expense	0.00	0.00	0.0%	9,432.00	9,500.00	99.3%	30,000.00
51600 · SUI Expense	1,536.86	2,800.00	54.9%	3,951.52	6,700.00	59.0%	32,000.00
51700 · Medical Ins. Expense	5,230.46	8,750.00	59.8%	20,534.22	26,250.00	78.2%	105,000.00
51800 · Dental Ins. Expense	753.61	1,000.00	75.4%	2,274.19	3,000.00	75.8%	12,000.00
51000 · Payroll Expenses - Other	113.30	125.00	90.6%	299.30	375.00	79.8%	1,700.00
<b>Total 51000 · Payroll Expenses</b>	<b>117,139.20</b>	<b>121,625.00</b>	<b>96.3%</b>	<b>329,355.10</b>	<b>330,875.00</b>	<b>99.5%</b>	<b>1,489,700.00</b>
52000 · Insurance Expense							
52100 · Ins. - Vehicles	20,098.00	23,750.00	84.6%	40,511.00	47,500.00	85.3%	95,000.00
52150 · Ins- Deductibles/claims	0.00	1,000.00	0.0%	0.00	1,000.00	0.0%	6,000.00
52200 · Ins. - Liability- Perf Bond PSP	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
<b>Total 52000 · Insurance Expense</b>	<b>20,098.00</b>	<b>24,750.00</b>	<b>81.2%</b>	<b>40,511.00</b>	<b>48,500.00</b>	<b>83.5%</b>	<b>101,500.00</b>
53000 · Professional Fees							
53100 · Accounting & Audit	9,600.00	9,600.00	100.0%	9,600.00	9,600.00	100.0%	9,800.00
53200 · IT Systems	914.38	1,000.00	91.4%	2,639.44	4,000.00	66.0%	19,000.00
53400 · Legal Fees	0.00	750.00	0.0%	1,056.00	3,500.00	30.2%	8,000.00
53500 · Other Professional Fees	648.50	600.00	108.1%	1,511.00	1,700.00	88.9%	5,000.00
<b>Total 53000 · Professional Fees</b>	<b>11,162.88</b>	<b>11,950.00</b>	<b>93.4%</b>	<b>14,806.44</b>	<b>18,800.00</b>	<b>78.8%</b>	<b>41,800.00</b>
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment expense	0.00	0.00	0.0%	194.95	0.00	100.0%	0.00
54200 · Shop Tools	27.67	0.00	100.0%	468.50	0.00	100.0%	0.00
54300 · Office Equipment	105.99	0.00	100.0%	777.78	0.00	100.0%	0.00

