



**Mountain Rides Transportation Authority**  
**PUBLIC NOTICE of Regular Board Meeting Agenda**

12:00 noon, Wednesday, April 17, 2013

**Ketchum City Hall Council Chambers, 480 East Ave. N., Ketchum, ID 83340**

**Board Members:** *Chair Susan McBryant (Hailey), Vice-Chair Mark Gilbert (Sun Valley), Secretary Steve Wolper (at-large), Peter Everett (Ketchum), Michael David (Ketchum), Nils Ribi (Sun Valley), Sarah Michael (Blaine Co.), Joe Miczulski (Bellevue).*

1. 12:00pm: Call meeting to order
2. Comments from the Chair and Board Member thoughts
3. Public comment period for items not on the Agenda (including questions from the press)
4. Action items and discussion items
  - a. Action Item: Approve Committee Job Descriptions (p.2-3)
  - b. Action Item : Approve FY2013 Budget Revisions and allocation of FY2012 Excess Operating Funds to MRTA Operating Fund (p.4-15)
  - c. Action Item: Proposed Summer Service changes (p.16-18)
  - d. Discussion Item: Federal Funding for FY2014 (p.19)
  - e. Discussion Item: Preliminary FY2014 Budget Concepts and Process (p.20)
  - f. Action Item: Approve award for bid of East Fork pathway and bus turnout construction (p.21)
5. Committee reports (p.22-25)
  - a. Planning and Marketing Committee report from Chair Steve Wolper
    - i. Committee members approve minutes for April.
  - b. Finance and Performance Committee report from Chair Mark Gilbert
    - i. Committee members approve minutes for April.
6. Staff reports
  - a. Transit report from Operations with March 2013 ridership (p.26-28)
  - b. Maintenance report (p.29-31)
  - c. Bike-Ped report (p.32)
  - d. Business Manager and Interim Executive Director report (p.32)
7. Consent Calendar items (p.33-45)
  - a. Approve minutes – March regular board meeting, March 11 special board
  - b. Receive and file March 2013 Financials
  - c. Receive and file March 2013 Bills Paid
8. Executive Session pursuant to Idaho Statute 67-2345(1)(c) (*to discuss acquisition of real estate*) and Idaho Statute 67-2345(1)(f) (*to discuss pending litigation*).
9. Adjournment

NOTE: Public information on agenda items is available from the Mountain Rides office 800 1<sup>st</sup> Ave. North, or 208-788-7433. Any person needing special accommodation to attend the above noticed meeting should contact Mountain Rides three days prior to the meeting at 208-788-7433.

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby and Jason Miller  
SUBJECT: Agenda Item 4.a – Approve Committee Job Descriptions

RECOMMENDATION: Approve

## BACKGROUND:

After much discussion regarding the committee job descriptions, we recommend approving the descriptions as originally written. The committees discussed whether the two words “and staff” should be taken out or left in. Our recommendation is to leave them in as originally written for both committees.

Committee Review: Planning & Marketing and Finance & Performance, previously  
Legal Review: none  
Funding: N/A  
Budget: N/A

## **Mountain Rides Transportation Authority Committee Definitions - 2013**

### The Planning and Marketing Committee

*The Planning and Marketing Committee is one of two standing committees of Mountain Rides Transportation Authority (MRTA). This committee is responsible for reviewing and recommending to the entire Board of Directors and staff action on issues related to the development, awareness, use and improvement of the multi-modal programs and services of MRTA.*

*This committee helps to develop and is guided by the following documents including: the Annual Transit Service Plan, the Five Year - Long Range Transit Development Plan, the Marketing and Communications Plan, the charter policy, and annual strategic initiatives related to planning and marketing.*

*The committee meets monthly on the 1<sup>st</sup> Wednesday of the month at 1:00pm. Agendas are developed the week before and are distributed to committee members, as well as any interested members of the public.*

### The Finance and Performance Committee

*The Finance and Performance Committee is one of two standing committees of Mountain Rides Transportation Authority (MRTA). This committee is responsible for reviewing and recommending to the entire Board of Directors and staff action on issues related to the financing, budgeting, service performance benchmarking, and related policies of the programs and services of MRTA.*

*This committee has the following guiding documents under its purview including the annual operating and capital budget, the Procurement Policy, the Capital Improvement Plan, the financial policies and procedures, service performance indicators, the annual audit of the financial statements, annual strategic initiatives related to finance and performance.*

*The committee meets monthly on the 1st Wednesday of the month at 3:00pm. Agendas are developed the week before and are distributed to committee members, as well as any interested members of the public.*

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby and Jason Miller  
SUBJECT: Items 4.b – Approve FY2013 Budget Revisions and allocation of FY2012 Excess Operating Funds to MRTA Operating Fund  
RECOMMENDATION: Approve  
BACKGROUND:

Since adoption of the FY2013 budget last September, there have been many unexpected expenses and revenue adjustments that warrant revising the budget to better reflect MRTA's expected FY2013 operations. Attached is a copy of the revisions indicated in the right column and compared against FY2012 and the original FY2013 budgets. Principal changes to the Operating Budget include the reduction in the City of Sun Valley's contribution to operations, the addition of FY2012 Excess Operating Funds, increased rent expense, and revisions to other expenses based on actuals to date. Facilities Fund revisions include a change to reflect the expected increased purchase cost of a south valley facility. Capital Equipment Fund revisions include a change to reflect the increased contribution by the City of Sun Valley, carry-over of the Hailey Bike Share program costs into FY2013 and reduction of expected equipment required to move into a new south valley facility.

Committee Review: Finance & Performance  
Legal Review: none  
Funding: n/a  
Budget: FY2013

**EXHIBIT B - Mountain Rides Transportation Authority**  
**FY2013 BUDGET, adopted Sept 20, 2012**

	Adopted Budget for FY'12	Adopted Budget for FY'13	Revised Budget for FY2013	COMMENTS
<b>Income</b>				
<b>41000 - Federal Funding</b>				
41200 - Federal - 5311	527,400.00	760,000.00	760,000.00	one time increase
41300 - Federal - 5316	67,500.00	150,000.00	150,000.00	additional funds
41400 - Federal - 5317	37,800.00	45,000.00	45,000.00	
41500 - Federal - Stimulus (Mobltly Mgmt)	10,000.00	0.00	0.00	no remaining funding
<b>Total 41000 - Federal Funding</b>	<b>642,700.00</b>	<b>955,000.00</b>	<b>955,000.00</b>	
<b>42000 - State Funding</b>				
42100 - State - Safe Routes	20,000.00	15,000.00	15,000.00	less program activity
42200 - State - Rideshare General	6,000.00	0.00	0.00	
42400 - State - Training	0.00	6,500.00	6,500.00	
42500 - State - Other (VIP)		0.00	0.00	
<b>Total 42000 - State Funding</b>	<b>26,000.00</b>	<b>21,500.00</b>	<b>21,500.00</b>	
<b>43000 - Local Funding</b>				
43100 - Local - Ketchum	522,610.00	445,567.00	445,567.00	All local contributions are now
43200 - Local - Hailey	65,000.00	55,457.00	55,457.00	split between operating fund and
43300 - Local - Bellevue	0.00	0.00	0.00	capital accounts
43400 - Local - Blaine County	123,000.00	105,385.00	105,385.00	
43500 - Local - Sun Valley	275,000.00	209,575.00	180,340.00	savings on elimination of gold/red (\$29,235); moved to capital
43600 - Local - Sun Valley Co./Other Biz	170,000.00	149,450.00	149,450.00	
43600 - Local - Outside Blaine	1,000.00	0.00	0.00	
<b>Total 43000 - Local Funding</b>	<b>1,156,610.00</b>	<b>965,434.00</b>	<b>936,199.00</b>	
<b>44000 - Fares</b>				
44100 - Fares - Down Valley Cash	80,000.00	75,000.00	75,000.00	
44200 - Fares - Down Valley Passes	125,000.00	125,000.00	125,000.00	
44300 - Fares - Vanpool	100,000.00	140,000.00	140,000.00	Increase w/SVCo vans
44300 - Fares - Twin/Shoshone	0.00	0.00	0.00	
<b>Total 44000 - Fares</b>	<b>305,000.00</b>	<b>340,000.00</b>	<b>340,000.00</b>	

**EXHIBIT B - Mountain Rides Transportation Authority**  
**FY2013 BUDGET, adopted Sept 20, 2012**

	Adopted Budget for FY'12	Adopted Budget for FY'13	Revised Budget for FY2013	COMMENTS
<b>45000 - Revenue</b>				
45100 - Rev - Advertising	36,000.00	36,000.00	36,000.00	
45200 - Rev - Business Sponsors	1,500.00	1,500.00	1,500.00	
45450 - Rev - Misc.	0.00	0.00	0.00	
45500 - Rev - Charter/Special Event	12,000.00	15,000.00	15,000.00	
<b>Total 45000 - Revenue</b>	<b>49,500.00</b>	<b>52,500.00</b>	<b>52,500.00</b>	
<b>47000 - Private Donations</b>				
47100 - Foundations/Other	0.00	0.00	0.00	
<b>Total 47000 - Private Donations</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>48000 - Transfer from Housing Fund</b>	<b>16,500.00</b>	<b>18,000.00</b>	<b>18,000.00</b>	
<b>49000 - Interest Income</b>	<b>500.00</b>	<b>500.00</b>	<b>500.00</b>	
<b>49500 - Diesel Tax Refunds</b>	<b>18,000.00</b>	<b>17,000.00</b>	<b>17,000.00</b>	
<b>49900 - Misc. Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>50000 - Excess Operating Funds</b>			<b>64,389.00</b>	
<b>Total Income</b>	<b>2,214,810.00</b>	<b>2,369,934.00</b>	<b>2,405,088.00</b>	

**EXHIBIT B - Mountain Rides Transportation Authority**  
**FY2013 BUDGET, adopted Sept 20, 2012**

	Adopted Budget for FY'12	Adopted Budget for FY'13	Revised Budget for FY2013	COMMENTS
<b>Expenses</b>				
<b>51000 - Payroll Expenses</b>				
51100 - Salaries and Wages	1,131,010.00	1,140,000.00	1,140,000.00	no Gold (-8,500) but 2% labor incr (+17,500)
51300 - FICA Expense	70,000.00	72,000.00	72,000.00	
51350 - Medicare Tax Expense	16,500.00	17,000.00	17,000.00	
51400 - Retirement Plan Expenses	68,000.00	80,000.00	85,000.00	running higher due to higher wages
51500 - Workers Comp Expense	40,000.00	30,000.00	33,000.00	premiums up slightly
51600 - SUI Expense	36,000.00	32,000.00	28,000.00	running lower
51700 - Medical Ins. Expense	100,000.00	105,000.00	105,000.00	
51800 - Dental Ins. Expense	11,000.00	12,000.00	10,000.00	running lower
51900 - Vision Ins. Expense	0.00	0.00	0.00	
51950 - Life Ins. Expense	0.00	0.00	0.00	
51000 - Payroll Expenses - Other	1,700.00	1,700.00	1,700.00	
<b>Total 51000 - Payroll Expenses</b>	<b>1,474,210.00</b>	<b>1,489,700.00</b>	<b>1,491,700.00</b>	
<b>52000 - Insurance Expense</b>				
52100 - Ins. - Liability/Vehicles	80,000.00	95,000.00	90,000.00	running lower despite more vans
52150 - Ins. - Deductible/Claims		6,000.00	3,000.00	no claims to date (MRTA share)
52200 - Ins. - Perf Bond PSP	0.00	500.00	0.00	
<b>Total 52000 - Insurance Expense</b>	<b>80,000.00</b>	<b>101,500.00</b>	<b>93,000.00</b>	
<b>53000 - Professional Fees</b>				
53100 - Accounting & Audit	9,600.00	9,800.00	9,800.00	
53200 - IT Systems & ITS	15,000.00	19,000.00	10,000.00	RM O&M contract delayed
53300 - Grant Support/Admin	0.00	0.00	0.00	
53400 - Legal Fees	11,000.00	8,000.00	8,000.00	
53500 - Other Professional Fees	5,000.00	5,000.00	8,000.00	\$3K ED search costs added
<b>Total 53000 - Professional Fees</b>	<b>40,600.00</b>	<b>41,800.00</b>	<b>35,800.00</b>	

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FY2013 BUDGET, adopted Sept 20, 2012**

	Adopted Budget for FY'12	Adopted Budget for FY'13	Revised Budget for FY2013	COMMENTS
<b>54000 - Equipment/Tools</b>				
54100 - Shop Equipment	500.00	0.00	5,000.00	move into new s. facility delayed, tire machine opportunity
54200 - Shop Tools	1,500.00	0.00	2,500.00	""
54300 - Office Equipment	1,000.00	0.00	3,000.00	""
<b>Total 54000 - Equipment/Tools</b>	<b>3,000.00</b>	<b>0.00</b>	<b>10,500.00</b>	
<b>55000 - Rent and Utilities</b>				
55100 - Rent	30,900.00	10,000.00	32,000.00	need to rent longer than expected
55200 - Utilities	17,000.00	17,000.00	19,000.00	additional sv space
<b>Total 55000 - Rent and Utilities</b>	<b>47,900.00</b>	<b>27,000.00</b>	<b>51,000.00</b>	
<b>56000 - Supplies</b>				
56100 - Office Supplies	2,000.00	2,500.00	2,500.00	
56200 - Janitorial & Safety Supplies	2,000.00	2,000.00	2,000.00	
56300 - Department Supplies	8,500.00	10,000.00	10,000.00	
56400 - Uniforms	6,500.00	6,500.00	6,500.00	
56500 - Postage and Delivery	600.00	900.00	900.00	
<b>Total 56000 - Supplies</b>	<b>19,600.00</b>	<b>21,900.00</b>	<b>21,900.00</b>	
<b>57000 - Repairs and Maintenance</b>				
57100 - Equipment Repairs/Maint.	1,200.00	2,500.00	2,500.00	
57250 - Bus Stop Repairs/Maint.	0.00	3,000.00	3,000.00	for snow removal, shelter maint, cleaning
57200 - Building Repairs/Maintenance	10,500.00	14,000.00	14,000.00	
57300 - Grounds Repairs/Maintenance	1,500.00	5,100.00	2,500.00	running lower
<b>Total 57000 - Repairs and Maint.</b>	<b>13,200.00</b>	<b>24,600.00</b>	<b>22,000.00</b>	
<b>58000 - Communications Expense</b>				
58100 - Office Phone Expense	5,900.00	6,500.00	6,500.00	
58200 - Cell & Two-Way Mobile	13,500.00	16,000.00	12,000.00	lower than expected
58300 - Internet/Website	4,500.00	3,500.00	4,000.00	website redesign
<b>Total 58000 - Communications Exp.</b>	<b>23,900.00</b>	<b>26,000.00</b>	<b>22,500.00</b>	



