

Mountain RIDES

RECORDED

**REGULAR MEETING
MOUNTAIN RIDES TRANSPORTATION AUTHORITY
Thursday, August 29, 2013, 12:00 p.m.
Ketchum City Hall Meeting Room, Ketchum, Idaho**

Board Members of the Mountain Rides Transportation Authority of the Cities of Bellevue, Hailey, Ketchum and Sun Valley, and Blaine County, State of Idaho, met in a Regular Meeting in the Ketchum City Hall Meeting Room, Ketchum, Idaho.

PRESENT: Chair Susan McBryant (Hailey), Vice-chair Mark Gilbert (Sun Valley), Secretary Steve Wolper (at-large), Peter Everett (Ketchum), Michael David (Ketchum), Nils Ribí (Sun Valley), Joe Miczulski (Bellevue), Dave Patrie (Blaine County)

ABSENT: Michael David due to injury.

1. CALL TO ORDER

Chairman Susan McBryant called to order the meeting of August 29, 2013 at 12:05 p.m.

Chair McBryant asked for any amendments to the agenda.

Jason Miller advised he received an email from the City of Sun Valley regarding the timing of a contract for services. The City hoped to have a draft contract to review by September 13, 2013 which would occur before the next board meeting. Nils Ribí moved to accept a revision of the meeting agenda to include discussion and/or action as appropriate on a contract with the City of Sun Valley for FY2013/2014. Seconded by Mark Gilbert. Discussion included reasons the City of Sun Valley asked to expedite the process, revision of the master calendar to accommodate Sun Valley's schedule in the future. The motion passed unanimously.

2. PRESENTATION ITEM: PRESENTATION OF CERTIFICATE OF APPRECIATION TO VANESSA FRY

Vanessa Fry participated by telephone due to Beaver Creek Fire delays and her move to Boise in pursuit of her PhD. Mr. Miller presented her with a certificate last week, but read the certification at this meeting for the board. Ms. Fry expressed her appreciation of the board, staff, and the opportunity they have provided her. Board members thanked her for her efforts.

3. COMMENTS FROM THE CHAIR AND BOARD MEMBER THOUGHTS

Chair McBryant shared her fire evacuation experience of visiting her parents in Canada. She explained they had a car show while she was there, and that she saw an electric vehicle demonstration which she thought may apply to local transportation needs.

Peter Everett noted the need to determine one clear name for the transit hub, especially when used on the buses to designate stops. He encouraged "transportation hub."

Chair McBryant welcomed David Patrie to the board and asked him to provide a short review of his background.

4. PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA (INCLUDING QUESTIONS FROM THE PRESS)

Chair McBryant opened the meeting to public comment. None was offered.

5. ACTION ITEMS AND DISCUSSION ITEMS

a. Action item: (p.2-8)

Approval of preferred site location for so valley facility and associated land needs.

Discussion included the options previously considered, the current consideration of land owned by Blaine County, logistics and practicality of sites considered, seeking unimproved property versus improved properties with appropriate facilities, benefits of building to meet Mountain Rides' needs versus finding existing structures to meet those needs, and positive communications with the City of Bellevue regarding the site impacts. **Mark Gilbert moved to put on the back burner the pursuit of any sites for maintenance facilities that are currently improved, and instead, to pursue a property that is mostly unimproved on which a building could be designed and built by Mountain Rides in an environmentally friendly way for long-term use, and that staff be directed to begin the discussions necessary to evaluate the Bellevue site in Southern Belle subdivision. Seconded by Steve Wolper. The motion carried unanimously.**

b. Action item: (p.9-24)

Approval of release of RFP 0813-04 for development of BC bicycle and ped plan

Chair McBryant noted the board has previously reviewed this matter; Jason Miller concurred and added that the participating partners agreed that Mountain Rides should run the RFP process. He expressed his comfort with this and recommended the board's approval. Discussion included details and possible variations of the process, review process, funding structure and accountability within the partnerships, scheduling, and costs of administrating. **Mark Gilbert moved to approve the release of RFP 0813-04 with changes suggested by the board. Nils Ribí seconded. The motion passed unanimously.**

c. Action item: (p.25)

Approval of formation of ad hoc committee for Jason Miller's 4-month review

Chair McBryant provided an overview of this process. Discussion included possible review of records over previous years, available materials for review, timing of this work, and board availability. Chair McBryant appointed Mark Gilbert and Michael David to the ad hoc committee, and clarified that this is an annual review.

d. Action item: (p.26-28)

Approval of release of bus and van fleet fuel bid

Jason Miller provided overview and background of the bidding process. He further asked the board for their approval to allow him to begin that process. Discussion included the number of possible bidders who qualify for this service, clarification of language in the instructions to bidders, structure of estimating costs of unleaded versus diesel, state and federal bidding requirements, possibility of combining Mountain Rides fuel consumption with other users such as the school district or the highway district. **Mark Gilbert moved to allow staff to move forward with the bid release with the changes recommended by the board. Joe Miczulski seconded; and the motion passed unanimously.**

e. Discussion item: (p.29-30)