3:51 PM

01/18/13

Accrual Basis

# Mountain Rides Transportation

## Revenues and Expenditures Budget Performance

### December 2012

	Dec 12	Budget	% of Bud...	Oct - De...	YTD Bud...	% of Bud...	Annual Budget
<b>Total 54000 · Equipment/ Tool Expense</b>	133.66	0.00	100.0%	1,441.23	0.00	100.0%	0.00
<b>55000 · Rent and Utilities</b>							
55100 · Rent	2,200.00	2,000.00	110.0%	6,600.00	6,000.00	110.0%	10,000.00
55200 · Utilities	2,252.81	1,500.00	150.2%	4,179.10	5,100.00	81.9%	17,000.00
<b>Total 55000 · Rent and Utilities</b>	4,452.81	3,500.00	127.2%	10,779.10	11,100.00	97.1%	27,000.00
<b>56000 · Supplies</b>							
56100 · Office Supplies	773.84	1,000.00	77.4%	793.83	1,300.00	61.1%	2,500.00
56200 · Janitorial & Safety Supplies	124.29	150.00	82.9%	587.42	950.00	61.8%	2,000.00
56300 · Department Supplies	1,262.09	3,000.00	42.1%	4,202.07	4,300.00	97.7%	10,000.00
56400 · Uniforms	465.17	700.00	66.5%	3,346.14	3,825.00	87.5%	6,500.00
56500 · Postage and Delivery	0.00	75.00	0.0%	162.79	250.00	65.1%	900.00
<b>Total 56000 · Supplies</b>	2,625.39	4,925.00	53.3%	9,092.25	10,625.00	85.6%	21,900.00
<b>57000 · Repairs and Maintenance</b>							
57100 · Equipment Repairs/Maintenance	75.50	200.00	37.8%	965.62	900.00	107.3%	2,500.00
57200 · Building Repairs/Maintenance	433.20	1,250.00	34.7%	3,647.57	4,250.00	85.8%	14,000.00
57250 · Bus Stop Repairs/Maint	689.48	500.00	137.9%	726.47	600.00	121.1%	3,000.00
57300 · Grounds Repairs/Maintenance	194.40	500.00	38.9%	853.18	1,150.00	74.2%	5,100.00
<b>Total 57000 · Repairs and Maintenance</b>	1,392.58	2,450.00	56.8%	6,192.84	6,900.00	89.8%	24,600.00
<b>58000 · Communications Expense</b>							
58100 · Office Phone Expense	401.83	400.00	100.5%	1,201.88	1,200.00	100.2%	6,500.00
58200 · Cell & Two-Way Mobile	746.86	1,000.00	74.7%	1,887.49	3,000.00	62.9%	16,000.00
58300 · Internet/Website	108.13	250.00	43.3%	324.39	750.00	43.3%	3,500.00
<b>Total 58000 · Communications Expense</b>	1,256.82	1,650.00	76.2%	3,413.76	4,950.00	69.0%	26,000.00
<b>59000 · Travel and Training</b>							
59100 · Vehicle/Airfare	326.34	300.00	108.8%	423.47	1,800.00	23.5%	5,000.00
59200 · Lodging	0.00	100.00	0.0%	-356.76	400.00	-89.2%	2,500.00
59300 · Meals/Entertainment	52.30	300.00	17.4%	223.85	800.00	28.0%	2,500.00
59400 · Training/Education	50.00	250.00	20.0%	-65.36	1,300.00	-5.0%	3,000.00
<b>Total 59000 · Travel and Training</b>	428.64	950.00	45.1%	225.20	4,300.00	5.2%	13,000.00
<b>60000 · Business Expenses</b>							
60100 · Business Registration Fees	0.00	25.00	0.0%	46.00	75.00	61.3%	500.00
60400 · Dues & Subscriptions	0.00	100.00	0.0%	0.00	300.00	0.0%	7,500.00
60500 · Bank Fees	181.97	50.00	363.9%	185.91	150.00	123.9%	600.00
60700 · Bad Debt	0.00			47.50			
<b>Total 60000 · Business Expenses</b>	181.97	175.00	104.0%	279.41	525.00	53.2%	8,600.00
<b>61000 · Advertising</b>							
61100 · Print Advertising	586.35	500.00	117.3%	1,816.91	2,000.00	90.8%	6,000.00
61200 · Radio Advertising	0.00	200.00	0.0%	0.00	600.00	0.0%	2,500.00
61300 · Online Advertising	35.00	50.00	70.0%	105.00	130.00	80.8%	500.00
61400 · Vehicle Graphics	0.00	0.00	0.0%	0.00	1,000.00	0.0%	4,000.00
61500 · Bus. Adv. Contract	1,216.30	1,000.00	121.6%	2,466.14	2,250.00	109.6%	8,500.00
<b>Total 61000 · Advertising</b>	1,837.65	1,750.00	105.0%	4,388.05	5,980.00	73.4%	21,500.00
<b>62000 · Marketing and Promotion</b>							
62100 · Info. Displays-Stop Signage	1,181.40	55.00	2,148.0%	3,074.75	2,165.00	142.0%	4,000.00
62200 · Graphic Design	0.00	500.00	0.0%	1,755.00	2,750.00	63.8%	5,000.00
62300 · Promotional Items	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
62400 · Events and Misc.	24.00	50.00	48.0%	72.00	200.00	36.0%	3,000.00
62450 · External Marketing Support	0.00	625.00	0.0%	0.00	1,875.00	0.0%	7,500.00
62500 · Internal / Other	1,712.85	1,500.00	114.2%	1,786.89	2,000.00	89.3%	3,500.00
<b>Total 62000 · Marketing and Promotion</b>	2,918.25	2,730.00	106.9%	6,688.64	8,990.00	74.4%	25,500.00
<b>63000 · Printing and Reproduction</b>							
63100 · Copies, Passes & Flyers	241.46	300.00	80.5%	564.55	900.00	62.7%	3,500.00
63200 · Schedules, Maps & Brochures	0.00	1,500.00	0.0%	5,642.01	7,500.00	75.2%	12,000.00
<b>Total 63000 · Printing and Reproduction</b>	241.46	1,800.00	13.4%	6,206.56	8,400.00	73.9%	15,500.00
<b>64000 · Fuel Expense</b>	32,853.72	40,000.00	82.1%	84,941.95	91,000.00	93.3%	367,334.00
<b>65000 · Vehicle Maintenance</b>							
65100 · Parts Expense	2,443.50	10,000.00	24.4%	15,032.38	22,500.00	66.8%	95,000.00
65200 · Fluids Expense	350.25	2,000.00	17.5%	3,585.34	6,000.00	59.8%	16,000.00
65300 · Tires Expense	5,787.38	3,500.00	165.4%	16,290.29	22,500.00	72.4%	28,000.00
65400 · Purchased Services	370.00	500.00	74.0%	1,825.96	2,000.00	91.3%	5,000.00
65500 · Vehicle Computer/Diagnostic	-158.50	200.00	-79.3%	171.50	300.00	57.2%	2,000.00
<b>Total 65000 · Vehicle Maintenance</b>	8,792.63	16,200.00	54.3%	36,905.47	53,300.00	69.2%	146,000.00
<b>Total Expense</b>	205,515.66	234,455.00	87.7%	555,227.00	604,245.00	91.9%	2,329,934.00
<b>Net Ordinary Income</b>	25,571.18	-16,274.34	-157.1%	67,844.03	25,276.98	268.4%	40,000.00