**EXHIBIT B - Mountain Rides Transportation Authority**  
**FY2013 BUDGET, adopted Sept 20, 2012**

	Adopted Budget for FY'12	Adopted Budget for FY'13	Revised Budget for FY2013	COMMENTS
<b>59000 - Travel, Training and Meetings</b>				
59100 - Vehicle/Airfare	3,200.00	5,000.00	5,000.00	
59200 - Lodging	800.00	2,500.00	2,500.00	
59300 - Food	2,500.00	2,500.00	2,500.00	
59400 - Training/Education	2,000.00	3,000.00	3,000.00	online training tools for more van drivers
<b>Total 59000 - Travel and Training</b>	<b>8,500.00</b>	<b>13,000.00</b>	<b>13,000.00</b>	
<b>60000 - Business Expenses</b>				
60100 - Business Registration Fees	500.00	500.00	500.00	
60400 - Dues & Subscriptions	5,100.00	7,500.00	7,500.00	APTA, CTAI
60500 - Bank Fees	500.00	600.00	600.00	
60600 - External Service Contract (TF)	0.00	0.00	0.00	
<b>Total 60000 - Business Expenses</b>	<b>6,100.00</b>	<b>8,600.00</b>	<b>8,600.00</b>	
<b>61000 - Advertising</b>				
61100 - Print Advertising	4,000.00	6,000.00	6,000.00	
61200 - Radio Advertising	3,000.00	2,500.00	2,500.00	
61300 - Online Advertising	1,000.00	500.00	500.00	
61400 - Vehicle Graphics	4,000.00	4,000.00	4,000.00	
61500 - Bus. Adv. Contract	7,500.00	8,500.00	8,500.00	
<b>Total 61000 - Advertising</b>	<b>19,500.00</b>	<b>21,500.00</b>	<b>21,500.00</b>	
<b>62000 - Marketing and Promotion</b>				
62100 - Info. Displays-Stop Signage	3,000.00	4,000.00	4,000.00	
62200 - Graphic Design	6,000.00	5,000.00	5,000.00	
62300 - Promotional Items	1,300.00	2,500.00	2,500.00	
62400 - Events and Misc.	2,500.00	3,000.00	3,000.00	
62450 - External marketing support	8,500.00	7,500.00	4,000.00	Using Candice less
62500 - Internal/other	1,500.00	3,500.00	3,500.00	
<b>Total 62000 - Mrktg and Promotion</b>	<b>22,800.00</b>	<b>25,500.00</b>	<b>22,000.00</b>	
<b>63000 - Printing and Reproduction</b>				
63100 - Copies, Passes & Flyers	3,500.00	3,500.00	3,500.00	
63200 - Schedules, Maps & Brochures	14,000.00	12,000.00	12,000.00	
<b>Total 63000 - Printing and Repr.</b>	<b>17,500.00</b>	<b>15,500.00</b>	<b>15,500.00</b>	

**EXHIBIT B - Mountain Rides Transportation Authority**  
**FY2013 BUDGET, adopted Sept 20, 2012**

	Adopted Budget for FY'12	Adopted Budget for FY'13	Revised Budget for FY2013	COMMENTS
<b>64000 - Fuel Expense</b>	283,000.00	367,334.00	370,088.00	no gold,unstable fuel prices, additional vans
<b>64500 - Fuel Expense Reserves</b>	0.00	0.00	0.00	
<b>65000 - Vehicle Maintenance</b>				
<b>65100 - Parts Expense</b>	64,000.00	95,000.00	95,000.00	more vans, IC issues
<b>65200 - Fluids Expense</b>	9,000.00	16,000.00	16,000.00	""
<b>65300 - Tires Expense</b>	26,000.00	28,000.00	28,000.00	""
<b>65400 - Purchased Services</b>	4,000.00	5,000.00	5,000.00	
<b>65500 - Vehicle Computer/Tech</b>	2,000.00	2,000.00	2,000.00	
<b>Total 65000 - Vehicle Maintenance</b>	105,000.00	146,000.00	146,000.00	
<b>69500 - Fund Expense-Contingency</b>	30,000.00	40,000.00	60,000.00	increase to provide for service/capital needs
<b>68000 - Fund Expense-CapEquipment</b>	12,000.00	0.00	0.00	
<b>69000 - Fund Expense-Facilities</b>	8,000.00	0.00	0.00	
<b>Total Expense</b>	2,214,810.00	2,369,934.00	2,405,088.00	
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

Mountain Rides Transportation Authority  
Capital Equipment Fund: FY2013 Budget, adopted 9/20/12

	Adopted Budget Oct. 1, 2012- Sept. 30, 2013	Revised Budget Oct 1, 2012 - Sep 30, 2013	Comments
<b>Income</b>			
41100 - Federal - 5309 Funding	0.00	0.00	
41101 - Federal - ARRA Stimulus-buses	0.00	0.00	
41102 - Federal - ARRA Stimulus-vans	0.00	0.00	
41103 - Federal - ARRA Stimulus-PM	0.00	0.00	
41104 - Federal - 2012 State of Good Repair	20,000.00	20,000.00	Asset mgmt software
41105 - Federal - 2012 Livability	0.00	0.00	
42300 - Statewide Rideshare: Vans	6,000.00	6,000.00	
42301 - Fares - Vanpool	35,000.00	35,000.00	contribution towards vans from fares
48000 - Transfer from Ops Fund	0.00	0.00	no longer doing ops to cap xfer
43000 - Local (see breakdown)	71,684.00	111,919.00	42% of local capital funding+ additional \$29235 from SV savings on Gold/Red+ \$11K from Hailey for Bike Share program
47300 - Private Funding - Other	0.00	0.00	breakdown of local funding
49000 - Interest Earned	250.00	250.00	Ketchum 32358
49900 - Misc Income- Asset Disposal	0.00	2,700.00	sale of Bus #9
<b>Total Income</b>	<b>132,934.00</b>	<b>175,869.00</b>	
<b>Expense</b>			
68100 - Vans	60,000.00	60,000.00	vanpool vans
68200 - Buses-mid and heavy duty	0.00	0.00	
68300 - Buses-small	0.00	0.00	
68400 - Bike Share Program	0.00	11,000.00	balance of program expenses carried over from FY2012
68500 - Technology	25,000.00	25,000.00	asset mgmt sw, cameras
68600- Fuel path study	7,500.00	7,500.00	research CNG vs hybrid vs diesel
54000 - Shop Equipment	25,000.00	10,000.00	south facility move in
<b>Total Expense</b>	<b>117,500.00</b>	<b>113,500.00</b>	
	<b>15,434.00</b>	<b>62,369.00</b>	
Starting Fund Balance on 10/1/12	\$ 110,000.00	\$ 110,000.00	
Net Income for FY2013	15,434.00	62,369.00	
Ending Fund Balance on 9/30/13	<b>125,434.00</b>	<b>172,369.00</b>	

Mountain Rides Transportation Authority  
Contingency Fund: FY2013 Budget, revised 2/19/13

		Adopted Budget Oct. 1, 2012- Sept. 30, 2013	Revised Budget Oct 1, 2012 - Sep 30, 2013	Comments
<b>Income</b>				
	48000 - Transfer from Ops Fund	40,000.00	60,000.00	from ops fund
	49000 - Interest Earned	50.00	50.00	
<b>Total Income</b>		40,050.00	60,050.00	
<b>Expense</b>				
	none	0.00	0.00	
	transfer to Facilities Fund	0.00	156,908.00	trans out to Facilities Fund
<b>Total Expense</b>		0.00	156,908.00	
<b>Net Income</b>		40,050.00	-96,858.00	
	Starting Fund Balance on 10/1/12	180,000.00	180,000.00	
	Net Income for FY2013	40,050.00	-96,858.00	
	Ending Fund Balance on 9/30/13	220,050.00	83,142.00	

Mountain Rides Transportation Authority  
Facilities Fund: FY2013 Budget, adopted 9/20/12

	Adopted Budget Oct. 1, 2012- Sept. 30, 2013	Revised Budget Oct 1, 2012 - Sep 30, 2013	Comments
<b>Income</b>			
41104 • Federal Funding - Stimulus	12,000.00	12,000.00	remainder funds for east fork
41105 • Federal Funding - State of Good Repair	0.00	0.00	
41106 • Federal Funding - 5309: Facility	624,000.00	800,000.00	purchase south valley facility
41106 • Federal Funding - 5309: Facility	160,000.00	0.00	construct new bays for s. valley, imprvmnts
41200 • Federal Funding - 5311 Capital	0.00	0.00	
41105 • Federal Funding - 5309 2011 Bus Livability	28,000.00	28,000.00	East Fork
41106 • Federal Funding - 5309 2011 Bus Livability	312,000.00	312,000.00	Hub with building included
43000 • Local Funding (see breakdown)	98,992.00	98,992.00	58 % of local capital contribution
43100 • Local-Ketchum	50,000.00	50,000.00	KURA for hub
48000 • Transfers	0.00	156,908.00	from Contingency Fund to balance to zero
49000 • Interest Earned	100.00	100.00	
<b>Total Income</b>	<b>1,285,092.00</b>	<b>1,458,000.00</b>	
<b>Expense</b>			
66100 • Construction- East Fork Shelters	13,000.00	13,000.00	shelter and design
66100 • Construction- East Fork curb, sdwlk, path	35,000.00	35,000.00	construct costs
66200 • South Facility Acquisition	780,000.00	1,000,000.00	purchase south valley facility
66200 • South Facility Construct Imprvmnts	187,500.00	0.00	
66300 • South Facility Design/Plan	12,500.00	0.00	
66400 • South Facility Move in	8,000.00	8,000.00	
66500 • Ketchum Facility Upgrades	12,000.00	12,000.00	paint, carpet, security upgrades
66000 Ketchum Transpo Hub	390,000.00	390,000.00	site dev plans, construct, signage/lighting, bldg
<b>Total Expense</b>	<b>1,438,000.00</b>	<b>1,458,000.00</b>	
	<b>-152,908.00</b>	<b>0.00</b>	
 <b>Starting Fund Balance on 10/1/12</b>			
	20,000.00	20,000.00	
<b>Net Income for FY2013</b>			
	-152,908.00	0.00	
<b>Ending Fund Balance on 9/30/13</b>			
	<b>-132,908.00</b>	<b>20,000.00</b>	

**breakdown of local funding**

Ketchum			44684
Hailey			5535
Bellevue			0
Blaine County			10507
Sun Valley			23447
Sun Valley CO			14819
total			98992

Mountain Rides Transportation Authority  
Workforce Housing Fund: FY2013 Budget, adopted 9/20/12

	Adopted Budget Oct. 1, 2012- Sept. 30, 2013	Revised Budget Oct 1, 2012 - Sep 30, 2013	
<b>Income</b>			
45350 • Apartment Rent	29,500.00	29,500.00	
45400 • Laundry Revenue	600.00	600.00	
45325 • Rental Deposits	1,000.00	1,000.00	
49000 • Interest Earned	50.00	50.00	
<b>Total Income</b>	<b>31,150.00</b>	<b>31,150.00</b>	
<b>Expense</b>			
WFH Operating Expenses			
55200 • Utilities	6,500.00	6,500.00	
57200 • Building Repair and Maintenance	3,750.00	3,650.00	reduced to balance budget
51000 • WFH Operating Expenses - Other	500.00	500.00	
<b>Total • WFH Operating Expenses</b>	<b>10,750.00</b>	<b>10,650.00</b>	
57100 • Laundry Equipment Repairs	500.00	500.00	
57400 • Elevator Expenses	2,000.00	2,000.00	
48000 • Transfer out to Operations Account-Admin	18,000.00	18,000.00	
<b>Total Expense</b>	<b>31,250.00</b>	<b>31,150.00</b>	
<b>Net Income</b>	<b>-100.00</b>	<b>0.00</b>	
 Starting Fund Balance on 10/1/12	 25,000.00	 25,000.00	
Net Income for FY2013	-100.00	0.00	
<b>Ending Fund Balance on 9/30/13</b>	<b>24,900.00</b>	<b>25,000.00</b>	

**EXHIBIT B - Mountain Rides Transportation Authority**  
**Consolidated FY2013 Final Budget: ALL FUNDS SUMMARY**  
**Adopted 9/20/12**

	Adopted Budget for FY'13	Revised Budget for FY'13
<b>Revenue</b>		
Operations Fund	2,369,934.00	2,405,088.00
Capital Equipment Fund	175,869.00	175,869.00
Capital Equipment Reserve Carryover from FY12	110,000.00	110,000.00
Work Force Housing Fund	31,150.00	31,150.00
Work Force Housing Reserve Carryover from FY12	25,000.00	25,000.00
Facilities Fund	1,285,092.00	1,458,000.00
Facilities Reserve Carryover from FY 12	20,000.00	20,000.00
Contingency Fund	40,050.00	60,050.00
Contingency Reserve Carryover from FY12	180,000.00	180,000.00
<b>Total Revenue</b>	<b>4,237,095.00</b>	<b>4,465,157.00</b>
<b>Expense</b>		
Operations Fund	2,369,934.00	2,405,088.00
Capital Equipment Fund	117,500.00	113,500.00
Work Force Housing Fund	31,250.00	31,150.00
Facilities Fund	1,438,000.00	1,458,000.00
Contingency Fund	0.00	156,908.00
<b>Total Expense</b>	<b>3,956,684.00</b>	<b>4,164,646.00</b>
<b>Gross Revenue</b>	<b>280,411.00</b>	<b>300,511.00</b>
<b>Less Fund Balances held in Reserve</b>		
Capital Equipment Fund Reserve	125,434.00	172,369.00
Work Force Housing Fund Reserve	24,900.00	25,000.00
Facilities Fund Reserve	-132,908.00	20,000.00
Contingency Fund Reserve	220,050.00	83,142.00
<b>Total Fund Balances in Reserve</b>	<b>237,476.00</b>	<b>300,511.00</b>
<b>NET REVENUE (Gross Revenue MINUS Funds Held in Reserve)</b>	<b>42,935.00</b>	<b>0.00</b>

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Jim Finch  
SUBJECT: Item 4.c – Proposed Summer Service changes  
RECOMMENDATION: Approve

BACKGROUND: Planning and Marketing Committee has discussed the proposed Summer 2013 Service Adjustments at the March and April committee meetings. Several factors have a significant negative impact on the Summer 2013 service.