Update on upcoming RFPs and RFQs under \$25,000

Jason Miller noted staff is trying to streamline this process and asked for the board's input on his outline. Discussion included clarification of the need for an RFQ for legal services rather than an RFP, inclusion of the board in all contract approvals and changing policy to reflect that. Consensus was reached to have the board review the contracts for legal services and advertising, but to allow staff to move forward on drug/alcohol testing and background check services. Discussion continued on whether advertising was limited to buses (not vans). Jason Miller clarified that advertising should be included in both buses and vans, interior and exterior. Further discussion included advertising in bus shelters, and possible resistance to this in city ordinances.

f. Discussion Item (p.31-35)

Review and discuss current draft of MRTA FY2014 Budget

Jason Miller provided highlights of the changes made since the last draft, when this budget is scheduled to be published, and questions about specific line items.

g. Discussion Item (p.36-41)

Review and discuss current draft of MRTA Capital Improvement Plan for 2014-2018

Jason Miller outlined the main points, changes and reasons for those. Discussion included equipment and maintenance, van pool monies as compared to funding from municipalities, refurbishing of equipment, and possible comparison of equipment maintenance and refurbishing policies of other comparable transportation agencies.

h. Discussion Item (p.42-47)

Discuss MRTA By-law amendment to define officer's roles

Discussion included language regarding the treasurer's position, specifically that the treasurer is also an employee of MRTA. Further discussion continued on duties of the secretary and whether language in the By-laws is accurate to actual officer duties. Consensus was reached to send this back to committee.

i. Discussion Item (p.48-50)

Discuss draft service concepts for FY2014 transit service plan

Jason Miller highlighted the purpose and the documents included in this meeting packet. Discussion included possible cuts in services according to seasons, ways in which the public may participate in any changes, space available at the Ketchum visitor center, hub functions during construction. Mr. Miller further described the next steps in developing the service plan.

j. Discussion Item (agenda amended to include)

Discuss the City of Sun Valley Service Contract

Chair McBryant asked for a review of the existing contract and any suggestions for changes. Discussion included the reasons for Sun Valley's scheduling request and the obstacles for MRTA in drafting an agreement before service decisions can be made. Availability of legal counsel for review of this contract was also considered. Consensus was reached to have board review of any contract submitted to the City of Sun Valley, and to have review at the committee level. Scheduling of this was also discussed.

6. COMMITTEE REPORTS (p.51-52)**a. Planning and Marketing Committee report from Chair Steve Wolper****i. Committee members approve minutes for August**

Steve Wolper suggested a minor change to the minutes. Chair McBryant called for the question of approving the minutes. The minutes were approved as corrected with Joe Miczulski abstaining.

b. Finance and Performance Committee report from Chair Mark Gilbert**i. Committee members approve minutes for August**

Mark Gilbert suggested some changes to the minutes. Chair McBryant called for the question of approving the minutes as corrected. All committee members voted in favor of approval.

Chair McBryant asked if there is a plan in place for dealing with ongoing highway construction. Jim Finch explained his plan for possible additional drivers, route changes, and the impact if construction went into the afternoon commute.

7. STAFF REPORTS**a. New dashboard performance reports June 2013 (p.53-55)**

Discussion included whether accident/incident numbers were for one month or two months. Timely funding by municipalities was also discussed.

No additions or comments were made with all the other staff reports.

7. CONSENT CALENDAR ITEMS (p.61-79)**a. Approve minutes (p.41-48)**

July 19 regular board meeting.

Mark Gilbert clarified that his comments regarding accidents or incidents were intended to express his desire to hear about these matters in closed session so that staff can be free and open to speak without details being available to legal discovery process. Chair McBryant called for the question. Nils Ribi moved to approve the minutes as modified. Mark Gilbert seconded, and the motion passed unanimously with one abstention, David Patrie.

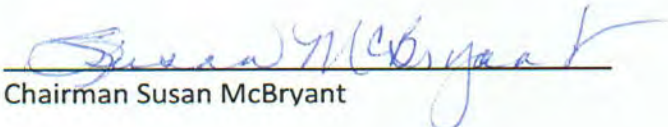
b. Receive & File financials

June 2013.

In a call for the question by Chair McBryant, Mark Gilbert moved to approve the financials. Joe Miczulski seconded, and the financials were approved with one abstention, David Patrie.

9. ADJOURNMENT

With no other business to come before the Board, Mark Gilbert moved to adjourn the meeting at 2:09 p.m., seconded by Joe Miczulski. Motion passed unanimously.


Chairman Susan McBryant