3:51 PM

01/18/13

Accrual Basis

**Mountain Rides Transportation**  
**Revenues and Expenditures Budget Performance**  
**December 2012**

	<u>Dec 12</u>	<u>Budget</u>	<u>% of Bud...</u>	<u>Oct - De...</u>	<u>YTD Bud...</u>	<u>% of Bud...</u>	<u>Annual Budget</u>
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
<b>69500 · Contingency Expense-Operations</b>	<u>3,333.33</u>	<u>3,333.33</u>	<u>100.0%</u>	<u>9,999.99</u>	<u>9,999.99</u>	<u>100.0%</u>	<u>40,000.00</u>
<b>Total Other Expense</b>	<u>3,333.33</u>	<u>3,333.33</u>	<u>100.0%</u>	<u>9,999.99</u>	<u>9,999.99</u>	<u>100.0%</u>	<u>40,000.00</u>
<b>Net Other Income</b>	<u>-3,333.33</u>	<u>-3,333.33</u>	<u>100.0%</u>	<u>-9,999.99</u>	<u>-9,999.99</u>	<u>100.0%</u>	<u>-40,000.00</u>
<b>Net Income</b>	<u><b>22,237.85</b></u>	<u><b>-19,607.67</b></u>	<u><b>-113.4%</b></u>	<u><b>57,844.04</b></u>	<u><b>15,276.99</b></u>	<u><b>378.6%</b></u>	<u><b>0.00</b></u>