- Construction project on Highway 75 will cause delays on the Valley Route throughout the Summer and until construction ceases in the Fall.
- Budget constraints due to failure to secure the Southern Bellevue bus facility in Bellevue.
- Select service adjustments for the summer that have a minimal impact on current users.
- Impending Federal funding level reductions require further intensive analysis.
- The attached spread sheet highlights the service changes and reductions to meet the temporary budget shortfall and provide recovery time on mid-day trips that will experience schedule delays.
  - ◆ Planning and Marketing Committee recommends approval of OPTIONS 1, 3, 5
  - ◆ Total savings \$14,469.60
  - ◆ Immediate action is required to meet Summer Schedule production timeline
  - ◆ Notification of changes on Valley route will be posted and flyers will be distributed in a timely manner in an effort to keep our passengers informed of service adjustments

Committee Review: Planning & Marketing  
Legal Review: none  
Funding: FY2013  
Budget: FY2013



April 17, 2013 MRTA BOARD OF DIRECTORS MEETING ITEM 4.C

**SUMMER 2013 SERVICE ADJUSTMENT OPTIONS**

**EFFECTIVE 6/15-9/30/2013**

OPTION	Route	Description	Reason	Hrs	cost/hr	miles	cost/mi.	Net savings	TOTAL
1	Valley	<b>eliminate</b> 8:05am southbound from Dollar Circ AND eliminate 9:04am northbound from Bellevue (Valley 3)	Budget	1 hour x 74 days	75/hr			\$ 5,550.00	\$ 11,100.00
				1 hour x 74 days	75/hr			\$ 5,550.00	
2	Valley	<b>eliminate</b> all trips between Power Engineers/Bellevue	Budget/75 construction			6.2 mile X 1496 trips	1.00/mile	\$ 9,275.20	
3	Valley	<b>eliminate</b> mid-day trips between Power Engineers/Bellevue (9a/11a/1p/1005p)	75 construction			6.2milesx 3 tripsx 108 days	1.00/mile	\$ 2,008.80	\$ 2,008.80
4	Valley	<b>eliminate</b> all trips between Atkinson's Bellevue and south Bellevue***	Budget/75 construction			4.2miles x 1496 trips	1.00/mile	\$ 6,283.20	
5	Valley	<b>eliminate</b> mid-day trips between YMCA-Dollar Circle (1105a/1205p/105p/205p)	75 construction			4.2 milesx 4 tripsx 108 days	1.00/mile	\$ 1,360.80	\$ 1,360.80
6	Town	<b>eliminate</b> summer peak service first week after Labor Day; revert to historic fall slack start day after Labor Day (9/3/2013 vs. 9/9/2013; 6 days )	Budget	9hrs/day REDx 6days 12hrs/day BLUEx 6days	65/hr			\$ 8,190.00	
7	Red	<b>eliminate</b> red after 4:55 Operate same schedule as early Winter (ends at visitor center at 4:55PM)	Budget	2 hrs day x 80days	65/hr			\$ 10,400.00	
8	Red	<b>add</b> symphony run (from shop through SV and return)	Budget	1 hr/run x 14 symphonies	65/hr			\$ (910.00)	
<b>RECOMMENDED SERVICE ADJUSTMENTS TOTAL SAVINGS JUNE 15-SEPTEMBER 30, 2013 OPTIONS 1,3,5</b>								<b>TOTAL</b>	<b>\$ 14,469.60</b>

MRschedWin13a:Layout 1 11/6/12 10:02 AM Page 17

1 Rider(B)  
5 Riders (H)

## 2.3 Riders

**MONDAY -FRIDAY LUNES-VIERNES**  
See next page for Sat, Sun and Holiday schedule

rd = Request drop off stop (Solicite el servicio)

[illegible][illegible][illegible]

after 11:30am on northbound trips and after 6:00pm on southbound trips everyday

1 Rider (B)  
1 Rider (H)

## 1.2 Riders

## 1.4 Riders

**1 Rider**

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby and Jason Miller  
SUBJECT: Item 4.d – Federal Funding for FY2014  
RECOMMENDATION: Discuss  
BACKGROUND:

We attended the District Coordinating Council Balancing meeting on April 3<sup>rd</sup>. At this meeting the FY2014 applications for federal funding were reviewed and the Council recommended an allocation between agencies in District 4. Funding levels were significantly less than in years past. As a result, all District 4 agencies agreed to revoke applications for increased service and for capital needs; requests were held to existing operational funding requests only.

For the 5311 program, available federal funding for District 4 was approximately 57% of the applications submitted. MRTA applied for \$975,000 for operating funds and the recommendation was an award of \$706,000. FY2013 award was \$872,000. Trans IV in Twin Falls requested \$489,065 and the recommendation was an award of \$471,000. FY2012 award was \$417,023.

For the 5310 program, available federal funding for District 4 was approximately 24% of the applications submitted. MRTA applied for \$90,000 to operate the Hailey Route and the recommendation was an award of \$47,446. Funds for the Hailey service in FY2012 were funded under the New Freedom program which under Map-21 has been eliminated. LINC in Twin Falls and surrounding areas applied for \$205,000 and the recommendation was an award of \$36,000 plus funding from excess FY2013 monies of approx. \$100,000 for a total of approx. \$136,000.

Staff intends to appeal these recommendations at the PTAC meeting coming up on April 24<sup>th</sup> on the basis that the full applications were not reviewed by the Council and performance data was not considered.

Committee Review: Finance & Performance  
Legal Review: none  
Funding: Operations  
Budget: FY2014

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby  
SUBJECT: Item 4.e – Preliminary FY2014 Budget Concepts and Process  
RECOMMENDATION: Discuss  
BACKGROUND:

Given the expected significant cuts in federal funding for FY2014, we are considering a new approach to budgeting wherein we allocate budget items based on a percentage of total budget. For instance, we are looking at overhead levels and determining a percentage of total expenses that should be allocated to overhead. As the funding levels change these line items would change accordingly but the relationship to total expenses would remain the same.

Committee Review: none  
Legal Review: none  
Funding: FY2014  
Budget: FY2014

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby  
SUBJECT: Item 4.f – Approve award for bid of East Fork pathway and bus turnout construction  
RECOMMENDATION: Approve  
BACKGROUND:

Bids on the East Fork project were received and have been reviewed. Costs came in excess of funds available to the tune of approximately \$15,000, so we need to determine whether to proceed with the project.

Committee Review: Planning & Marketing and Finance & Performance, previously  
Legal Review: none  
Funding: FY2013  
Budget: FY2013



# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Steve Wolper and Mark Gilbert  
SUBJECT: Agenda Item 5.a, 5.b - Committee reports  
RECOMMENDATION: Approve

## BACKGROUND:

- a. Planning and Marketing Committee: report from Chair Steve Wolper
  - i. Committee members approve April committee minutes
- b. Finance and Performance Committee: report from Chair Mark Gilbert
  - i. Committee members approve April committee minutes

Committee Review: Planning & Marketing and Finance & Performance, previously  
Legal Review: none  
Funding: none  
Budget: FY2013



## Minutes

### Planning and Marketing Committee, Wednesday, 4/3/13, 1:00pm

#### Sun Valley City Hall Council Chambers, 81 Elkhorn Rd., Sun Valley, ID 83340

#### In Attendance: Nils Ribí, Steve Wolper, Sarah Michael, Joe Miczulski, Jim Finch and Kim MacPherson

Start Time: 1:00pm

Adjourn: 2:45pm

- 1) Review committee job description
  - a) The job description was reviewed by the committee. It will be sent to the whole at the next board meeting to decide whether we will keep the words "and staff" in or take out.
- 2) Review proposed Resolution on BCRD Bike Levy
  - a) Sarah, Joe, and Steve support the levy. Nils can't make a recommendation on it because it is a tax issue. Sarah recommended that it go to the full board for approval at the next board meeting.
- 3) Review Ketchum Transportation Hub letter sent to Ketchum Council and discuss next steps
  - a) The committee felt the letter was incomplete and wants to send an additional letter with clarification that there is the possibility of the loss of several parking spaces in Ketchum depending on the recommendations from a traffic and pedestrian engineer.
  - b) Jim suggested, to distance our plan from the negative publicity attached to the term "Hub," a name change for the "hub" possibly to be the "Town Transfer Point."
- c) The committee would like to come up with a plan for the new Transfer Point at East Ave & Sun Valley Rd in front of the Elephant's Perch, Visitor Center and Petersen Jewelry store. We need a matrix of steps that would include an architect, traffic engineer, and safety plan for pedestrians. The group suggested contacting Gordon Shaw to start the process, give us an estimate of the cost to review the concept and then complete the plan.
- 4) Discuss summer service changes, prior to being advised of the potential of additional funding reductions
  - a) The committee reviewed the service alteration menu. The committee supports the following changes:
    1. Valley Route- eliminate 8:05am SB from Dollar Circle and eliminate 9:04am NB from Bellevue (Valley 3) (saves \$11,000)
    2. Valley Route- eliminate midday trips between Power Engineers/Bellevue (11a, 1p, 1005p) (saves \$2008.80)
    3. Valley Route- eliminate midday trips between YMCA/Dollar Circle (1105a, 1205p, 105p, 205p) (saves \$1814.40)
    4. Total savings: \$14923.20
  - b) The committee recommends these service cuts pending clarification from the Finance & Performance Committee and will consider additional reductions necessary to meet the direction from the Finance Committee.
- 5) Review Bike Share launch plan
  - a) Due to the time the committee moved to send this issue to the board meeting on April 17<sup>th</sup>.
- 6) Other items to come before the committee
  - a) The committee reviewed the letter written to Bellevue Mayor Koch. The group agreed that the Bellevue riders should be able to have access to bus service. Nils then recounted a recent conversation with the Bellevue Mayor in which the Mayor stated that he was not opposed to reducing service to Bellevue from the present schedule to the original Peak Bus service of one morning trip and one evening trip per day.

- b) Sarah suggested a “retreat” for Sun Valley, Ketchum and County together to talk about the benefits of public transportation for the community. We need a joint purpose.  
The group asked Nils to facilitate a meeting about the SV budget with the Sun Valley city council and Mountain Rides.
- c) Steve suggested that as a community we have to move away from constantly trying to maximize our individual contributions to MRTA and recognize that the overall health of the system benefits all. It is impractical or impossible to conceive of any of the partners being able to provide an independent bus service. He reminded the committee of Benjamin Franklin’s famous remark at the signing of the Declaration of Independence, **“We must all hang together, or assuredly we shall all hang separately.”**





**Minutes**

**Finance and Performance Committee 4/9/13, 11:15AM**

**MRTA Offices 800 1<sup>st</sup> Ave N., Ketchum, ID 83340**

Attendance: Mark Gilbert, Wendy Crosby

- 1) Reviewed March financials and payables.
- 2) Reviewed FY2013 revised budget and excess operating funds from FY2012. Mark recommended that excess operating funds be allocated to the Contingency Fund via line item 69500 Contingency Expense-Operations
- 3) Discussed FY2014 expected budget shortfalls and possible impacts on service reduction.

Adjourned 12:20PM

# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
 TO: Mountain Rides Board  
 FROM: Jim Finch, Operations Manager  
 SUBJECT: Agenda Item 6.a – Transit report from Operations with March 2013 ridership  
 RECOMMENDATION: Review

BACKGROUND: **OPERATIONS REPORT- JIM FINCH, OPERATIONS MANAGER:**

**Ridership Monthly Ridership:** March ridership numbers reflect problems from a Route Match upgrade on March 3<sup>rd</sup>. The data entry units were offline for several days on several occasions and on various routes. Due to the lack of IT manpower and the effort to plug along with Route Match, we were unable to maintain the proper level of support for ridership data collection and entry. In most categories, the March ridership numbers are the best estimate of ridership. Valley and Vanpool numbers are generated by daily driver reports.

Overall ridership was down 5% in 2013 compared to 2012 at 59,414 passengers.

**Town routes:** -13% on all routes compared to 2012. 39,748 passenger trips compared to 45,525 in 2012. Again, these routes suffered from lackluster mountain activity numbers. Apparently the skiing and riding was more appealing elsewhere.

*Blue Route: -9% Silver route: -9% Bronze Route: -18% Red Route: -45% Green Route: -9%*

**NOTE:** Staff used 24 hours of Gold route reserve to support potential problems at base areas (1 hr to stage a bus on 18 occasions) and for SVCo event on 3/31- Dollar Festival. Balance of 8 hours going into April.