10:30 AM

01/11/13

Accrual Basis

# MRTA - Operations Main

## Checks Issued

### As of December 31, 2012

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 - Mountain West Checking</b>						16,396.07
Deposit	12/3/2012			Deposit	228.33	16,624.40
Deposit	12/4/2012			Deposit	50,000.00	66,624.40
Bill Pmt -Check	12/4/2012	2938	Computer Talk Services Inc.		-30.00	66,594.40
Deposit	12/4/2012			Deposit	169.62	66,764.02
Deposit	12/4/2012			Deposit	1,213.45	67,977.47
Deposit	12/4/2012			Deposit	627.20	68,604.67
Liability Check	12/5/2012		QuickBooks Payroll Service	Created by Payroll Se...	-36,208.47	32,396.20
Bill Pmt -Check	12/5/2012	2939	Jim Finch	expense reimbursement	-25.00	32,371.20
Deposit	12/5/2012			Deposit	255.00	32,626.20
Deposit	12/5/2012			Deposit	465.00	33,091.20
Paycheck	12/6/2012	DD	Aguilar, Hortencia	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Carlson, Rod E	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Conlago, Maira P.	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Domke, Rodney F	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Escario, Fernando	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Fairbrook, Douglas H	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Finch, James F	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Glasscock, David T	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Gray, Stuart	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Green, William E	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Grubbs, Torrey E	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Harder, Mike	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Johnson, Mark F	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Kelly, David W	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Kelly, Rodney D	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Larsson, Larry D	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Leon, Teofilo O	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	MacPherson, Kim	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	McCarty, Isabelle	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Miller, Jason M	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Munoz, Kisler A	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Oliviera, Everton R	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Parker, Michael J	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Romero-Campos, Raul	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Selisch, Kurt	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Shroyer, Randall R	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Sproule, William	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Stavros, William A.	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Sullivan, Jerry	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Tellez, Carlos	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Torres, April L	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Vasquez, Pamela	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Victorino, Jose L	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	33,091.20
Paycheck	12/6/2012	DD	Williams, Gordon K	Direct Deposit	0.00	33,091.20
Liability Check	12/6/2012	2936	Idaho Child Support Receipting	326231	-244.60	32,846.60
Liability Check	12/6/2012	2937	National Benefit Services, LLC	Mountain Rides FSA	-429.24	32,417.36
Bill Pmt -Check	12/6/2012	2940	NAPA Auto Parts		-1,431.53	30,985.83
Bill Pmt -Check	12/6/2012	2941	United Oil		-13,128.80	17,857.03
Bill Pmt -Check	12/6/2012	2942	Valley Brake & Truck Parts, L.L.C.		-705.11	17,151.92
Bill Pmt -Check	12/6/2012	2943	Les Schwab	117-00888	-8,370.59	8,781.33
Bill Pmt -Check	12/6/2012	2944	AlSCO		-109.88	8,671.45
Bill Pmt -Check	12/6/2012	2945	Brody Chemical Inc.		-99.49	8,571.96
Bill Pmt -Check	12/6/2012	2946	Carlos Tellez'		-159.30	8,412.66
Bill Pmt -Check	12/6/2012	2947	Johnny G's Sub Shack		-83.46	8,329.20
Bill Pmt -Check	12/6/2012	2948	Kaps Parts Plus		-71.88	8,257.32
Bill Pmt -Check	12/6/2012	2949	Kim MacPherson'	expense reimbursement	-28.86	8,228.46
Bill Pmt -Check	12/6/2012	2950	Lawson Products, Inc.		-374.67	7,853.79
Deposit	12/6/2012			Deposit	46,512.04	54,365.83
Bill Pmt -Check	12/6/2012	2951	Rush Truck Centers		-1,671.77	52,694.06
Bill Pmt -Check	12/6/2012	2952	Business As Usual		-198.70	52,495.36
Bill Pmt -Check	12/6/2012	2953	Express Publishing Inc.		-293.80	52,201.56
Deposit	12/6/2012			Deposit	368.30	52,569.86
Liability Check	12/7/2012	E-pay	United States Treasury	82-0382250 QB Track...	-9,517.87	43,051.99
Deposit	12/7/2012			Deposit	4,712.00	47,763.99
Bill Pmt -Check	12/10/2012	2954	Gillig LLC	36869600	-1,937.44	45,826.55
Bill Pmt -Check	12/10/2012	2955	Atkinsons' Grocery		-206.19	45,620.36
Deposit	12/10/2012			Deposit	38,820.25	84,440.61
Check	12/10/2012	DD	Contingency Fund	monthly transfer	-3,333.33	81,107.28
Check	12/10/2012	DD	Capital Equipment Fund	monthly transfer	-7,532.22	73,575.06
Check	12/10/2012	DD	Facilities Fund	monthly transfer	-10,401.61	63,173.45
Deposit	12/10/2012			Deposit	602.35	63,775.80
Bill Pmt -Check	12/11/2012	2956	Chateau Drug & True Value Hard...		-126.33	63,649.47
Bill Pmt -Check	12/12/2012	2957	Alexander Clark Printing	Cust #66170	-4,908.20	58,741.27
Bill Pmt -Check	12/12/2012	2958	AmeriBen Solutions/IEC Group		-1,854.50	56,886.77
Bill Pmt -Check	12/12/2012	2959	American Funds	plan ID BRK100102	-187.50	56,699.27