MOUNTAIN RIDES TOWN BUS RIDERSHIP STATS													
	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013		
January	49,369	56,271	57,189	48,750	48,242	37,096	44,109	47,918	48,378	45,575	44,528	-2.3%	January
February	47,456	51,413	48,292	46,915	39,340	41,742	47,263	48,617	50,266	50,033	41,268	-17.5%	February
March	46,705	56,296	48,472	47,405	39,263	44,609	40,766	42,220	53,964	45,525	39,478	-13.3%	March
April	13,880	14,965	16,441	17,424	7,869	14,671	9,379	12,259	17,034	13,222		-22.4%	April
May	3,352	3,926	3,551	3,736	3,434	4,318	3,854	3,906	4,437	5,588		25.9%	May
June	10,434	10,129	9,153	10,700	12,738	13,000	8,535	7,372	7,395	6,923		-6.4%	June
July	25,124	20,025	20,680	20,394	23,701	24,769	17,784	18,372	17,105	19,661		14.9%	July
August	27,919	22,060	20,047	23,095	22,982	23,017	18,408	18,266	18,423	16,353		-11.2%	August
September	4,223	6,022	8,979	10,183	8,478	6,028	6,995	6,306	7,404	8,437		14.0%	September
October	11,370	11,980	12,110	9,377	10,073	9,644	8,159	4,753	6,780	7,224		6.5%	October
November	5,052	4,636	6,235	5,101	3,333	3,441	4,992	6,305	8,913	8,225		-7.7%	November
December	38,892	39,627	36,438	29,369	27,579	30,070	34,198	39,929	36,385	38,882		6.9%	December
	283,776	297,350	287,587	272,449	247,032	252,405	244,442	256,223	276,484	265,648	125,274		TOTALS

**Valley Route:** Ridership gain of 12% compared to 2012. 14578 trips/ 13003 trips in 2012. Valley route drivers manually enter passengers on clickers as passengers enter the bus.

VALLEY RIDERSHIP BY CALENDAR YEAR													
	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	
January	0	1,716	2,404	2,607	2976	3907	7556	8753	9918	12444	11853	14444	21.9%
February	0	1,726	2,378	2,586	2699	3808	7771	8246	9296	12080	11982	12096	1.0%
March	0	1,727	2,558	2,825	3125	4113	8098	8549	10055	14543	13003	14578	12.1%
April	0	1,598	2,312	2,493	2483	3689	8717	7759	9949	13870	12400		-10.6%
May	0	1,451	2,189	2302	2543	4622	9628	6404	10451	14140	13500		-4.5%
June	0	2,101	3,158	3316	3826	5731	12027	9650	11650	14050	11576		-17.6%
July	1,431	2,513	3,311	3389	4374	6902	12992	10111	12134	16013	11819		-26.2%
August	1,998	2,623	3,346	3475	4879	7041	11240	9490	12455	11627	11621		-0.1%
September	2,028	2,108	2,678	2565	3259	5418	9652	8862	10788	12481	11117		-10.9%
October	1,630	2,249	2,526	2537	3525	6054	10347	9412	11973	13903	13531		-2.7%
November	1,468	1,923	2,463	2407	3209	5375	7835	8942	11159	12673	12365		-2.4%
December	1,440	2,586	2,616	2664	3203	5817	8299	8644	12280	11390	12491		9.7%
	9,995	24,321	31,939	33,166	40,101	62,477	114,162	104,822	132,108	159,214	147,258		

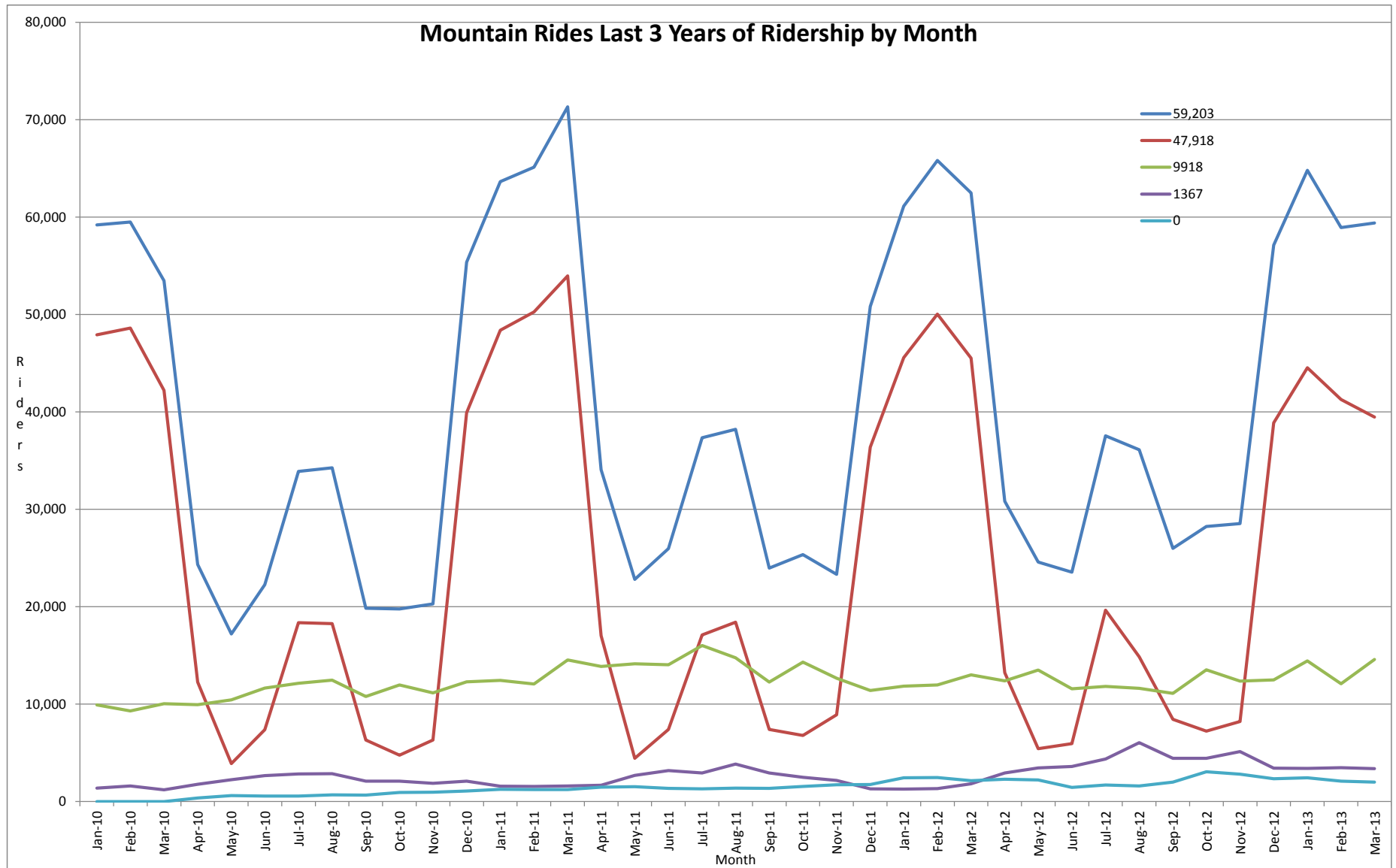
**Hailey route:** -8% 1986 trips compared to 2152 in 2012.

HAILEY TOWN BUSES RIDERSHIP BY CALENDAR YEAR													
	2010	2011	2012	2013									
January	0	1,247	2,442	2,440	0%	\$ .50 Hailey fare on Valley route effective 11/12/11							
February	0	1,229	2,464	2,085	-15%								
March	0	1,228	2,152	1,986	-8%								
April	368	1,483	2,282		54%								
May	611	1,527	2,315		52%								
June	575	1,343	1,542		7%	Woodside construction project impacts 6/20/12							
July	575	1,307	1,710		27%								
August	697	1,384	1,689		15%								
September	659	1,360	1,997		47%								
October	935	1,542	3,047		98%								
November	967	1,734	2,820		63%								
December	1,074	1,740	2,330		34%								
Total	6461	17124	26790	2440	56%								

**Vanpool:** +85% 3372 trips compared to 1820 in 2012. Webb startup earlier due to weather.

VANPOOL RIDERSHIP BY YEAR											
	2006	2007	2008	2009	2010	2011	2012	2013	Yr over Yr %		
January		226	880	1056	1367	1576	1270	3405	168%	January	SVCo +4 v
February		291	742	1010	1595	1552	1335	3472	160%	February	
March		381	1103	1198	1195	1600	1820	3372	85%	March	
April		342	2008	1902	1774	1686	2930		74%	April	
May		403	3240	2726	2230	2696	3456		28%	May	
June		916	3753	3325	2666	3170	3599		14%	June	
July		1277	4198	3177	2826	2940	4354		48%	July	
August		1401	3937	3160	2850	3841	6053		58%	August	
September		1517	4056	2492	2090	2940	4438		51%	September	
October		1850	4202	2258	2105	2495	4443		78%	October	
November		1226	2632	1522	1860	2167	5128		137%	November	
December	134	933	1254	1290	2100	1310	3635		177%	December	
Total	134	10763	32005	25116	24658	27973	42461	10249		TOTALS	

**Safety-Risk Management:** No accidents or incidents were reported. Note: Staff reported on the January 3, 2013 ADA accident at the February Board meeting. We also reported that a claim had been filed against MRTA. We have heard through our insurer's lawyer that a suit has been filed but it was not served on MRTA. We believe that it was served directly to the insurance company. We are working with the insurance company lawyer to resolve this claim.



# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
 TO: Mountain Rides Board  
 FROM: Rod Domke, Maintenance and Facilities Manager  
 SUBJECT: Agenda Item 6.b – Maintenance report  
 RECOMMENDATION: Review

## **MAINTENANCE REPORT – Rod Domke, Maintenance and Facilities Manager**

- Maintenance is enjoying the fresh air with Peak season coming to an end.
- Spring cleaning has begun on our facilities & shelters.
- Way finding signs have been installed at the Hailey bus stop shelters. Ketchum & Sun Valley shelters should be completed within the week.
- We have purchased another Van for vanpool. We are waiting for graphics to be installed before it can be utilized.

**FY 2012-13**

## **UNSCHEDULED MAINTENANCE LOG**

Road

DATE	BUS #	Call	MILEAGE	REASON
10/20/12	5	Yes	432077	Electrical issues in the fuel system
10/21/12	4	Yes	412,500	Check Engine light - Low coolant level
10/22/12	5	no	432340	Check Transmission light on - Electrical Connection
11/08/12	5	Yes	437238	Check Engine light-Crank sensor issue
12/12/12	14	No	135800	Brake switch issue - Dash light on
12/21/12	27	Yes	111800	Won't Start - Loose terminals at battery
01/07/13	5	no	449,300	Rear Suspension shifted - Broken torque rod
02/08/13	5	yes	464,655	Transmission Disabled - towed to the shop - rebuild trans
02/11/13	26	no	112,000	Coolant leak - Towed to Rush - Engine block damage
03/08/13	6	no	823145	Power Steering leak
04/01/13	5	no	469890	Front vibration - Defective tire
04/08/13	4	yes	432383	Lack of power - Restricted Air filter

## **Untimely Maintenance FY12/13**

Date of			Date of	
Defect	BUS #	Mileage	Repair	Reason for Lengthy Repair
10/10/12	27	100075	10/24/2012	Rush Truck-Latest Programing for fuel dilution
10/24/12	25	55870	11/7/2012	Rush Truck-Latest Programing for fuel dilution
01/07/13	5	449300	1/18/2013	Waiting for parts from manufacturer-rear suspension
02/08/13	5	464,655	3/6/2013	Waiting for transmission parts & lengthy overhaul
02/12/13	26	112000	3/8/2013	Towed to Rush Truck - Warranty - Engine leak
03/08/13	6	827786		Back ordered steering box

# FUEL EFFICIENCY REPORT

FISCAL 12/13 TO DATE

ROUTE	MILES	GALS	AVG MPG	AVG COST/MILE	FUEL COST	
HAILEY Fuel	13,939	2125.115	6.559	\$0.590	\$8,230.20	IC
BLUE	65,075	10195.404	6.383	\$0.597	\$38,858.77	31ft Gillig
GOLD	-	0.000	#DIV/0!	#DIV/0!	\$-	Sprinter
SILVER	26,286	4628.227	5.679	\$0.662	\$17,388.85	IC/Gillig
Bronze	14,204	2119.408	6.702	\$0.564	\$8,014.47	IC/Gillig
RED	38,409	3144.882	12.213	\$0.319	\$12,239.56	Sprint/Gillig
GREEN	19,480	1438.612	13.541	\$0.283	\$5,518.04	Sprinter
DV BASE	114,172	15417.806	7.405	\$0.515	\$58,798.69	IC/Gillig
TOTAL DIESEL	291,565	39069.454	7.463	\$0.511	\$149,048.58	
Charters/Backup buses	2458	282.725			\$1,038.78	
FLEET TOTAL	294023	39352.179	7.472	\$0.484	\$142,374.01	

FISCAL 12/13

Fleet Diesel	LESS TAX Cost/Month	Taxes	PUMP\$ Avg\$/Gal	Gals	Miles	MPG
October	\$17,217.100	\$1,099.060	\$4.102	4465.391	32711	7.325
November	\$17,635.690	\$1,188.630	\$3.959	4754.428	36630	7.704
December	\$24,929.260	\$1,855.780	\$3.608	7422.890	53101	7.154
January	\$27,762.200	\$2,078.580	\$3.562	8377.778	59685	7.124
February	\$26,621.970	\$1,799.310	\$3.949	7197.203	53051	7.371
March	\$28,207.790	\$1,918.030	\$3.927	7671.594	58091	7.572
April	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
May	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
June	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
July	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
August	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
September	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
Diesel 12/13	\$142,374.010	\$9,939.39	\$3.569	39889.284	293269	7.352
DV EXPRESS	\$-		#DIV/0!	0.000	0	#DIV/0!
TOTAL	\$142,374.01				293269	

## FUEL EFFICIENCY REPORT FOR VANS

FISCAL 12/13

Van Fuel	LESS TAX Cost/Month	Taxes	PUMP\$ Avg\$/Gal	Gals	Miles	MPG
October	\$8,609.900	\$103.21	\$3.681	2366.882	35845	15.144
November	\$6,448.060	\$45.63	\$3.553	1827.670	29061	15.901
December	\$5,993.870	\$74.81	\$3.166	1916.562	28374	14.805
January	\$5,298.290	\$12.96	\$2.890	1838.099	24686	13.430
February	\$5,818.090	\$-	\$3.265	1782.110	26548	14.897
March	\$6,778.470	\$56.17	\$3.297	2073.207	298.04	0.144
April	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
May	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
June	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
July	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
August	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
September	\$-	\$-	#DIV/0!	0.000	0	#DIV/0!
Fuel 12/13	\$38,946.680	\$292.78	\$3.299	11804.530	144812.04	12.267



# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby  
SUBJECT: Items 6.c, 6.d – Bike/Ped Report, Business Manager/Interim Executive Director Report  
RECOMMENDATION: REVIEW

**Bike-Ped Report:** The Sobi bike representatives were in town this past week to get the 5B Bike share program started. Kaz and Wendy were at the Wake-Up Hailey meeting at the Hailey Public Library on Tuesday, April 9<sup>th</sup> with Sobi as they presented their program to a group of about 30 people. The crowd seemed very enthusiastic about the program.

May is National Bike Month and there are several events we are organizing. Bike to Work and Bike to School day will be on Friday, May 17<sup>th</sup> from 6:30-9am along the Wood River Trail. We will have over 12 Sponsor stations between South Hailey and the YMCA. Our 8<sup>th</sup> annual Bike Swap will be held the same weekend: drop off to sell bikes on Friday, May 17<sup>th</sup> and the sale will be Saturday, May 18<sup>th</sup> from 8am-4pm. Please let Kim know if you would like to participate in any of the fun!

**Business Manager Report/Interim Executive Director Report:**

The conditional use permit for the building at 4021 Glenbrook was approved by the Hailey P & Z Commission. At this writing, we have not heard from the owner of the property in response to our letter of intent.



# Mountain Rides AGENDA REPORT

AGENDA: April 17, 2013  
TO: Mountain Rides Board  
FROM: Wendy Crosby  
SUBJECT: Agenda Item 7.a, 7.b, 7.c – Consent Calendar items

RECOMMENDATION: Review and Approve as part of Consent Agenda

## BACKGROUND:

- a. Approve minutes – March regular board meeting, March 11 and March 16 special board meetings
- b. Receive and file March 2013 Financials
  - Revenues are slightly higher than budget- federal 5311 funds have been fully drawn, 5316 & 5317 funds are being drawn as quickly as allowable;
  - Payroll is running higher for the month but YTD is on budget- due to higher wages paid to returning employees;
  - Rent was not budgeted beyond February so rent expense is over budget;
  - Fuel is running higher than budget for the month but we are still on target for the year;
  - Other expenses are under budget and YTD we are right on budget
- c. Receive and file March 2013 Bills Paid  
Large, unusual items of note: NONE



**REGULAR MEETING  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Wednesday, March 20, 2013, 12:00 p.m.  
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

**PRESENT:** Chairman Susan McBryant; Board Members Peter Everett, Sarah Michael, Joe Miczulski, Steve Wolper and Nils Ribi.

**ABSENT:** Board Members Mark Gilbert and Michael David.

**ALSO PRESENT:** Mountain Rides Interim Executive Director/Business Manager/Treasurer Wendy Crosby

Mountain Rides Operations Manager Jim Finch  
Administrative Support Coordinator Kim MacPherson

.....

**1. CALL TO ORDER**

Chairman Susan McBryant called to order the meeting of Wednesday, January 16, 2013 at 4:00 p.m.

.....

**2. Public comment period for items not on the Agenda (including questions from the press)**

There were no public comments at this time.

**3. Comments from the Chair and Board Member thoughts**

Board Member Peter Everett said 43% of people going into downtown Seattle are on the bus, 10% are in vanpools, 9% are on bicycles and 5% are walking.

**4. Presentations**

**a. Ketchum Transportation Hub Committee Report**

*Also Present: Vanessa Fry, Community Transportation Association of Idaho District 4 Mobility Manager (by phone)  
Jason Miller, former Mountain Rides Executive Director (by phone)  
Ketchum Community and Economic Development Director Lisa Horowitz  
Members of the Ketchum Transit Hub Committee in person and on phone*

The City of Ketchum hosted several open houses and public meetings to familiarize the public with Mountain Rides and its mission, gather statistics and data, and introduce the concept of a transportation hub. A Hub Committee was formed to research the need for a transportation hub for Ketchum and the entire community. The committee started with 18 possible locations, narrowed down to four designs at two geographic locations.

- Second and Washington, all within Second Street, which closes the street.  
Advantages: Low impact on existing downtown facilities; closing Second Street pushes traffic flow to signalized intersections; great central location to restaurants and bars.  
Challenges: Closing Second Street; not a good central location to businesses and amenities; the “transfer” spot isn’t on any existing bus route.
- Second and Washington, using a piece of private property that would have to be purchased.  
Advantages: Net loss of parking spaces; uses the lot instead of city streets for the parked buses.  
Challenges: Outside of central part of town; will cause traffic jams.
- Sun Valley Road, near Town Square:  
Advantages: In the core and calms a busy intersection; opportunity for an iconic hub building; gets more foot traffic in the core and Town Square; good for business.  
Challenges: Too big for the area; too noisy and crowded; unfair and hurtful to nearby business; not enough parking; hurts service industries like F-Stop and UPS which need traffic flow and accessibility.
- Sun Valley Road with East Avenue closed:

Advantages: Good visibility; close to where riders need to be.

Challenges: Not compatible with traffic and pedestrian flow on Sun Valley Road; too congested; East Avenue too important to cut off. The original proposal on East Avenue lost favor with property owners during the process.

**Committee members comment:**

Vanessa Fry: Both sites should work well.

Jason Miller: The process has been valuable in working with the public and their input. The East Avenue/Sun Valley Road is the preferred location for Mountain Rides, but is apparently unrealistic. Alternatives in the Sun Valley Road/East Avenue location area should be considered; and the Second Avenue/Washington is viable. A transfer hub is a good idea, so Mountain Rides needs to be prudent and reasonable in selecting its location.

Bob Rosso: Sun Valley Road/East Avenue is the center of Ketchum, but I don't see the need for an actual structure hub in the middle of Ketchum. Forest Service Park has room and the hub may increase business for that area of town, but the hub should be in the center of town. My first choice would be to enhance the Sun Valley Road corridor for bus traffic, including the bus stop by the Elephant's Perch. That stop is on our private property, and we'd enhance it, perhaps by removing all parking and adding a shelter. It's a logical connector location.

Dale Bates: This is a great opportunity to reach out to the public, who were overwhelmingly in favor of the transit hub. The Washington St. location, with Second Street closed to through traffic would provide a great location for public parking and a transit hub. You really need a shelter, and there isn't room on Sun Valley Road. Also, Sun Valley Road is a major roadway, and there would be a lot of pedestrian traffic crossing the street to and from the buses, which would warrant a pedestrian crossing signal. The transit hub in the Washington Street location would be a boon to Main Street businesses.

**Public Comment:**

Jim Ruscitto: My wife and I ride the bus all the time. The bus routes function really well, and the drivers are very helpful in getting you where you want to go. Maybe the front of the visitor center could be turned into a bus terminal. The Visitor Center and Starbucks are there, and bathrooms are there. The intersection is challenging, but I like the interaction of people and transportation in the core. Second Street would be okay, too.

The Mountain Rides Board thanked the Transit Hub Committee for all their work and the City of Ketchum for hosting the workshops.

**5. Action items and discussion items**

**a. Discussion Item: Ketchum Transportation Hub final report from committee on site selection**

Chairman McBryant said she had assured Ketchum Mayor Randy Hall that Mountain Rides didn't want to impose something on Ketchum that the City didn't want. Ketchum has long partnered with Mountain Rides, and Mountain Rides wanted to partner with them.

Board Member Everett said the Planning and Marketing Subcommittee carefully reviewed the Transit Hub Committee's report, and did not like the Washington Avenue site. The hub should be in the center of town, and easily accessible to the Visitor Center. A "hub" location could be created at Sun Valley Road and East Avenue without closing East Avenue by adding a couple more stops along Sun Valley Road, with shelters, and the bus schedules adjusted to meet there at the same time.

Board Member Nils Ribi said his opinion was strictly as a Mountain Rides board member concerned about Mountain Rides operations and efficiency. Sun Valley Road is optimal from an operations perspective, and the stops along Sun Valley Road can be enhanced. A Visitor Center kiosk could probably be placed in the Elephant's Perch area.

The Valley Route can continue to take people to Ketchum, the Y, and Sun Valley without a transfer.

Chairman McBryant said this proposal was an incremental change that could be made easily with an adjustment in route schedules. It would be a chance to see if Sun Valley Road/East Avenue works. Ketchum may be interested in using FTA grant funding to provide a glassed-in wait area at the Visitor Center. If the hub needs to be expanded in a few years, Mountain Rides and Ketchum will have the data to support it.

CED Director Lisa Horowitz said Ketchum is looking for a recommendation for what the Mountain Rides Board of Directors feels is the best option, based on the yearlong process and study.

**Board Member Peter Everett moved to forward the Board's recommendation, as he earlier stated, to the Ketchum City Council. Motion seconded by Board Member Joe Miczulski.** In discussion, Board Member Ribi asked that all Board comments be incorporated into the recommendation. CED Director Lisa Horowitz encouraged Mountain Rides to actually submit a written design to Ketchum. Chairman McBryant will work with Mountain Rides staff to prepare a written presentation that will be given to MRTA Board members for review. The recommendation will include that the MRTA Board will work with Ketchum to protect and enhance pedestrian flow and safety on Sun

Valley Road. Mountain Rides has about \$20,000 in grant funding for the hub design once the site is selected. A structure on Elephant's Perch property can be considered. **Board Member Peter Everett amended his motion that Mountain Rides will present an actual plan as soon as possible; Board Member Joe Miczulski seconded the amended motion. Amended motion passed unanimously.**

**b. Discussion Item: Proposed Summer Service changes**

Mountain Rides Operations Manager Jim Finch said the suggested schedule changes are responsive to low ridership on some routes and overall service efficiency. Staff tried to minimize impacts to affected riders while keeping to budget restrictions and the upcoming highway construction project.

Board Member Steve Wolper said he didn't want to see overall route adjustments made to make up for the fact that Bellevue doesn't contribute financially and didn't make an attempt to help in establishing a south valley facility. If the County wants to make up the shortfall, service can continue to Bellevue residents, who desperately need it.

Board Member Ribi said the City of Sun Valley's contract with Mountain Rides includes Exhibit A, Service Plan for Current Year to October 8, which specifies the Red Route through the slack period and the summer without cutbacks, and the Valley Route into Sun Valley. Mountain Rides reduced Sun Valley's FY2013 service commensurate with Sun Valley's reduced contribution to Mountain Rides. The same should be done with Bellevue.

Board Member Michael supported staff's service level recommendations, since reductions had been made to the overall efficiency of the whole system.

Chairman McBryant suggested other options:

- increase the transit fare from Bellevue;
- schedule one early northbound route from Bellevue and one late-afternoon route to Bellevue;
- ask Blaine County to contribute more to continue service to Bellevue;
- Atkinsons' Bellevue may be willing to offer their parking lot as a park-and-ride terminus for the south Valley bus.

Otherwise, Bellevue riders are likely to use the Hailey park-and-ride, which would overload it.

Board Member Ribi said Sun Valley contributes almost \$4,000 to the Valley Route, which is more than Bellevue contributes. He said the Sun Valley Council may reduce their contribution as a result of reduced service levels in Sun Valley that are the result of Bellevue's lack of contribution.

Board Member Everett said if one city is causing a financial problem, the budget problem has to be resolved within that city. Board Member Michael said Bellevue riders are riding the bus to work in Sun Valley, and shouldn't be hurt by their city officials. Everett said it was up to the Bellevue riders to impact their city officials.

Board Member Joe Miczulski (Bellevue appointee to Mountain Rides Board) thanked staff for their efforts in trying to minimize impact to Bellevue riders. He asked staff to provide him with the annual cost to run the bus into Bellevue. He will relay the Board's sentiment to Bellevue city officials.

The Board suggested staff look at further reductions on the Bellevue end of the Valley route. The Planning and Marketing Committee will review the revised schedule at their April meeting and make a recommendation to the Board.

**c. Action Item: Approve Federal Transit Administration Certifications and Assurances for FY2013**

These annual FTA forms, which are standard federal forms and can't be revised, will be signed by MRTA's attorney and certified by Crosby.

**Board Member Steve Wolper moved to approve the Federal Transit Administration Certifications and Assurances for FY2013, seconded by Board Member Joe Miczulski. Wolper amended his motion that the forms are subject to Mountain Rides' attorney's signature. Miczulski seconded the amended motion. Amended motion passed unanimously.**

**d. Action Item: Approve RouteMatch Technology future involvement**

Chairman McBryant said both committees had fully reviewed and discussed the RouteMatch program. If and when Mountain Rides accepts it, the annual maintenance contract is \$5,000 for the first year, then increases considerably the following year. The annual maintenance expense is an operating cost that is reimbursable under 5311 grants. ITD still believes the June deadline is achievable. If the rollout of the ToughPads and program is still not operating to Mountain Rides' satisfaction at the end of June, but other transit companies in Idaho are happy, ITD will pay RouteMatch but withhold Mountain Rides retainer, which is 10% of the contract.