10:30 AM

01/11/13

Accrual Basis

# MRTA - Operations Main

## Checks Issued

### As of December 31, 2012

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	12/12/2012	2960	Clear Creek Disposal	1327	-77.54	56,621.73
Bill Pmt -Check	12/12/2012	2961	L.L. Green's Hardware		-51.48	56,570.25
Bill Pmt -Check	12/12/2012	2962	Mason's Trophies & Gifts		-31.80	56,538.45
Bill Pmt -Check	12/12/2012	2963	Minert & Associates, Inc.		-96.30	56,442.15
Bill Pmt -Check	12/12/2012	2964	National Benefit Services, LLC		-100.00	56,342.15
Bill Pmt -Check	12/12/2012	2965	Superior Door Co.		-537.92	55,804.23
Bill Pmt -Check	12/12/2012	2966	Wood River Welding, Inc.		-480.71	55,323.52
Bill Pmt -Check	12/12/2012	2967	Freightliner of Idaho		-321.34	55,002.18
Bill Pmt -Check	12/12/2012	ACH	Intermtn Gas Co #10630400-001-6	#10630400-001-6	-710.76	54,291.42
Bill Pmt -Check	12/12/2012	ACH	Intermtn Gas Co #10630400-353-1	#10630400-353-1	-114.06	54,177.36
Deposit	12/12/2012			Deposit	39,295.00	93,472.36
Deposit	12/12/2012			Deposit	290.00	93,762.36
Deposit	12/13/2012			Deposit	497.15	94,259.51
Deposit	12/14/2012			Deposit	5,138.00	99,397.51
Deposit	12/14/2012			Deposit	245.06	99,642.57
Bill Pmt -Check	12/17/2012	2968	D & S Sheetmetal		-628.57	99,014.00
Bill Pmt -Check	12/17/2012	2969	Ketchum Computers, Inc.		-57.50	98,956.50
Bill Pmt -Check	12/17/2012	2970	Minert & Associates, Inc.		-180.00	98,776.50
Bill Pmt -Check	12/17/2012	2971	Transit Information Products		-1,738.00	97,038.50
Bill Pmt -Check	12/17/2012	2972	Wells Fargo		-2,949.81	94,088.69
Bill Pmt -Check	12/17/2012	2973	Wendy Crosby	expense reimbursement	-75.00	94,013.69
Check	12/17/2012	ACH	Intuit		-207.17	93,806.52
Deposit	12/17/2012			Deposit	4,547.00	98,353.52
Bill Pmt -Check	12/18/2012	ACH	Verizon Wireless		-212.79	98,140.73
Bill Pmt -Check	12/18/2012	ACH	Verizon Wireless 208-720-7044		-12.16	98,128.57
Bill Pmt -Check	12/18/2012	2977	Nicole Brown		-1,216.30	96,912.27
Liability Check	12/19/2012		QuickBooks Payroll Service	Created by Payroll Se...	-39,688.79	57,223.48
Bill Pmt -Check	12/19/2012	2978	SAP		-1,080.00	56,143.48
Deposit	12/19/2012			Deposit	848.30	56,991.78
Liability Check	12/20/2012	TAP	Idaho State Tax Commission	000186434	-3,094.00	53,897.78
Paycheck	12/20/2012	DD	Aguilar, Hortencia	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Anderson, Charles	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Carlson, Rod E	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Conlago, Maira P.	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Domke, Rodney F	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Escario, Fernando	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Fairbrook, Douglas H	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Finch, James F	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Glasscock, David T	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Gray, Stuart	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Green, William E	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Grubbs, Torrey E	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Harder, Mike	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Kelly, David W	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Kelly, Rodney D	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Larsson, Larry D	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Leon, Teofilo O	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	MacPherson, Kim	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	McCarty, Isabelle	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Miller, Jason M	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	DD	Munoz, Kisler A	Direct Deposit	0.00	53,897.78
Paycheck	12/20/2012	2976	O'Hara, Ryan		-343.36	53,554.42
Paycheck	12/20/2012	DD	Oliviera, Everton R	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Parker, Michael J	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Pearson, Joseph	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Romero-Campos, Raul	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Selisch, Kurt	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Sproule, William	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Stavros, William A.	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Sullivan, Jerry	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Torres, April L	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Vasquez, Pamela	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Victorino, Jose L	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Williams, Gordon K	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Johnson, Mark F	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Shroyer, Randall R	Direct Deposit	0.00	53,554.42
Paycheck	12/20/2012	DD	Tellez, Carlos	Direct Deposit	0.00	53,554.42
Liability Check	12/20/2012	2974	Idaho Child Support Receipting	326231	-244.60	53,309.82
Liability Check	12/20/2012	2975	National Benefit Services, LLC	Mountain Rides FSA	-389.13	52,920.69
Liability Check	12/21/2012	E-pay	United States Treasury	82-0382250 QB Track...	-10,515.46	42,405.23
Bill Pmt -Check	12/21/2012	2980	Kent's Precision Electric Inc.		-121.00	42,284.23
Bill Pmt -Check	12/21/2012	2981	St Luke's Clinic - Magic Valley		-68.00	42,216.23
Bill Pmt -Check	12/21/2012	2982	Sunny Grant		-105.00	42,111.23
Deposit	12/21/2012			Deposit	525.00	42,636.23
Deposit	12/21/2012			Deposit	683.40	43,319.63
Deposit	12/21/2012			Deposit	3,106.90	46,426.53