If Mountain Rides puts the project on hold, they lose the signage, so the Board decided to continue with the "plug-along" program. RouteMatch will do their own de-bugging and take care of any problems on the Rangers. Mountain Rides Operations Coordinator Rod Kelly will continue to collect daily data.

Board Member Ribi asked staff to see if Mountain Rides has to start paying the \$5,000 annual contract when ITD accepts the contract or if it's due only when Mountain Rides accepts the contract.

**Board Member Steve Wolper moved that Mountain Rides continue with RouteMatch under the “Plug-Along” strategy, seconded by Board Member Nils Ribi. Board Member Joe Miczulski amended the motion that “Plug-Along” limits Rod Kelly’s involvement to approximately seven hours a week. Board Member Wolper amended his motion; Board Member Ribi seconded the amended motion. The amended motion passed unanimously.**

**e. Action Item: Approve re-release of East Fork project RFB**

This is a re-release of a last fall's Request for Bid, when Mountain Rides received only one bid. The dates have been revised, and the shelter is rotated 90 degrees to make it more visible to bus drivers and less affected by snowdrifts. Staff will try to elicit more bids this time.

**Board Member Steve Wolper moved to re-release the East Fork project Request for Bids. Motion seconded by Board Member Sarah Michael. In discussion, Interim Executive Director Crosby said maintenance of the pathway to the shelter was an alternate bid. Motion passed unanimously.**

**f. Action Item: Approve FY2013 Budget Revisions**

Chairman McBryant liked the format of the FY2013 Revisions, but said there were too many questions to approve it at this meeting. Interim Executive Director Wendy Crosby went through the budget with the Board.

**Board Member Joe Miczulski moved to continue the FY2013 Budget Revisions to the April MRTA Board meeting, seconded by Board Member Peter Everett. Motion passed unanimously.**

**g. Action Item: Approve allocation of FY2012 Excess Operating Funds to MRTA Operating Fund**

The Finance Committee recommends not transferring funds since they will likely be needed to cover unbudgeted expenses.

**Board Member Nils Ribi moved to continue the allocation of FY2012 Excess Operating Funds to MRTA Operating Fund to the April MRTA Board meeting. Motion seconded by Board Member Sarah Michael and passed unanimously.**

**h. Action Item: Approve revisions to Procurement Policy 101**

The Board requested at their last meeting that they be the Appeal Board in the event of vendor complaint or dispute. This has been reviewed by the MRTA attorney.

**Board Member Sarah Michael moved to approve revisions to Procurement Policy 101. Motion seconded by Board Member Joe Miczulski, and passed unanimously.**

**6. Committee reports**

**a. Planning and Marketing Committee report from Chair Steve Wolper**

**Board Member Sarah Michael moved to approve the Planning and Marketing Committee Report and the minutes for February and March, seconded by Board Member Steve Wolper. Motion carried unanimously.**

**b. Finance and Performance Committee report from Chair Mark Gilbert**

**Board Member Peter Everett moved to approve the minutes of the Finance and Performance Committee for February and March, seconded by Chairman Susan McBryant. Motion carried unanimously.**

**7. Staff reports**

**a. Transit report from Operations with February 2013 ridership**

Operations Manager Jim Finch said skier days were down, which correlates to ridership numbers.

**b. Maintenance report**

No report.

**c. Bike-Ped report**

Chairman Susan McBryant suggested Board members help with Bike to School Day.

**d. Business Manager report**

No report.

**e. Executive Director report**

No report.

**8. Consent Calendar items**

- a. Approve minutes – February Regular Board Meeting, January 24 Special Board Meeting and February 1 Special Board Meeting
- b. Receive and file February 2013 Financials
- c. Receive and file February 2013 Bills Paid

Board Member Nils Ribi moved to approve the Consent Calendar for March 20, 2013. Motion seconded by Board Member Steve Wolper, and passed unanimously.

**9. Executive Session**

Board Member Joe Miczulski moved to go into Executive Session pursuant to Idaho Statute 67-2345(1)(c) to discuss acquisition of real estate and 67-2345(1)(a) to discuss personnel. Motion seconded by Board Member Sarah Michael. Roll call: Vice-Chairman Susan McBryant yes, Steve Wolper yes, Peter Everett yes, Sarah Michael yes, Joe Miczulski yes, and Nils Ribi yes. Motion passed unanimously.

Mountain Rides Board of Directors returned to open session at 2:55pm.

10. Peter Everett moved to amend the agenda to include a vote on a real estate transaction, subject to unexpected information that became known during the executive session. Steve Wolper seconded and motion carried unanimously.

Peter moved to authorize the chairman to sign a letter of intent to lease real property subject to legal review. Steve seconded and motion was unanimously approved.

**11. Adjournment**

With no other business to come before the Board, Joe Miczulski moved to adjourn the meeting at 3:03 p.m., seconded by Steve Wolper. Motion passed unanimously.

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Chairman Susan McBryant

cc: Commissioner Angenie McCleary, Blaine County  
Susan E. Robertson, Sun Valley City Administrator  
Gary Marks, Ketchum City Administrator  
Sandy Cady, Ketchum City Clerk  
Heather Dawson, Hailey City Administrator  
Mary Cone, Hailey City Clerk  
Dee Barton, Bellevue City Clerk  
Tess Cenarrusa, Carey City Clerk  
Randall Patterson, Carey Mayor  
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RECORDED

**SPECIAL BOARD MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY  
Monday, March 11, 2013, 11:30 a.m.  
Mountain Rides Office, 800 1<sup>st</sup> Ave No., Ketchum, Idaho 83340**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Special Meeting at Mountain Rides Offices, Ketchum, Idaho.

**PRESENT:** Chairman Susan McBryant, Secretary Steve Wolper, Peter Everett, Sarah Michael (by phone), Nils Ribi (by phone), and Michael David.

**ABSENT:** Vice-Chairman Mark Gilbert and Joe Miczulski

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**1. CALL TO ORDER**

Chairman Susan McBryant called to order the meeting of Monday, March 11, 2013 at 11:30 a.m.

**2. Chairman Susan McBryant made a motion to go into Executive session pursuant to Idaho Statute 67-2345(1)(a) (to discuss personnel) at 11:30am. Motion seconded by Board Member Peter Everett. Roll call: Susan McBryant yes, Sarah Michael yes, Nils Ribi yes, Michael David yes, and Steve Wolper yes. Motion passed unanimously.**

**3. ADJOURNMENT**

**With no other business to come before the Board, Board Member Nils Ribi moved to adjourn the meeting at 12:35 p.m., seconded by Board Member Michael David. Motion passed unanimously.**

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Vice-Chairman Susan McBryant

cc: Commissioner Angie McCleary, Blaine County  
Susan E. Robertson, Sun Valley City Administrator  
Gary Marks, Ketchum City Administrator  
Sandy Cady, Ketchum City Clerk  
Heather Dawson, Hailey City Administrator  
Mary Cone, Hailey City Clerk  
Dee Barton, Bellevue City Clerk  
Tess Cenarrusa, Carey City Clerk  
Randall Patterson, Carey Mayor



RECORDED

**SPECIAL BOARD MEETING MINUTES  
MOUNTAIN RIDES TRANSPORTATION AUTHORITY**

**Saturday, March 16, 2013, 12:30 a.m.**

**Ketchum City Hall Council Chambers, 480 East Ave N, Ketchum, Idaho 83340**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Special Meeting at Mountain Rides Offices, Ketchum, Idaho.

**PRESENT:** Chairman Susan McBryant, Secretary Steve Wolper, Peter Everett, Sarah Michael, Nils Ribi, and Michael David.

**ABSENT:** Vice-Chairman Mark Gilbert and Joe Miczulski

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**1. CALL TO ORDER**

Chairman Susan McBryant called to order the meeting of Saturday, March 16, 2013 at 12:35 p.m.

**2. Board member Nils Ribi made a motion to go into Executive session pursuant to Idaho Statute 67-2345(1)(a) (to discuss personnel) at 12:35pm. Motion seconded by Board Member Peter Everett. Roll call: Susan McBryant yes, Peter Everett yes, Sarah Michael yes, Nils Ribi yes, Michael David yes, and Steve Wolper yes. Motion passed unanimously.**

**3. ADJOURNMENT**

**With no other business to come before the Board, Board Member Peter Everett moved to adjourn the meeting at 5:15 p.m., seconded by Board Member Michael David. Motion passed unanimously.**

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Vice-Chairman Susan McBryant

cc: Commissioner Angenie McCleary, Blaine County  
Susan E. Robertson, Sun Valley City Administrator  
Gary Marks, Ketchum City Administrator  
Sandy Cady, Ketchum City Clerk  
Heather Dawson, Hailey City Administrator  
Mary Cone, Hailey City Clerk  
Dee Barton, Bellevue City Clerk  
Tess Cenarrusa, Carey City Clerk  
Randall Patterson, Carey Mayor



# **MRTA - Operations Main** **Revenues and Expenditures Budget Performance**

**March 2013**

	Mar 13	Budget	% of Bud...	Oct '12 - Mar 13	YTD Budget	% of Bud...	Annual Budget
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
41000 · Federal Funding							
41200 · Federal - 5311	5,674.00	0.00	100.0%	313,002.00	340,000.00	92.1%	760,000.00
41300 · Federal - 5316	21,562.55	12,500.00	172.5%	133,608.54	75,000.00	178.1%	150,000.00
41400 · Federal - 5317	4,278.45	3,750.00	114.1%	26,535.45	22,500.00	117.9%	45,000.00
41500 · Federal - Stimulus	0.00			-4,500.95			
<b>Total 41000 · Federal Funding</b>	<b>31,515.00</b>	<b>16,250.00</b>	<b>193.9%</b>	<b>468,645.04</b>	<b>437,500.00</b>	<b>107.1%</b>	<b>955,000.00</b>
42000 · State Funding							
42100 · State - Safe Routes	0.00	3,000.00	0.0%	0.00	3,000.00	0.0%	15,000.00
42400 · State - Training	807.04	0.00	100.0%	1,176.54	1,500.00	78.4%	6,500.00
<b>Total 42000 · State Funding</b>	<b>807.04</b>	<b>3,000.00</b>	<b>26.9%</b>	<b>1,176.54</b>	<b>4,500.00</b>	<b>26.1%</b>	<b>21,500.00</b>
43000 · Local Funding							
43100 · Local - Ketchum	37,130.67	37,130.58	100.0%	222,784.02	222,783.48	100.0%	445,567.00
43200 · Local - Hailey	4,621.43	4,621.42	100.0%	27,728.50	27,728.52	100.0%	55,457.00
43300 · Local - Bellevue	0.00	0.00	0.0%	0.00	0.00	0.0%	0.00
43400 · Local - Blaine County	8,782.08	8,782.08	100.0%	52,692.52	52,692.48	100.0%	105,385.00
43500 · Local - Sun Valley	17,464.50	17,464.58	100.0%	104,786.96	104,787.48	100.0%	209,575.00
43600 · Local - Sun Valley Company	25,620.00	25,620.00	100.0%	149,450.00	149,450.00	100.0%	149,450.00
<b>Total 43000 · Local Funding</b>	<b>93,618.68</b>	<b>93,618.66</b>	<b>100.0%</b>	<b>557,442.00</b>	<b>557,441.96</b>	<b>100.0%</b>	<b>965,434.00</b>
44000 · Fares							
44100 · Fares - Valley Cash	5,794.05	6,000.00	96.6%	32,001.20	38,000.00	84.2%	75,000.00
44200 · Fares - Valley Passes	6,357.00	11,500.00	55.3%	79,291.25	74,500.00	106.4%	125,000.00
44300 · Fares - Vanpool	3,273.00	6,000.00	54.6%	36,884.00	41,000.00	90.0%	140,000.00
44400 · Fares - ADA	32.00			32.00			
<b>Total 44000 · Fares</b>	<b>15,456.05</b>	<b>23,500.00</b>	<b>65.8%</b>	<b>148,208.45</b>	<b>153,500.00</b>	<b>96.6%</b>	<b>340,000.00</b>
45000 · Revenue							
45100 · Rev - Advertising	1,102.08	1,000.00	110.2%	36,405.39	25,500.00	142.8%	36,000.00
45200 · Rev - Business Sponsors	0.00	0.00	0.0%	0.00	0.00	0.0%	1,500.00
45450 · Rev - Misc.	-225.00			330.55			
45500 · Rev - Charter/Special Event	0.00	900.00	0.0%	1,855.00	2,000.00	92.8%	15,000.00
<b>Total 45000 · Revenue</b>	<b>877.08</b>	<b>1,900.00</b>	<b>46.2%</b>	<b>38,590.94</b>	<b>27,500.00</b>	<b>140.3%</b>	<b>52,500.00</b>
48000 · Transfers							
48400 · Transfer - Housing Fund	1,500.00	1,500.00	100.0%	9,000.00	9,000.00	100.0%	18,000.00
<b>Total 48000 · Transfers</b>	<b>1,500.00</b>	<b>1,500.00</b>	<b>100.0%</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>100.0%</b>	<b>18,000.00</b>
49000 · Interest Income	38.32	40.00	95.8%	221.64	248.00	89.4%	500.00
49500 · Diesel Tax Refunds	0.00			8,080.00	7,500.00	107.7%	17,000.00
<b>Total Income</b>	<b>143,812.17</b>	<b>139,808.66</b>	<b>102.9%</b>	<b>1,231,364.61</b>	<b>1,197,189.96</b>	<b>102.9%</b>	<b>2,369,934.00</b>
<b>Gross Profit</b>	<b>143,812.17</b>	<b>139,808.66</b>	<b>102.9%</b>	<b>1,231,364.61</b>	<b>1,197,189.96</b>	<b>102.9%</b>	<b>2,369,934.00</b>
<b>Expense</b>							
51000 · Payroll Expenses							
51100 · Salaries and Wages	100,798.15	90,000.00	112.0%	612,810.25	598,000.00	102.5%	1,140,000.00
51300 · FICA Expense	6,081.67	6,000.00	101.4%	37,203.05	37,900.00	98.2%	72,000.00
51350 · Medicare Tax Expense	1,422.32	1,450.00	98.1%	8,700.69	8,950.00	97.2%	17,000.00
51400 · Retirement Plan Expenses	7,233.75	6,500.00	111.3%	48,503.21	41,600.00	116.6%	80,000.00
51500 · Workers Comp Expense	0.00	0.00	0.0%	18,720.00	15,000.00	124.8%	30,000.00
51600 · SUI Expense	2,324.41	2,800.00	83.0%	13,252.54	17,100.00	77.5%	32,000.00
51700 · Medical Ins. Expense	7,237.14	8,750.00	82.7%	42,941.10	52,500.00	81.8%	105,000.00
51800 · Dental Ins. Expense	741.43	1,000.00	74.1%	4,459.89	6,000.00	74.3%	12,000.00
51000 · Payroll Expenses - Other	122.00	125.00	97.6%	6,381.80	800.00	797.7%	1,700.00
<b>Total 51000 · Payroll Expenses</b>	<b>125,960.87</b>	<b>116,625.00</b>	<b>108.0%</b>	<b>792,972.53</b>	<b>777,850.00</b>	<b>101.9%</b>	<b>1,489,700.00</b>
52000 · Insurance Expense							
52100 · Ins. - Vehicles	20,398.00	23,750.00	85.9%	60,909.00	71,250.00	85.5%	95,000.00
52150 · Ins- Deductibles/claims	0.00	500.00	0.0%	0.00	3,000.00	0.0%	6,000.00
52200 · Ins. - Liability- Perf Bond PSP	0.00	0.00	0.0%	0.00	0.00	0.0%	500.00
<b>Total 52000 · Insurance Expense</b>	<b>20,398.00</b>	<b>24,250.00</b>	<b>84.1%</b>	<b>60,909.00</b>	<b>74,250.00</b>	<b>82.0%</b>	<b>101,500.00</b>
53000 · Professional Fees							
53100 · Accounting & Audit	0.00	0.00	0.0%	9,600.00	9,800.00	98.0%	9,800.00
53200 · IT Systems	172.50	1,000.00	17.3%	3,329.44	12,000.00	27.7%	19,000.00
53400 · Legal Fees	0.00	500.00	0.0%	4,114.00	6,250.00	65.8%	8,000.00
53500 · Other Professional Fees	717.00	300.00	239.0%	2,828.50	2,800.00	101.0%	5,000.00
<b>Total 53000 · Professional Fees</b>	<b>889.50</b>	<b>1,800.00</b>	<b>49.4%</b>	<b>19,871.94</b>	<b>30,850.00</b>	<b>64.4%</b>	<b>41,800.00</b>
54000 · Equipment/ Tool Expense							
54100 · Shop Equipment expense	0.00	0.00	0.0%	318.64	0.00	100.0%	0.00
54200 · Shop Tools	0.00	0.00	0.0%	1,336.60	0.00	100.0%	0.00
54300 · Office Equipment	0.00	0.00	0.0%	1,525.70	0.00	100.0%	0.00
<b>Total 54000 · Equipment/ Tool Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>	<b>3,180.94</b>	<b>0.00</b>	<b>100.0%</b>	<b>0.00</b>
55000 · Rent and Utilities							
55100 · Rent	2,200.00	0.00	100.0%	13,200.00	10,000.00	132.0%	10,000.00
55200 · Utilities	1,419.37	1,600.00	88.7%	8,844.89	11,100.00	79.7%	17,000.00
<b>Total 55000 · Rent and Utilities</b>	<b>3,619.37</b>	<b>1,600.00</b>	<b>226.2%</b>	<b>22,044.89</b>	<b>21,100.00</b>	<b>104.5%</b>	<b>27,000.00</b>
56000 · Supplies							
56100 · Office Supplies	423.96	200.00	212.0%	1,376.17	2,000.00	68.8%	2,500.00
56200 · Janitorial & Safety Supplies	386.08	100.00	386.1%	1,074.83	1,300.00	82.7%	2,000.00
56300 · Department Supplies	528.87	500.00	105.8%	6,259.36	6,300.00	99.4%	10,000.00

# **MRTA - Operations Main** **Revenues and Expenditures Budget Performance**

**March 2013**

	Mar 13	Budget	% of Bud...	Oct '12 - Mar 13	YTD Budget	% of Bud...	Annual Budget
56400 · Uniforms	110.88	125.00	88.7%	3,739.98	4,200.00	89.0%	6,500.00
56500 · Postage and Delivery	0.00	75.00	0.0%	219.84	475.00	46.3%	900.00
<b>Total 56000 · Supplies</b>	<b>1,449.79</b>	<b>1,000.00</b>	<b>145.0%</b>	<b>12,670.18</b>	<b>14,275.00</b>	<b>88.8%</b>	<b>21,900.00</b>
57000 · Repairs and Maintenance							
57100 · Equipment Repairs/Maintenance	20.00	200.00	10.0%	1,025.62	1,400.00	73.3%	2,500.00
57200 · Building Repairs/Maintenance	326.37	1,500.00	21.8%	5,757.39	7,500.00	76.8%	14,000.00
57250 · Bus Stop Repairs/Maint	295.00	500.00	59.0%	1,255.47	2,100.00	59.8%	3,000.00
57300 · Grounds Repairs/Maintenance	0.00	600.00	0.0%	1,074.36	2,950.00	36.4%	5,100.00
<b>Total 57000 · Repairs and Maintenance</b>	<b>641.37</b>	<b>2,800.00</b>	<b>22.9%</b>	<b>9,112.84</b>	<b>13,950.00</b>	<b>65.3%</b>	<b>24,600.00</b>
58000 · Communications Expense							
58100 · Office Phone Expense	144.73	600.00	24.1%	2,156.36	3,200.00	67.4%	6,500.00
58200 · Cell & Two-Way Mobile	591.34	1,500.00	39.4%	3,762.33	7,000.00	53.7%	16,000.00
58300 · Internet/Website	108.13	300.00	36.0%	648.78	1,600.00	40.5%	3,500.00
<b>Total 58000 · Communications Expense</b>	<b>844.20</b>	<b>2,400.00</b>	<b>35.2%</b>	<b>6,567.47</b>	<b>11,800.00</b>	<b>55.7%</b>	<b>26,000.00</b>
59000 · Travel and Training							
59100 · Vehicle/Airfare	0.00	0.00	0.0%	699.14	1,800.00	38.8%	5,000.00
59200 · Lodging	0.00	0.00	0.0%	-356.76	400.00	-89.2%	2,500.00
59300 · Meals/Entertainment	0.00	50.00	0.0%	309.33	950.00	32.6%	2,500.00
59400 · Training/Education	0.00	0.00	0.0%	229.64	1,300.00	17.7%	3,000.00
<b>Total 59000 · Travel and Training</b>	<b>0.00</b>	<b>50.00</b>	<b>0.0%</b>	<b>881.35</b>	<b>4,450.00</b>	<b>19.8%</b>	<b>13,000.00</b>
60000 · Business Expenses							
60100 · Business Registration Fees	23.00	25.00	92.0%	69.00	150.00	46.0%	500.00
60400 · Dues & Subscriptions	291.49	100.00	291.5%	534.49	600.00	89.1%	7,500.00
60500 · Bank Fees	4.74	50.00	9.5%	205.37	300.00	68.5%	600.00
60700 · Bad Debt	0.00			47.50			
<b>Total 60000 · Business Expenses</b>	<b>319.23</b>	<b>175.00</b>	<b>182.4%</b>	<b>856.36</b>	<b>1,050.00</b>	<b>81.6%</b>	<b>8,600.00</b>
61000 · Advertising							
61100 · Print Advertising	346.22	500.00	69.2%	3,099.95	3,500.00	88.6%	6,000.00
61200 · Radio Advertising	0.00	200.00	0.0%	0.00	1,200.00	0.0%	2,500.00
61300 · Online Advertising	0.00	40.00	0.0%	274.00	260.00	105.4%	500.00
61400 · Vehicle Graphics	475.00	0.00	100.0%	475.00	1,500.00	31.7%	4,000.00
61500 · Bus. Adv. Contract	795.37	300.00	265.1%	8,774.13	4,550.00	192.8%	8,500.00
<b>Total 61000 · Advertising</b>	<b>1,616.59</b>	<b>1,040.00</b>	<b>155.4%</b>	<b>12,623.08</b>	<b>11,010.00</b>	<b>114.7%</b>	<b>21,500.00</b>
62000 · Marketing and Promotion							
62100 · Info. Displays-Stop Signage	52.80	55.00	96.0%	4,145.81	2,330.00	177.9%	4,000.00
62200 · Graphic Design	200.00	0.00	100.0%	2,745.00	2,750.00	99.8%	5,000.00
62300 · Promotional Items	0.00	0.00	0.0%	0.00	0.00	0.0%	2,500.00
62400 · Events and Misc.	100.00	100.00	100.0%	220.00	450.00	48.9%	3,000.00
62450 · External Marketing Support	0.00	625.00	0.0%	0.00	3,750.00	0.0%	7,500.00
62500 · Internal / Other	117.52	200.00	58.8%	4,665.72	3,300.00	141.4%	3,500.00
<b>Total 62000 · Marketing and Promotion</b>	<b>470.32</b>	<b>980.00</b>	<b>48.0%</b>	<b>11,776.53</b>	<b>12,580.00</b>	<b>93.6%</b>	<b>25,500.00</b>
63000 · Printing and Reproduction							
63100 · Copies, Passes & Flyers	78.56	300.00	26.2%	896.16	1,800.00	49.8%	3,500.00
63200 · Schedules, Maps & Brochures	242.00	0.00	100.0%	5,884.01	7,500.00	78.5%	12,000.00
<b>Total 63000 · Printing and Reproduction</b>	<b>320.56</b>	<b>300.00</b>	<b>106.9%</b>	<b>6,780.17</b>	<b>9,300.00</b>	<b>72.9%</b>	<b>15,500.00</b>
64000 · Fuel Expense	36,960.45	31,000.00	119.2%	191,293.80	200,000.00	95.6%	367,334.00
65000 · Vehicle Maintenance							
65100 · Parts Expense	8,166.54	15,000.00	54.4%	37,254.11	47,500.00	78.4%	95,000.00
65200 · Fluids Expense	2,473.71	1,000.00	247.4%	7,803.56	10,000.00	78.0%	16,000.00
65300 · Tires Expense	542.95	1,000.00	54.3%	17,793.27	24,500.00	72.6%	28,000.00
65400 · Purchased Services	0.00	500.00	0.0%	2,703.46	3,000.00	90.1%	5,000.00
65500 · Vehicle Computer/Diagnostic	0.00	200.00	0.0%	506.30	900.00	56.3%	2,000.00
<b>Total 65000 · Vehicle Maintenance</b>	<b>11,183.20</b>	<b>17,700.00</b>	<b>63.2%</b>	<b>66,060.70</b>	<b>85,900.00</b>	<b>76.9%</b>	<b>146,000.00</b>
<b>Total Expense</b>	<b>204,673.45</b>	<b>201,720.00</b>	<b>101.5%</b>	<b>1,217,601.78</b>	<b>1,268,365.00</b>	<b>96.0%</b>	<b>2,329,934.00</b>
<b>Net Ordinary Income</b>	<b>-60,861.28</b>	<b>-61,911.34</b>	<b>98.3%</b>	<b>13,762.83</b>	<b>-71,175.04</b>	<b>-19.3%</b>	<b>40,000.00</b>
<b>Other Income/Expense</b>							
<b>Other Expense</b>							
69500 · Contingency Expense-Operations	3,333.34	3,333.33	100.0%	19,999.99	19,999.98	100.0%	40,000.00
<b>Total Other Expense</b>	<b>3,333.34</b>	<b>3,333.33</b>	<b>100.0%</b>	<b>19,999.99</b>	<b>19,999.98</b>	<b>100.0%</b>	<b>40,000.00</b>
<b>Net Other Income</b>	<b>-3,333.34</b>	<b>-3,333.33</b>	<b>100.0%</b>	<b>-19,999.99</b>	<b>-19,999.98</b>	<b>100.0%</b>	<b>-40,000.00</b>
<b>Net Income</b>	<b>-64,194.62</b>	<b>-65,244.67</b>	<b>98.4%</b>	<b>-6,237.16</b>	<b>-91,175.02</b>	<b>6.8%</b>	<b>0.00</b>