10:30 AM

01/11/13

Accrual Basis

**MRTA - Operations Main  
Checks Issued  
As of December 31, 2012**

Type	Date	Num	Name	Memo	Amount	Balance
Deposit	12/21/2012			Deposit	19,342.99	65,769.52
Deposit	12/24/2012			Deposit	275.70	66,045.22
Deposit	12/26/2012			Deposit	534.05	66,579.27
Bill Pmt -Check	12/27/2012	2983	Cummins Rocky Mountain LLC		-2,772.91	63,806.36
Bill Pmt -Check	12/27/2012	ACH	City of Hailey	40205001	-71.98	63,734.38
Bill Pmt -Check	12/27/2012	ACH	Idaho Power Acct#6584167465		-348.31	63,386.07
Bill Pmt -Check	12/27/2012	ACH	Idaho Power Acct.#6080567068	6080567068	-109.13	63,276.94
Bill Pmt -Check	12/27/2012	2984	Glass Masters, Inc.		-161.84	63,115.10
Bill Pmt -Check	12/27/2012	2985	Lawson Products, Inc.		-154.59	62,960.51
Bill Pmt -Check	12/27/2012	2986	Mattson Fire Sprinklers, Inc.		-90.00	62,870.51
Bill Pmt -Check	12/27/2012	2987	Sawtooth Paint & Airless		-42.78	62,827.73
Bill Pmt -Check	12/27/2012	2988	United Oil		-15,400.59	47,427.14
Deposit	12/27/2012			Deposit	1,274.42	48,701.56
Bill Pmt -Check	12/28/2012	2989	Adam B. King, Attorney		-1,056.00	47,645.56
Bill Pmt -Check	12/28/2012	2990	Alexander Clark Printing	Cust #66170	-733.81	46,911.75
Bill Pmt -Check	12/28/2012	2991	CED Inc.		-103.61	46,808.14
Bill Pmt -Check	12/28/2012	2992	Certified Folder Display Service, Inc		-52.80	46,755.34
Bill Pmt -Check	12/28/2012	2993	Davis Embroidery		-327.82	46,427.52
Bill Pmt -Check	12/28/2012	2994	Gem State Welders Supply Inc.		-6.60	46,420.92
Bill Pmt -Check	12/28/2012	2995	HUB International Insurance	VOID: policy 791-000...	0.00	46,420.92
Bill Pmt -Check	12/28/2012	2996	Integrated Technologies		-56.96	46,363.96
Bill Pmt -Check	12/28/2012	2997	USA Computer Link		-743.92	45,620.04
Bill Pmt -Check	12/28/2012	2998	White Cloud Communications Inc.		-288.00	45,332.04
Bill Pmt -Check	12/28/2012	2999	Wood River Lock & Safe		-55.50	45,276.54
Bill Pmt -Check	12/28/2012	3000	Wood River Welding, Inc.		-127.91	45,148.63
Bill Pmt -Check	12/28/2012	3002	HUB International Insurance	policy 791-000-476	-20,098.00	25,050.63
Deposit	12/28/2012			Deposit	225.00	25,275.63
Liability Check	12/31/2012	ACH	Aflac	DQR88	-339.96	24,935.67
Liability Check	12/31/2012	2979	Blue Cross of Idaho	10034150-R001	-9,223.29	15,712.38
Liability Check	12/31/2012	3001	Met Life SBC	KM05725871	-933.95	14,778.43
Deposit	12/31/2012			Deposit	1,500.00	16,278.43
Deposit	12/31/2012			Deposit	3,000.00	19,278.43
Check	12/31/2012	Transfer	Capital Equipment Fund	sale Bus #9	-3,000.00	16,278.43
Deposit	12/31/2012			Interest	3.53	16,281.96
Total 11100 - Mountain West Checking					-114.11	16,281.96
<b>TOTAL</b>					<b>-114.11</b>	<b>16,281.96</b>

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

Wamy Signed  
Business Manager Title  
1/16/13 Date