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04/10/13

Accrual Basis

# MRTA - Operations Main

## Checks Issued

### As of March 31, 2013

Type	Date	Num	Name	Memo	Amount	Balance
<b>11100 · Mountain West Checking</b>						31,913.38
Liability Check	03/01/2013	E-pay	United States Treasury	82-0382250 QB Track...	-14,537.38	17,376.00
Bill Pmt -Check	03/01/2013	3134	Virginia Rhinehart	Monthly Rent	-2,200.00	15,176.00
Bill Pmt -Check	03/01/2013	3135	Econo Signs LLC		-485.53	14,690.47
Bill Pmt -Check	03/01/2013	3136	Mason's Trophies & Gifts	VOID: charged sales t...	0.00	14,690.47
Bill Pmt -Check	03/01/2013	3137	Mason's Trophies & Gifts		-22.52	14,667.95
Deposit	03/01/2013			Deposit	1,500.00	16,167.95
Deposit	03/01/2013			Deposit	1,600.00	17,767.95
Deposit	03/01/2013			Deposit	602.95	18,370.90
Bill Pmt -Check	03/04/2013	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-224.73	18,146.17
Bill Pmt -Check	03/04/2013	ACH	Cox Communications	001-2401-205184001	-28.13	18,118.04
Bill Pmt -Check	03/04/2013	3138	Buffalo Lamb AV, LLC		-414.75	17,703.29
Bill Pmt -Check	03/04/2013	3139	Hailey Chamber of Commerce		-150.00	17,553.29
Bill Pmt -Check	03/04/2013	3140	Integrated Technologies		-50.43	17,502.86
Deposit	03/04/2013			Deposit	399.90	17,902.76
Bill Pmt -Check	03/05/2013	3141	Gem State Welders Supply Inc.		-60.90	17,841.86
Deposit	03/05/2013			Deposit	252.00	18,093.86
Deposit	03/06/2013			Deposit	27,623.00	45,716.86
Check	03/07/2013	ACH	Intuit		-423.96	45,292.90
Bill Pmt -Check	03/07/2013	3142	United Oil		-15,964.43	29,328.47
Bill Pmt -Check	03/07/2013	3143	Freightliner of Idaho		-2,200.75	27,127.72
Deposit	03/07/2013			Deposit	16.00	27,143.72
Bill Pmt -Check	03/07/2013	3144	NAPA Auto Parts		-1,389.36	25,754.36
Bill Pmt -Check	03/07/2013	3145	AlSCO		-133.85	25,620.51
Bill Pmt -Check	03/07/2013	3146	Superior Door Co.		-828.99	24,791.52
Bill Pmt -Check	03/07/2013	3147	Davis Embroidery		-15.00	24,776.52
Bill Pmt -Check	03/07/2013	3148	Cygnus Business Media	99135050	-99.00	24,677.52
Deposit	03/07/2013			Deposit	520.05	25,197.57
Deposit	03/08/2013			Deposit	470.00	25,667.57
Deposit	03/08/2013			Deposit	1,207.55	26,875.12
Deposit	03/08/2013			Deposit	15.24	26,890.36
Deposit	03/11/2013			Deposit	44,522.49	71,412.85
Deposit	03/12/2013			Deposit	242.75	71,655.60
Bill Pmt -Check	03/12/2013	3149	Rush Truck Centers		-1,068.34	70,587.26
Bill Pmt -Check	03/12/2013	3150	Sarah Michael	expense reimbursement	-102.17	70,485.09
Bill Pmt -Check	03/12/2013	3151	Gillig LLC	36869600	-1,649.79	68,835.30
Bill Pmt -Check	03/12/2013	3152	American Funds	plan ID BRK100102	-187.50	68,647.80
Bill Pmt -Check	03/12/2013	3153	Business As Usual		-84.17	68,563.63
Bill Pmt -Check	03/12/2013	3154	Cygnus Business Media	VOID: 99135050 dupli...	0.00	68,563.63
Bill Pmt -Check	03/12/2013	3155	Dick York's Auto Service	Tow Bus	-370.00	68,193.63
Bill Pmt -Check	03/12/2013	3156	Lawson Products, Inc.		-400.59	67,793.04
Bill Pmt -Check	03/12/2013	3157	Chateau Drug & True Value Hard...		-12.97	67,780.07
Bill Pmt -Check	03/12/2013	3158	L.L. Green's Hardware		-6.49	67,773.58
Bill Pmt -Check	03/12/2013	3159	All Seasons Landscaping	MOU009	-34.77	67,738.81
Bill Pmt -Check	03/12/2013	3160	Atkinsons' Grocery		-254.90	67,483.91
Bill Pmt -Check	03/12/2013	3161	Express Publishing Inc.		-691.82	66,792.09
Bill Pmt -Check	03/12/2013	3162	Ketchum Computers, Inc.		-345.00	66,447.09
Bill Pmt -Check	03/12/2013	3163	Open Book Publishing		-150.00	66,297.09
Bill Pmt -Check	03/12/2013	ACH	Intermtn Gas Co #10630400-001-6	#10630400-001-6	-622.24	65,674.85
Bill Pmt -Check	03/12/2013	ACH	Intermtn Gas Co #10630400-353-1	#10630400-353-1	-183.03	65,491.82
Bill Pmt -Check	03/12/2013	ACH	Verizon Wireless		-202.80	65,289.02
Deposit	03/12/2013			Deposit	32,026.83	97,315.85
Liability Check	03/13/2013		QuickBooks Payroll Service	Created by Payroll Se...	-39,266.14	58,049.71
Deposit	03/13/2013			Deposit	365.00	58,414.71
Deposit	03/13/2013			Deposit	62.81	58,477.52
Paycheck	03/14/2013	DD	Aguilar, Hortencia	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Anderson, Charles	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Carlson, Rod E	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Conlago, Maira P.	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Domke, Rodney F	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Escario, Fernando	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Fairbrook, Douglas H	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Finch, James F	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Glasscock, David T	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Gray, Stuart	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Green, William E	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Grubbs, Torrey E	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Harder, Mike	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Johnson, Mark F	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Kelly, David W	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Kelly, Rodney D	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Larsson, Larry D	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Leon, Teofilo O	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	MacPherson, Kim	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	McCarty, Isabelle	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Munoz, Kisler A	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	O'Hara, Ryan	Direct Deposit	0.00	58,477.52

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# MRTA - Operations Main

## Checks Issued

### As of March 31, 2013

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	03/14/2013	DD	Oliviera, Everton R	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Parker, Michael J	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Pearson, Joseph	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Romero-Campos, Raul	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Selisch, Kurt	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Shroyer, Randall R	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Sproule, William	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Stavros, William A.	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Sullivan, Jerry	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Tellez, Carlos	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Torres, April L	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Vasquez, Pamela	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Vega, Roberto	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Victorino, Jose L	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Williams, Gordon K	Direct Deposit	0.00	58,477.52
Paycheck	03/14/2013	DD	Thea, Karen J	Direct Deposit	0.00	58,477.52
Liability Check	03/14/2013	3164	Idaho Child Support Receipting	326231	-244.60	58,232.92
Liability Check	03/14/2013	3165	National Benefit Services, LLC	Mountain Rides FSA	-210.57	58,022.35
Liability Check	03/15/2013	E-pay	United States Treasury	82-0382250 QB Track...	-11,286.02	46,736.33
Deposit	03/15/2013			Deposit	2,515.50	49,251.83
Deposit	03/18/2013			Deposit	577.40	49,829.23
Bill Pmt -Check	03/19/2013	3166	Blue Printing Inc.		-208.92	49,620.31
Bill Pmt -Check	03/19/2013	3167	City of Hailey	40205001	-100.00	49,520.31
Bill Pmt -Check	03/19/2013	3168	Clear Creek Disposal	1327	-77.53	49,442.78
Bill Pmt -Check	03/19/2013	3169	Minert & Associates, Inc.		-90.00	49,352.78
Bill Pmt -Check	03/19/2013	3170	TransitTalent.com LLC		-95.00	49,257.78
Bill Pmt -Check	03/19/2013	3171	Webb Landscape		-104.00	49,153.78
Bill Pmt -Check	03/19/2013	3172	Wells Fargo		-1,316.87	47,836.91
Bill Pmt -Check	03/19/2013	ACH	City of Hailey	40205001	-71.98	47,764.93
Bill Pmt -Check	03/19/2013	ACH	Verizon Wireless 208-720-7044		-20.88	47,744.05
Bill Pmt -Check	03/19/2013	3173	Nicole Brown		-795.37	46,948.68
Bill Pmt -Check	03/19/2013	3174	Sunny Grant		-157.50	46,791.18
Check	03/20/2013	ACH	Intuit		-291.49	46,499.69
Liability Check	03/20/2013	TAP	Idaho State Tax Commission	000186434	-4,295.00	42,204.69
Deposit	03/20/2013			Deposit	970.42	43,175.11
Deposit	03/20/2013			Deposit	103,334.00	146,509.11
Bill Pmt -Check	03/21/2013	3175	Adam B. King, Attorney		-1,496.00	145,013.11
Bill Pmt -Check	03/21/2013	3176	Fisher Janitorial & Paper Supply		-167.24	144,845.87
Bill Pmt -Check	03/21/2013	3177	St Luke's Clinic - Hailey	940000328	-514.00	144,331.87
Bill Pmt -Check	03/21/2013	3178	Wood River Lock & Safe		-6.42	144,325.45
Bill Pmt -Check	03/21/2013	3179	Smith Power Products		-329.44	143,996.01
Deposit	03/22/2013			Deposit	16.00	144,012.01
Deposit	03/22/2013			Deposit	103.00	144,115.01
Deposit	03/22/2013			Deposit	612.00	144,727.01
Bill Pmt -Check	03/25/2013	3180	Kim MacPherson'	expense reimbursement	-30.35	144,696.66
Bill Pmt -Check	03/25/2013	3181	United Oil		-18,455.90	126,240.76
Bill Pmt -Check	03/25/2013	3182	Wendy Crosby	expense reimbursement	-30.00	126,210.76
Check	03/25/2013	3183	Idaho State Historical Society	return of funds sent in...	-225.00	125,985.76
Bill Pmt -Check	03/25/2013	3184	Jim Finch	expense reimbursement	-45.00	125,940.76
Deposit	03/25/2013			Deposit	974.50	126,915.26
Deposit	03/25/2013			Deposit	378.75	127,294.01
Bill Pmt -Check	03/26/2013	ACH	Idaho Power Acc#6584167465		-417.18	126,876.83
Bill Pmt -Check	03/26/2013	ACH	Idaho Power Acct#6080567068		-157.52	126,719.31
Bill Pmt -Check	03/26/2013	3188	Integrated Technologies		-40.56	126,678.75
Bill Pmt -Check	03/26/2013	3189	National Benefit Services, LLC		-227.00	126,451.75
Bill Pmt -Check	03/26/2013	3190	Wood River Lock & Safe		-134.90	126,316.85
Bill Pmt -Check	03/26/2013	3191	Certified Folder Display Service, Inc		-52.80	126,264.05
Bill Pmt -Check	03/26/2013	3192	Gem State Welders Supply Inc.		-231.32	126,032.73
Bill Pmt -Check	03/26/2013	3193	HUB International Insurance	policy 791-000-476	-20,398.00	105,634.73
Bill Pmt -Check	03/26/2013	3194	Glass Masters, Inc.		-191.47	105,443.26
Bill Pmt -Check	03/26/2013	3195	Ketchum Computers, Inc.		-172.50	105,270.76
Bill Pmt -Check	03/26/2013	3196	Nimbus Creative Group		-260.00	105,010.76
Bill Pmt -Check	03/26/2013	3197	Sun Valley Magazine		-147.50	104,863.26
Bill Pmt -Check	03/26/2013	3198	White Cloud Communications Inc.		-288.00	104,575.26
Liability Check	03/27/2013		QuickBooks Payroll Service	Created by Payroll Se...	-39,171.95	65,403.31
Deposit	03/27/2013			Deposit	17,561.00	82,964.31
Deposit	03/28/2013			Deposit	23.97	82,988.28
Paycheck	03/28/2013	DD	Aguilar, Hortencia	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Anderson, Charles	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Carlson, Rod E	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Conlago, Maira P.	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Domke, Rodney F	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Escario, Fernando	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Fairbrook, Douglas H	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Finch, James F	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Glasscock, David T	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Gray, Stuart	Direct Deposit	0.00	82,988.28

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Accrual Basis

## MRTA - Operations Main

## Checks Issued

As of March 31, 2013

Type	Date	Num	Name	Memo	Amount	Balance
Paycheck	03/28/2013	DD	Green, William E	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Grubbs, Torrey E	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Harder, Mike	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Johnson, Mark F	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Kelly, David W	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Kelly, Rodney D	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Kirkpatrick, Wendy J	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Larsson, Larry D	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Leon, Teofilo O	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	MacPherson, Kim	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	McCarty, Isabelle	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Munoz, Kisler A	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	O'Hara, Ryan	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Oliviera, Everton R	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Parker, Michael J	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Pearson, Joseph	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Romero-Campos, Raul	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Selisch, Kurt	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Shroyer, Randall R	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Sproule, William	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Stavros, William A.	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Sullivan, Jerry	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Tellez, Carlos	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Thea, Karen J	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Torres, April L	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Vasquez, Pamela	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Vega, Roberto	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Victorino, Jose L	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Williams-Mehra, Colleen	Direct Deposit	0.00	82,988.28
Paycheck	03/28/2013	DD	Williams, Gordon K	Direct Deposit	0.00	82,988.28
Liability Check	03/28/2013	3185	Blaine County Sheriff's Office	Case # 2008-00571	-337.33	82,650.95
Liability Check	03/28/2013	3186	Idaho Child Support Receipting	326231	-244.60	82,406.35
Liability Check	03/28/2013	3187	National Benefit Services, LLC	Mountain Rides FSA	-210.57	82,195.78
Deposit	03/28/2013			Deposit	787.40	82,983.18
Liability Check	03/29/2013	E-pay	United States Treasury	82-0382250 QB Track...	-11,500.96	71,482.22
Bill Pmt -Check	03/29/2013	ACH	CenturyLink 208-726-7140 623B	208-726-1690 623B	-224.73	71,257.49
Bill Pmt -Check	03/29/2013	ACH	Cox Communications	001-2401-205184001	-28.13	71,229.36
Deposit	03/29/2013			Deposit	1,207.04	72,436.40
Deposit	03/29/2013			Deposit	465.30	72,901.70
Liability Check	03/31/2013	ACH	Aflac	DQR88	-279.72	72,621.98
Liability Check	03/31/2013	3199	Met Life SBC	KM05725871	-946.23	71,675.75
Liability Check	03/31/2013	3200	Blue Cross of Idaho	10034150-R001	-9,061.02	62,614.73
Deposit	03/31/2013			Deposit	15.24	62,629.97
Deposit	03/31/2013			Interest	4.02	62,633.99
Total 11100 · Mountain West Checking					30,720.61	62,633.99
<b>TOTAL</b>					<b>30,720.61</b>	<b>62,633.99</b>

After review, I have determined that each payment listed on this report is correct as to payee and amount, and is for a proper and authorized purpose, except as otherwise explained below.

Exceptions: 1) None or 2) See below. (Circle One)

*W. King*

Signed

*Business Manager*

Title

4/12/13

Date